

**Pre-Proposal Conference
Primary Part A and Part B (A/B)
Medicare Administrative Contractor (MAC)
October 7, 2005**

AGENDA

9:00 a.m. – 12:00 p.m.

WELCOME

Karen Jackson

Director, Medicare Contractor Management Group

OPENING REMARKS

Herb Kuhn

Director, Center for Medicare Management

**PURPOSE OF PRE-PROPOSAL CONFERENCE, GROUND
RULES, OVERVIEW AND REQUESTS FOR
INFORMATION PROCESS & FEEDBACK**

Karen Jackson

Director, Medicare Contractor Management Group

REQUEST FOR PROPOSAL OVERVIEW

Miki Lewis

Contract Specialist, Office of Acquisition and Grants Management

- **General Contract Information**
- **Federal Business Opportunities**
- **Section B (Supplies or Services and Prices/Cost)**

Martin Furman

Project Officer, Medicare Contractor Management Group

- **SECTION C (STATEMENT OF WORK)**

Miki Lewis

Contract Specialist, Office of Acquisition and Grants Management

- **SECTION F (Deliverables)**
- **SECTION G (Contract Administration Data)**
- **SECTION H (Special Contract Requirements)**
- **SECTION K (Certifications and Representations)**

Linda Hook

Contracting Officer, Office of Acquisition and Grants Management

- **SECTION L (Proposal Instructions)**
- **SECTION M (Evaluation Factors for Award)**
- **AMENDMENTS**

BREAK (30 minutes)

QUESTIONS