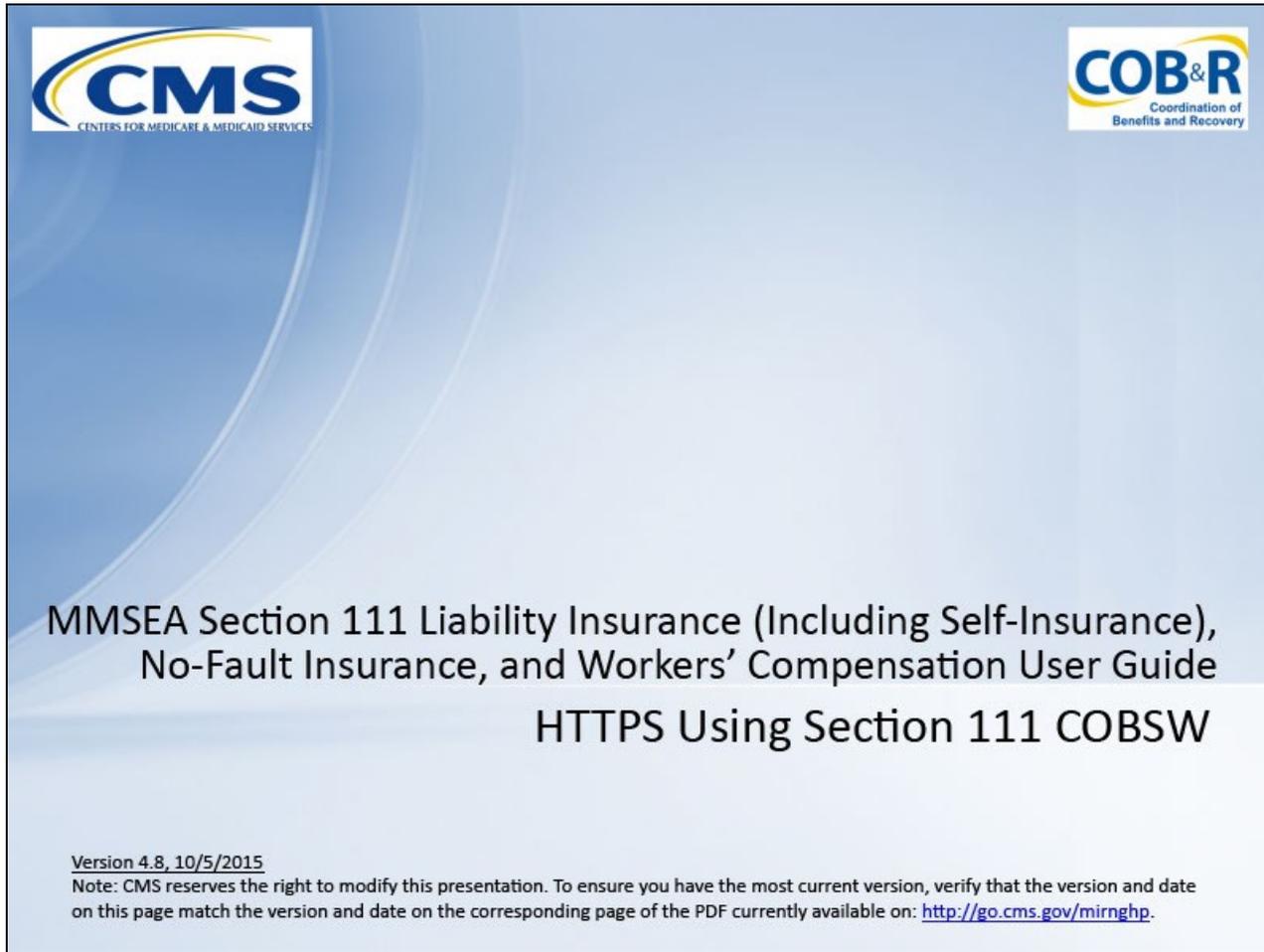


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The slide features a light blue background with a white box in the top left containing the CMS logo (Centers for Medicare & Medicaid Services) and a white box in the top right containing the COB&R logo (Coordination of Benefits and Recovery). The main title is centered in the lower half of the slide, and a version note is in the bottom left corner.

