Centers for Medicare & Medicaid Services

HEDIS®

2018 Patient-Level Data File Submission Instructions (2017 Measurement Year)

Version 1.1

02/21/2018

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1. General Information

1.1 Introduction

This document provides Medicare Advantage Organizations (MAOs) with instructions for the annual submission of Healthcare Effectiveness Data and Information Set (HEDIS®[1]) patient-level quality of care measures to the Centers for Medicare & Medicaid Services (CMS).

CMS requires MAOs to report HEDIS 2018 data for measurement year 2017 and to provide the patient-level data (PLD) used to calculate the summary data for each submission. The PLD files should be submitted between **May 29, 2018 and no later than midnight ET on June 15, 2018** to meet CMS requirements.

This document provides instructions for reporting the two PLD files that are required to be submitted. The format and validation rules for the fixed width text files submitted with the patient-level results are given in the following two documents:

1. 2018 HEDIS Patient-Level Data File Specifications File 1 of 2.
2. 2018 HEDIS Patient-Level Data File Specifications File 2 of 2.

The PLD files must be submitted by you or your third-party vendor following the instructions in the section titled "Submitting Patient-Level Data Files."

1.2 Why CMS Collects Patient-Level Data

The PLD, with patient-level identifiers (Health Insurance Claim Number (HICN) or Medicare Beneficiary Identifier (MBI)) for the numerator and denominator of each measure, allows CMS to match HEDIS data to other PLD from CMS enrollment systems. This data source has become increasingly important in recent years as CMS uses these data to examine the impact of socio-economic status (SES) and disability status on the HEDIS measures. The PLD with HICNs are necessary for determining the Categorical Adjustment Index (CAI) values for the Part C Star Ratings. The PLD with the HICNs are also used in analyses to assess whether certain groups (e.g., ethnic, racial, gender, geographic) receive fewer or more services than others.

1.3 Updates to HEDIS 2018 Technical Specifications

Review the HEDIS 2018 Technical Specifications (Volume 2) closely when performing measure calculations. Updates to the HEDIS 2018 specifications can be purchased from the NCQA store at URL: http://store.ncqa.org/index.php/performance-measurement.html.

1.4 Plan All-Cause Readmissions (PCR) Measure File

For the HEDIS 2018 Data Collection Period, the Plan All-Cause Readmissions (PCR) measure will be collected as a separate file and should be submitted in the same manner as File 1. File naming conventions and a file detail record for the PCR measure file will be made available in a

[1] *HEDIS® is a registered trademark of the National Committee for Quality Assurance (NCQA)*

separate file specification document known as "2018 HEDIS Patient-Level File Specification File 2 of 2 (2017 Measurement Year)."

2. Submission Instructions

2.1 Patient-Level Data Submission Process Overview

Contracts need to create PLD files conforming to the specifications in this document and upload files to CMS via CMS's Enterprise File Transfer (EFT) infrastructure using an existing Gentran, MFT Internet or Connect:Direct account. **It is imperative that each organization confirm their ability to use the CMS EFT infrastructure prior to attempting an upload.** Alternately, Contracts may use a third-party vendor for data file submissions. In either case, Gentran, MFT Internet, or Connect:Direct is the approved method for PLD file submissions.

All files submitted are subjected to a two-tiered validation process. Tier 1 consists of validating the PLD file naming convention. Tier 2 consists of a character-level validation of the contents of the PLD file.

2.1.1 Tier 1

The CMS EFT validation system will verify that the file is named in accordance with the Gentran, MFT Internet, or Connect:Direct file naming conventions. Files that fail this initial check will not get processed at CMS nor sent to the Scope Infotech, Inc. Team (Scope Infotech or Scope Infotech Team) for data file validation processing. In those instances, the CMS EFT validation system will notify you via a failure email confirming that your file was NOT processed. If an email of this nature is received, you will need to correct any naming convention errors and resubmit the file. All files that pass the Tier 1 verification confirming the correct naming convention will receive a success email.

2.1.2 Tier 2

Files that conform to the file naming convention will be further checked to ensure that they are in the correct format and file layout. Processes are run to ensure that the files conform to the validation rules described in this document.

When a patient-level file passes the Tier 2 validation requirements, two things happen:

1. The HEDIS Web-Portal will be automatically updated with the status of the process file as "pass" or "failed". Refer to the section titled "Accessing the HEDIS Web-Portal" for more information on the HEDIS Web-Portal.
2. The system will automatically send the following email to the Patient-Level Data File Point-of-Contact (PLD POC) and/or their designee.

