

Quick Reference Guide for Accessing 2014 PQRS Feedback Reports

I. Introduction

In **September 2015**, CMS made the 2014 Physician Quality Reporting System (PQRS) Feedback Reports available to all eligible report recipients through the CMS Enterprise Portal at <https://portal.cms.gov> .

There are two types of 2014 PQRS Feedback Reports available:

- **2014 PQRS Feedback Report National Provider Identifier (NPI)-Level**
The NPI-Level PQRS Feedback Report provides performance information for an Eligible Professional (EP) who reported at least one PQRS quality-data code (QDC) on a claim during the reporting period (January 1, 2014 – December 31, 2014).
- **2014 PQRS Feedback Report Tax Identification Number (TIN)-Level**
The TIN-Level PQRS Feedback Report provides incentive and payment adjustment information at the TIN-level, with individual-level reporting by NPI, for each EP who reported at least one PQRS QDC on a claim submitted under that TIN for services furnished during the reporting period (January 1, 2014 – December 31, 2014).

More information about PQRS is available at <http://www.cms.gov/Medicare/Quality-Initiatives-Patient-Assessment-Instruments/PQRS/index.html?redirect=/PQRS/>.

This Quick Reference Guide (QRG) illustrates how to access and generate the following reports:

- 2014 PQRS Feedback Report NPI-Level
 - Physician Quality Reporting Feedback Individual Performance Report (formerly Table 4 - NPI Performance Detail)
- 2014 PQRS Feedback Report TIN-Level
 - Earned Incentive Summary for Taxpayer Identification Number (Tax ID)
 - Maintenance of Certification Program Incentive Summary
 - PQRS Payment Adjustment Summary for Taxpayer Identification Number (Tax ID)

II. Getting Started

(a). Individual NPI-Level Reports

Authorized representatives for solo practitioners can access the NPI-Level 2014 PQRS Feedback Report at <https://portal.cms.gov> using the unauthenticated PV Landing Portlet. The unauthenticated PV Landing Portlet does not require an EIDM User ID or Password for access.

(b). TIN-Level Reports

Authorized representatives of groups can access the TIN-Level 2014 PQRS Feedback Reports at <https://portal.cms.gov> using an Enterprise Identity Management (EIDM) account with one of the following Physician Quality and Value Program roles:

- **For a group with 2 or more EPs (TIN with 2 or more National Provider Identifiers [NPIs] that bill under the TIN):**
 - Security Official
 - Group Representative

If you have questions about the 2014 PQRS Feedback Report or need assistance accessing any of the reports, please contact the QualityNet Help Desk by phone at 866-288-8912. Normal business hours are Monday-Friday from 8 am to 8 pm EST.

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Instructions for obtaining an EIDM account to access the PQRS Feedback Reports are available at: <https://www.cms.gov/Medicare/Medicare-Fee-for-Service-Payment/PhysicianFeedbackProgram/Obtain-2013-QRUR.html>

- If a group has already registered and selected its PQRS group reporting mechanism in the PV-PQRS Registration System, then users associated with the group can access the group's PQRS Feedback Reports (TIN-Level) using their EIDM User ID and Password.
- If a group does not have an authorized representative with an EIDM account, then one person representing the group must sign up for an EIDM account with the Security Official role.
- If a group has a representative with an existing EIDM account, but not one of the group-specific Physician Quality and Value Programs System roles listed above, then ensure that the account is still active and add a role-specific Physician Quality and Value Programs role to that person's existing EIDM account. To ensure the EIDM account is still active, please contact the QualityNet Help Desk.

III. Questions

For questions about information contained in your 2014 PQRS Feedback Reports or setting up an EIDM account, please contact the QualityNet Help Desk:

- Monday – Friday: 8:00 am – 8:00 pm EST
- Phone: (866) 288-8912 (TTY (877) 715-6222)
- Fax: (888) 329-7377
- Email: qnetssupport@hcqis.org

For questions about how to access your 2014 PQRS Feedback Reports or to provide feedback to CMS, please contact the Physician Value Help Desk:

- Monday – Friday: 8:00 am – 8:00 pm EST
- Phone: (888) 734-6433 (press option 3); (TTY (888) 734-6563)

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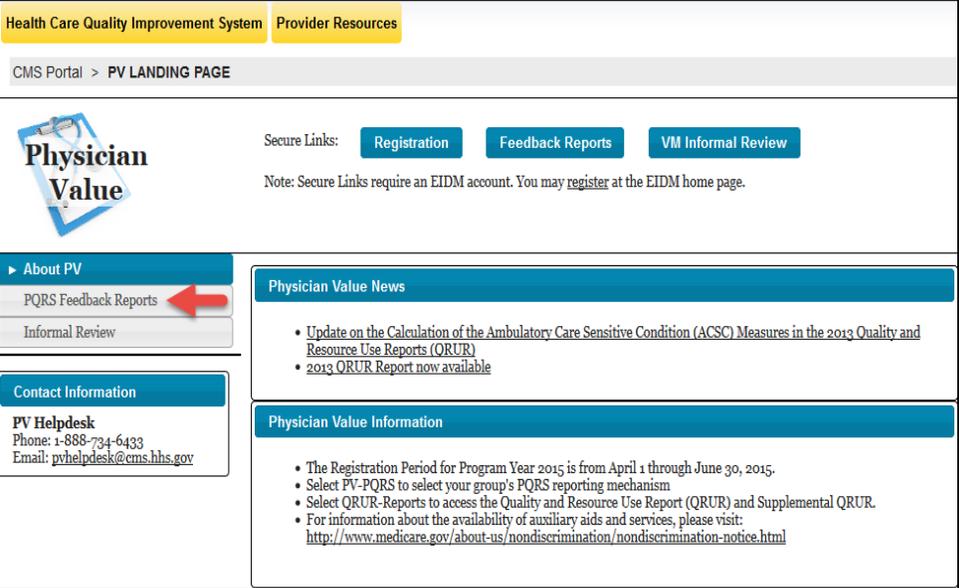
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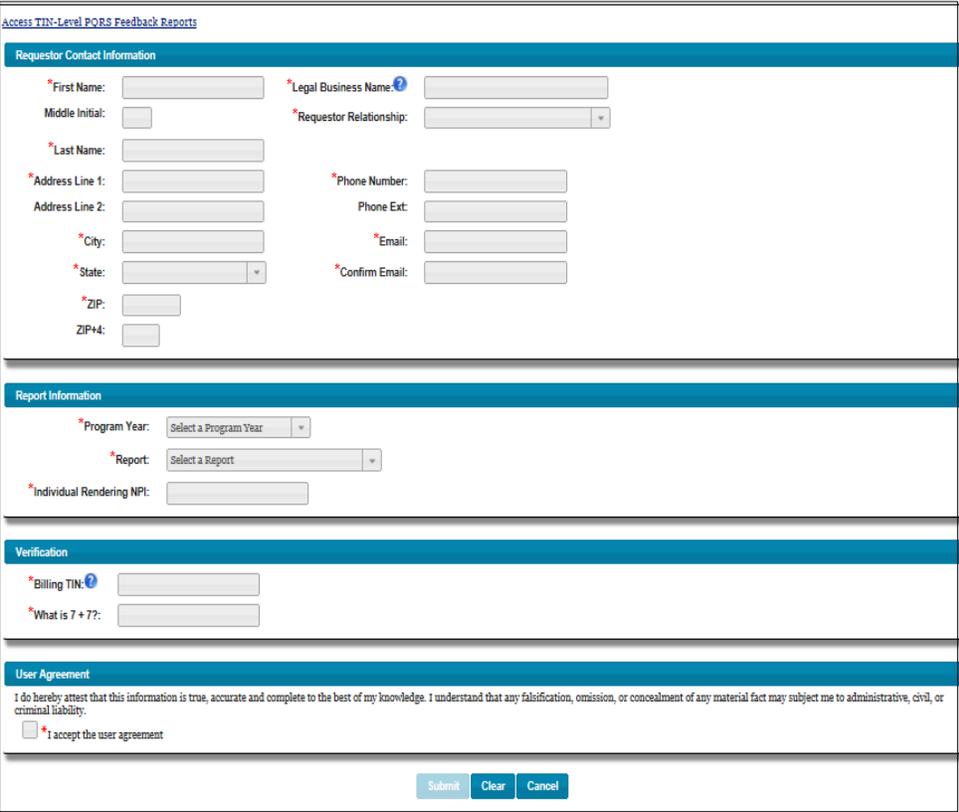
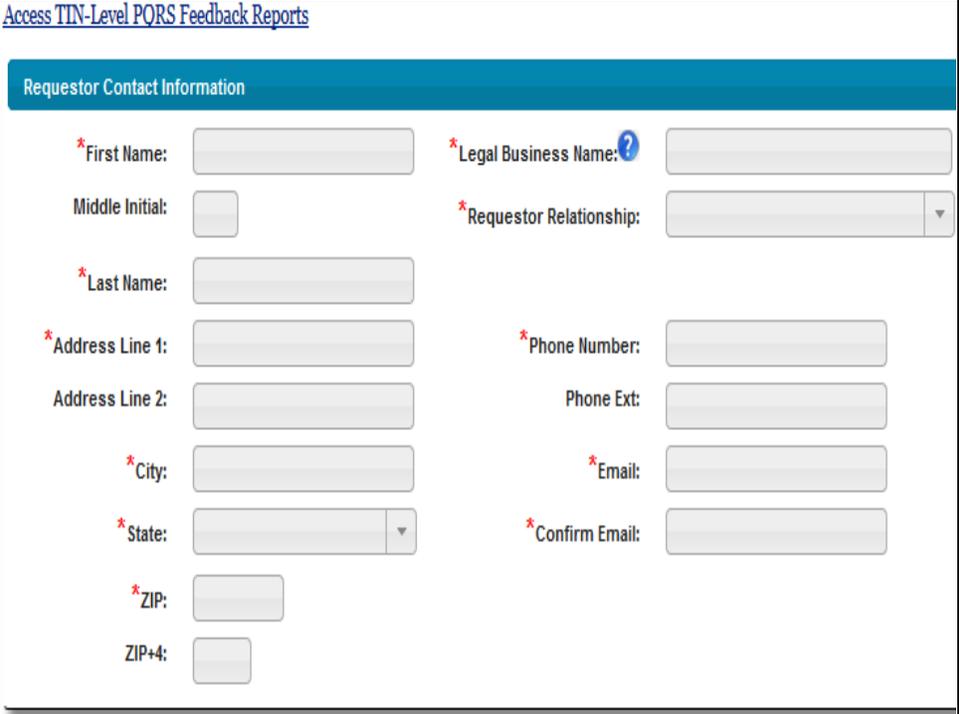
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V. How To Access 2014 PQRS Feedback Individual Performance Report (NPI-Level)

| Steps | Screenshots |
|---|--|
| <p>1. a). Go to https://portal.cms.gov and select Get Started in the Physician Value box on the CMS Enterprise Portal.</p> <p style="text-align: center;">OR</p> <p>b). Type https://portal.cms.gov/PV on a CMS supported Internet Browser.</p> <p>Note: The CMS Enterprise Portal supports the following internet browsers:</p> <ul style="list-style-type: none"> • Internet Explorer 8 (without compatibility mode) • Internet Explorer 9 (without compatibility mode) • Internet Explorer 10 (without compatibility mode) • Mozilla-Firefox • Chrome • Safari <p>Enable JavaScript and adjust any zoom features to ensure you are not seeing the screen in too wide of a view.</p> |  |
| <p>2. Select PQRS Feedback Reports from the left navigation menu on the PV Landing Portlet.</p> |  |

