
CMS Manual System

Pub. 100-06 Medicare Financial Management

Department of Health & Human Services (DHHS)
Centers for Medicare & Medicaid Services (CMS)

Transmittal 48

Date: July 9, 2004

CHANGE REQUEST 3274

NOTE: This transmittal replaces CR 3274, Transmittal 42, dated April 30, 2004. This is a clarification of the implementation timeframes for CR 3274. The FISS and VMS maintainers and contractors shall implement CR 3274 with the October 2004 Release. The MCS maintainer and contractors shall do analysis and requirements development for the October 2004 Release, and fully implement CR 3274 with the January 2005 Release. All other information in this Change Request remains the same.

I. SUMMARY OF CHANGES: This transmittal includes the unsolicited/voluntary refund requirements and new materials (Exhibits 1 and 2) to account for checks received by providers/physician/supplier and other entities.

NEW/REVISED MATERIAL

Effective Date:

- *October 1, 2004 for the VMS Maintainer and Contractors*
- *January 1, 2005 for the MCS and FISS Maintainers and Contractors*

Implementation Date:

- *October 4, 2004: Full implementation for the VMS Maintainer and Contractors. Analysis and requirements development for the MCS and FISS Maintainers and Contractors.*
- *January 3, 2005: Full implementation for the MCS and FISS Maintainers and Contractors.*

Disclaimer for manual changes only: The revision date and transmittal number apply only to the red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will only receive the new/revised information, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS:

(R = REVISED, N = NEW, D = DELETED)

R/N/D	CHAPTER/SECTION/SUBSECTION/TITLE
R	5/Table of Contents
R	5/410.1/General Information
R	5/410.2/Office of Inspector General (OIG) Initiatives
R	5/410.3/Unsolicited/Voluntary Refund Accounts
R	5/410.4/Receiving and Processing Unsolicited/Voluntary Refund Checks When Identifying Information is Provided

R	5/410.5/Handling Checks or Associated Correspondence with Conditional Endorsements
R	5/410.6/Receiving and Processing Unsolicited/Voluntary Refund Checks When Identifying Information is not Provided
R	5/410.7/CMS Reporting Requirements
R	5/410.8/ Overpayment Refund Form
R	5/410.9/Unsolicited/Voluntary Refund Checks – Summary Report
R	5/410.10/Education
N	5/411/Exhibits
R	5/411/411.1/Exhibit I – Overpayment Refund Form
R	5/411/411.2/Exhibit II – Unsolicited/Voluntary Refund Checks – Summary Report
N	5/411/411.3/Exhibit III – OIG Law Enforcement Demand Letter

III. FUNDING: Medicare contractors only: Medicare Contractors should adjust their daily activities to complete the requirements for implementation.

IV. ATTACHMENTS:

X	Business Requirements
X	Manual Instruction
	Confidential Requirements
	One-Time Notification
	Recurring Update Notification