

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
7500 Security Boulevard  
Baltimore, Maryland 21244



## **OFFICE OF THE ACTUARY**

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**To:** Medicare Advantage & Prescription Drug Plan Sponsors and Certifying Actuaries  
**From:** Paul Spitalnic, Director, Parts C & D Actuarial Group  
**Date:** April 5, 2011  
**Subject:** Actuarial User Group Calls

CMS Office of the Actuary will host a series of weekly actuarial user group calls beginning on Thursday April 14th. The purpose of these calls will be to provide further guidance on completing the Bid Pricing Tools and to respond to questions from actuaries who are preparing Contract Year (CY) 2012 bids.

The details of these calls are as follows:

- Every Thursday from April 14 through June 2, 2011
- 11:00AM - 12:30PM ET
- Participant Dial-In Number: (800) 837 - 1935
- Password: Rebate
- Call Leader: Jennifer Lazio
- Host Company: Centers for Medicare and Medicaid Services
- Topic: Actuarial User Group Call

If possible, please dial-in at 10:50AM to allow the call to begin on time. Participants will be required to provide the password to the operator in order to join the conference call.

Each weekly call will include a live Q&A session. Questions may also be e-mailed 48 hours in advance of each call to [actuarial-bids@cms.hhs.gov](mailto:actuarial-bids@cms.hhs.gov). Responses to the questions received in advance will be posted on the CMS website at: [http://www.cms.gov/MedicareAdvgtgSpecRateStats/08\\_ActuarialBidQuestions.asp#TopOfPage](http://www.cms.gov/MedicareAdvgtgSpecRateStats/08_ActuarialBidQuestions.asp#TopOfPage)

<u>Call Date</u>	<u>Conference ID</u>
April 14, 2011	45814741
April 21, 2011	45817630
April 28, 2011	45817632
May 5, 2011	45817639
May 12, 2011	45817642
May 19, 2011	45817643
May 26, 2011	45817646
June 2, 2011	45817650