**CMS**  
CENTERS FOR MEDIGARE & MEDICAID SERVICES

**COB&R**  
Coordination of  
Benefits and Recovery

**MMSEA Section 111 Liability Insurance (Including Self-Insurance),  
No-Fault Insurance, and Workers' Compensation User Guide**

**HTTPS Using Section 111 COBSW**

Version 4.8, 10/5/2015  
Note: CMS reserves the right to modify this presentation. To ensure you have the most current version, verify that the version and date on this page match the version and date on the corresponding page of the PDF currently available on: <http://go.cms.gov/mirnghp>.

**Slide notes**

Welcome to the Hypertext Transfer Protocol over Secure Socket Layer (HTTPS) Using Section 111 Coordination of Benefits Secure Web site (COBSW) course.

Note: This module only applies to Responsible Reporting Entities (RREs) that will be submitting Section 111 claim information via an electronic file submission.

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## Disclaimer

While all information in this document is believed to be correct at the time of writing, this Computer Based Training (CBT) is for educational purposes only and does not constitute official Centers for Medicare & Medicaid Services (CMS) instructions for the MMSEA Section 111 implementation. All affected entities are responsible for following the instructions found at the following link: <http://go.cms.gov/mirnghp>.

### Slide notes

While all information in this document is believed to be correct at the time of writing, this Computer Based Training (CBT) is for educational purposes only and does not constitute official Centers for Medicare & Medicaid Services (CMS) instructions for the MMSEA Section 111 implementation.

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## Course Overview

- Transmitting files via HTTPS using the Section 111 COBSW
- Monitor File Processing Results

**Slide notes**

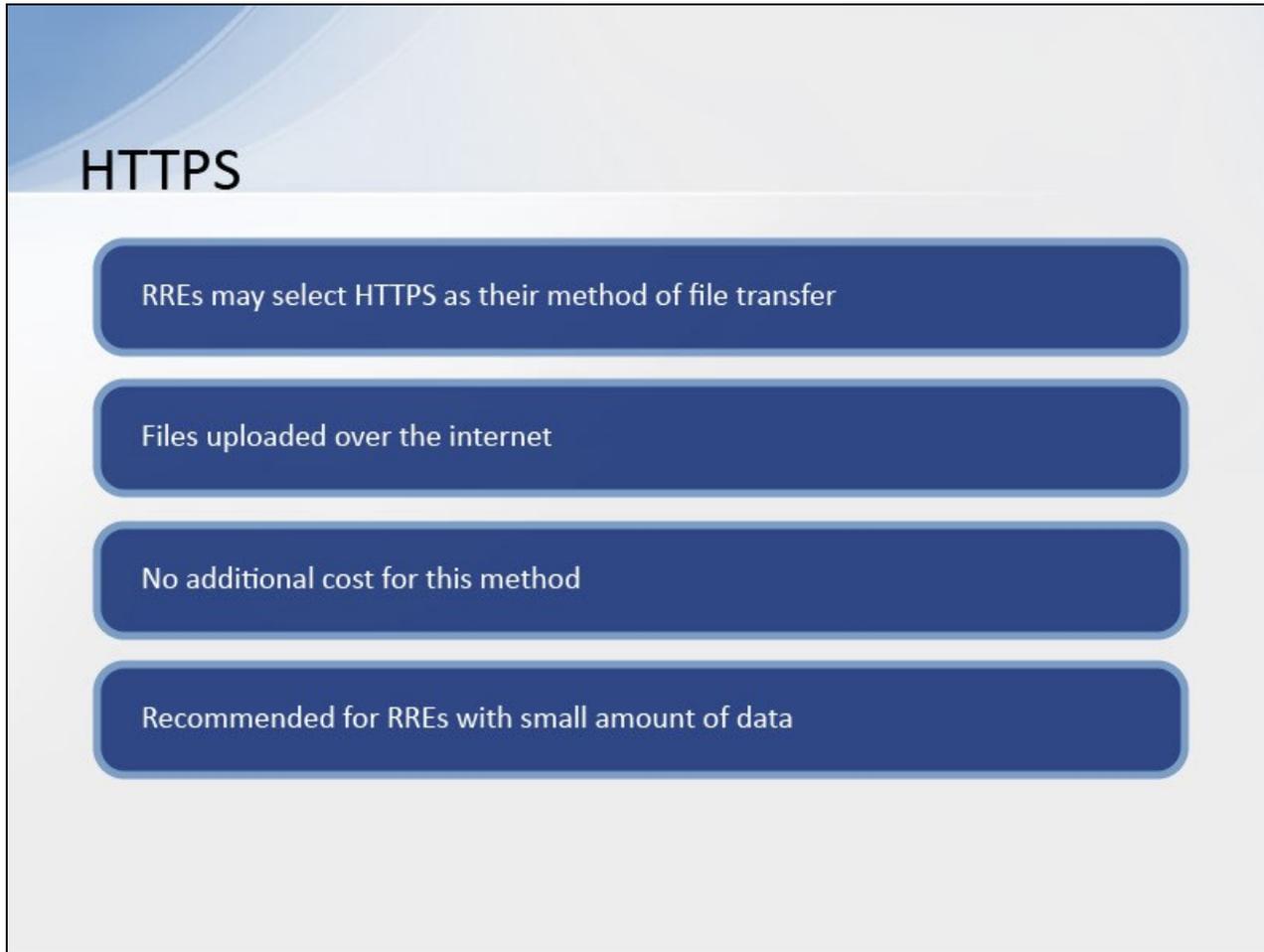
This course provides a high-level overview on transmitting files via HTTPS using the Section 111 COBSW.

