Adobe Acrobat Search Instructions:
These instructions are intended for a string search of Adobe Acrobat 4.0™. Strings can be HCPCS codes, CPT codes, and/or the short descriptors that accompany those codes. This search function is not intended for advanced searches and multiple task searches. These instructions will work with any alpha-numeric string be it character, numerical, or a combination thereof. You may also use short phrases, or two words separated by a space, or comma. If you have further difficulties, consult help facility, or the Adobe Acrobat User’s Manual.

1. Click the Find button (binoculars) on the tool bar to invoke the search function.

2. The Acrobat Find widow will pop up. Type the string (HCPCS, CPT, descriptor etc.) you want to search for; then, select the Find button to start the search.
3. If your search string is found, it will show as hi-lighted and look similar to the example below. Note at the bottom of the page, the string is hi-lighted. To find the next occurrence of the search string, click on the Repeat Find button (binoculars w/arrow) located on the tool bar.
4. If your search string is not matched, this window will appear. Check that the search string entered is the correct syntax and spelling.

Text Not Found

No occurrences of:

J92111

were found in the document.

OK Cancel