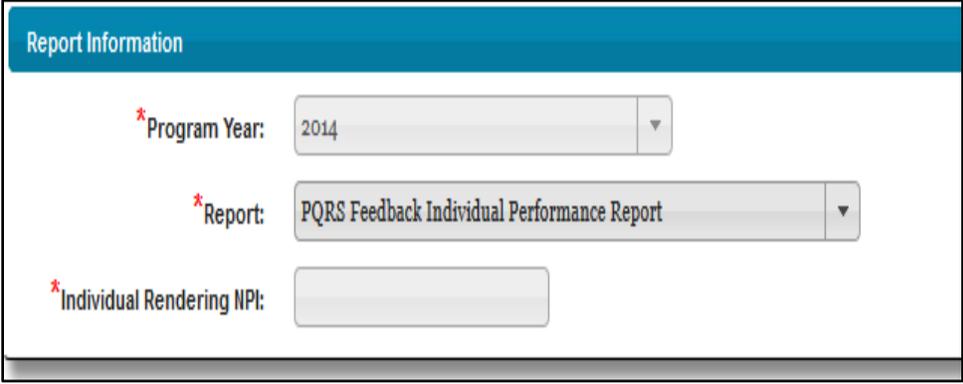
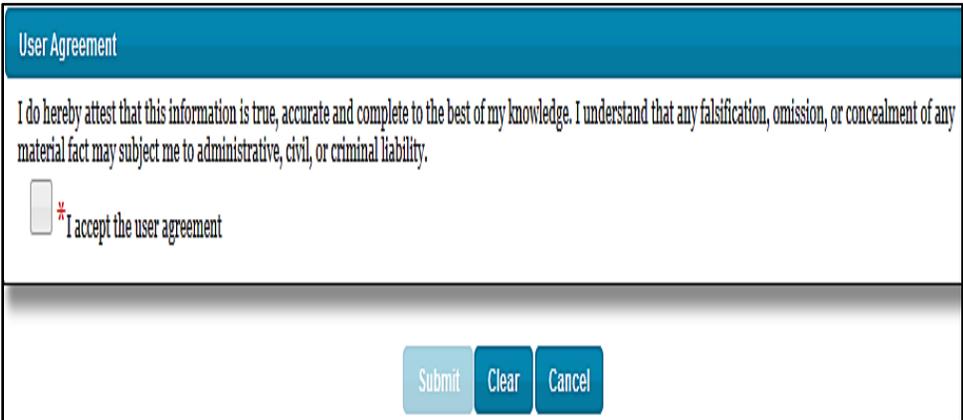
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| Steps | Screenshots |
|---|--|
| <p>The NPI Level Report Request page will be displayed. There are four (4) sections that need to be completed in order to request an NPI-Level 2014 PQRS Feedback Report:</p> <ol style="list-style-type: none"> i. Requestor Contact Information ii. Report Information iii. Verification iv. User Agreement <p>Note: Selecting the link to Access TIN-Level PQRS Feedback Reports will navigate you to the CMS Enterprise Portal Login page. Upon entering valid EIDM credentials and selecting Log In, you will be navigated to the MicroStrategy Web Platform where you can generate the TIN-Level PQRS Feedback Report.</p> |  <p>The screenshot shows a web form titled "Access TIN-Level PQRS Feedback Reports". It is divided into four main sections: "Requestor Contact Information", "Report Information", "Verification", and "User Agreement".</p> <ul style="list-style-type: none"> Requestor Contact Information: Includes fields for First Name, Middle Initial, Last Name, Address Line 1, Address Line 2, City, State (dropdown), ZIP, ZIP+4, Legal Business Name, Requestor Relationship (dropdown), Phone Number, Phone Ext, Email, and Confirm Email. Report Information: Includes fields for Program Year (dropdown), Report (dropdown), and Individual Rendering NPI. Verification: Includes fields for Billing TIN and a "What is 7 + 7?" question. User Agreement: Contains a statement of attestation and a checkbox for "I accept the user agreement". <p>Buttons for "Submit", "Clear", and "Cancel" are located at the bottom right of the form.</p> |
| <p><u>Requestor Contact Information Section</u></p> <p>3. Provide the following information:</p> <ul style="list-style-type: none"> • First Name • Middle Initial (not required) • Last Name • Address Line 1 • Address Line 2 (not required) • City • State • Zip • Zip+4 (not required) • Legal Business Name • Requestor Relationship • Phone Number • Phone Ext (not required) • Email • Confirm Email |  <p>This is a close-up view of the "Requestor Contact Information" section of the form. It shows the following fields:</p> <ul style="list-style-type: none"> *First Name: [Text Input] Middle Initial: [Text Input] *Last Name: [Text Input] *Address Line 1: [Text Input] Address Line 2: [Text Input] *City: [Text Input] *State: [Dropdown Menu] *ZIP: [Text Input] ZIP+4: [Text Input] *Legal Business Name: [Text Input] *Requestor Relationship: [Dropdown Menu] *Phone Number: [Text Input] Phone Ext: [Text Input] *Email: [Text Input] *Confirm Email: [Text Input] |

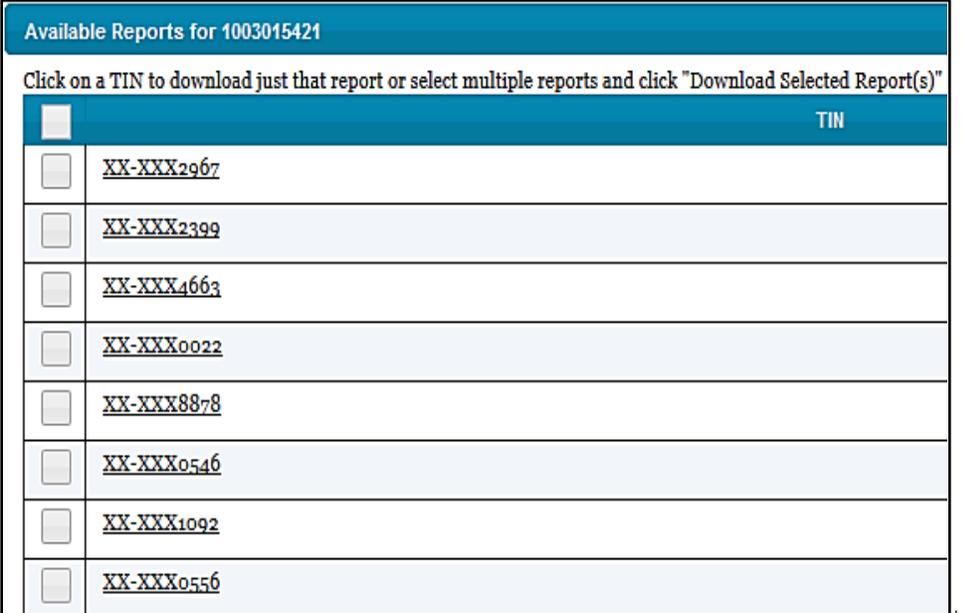
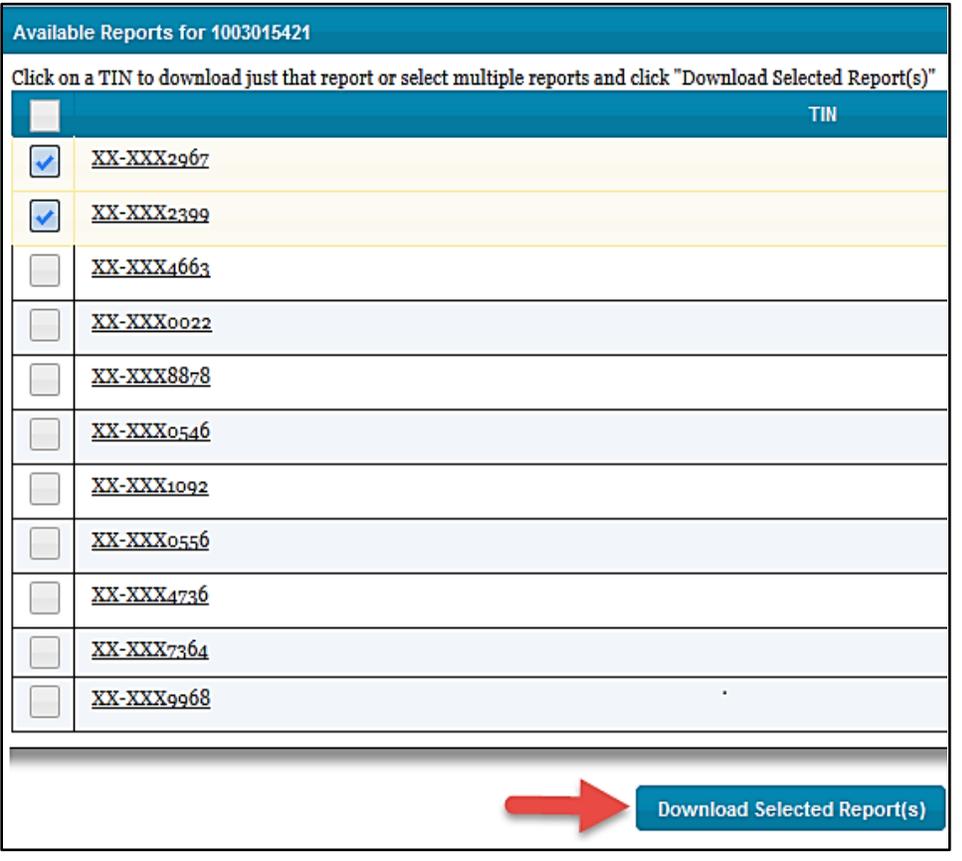
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| Steps | Screenshots |
|--|--|
| <p style="text-align: center;"><u>Report Information Section</u></p> <p>4. a). Select 2014 for Program Year b). Select PQRS Individual Performance Report for Report c). Enter Individual Rendering NPI</p> |  |
| <p style="text-align: center;"><u>Verification Section</u></p> <p>5. a). Enter Billing TIN b). Provide correct answer to the Verification Question</p> <p>Note: The sum to the Verification Question will always be equal to or less than 15.</p> |  |
| <p style="text-align: center;"><u>User Agreement Section</u></p> <p>6. Select I accept the user agreement and then select Submit.</p> <p>Note: Submit will be disabled until the User Agreement has been accepted. Upon selecting Submit the Available Reports for [select NPI] table will be displayed. Selecting Clear will clear all information selected/entered on the screen. Selecting Cancel will navigate you back to the PV Landing Portlet Landing Screen.</p> |  |

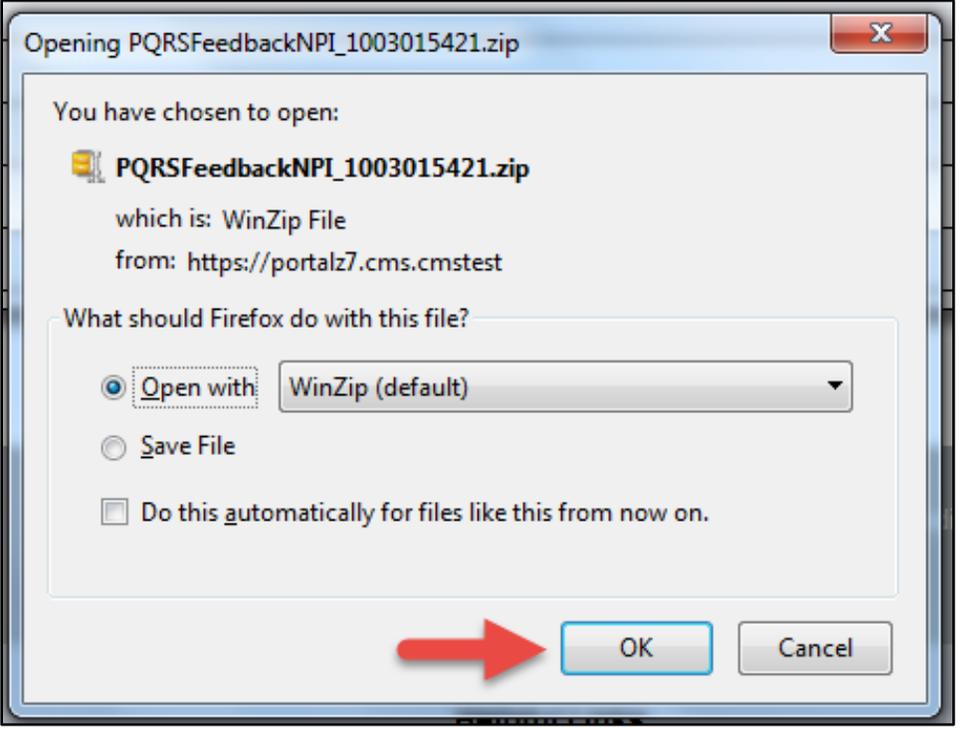
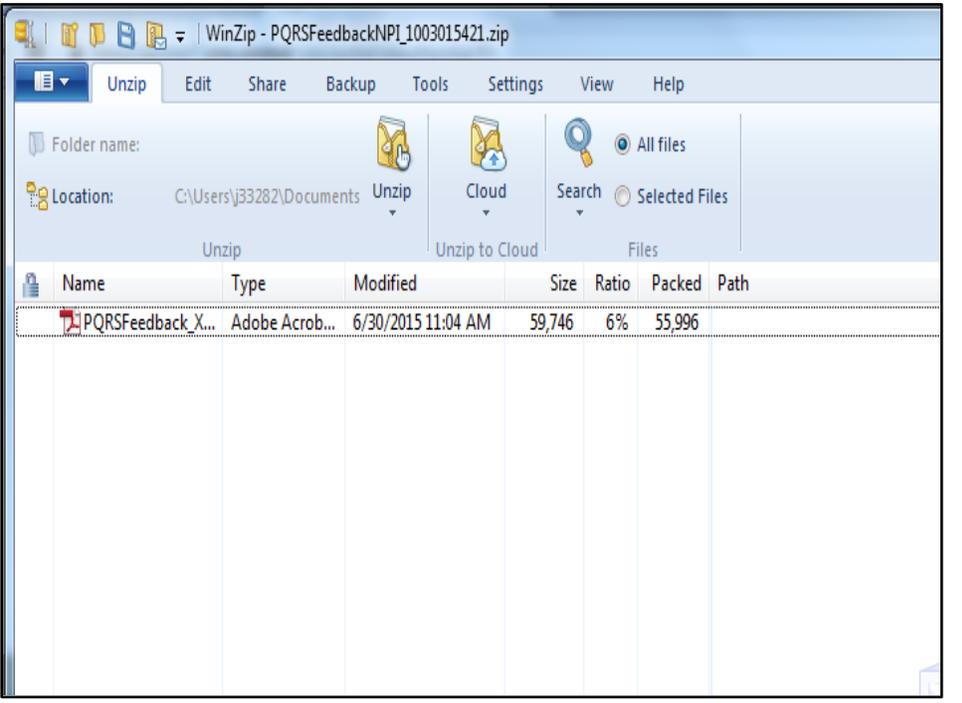
If you have questions about the 2014 PQRS Feedback Report or need assistance accessing any of the reports, please contact the QualityNet Help Desk by phone at 866-288-8912. Normal business hours are Monday-Friday from 8 am to 8 pm EST.

