



**Center for Clinical Standards and Quality/Survey & Certification Group**

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**Admin Info: 13-28-NH**

**DATE:** July 12, 2013

**TO:** State Survey Agency Directors

**FROM:** Director  
Survey and Certification Group

**SUBJECT:** Save the Date: Life Safety Code Short Form - State Conference Call

**Memorandum Summary**

- **Life Safety Code Short Form - State Conference Call on July 25, 2013 at 3:30pm EST:**  
The Centers for Medicare & Medicaid Services (CMS) will host a conference call for State Survey Agency Directors and staff to provide information on how to complete the CMS shortened Life Safety Code Survey.

This conference call will provide participants with information to be able to complete the CMS shortened Life Safety Code Survey. This call will familiarize participants with the survey procedures and the survey form to be used, the appropriate K tags that will be used in the survey and direction on reporting survey results. Also to be discussed will be the selection of facilities to be surveyed.

**What:** Life Safety Code Short Form - State Call

**Who:** CMS and State Survey Agencies

**When:** Thursday, July 25, 2013, 3:30 - 4:30pm EST

**How:** Materials to follow

**Effective Date:** Immediately. This information should be communicated with all survey and certification staff, their managers and the State/Regional Office training coordinators.

/s/

Thomas E. Hamilton

cc: Survey and Certification Regional Office Management