

# CMS Annual Bidding Conference

## Agenda

April 5, 2006

### Medicare Advantage and Prescription Drug Plans Track

**Moderator:** Doris McMillon, Mc Millon Communications

**Goal:** Provide instruction to PDPs, MA-PDs, and MA-only plans on how to design Benefit Packages and properly submit them to CMS. Promote accuracy of Benefit and Bid submissions.

**Audience:** The information provided in this track is designed for plan Chief Executive Officers, Chief Financial Officers, Marketing Directors, Operational Managers, Program Directors, Attorneys, Consultants, Actuaries, Premium Underwriters, and others who are involved in the submission of bid packages.

#### Morning Session

8:00 – 10:00 **Registration**

10:00 – 10:30 **Welcome/ Opening Remarks**

Abby Block, Director  
Center for Beneficiary Choices

10:30 – 11:30 **Medicare Advantage Benefits**

This session will describe the Medicare Advantage Benefit and Plan Benefit Package (PBP) changes for 2007.

11:30 – 12:30 **Prescription Drug Benefits, Part D Formulary Review and Payment**

This session will describe the Part D Benefit and Plan Benefit Package (PBP) changes, as well as associated plan requirements for 2007. It will also describe the benefit review process for the Prescription Drug Plans (PDPs) and provide an update on pertinent issues including: Formulary submission, Notification status, Review Checks, USP Model, Guidelines, Part B drugs, Over-the-counter drugs, Specialty drugs, Formulary maintenance and other frequently questions asked regarding the formulary process.

12:30 – 1:30 **LUNCH**

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### Medicare Advantage and Prescription Drug Plans Track

#### Afternoon Session

- 1:30 – 2:30 **Prescription Drug Benefits, Part D Formulary Review and Payment (Continued)**
- 2:30 – 3:40 **Medicare Advantage and Part D Prescription Drug Plan Bidding and Negotiation**  
This session will describe the Parts C and D Benefit Bid Negotiation procedures. Topics will include the Part D Benefit review, High Cost Sharing review, and the Negotiation process.
- 3:40 – 4:00 **PM Break**
- 4:00 – 5:00 **Employer Options**  
This session will review the options available to Employer and Union plan sponsors under MMA, with specific emphasis on the applicable group waiver process when Employers and Unions wish to provide integrated supplemental retiree prescription drug coverage through or in conjunction with a Medicare PDP or MA-PD.
- 5:00 – 5:20 **Q&A Panel**  
CMS Subject Matter Experts
- 5:20 – 5:30 **Closing Remarks**  
Abby Block, Director  
Center for Beneficiary Choices

# CMS Annual Bidding Conference

## Agenda

April 6, 2006

(Repeated on April 11, 2006 in its entirety)

### Actuary Track

**Moderator:** Paul Spitalnic, Actuary, Centers for Medicare & Medicaid Services

**Goal:** Provide a walk through of the MA and PD Bid Forms and review the 2007 updates and changes.

**Audience:** The Actuarial Track is intended solely for individuals that will be completing or certifying the Medicare Advantage or the Part D Bid Pricing Tools. It is expected that the Actuaries attending this session will be familiar with the requirements of the respective programs and existing Bidding Forms.

7:30 - 9:30    **Registration**

#### Morning Session

##### PRE CONFERENCE

Intended only for Actuaries who do not have experience working with the MA and PDP Bid Pricing Tools

8:15 - 9:30    **Introduction to MA & PD Bid Forms**

##### MAIN CONFERENCE

9:30 - 9:45    **Welcome**

Rick Foster, Chief Actuary  
Office of the Actuary

9:45 - 10:45    **PDP Bid Form, Instructions, and Changes for 2007**

10:45 - 11:00    **AM Break**

11:00 - 12:00    **MA Bid Form, Instructions, and Changes for 2007**

**CMS Annual Bidding Conference  
Agenda**

**April 6, 2006  
(Repeated on April 11, 2006 in its entirety)**

**Actuary Track**

12:00 - 12:45      **Risk Adjustment & MA Ratebook**

12:45 - 1:45      **LUNCH**

**Afternoon Session**

1:45 - 2:30      **Specified Bid Issues: Admin, Profit, Support, Documentation, & Certifications**

2:30 - 3:15      **Review, Negotiation, Rebate Re-Allocation, & Audit**

3:15 - 3:30      **PM Break**

3:30 - 4:00      **Special Plan Types (Employer, PACE, MSAs)**

4:00 - 5:00      **Wrap-up and Final Q&A**  
CMS Subject Matter Experts

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**April 5-6 and 11, 2006**

### HPMS/PBP Systems Training

	Computer Training Room 1 (hands-on)	Computer Training Room 2 (hands-on)	Lecture Room 3 (lecture)	
8:30 AM				
9:00 AM	PBP for Beginners – Session 1 (9:00 – 11:30 a.m.)	PBP for Experienced Users – Session 1 (9:00 – 11:00 a.m.)	HPMS 101 – Session 1 (8:30 – 10:00 a.m.)	
9:30 AM				
10:00 AM				
10:30 AM			HPMS 101 – Session 2 (10:30 – 12:00 a.m.)	
11:00 AM				
11:30 AM				
12:00 AM				
12:30 PM	PBP for Beginners – Session 2 (12:30 – 3:00 p.m.)	PBP for Experienced Users – Session 2 (12:30 – 2:30 p.m.)		
1:00 PM			HPMS 101 – Session 3 (1:00 – 2:30 p.m.)	
1:30 PM				
2:00 PM				
2:30 PM				
3:00 PM		PBP for Experienced Users – Session 3 (3:00 – 5:00 p.m.)	HPMS 101 – Session 4 (3:00 – 4:30 p.m.)	
3:30 PM	PBP for Beginners – Session 3 (3:30 – 6:00 p.m.)			
4:00 PM				
4:30 PM				
5:00 PM				
5:30 PM				
6:00 PM				

## CMS Annual Bidding Conference Agenda

### ***PBP for Beginners***

This hands-on class is designed for beginning users of the PBP software, including changes and enhancements made for CY 2007, from both MA and PDP organizations. This class will cover all parts of the PBP software. However, the agenda will be structured so that the class covers the Rx section of the PBP software first. This will allow PDP-only users who are only interested in the Part D screens to leave before the MA portion of the class begins. Users who are familiar with the PBP software should attend *PBP for Experienced Users* instead. If you are taking *PBP for Experienced Users*, then you should **NOT** take this class. They are mutually exclusive.

### ***PBP for Experienced Users***

This hands-on class is designed for users from both MA and PDP organizations who have some experience with the PBP software. This class will focus on changes and enhancements made to the PBP software for the CY 2007 season. The agenda will be structured so that the class covers the Rx section of the PBP software first. This will allow PDP-only users who are only interested in the Part D screens to leave before the MA portion of the class begins. If you are taking *PBP for Beginners*, then you should **NOT** take this class. They are mutually exclusive.

### ***HPMS 101***

This lecture class is designed for HPMS users who are interested in the formulary and bid submission processes. This class will provide an overview of these processes as well as highlight changes and enhancements for the CY 2007 season.