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| Steps | Screenshots |
|--|---|
| <p>7. Select report(s) to be downloaded using one of the following options:</p> <p>a). Option 1 (Single Report Only): Select a single TIN listed in the Available Reports for [selected NPI] table to download a single report then proceed to step 9.</p> <p style="text-align: center;">OR</p> <p>b). Option 2 (Single Report or Multiple Reports): Select checkbox next to one or more reports listed in the Available Reports for [selected NPI] table and then proceed to Step 8.</p> |  |
| <p>8. Select Download Selected Report(s) to initiate download process.</p> <p>Note: Report(s) will be downloaded in .PDF format to a zip file that you can access and print.</p> |  |

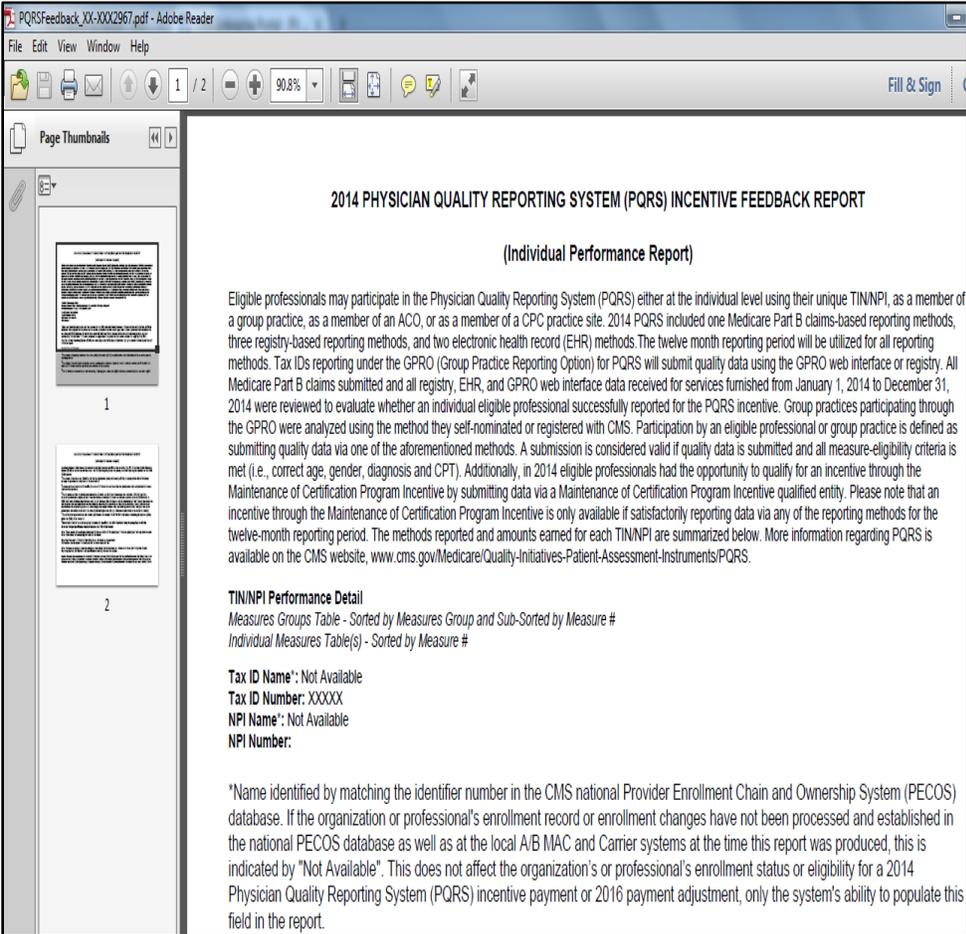
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| Steps | Screenshots |
|---|--|
| <p>9. Select one (1) of the following options on the zip file options pop-up menu:</p> <p>a). Open With [program]. To open zip file using selected program.</p> <p style="text-align: center;">OR</p> <p>b). Save File. The file will be saved as a zip file in the Downloads Folder on your computer.</p> <p>Select OK to proceed.</p> |  |
| <p>10. Select the zip file to open the downloaded report.</p> |  |

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| Steps | Screenshots |
|--|---|
| <p>The 2014 PQRS Feedback Individual Performance Report is displayed in PDF format for the selected NPI/Billing TIN.</p> <p>Note: Use the Adobe Toolbar Buttons to Save or Print the report.</p> |  <p>2014 PHYSICIAN QUALITY REPORTING SYSTEM (PQRS) INCENTIVE FEEDBACK REPORT</p> <p>(Individual Performance Report)</p> <p>Eligible professionals may participate in the Physician Quality Reporting System (PQRS) either at the individual level using their unique TIN/NPI, as a member of a group practice, as a member of an ACO, or as a member of a CPC practice site. 2014 PQRS included one Medicare Part B claims-based reporting methods, three registry-based reporting methods, and two electronic health record (EHR) methods. The twelve month reporting period will be utilized for all reporting methods. Tax IDs reporting under the GPRO (Group Practice Reporting Option) for PQRS will submit quality data using the GPRO web interface or registry. All Medicare Part B claims submitted and all registry, EHR, and GPRO web interface data received for services furnished from January 1, 2014 to December 31, 2014 were reviewed to evaluate whether an individual eligible professional successfully reported for the PQRS incentive. Group practices participating through the GPRO were analyzed using the method they self-nominated or registered with CMS. Participation by an eligible professional or group practice is defined as submitting quality data via one of the aforementioned methods. A submission is considered valid if quality data is submitted and all measure-eligibility criteria is met (i.e., correct age, gender, diagnosis and CPT). Additionally, in 2014 eligible professionals had the opportunity to qualify for an incentive through the Maintenance of Certification Program Incentive by submitting data via a Maintenance of Certification Program Incentive qualified entity. Please note that an incentive through the Maintenance of Certification Program Incentive is only available if satisfactorily reporting data via any of the reporting methods for the twelve-month reporting period. The methods reported and amounts earned for each TIN/NPI are summarized below. More information regarding PQRS is available on the CMS website, www.cms.gov/Medicare/Quality-Initiatives-Patient-Assessment-Instruments/PQRS.</p> <p>TIN/NPI Performance Detail <i>Measures Groups Table - Sorted by Measures Group and Sub-Sorted by Measure #</i> <i>Individual Measures Table(s) - Sorted by Measure #</i></p> <p>Tax ID Name: Not Available Tax ID Number: XXXXX NPI Name: Not Available NPI Number:</p> <p>*Name identified by matching the identifier number in the CMS national Provider Enrollment Chain and Ownership System (PECOS) database. If the organization or professional's enrollment record or enrollment changes have not been processed and established in the national PECOS database as well as at the local A/B MAC and Carrier systems at the time this report was produced, this is indicated by "Not Available". This does not affect the organization's or professional's enrollment status or eligibility for a 2014 Physician Quality Reporting System (PQRS) incentive payment or 2016 payment adjustment, only the system's ability to populate this field in the report.</p> |

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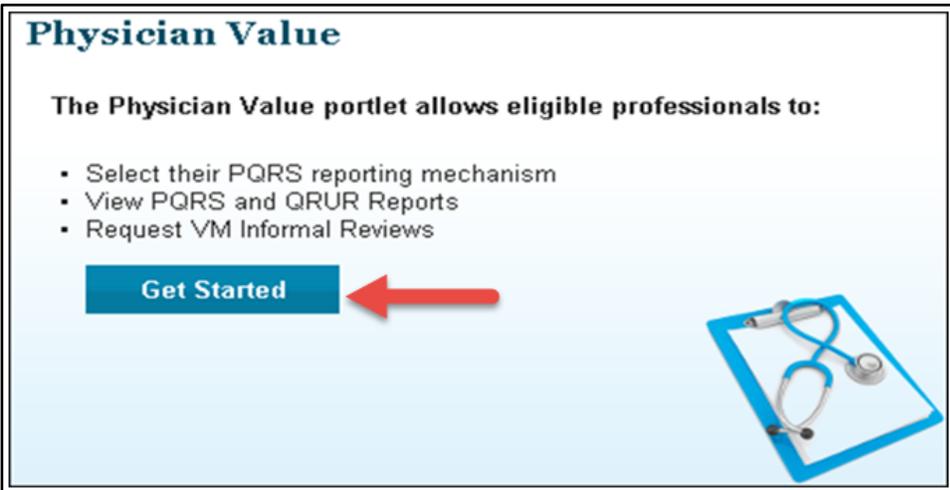
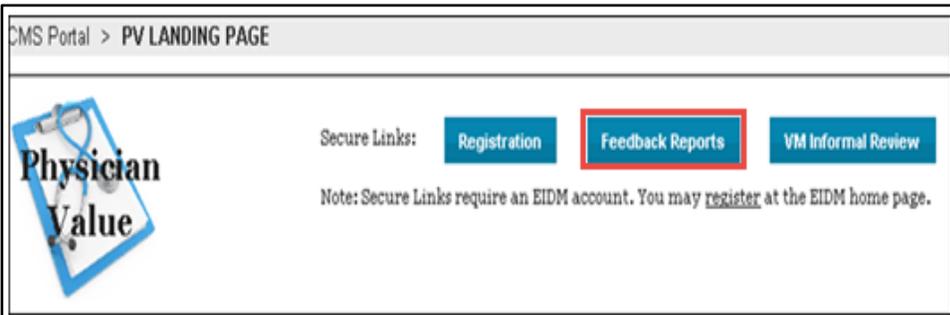
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VI. How To Access 2014 PQRS Feedback Report (TIN-Level)

There are two ways to access the PQRS Feedback Report (TIN-Level); the user may choose one of the following:

