

Uniform Data Submission Specifications for the OASIS-B1 (01/2008 Update)
Header Record Layout For Submission From the HHA To The State (Version 1.60)

Item Identifier/Description	Len	Start	End	Specification (* Indicates FATAL Error)
REC_ID	2	1	2	Picture: XX Type: CODE
RECORD ID				*Range: A1
				Format Info: Upper case A followed by 1.
				Consistency Required:
				Version Notes:
FED_ID	6	3	8	Picture: X(6) Type: CODE
Agency Medicare Provider Number				*Range: Valid code, sp(6)
				Format Info: Left justified; no embedded dashes or spaces; any letters must be upper case.
				Consistency Required: 1. If the HHA has a Medicare ID, it must be entered in this field. Otherwise enter spaces.
				*2. FED_ID must match M0010_MEDICARE_ID on the body record.
				Version Notes:
FILLER1	4	9	12	Picture: X(4) Type: FILLER
Item Filler				*Range: sp(4)
				Format Info: Always blank.
				Consistency Required:
				Version Notes:
ST_ID	15	13	27	Picture: X(15) Type: CODE
Agency Medicaid Provider Number				*Range: Valid code, sp(15)
				Format Info: Left justified; no embedded dashes or spaces; any letters must be upper case.
				Consistency Required: 1. If the HHA has a Medicaid ID, it must be entered in this field. Otherwise enter spaces.
				2. ST_ID should match M0012_MEDICAID_ID on the body record.
				Version Notes:
HHA_AGENCY_ID	16	28	43	Picture: X(16) Type: TEXT
Agency -- State Assigned Unique ID Code (Location)				*Range: Valid code
				Format Info: Left justified; no embedded dashes or spaces; any letters must be upper case.
				Consistency Required: *1. This ID will be assigned by the state and provided to the agency before the

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				submission requirements go into effect. The ID is required for all submissions.
				*2. HHA_AGENCY_ID in the header record must match HHA_AGENCY_ID in every body record.
				Version Notes:
ACY_NAME	30	44	73	Picture: X(30) Type: TEXT
Agency Name				*Range: Text
				Format Info: Left justified; any letters must be upper case.
				Consistency Required:
				Version Notes:
ACY_ADDR_1	30	74	103	Picture: X(30) Type: TEXT
Agency Address Line 1				*Range: Text
				Format Info: Left justified; any letters must be upper case.
				Consistency Required:
				Version Notes:
ACY_ADDR_2	30	104	133	Picture: X(30) Type: TEXT
Agency Address Line 2				*Range: Text
				Format Info: Left justified; any letters must be upper case.
				Consistency Required:
				Version Notes:
ACY_CITY	20	134	153	Picture: X(20) Type: TEXT
Agency City				*Range: Text
				Format Info: Left justified; any letters must be upper case.
				Consistency Required:
				Version Notes:
ACY_ST	2	154	155	Picture: XX Type: CODE
Agency State				*Range: Valid code
				Format Info: Valid 2 character postal service state code; upper case.
				Consistency Required:

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Version Notes:				
ACY_ZIP	11	156	166	Picture: X(11) Type: CODE
Agency Zip Code				*Range: Valid numeric zip code
				Format Info: Left justified; no embedded dashes or spaces.
				Consistency Required:
Version Notes:				
ACY_CNTCT	30	167	196	Picture: X(30) Type: TEXT
Agency Contact Person Name				*Range: Text
				Format Info: Left justified; any letters must be upper case.
				Consistency Required:
Version Notes:				
ACY_PHONE	10	197	206	Picture: X(10) Type: TEXT
Agency Contact Person Phone Number				*Range: Valid phone number
				Format Info: Area code included; no embedded nonnumeric characters
				Consistency Required:
Version Notes:				
ACY_EXTEN	5	207	211	Picture: X(5) Type: TEXT
Agency Contact Person Phone Extension				*Range: Valid extension, sp(5)
				Format Info: Left justified.
				Consistency Required:
Version Notes:				
AGT_ID	9	212	220	Picture: X(9) Type: TEXT
Agent Federal Tax ID (EIN)				*Range: Valid code, sp(9)
				Format Info: Valid federal tax ID (EIN); no embedded dashes or spaces.
				Consistency Required: Note. The agent is a Fiscal Intermediary or service bureau that performs off-site OASIS automation for the HHA. Leave the agent fields blank if the HHA employs in-house OASIS automation.
Version Notes:				

