

## Measure/Indicator Collection and Monitoring Plan



**Directions:** For each measure/indicator that you choose to collect and monitor for QAPI, answer the following questions. The information gleaned from these questions will help you determine how best to track, display and assess or evaluate the results of the various measures you have chosen for QAPI. If you have a relatively small number of measures or indicators that you are tracking, you may wish to include all measures in one table and use this as an overview tool that could be completed by the person coordinating QAPI in your organization. Alternatively, you may choose to use this table for individual measures or groupings of measures that address similar topics.

What are we measuring (measure/indicator)?	When are we measuring this (frequency)?	How do we measure this (where do we get our data)?	Who is responsible for tracking on this measure?	What is our performance goal or aim?	How will data findings be tracked and displayed?
Example: High risk pressure ulcers	Quality Indicator (QI) monthly report	Data comes from MDS assessments	DON	<6%	DON uses Excel run chart template to document monthly rates over time. DON also tracks and graphs the number of in house acquired versus admitted pressure ulcers, pressure ulcers by stage, and time to heal. Results are provided to QAPI committee and posted in "North" conference room.
Example: Staff satisfaction	Yearly – April	Corporate satisfaction survey	Administrator	Participation rate: 70% Overall satisfaction: xx%	Administrator uses bar chart to show results for individual satisfaction

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				<p>Would recommend as place for care: xx%</p> <p>Would recommend as place to work: xx%</p>	<p>questions and key composite measures for current and previous 3 years. Results are provided to QAPI committee and posted in "North" conference room.</p>
<p>Example: Staff turnover</p>	<p>Monthly and annualized</p>	<p>Human resources department</p>	<p>Human Resources Director</p>	<p>&lt;20%</p>	<p>Human Resources Director uses the Advancing Excellence in America's Nursing Homes "Monitoring Staff Turnover Calculator." Results reviewed at QAPI committee.</p>

