

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
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**MEDICARE-MEDICAID COORDINATION OFFICE**

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**DATE:** July 25, 2016

**TO:** Medicare-Medicaid Plans

**FROM:** Lindsay P. Barnette  
Director, Models, Demonstrations & Analysis Group

**SUBJECT:** New York FIDA MMPs: Release of New and Revised Final Contract Year 2017 Model Materials

Attached to this memorandum are two new model materials and six revised model materials for Contract Year (CY) 2017 developed jointly by CMS and New York for Medicare-Medicaid Plans (MMPs) operating in the New York Fully Integrated Duals Advantage (FIDA) Capitated Financial Alignment Model Demonstration. New York FIDA MMPs may only use final CY 2017 models for CY 2017.

The following two new model materials are included with this guidance:

- Provider and Pharmacy Directory
- Annual Notice of Change

In addition, the following six revised model materials are included with this guidance:

- **P1 Notice: Exhibit 5a/5b (Plan Welcome Letter):** Updates language for provision of the Provider and Pharmacy Directory or a notice about how the Participant can get a directory or access it online (page 3)
- **Chapter 3 of the Participant Handbook:** Updates language about the Participant's choice to have their Primary Care Provider (PCP) as a member of their Interdisciplinary Team (IDT) (pages 4, 5, 7, 9) and includes an instruction for FIDA MMPs that do not require prior authorization for other services (page 10)
- **Chapter 4 of the Participant Handbook:** Updates the Table of Contents with additions to section F (page 1); includes an instruction for FIDA MMPs that do not require prior authorization for other services (page 3); moves *Day treatment* from section D (page 15) to section F (page 59); and moves *Freestanding birth center services* from section D

(page 22) to section F (page 59)

- **Chapter 8 of the Participant Handbook:** Updates language about timing of the Participant's in-person Comprehensive Assessment (page 10)
- **Chapter 12 of the Participant Handbook:** Updates language about timing of the Participant's in-person Comprehensive Assessment (page 2) and the composition of the Participant's IDT (pages 4 and 7)
- **Summary of Benefits:** Modifies the instruction for FIDA MMPs about a Participant's standing request for preferred language or alternate format materials (page 2) and updates language about the composition of the Participant's IDT (page 4)

The attached guidance and models will also be posted to the Financial Alignment Initiative website at <http://cms.gov/Medicare-Medicaid-Coordination/Medicare-and-Medicaid-Coordination/Medicare-Medicaid-Coordination-Office/FinancialAlignmentInitiative/InformationandGuidanceforPlans.html>.

We also note that, consistent with a June 3, 2016, HPMS email, "2017 Transition Letter," CMS anticipates issuing an updated Part D transition letter model material to reflect policy changes due to the issuance of Chapter 6 of the Prescription Drug Benefit Manual. This reissuance could result in revisions to the previously issued CY 2017 Part D Transition Letter model for New York MMPs. MMCO is monitoring this issue closely and will advise New York and FIDA MMPs as soon as additional information is available.

We encourage all FIDA MMPs to work closely with their marketing reviewers and Contract Management Team to ensure timely submission and approval of all required CY 2017 materials, as well as timely and complete entry of Actual Mail Dates for ANOCs and Participant Handbooks/EOCs. If you have any questions about the contents of this memorandum, please contact the Medicare-Medicaid Coordination Office at [mmcocapsmodel@cms.hhs.gov](mailto:mmcocapsmodel@cms.hhs.gov).