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AGT_NAME	30	221	250	Picture: X(30) Type: TEXT
Agent Name				*Range: Text, sp(30)
				Format Info: Left justified; any letters must be upper case.
				Consistency Required:
				Version Notes:
AGT_ADDR_1	30	251	280	Picture: X(30) Type: TEXT
Agent Address Line 1				*Range: Text, sp(30)
				Format Info: Left justified; any letters must be upper case.
				Consistency Required:
				Version Notes:
AGT_ADDR_2	30	281	310	Picture: X(30) Type: TEXT
Agent Address Line 2				*Range: Text, sp(30)
				Format Info: Left justified; any letters must be upper case.
				Consistency Required:
				Version Notes:
AGT_CITY	20	311	330	Picture: X(20) Type: TEXT
Agent City				*Range: Text, sp(20)
				Format Info: Left justified; any letters must be upper case.
				Consistency Required:
				Version Notes:
AGT_ST	2	331	332	Picture: XX Type: CODE
Agent State				*Range: Valid code, sp(2)
				Format Info: Valid 2 character postal service state code; upper case.
				Consistency Required:
				Version Notes:
AGT_ZIP	11	333	343	Picture: X(11) Type: CODE
Agent Zip Code				*Range: Valid numeric zip code, sp(11)
				Format Info: Left justified; no embedded dashes or spaces.

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Item Identifier/Description	Len	Start	End	Specification (* Indicates FATAL Error)
				Consistency Required:
				Version Notes:
AGT_CNTCT	30	344	373	Picture: X(30) Type: TEXT
Agent Contact Person Name				*Range: Text, sp(30)
				Format Info: Left justified; any letters must be upper case.
				Consistency Required:
				Version Notes:
AGT_PHONE	10	374	383	Picture: X(10) Type: TEXT
Agent Contact Person Phone Number				*Range: Valid phone number, sp(10)
				Format Info: Area code included; no embedded nonnumeric characters.
				Consistency Required:
				Version Notes:
AGT_EXTEN	5	384	388	Picture: X(5) Type: TEXT
Agent Contact Person Phone Extension				*Range: Valid extension, sp(5)
				Format Info: Left justified.
				Consistency Required:
				Version Notes:
SFW_ID	9	389	397	Picture: X(9) Type: TEXT
OASIS Software Co. Federal Tax ID (EIN)				*Range: Valid code
				Format Info: Valid federal tax ID (EIN); no embedded dashes or spaces.
				Consistency Required: *1. This field must not be blank. It should contain the federal tax ID of the company which publishes the software used to submit the agency's OASIS data.
				Version Notes:
SFW_NAME	30	398	427	Picture: X(30) Type: TEXT
OASIS Software Co. Name				*Range: Text, sp(30)
				Format Info: Left justified; any letters must be upper case.
				Consistency Required:
				Version Notes:

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SFW_ADDR_1	30	428	457	Picture: X(30) Type: TEXT
OASIS Software Co. Address Line 1				*Range: Text, sp(30) Format Info: Left justified; any letters must be upper case. Consistency Required: Version Notes:
SFW_ADDR_2	30	458	487	Picture: X(30) Type: TEXT
OASIS Software Co. Address Line 2				*Range: Text, sp(30) Format Info: Left justified; any letters must be upper case. Consistency Required: Version Notes:
SFW_CITY	20	488	507	Picture: X(20) Type: TEXT
OASIS Software Co. City				*Range: Text, sp(20) Format Info: Left justified; any letters must be upper case. Consistency Required: Version Notes:
SFW_ST	2	508	509	Picture: XX Type: CODE
OASIS Software Co. State				*Range: Valid code, sp(2) Format Info: Valid 2 character postal service state code; upper case. Consistency Required: Version Notes:
SFW_ZIP	11	510	520	Picture: X(11) Type: CODE
OASIS Software Co. Zip Code				*Range: Valid numeric zip code, sp(11) Format Info: Left justified; no embedded dashes or spaces. Consistency Required: Version Notes:
SFW_CNTCT	30	521	550	Picture: X(30) Type: TEXT