This file transmission method is recommended for those RREs that will not be sending big files on a regular basis, and are willing to have someone login to the Section 111 COBSW to upload/download files and monitor the progress during the file transmission.

The course concludes with a discussion of monitoring file processing results on the Section 111 COBSW.

NOTE: Liability insurance (including self-insurance), no-fault insurance and workers' compensation are sometimes collectively referred to as "non-group health plan" or "NGHP". The term NGHP will be used in this CBT for ease of reference.

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The slide features a light blue header with the word "HTTPS" in a bold, black, sans-serif font. Below the header, four dark blue rounded rectangular boxes are stacked vertically, each containing white text. The text in the boxes reads: "RREs may select HTTPS as their method of file transfer", "Files uploaded over the internet", "No additional cost for this method", and "Recommended for RREs with small amount of data".

## HTTPS

- RREs may select HTTPS as their method of file transfer
- Files uploaded over the internet
- No additional cost for this method
- Recommended for RREs with small amount of data

**Slide notes**

During Account Setup, RREs may select HTTPS as their method of file transfer. RREs that choose this method, will upload their files over the internet to the Section 111 COBSW. This is done using the Section 111 COBSW application user interface.

There is no additional cost associated with using this method as long as a standard internet browser is used. However, because this method requires a user to stay logged in to the Section 111 COBSW with an active session for the entire upload/download session,

use of HTTPS is only recommended for entities with a relatively small amount of data to submit (i.e., less than 24,000 records on a regular basis).

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The slide features a light blue header with the word "HTTPS" in a bold, black, sans-serif font. Below the header is a large, light gray rectangular area. In the center of this area is a blue rounded rectangle containing white text. The text reads: "RRE can change transmission method through a request to their EDI Representative".

**Slide notes**

RREs have the option of changing the electronic file submission methodology at a later date; but they have to request a change to the file transmission through their Electronic Data Interchange (EDI) Representative.

