



**Center for Clinical Standards and Quality/Survey & Certification Group**

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**Admin Info: 15-34-ALL**

**DATE:** May 15, 2015  
**TO:** State Survey Agency Directors  
**FROM:** Director  
Survey and Certification Group  
**SUBJECT:** Change in Location for June-July 2015 Training Events

**Memorandum Summary**

**Change in Training Location:** There has been a change in location for several Centers for Medicare & Medicaid Services (CMS) Survey and Certification training events which were originally scheduled in Baltimore.

The following training courses will be held at the new locations, as specified below:

- **NFPA 99, May 27-29, 2015**
  - New location Sheraton Columbia Town Center, Columbia MD
  - Training Coordinator Ruth Rivera [Ruth.Rivera@cms.hhs.gov](mailto:Ruth.Rivera@cms.hhs.gov)
  
- **BLTCC, June 1-5, 2015**
  - New location Sheraton Columbia Town Center, Columbia MD
  - Training Coordinator Lisa Byrd [Lisa.Byrd@cms.hhs.gov](mailto:Lisa.Byrd@cms.hhs.gov)
  
- **QIS, June 1-5, 2015**
  - New location Sheraton Columbia Town Center, Columbia MD
  - Training Coordinator Trish Payne [Patricia.Payne@cms.hhs.gov](mailto:Patricia.Payne@cms.hhs.gov)
  
- **Training Coordinators Training (TCT), July 7-10, 2015**
  - New location DoubleTree by Hilton, Annapolis MD
  - Training Coordinator Fred Mehl [Fred.Mehl@cms.hhs.gov](mailto:Fred.Mehl@cms.hhs.gov)

There is no change in location for all other training courses scheduled in June-July 2015, that are not listed above. The Training Coordinators will inform all course participants impacted by the location change, to ensure that existing hotel bookings can be canceled and new hotel bookings can be made as soon as possible. There will be no change to travel plans; course participants will still fly into the BWI airport.

**Contact:** Please contact the assigned Training Coordinator with questions/clarifications.

**Effective Date:** Immediately. This policy should be communicated with all survey and certification staff, their managers and the State/Regional Office training coordinators within 30 days of this memorandum.

/s/

Thomas E. Hamilton

Attachment: Updated FY 2015 Training Schedule

cc: Survey and Certification Regional Office Management  
State Training Coordinators  
Regional Office Administrators