

# Table of Contents

## SECTION 1 INTRODUCTION

ABOUT THIS MANUAL.....	2
HOW THIS MANUAL IS ORGANIZED.....	2
CONVENTIONS USED IN THIS MANUAL .....	3

## SECTION 2 OVERVIEW

INTRODUCING THE OASIS SYSTEM.....	2
REQUIRED HARDWARE AND SOFTWARE .....	4
RECOMMENDED TRAINING .....	5

## SECTION 3 SYSTEM FUNCTIONS

OASIS SYSTEM FUNCTIONS .....	2
Establishing the Communications Connection .....	2
Accessing the OASIS System .....	3
Submitting OASIS Data Files .....	5
OASIS INITIAL FEEDBACK AND FINAL VALIDATION REPORTS .....	9
OASIS Initial Feedback Report .....	9
OASIS Final Validation Report .....	12

## SECTION 4 REPORTS

ONLINE REPORTS .....	2
<i>Please refer to the CASPER Reporting HHA Provider User's Guide</i>	
SCHEDULED REPORTS.....	2
Activity Report .....	2

## SECTION 5 ACRONYMS AND GLOSSARY

ACRONYMS .....	2
GLOSSARY .....	4

## SECTION 6 INDEX

## APPENDIX A CASPER REPORTING

*NOTE: This section was removed from the manual.  
Please refer to the CASPER Reporting HHA Provider User's Guide*

# List of Figures

## SECTION 2

Figure 2-1.	Overview of the OASIS System Architecture .....	2
Figure 2-2.	Hardware/Software Requirements .....	4

## SECTION 3

Figure 3-1.	State Welcome Page - Example.....	2
Figure 3-2.	OASIS Welcome Page - Example .....	3
Figure 3-3.	Username and Password Window .....	4
Figure 3-4.	OASIS Main Menu Page .....	5
Figure 3-5.	OASIS File Submission Page.....	5
Figure 3-6.	Choose File Window.....	6
Figure 3-7.	Send Confirmation Window .....	7
Figure 3-8.	OASIS Initial Feedback Report.....	9
Figure 3-9.	OASIS Validation Reports Page.....	12
Figure 3-10.	OASIS Final Validation Report .....	13

## SECTION 4

Figure 4-1.	OASIS Activity Report .....	2
-------------	-----------------------------	---