

Apply to be a Certified Application Counselor Organization

This application is only a sample to help you prepare for the kind of information an interested organization will need to provide. An on-line application will be available at the end of July 2013 for organizations who want to become Marketplace-designated organizations that can certify application counselors. These groups might include community health centers or other health care providers, hospitals, or social service agencies. To be notified when the online application is available, visit Marketplace.cms.gov and sign up for email notifications and updates. If you have questions about other ways to partner with the Marketplace, contact partnership@cms.hhs.gov.

Basic Information

Organization name	Organization type (i.e. Hospital, Library, Social Services)
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How can the Marketplace contact this organization?

Name	
Mailing address	
Phone number	Email address

How can the general public contact this organization?

Phone number	Email address	Website
Location address		
Hours of operation		

Organization Details

Do one or all of the following apply to your organization? Answer yes or no for all that apply.

- a Governmental entity? Yes No
- a health care delivery organization? Yes No
- designated by a Medicaid/CHIP agency as a Medicaid/CHIP application assistance program? Yes No
- organized under 501(c) of the Internal Revenue Code? Yes No

Privacy and Security Experience

Does this organization already:

- screen the employees/volunteers it will certify as application counselors? Yes No
- handle Personally Identifiable Information (PII) and have processes in place to protect PII? Yes No
- assist people with health coverage decisions? Yes No

If yes, please explain qualifications as a certified application counselor organization.

If no, please explain how your experience relates to this role or prepares your organization to assist with health coverage decisions.

SAMPLE