Figure 1: Sample Email to Communicate Success

From: No-reply_hedis@scopeinfotechinc.com
[mailto:No-reply_hedis@scopeinfotechinc.com]
Sent: Wednesday, June 6, 2018 4:13 PM
To: MA Contract POC
Subject: HEDIS Submission P.HEDIS.Hxxxx.D543219.T2365487 Successful

Dear MA Contract Point of Contact,

Congratulations! Your 2018 HEDIS Patient-Level Data (PLD) submission on Thursday, June 07, 2018 for file P.HEDIS.Hxxxx.D150615.T1557215 was successfully processed by the Scope Infotech Team without error. No further action is needed on your part regarding the file.

Respectfully,
HEDIS SUPPORT DESK Scope Infotech Team
(p) 1-877-996-1333
ma_patient_data@scopeinfotechinc.com

NOTE: To confirm your file has successfully reached the Scope Infotech Team for processing, the above referenced successful email communication must be received from the No-reply_hedis@scopeinfotechinc.com email address. Notification of successful submissions received from other email addresses are not indicative of successful file submissions to the Scope Infotech Team.

When a patient-level file fails the Tier 2 validation requirements, three things happen:

1. The HEDIS Web-Portal will be automatically updated with the status of the process file as "pass" or "failed". Refer to the section titled "Accessing the HEDIS Web-Portal" for more information on the HEDIS Web-Portal.
2. The system will automatically send the following error email to the Contract's PLD POC and/or their designee.

Figure 2: Sample Email to Communicate Failure

From: No-reply_hedis@scopeinfotechinc.com
Sent: Thursday, June 7, 2018 11:07 AM
To: MA Contract POC

Subject: HEDIS Submission P.HEDIS.Hxxxx.D456789.T7654321 Error

Dear (MA Contract Point of Contact),

On Friday, June 15, 2018, Scope Infotech Team processed file P.HEDIS.Hxxxx.D456789.T7654321 for your 2018 HEDIS Patient-Level Data (PLD) submission and discovered one or more errors. Attached is a detailed error report describing the discrepancies. Please correct these errors and resubmit your data file. If you have any questions, feel free to contact us via email or phone.

Respectfully,
HEDIS SUPPORT DESK Scope Infotech Team
(p) 1-877-996-1333
ma_patient_data@scopeinfotechinc.com

3. The system will automatically send an error report to the PLD POC and/or the designee.

The error report provides detailed information so that you can quickly and easily identify the specific areas in the file that failed validation processing. All errors must be resolved for Scope Infotech Team to successfully process the file; therefore, the file may be resubmitted as often as

necessary until all errors have been resolved. For instructions on how to read error reports accurately, refer to the section titled “The Error Report Log.”

2.2 Accessing the HEDIS Web Portal

All Contract participants have access to the HEDIS Web-Portal home page; however, only authorized users can log in using this link https://mapld.scopeinfotechinc.com. The HEDIS Web-Portal is intended for MA Contracts and CMS personnel. It is not necessarily intended for use by MA Contract Third-Party Vendors or HEDIS Auditors, although the information available on the home page is accessible to them. From the home page, all Contract participants can:

- Download project documentation
- View frequently asked questions (FAQs)
- Request a forgotten password
- Log in to the HEDIS Web-Portal

Login accounts are created by the Scope Infotech Team and provided to each organization’s HEDIS PLD POC. The HEDIS PLD POC is the primary person responsible for the submission of an organization’s PLD files to CMS. Historically, this person has been the organization’s Quality Contact, as identified in the CMS HPMS system. This information will be furnished to the Scope Infotech Team by CMS and the Scope Infotech Team will use this identifier to send initial instructions. This contact can be updated later.

Navigate to the first-time user page at https://mapld.scopeinfotechinc.com/firsttime/. The web page will prompt you for your email address. When you have entered your email address and pressed the “Generate Password” button, the system will create a temporary password that will be sent to you at your email address. Navigate to https://mapld.scopeinfotechinc.com and click the “Sign In” button. Use your email address as your User ID and the temporary password you received from ma_patient_data@scopeinfotechinc.com to complete the log in process. Once you have logged on, you will be required to change your password. If you forget your password at any time, you may request it from the Technical Support Desk at:

Email: ma_patient_data@scopeinfotechinc.com
Phone: 877-996-1333
Hours of Operation:
Test Submission Period:
- April 2 – May 4: M-F 9:00 AM to 5:00 PM ET

