



Physician Quality Reporting System (PQRS) 2014 Group Practice Reporting Option (GPRO) and SSP Accountable Care Organization (ACO) Web Interface Reporting



***IACS and PQRS Portal
Roles Management***

Program Year 2014

Disclaimers

This presentation was current at the time it was published or uploaded onto the web. Medicare policy changes frequently so links to the source documents have been provided within the document for your reference.

This presentation was prepared as a service to the public and is not intended to grant rights or impose obligations. This presentation may contain references or links to statutes, regulations, or other policy materials. The information provided is only intended to be a general summary. It is not intended to take the place of either the written law or regulations. We encourage readers to review the specific statutes, regulations, and other interpretive materials for a full and accurate statement of their contents.

Your GPRO Support Team

- **CMS**
 - Lisa Lentz MPH, GPRO Lead
- **QualityNet Help Desk**
 - (866) 288-8912 (TTY 1-877-715-6222) or qnetsupport@hcqis.org

Agenda

- IACS Overview
- Roles Overview
- What you need to do
- Maintaining your IACS Account
- Resources for assistance

About this Presentation

- This presentation will cover information related to the GPRO Web Interface Reporting Mechanism. If you are submitting data through another reporting mechanism, please visit <http://www.cms.gov/pqrs> for more information on how to submit data for PQRS.

IACS Overview

- Individuals Authorized Access to the CMS Computer Services (IACS) allows user to apply a single User ID to access many CMS applications
- An IACS account is required to access the PV-PQRS Registration system and the GPRO Web Interface (WI)
- Users are limited to one IACS account per person
 - An existing IACS account cannot be transferred to another individual
 - An account can be associated to multiple tax identification numbers (TINs)

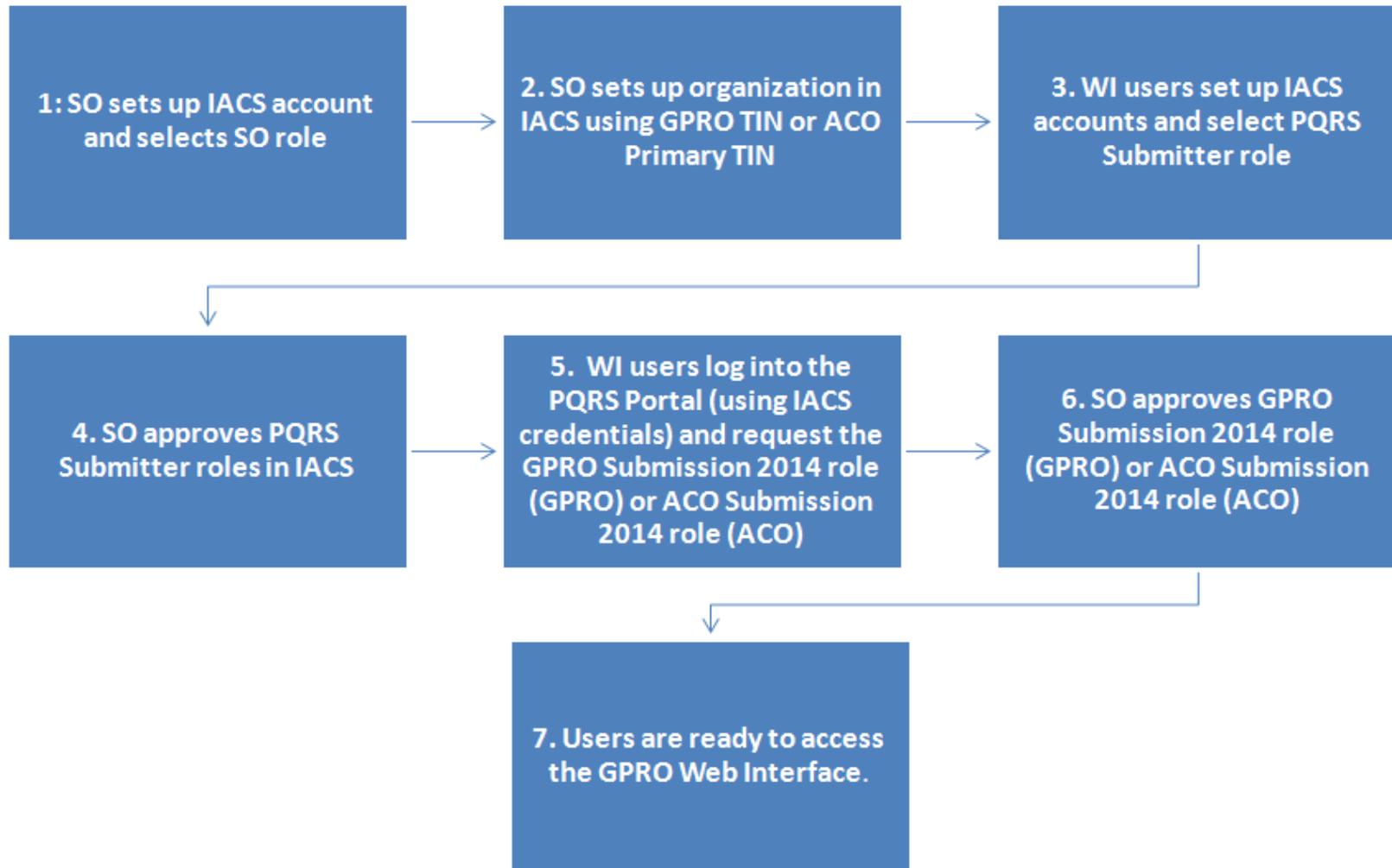
IACS Overview (cont.)