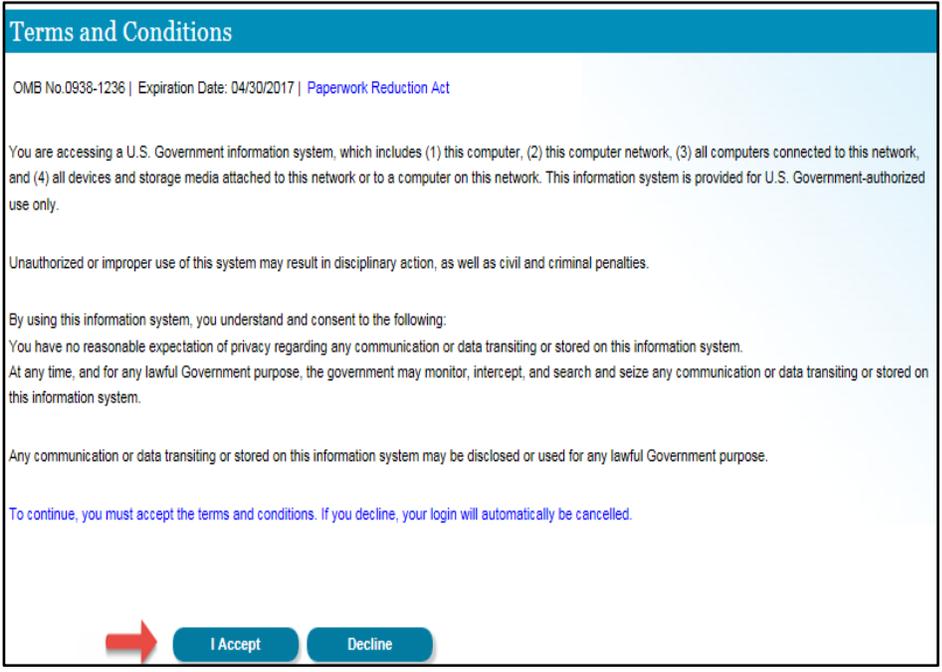
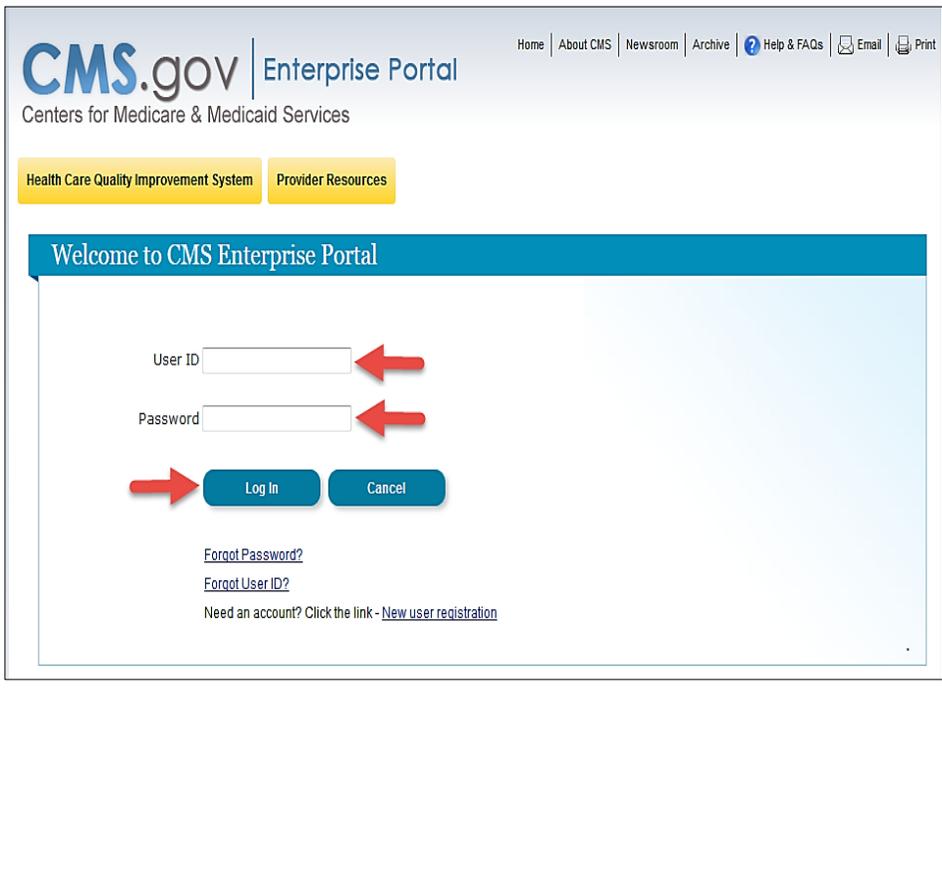
- Physician Value (PV) Landing Portlet
- Directly from the **CMS Enterprise Secure Portal**

A. Access the 2014 PQRS Feedback Report (TIN-Level) via the PV Landing Portlet

| Steps | Screenshots |
|---|--|
| <p>1. a). Go to https://portal.cms.gov and select Get Started in the Physician Value box on the CMS Enterprise Portal.</p> <p style="text-align: center;">OR</p> <p>b). Type https://portal.cms.gov/PV on a CMS supported Internet Browser.</p> <p>Note: The CMS Enterprise Portal supports the following internet browsers:</p> <ul style="list-style-type: none"> • Internet Explorer 8 (without compatibility mode) • Internet Explorer 9 (without compatibility mode) • Internet Explorer 10 (without compatibility mode) • Mozilla-Firefox • Chrome • Safari <p>Enable JavaScript and adjust any zoom features to ensure you are not seeing the screen in too wide of a view.</p> |  |
| <p>2. Select Feedback Reports on PV Landing Page.</p> |  |

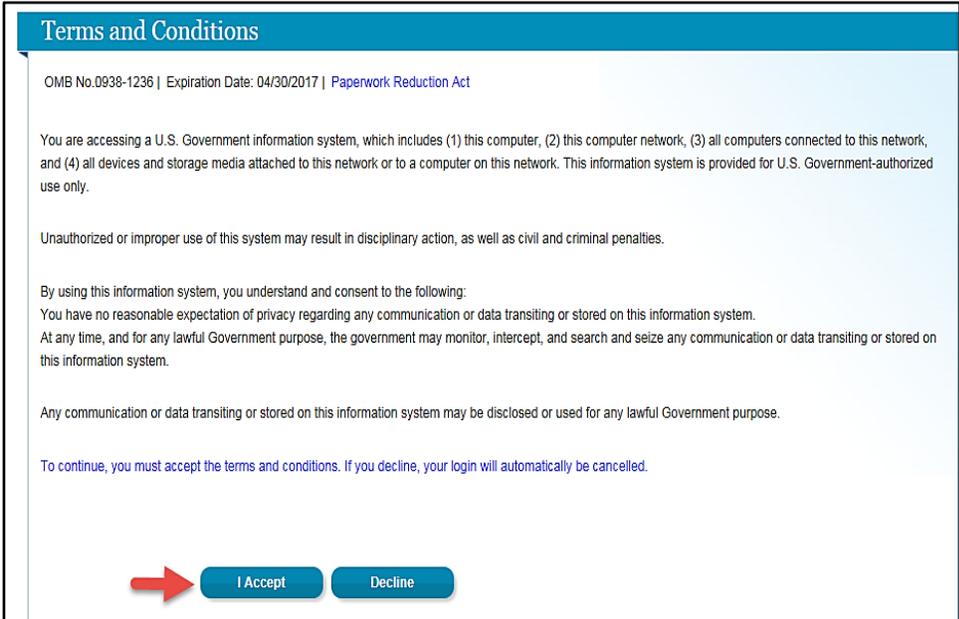
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| Steps | Screenshots |
|--|---|
| <p>3. Read the Terms and Conditions and select I Accept to continue.</p> <p>Note: Selecting Decline will end the session and return you to the CMS Enterprise Portal Landing Screen.</p> |  |
| <p>4. Enter the following information and select Log In under Welcome to CMS Enterprise Portal:</p> <ul style="list-style-type: none"> • EIDM User ID • EIDM Password <p>Note: You will be directed to the Multi-Factor Authentication (MFA) process each time you log in and attempt to access the Feedback Reports interface. MFA is a new approach to security authentication which will help improve CMS' ability to reduce fraud and ensure system security. It requires users to provide more than one form of verification in order to prove their identity in order to access certain information provided via the 'Physician Quality and Value Programs' application. MFA registration is required only once when you are requesting a role but will be verified at every logon. Upon selecting Log In, the Multi-Factor Authentication Terms and Conditions page will be displayed.</p> |  |

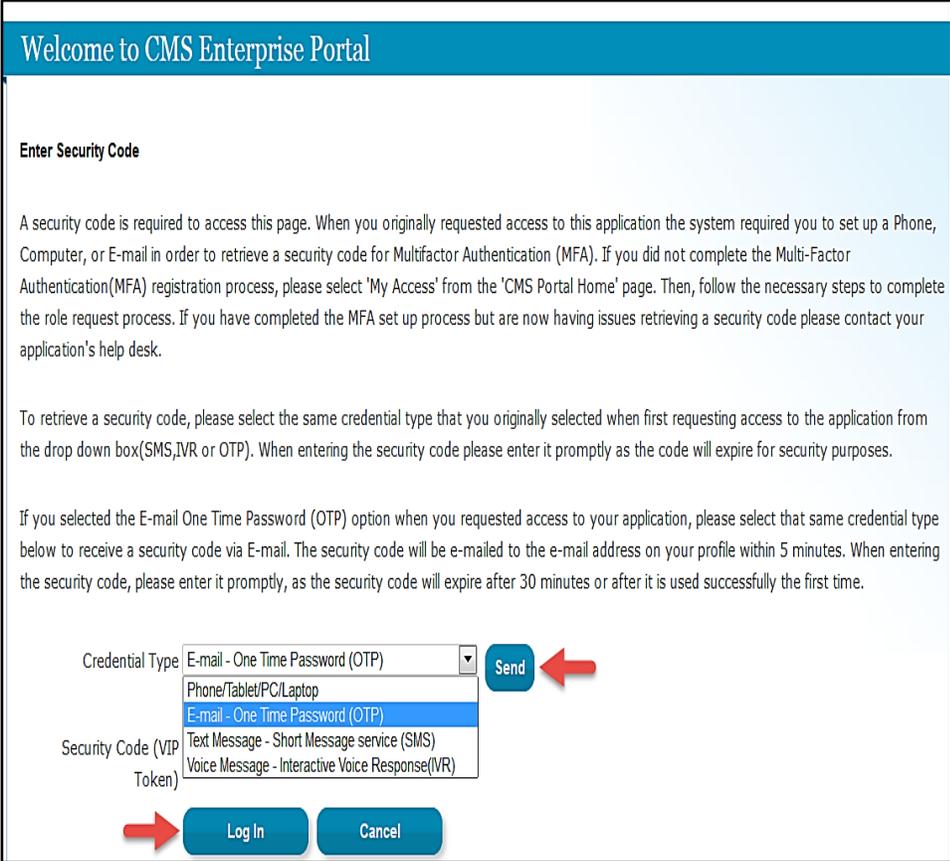
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| 5. Read the Terms and Conditions and select I Accept . |  <p>Terms and Conditions</p> <p>OMB No.0938-1236 Expiration Date: 04/30/2017 Paperwork Reduction Act</p> <p>You are accessing a U.S. Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.</p> <p>Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.</p> <p>By using this information system, you understand and consent to the following: You have no reasonable expectation of privacy regarding any communication or data transiting or stored on this information system. At any time, and for any lawful Government purpose, the government may monitor, intercept, and search and seize any communication or data transiting or stored on this information system.</p> <p>Any communication or data transiting or stored on this information system may be disclosed or used for any lawful Government purpose.</p> <p>To continue, you must accept the terms and conditions. If you decline, your login will automatically be cancelled.</p> <p> <input type="button" value="I Accept"/> <input type="button" value="Decline"/></p> |

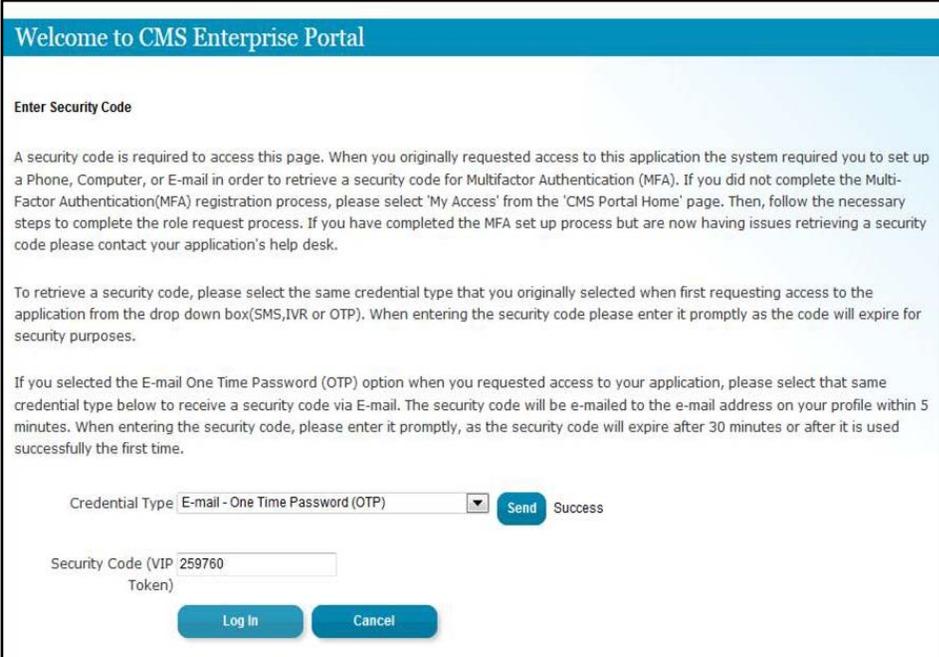
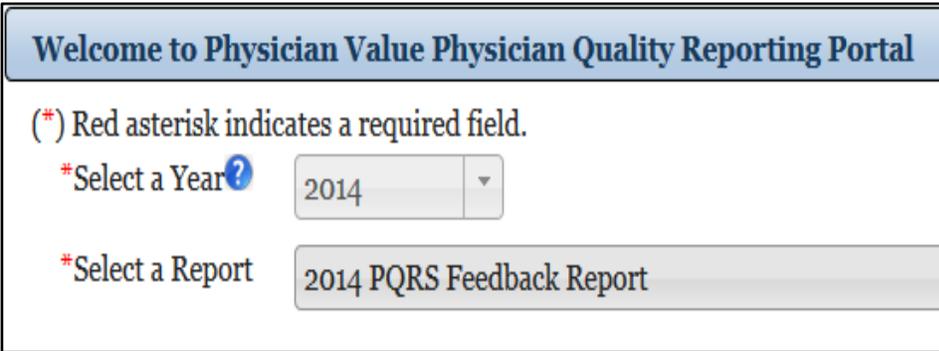
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| <p>6. Select the Credential Type from the drop-down menu and then select Send to receive a Security Code. The word Success will be displayed next to the Send button once a security code has been successfully sent.</p> <p>Note: You previously registered to complete the MFA process when setting-up your 'Physician Quality and Value Programs' account. Please ensure that you select the same Credential Type you selected when registering for the MFA process during your initial account set-up. If you select a different Credential Type, you will receive an error message stating you did not register to complete MFA using the selected option and you will be unable to proceed. If you may have forgotten the Credential Type you selected, you may (1) retrieve the E-mail received upon successfully registering for MFA or (2) navigate to My Profile and select Remove Your Phone or Computer for this information. Selecting Remove Your Phone or Computer will display the Credential Type you selected to Complete the MFA process.</p> |  <p>Welcome to CMS Enterprise Portal</p> <p>Enter Security Code</p> <p>A security code is required to access this page. When you originally requested access to this application the system required you to set up a Phone, Computer, or E-mail in order to retrieve a security code for Multifactor Authentication (MFA). If you did not complete the Multi-Factor Authentication(MFA) registration process, please select 'My Access' from the 'CMS Portal Home' page. Then, follow the necessary steps to complete the role request process. If you have completed the MFA set up process but are now having issues retrieving a security code please contact your application's help desk.</p> <p>To retrieve a security code, please select the same credential type that you originally selected when first requesting access to the application from the drop down box(SMS,IVR or OTP). When entering the security code please enter it promptly as the code will expire for security purposes.</p> <p>If you selected the E-mail One Time Password (OTP) option when you requested access to your application, please select that same credential type below to receive a security code via E-mail. The security code will be e-mailed to the e-mail address on your profile within 5 minutes. When entering the security code, please enter it promptly, as the security code will expire after 30 minutes or after it is used successfully the first time.</p> <p>Credential Type: E-mail - One Time Password (OTP) Send</p> <p>Security Code (VIP Token):</p> <ul style="list-style-type: none"> Phone/Tablet/PC/Laptop E-mail - One Time Password (OTP) Text Message - Short Message service (SMS) Voice Message - Interactive Voice Response(IVR) <p>Log In Cancel</p> |