Production Submission Period:
- May 29 – June 14: M-F 8:00 AM to 6:30 PM ET

Last day of Production Submission Period:
- June 15: 8:00 AM to 11:59 PM ET

2.3 HEDIS Web-Portal User Management

Contracts will use the HEDIS Web-Portal to manage their users and contact information. The POCs can add alternate points of contact and designate levels of access. POCs are asked to verify their contact information at the beginning of each submission period. Incorrect contact information can result in the POCs not receiving pertinent information regarding their PLD files. The HEDIS PLD POC can:

- Grant HEDIS Web-Portal access to specific individuals (i.e., create and manage login accounts).

- Assign individuals to specific CMS contract numbers for viewing the file processing status and receiving file processing status emails or error log information for those contracts.
- Assign/un-assign a backup HEDIS PLD POC, which allows that individual to act as the primary HEDIS PLD POC.

Detailed instructions for the above functionality will be available on the HEDIS Web-Portal in April 2018.

CMS and the Scope Infotech Team strongly recommend that the HEDIS PLD POC set up at least one additional user with access to the HEDIS Web-Portal. If the person assigned as the HEDIS PLD POC changes during the submission cycle it is the MA organization's responsibility to contact the Scope Infotech Team immediately. Contact information is provided in section 2.2.

2.4 Checking the Status of Submitted Patient-Level Data Files

To obtain the status of PLD files processed by the Scope Infotech Team, check the "pass/fail" status on the HEDIS Web-Portal at URL https://mapld.scopeinfotechinc.com. You must have a valid user ID and password to access the site. When logged in, the system will automatically display the status of your data files.

After a file is submitted to CMS, note that it may take up to two business days for the Scope Infotech Team to receive the data file from CMS, process the file, and post the "pass/fail" results to the HEDIS Web-Portal. Therefore, DO NOT contact the help desk during that two-day period regarding data file status. You may; however, check the status of your file at any time by logging into the HEDIS Web-Portal. If the file is marked as not received, this does not mean that the submission failed, it simply indicates the file has not yet been processed.

2.5 Accessing Project Documentation

Copies of the "2018 Patient-Level Data File Specifications" and this document can be obtained:

1. By accessing the HEDIS-Web-Portal at https://mapld.scopeinfotechinc.com. Links to project documentation are available from the home page; therefore, you are not required to log in to access documentation.
2. On the CMS.gov website at the bottom of this page: https://www.cms.gov/Research-Statistics-Data-and-Systems/Statistics-Trends-and-Reports/MCRAdvPartDEnrolData/index.html.

2.6 Getting Help

If you are experiencing difficulties accessing the CMS Health Plan Management System (HPMS), submit requests and questions to: hpms_access@cms.hhs.gov.

To sign up for Gentran, MFT Internet, or Connect:Direct or if you are experiencing difficulties accessing these systems, contact the Customer Support for Medicare Modernization (CSMM) (MMA Help Desk):

Phone: 1-800-927-8069
Email: mmahelp@cms.hhs.gov
Hours of Operation: M-F 6:00 AM to 9:00 PM ET

If you are experiencing difficulties accessing the HEDIS Web-Portal, need assistance troubleshooting problems with your data file, or have other problems of a technical nature, contact the Patient-Level Technical Support Desk/Help Desk at:

Phone: 1-877-996-1333
Email: ma_patient_data@scopeinfotechinc.com
Hours of Operation:
Test Submission Period:
- April 2, 2018 – May 4, 2018: M-F 9:00 AM to 5:00 PM ET

Production Submission Period:
- May 29, 2018 – June 14, 2018: M-F 8:00 AM to 6:30 PM ET

Last day of Production Submission Period:
- June 15, 2018: 8:00 AM to 11:59 PM ET

2.7 Submitting Patient-Level Data Files

MA Contacts should upload their PLD files **(between May 29, 2018 and no later than midnight ET June 15, 2018)** to CMS via the current connectivity configuration method used to transmit enrollment and Part D 4Rx data. Currently this includes CMS's Enterprise File Transfer (EFT) infrastructure, Gentran, MFT Internet, Connect:Direct, or through an authorized Third-Party Vendor.