- For a PQRS GPRO user to access the WI, IACS accounts must be associated with the **GPRO TIN**
- For an ACO user to access the WI, IACS accounts must be associated with the **ACO Primary TIN** used when registering for the ACO program
- If your organization and users reported data via the GPRO Web Interface in a previous program year, your existing IACS accounts may be utilized
 - You will need to ensure your account is still active

IACS Roles

- There are two different roles required to be able to submit data in the GPRO WI:
 - PQRS Submitter role (IACS)
 - GPRO or ACO Submission 2014 role (PQRS Portal)
- The Security Official Role must be set up for your group in order to approve both the Submitter role and the GPRO or ACO Submission 2014 role

IACS and PQRS Portal Roles Management Workflow



Security Official Role

- There is one Security Official (SO) for your group
- The SO will approve roles for the data submitters in your group including:
 - PQRS Submitter role in IACS
 - GPRO Submission 2014 or ACO Submission 2014 role within the PQRS QualityNet Roles Management System (QRMS)
- The SO cannot submit data for your group in the WI
- If you already have an SO for your group, they should make sure their account is active. If it is not, they should follow the steps in IACS to reactivate

NOTE: This SO role is different than the SO role used for PV-PQRS registration

I don't have an IACS Account I'm a New Security Official

- If your Organization is not set up in IACS for PQRS, your SO will first need to set up your Organization in IACS (<https://applications.cms.hhs.gov/>)
 - **NOTE:** This SO role is different than the SO role used for PQRS GPRO registration
- Once your request is submitted, the QualityNet help desk will contact the SO to request verification documentation
- CMS approved IRS documentation used to set up your Organization includes:
 - CP 575, Letter 147C, Form 9787, CP 225, Letter 2645C, CP 210, CP 267, CP 403, CP 2100A, CP 504, Letter 387C, Letter 2782C
 - The IRS document must be on IRS letterhead and include your Organization's address and TIN/EIN

PQRS Submitter Role

- This role is for GPRO / ACO users accessing the Web Interface and submitting data in the Web Interface
- The group SO approves the PQRS Submitters for the group
- There can be multiple PQRS Submitters for your group
 - Organizations will be limited to 15 PQRS Submitters

NOTE: This submitter role is different than the PV-PQRS Submitter role used for PQRS GPRO registration

What do I need to do to submit data via 2014 GPRO WI?