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## Login IDs and Passwords

- Required for HTTPS file transmission
- During Account Setup, the Account Manager will create a Login ID and Password
  - May invite other users to become Account Designees associated with the RRE ID
  - Each Account Designee will obtain their own Login ID and Password
  - All users associated with the RRE's account can upload input files and download response files

### Slide notes

A Login ID and Password are required for the HTTPS file transmission method. During the initial Account Setup, the RRE's Account Manager will create a Section 111 COBSW Login ID and Password.

The Account Manager may then log in to the site and invite other users to become Account Designees associated with the RRE ID.

Each Account Designee will obtain his own Login ID and Password. All users associated with the RRE's account will have the ability to upload input files and download response files.

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## Uploads and Downloads

Performed by Account Managers and Account Designees associated with the RRE ID's account

- Directly through the Section 111 COBSW
- Using the HTTPS protocol

Users log on to Section 111 application to upload and download files

**Slide notes**

Account Managers and Account Designees associated with the account for an RRE ID can perform file uploads and downloads directly through the Section 111 COBSW using the HTTPS protocol.

Users will log on to the Section 111 application at <https://www.cob.cms.hhs.gov/Section111/> and use the application interface to upload and download files.

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## Uploads and Downloads

- Submitter can upload
  - Claim Input
  - Query Input
  - TIN Reference
  
- Submitter can download
  - Claim Response
  - Query Response
  - TIN Reference Response
  
- For more information, please see the Section 111 COBSW User Guide available on the site and in the Uploading/Downloading Files via HTTPS CBT

### Slide notes

NGHP submitters who have chosen HTTPS as their file submission method can upload the following test and production files: Claim Input, Query Input and TIN Reference and download the Claim Response, Query Response, and TIN Reference Response.

For more information on the HTTPS upload and download process, please see the Section 111 COBSW User Guide and the Uploading/Downloading Files via HTTPS CBT.

The Section 111 COBSW User Guide is available for download after logging in at the following link:  
<https://www.cob.cms.hhs.gov/Section111/>.

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## Uploaded Files

- Not accessible by users
- Cannot be viewed/deleted
- If uploaded in error, EDI Representative should be contacted

**Slide notes**

Once a file has been successfully uploaded to the Section 111 COBSW, it is not accessible by users of the Section 111 COBSW. It cannot be viewed or deleted.

If a file is uploaded in error, the RRE does not have the ability to delete it. They must contact their EDI Representative for assistance.

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# Response Files

**File Listing**  
 RRE ID: 4555  
 RRE Name: TESTING COMPANY LLC  
 Files submitted for this RRE ID are listed below.  
 After files have been processed by the BCRC, you will see the status of the files.  
 To see file processing details, click on the file name link.  
 To download a response file via HTTPS, click on the response file name link that appears on the right.

**Record Types:**

**GHP**

- MS - MSP Input File
- NM - Non-MSP Input File
- QY - Query Only Input File
- UN - Unallocated Alert File
- TR - TIN Reference File

**Liability/No-Fault/Workers' Compensation**

- CM - Claim Input File
- QY - Query Input File
- TR - TIN Reference File

File ID	File Type	Receipt Dt	Process Dt	File Name	Download Link
#####	MS Response DT: Response File:	##/##/####	##/##/####		
#####	MS Response DT: Response File: >>TDOB SA MR GHPMSP RESP #####.#####.TXT<<	##/##/####	##/##/####	###	Complete ### ##

[Return to RRE Listing](#)

**Slide notes**

After the Benefits Coordination & Recovery Center (BCRC) has processed the input file, response files will be available for download on the Section 111 COBSW File Listing page for the RRE ID.

This page displays the results of file processing and provides a link for the file download. The system will send an e-mail to the Account Manager assigned to the RRE ID when a response file is ready.

