



Center for Clinical Standards and Quality /Survey & Certification Group

Admin Info: 13-17-NH
REVISED 04.19.13

DATE: February 1, 2013

TO: State Survey Agency Directors

FROM: Director
Survey and Certification Group

SUBJECT: Webinar in Lieu of an In-Person Conference for the
Fourth National Background Check Program (NBCP) Training

*****Revised*****

Due to federal travel limitations, we are converting the Fourth NBCP Training from an In-Person conference to a webinar. Please cancel planned travel. The webinar will be broadcast during the same dates and time that the In-Person conference was planned.

Memorandum Summary

- **CMS National Background Check Program Training:** Scheduled for May 14-16, 2013 **via webinar.** We will send more details shortly.
- **Grantee State Required Attendance:** States receiving Background Check grant funds are required to participate.
- **All States, Regardless of National Background Check Program Participation are Invited to Join in this Training:** Interested non-grantee States must contact Kellie Jakaitis via email at kellie.jakaitis1@cms.hhs.gov by **May 10, 2013.**
- **Please Cancel Travel:** We are converting the Fourth NBCP Training from an In-Person conference to a webinar. We regret the need to cancel travel plans on short notice.

Background

The fourth CMS National Background Check Program Training will be held May 14-16, 2013 **as a webinar event, rather than the In-Person conference originally planned** at the Holiday Inn Inner Harbor Hotel, 301 West Lombard St., Baltimore, MD, 21201. This training is targeted to provide education to NBCP grantee States as well as States interested in establishing or improving their background check programs for long term care providers and facilities. Grantee and non-grantee States are invited to this training. Grantee States are required to use grant funds **to support participation by** at least three attendees to the NBCP training.

This training is part of the technical assistance CMS is providing to States under Section 6201 of the Affordable Care Act, which requires the Department of Health and Human Services to establish a nationwide program for long term care facilities and providers to conduct background checks on a statewide basis on all prospective direct patient access employees.

Presenters during the fourth NBCP training will include grantee States, CMS' technical assistance contractor, the FBI Criminal Justice Information System, and the Office of the Inspector General as well as other subject matter experts and representatives of stakeholder groups. The training will be an opportunity for all participants to learn from each other and attend formal education sessions.

Non-grantee States interested in **participating in** the fourth CMS National Background Check Program Training should contact Kellie Jakaitis via email at kellie.jakaitis1@cms.hhs.gov by **May 10, 2013** for registration assistance.

Any questions or concerns regarding training cancellation should be directed to Kellie Jakaitis at: kellie.jakaitis1@cms.hhs.gov and Je'annine O'Malley at Jeannine.omalley@cms.hhs.gov.

Effective Date: Immediately. This training announcement should be communicated with all survey and certification staff, their managers and the State/Regional Office training coordinators within 30 days of this memorandum. Non-grantee States must contact CMS by **May 10, 2013** to begin the training attendance approval process.

This information should be shared with grantee and non-grantee States immediately.

/s/

Thomas E. Hamilton

cc: Survey and Certification Regional Office Management