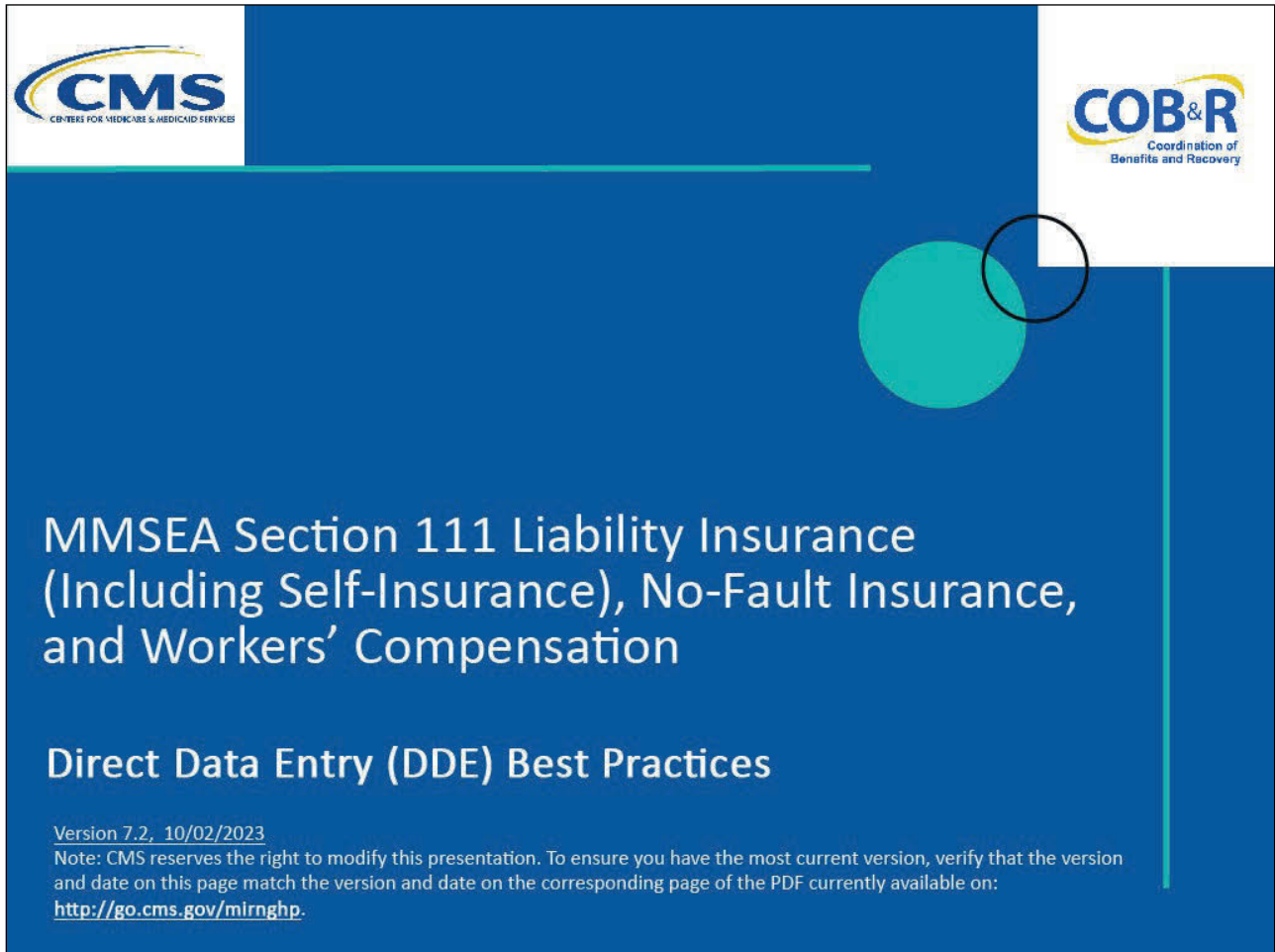


## Direct Data Entry (DDE) Best Practices

### Slide 1 of 27 - Direct Data Entry (DDE) Best Practices



**CMS**  
CENTERS FOR MEDICARE & MEDICAID SERVICES

**COB&R**  
Coordination of  
Benefits and Recovery

# MMSEA Section 111 Liability Insurance (Including Self-Insurance), No-Fault Insurance, and Workers' Compensation

## Direct Data Entry (DDE) Best Practices

Version 7.2, 10/02/2023  
Note: CMS reserves the right to modify this presentation. To ensure you have the most current version, verify that the version and date on this page match the version and date on the corresponding page of the PDF currently available on:  
<http://go.cms.gov/mirnghp>.

### Slide notes

Welcome to the Direct Data Entry (DDE) Best Practices course.

**Slide 2 of 27 - Disclaimer**

## Disclaimer

While all information in this document is believed to be correct at the time of writing, this Computer Based Training (CBT) is for educational purposes only and does not constitute official Centers for Medicare & Medicaid Services (CMS) instructions for the MMSEA Section 111 implementation. All affected entities are responsible for following the instructions found under the *Reference Materials* menu at the following link: <https://go.cms.gov/mirnghp>.

**Slide notes**

While all information in this document is believed to be correct at the time of writing, this Computer Based Training (CBT) is for educational purposes only and does not constitute official Centers for Medicare & Medicaid Services (CMS) instructions for the MMSEA Section 111 implementation.

All affected entities are responsible for following the instructions found at the following link: [NGHP Website](#).

## Course Overview

- Best practices to be used by DDE submitters to be successful



### Slide notes

This module was created to share best practices to be used by DDE submitters so that they are successful in submitting Section 111 claim reports.

NOTE: Liability insurance (including self-insurance), no-fault insurance, and workers' compensation are sometimes collectively referred to as "non-group health plan" or "NGHP". The term NGHP will be used in this CBT for ease of reference.