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## Naming Conventions

- The BCRC will name response files according to the following convention

### Claim Response

- PCOB.BA.MR.NGHPCLM.RESP.Dccyymmdd.Thhmmsscc.TXT

### TIN Reference Response

- PCOB.BA.MR.NGHPTIN.RESP.Dccyymmdd.Thhmmsscc.TXT

### Query Response

- PCOB.BA.MR.NGHPQRY.RESP.Dccyymmdd.Thhmmsscc.TXT

### Slide notes

The BCRC will name response files according to the following convention: Claim Response: PCOB.BA.MR.NGHPCLM.RESP.Dccyymmdd.Thhmm####.TXT;

TIN Reference Response: PCOB.BA.MR.NGHPTIN.RESP.Dccyymmdd.Thhmm####.TXT; Query Response: PCOB.BA.MR.NGHPQRY.RESP.Dccyymmdd.Thhmm####.TXT

Where Dccyymmdd is "D" followed by a date as century/year/month/day and Thhmm#### is "T" followed by a time as hours/minutes and a number from 0000 to 9999.

The date and timestamp used in the response file names are generated by the BCRC when it creates the response file.

Note: There is no specific naming convention needed when uploading input files. Files submitted via HTTPS to the Section 111 COBSW should utilize an ASCII format. Fields within the records are length delimited and all records are fixed length.

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## Response Files

- Available for 180 days
- May be downloaded more than once
- Cannot be deleted by RRE
- Removed by the BCRC after 180 days

**Slide notes**

HTTPS response files will remain available for downloading for 180 days. There is no limit to the number of times a file can be downloaded in that time.

The RRE cannot delete response files from the Section 111 COBSW. The BCRC will remove these files automatically after 180 days.

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## Monitor File Processing

File processing statuses and processing results displayed on File Listing and File Detail Pages

Users associated with the RRE ID can view

- Receipt and Process Dates
- File Status
- File record counts
  - Records received
  - Records matched to Medicare beneficiaries
  - Records in error
  - Compliance flags

Information remains on Section 111 COBSW for one year

**Slide notes**

File processing statuses and processing results for submitted Section 111 files will be displayed on the Section 111 COBSW File Listing and File Detail pages for the RRE ID.

Users associated with the RRE ID will be able to see the following information: date the file was received and processed by the BCRC; file status; and record counts for each completed file such as the number of records received, including counts for adds,

updates and deletes, the number of records that were matched to a Medicare beneficiary, the number of records in error, and a count of compliance flags posted by the BCRC.

Historical information on files submitted and processed remains on the Section 111 COBSW for a one-year period.

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# Monitor File Processing

Status codes track file as it processes through the system

Received	File received but the BCRC processing not started
Severe Error	File Rejected. Contact EDI Representative
In Process	The BCRC currently processing the file
Threshold Error	File suspended for a threshold check. Contact your EDI Representative
On Hold	If not early submission, contact EDI Representative
Completed	Processing complete. Response File available
Deleted	File deleted. Contact EDI Representative to determine when to resubmit

**Slide notes**

Status codes are used to track the file as it processes through the system. The statuses you will see on the Section 111 COBSW related to a particular file are as follows: Received - File received but the BCRC processing not started; Severe Error - File rejected.

Contact your EDI Representative; In Process – The BCRC is currently processing the file; Threshold Error - File suspended for a threshold check. Contact your EDI Representative; On hold - If not due to early submission, contact your EDI Representative;

Completed - Processing complete. Response file available; and, Deleted - File deleted by your EDI Representative. Contact your EDI Representative to determine when to resubmit.

Refer to the Section 111 COBSW User Guide for more information on file processing results.

