

<b>CMS Manual System</b>	<b>Department of Health &amp; Human Services (DHHS)</b>
<b>Pub 100-20 One-Time Notification</b>	<b>Centers for Medicare &amp; Medicaid Services (CMS)</b>
<b>Transmittal 1818</b>	<b>Date: April 7, 2017</b>
	<b>Change Request 9995</b>

**SUBJECT: Annual Updates to the Prior Authorization/Pre-Claim Review Federal Holiday Schedule Tables for Generating Reports**

**I. SUMMARY OF CHANGES:** The purpose of this change request is to provide instruction to the Multi-Carrier System (MCS) and the ViPS Medicare Systems (VMS) to update the applicable federal holiday schedule tables on an annual basis, and to instruct the Part A and Home Health and Hospice Medicare Administrative Contractors (MACs) to manually update the federal holiday schedule tables in the Fiscal Intermediary Shared System (FISS). The federal holiday schedule table is used in generating reports for the prior authorization and pre-claim review programs.

**EFFECTIVE DATE: January 1, 2018**

*\*Unless otherwise specified, the effective date is the date of service.*

**IMPLEMENTATION DATE: October 2, 2017**

*Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.*

**II. CHANGES IN MANUAL INSTRUCTIONS:** (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-Only One Per Row.

<b>R/N/D</b>	<b>CHAPTER / SECTION / SUBSECTION / TITLE</b>
N/A	N/A

**III. FUNDING:**

**For Medicare Administrative Contractors (MACs):**

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

**IV. ATTACHMENTS:**

**One Time Notification**

# Attachment - One-Time Notification

Pub. 100-20	Transmittal: 1818	Date: April 7, 2017	Change Request: 9995
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**SUBJECT: Annual Updates to the Prior Authorization/Pre-Claim Review Federal Holiday Schedule Tables for Generating Reports**

**EFFECTIVE DATE: January 1, 2018**

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**IMPLEMENTATION DATE: October 2, 2017**

## I. GENERAL INFORMATION

**A. Background:** The purpose of this change request is to provide instruction to the Multi-Carrier System (MCS) and the ViPS Medicare Systems (VMS) to update the applicable federal holiday schedule tables on an annual basis, and to instruct the A/B MACs Part A and A/B MACs Home Health and Hospice (HHH) to manually update the federal holiday schedule tables in the Fiscal Intermediary Shared System (FISS). The federal holiday schedule table is used in generating reports for the prior authorization and pre-claim review programs.

The Center for Program Integrity (CPI) and the Center for Medicare & Medicaid Innovation (CMMI) have jointly developed a series of model tests using prior authorization under Social Security Act Section 1115A authority, as added by Section 3021 of the Affordable Care Act. This will be done as part of CMS' approach to managing Medicare medical costs, the 2013 CMMI Model Test Strategy, and the 2013 CMS Program Integrity Strategy. This will complement other, longer term CMS efforts to reduce costs based on delivery system and payment reform while reducing the improper payment rate.

**B. Policy:** Model tests using prior authorization under Social Security Act Section 1115A authority, as added by Section 3021 of the Affordable Care Act.

## II. BUSINESS REQUIREMENTS TABLE

*"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.*

Number	Requirement	Responsibility								
		A/B MAC			D M E M A C	Shared-System Maintainers				Other
		A	B	H H H		F I S S	M C S	V M S	C W F	
9995.1	A/B MACs Part A, A/B MACs Part HHH, MCS, and VMS shall be aware that instructions to update the prior authorization/pre-claim review federal holiday schedule tables will be in an annual recurring CR as part of the October release to be effective January 1 of the following year.	X		X			X	X		
9995.2	MCS and VMS shall update the applicable federal holiday schedule tables with the following federal holidays for calendar year 2018:						X	X		

Number	Requirement	Responsibility								
		A/B MAC			D M E M A C	Shared-System Maintainers				Other
		A	B	H H H		F I S S	M C S	V M S	C W F	
	<ul style="list-style-type: none"> <li>January 1, 2018</li> <li>January 15, 2018</li> <li>February 19, 2018</li> <li>May 28, 2018</li> <li>July 4, 2018</li> <li>September 3, 2018</li> <li>October 8, 2018</li> <li>November 12, 2018</li> <li>November 22, 2018</li> <li>December 25, 2018</li> </ul>									
9995.3	<p>A/B MACs Part A and A/B MACs Part HHH shall manually update the applicable federal holiday schedule tables used by FISS with the following federal holidays for calendar year 2018:</p> <ul style="list-style-type: none"> <li>January 1, 2018</li> <li>January 15, 2018</li> <li>February 19, 2018</li> <li>May 28, 2018</li> <li>July 4, 2018</li> <li>September 3, 2018</li> <li>October 8, 2018</li> <li>November 12, 2018</li> <li>November 22, 2018</li> <li>December 25, 2018</li> </ul>	X		X						

**III. PROVIDER EDUCATION TABLE**

Number	Requirement	Responsibility				
		A/B MAC			D M E	C E D I
		A	B	H H H		
	None					

**IV. SUPPORTING INFORMATION**

**Section A: Recommendations and supporting information associated with listed requirements:**

*"Should" denotes a recommendation.*

X-Ref Requirement Number	Recommendations or other supporting information:

**Section B: All other recommendations and supporting information: N/A**

**V. CONTACTS**

**Pre-Implementation Contact(s):** Angela Gaston, 410-786-7409 or [angela.gaston@cms.hhs.gov](mailto:angela.gaston@cms.hhs.gov)

**Post-Implementation Contact(s):** Contact your Contracting Officer's Representative (COR).

**VI. FUNDING**

**Section A: For Medicare Administrative Contractors (MACs):**

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

**ATTACHMENTS: 0**