**Slide 4 of 13 - PAID Act**

## PAID Act

The Medicare Secondary Payer (MSP) policy is designed to ensure that the Medicare Program does not pay for healthcare expenses for which another entity is legally responsible. To aid settling parties in determining this information, Congress has enacted the Provide Accurate Information Directly Act also known as the PAID Act requiring that CMS provide Non-Group Health Plans with a Medicare beneficiary's Part C and Part D enrollment information for the past 3 years.

This information will be provided both online, in the BCRS application, and COBSW S111/MRA and offline in the NGHP Query Response File. Additionally, CMS has requested that this solution also include the most recent Part A and Part B Entitlement dates.

**Slide notes**

The Medicare Secondary Payer (MSP) policy is designed to ensure that the Medicare Program does not pay for healthcare expenses for which another entity is legally responsible. To aid settling parties in determining this information, Congress has enacted the Provide Accurate Information Directly Act also known as the PAID Act requiring that CMS provide Non-Group Health Plans with a Medicare beneficiary's Part C and Part D enrollment information for the past three years.

This information will be provided both online, in the BCRS application, and COBSW S111/MRA and offline in the NGHP Query Response File. Additionally, CMS has requested that this solution also include the most recent Part A and Part B Entitlement dates.

Note: To support the PAID Act, the Query Response File will be updated to include Contract Number, Contract Name, Plan Number, Coordination of Benefits (COB) Address, and Entitlement Dates for the last three years (up to 12 instances) of Part C and Part D coverage. The updates will also include the most recent Part A and Part B entitlement dates.

**Slide 5 of 27 - DDE Preparation**

**DDE Preparation**

- Review the NGHP User Guide to understand
  - What claims are reportable
  - What data and information is required for Section 111
- Take all NGHP CBTs in the Learning Plan
- Follow all of the NGHP User Guide requirements with the exception of those requirements related to the file submission process
- Contact your EDI Representative to clarify Section 111 reporting requirements, as needed

**Slide notes**

Before beginning the DDE claim submission process, DDE submitters should thoroughly review the NGHP User Guide so they have a clear understanding of what claims are reportable and what data and information is required for Section 111. DDE submitters are also encouraged to take all of the NGHP CBTs listed in the Learning Plan.

DDE RREs are responsible for following all of the NGHP User Guide requirements with the exception of those requirements specifically related to the file submission process.

When a user is unclear about any Section 111 reporting requirement, they should call or email their Electronic Data Interchange (EDI) Representative for assistance.

Slide 6 of 27 - DDE Preparation

The slide features a white background with blue decorative bars at the top corners. The title 'DDE Preparation' is centered at the top. Below it is a bulleted list item. Underneath the list item are two blue rectangular boxes with white text, each containing a specific action step.

