

Technical Expert Panel (TEP) Nomination Form

Project Title:

Population Health Measures: Assessment and Design

Project Overview:

The Centers for Medicare & Medicaid Services (CMS) has contracted with *Arbor Research Collaborative for Health* to develop a strategic framework and measure development plan for assessing the implementation of population health strategies in CMS programs. This includes understanding the measures that currently exist, gaps in existing measures, and evaluating potential measure application to CMS quality programs, payment policies, and innovative models of healthcare delivery.

Project Objectives:

Key tasks to be completed during the base period of the project are as follows:

- ◆ Conduct an environmental scan of existing efforts to develop population health measures;
- ◆ Develop or adapt a strategic framework for the development of population health measures within the CMS programmatic context;
- ◆ Conduct a gap analysis of the existing clinical and public health measures pertaining to population health; and
- ◆ Recommend a plan for creating a usable population health measurement infrastructure, including consideration of use cases to illustrate potential CMS programmatic applications for population health measures.

TEP Expected Time Commitment:

- ◆ Pre-TEP call: December 2014
- ◆ TEP #1: January 2015
- ◆ TEP #2: February 2015
- ◆ Each TEP will be conducted virtually through webinar and teleconference capability.

TEP Requirements:

We are seeking a TEP of approximately 7-9 individuals with the following perspectives and areas of expertise:

- ◆ Subject matter expertise: population health measurement; subjective measures of health status; measurement of the determinants of health; measurement of health disparities
- ◆ Health information systems
- ◆ Long term services and supports
- ◆ Performance measurement

- ◆ Quality improvement
- ◆ Integrated care delivery perspective
- ◆ Consumer/patient/family perspective
- ◆ Purchaser perspective

TEP members will review results from an environmental scan and gap analysis and make recommendations related to potential CMS program use (“use cases”) and a list of potential measures.

TEP members will convene for two virtual conferences following one preliminary call to review logistics.

Instructions:

Applicants/nominees must submit the following documents with this completed and signed form:

- ◆ A letter of interest (not to exceed two pages) highlighting experience/knowledge relevant to the expertise described above and involvement in measure development.
- ◆ *Curriculum vitae* or a summary of relevant experience (including publications) for a maximum of 10 pages. (Patient participants may elect to keep their names confidential in public documents.)
- ◆ Disclosure of any current and past activities that may indicate a conflict of interest. As a contractor for the Centers for Medicare & Medicaid Services (CMS), *Arbor Research Collaborative for Health* must ensure independence, objectivity, scientific rigor, and balance in its measure development activities.*
- ◆ Send the completed and signed TEP Nomination form, statement of interest, and CV to *Arbor Research Collaborative for Health* with “Nomination” in the subject line at populationhealthmeasures@arborresearch.org. Due by close of business December 10, 2014 Eastern Time.

Potential TEP members must be aware that participation on the Technical Expert Panel is voluntary. As such, individuals wishing to participate on the TEP should understand that their input will be recorded in the meeting minutes. Proceedings of the TEP will be summarized in a report that is disclosed to the general public. If a participant has disclosed private, personal data by his or her own choice, then that material and those communications are not deemed to be covered by patient-provider confidentiality. If potential patient participants wish to keep their names confidential, that request can be accommodated. Any questions about confidentiality will be answered by *Arbor Research Collaborative for Health*.

*All potential TEP members must disclose any significant financial interest or other relationships that may influence their perceptions or judgment. It is unethical to conceal (or fail to disclose) conflicts of interest. However, the disclosure requirement is not intended to prevent individuals with particular perspectives or strong points of view from serving on the TEP. The intent of full disclosure is to inform the measure contractor, other TEP members, and CMS about the source of TEP members’ perspectives and how that might affect discussions or recommendations.

Applicant/Nominee Information (Self-Nominations Are Acceptable):

- ◆ Name, Credentials, Professional Role:
- ◆ Organizational Affiliation, City, State:
- ◆ Contact Information: (mailing address, telephone, email)

Person Recommending the Nominee:

Complete this section only if you are nominating a third party for the TEP. You must sign this form and attest that you have notified the nominee of this action and that they are agreeable to serving on the TEP. The measure contractor will request the required information from the nominee.

- ◆ Name, Credentials, Professional Role:
- ◆ Organizational Affiliation, City, State:
- ◆ Contact Information: (mailing address, telephone, email)

I attest that I have notified the nominee of this action and that the nominee is agreeable to serve on the TEP.

Signature: _____ Date: _____

Applicant/Nominee's Disclosure:

- ◆ Do you or any family members have a financial interest, arrangement, or affiliation with any corporate organizations that may create a potential conflict of interest? Yes/No.

If yes, please describe (grant/research support, consultant, speaker's bureau, and major stock shareholder, other financial or material support). Please include the name of the corporation/organization.

- ◆ Do you or any family members have intellectual interest in a study or other research related to the quality measures under consideration? Yes/No.

If yes, please describe the type of intellectual interest and the name of the organization/group.

Applicant/Nominee's Agreement:

- ◆ If at any time during my service as a member of this TEP my conflict of interest status changes, I will notify the measure contractor and the TEP chair.
- ◆ It is anticipated that there will be one preliminary call followed by two virtual TEP meetings. I am able to commit to attending the TEP meetings in person, by teleconference, or by mutually agreed-upon alternative means.
- ◆ If selected to participate in the TEP and the measures are submitted to a measure endorsement organization (such as the National Quality Forum), I will be available to discuss the measures with the organization or its representatives and work with the measure contractor to make revisions to the measures, if necessary.
- ◆ I understand that my participation on the Technical Expert Panel is voluntary. As such, I understand that my input will be recorded in the meeting minutes. Proceedings of the TEP

will be summarized in a report that is disclosed to the general public. If I have disclosed private, personal data by my own choice, then that material and those communications are not deemed to be subject to any confidentiality laws.

- ◆ If selected to participate in the TEP, I will keep all materials and discussions confidential until such time that CMS authorizes their release.

I have read the above and agree to abide by it.

Signature: _____ Date: _____

For patient participants only: I wish to keep my name confidential. Yes/No.