

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
Center for Medicare  
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**MEDICARE-MEDICAID COORDINATION OFFICE**

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**DATE:** June 22, 2016

**TO:** Minnesota Senior Health Options (MSHO) D-SNPs

**FROM:** Lindsay P. Barnette  
Director, Models, Demonstrations & Analysis Group

**SUBJECT:** Minnesota Senior Health Options (MSHO) D-SNPs: Release of Final Contract Year 2017 Model Materials

Attached to this memorandum are the new model materials for CY 2017 developed jointly by CMS and Minnesota for Minnesota Senior Health Options (MSHO) D-SNPs operating in the Minnesota Demonstration to Align Administrative Functions for Improvements in Beneficiary Experience. Models are consistent with the administrative and marketing related flexibilities incorporated into the September 12, 2013 memorandum of understanding.

These models have been updated jointly by CMS and Minnesota based on feedback received from plans, states, consumers, and other stakeholders and changes to CY 2017 Medicare Advantage and Part D model materials. Minnesota Senior Health Options (MSHO) D-SNPs may only use the CY 2017 models for CY 2017. Materials must be distributed or otherwise made available to current and prospective enrollees in accordance with requirements of the Contract Year 2017 Medicare Marketing Guidelines (MMG) and the supplemental Marketing Guidance for Minnesota Senior Health Options (MSHO) Plans.

The following materials are included:

- Low Income Subsidy (LIS) Rider
- Enrollment Form
- Member Handbook/Evidence of Coverage (EOC) - Chapters 1-3, 5-8, and 10-12
- Provider and Pharmacy Directory
- List of Covered Drugs (Formulary)
- Provider and Pharmacy Directory

In addition, we expect to issue the following model materials in the coming weeks:

- Chapters 4 and 9 of the Member Handbook/Evidence of Coverage (EOC)
- Summary of Benefits
- Annual Notice of Change

The attached guidance and models will also be posted to the Financial Alignment Initiative website at <http://cms.gov/Medicare-Medicaid-Coordination/Medicare-and-Medicaid-Coordination/Medicare-Medicaid-Coordination-Office/FinancialAlignmentInitiative/InformationandGuidanceforPlans.html>.

We encourage all plans to work closely with their marketing reviewers to ensure timely submission and approval of all required CY 2017 materials, as well as timely and complete entry of Actual Mail Dates for ANOCs and Member Handbooks/EOCs. If you have any questions about the contents of this memorandum, please contact the Medicare-Medicaid Coordination Office at [mmcocapsmodel@cms.hhs.gov](mailto:mmcocapsmodel@cms.hhs.gov).