## DDE Preparation

- Once the DDE submitter has a clear understanding of Section 111 requirements

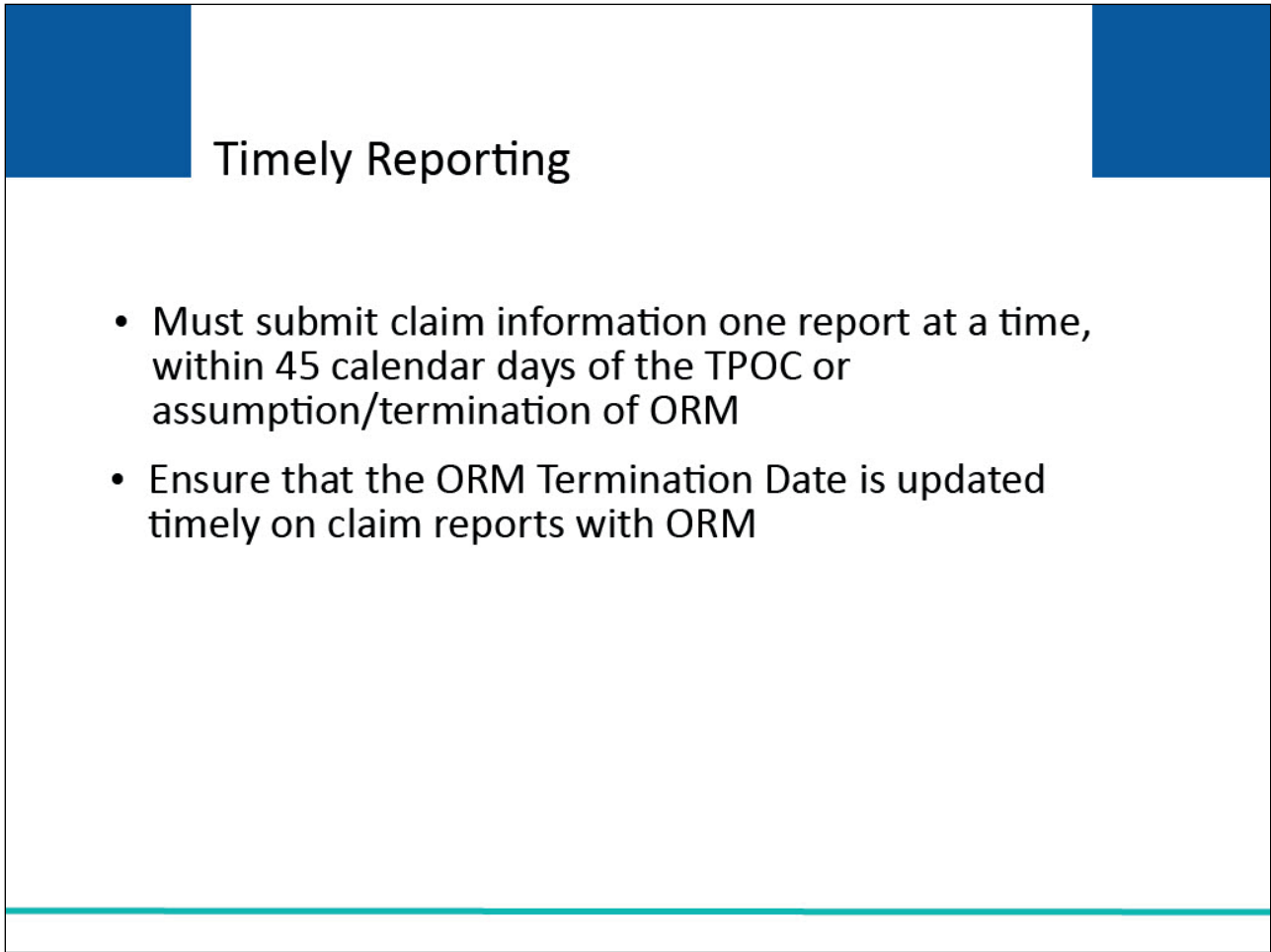
Begin collecting required data

Ensure that claim reports are submitted timely

**Slide notes**

Once the DDE submitter has a clear understanding of the Section 111 requirements, they should begin collecting the required data for claims submission and ensure that claim reports are submitted timely.

**Slide 7 of 27 - Timely Reporting**



**Timely Reporting**

- Must submit claim information one report at a time, within 45 calendar days of the TPOC or assumption/termination of ORM
- Ensure that the ORM Termination Date is updated timely on claim reports with ORM

**Slide notes**

RREs using the DDE method must submit claim information using the Section 111 Coordination of Benefits Secure Website (COBSW) one report at a time, within 45 calendar days of the Total Payment Obligation to Claimant (TPOC) or assumption or termination of Ongoing Responsibility for Medicals (ORM).

Once a claim report with ORM has been submitted, the RRE must ensure that the ORM Termination Date is updated timely.

**Slide 8 of 27 - Retroactive Reporting**

## Retroactive Reporting

### Exception to the 45-day requirement for claim reports where retroactive reporting is required

- Submit claims where RRE accepted ORM as of 1/1/2010 and subsequent
- Submit no-fault insurance or workers' compensation claims where settlement, judgment, award, or other payment occurred on or after 10/1/2010
- Submit liability insurance (including self-insurance) claims where the settlement, judgment, award, or other payment is 10/1/2011 or subsequent

**Slide notes**

There is an exception to the 45-day requirement for claim reports where retroactive reporting is required.

RREs must submit information for all liability insurance (including self-insurance), no-fault insurance, and workers' compensation claims involving a Medicare beneficiary as the injured party where ORM payments exist as of January 1, 2010, and subsequent, regardless of the date of an initial acceptance of payment responsibility.

In addition, they must include no-fault insurance or workers' compensation claims where the settlement, judgment, award, or other payment date, separate/apart from ORM, is October 1, 2010, or subsequent, and which meet the reporting thresholds for Section 111.


Liability insurance (including self-insurance) claims must be reported where the settlement, judgment, award, or other payment date, separate/apart from ORM, is October 1, 2011, or subsequent.

The threshold for physical trauma-based liability insurance settlements will remain at \$750. CMS will maintain the \$750 threshold for no-fault insurance and workers' compensation settlements, where the




no-fault insurer or workers' compensation entity does not otherwise have ongoing responsibility for medicals (ORM).

Slide 9 of 27 - Record Keeping - Submitted Claim Reports




SECTION 111

Record Keeping - Submitted Claim Reports



[About This Site](#)
[CMS Links](#)
[How To...](#)
[Reference Materials](#)
[Contact Us](#)
[Home](#)
[Log off](#)
[Skip Navigation](#)

**Claim Listing**  [Print this page](#)

This page lists all of the claims you have entered. To search for a specific claim, enter search values into any or all of the search fields, and click on the Search button.

DCN	<input type="text"/>	
Policy Number	<input type="text"/>	(30 characters max.)
Claim Number	<input type="text"/>	(30 characters max.)
Medicare ID	<input type="text"/>	(12 characters max.)
Last Name, First Initial	<input type="text"/> , <input type="text"/>	
Initial Entry Dates Between	<input type="text" value="12"/> / <input type="text" value="10"/> / <input type="text" value="2010"/>	A maximum two-month search range applies. Use MM/DD/YYYY date format.
And	<input type="text" value="2"/> / <input type="text" value="10"/> / <input type="text" value="2011"/>	
Status	<input type="text" value="Saved Not Submitted"/> ▼	Can't find your recent updates? <a href="#">Search again</a> to refresh the listing.

QUICK HELP

Help About This Page

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Transactions Remaining

94

Showing 50 of 128 matching claims. You may need to refine your search criteria.

Latest DCN	Trx Cnt.	Policy Number	Claim Number	Medicare ID	Beneficiary Name	CMS Date of Injury	Initial Entry Date	Last Action	Status	Disposition	Actions
<a href="#">10580</a>	1	pn1111	15678000			01/01/2010	01/26/2011	Update	Saved Not Submitted		<a href="#">Resume</a> <a href="#">Delete</a> <a href="#">History</a>
<a href="#">10581</a>	1	5678ABC	15678001			01/01/2001	12/28/2010	Update	New		<a href="#">Update</a> <a href="#">Delete</a> <a href="#">History</a>
<a href="#">10577</a>	9	123456C	15678003			01/01/2001	12/28/2010	Update	In Process		<a href="#">Update</a> <a href="#">Delete</a> <a href="#">History</a>
<a href="#">10576</a>	9	914567	15678012			01/01/2001	12/28/2010	Update	Deleted		<a href="#">View</a> <a href="#">History</a>
<a href="#">10575</a>	9	12345678	15678054			01/01/2001	12/28/2010	Update	Completed		<a href="#">Update</a> <a href="#">Delete</a> <a href="#">History</a>

**Slide notes**


When a claim report has been submitted, it is recommended that the RRE keep a record of all data that was submitted. The DDE application has a Print this page link on the Claim Confirmation page that can be used for this purpose.