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| <p>7. Enter the Security Code (VIP Token) and then select Log In.</p> <p>Note: You will have thirty (30) minutes to retrieve and enter the Security Code. If you are unable to enter the code within thirty (30) minutes, then the code will expire and you will need to request a new Security Code.</p> <p>The Multi-Factor Authentication process is now complete. You will be re-directed to your initial selection, the Feedback Reports Selection screen.</p> |  |
| <p>8. Select a year (i.e. 2014) from the Select a Year drop-down menu, and then select report (e.g. 2014 PQRS Feedback Report) from the Select a Report drop-down menu.</p> <p>Note: If you don't see the 2014 PQRS Feedback Report in the drop-down menu:</p> <ul style="list-style-type: none"> • Verify that you are logged in with the appropriate role. • Verify that you have selected the year 2014. |  |

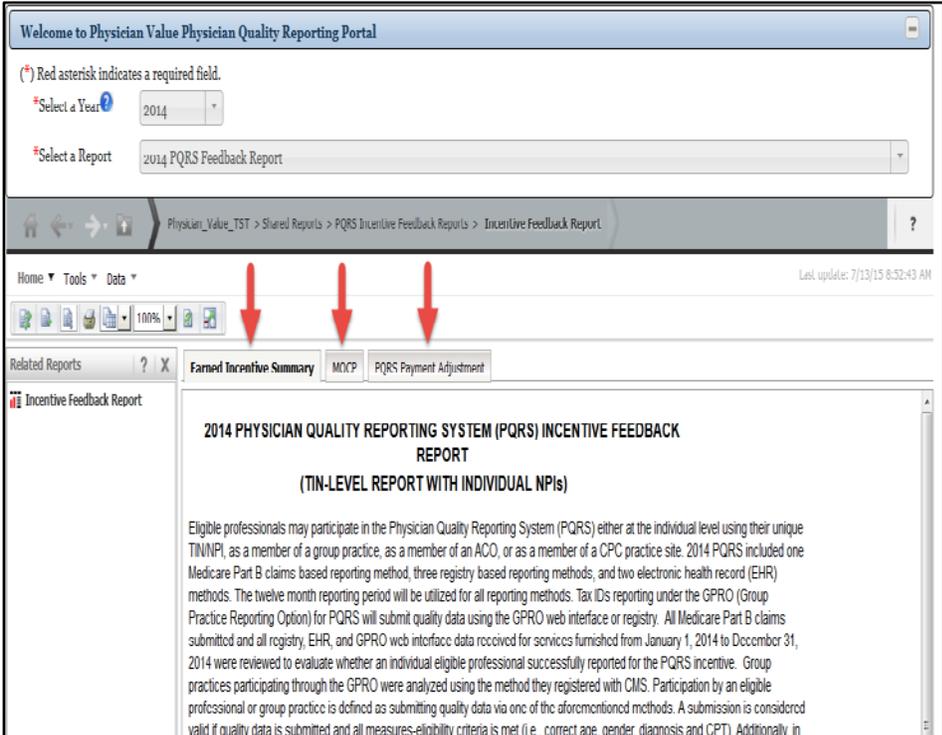
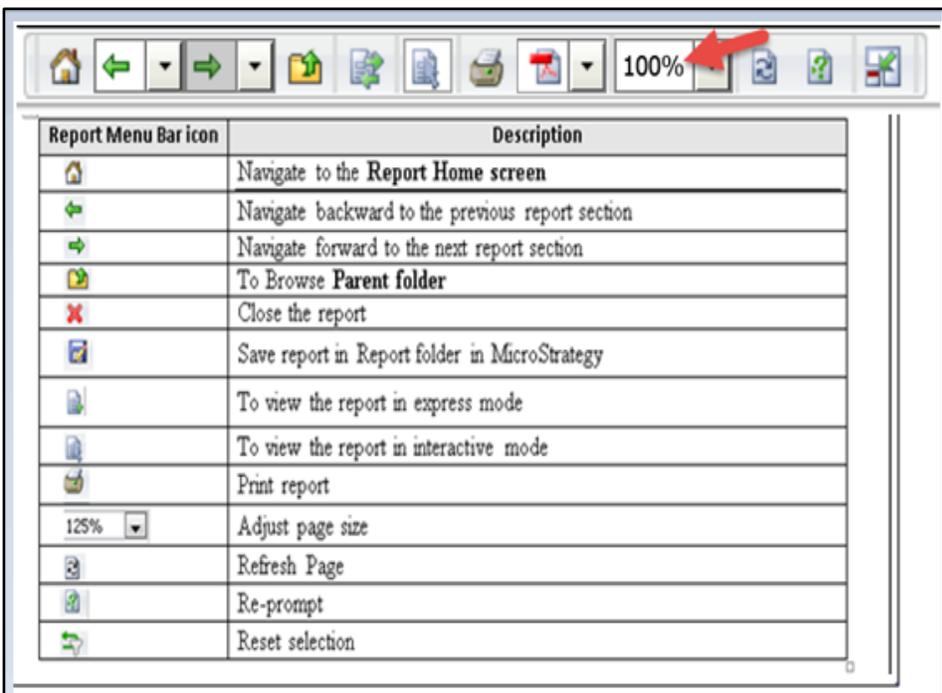
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| Steps | Screenshots |
|---|-------------|
| <p>9. Read the Attestation Message and make the appropriate attestation selection.</p> <ul style="list-style-type: none"> Select one of the options under <i>I plan to use this data in my capacity as a:</i> <p>Then, select <i>I Confirm</i> to continue.</p> <p>Note: If you select <i>Neither of the above or I do not know</i> the option to <i>Exit to the Overview screen</i> will be enabled.</p> | |
| <p>You are now in the MicroStrategy Web Platform. The screen shows the TIN(s) associated with your EIDM account.</p> <p>10. Select one TIN from the Available TIN(s):</p> <p>a). Select a TIN and either double-click or select the Arrow button to move the TIN from Available to Selected. You can also filter the list of Available TINs by entering the name or last 4 digits of a TIN in the Search for field.</p> <p>Note: Select only one TIN each time you attempt to retrieve a 2014 PQRS Feedback Report.</p> <p>b). Select Run Document.</p> <p>Note: You will need to wait several seconds while the system generates your 2014 PQRS Feedback Report.</p> | |

If you have questions about the 2014 PQRS Feedback Report or need assistance accessing any of the reports, please contact the QualityNet Help Desk by phone at 866-288-8912. Normal business hours are Monday-Friday from 8 am to 8 pm EST.

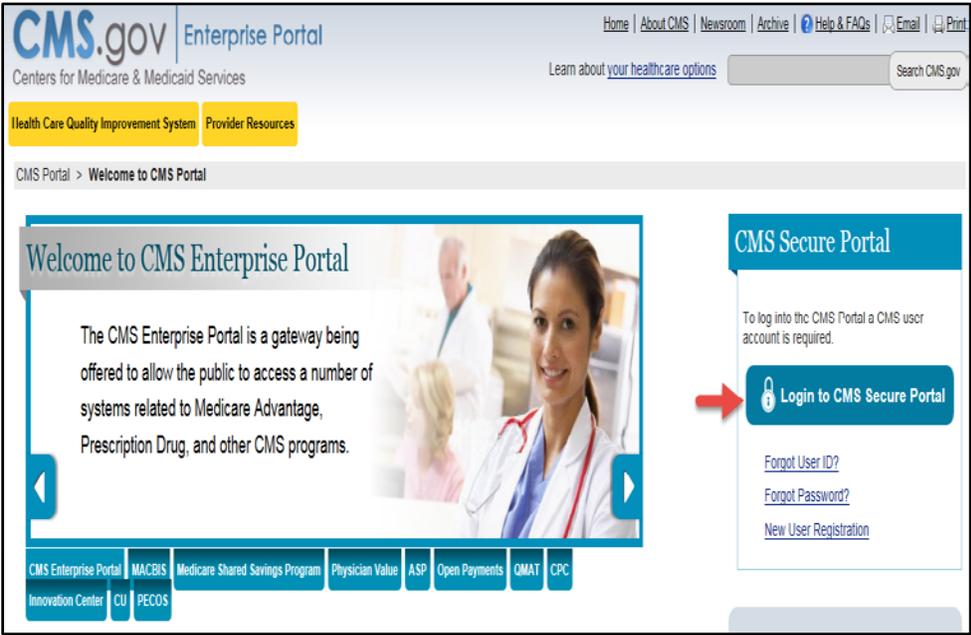
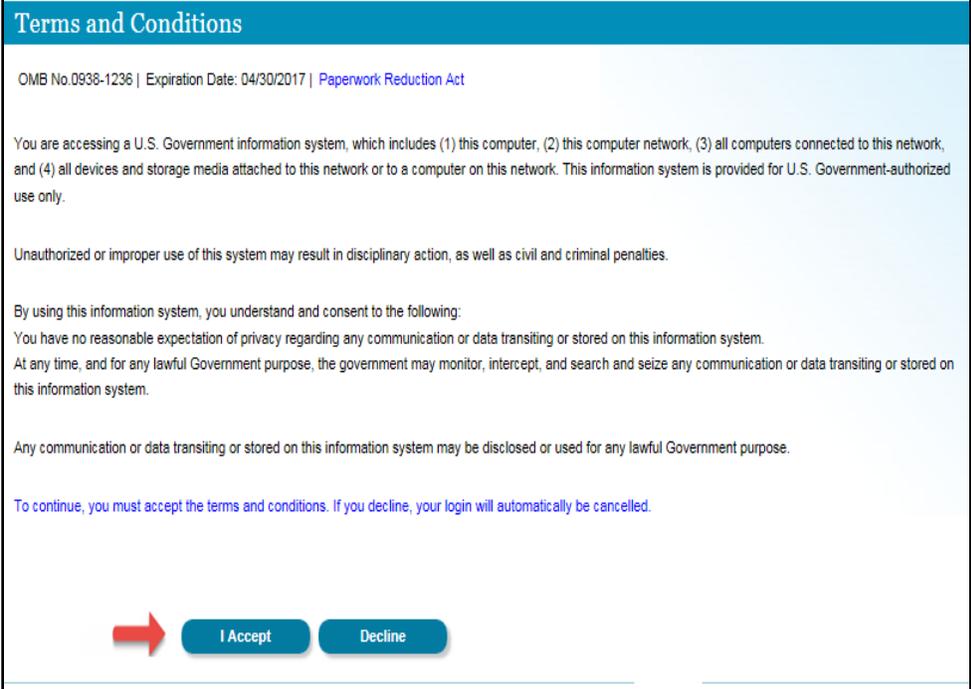
Quick Reference Guide for Accessing 2014 PQRS Feedback Reports