On rare occasions, MA Contracts may submit PLD files by mail on DVD/CD-ROM following these procedures:

1. Contact the Patient-Level Technical Support Desk/Help Desk to obtain authorization to submit PLD files via DVD/CD-ROM. DO NOT send in files on DVD/CD-ROM without explicit authorization. Patient-Level Technical Support Help Desk Contact Information:
   Phone: 1-877-996-1333
   Email: ma_patient_data@scopeinfotechinc.com
   Internet: https://mapld.scopeinfotechinc.com
   Hours of Operation:
   Test Submission Period:
   - April 2 – May 4: M-F 9:00 AM to 5:00 PM ET

   Production Submission Period:
   - May 29 – June 14: M-F 8:00 AM to 6:30 PM ET

   Last day of Production Submission Period:
   - June 15: 8:00 AM to 11:59 PM ET

2. When written, authorization is received via email, encrypt the files on DVD/CD-ROM using the following encrypting software: WINZIP
3. Mail the encrypted and strongly password-protected zipped files directly to Scope Infotech, Inc. (the Scope Infotech Team) at the following address:
   Scope Infotech Inc.
   ATTN: HEDIS Support Team
   10420 Little Patuxent Pkwy #550
   Columbia, MD 21044
4. Send encryption key and password to ma_patient_data@scopeinfotechinc.com in a separate email communication.

Files submitted on DVD/CD-ROM must still be named in accordance with the Gentran, MFT Internet or Connect:Direct file naming convention described in section "File Naming Conventions". Files incorrectly named will not be processed.

Files sent directly to the Scope Infotech Team on DVD/CD-ROM are copied to a secure file server for data file validation processing. The DVD/CD-ROM media will not be returned and will

be destroyed after use. The Scope Infotech Team maintains a verifiable audit trail log that tracks DVD/CD-ROM status from receipt through destruction.

2.8 Submitting Test Data Files

Beginning April 2, 2018 through May 4, 2018, Contracts or their third-party vendors may submit test data files to CMS via Gentran, MFT Internet or Connect:Direct for validation processing by the Scope Infotech Team. This testing verifies your Gentran, MFT Internet or Connect:Direct connection and finds programming or logic errors before the official (production) submission period. Therefore, Contracts DO NOT have to submit a complete data set during the test period.

No test data files will be accepted or processed by the Scope Infotech Team after that date. CMS strongly urges all participating Contracts to submit at least one test file. Files submitted during the testing period will be processed exactly as they will be during the production period. Refer to the "Patient-Level Data Submission Process Overview" section for more information on how files are processed (and what happens when a file fails validation). The MAPLD Web-Portal URL for the testing period will be different from the MAPLD Web-Portal URL for the production period. The MAPLD Web-Portal URL for the testing period will be shared with the MA Contracts in March of 2018 before testing submission period starts on April 2, 2018.

Files must conform to the CMS naming conventions to be processed. Refer to section titled "File Naming Conventions" for more information on this topic, the method for naming test data files. Test data files not named in accordance to these instructions will not be processed.

2.9 Submitting Production Data Files

The production submission period starts May 29, 2018 and ends June 15, 2018 at midnight ET. Files submitted during the production period will be processed as described in section Patient-Level Data Submission Process Overview. No files will be accepted or processed by the Scope Infotech Team after this time.

2.10 File Naming Conventions

Name the file per the following CMS policies and procedures noted below.

Note: File name variables are shown in lowercase, italic letters (e.g. "*guid*"); all other file name components should be coded exactly as shown below.

2.10.1 GENTRAN/MFT INTERNET SERVER FILES

2.10.1.1 Gentran/MFT Internet Server File Name for File 1

*guid.*NONE.HEDIS.Y.*ccccc*.FUTURE.*s*

Applies to File 1 only.

Table 1: Gentran/MFT Internet Server File Name Key for File 1

File Name Component	Key
guid.	EIDM User ID (7 Characters) OR System ID
NONE.HEDIS.Y.	Should be coded exactly as shown
ccccc.	The contract number
FUTURE.	Should be coded exactly as shown
s	Enter a "P" or "T", where "P" is for actual and "T" is for test submissions

Actual Submission Name Example for File 1 using EIDM User ID:
UHCDDMV.NONE.HEDIS.Y.H*xxxx*.FUTURE.P

Test Submission Name Example for File 1 using EIDM User ID:
UHCDDMV.NONE.HEDIS.Y.H*xxxx*.FUTURE.T

Actual Submission Name Example for File 1 using System ID:
AAAAAAA.NONE.HEDIS.Y.H*xxxx*.FUTURE.P

NOTE: "AAAAAAA" = System ID

Test Submission Name Example for File 1 using System ID:
AAAAAAA.NONE.HEDIS.Y.H*xxxx*.FUTURE.T

NOTE: "AAAAAAA" = System ID

2.10.1.2 Gentran/MFT INTERNET File Name for File 2

*guid.*NONE.HEDIS.Y.*ccccc*.PCR.*s*

Applies to File 2 only.