It is also recommended that the RRE maintain a record of the final Disposition received for the claim report which will be displayed on the Claim Listing page when the Status is Completed.

The Print this page link on the Claim Listing page can be used for this purpose.




Slide 11 of 27 - Monitor Status and Disposition



SECTION 111

Record Keeping - Submitted Claim Reports



About This Site
CMS Links
How To...
Reference Materials
Contact Us
Home
Log off
Skip Navigation

**Claim Listing** Print this page

This page lists all of the claims you have entered. To search for a specific claim, enter search values into any or all of the search fields, and click on the Search button.

DCN	<input type="text"/>	
Policy Number	<input type="text"/>	(30 characters max.)
Claim Number	<input type="text"/>	(30 characters max.)
Medicare ID	<input type="text"/>	(12 characters max.)
Last Name, First Initial	<input type="text"/> , <input type="text"/>	
Initial Entry Dates Between	<input type="text" value="12"/> / <input type="text" value="10"/> / <input type="text" value="2010"/>	A maximum two-month search range applies. Use MM/DD/YYYY date format.
And	<input type="text" value="2"/> / <input type="text" value="10"/> / <input type="text" value="2011"/>	
Status	<input type="text" value="Saved Not Submitted"/> ▼	Can't find your recent updates? <b>Search again</b> to refresh the listing.

**QUICK HELP**  
Help About This Page

---

**Transactions Remaining**  
**94**

Search
Clear Search Criteria
New Claim...

Showing 50 of 128 matching claims. You may need to refine your search criteria.

Latest DCN	Trx Cnt.	Policy Number	Claim Number	Medicare ID	Beneficiary Name	CMS Date of Injury	Initial Entry Date	Last Action	Status	Disposition	Actions
<a href="#">10580</a>	1	pn1111	15678000			01/01/2010	01/26/2011	Update	Saved Not Submitted		<a href="#">Resume</a> <a href="#">Delete</a> <a href="#">History</a>
<a href="#">10581</a>	1	5678ABC	15678001			01/01/2001	12/28/2010	Update	New		<a href="#">Update</a> <a href="#">Delete</a> <a href="#">History</a>
<a href="#">10577</a>	9	123456C	15678003			01/01/2001	12/28/2010	Update	In Process		<a href="#">Update</a> <a href="#">Delete</a> <a href="#">History</a>
<a href="#">10576</a>	9	914567	15678012			01/01/2001	12/28/2010	Update	Deleted		<a href="#">View</a> <a href="#">History</a>
<a href="#">10575</a>	9	12345678	15678054			01/01/2001	12/28/2010	Update	Completed		<a href="#">Update</a> <a href="#">Delete</a> <a href="#">History</a>

**Slide notes**

When a claim has been submitted, the DDE submitter must monitor the Status and Disposition of the claim report on the DDE Claim Listing page to see if the claim was accepted or not and react accordingly.

When a claim has been submitted, the DDE submitter must monitor the Status and Disposition of the claim report on the DDE Claim Listing page to see if the claim was accepted or not and react accordingly.

Slide 12 of 27 - Status

## Status

- Indicates current state of the claim report

Status	Description	Action Required
New	Claim report was submitted, but not yet processed	None
Completed	The BCRC has finished processing the claim report	RRE must review Disposition to determine if the claim report was accepted and what additional steps may be required
Saved (Not Submitted)	Claim report has been saved but not yet submitted by the RRE	RRE must submit saved claims within 30 calendar days from the date the claim was first saved or it will be deleted
In Process	Claim report has been submitted and is being processed by the BCRC	None
Deleted	Claim report was deleted	None

**Slide notes**

The Status indicates the current state of the claim report which may be New, Completed, Saved (Not Submitted), In Process, or Deleted.

New indicates that the claim report was submitted, but not yet processed by the Benefits Coordination & Recovery Center (BCRC). No action is required for this status.

Completed indicates that the BCRC has finished processing the claim report. This status does not indicate that the claim report has been accepted.

The RRE must review the Disposition to determine if the claim report was accepted and what additional steps may be required.

Saved (Not Submitted) indicates that the claim report has been saved on the Section 111 COBSW, but not yet submitted by the RRE.

RREs must submit saved claims within 30 calendar days from the date the claim was first saved. If a saved claim is not submitted within 30 days, it will be automatically deleted by the system.

In Process indicates that the claim has been submitted and is being processed by the BCRC. No action is required for this status.

Deleted indicates the claim report was deleted. No action is required for this status.

**Slide 13 of 27 - Disposition**

The slide features a white background with a blue header bar at the top. The word "Disposition" is centered in the header. Below the header, three blue rectangular callout boxes are stacked vertically, each containing white text. The first box says "Show results of processing the claim report", the second says "Additional actions may be required", and the third says "Dispositions that may be returned: 01, 02, 03, or SP".

## Disposition

Show results of processing the claim report

Additional actions may be required

Dispositions that may be returned: 01, 02, 03, or SP

**Slide notes**

DDE submitters must monitor the value returned in the Disposition field which will show them the results of processing the claim report.

Depending on the Disposition returned, additional actions may be required by the DDE submitter. The Dispositions that may be returned on a DDE claim report are: 01, 02, 03, or SP.

