



Center for Clinical Standards and Quality/Survey & Certification Group

Admin Info: 15-34-ALL

DATE: May 15, 2015

TO: State Survey Agency Directors

FROM: Director
Survey and Certification Group

SUBJECT: Change in Location for June-July 2015 Training Events

Memorandum Summary

Change in Training Location: There has been a change in location for several Centers for Medicare & Medicaid Services (CMS) Survey and Certification training events which were originally scheduled in Baltimore.

The following training courses will be held at the new locations, as specified below:

- **NFPA 99, May 27-29, 2015**
 - New location Sheraton Columbia Town Center, Columbia MD
 - Training Coordinator Ruth Rivera Ruth.Rivera@cms.hhs.gov
- **BLTCC, June 1-5, 2015**
 - New location Sheraton Columbia Town Center, Columbia MD
 - Training Coordinator Lisa Byrd Lisa.Byrd@cms.hhs.gov
- **QIS, June 1-5, 2015**
 - New location Sheraton Columbia Town Center, Columbia MD
 - Training Coordinator Trish Payne Patricia.Payne@cms.hhs.gov
- **Training Coordinators Training (TCT), July 7-10, 2015**
 - New location DoubleTree by Hilton, Annapolis MD
 - Training Coordinator Fred Mehl Fred.Mehl@cms.hhs.gov

There is no change in location for all other training courses scheduled in June-July 2015, that are not listed above. The Training Coordinators will inform all course participants impacted by the location change, to ensure that existing hotel bookings can be canceled and new hotel bookings can be made as soon as possible. There will be no change to travel plans; course participants will still fly into the BWI airport.

Contact: Please contact the assigned Training Coordinator with questions/clarifications.

Effective Date: Immediately. This policy should be communicated with all survey and certification staff, their managers and the State/Regional Office training coordinators within 30 days of this memorandum.

/s/

Thomas E. Hamilton

Attachment: Updated FY 2015 Training Schedule

cc: Survey and Certification Regional Office Management
State Training Coordinators
Regional Office Administrators