| Steps | Screenshots | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|----------------------|-------------|--|---|--|--|--|---|--|--------------------------------|--|------------------|--|---|--|------------------------------------|--|--|--|--------------|--|------------------|--|--------------|--|-----------|--|-----------------|
| <p>The 2014 PQRS Feedback Report will be displayed with the following section tabs:</p> <ul style="list-style-type: none"> • Earned Incentive Summary for Taxpayer Identification Number (Tax ID) • Maintenance of Certification Program Incentive Summary • PQRS Payment Adjustment Summary for Taxpayer Identification Number (Tax ID) <p>11. Select any of the section tabs at the top of the screen to navigate to the different sections of the report.</p> <p><i>Note: After you select a section tab, you will need to wait several seconds for the section to appear on the screen.</i></p> |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>12. Use the buttons on the toolbar at the top of the report to navigate within the MicroStrategy Web Platform.</p> <p><i>Note: The Zoom setting is automatically set to 100%. Please do not alter the Zoom setting because any change will create formatting and display issues within the report.</i></p> |  <table border="1"> <thead> <tr> <th>Report Menu Bar Icon</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td></td> <td>Navigate to the Report Home screen</td> </tr> <tr> <td></td> <td>Navigate backward to the previous report section</td> </tr> <tr> <td></td> <td>Navigate forward to the next report section</td> </tr> <tr> <td></td> <td>To Browse Parent folder</td> </tr> <tr> <td></td> <td>Close the report</td> </tr> <tr> <td></td> <td>Save report in Report folder in MicroStrategy</td> </tr> <tr> <td></td> <td>To view the report in express mode</td> </tr> <tr> <td></td> <td>To view the report in interactive mode</td> </tr> <tr> <td></td> <td>Print report</td> </tr> <tr> <td></td> <td>Adjust page size</td> </tr> <tr> <td></td> <td>Refresh Page</td> </tr> <tr> <td></td> <td>Re-prompt</td> </tr> <tr> <td></td> <td>Reset selection</td> </tr> </tbody> </table> | Report Menu Bar Icon | Description | | Navigate to the Report Home screen | | Navigate backward to the previous report section | | Navigate forward to the next report section | | To Browse Parent folder | | Close the report | | Save report in Report folder in MicroStrategy | | To view the report in express mode | | To view the report in interactive mode | | Print report | | Adjust page size | | Refresh Page | | Re-prompt | | Reset selection |
| Report Menu Bar Icon | Description | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Navigate to the Report Home screen | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Navigate backward to the previous report section | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Navigate forward to the next report section | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | To Browse Parent folder | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Close the report | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Save report in Report folder in MicroStrategy | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | To view the report in express mode | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | To view the report in interactive mode | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Print report | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Adjust page size | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Refresh Page | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Re-prompt | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Reset selection | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

If you have questions about the 2014 PQRS Feedback Report or need assistance accessing any of the reports, please contact the QualityNet Help Desk by phone at 866-288-8912. Normal business hours are Monday-Friday from 8 am to 8 pm EST.

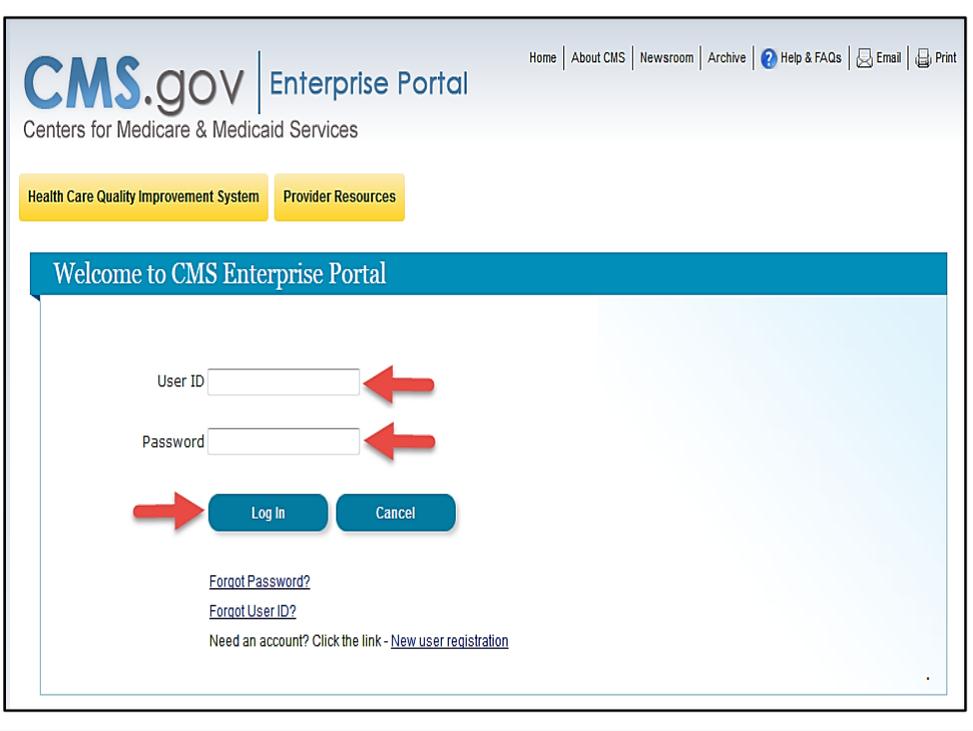
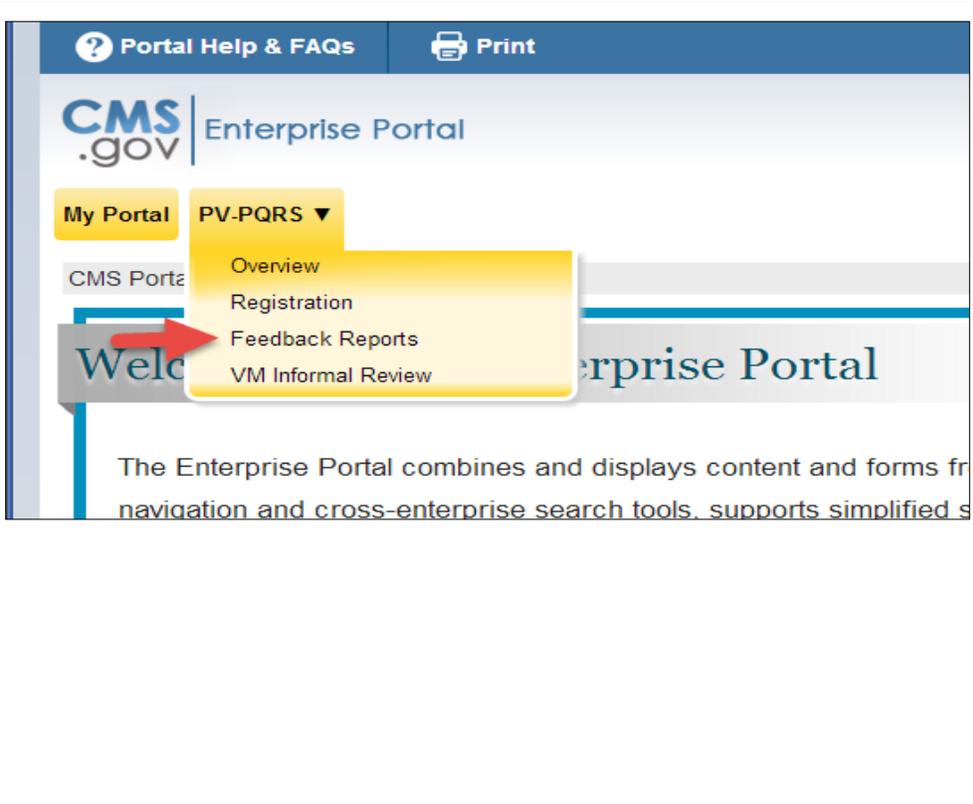
Quick Reference Guide for Accessing 2014 PQRS Feedback Reports

B. Access the PQRS Feedback Report (TIN-Level) via the CMS Enterprise Portal

| Steps | Screenshots |
|---|--|
| <p>1. Go to https://portal.cms.gov and select Login to CMS Secure Portal.</p> <p>Note: The CMS Enterprise Portal supports the following internet browsers:</p> <ul style="list-style-type: none"> • Internet Explorer 8 (without compatibility mode) • Internet Explorer 9 (without compatibility mode) • Internet Explorer 10 (without compatibility mode) • Mozilla-Firefox • Chrome • Safari <p>Enable JavaScript and adjust any zoom features to ensure you are not seeing the screen in too wide of a view.</p> |  |
| <p>2. Read the Terms and Conditions and select I Accept to continue.</p> <p>Note: Selecting Decline will end the session and return you to the CMS Enterprise Portal Landing Screen.</p> |  |

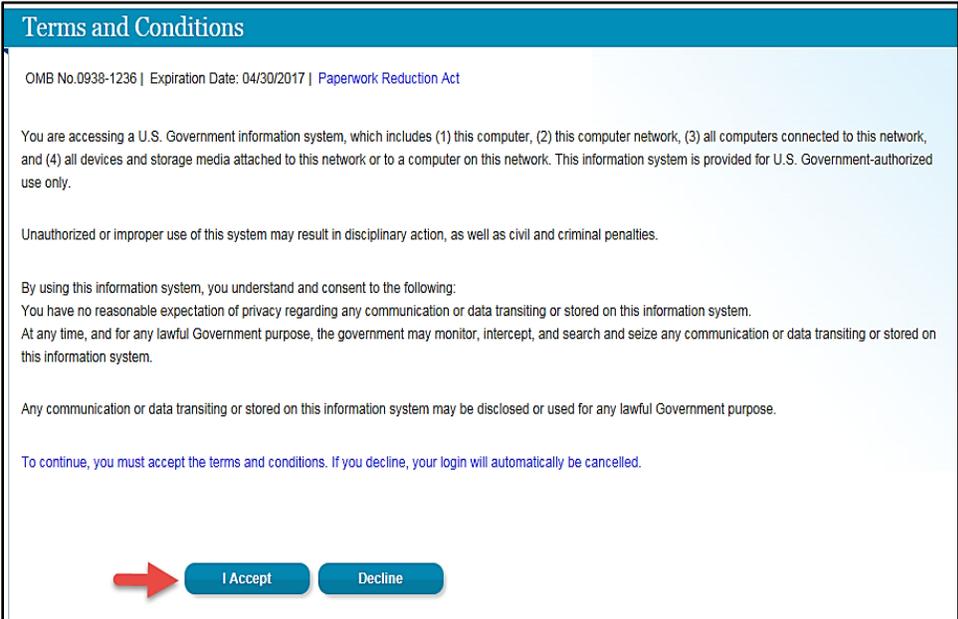
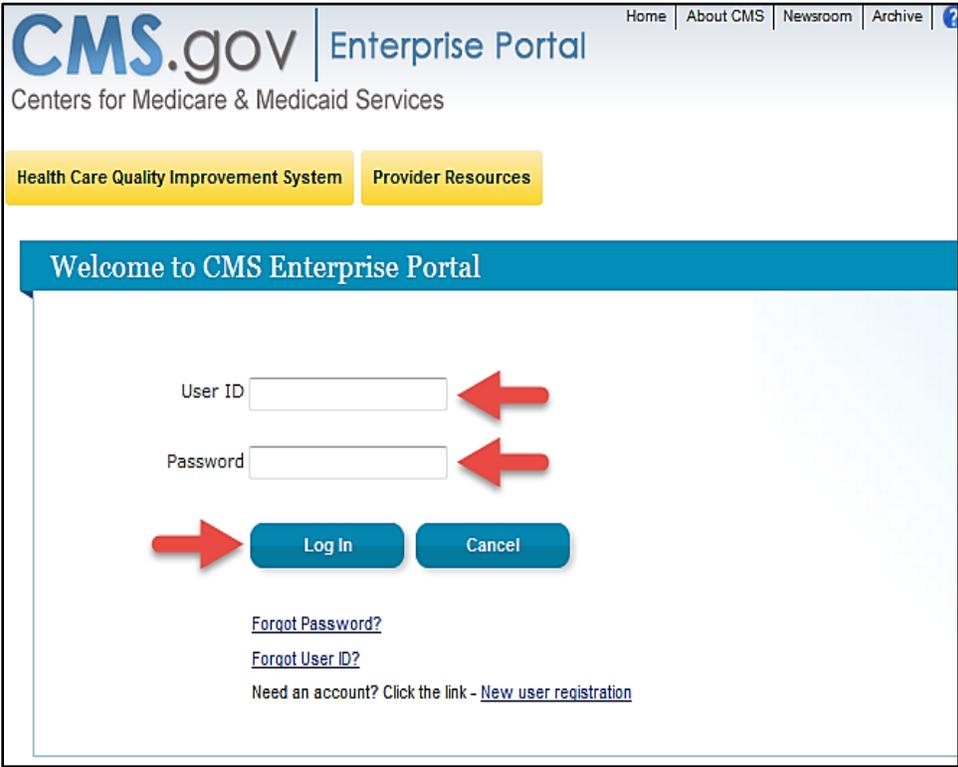
If you have questions about the 2014 PQRS Feedback Report or need assistance accessing any of the reports, please contact the QualityNet Help Desk by phone at 866-288-8912. Normal business hours are Monday-Friday from 8 am to 8 pm EST.