Table 2: Gentran/MFT Internet File Name Key for File 2

File Name Component	Key
guid.	EIDM User ID (7 Characters) OR System ID
NONE.HEDIS.Y.	Should be coded exactly as shown
ccccc.	The contract number
PCR.	Should be coded exactly as shown
s	Enter a "P" or "T", where "P" is for actual and "T" is for test submissions

Actual Submission Name Example for File 2 using EIDM User ID:
UHCDDMV.NONE.HEDIS.Y.H*xxxx*.PCR.P

Test Submission Name Example for File 2 using EIDM User ID:
UHCDDMV.NONE.HEDIS.Y.Hxxxx.PCR.T

Actual Submission Name Example for File 2 using System ID:
AAAAAAA.NONE.HEDIS.Y.H*xxxx*.PCR.P
NOTE: "AAAAAAA" = System ID

Actual Submission Name Example for File 2 using System ID:
AAAAAAA.NONE.HEDIS.Y.H*xxxx*.PCR.T
NOTE: "AAAAAAA" = System ID

2.10.2 CONNECT:DIRECT

2.10.2.1 Connect:Direct File Name for File 1:

s#EFT.ON.HEDIS.*ccccc*.DYYMMDD.THHMMSST

Applies to File 1 only

Table 3: Connect:Direct File Name Key for File 1

File Name Component	Key
s	Enter a "P" or "T", where "P" is for actual and "T" is for test submissions
#EFT.ON.HEDIS.	Should be coded exactly as shown
ccccc.	The contract number
DYYMMDD.THHMMSST	Literal code exactly as shown

Actual Submission Name Example for File 1:
P#EFT.ON.HEDIS.H*xxxx*.DYYMMDD.THHMMSST

2.10.2.2 Connect:Direct File Name for File 2:

s#EFT.ON.HEDIS.*ccccc*.PCR.DYYMMDD.THHMMSST

Applies to File 2 only

Table 4: Connect:Direct File Name Key for File 2

File Name Component	Key
s	Enter a "P" or "T", where "P" is for actual submissions and "T" is for test submissions
#EFT.ON.HEDIS.	Should be coded exactly as shown
ccccc.	The contract number
PCR.DYYMMDD.THHMMSST	Literal code exactly as shown

Actual Submission Name Example for File 2:
P#EFT.ON.HEDIS.H*xxxx*.PCR.DYYMMDD.THHMMSST

Test Submission Name Example:
T#EFT.ON.HEDIS.H*xxxx*.PCR.DYYMMDD.THHMMSST

2.11 Validation of Patient-Level Data Files

The Scope Infotech Team uses an automated tool to perform validation checks on all test and production PLD files received. This check ensures that the structure and contents of a data file follow the specifications in the "2018 Patient-Level Data File Specifications" documents. Data files that do not comply with the data specification will be rejected automatically with a "Fail" email and error log sent to the designated HEDIS PLD POC or designee. Refer to the section titled "The Error Report Log" for information on the types of validations performed and the details of the error log.

The Scope Infotech Team will coordinate with the HEDIS PLD POC or designee to resolve data file validation problems and errors. MA Contracts may have to submit their data files multiple times to resolve all validation errors. For questions regarding data file validation errors, MA Contracts may contact the HEDIS Technical Support Desk/Help Desk. Refer to section 2.6 for the HEDIS Technical Support Desk/Help Desk contact information.

2.12 File Validation Rules

Each record in the data set will be validated with these validation rules:

- Each row in the HEDIS 2018 Patient-Level Data File 1 of 2 will be validated to ensure that it matches the specifications noted in the 2018 HEDIS Patient-Level Data File Specifications File 1 of 2.
- Each row in the HEDIS 2018 PCR Patient-Level Data File 2 of 2 will be validated to ensure that it matches the specifications noted in the 2018 HEDIS Patient-Level Data File Specifications File 2 of 2.
- Numeric values (e.g., member months, denominators, and numerators) must be right-justified and blank filled to the left of the value.
- Text fields (e.g., "Organization Name" in the Header record and "HIC Number" or "MBI" in the Detail records) must be left-justified and blank filled to the right of the value.