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Item Identifier/Description	Len	Start	End	Specification (* Indicates FATAL Error)
OASIS Software Co. Contact Person Name				*Range: Text, sp(30) Format Info: Left justified; any letters must be upper case. Consistency Required: Version Notes:
SFW_PHONE	10	551	560	Picture: X(10) Type: TEXT *Range: Valid phone number, sp(10) Format Info: Left justified; area code included; no embedded nonnumeric characters. Consistency Required: Version Notes:
OASIS Software Co. Contact Person Phone Number				
SFW_EXTEN	5	561	565	Picture: X(5) Type: TEXT *Range: Valid extension, sp(5) Format Info: Left justified. Consistency Required: Version Notes:
OASIS Software Co. Contact Person Phone Extension				
FILE_DT	8	566	573	Picture: YYYYMMDD Type: DATE *Range: Valid date Format Info: Consistency Required: Version Notes:
File Creation Date				
TEST_SW	1	574	574	Picture: X Type: CODE *Range: 0 (zero), 1 Format Info: X Consistency Required: Value = 0 for test submission to state; value = 1 for production submission. Version Notes:
Test/Production Indicator				
NATL_PROV_ID	10	575	584	Picture: X(10) Type: TEXT

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National Provider ID (NPI)				<p>*Range: Valid code, sp(10)</p> <p>Format Info: 1. No embedded spaces or dashes. 2. A valid, non-blank code must consist of 10 digits (i.e., must be all numeric).</p> <p>Consistency Required: 1. CMS has begun assigning National Provider IDs (NPIs). Beginning with version 1.50 of the OASIS data specs, agencies may begin submitting their NPI on a voluntary basis. The NATL_PROV_ID field is used for this purpose and is present on both the header and body record. Both fields may be left blank, but if non-blank values are submitted, the values in the header and body records should match (a warning will be issued if they do not match).</p> <p>*2. If a non-blank value is submitted in NATL_PROV_ID, it must conform with the format info above (i.e., it must consist of 10 digits with no embedded spaces or blanks).</p> <p>3. If a non-blank value is submitted, it should represent the NPI of the parent agency, not of any branches if they have separate NPIs. The NPI that is submitted should be the one that is used on the agency's HIPAA billing transactions with CMS.</p> <p>Version Notes:</p>
HDR_FL	861	585	1445	<p>Picture: X(861) Type: FILLER</p> <p>*Range: sp(861)</p> <p>Format Info: Always blank.</p> <p>Consistency Required:</p> <p>Version Notes:</p>
Blank Filler				
DATA_END	1	1446	1446	<p>Picture: X Type: CODE</p> <p>*Range: %</p> <p>Format Info: Must always = %.</p> <p>Consistency Required: Used to indicate end of data.</p> <p>Version Notes:</p>
End of Data Terminator Code				
CRG_RTN	1	1447	1447	<p>Picture: X Type: CODE</p> <p>*Range: ASCII(013)</p> <p>Format Info: Must always be a carriage return (ASCII 013).</p> <p>Consistency Required:</p> <p>Version Notes:</p>
Carriage Return (ASCII 013)				

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LN_FD	1	1448	1448	Picture: X Type: CODE
Line Feed (ASCII 010)				*Range: ASCII(010)
				Format Info: Must always be a line feed (ASCII 010).
				Consistency Required:
				Version Notes:
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