Quick Reference Guide for Accessing 2014 PQRS Feedback Reports

| Steps | Screenshots |
|--|---|
| <p>3. Enter the following information and select Log In under Welcome to CMS Enterprise Portal:</p> <ul style="list-style-type: none"> • EIDM User ID • EIDM Password <p>Select Log In to continue.</p> |  |
| <p>4. Select the PV-PQRS tab at the top of the screen and then select Feedback Reports from the drop-down menu.</p> <p>Note: You will be directed to the Multi-Factor Authentication (MFA) process each time you log in and attempt to access the Feedback Reports interface. MFA is a new approach to security authentication which will help improve CMS' ability to reduce fraud and ensure system security. It requires users to provide more than one form of verification in order to prove their identity in order to access certain information provided via the 'Physician Quality and Value Programs' application. MFA registration is required only once when you are requesting a role but will be verified at every logon. Upon selecting Log In, the Multi-Factor Authentication Terms and Conditions page will be displayed.</p> |  |

If you have questions about the 2014 PQRS Feedback Report or need assistance accessing any of the reports, please contact the QualityNet Help Desk by phone at 866-288-8912. Normal business hours are Monday-Friday from 8 am to 8 pm EST.

Quick Reference Guide for Accessing 2014 PQRS Feedback Reports

| Steps | Screenshots |
|--|---|
| <p>5. Read the Terms and Conditions and select I Accept.</p> |  |
| <p>6. Enter your EIDM User ID and EIDM Password on the Multi-Factor Authentication Login screen and select Next.</p> |  |

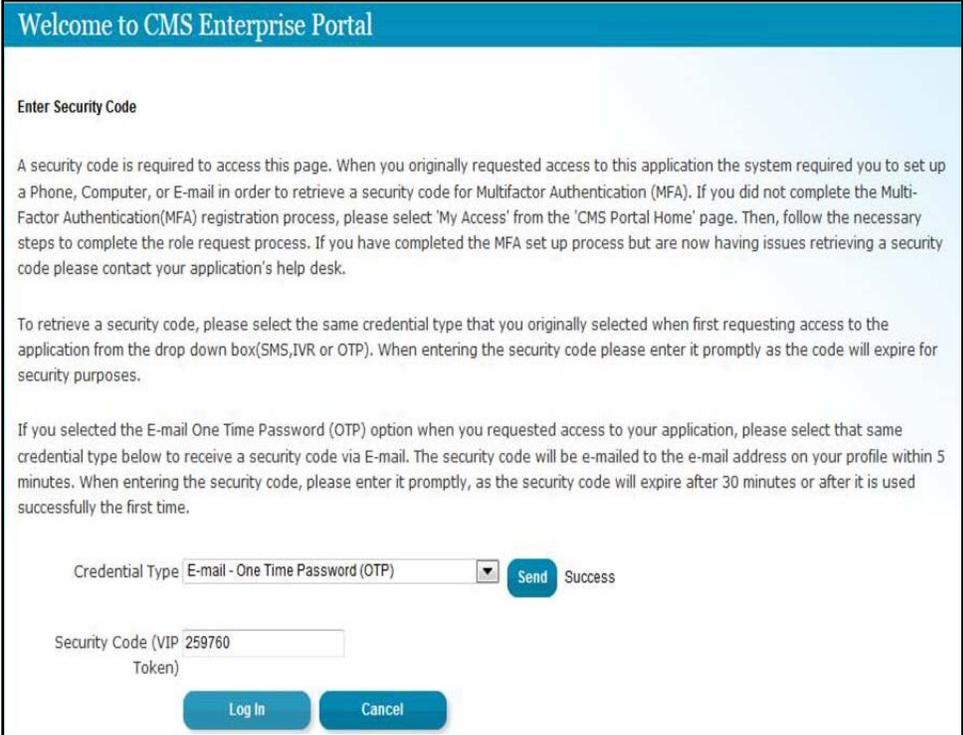
If you have questions about the 2014 PQRS Feedback Report or need assistance accessing any of the reports, please contact the QualityNet Help Desk by phone at 866-288-8912. Normal business hours are Monday-Friday from 8 am to 8 pm EST.

Quick Reference Guide for Accessing 2014 PQRS Feedback Reports

| Steps | Screenshots |
|---|-------------|
| <p>7. Select the Credential Type from the drop-down menu and then select Send to receive a Security Code. The word Success will be displayed next to the Send button once a security code has been successfully sent.</p> <p>Note: You previously registered to complete the MFA process when setting-up your 'Physician Quality and Value Programs' account. Please ensure that you select the same Credential Type you selected when registering for the MFA process during your initial account set-up. If you select a different Credential Type, you will receive an error message stating you did not register to complete MFA using the selected option and you will be unable to proceed. If you may have forgotten the Credential Type you selected, you may (1) retrieve the E-mail received upon successfully registering the MFA or (2) navigate to My Profile and select Remove Your Phone or Computer for this information. Selecting Remove Your Phone or Computer will display the Credential Type you selected to complete the MFA process.</p> | |

If you have questions about the 2014 PQRS Feedback Report or need assistance accessing any of the reports, please contact the QualityNet Help Desk by phone at 866-288-8912. Normal business hours are Monday-Friday from 8 am to 8 pm EST.

Quick Reference Guide for Accessing 2014 PQRS Feedback Reports

| Steps | Screenshots |
|--|--|
| <p>8. Enter the Security Code (VIP Token) and then select Log In.</p> <p>Note: You will have thirty (30) minutes to retrieve and enter the Security Code. If you are unable to enter the code within thirty (30) minutes, then the code will expire and you will need to request a new Security Code.</p> <p>The Multi-Factor Authentication process is now complete. You will be re-directed to your initial selection, the Feedback Reports Selection screen</p> |  <p>The screenshot shows the 'Welcome to CMS Enterprise Portal' page. It has a blue header with the title. Below the header, there is a section titled 'Enter Security Code'. The text explains that a security code is required for access and provides instructions for users who have not completed the MFA registration process or are having trouble retrieving a code. It also provides instructions for users who selected the E-mail One Time Password (OTP) option, stating that the code will be emailed within 5 minutes and expires after 30 minutes. At the bottom, there is a form with a 'Credential Type' dropdown menu set to 'E-mail - One Time Password (OTP)', a 'Send' button, and a 'Security Code (VIP Token)' input field containing the value '259760'. There are also 'Log In' and 'Cancel' buttons.</p> |
| <p>9. Repeat Steps 8-11 of Section VI-A (Access to PQRS Feedback Reports (TIN-Level) via the PV Landing Portlet) of this guide.</p> | |

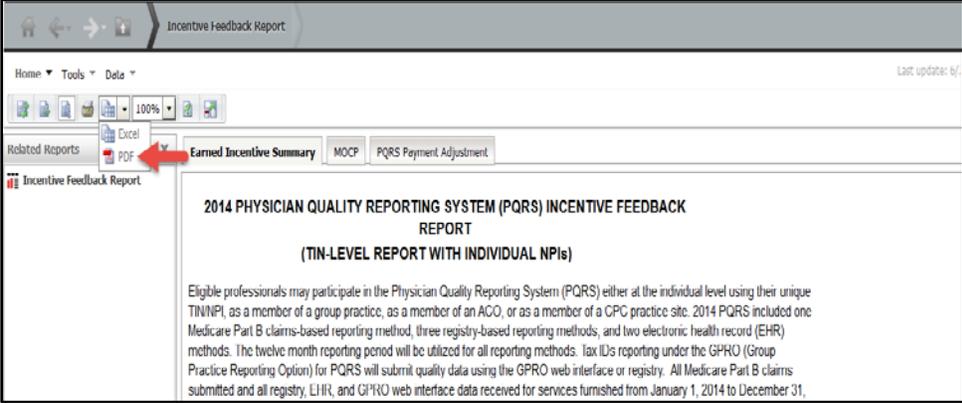
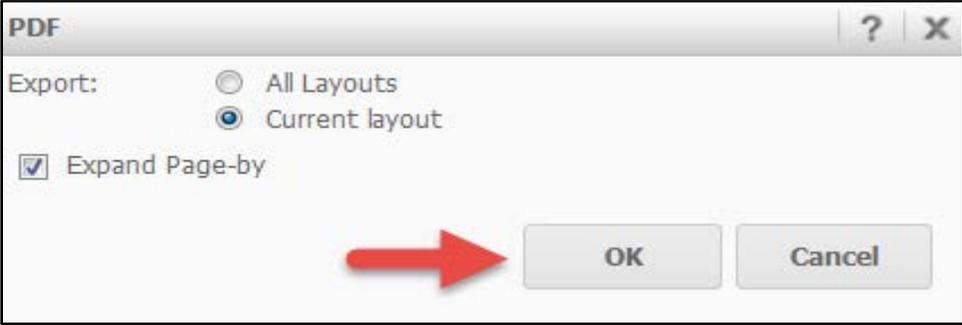
If you have questions about the 2014 PQRS Feedback Report or need assistance accessing any of the reports, please contact the QualityNet Help Desk by phone at 866-288-8912. Normal business hours are Monday-Friday from 8 am to 8 pm EST.

Quick Reference Guide for Accessing 2014 PQRS Feedback Reports

VII. View and Print the 2014 PQRS Feedback Report (TIN-Level) as a PDF/Excel Document

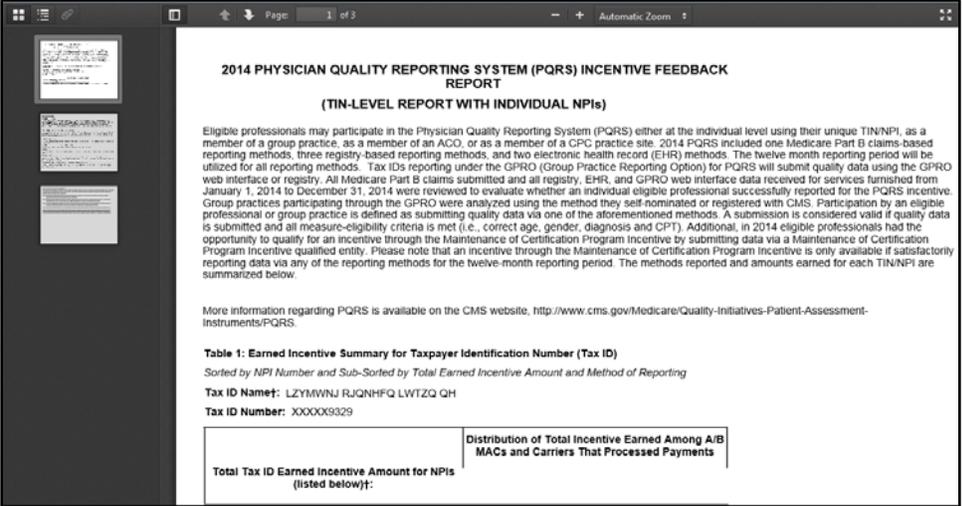
A. View/Print the 2014 PQRS Feedback Report (TIN-Level) as a PDF Document using the MicroStrategy Web Platform Toolbar

The 2014 PQRS Feedback Report (TIN-Level) is available in an exportable PDF format. Follow the steps below after you generate the report in the MicroStrategy Web Platform.

| Steps | Screenshots |
|---|--|
| <p>1. Select the Export button on the MicroStrategy Platform toolbar and then select PDF.</p> <p><i>Note: Selecting the PDF option will display a PDF Export Options menu.</i></p> |  <p>The screenshot shows the 'Incentive Feedback Report' page in the MicroStrategy web platform. The toolbar includes options for 'Excel' and 'PDF'. A red arrow points to the 'PDF' option, which has opened a dropdown menu. The report title is '2014 PHYSICIAN QUALITY REPORTING SYSTEM (PQRS) INCENTIVE FEEDBACK REPORT (TIN-LEVEL REPORT WITH INDIVIDUAL NPIs)'. Below the title is a paragraph of text explaining the PQRS program and reporting methods.</p> |
| <p>2. Select one (1) of the following options to determine the content of the exported report:</p> <p>a). All Layouts. Select this option to export the information displayed in all tabs included in the report to the PDF file.</p> <p>b). Current layout. Select this option to export only the information displayed on the active report tab to the PDF file.</p> <p>c). Expand Page-by (check-box). To have each section of the report displayed on a separate tab.</p> <p><i>Note: By default, the Expand Page-by check-box is selected. If you un-select this check-box, each section of the report will be displayed on a single tab.</i></p> <p>Select OK to proceed.</p> |  <p>The screenshot shows the 'PDF' export options dialog box. It has a title bar with a question mark and a close button. The 'Export:' section has two radio buttons: 'All Layouts' (unselected) and 'Current layout' (selected). Below that is a checked checkbox for 'Expand Page-by'. At the bottom right, there are 'OK' and 'Cancel' buttons. A red arrow points to the 'OK' button.</p> |

If you have questions about the 2014 PQRS Feedback Report or need assistance accessing any of the reports, please contact the QualityNet Help Desk by phone at 866-288-8912. Normal business hours are Monday-Friday from 8 am to 8 pm EST.