**Slide 14 of 27 - 01 Disposition**

## 01 Disposition

- Shows
  - Claim report was accepted
  - Injured party was identified as a Medicare beneficiary
  - Ongoing Responsibility for Medicals (ORM) indicated
- Update when
  - ORM ends
  - Data changes in the following critical fields
    - ICD-10 Diagnosis Codes
    - TIN
    - TPOC Date(s) and/or TPOC Amount(s)
    - Claimant Information
    - ORM Termination Date
  - To correct the TIN
- Refer to the NGHP User Guide Technical Information Chapter
  - Event table section to determine when updates are required
  - Disposition Codes section for a discussion of Disposition Code 01

**Slide notes**

The 01 Disposition shows that the claim report was accepted by the BCRC, the injured party was identified as a Medicare beneficiary and ORM was indicated.

Claim reports that receive this Disposition must be updated when ORM ends, data in any of the following critical fields are modified:

- International Classification of Diseases,
- 10th revision (ICD-10) Diagnosis Codes,
- Tax Identification Number (TIN),
- TPOC Date(s) and/or TPOC Amount(s),
- Claimant Information,
- ORM Termination Date, or
- if the claim report has to be resubmitted to correct the TIN.

Note: RREs can now enter a future Ongoing Responsibility for Medicals (ORM) Termination Date (Field 79) up to 75 years from the current date.



DDE submitters should refer to the Event Table in the NGHP User Guide Technical Information Chapter for more information on when updates to previously accepted claim reports are required.

DDE submitters should also refer to the Disposition Codes section of the NGHP User Guide Technical Information Chapter for more information on Disposition Code 01.

**Slide 15 of 27 - 02 Disposition**

## 02 Disposition

- Shows
  - Claim report was accepted
  - Injured party was identified as a Medicare beneficiary
  - No Ongoing Responsibility for Medicals (ORM) indicated
- Claim report must be updated when
  - There is change to one or more of the following critical data fields
    - ICD-10 Diagnosis Codes
    - TIN
    - TPOC Date(s) and/or TPOC Amount(s)
    - Claimant Information
  - Corrections needed to the TIN
- Refer to the NGHP User Guide Technical Information Chapter
  - Event table section to determine when updates are required
  - Disposition Codes section for a discussion of Disposition Code 02

**Slide notes**

Claim reports that receive this Disposition must be updated when data in any of the following critical fields are modified:

- ICD-10 Diagnosis Codes,
- TIN,
- TPOC Date(s) and/or TPOC Amount(s),
- Claimant Information, or
- if the claim report has to be resubmitted to correct the TIN.

The 02 Disposition shows that the claim report was accepted by the BCRC, the injured party was identified as a Medicare beneficiary between the CMS Date of Incident and TPOC Date, and no ORM was indicated.

ICD-10 diagnosis code I25.2 has been added to the list of no-fault excluded codes. The excluded and no-fault excluded ICD-10 diagnosis codes have been updated, Diagnosis Code describing the alleged injury/illness. These codes are special default for liability reporting.

Note: Excel spreadsheets of the ICD-9/ICD-10 excluded and valid codes for FY 2023 are now available for download on CMS.gov at [ICD Spreadsheet FY 2023](#).

**Slide 16 of 27 - 03 Disposition**

## 03 Disposition

- Shows
  - Claim report was error-free
  - Injured party was identified as a Medicare beneficiary
  - Medicare coverage dates are outside time period between date of incident and TPOC Date, or the date ORM ended
- Resubmit
  - If claim report does not have ORM, resubmit only if there is a subsequent TPOC
  - If claim report has ORM,
    - Resubmit once per quarter until ORM ends to see if the beneficiary becomes entitled to Medicare in the future
- Refer to the NGHP User Guide Technical Information Chapter
  - Disposition Codes section for a discussion of Disposition Code 03

**Slide notes**

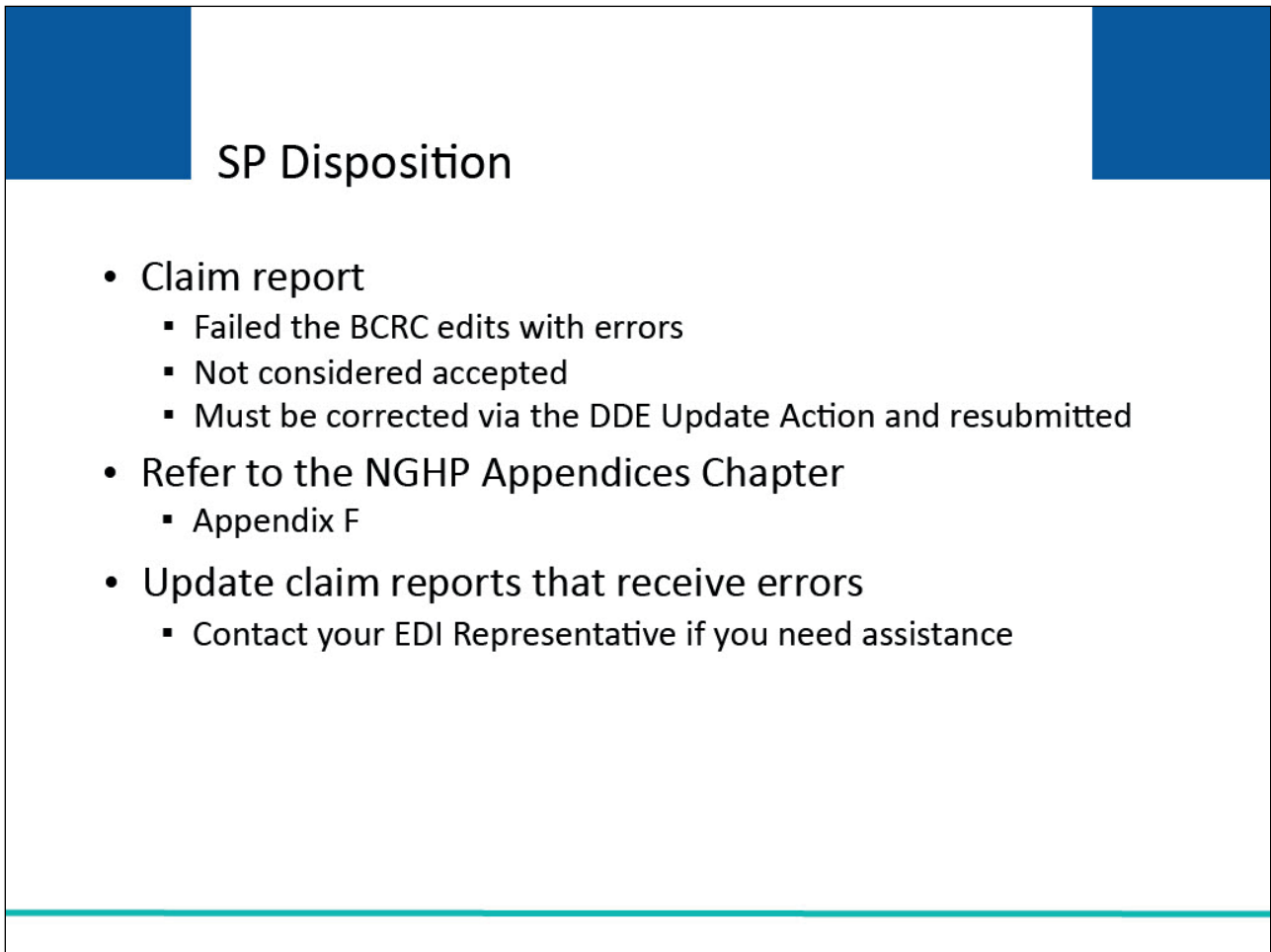
The 03 Disposition shows that the claim report was found to be error free, and the injured party submitted was matched to a Medicare beneficiary, but the beneficiary's Medicare coverage dates are outside the time period between the date of incident and TPOC Date or the date ORM ended, as applicable.

