

**STATEMENT OF WORK**

*(Over-the Counter drug spending estimates)*

**I. SCOPE**

Data is needed to support the development of expenditure estimates for over-the-counter drugs in the National Health Expenditure Accounts.

**A. Background**

CMS Contract Number 500-94-0004, entitled "Evaluation of Data Sources for Use in Estimating National Spending for Non-durable Medical Products", determined that the Kline data is the most comprehensive source of non-prescription drug information on the market. The purpose of the report was to examine the various data sources with respect to their potential usefulness in estimating expenditures for non-durable medical products in the National Health Accounts.

**B. Purpose**

For purposes of developing expenditure estimates for the National Health Expenditure Accounts, the National Health Statistics Group (NHSG) in the Office of the Actuary (OACT) would like to purchase manufacturer and retail sales data of over the counter drugs and sundries from Kline & Company, Inc.

**II. REQUIREMENTS**

Independently and not as an agent of the Government, the Contractor shall furnish all the necessary services, and data as needed to perform the requirements of this Statement of Work.

**A. Requirements/Tasks to be Performed.**

Aggregate manufacturer and retail sales data for U.S. purchases of all over-the-counter product categories, for the full years of 2009 and 2010.

**B. Report Requirements**

*(This section is not a list of deliverables. Report requirements may include financial, management, progress, draft and final reports, as well as any other data requirements. This section will include the format and content of each report, number of copies, expected length, and place and method of delivery.*

*Draft Final Report:*

*The Contractor shall submit 2 Hard Copies plus 1 Electronic Version in Excel of the data to the Project Officer, no later than June 18, 2011. The data shall be submitted in the following format and include the following various elements:*

*Main body to contain:*

*Breakdown of manufacturer and retail sales into product categories for 2009 and 2010.*

**See separate document for a complete listing of “Items to be Furnished and Deliverable Schedule”.**

**C. Period of Performance**

*The period of performance for completion of all requirements under this contract is 1 base year, plus 3 option years, the data shall be collected in the first 3 months from contract award, or June 18, 2011, whichever is earlier.*

**III. QUALITY ASSURANCE**

The Project Officer will review data described in section II.B. of this SOW and provide comment(s) to the Contractor within 30 days of receipt.)

**IV. SECTION 508 COMPLIANCE:**

The deliverables shall comply with the standards, policies, and procedures below. In the event of conflicts between the referenced documents and this SOW the SOW shall take precedence.

Rehabilitation Act, Section 508 Accessibility Standards

1. 29 U.S.C. 794d (Rehabilitation Act as amended)
2. 36 CFR 1194 (508 Standards)
3. [www.access-board.gov/sec508/508standards.htm](http://www.access-board.gov/sec508/508standards.htm) (508standards)
4. FAR 39.2 (Section 508)
5. CMS/HHS Standards, policies and procedures (Section 508)

**Attachment J-**

**ITEMS TO BE FURNISHED AND DELIVERABLE SCHEDULE**

The Contractor shall submit all required reports and deliverables in accordance with the following schedule. Reports and/or deliverables submitted under this contract shall be in accordance with the Statement of Work entitled

IAW= In Accordance With

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>QTY/RECIPIENT</u>	<u>DELIVERY</u>
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*Example: (Do NOT list what is to be in each report in this section. Descriptions of content and format for reports are contained in the SOW under Reporting Requirements.)*

<i>1</i>	<i>Draft Final Report IAW SOW Section II.B</i>	<i>3 cy - Project Officer</i>	<i>6/18/11</i>
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**Recipient Addresses:**

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