If you...	You need to...
Participated in GPRO WI submission last year	Make sure your IACS account is still active. If it is not, you need to reactivate it.
Are a new GPRO user in 2014 and do not have an IACS account	Register for an IACS account with the PQRS Submitter role, under the GPRO TIN. Once approved in IACS, request the GPRO Submission 2014 role within the PQRS Portal.
Are a new ACO user in 2014 and do not have an IACS account	Register for an IACS account with the PQRS Submitter role, under the <u>ACO Primary TIN</u> . Once approved in IACS, request the ACO Submission 2014 role within the PQRS Portal.
Are a new GPRO user in 2014 and have an IACS account	Make sure you have the IACS PQRS Submitter role for your TIN. If you do not, you may have to go through additional verification to obtain that role. NOTE: This is not the same role used to register for PQRS GPRO. -Slide 14
Are a new ACO user in 2014 and have an IACS account	Make sure you have the PQRS Submitter role with IACS associated with your <u>ACO Primary TIN</u> . You will then need to request the ACO Submission 2014 role with the PQRS Portal.

I don't have an IACS Account I'm a New Web Interface User

- You need an IACS account to access the WI
- Go to the CMS Applications Portal URL:
 - <https://applications.cms.hhs.gov/>
- Follow the steps to set up an account
 - An IACS account may be associated with multiple TINs, if needed
- Contact the QualityNet Help Desk if you have any questions about setting up your IACS account

I have an existing IACS account

- Within IACS, you must ensure your account:
 - Has the PQRS Submitter role
 - Is associated with your Organization
- Within the PQRS Portal Roles Management System you must request,
 - GPRO Submission 2014 (for GPROs)
 - ACO Submission 2014 (for ACOs)

NOTE: This submitter role is different than the PV-PQRS submitter role used for PQRS GPRO registration

GPRO or ACO Submission 2014 Role

- Ensure you have your IACS account created with the PQRS Submitter role, and also associated to your Organization (GPRO TIN or ACO Primary TIN)
- Next login to the PQRS Portal:
<https://www.qualitynet.org/pqrs>
- Click on the Roles Management link in the Site Navigation
 - Request the GPRO Submission 2014 role (GPRO) or ACO Submission 2014 role (ACO)

Maintaining Your IACS Account

- You must renew your password every 60 days
- If your account expires, you must follow the instructions within IACS to reactivate your account

2014 PQRS GPRO

**RESOURCES & WHERE TO
CALL FOR HELP**

2014 GPRO Training Presentations

- Additional 2014 PQRS GPRO Training Presentations are available on the “Group Practice Reporting Option” page of the CMS website at http://www.cms.gov/Medicare/Quality-Initiatives-Patient-Assessment-Instruments/PQRS/Group_Practice_Reporting_Option.html

Technical Assistance Information

- For assistance with the IACS sign up process or registering in the PV-PQRS Registration System, please contact the QualityNet Help Desk:
 - Monday – Friday: 7:00 am - 7:00 pm CT
 - E-mail: qnetsupport@hcqis.org
 - Phone: (866) 288-8912 (TTY 1-877-715-6222)
 - Fax: (888) 329-7377

Resources

- Quick reference guides for obtaining PV-PQRS Registration System roles in IACS and for registering in the PV-PQRS Registration System :
<http://www.cms.gov/Medicare/Medicare-Fee-for-Service-Payment/PhysicianFeedbackProgram/Self-Nomination-Registration.html>
- PQRS page on the CMS website:
<http://www.cms.gov/Medicare/Quality-Initiatives-Patient-Assessment-Instruments/PQRS/index.html>
- GPRO page on the CMS website:
http://www.cms.gov/Medicare/Quality-Initiatives-Patient-Assessment-Instruments/PQRS/Group_Practice_Reporting_Option.html