In other words, the claim information does not overlap the injured party's Medicare entitlement period. If the claim report does not have ORM, it will only have to be resubmitted if there is a subsequent TPOC.

If the claim report has ORM, it must be resubmitted once per quarter until ORM ends, to see if the beneficiary becomes entitled to Medicare at some point in the future, at which point the resubmitted claim report would receive a 01 Disposition.

DDE submitters should refer to the Disposition Codes section of the NGHP User Guide Technical Information Chapter for more information on Disposition Code 03.

**Slide 17 of 27 - SP Disposition**



## SP Disposition

- Claim report
  - Failed the BCRC edits with errors
  - Not considered accepted
  - Must be corrected via the DDE Update Action and resubmitted
- Refer to the NGHP Appendices Chapter
  - Appendix F
- Update claim reports that receive errors
  - Contact your EDI Representative if you need assistance

**Slide notes**

Claim reports that receive an SP Disposition failed the BCRC edits with errors.

These claim reports are not considered accepted and must be corrected via the DDE Update Action and resubmitted.

RREs should refer to the NGHP User Guide Appendices Chapter (Appendix F) for more information on Disposition and Error Codes. RREs must update claim reports that receive errors.

Please contact your EDI Representative if you need assistance resolving an SP Error.

## Slide 18 of 27 - TIN Validation

## TIN Validation

- Changes have been implemented by CMS to improve the TIN and address validation process
  - TIN information will be further edited in batch to ensure the TIN is a valid IRS-assigned TIN and that the address is a valid deliverable address

If a TIN error is found during batch processing, the claim report will reject with an 'SP' disposition code

- Associated TIN errors
- Displayed on the Claim Confirmation page
  - Must be corrected and claim report must be resubmitted

- Error Codes TN01 and TN18-TN23 may be returned from this field

### Slide notes

Changes have been implemented by CMS to improve the TIN validation process, including the address validation performed.

Although NGHP DDE reporters do not submit TIN Reference Files, the same TIN information is submitted online. The Section 111 COBSW does perform basic editing of the TIN and associated address and will continue to do so.

Once the claim is submitted via DDE, the TIN information will be further edited in the batch process to ensure the TIN is a valid, IRS-assigned TIN (except for a foreign RRE pseudo-TIN) and that the address is a valid, deliverable mailing address.

If a TIN error is found during batch processing, the claim report will reject with an 'SP' disposition code. The associated TIN errors will be displayed on the Claim Confirmation page.

These errors must be corrected by editing the invalid fields. Once corrected, the claim report must be resubmitted for processing. Error Codes TN01 and TN18-TN23 may be returned from this field validation process.

Note: When there is an active Medicare Secondary Payer Recovery Portal (MSPRP) account for the insurer/recovery agent TIN, Section 111 submitters may set Go Paperless options.

Additionally, recovery agents may now view the Open Debt Report on the MSPRP, if the agent has an active MSPRP account with a TIN matching one submitted on the RRE's TIN Reference File.

**Slide 19 of 27 - Address Validation**

## Address Validation

- RREs are encouraged to pre-validate addresses using postal software or online tools such as those found here
  - [https://tools.usps.com/go/ZipLookupAction\\_input](https://tools.usps.com/go/ZipLookupAction_input)
- Use standard abbreviation and adhere to USPS standards

**Slide notes**

In an effort to avoid getting TIN address errors, it is recommended that you pre-validate RRE addresses using postal software or online tools available on the United States Postal Service (USPS) website pages such as [USPS Zip Lookup](#) before entering TIN address information online. Use standard abbreviations and adhere to USPS standards.



Slide 20 of 27 - Compliance Flags

**Claim Confirmation**

Please review your claim information. If you need to change something, click the 'Edit' button in the applicable section. You might wish to print this page for your records.

