



Medicare Shared Savings Program



Application Process: Question & Answer Session

Presented by:

Karmin Jones

**Centers for Medicare &
Medicaid Services**

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Agenda

- Reminders and Updates
- Shared Savings Program Web sites
- Information and recordings from previous calls
- Resources for the application process
- Open forum for questions from applicants

CMS User ID Guidance

- Your NOI confirmation email includes instructions on how to get a CMS User ID
- For additional guidance, see the 2016 Application Reference Manual
- If you have not already done so, send the completed CMS User ID form via tracked mail (e.g. FedEx) to CMS **immediately** to:

Centers for Medicare & Medicaid Services
Attention: HPMS Access
Mail Stop: C4-18-13
7500 Security Boulevard
Baltimore, MD 21244-1850

- Normal processing time is 3-4 weeks. If you have questions about your CMS User ID, send an email to HPMS_Access@cms.hhs.gov.
- If you have questions about your consultant authorization letter, send an email to HPMSConsultantAccess@cms.hhs.gov.

Reminders for All Applicants

- Use the 2016 Application Reference Manual to complete your application.
- You must submit complete and accurate information for all Contacts required at the time of application.
 - New in 2016: Medical Director contact must be submitted
- You must select a Track in your application:
 - Track 1: one-sided shared savings model
 - Track 2 or 3: two-sided shared savings/shared risk models
 - If you choose Track 2 or 3, you must also select your symmetrical Minimum Loss Rate/Minimum Savings Rate (MLR/MSR)

Reminders for Renewal Applicants

- Narratives are only required based upon your responses to the attestations, if applicable.
- You must submit a Change Request (CR) to Add New Executed Agreements for each ACO Participant TIN that has agreed to continue participation in your ACO.
- If you do not submit this CR, your ACO Participant may not be included on your ACO Participant List.
- You must submit a CR to delete any ACO Participants that will not continue to participate with your ACO beginning January 1, 2016.

Updates to Application Reference Manual

- **Do not upload** your ACO Participant List Worksheet in HPMS.
- We have removed the file naming convention listed in the Supporting Documents/Narrative Required (Appendix B, Q23; Appendix C, Q9).
- **You must upload your ACO Participants in the Participant List Management Module in HPMS.** Refer to the Managing your ACO Participant List and ACO Participant Agreement Guidance.

Updates to Application Reference Manual (cont.)

- We have corrected the file naming convention for the ACO Participant Sample for renewing ACO's. Correct file name is:
Axxxx_S9_Q12a_AgmtSamp_mmddyy.pdf
(Appendix C, Q12a)
- We have added additional guidance for existing CMS Users requesting access to CMS systems. See Section 8, How to Request a CMS User ID.

Reminders: Revisions Allowed During the Application Review Period

Application Review Period	ACO Response Due	Feedback
Application Submission	August 7, 2015 at 8:00 p.m. Eastern Time	CMS will evaluate your complete application submission.
First Request For Additional Information	September 2015	<p>Receive deficiencies found with your attestations, supporting documentation, ACO Participants and ACO Participant Agreements. Receive your estimated beneficiary count.</p> <ul style="list-style-type: none"> • Correct attestation responses and supporting documentation • Final opportunity to change track selection to Track 2 or Track 3 (two-sided shared savings/losses model) • Final opportunity to Add ACO Participants • Edit/Delete ACO Participants • Correct ACO Participant Agreements
Second Request For Additional Information	October 2015	<p>Receive deficiencies found with your attestations, supporting documentation, ACO Participants and ACO Participant Agreements. Receive your estimated beneficiary count.</p> <ul style="list-style-type: none"> • Correct attestation responses and supporting documentation • Delete ACO Participants • Correct ACO Participant Agreements
Final Request For Additional Information	November 2015	<p>Receive deficiencies found your attestations, supporting documentation, with ACO Participants and ACO Participant Agreements. Receive your estimated beneficiary count.</p> <ul style="list-style-type: none"> • Final opportunity to correct attestation responses and supporting documentation • Final opportunity to delete ACO Participants. • Final opportunity to correct ACO Participant Agreements

Shared Savings Program Web site References

Shared Savings Program Website

<http://www.cms.gov/Medicare/Medicare-Fee-for-Service-Payment/sharedsavingsprogram/index.html>

- [ACOs In Your State](#)
- [News and Updates](#)
- [How to Calculate Your Primary Service Areas](#)
- [How to Apply](#)
- [Shared Savings Program ACO Agreement](#)
- [Financial and Beneficiary Assignment Methodology](#)
- [Quality Measures and Performance Standards](#)
- [Statutes/Regulations/Guidance](#)
- [Frequently Asked Questions](#)
- [CMS Regional Office Contacts for ACOs](#)

Accountable Care Organizations (ACO) Website –

<http://www.cms.gov/Medicare/Medicare-Fee-for-Service-Payment/ACO/index.html>

- To learn more about current Medicare ACO programs

Information from Previous Calls

Shared Savings Program Teleconferences and Events Web page

- Preparing to Apply as an Initial Starter for 2016– April 7, 2015
- ACO Participant Agreements, Participant List & Assignment – April 21, 2015
- Preparing to Renew Your Three-Year Agreement Period for Existing ACO's – May 7, 2015 (Available on the Shared Savings Program Portal only)
- Application Review for Initial Starters – June 16, 2015
- Application Review for Renewals – June 18, 2015
- Shared Savings Program Final Rule Overview – June 29, 2015
- Medicare Shared Savings Program Application Submission Call: Training on the Health Plan Management System – July 7, 2015

Resources for the Application Process

- Application deadline: **August 7, 2015 at 8:00 pm Eastern Time**
 - Applications must be received through the Health Plan Management System (HPMS).
 - **Paper applications are not accepted.**
 - **Late Submissions are not accepted**
- Shared Savings Program Application, How to Apply
 - Includes steps to the application process, Application Toolkit, Application Reference Manual and key application dates
- Health Plan Management System (HPMS)
 - For technical assistance submitting your application online through HPMS:
 - Email: HPMS@cms.hhs.gov
 - Call: 1-(800)-220-2028
- Questions related to the application process
 - Email: SSPACO_Applications@cms.hhs.gov
- CMS User ID Password Reset
 - Email: CMS_IT_SERVICE_DESK@cms.hhs.gov
 - Call: 1-(800)-562-1963

Upcoming Application Calls for All Applicants

Save the date:

- September 2: First Request for Information (RFI 1), Question & Answer Session
- October 13: Second Request for Information 2 (RFI 2), Question & Answer Session
- November 2: Training on Electronic Signature Management Module for 2016 Applicants

Question & Answer Session