- Contract number in the file name and the corresponding Submission ID will be validated against NCQA extract.
- MA Contracts are expected to submit HEDIS PLD Files using their MA Submission IDs and not PBP Submission IDs.
- Only contracts allowed to submit File 2 as per the NCQA extract will be processed.
- The system will reject mismatch contracts number in the file name and the header of the file. If the contract number in the filename does not match the contract number in the Header record, this file will not be processed and subsequently rejected.
- MA Contracts are only to include either HICN or MBI for every contract member enrolled at any point during the 2017 measurement year.

2.13 The Error Report Log

If a submitted data file fails the validation checks, an error email message is sent to the HEDIS PLD POC and their designees. That email will have an error report log attached.

Improvement were made to the Error Report to include Line Numbers. The Line Number field in the Error Report provides all the line numbers associated with each record where the error was discovered during file processing. The Line Number field will show the line number of the first record and the line number of the last record separated by a hyphen (-) when the line numbers are consecutive in nature.

Figure 3: Sample Error Report for File 1 of 2

```
File: P.HEDIS.HXXXX.D180603.T1500057
Submitted On: 06/03/2018
Total Errors: 3
Field:              HIC_NUMBER (HIC Number)
Count:              24
Line Number(s):     2-11,13,15,17,19,21-30
Columns:            1 -12
Error Description:  must be a valid HICN or MBI. For more specification details for HICN and MBI, please refer to the File
Specifications document.

Field:              STATE (State)
Count:              24
Line Number(s):     2-11,13,15,17,19,21-30
Columns:            74 -75
Error Description:  must be a valid postal code

Field:              GENDER (Gender)
Count:              24
Line Number(s):     2-11,13,15,17,19,21-30
Columns:            81 -81
Error Description:  can only be one of the following: m/M, f/F, or o/O
```

Figure 4: Sample Error Report for File 2 of 2

File: P.HEDIS.H0000.PCR.D180603.T1500057
Submitted On: 6/03/2018
Total Errors: 3
Field: HIC_NUMBER (HIC Number)
Count: 24
Line Number(s): 2-10,12,14,16-17,19,21-30
Columns: 1 -12
Error Description: must be a valid HICN or MBI. For more specification details for HICN and MBI, please refer to the File Specifications document.

Field: STATE (State)
Count: 24
Line Number(s): 2-10,12,14,16-17,19,21-30
Columns: 74 -75
Error Description: must be a valid postal code

Field: GENDER (Gender)
Count: 24
Line Number(s): 2-10,12,14,16-17,19,21-30
Columns: 81 -81
Error Description: can only be one of the following: m/M, f/F, or o/O

Table 5: Most Common Errors

Error Message/Type	Root Cause	Resolution
"Row data does not contain correct number of bytes."	The row size went beyond the specified limit listed in the data specification.	Blank spaces beyond the specified limit must be removed. Do not add blank spaces between rows.
“The contract number in the file name does not match the contract number in the header”	The contract number in the file name is different from the contract number in the header of the file.	Verify that the contract numbers are the same on the file name as the header row within the file.
"SNP Enrollee Type"	Values received are outside of the range specified in the data specifications document.	Enter a: • "0" if this member is NOT enrolled in an SNP plan benefit package • "1" if this member is enrolled in a DUAL ELIGIBLE SNP benefit package • "2" if this member is enrolled in an INSTITUTIONAL SNP benefit package • "3" if this member is enrolled in a CHRONIC CONDITION SNP benefit package.

Appendix A: Record of Changes

Table 6: Record of Changes

Version #	Date	Author/Owner	Description of Change
1.0	12/18/2017	Scope Infotech, Inc.	Approved to baseline.
1.1	02/21/2018	Scope Infotech, Inc.	Updated Section 2.12 to remove file length.

Appendix B: Approvals

The undersigned acknowledge that they have reviewed this document and agree with the information presented within this document. Changes to this document will be coordinated with, and approved by, the undersigned, or their designated representatives.

Signature:	*/Signed/*	Date: 02/21/2018
Print Name:	Lori Teichman	
Title:	CMS Contracting Officer Representative (COR)	
Role:	CMS Approver	
Signature:	*/Signed/*	Date: 02/21/2018
Print Name:	Mary Braman	
Title:	NCQA Assistant Vice President	
Role:	NCQA Approver	
Signature:	*/Signed/*	Date: 02/21/2018
Print Name:	Prathiba Manoharan	
Title:	Project Director	
Role:	Scope Infotech Approver	