[Print this page](#)

QUICK HELP

Help About This Page

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Transactions Remaining

91

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Claim:

Reporter ID	321
Claim ID	10600
Claim Add Dt	02/11/2011
Status Cd	Saved Not Submitted
Medicare ID	#####A
Inj Last Name	LAST
Inj First Name	FIRST
Inj MI	M
Inj Gndr Cd	Female
Inj DOB	#####
Cms Inj Dt	01/01/2011
Ind Inj Ct	01/02/2011
Col Diag Cd	E8694
Venue State	ALASKA
ORM Ind	No
SI Ind	No
SI Type Cd	Not Defined
PH Last Name	
PH First Name	
Dbn Name	
Legal Name	
Ins Type Cd	Liability
Ins TIN	#####
Policy Number	345345
Claim Number	456456
Ins Name	AAAAAAAAAAAA
Ins Addr1	AAAAAAAAAAAA
Ins Addr2	
Ins City	Orangeville
Ins State	ALASKA
Ins Zip5	45645
Ins Zip4	4564
Rec Agt Name	AAAAAAAAAAAA
Rec Agt Addr1	AAAAAAAAAAAA
Rec Agt Addr2	
Rec Agt City	Orangeville
Rec Agt State	ALASKA
Rec Agt Zip5	45645
Rec Agt Zip4	4564
Ins Fa1	
Ins Fa2	
Ins Fa3	
Ins Fa4	
Plan Ct Despt	
Plan Ct Lname	

**Injured Party**

Medicare ID	#####A
First Name	FIRST
Middle Initial	M
Last Name	LAST
Gender	Female
DOB	#####

**Injury** Edit...

Insurance Type	Liability
CMS Date of Injury	01/01/2011
Industry Date of Injury	01/02/2011
State of Venue	AA
Alleged Cause of Injury Diagnosis	E8694
Diagnosis 1	01550
Diagnosis 2	75559
Diagnosis 3	75560

**Insurance**

Does the reportable event involve self-insurance?	No
Self Insured Type	Not Defined
Policyholder First Name	
Policyholder Last Name	
DBA Name	
Legal Name	
TIN	#####
Policy Number	345345
Claim Number	456456
RRE Mailing Name	AAAAAAAAAAAA
RRE Mailing Address 1	AAAAAAAAAAAA
RRE Mailing Address 2	
RRE Mailing City	AAAAAAAAAAAA
RRE Mailing State	AA
RRE Mailing Zip5	45645
RRE Mailing Zip4	4564
Recovery Agent Mailing Name	AAAAAAAAAAAA
Recovery Agent Mailing Address 1	AAAAAAAAAAAA

Compliance Flags

Top portion of Claim Confirmation

**ORM TPOC**

ORM Indicator	No
ORM Termination Date	
TPOC 1 Date	02/01/2011
TPOC 1 Amount	\$5000.00
TPOC 1 Delay Date	
TPOC 2 Date	02/10/2011
TPOC 2 Amount	\$500.00
TPOC 2 Delay Date	

Slide notes

DDE submitters must also check for, and respond to, compliance flags which will be displayed on the Claim Confirmation page.

The top and bottom portions of this screen are displayed. DDE submitters can potentially receive compliance flag codes 01, 02, and 03.

RREs should refer to NGHP User Guide Technical Information Chapter and the NGHP User Guide Appendices Chapter V (Appendix F) for more information on compliance flag codes.

Slide 21 of 27 - Compliance Flags

**Compliance Flags**

- Provide notice that the submitted claim report was not in compliance with Section 111 requirements

**RREs must**

- Review any Compliance Flags that were received
- Apply corrections to internal system or data
- Resubmit claim reports with corrections as updates where applicable

**Slide notes**


Compliance Flags provide the RRE notice that the submitted claim report was not in compliance with Section 111 reporting requirements.

DDE submitters must review any Compliance Flags that were received for a submitted claim report, apply corrections to their internal system or data used for Section 111 reporting, and update claim reports with corrections where applicable.

Slide 22 of 27 - Compliance Flags

## Compliance Flags

- 01 Compliance Flag
  - Indicates that submitted claim report had one or more TPOC Dates that were not submitted timely
- 03 Compliance Flag
  - Indicates that submitted claim report had an ORM Termination Date that was not sent timely
- RRE needs to review the reason why the claim report was not timely and take steps to ensure that future claim submissions are timely



**Slide notes**

A Compliance Flag of 01 indicates that the submitted claim report had one or more TPOC Dates that were not sent in timely.

A Compliance Flag of 03 indicates that the submitted claim report had an ORM Termination Date that was not sent timely.

When an RRE receives a 01 or 03 Compliance Flag, they need to review the reasons why the claim report was not timely and take steps to ensure that future claim submissions are timely.

Slide 23 of 27 - Transactions Remaining

## Transactions Remaining

- Monitor the Transactions Remaining count
  - Transactions Remaining initially set to 500 and will decrease each time a transaction is used
  - If you are getting close to your limit, contact your EDI Representative



### Slide notes

RREs must also monitor their Transactions Remaining count. Remember, at the start of your reporting period, your Transactions Remaining Count will be set to 500 and will decrease by one each time a transaction is used.

If you are getting close to your limit, contact your EDI Representative for assistance.

Note: DDE RREs accessing certain pages in the COBSW Section 111 will not see the “Transaction Remaining” field as the lookup is not limited for those RREs.

**Slide 24 of 27 - Obtaining Help**

## Obtaining Help

- Several sources are available to assist RREs
  - NGHP User Guide should be used as the primary reference for reporting requirements
  - CMS MIR website should be checked frequently for alerts and user guide updates at the following link: <https://go.cms.gov/mirnghp>
  - Take all of the NGHP CBTs listed in the Learning Plan, not just those CBTs related to DDE
  - Section 111 COBSW User Guide for step-by-step instructions for DDE
  - Quick Help link on each DDE page of the Section 111 COBSW
  - Contact EDI Representative for assistance with any questions, issues or problems

**Slide notes**

Several sources of help are available to assist RREs. The NGHP User Guide should always be used as your primary reference for reporting requirements.

