

DEPARTMENT OF HEALTH & HUMAN SERVICES
Centers for Medicare & Medicaid Services
7500 Security Boulevard
Baltimore, Maryland 21244



OFFICE OF THE ACTUARY

To: Medicare Advantage & Prescription Drug Plan Sponsors and Certifying Actuaries
From: Paul Spitalnic, Director, Parts C & D Actuarial Group
Date: April 3, 2012
Subject: Actuarial User Group Calls

CMS Office of the Actuary will host a series of weekly actuarial user group calls beginning on Thursday April 12th. The purpose of these calls will be to provide further guidance on completing the Bid Pricing Tools and to respond to questions from actuaries who are preparing Contract Year (CY) 2013 bids.

The details of these calls are as follows:

- Every Thursday from April 12 through May 31, 2012
- 11:00AM - 12:00PM ET
- Participant Dial-In Number: (877) 251 - 0301
- Topic: Actuarial User Group Call

If possible, please dial-in at 10:50AM to allow the call to begin on time. Participants will be required to provide the Conference ID listed below to the operator in order to join the conference call.

Each weekly call will include a live Q&A session. Questions may also be e-mailed 48 hours in advance of each call to actuarial-bids@cms.hhs.gov. Responses to the questions received in advance will be posted on the CMS website at: <http://www.cms.gov/Medicare/Health-Plans/MedicareAdvtgSpecRateStats/ActuarialBidQuestions.html>

| <u>Call Date</u> | <u>Conference ID</u> |
|------------------|----------------------|
| April 12, 2012 | 61407819 |
| April 19, 2012 | 61414143 |
| April 26, 2012 | 61414144 |
| May 3, 2012 | 61414145 |
| May 10, 2012 | 61414146 |
| May 17, 2012 | 61414147 |
| May 24, 2012 | 61414148 |
| May 31, 2012 | 61414149 |