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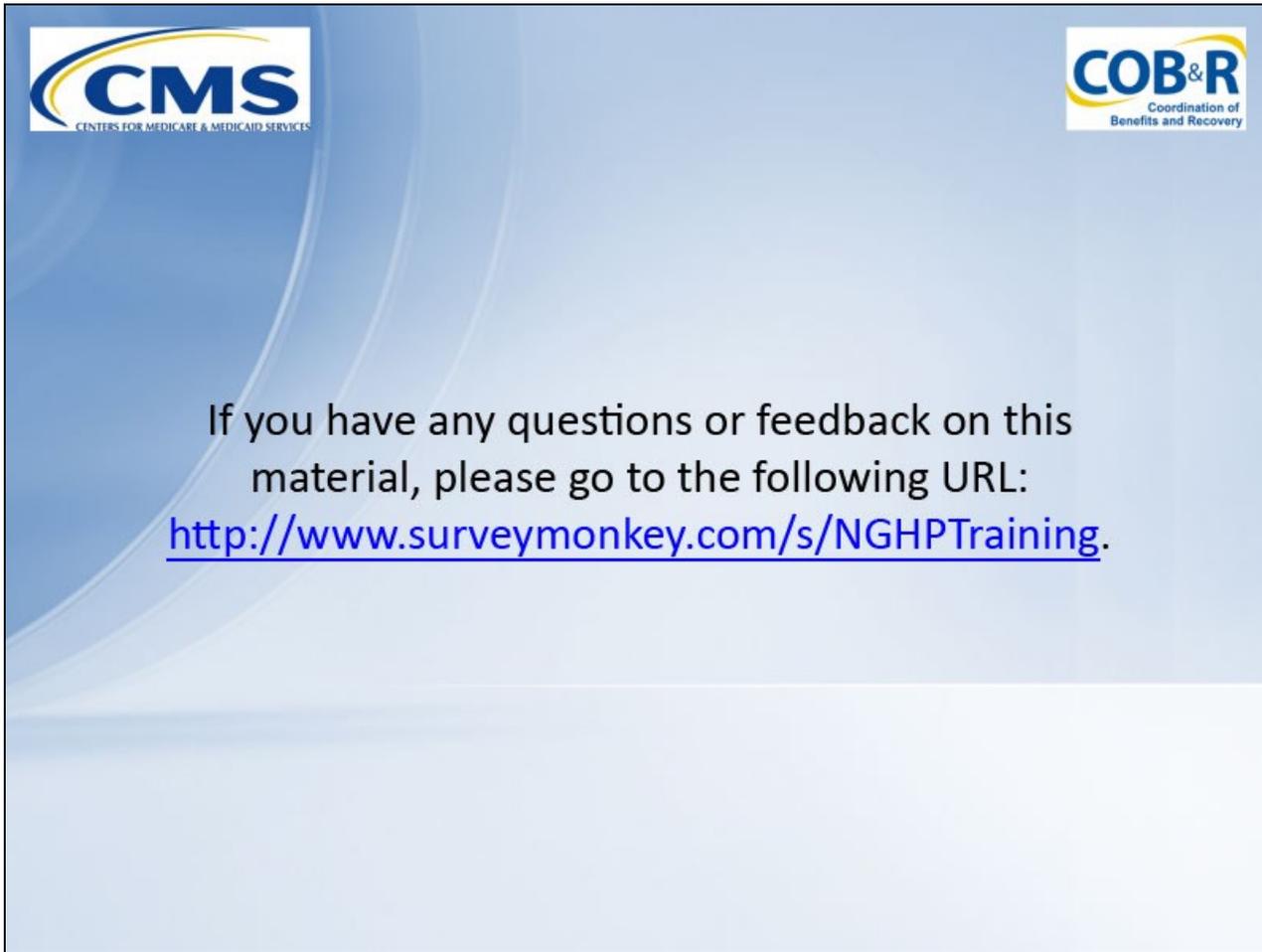


You have completed the  
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Information in this presentation can be  
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Slide 16 - of 16



The slide features a light blue background with a white gradient at the bottom. In the top left corner is the CMS logo (Centers for Medicare & Medicaid Services). In the top right corner is the COB&R logo (Coordination of Benefits and Recovery). The main text is centered and reads: "If you have any questions or feedback on this material, please go to the following URL: <http://www.surveymonkey.com/s/NGHPTraining>."

**Slide notes**

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