Users should also frequently check the CMS Mandatory Insurer Reporting (MIR) website for alerts and user guide updates at the following link: [NGHP Website](#).

RREs are encouraged to take all of the NGHP CBTs listed in the Learning Plan, not just those CBTs related to DDE.

The Section 111 COBSW User Guide, available after login under the Reference Materials menu option of the Section 111 COBSW, contains step-by-step instructions for DDE.


In addition, each DDE page of the Section 111 COBSW has a Quick Help link that provides information related to that specific page.

And remember, if you cannot find the answer to your question using these materials, you may contact your EDI Representative for assistance with any questions, issues, or problems you may encounter.

**Slide 25 of 27 - Course Summary**

**Course Summary**



- Best practices to be used by DDE submitters to be successful



**Slide notes**

This module was created to share best practices to be used by DDE submitters so that they are successful in submitting Section 111 claim reports.

**Slide 26 of 27 - Conclusion**

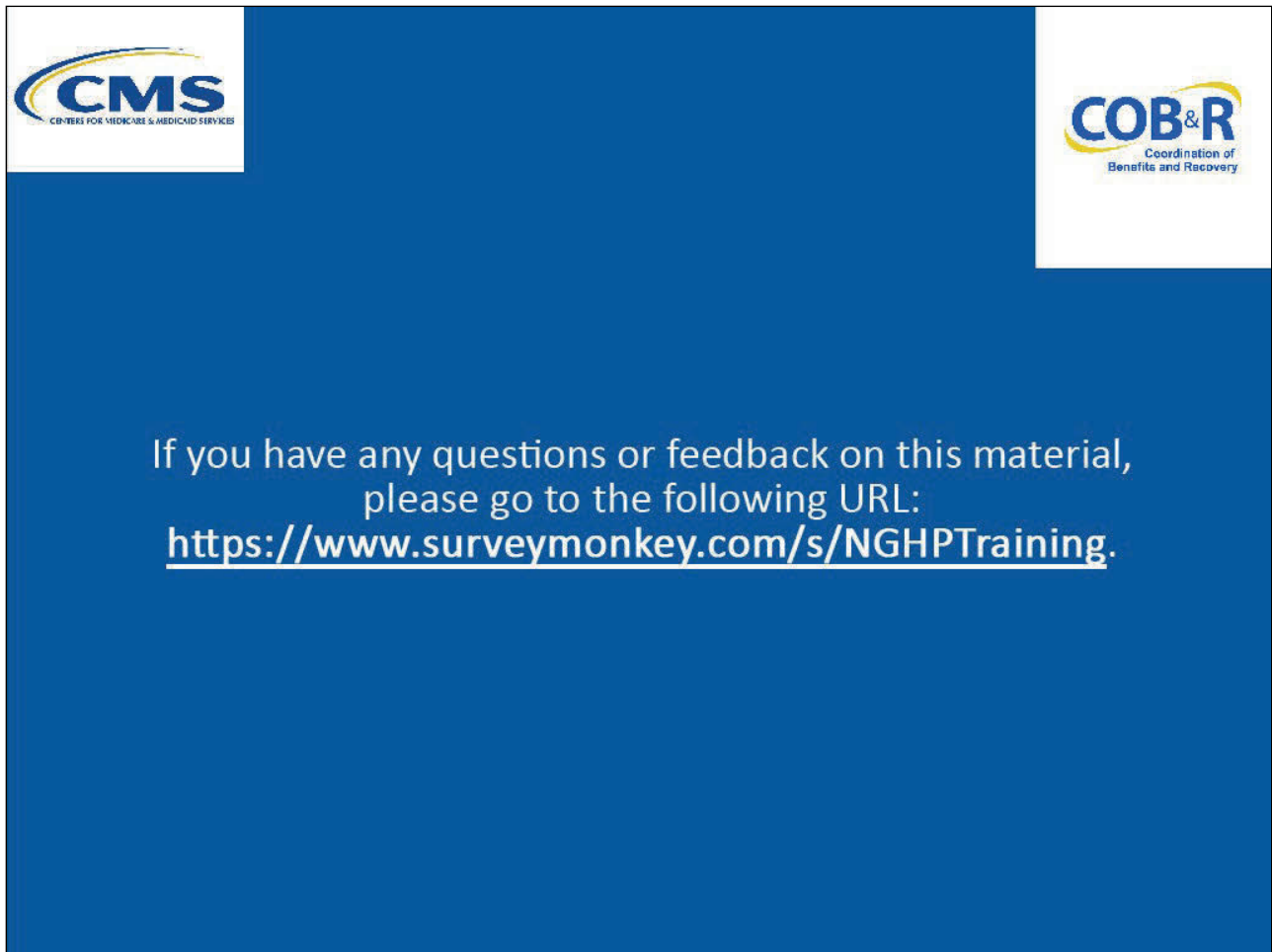


You have completed the DDE Best Practices course. Detailed information on the DDE option can be found in the Section 111 COBSW User Guide available for download after login at: <https://go.cms.gov/mirnghp>.

**Slide notes**

You have completed the DDE Best Practices course. Detailed information on the DDE option can be found in the Section 111 COBSW User Guide available for download after login at the following link: [NGHP Website](#).

**Slide 27 of 27 - NGHP Training Survey**



The slide features a blue background with two logos in the top corners: CMS (Centers for Medicare & Medicaid Services) on the left and COB&R (Coordination of Benefits and Recovery) on the right. The central text reads: "If you have any questions or feedback on this material, please go to the following URL: <https://www.surveymonkey.com/s/NGHPTraining>."

**Slide notes**

If you have any questions or feedback on this material, please go to the following URL: [NGHP Training Survey](https://www.surveymonkey.com/s/NGHPTraining).