



Center for Clinical Standards and Quality/Survey & Certification Group

Admin Info: 14-32-PRTF

DATE: August 8, 2014
TO: State Survey Agency Directors
FROM: Director, Survey and Certification Group
SUBJECT: Psychiatric Residential Treatment Facilities (PRTF) Basic Surveyor Training

Memorandum Summary

Interactive web-based Basic PRTF Surveyor Training: The Survey and Certification Group (SCG) will present three repeated PRTF Basic Surveyor Webinar Trainings between December 2014 and March 2015. These trainings will cover PRTF Condition of Participation (CoP), regulatory requirements, and survey process and procedures; and are required for PRTF surveyor new certification or continued certification. Attendance is only necessary at one of the three trainings.

The SCG is offering three repeated PRTF Basic Surveyor Trainings via webinar, to State Agency (SA) surveyors between December 11, 2014 and March 12, 2015 as follows:

Training #1: December 9th to December 11th, 2014 (12:00 p. m. Est. to 4:30 p. m. Est.)
Training #2: February 17th to February 19th, 2015 (12:00 p. m. Est. to 4:30 p. m. Est.)
Training #3: March 10th to March 12th, 2015 (12:00 p. m. Est. to 4:30 p. m. Est.)

The PRTF training will focus on the Condition of Participation (CoP), regulatory requirements, and survey process and procedures. This training is required for PRTF surveyor new certification or continued certification. Students will be required to complete the pre-requisites and the pre-test in the Learning Management System (LMS) prior to the webinar training. To participate in these courses surveyors must register via the LMS. Registration information and instruction on how to access the webinar will be made available in a subsequent announcement. These training courses are designed to prepare and support surveyors to meet their task of assessing PRTF providers for compliance with the regulatory requirements.

For training registration and webinar questions, please contact Fred Mehl at Fred.Mehl@cms.hhs.gov 410-786-6859. For questions about this memorandum, contact Peter Ajuonuma peter.ajuonuma@cms.hhs.gov or Donald Howard donald.howard@cms.hhs.gov .

/s/

Thomas E. Hamilton

cc: Survey and Certification Regional Office Management