Quick Reference Guide for Accessing 2014 PQRS Feedback Reports

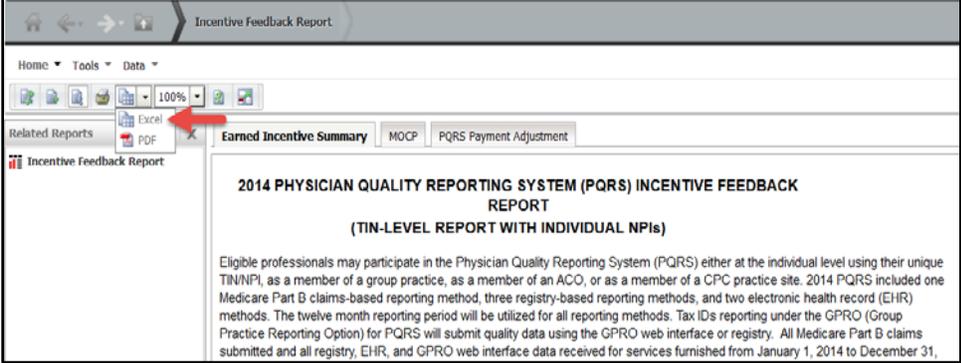
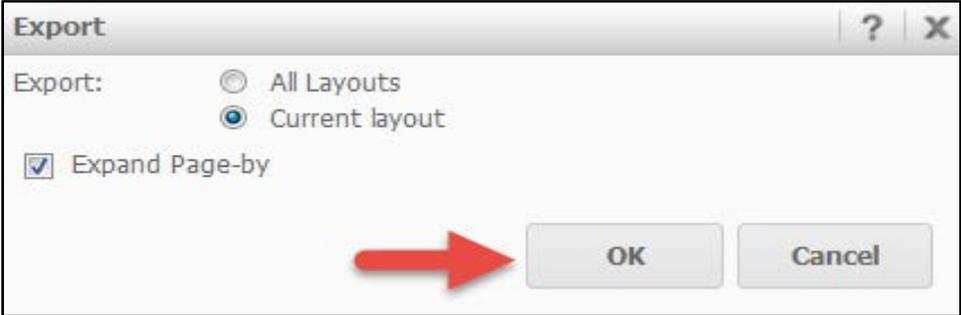
| Steps | Screenshots | | | | |
|---|--|---|--|--|--|
| <p>The 2014 PQRS Feedback Report is exported to PDF format.</p> <p>3. Select any of the Bookmarks to navigate to a different section of the report.</p> <ul style="list-style-type: none"> • Select Print (icon) on the Adobe toolbar to print the report. |  <p>2014 PHYSICIAN QUALITY REPORTING SYSTEM (PQRS) INCENTIVE FEEDBACK REPORT (TIN-LEVEL REPORT WITH INDIVIDUAL NPIs)</p> <p>Eligible professionals may participate in the Physician Quality Reporting System (PQRS) either at the individual level using their unique TIN/NPI, as a member of a group practice, as a member of an ACO, or as a member of a GPC practice site. 2014 PQRS included one Medicare Part B claims-based reporting methods, three registry-based reporting methods, and two electronic health record (EHR) methods. The twelve month reporting period will be utilized for all reporting methods. Tax IDs reporting under the GPRO (Group Practice Reporting Option) for PQRS will submit quality data using the GPRO web interface or registry. All Medicare Part B claims submitted and all registry, EHR, and GPRO web interface data received for services furnished from January 1, 2014 to December 31, 2014 were reviewed to evaluate whether an individual eligible professional successfully reported for the PQRS incentive. Group practices participating through the GPRO were analyzed using the method they self-nominated or registered with CMS. Participation by an eligible professional or group practice is defined as submitting quality data via one of the aforementioned methods. A submission is considered valid if quality data is submitted and all measure-eligibility criteria is met (i.e., correct age, gender, diagnosis and CPT). Additional, in 2014 eligible professionals had the opportunity to qualify for an incentive through the Maintenance of Certification Program incentive by submitting data via a Maintenance of Certification Program incentive qualified entity. Please note that an incentive through the Maintenance of Certification Program Incentive is only available if satisfactorily reporting data via any of the reporting methods for the twelve-month reporting period. The methods reported and amounts earned for each TIN/NPI are summarized below.</p> <p>More information regarding PQRS is available on the CMS website, http://www.cms.gov/Medicare/Quality-Initiatives-Patient-Assessment-Instruments/PQRS.</p> <p>Table 1: Earned Incentive Summary for Taxpayer Identification Number (Tax ID) <i>Sorted by NPI Number and Sub-Sorted by Total Earned Incentive Amount and Method of Reporting</i></p> <p>Tax ID Name: LZYMWNJ RJQNHFG LWTZQ QH Tax ID Number: XXXXX3329</p> <table border="1"> <thead> <tr> <th>Total Tax ID Earned Incentive Amount for NPIs (listed below):</th> <th>Distribution of Total Incentive Earned Among A/B MACs and Carriers That Processed Payments</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table> | Total Tax ID Earned Incentive Amount for NPIs (listed below): | Distribution of Total Incentive Earned Among A/B MACs and Carriers That Processed Payments | | |
| Total Tax ID Earned Incentive Amount for NPIs (listed below): | Distribution of Total Incentive Earned Among A/B MACs and Carriers That Processed Payments | | | | |
| | | | | | |

If you have questions about the 2014 PQRS Feedback Report or need assistance accessing any of the reports, please contact the QualityNet Help Desk by phone at 866-288-8912. Normal business hours are Monday-Friday from 8 am to 8 pm EST.

Quick Reference Guide for Accessing 2014 PQRS Feedback Reports

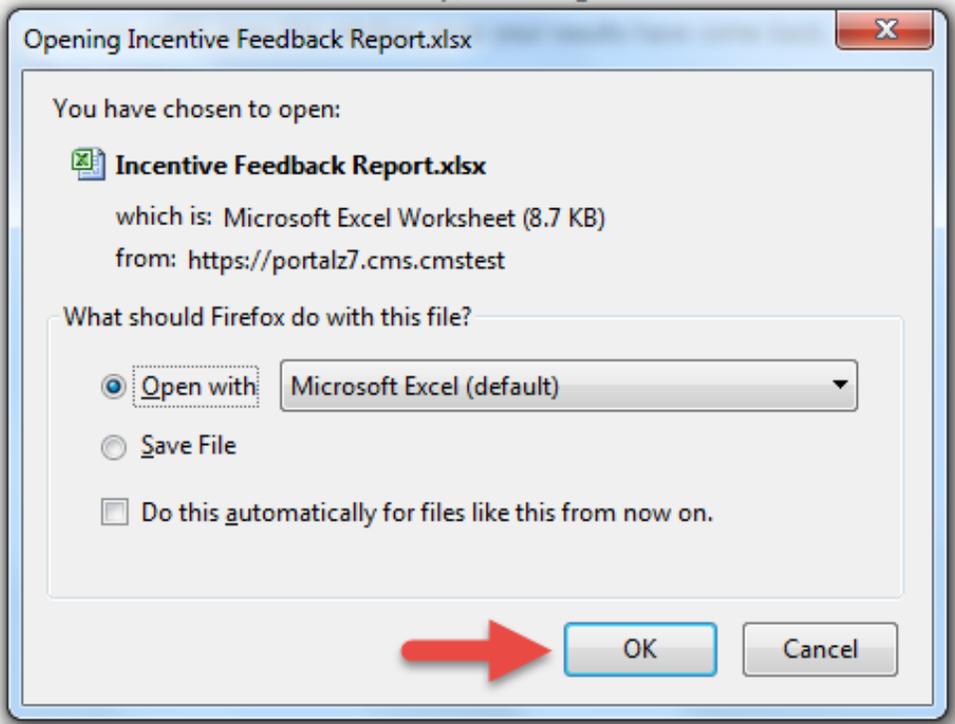
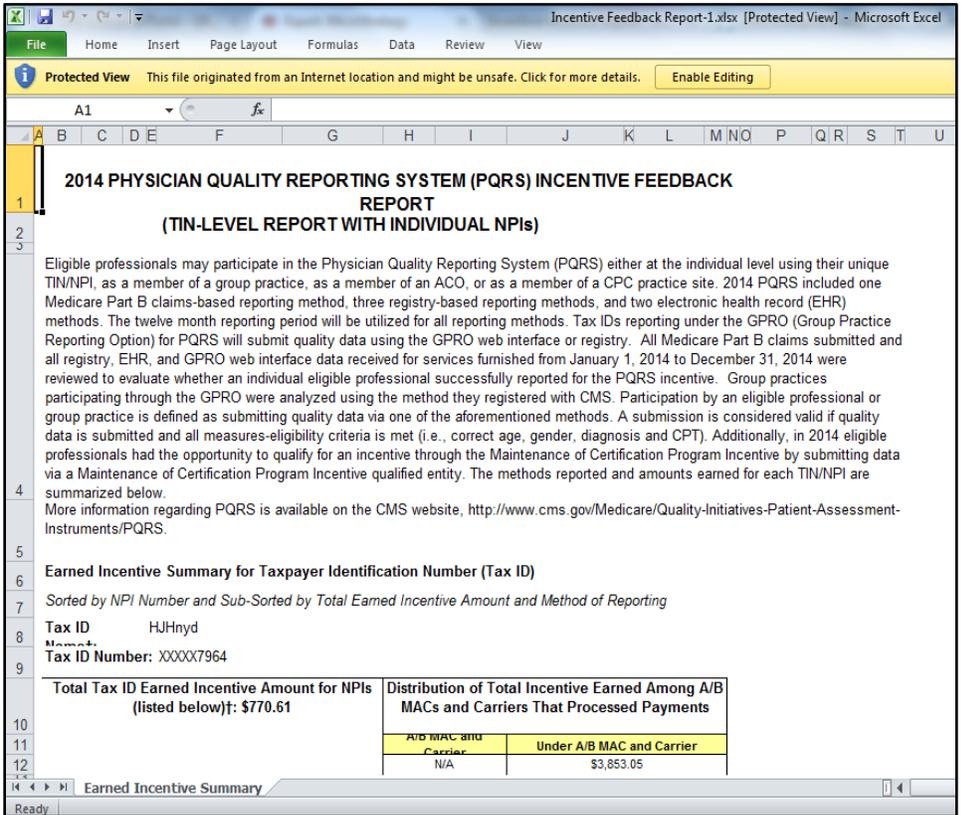
B. View TIN-Level Feedback Report as an Excel Document after Opening the Report in MicroStrategy Web Platform Toolbar

The 2014 PQRS Feedback Report (TIN-Level) can be exported to Excel. Follow the steps below after you generate the report in the MicroStrategy Web Platform.

| Steps | Screenshots |
|--|--|
| <p>1. Select the Export button on the MicroStrategy Web Platform toolbar and then select Excel.</p> <p><i>Note: Selecting the Excel option will display an Export options menu.</i></p> |  <p>The screenshot shows the MicroStrategy Web Platform interface. The 'Export' button in the toolbar is highlighted with a red arrow. Below the toolbar, the 'Earned Incentive Summary' tab is active, displaying the '2014 PHYSICIAN QUALITY REPORTING SYSTEM (PQRS) INCENTIVE FEEDBACK REPORT (TIN-LEVEL REPORT WITH INDIVIDUAL NPIs)'. The report content includes a paragraph about eligible professionals and reporting methods.</p> |
| <p>2. Select one (1) of the following options on how the report should be displayed when exported to Excel on the Export options menu:</p> <p>a). All Layouts. To export all available layouts for the report within the MicroStrategy Web Platform to an Excel file.</p> <p>b). Current layout. To export the current layout being used in the MicroStrategy Web Platform to an Excel file.</p> <p>c). Expand Page-by (check-box). To have each section of the report displayed on a separate tab.</p> <p><i>Note: By default, the Expand Page-by check-box is selected. If you un-select this check-box, each section of the report will be displayed on a single tab.</i></p> <p>Select OK to proceed.</p> |  <p>The screenshot shows the 'Export' dialog box. The 'Export:' section has two radio buttons: 'All Layouts' and 'Current layout'. The 'Expand Page-by' checkbox is checked. The 'OK' button is highlighted with a red arrow.</p> |

If you have questions about the 2014 PQRS Feedback Report or need assistance accessing any of the reports, please contact the QualityNet Help Desk by phone at 866-288-8912. Normal business hours are Monday-Friday from 8 am to 8 pm EST.

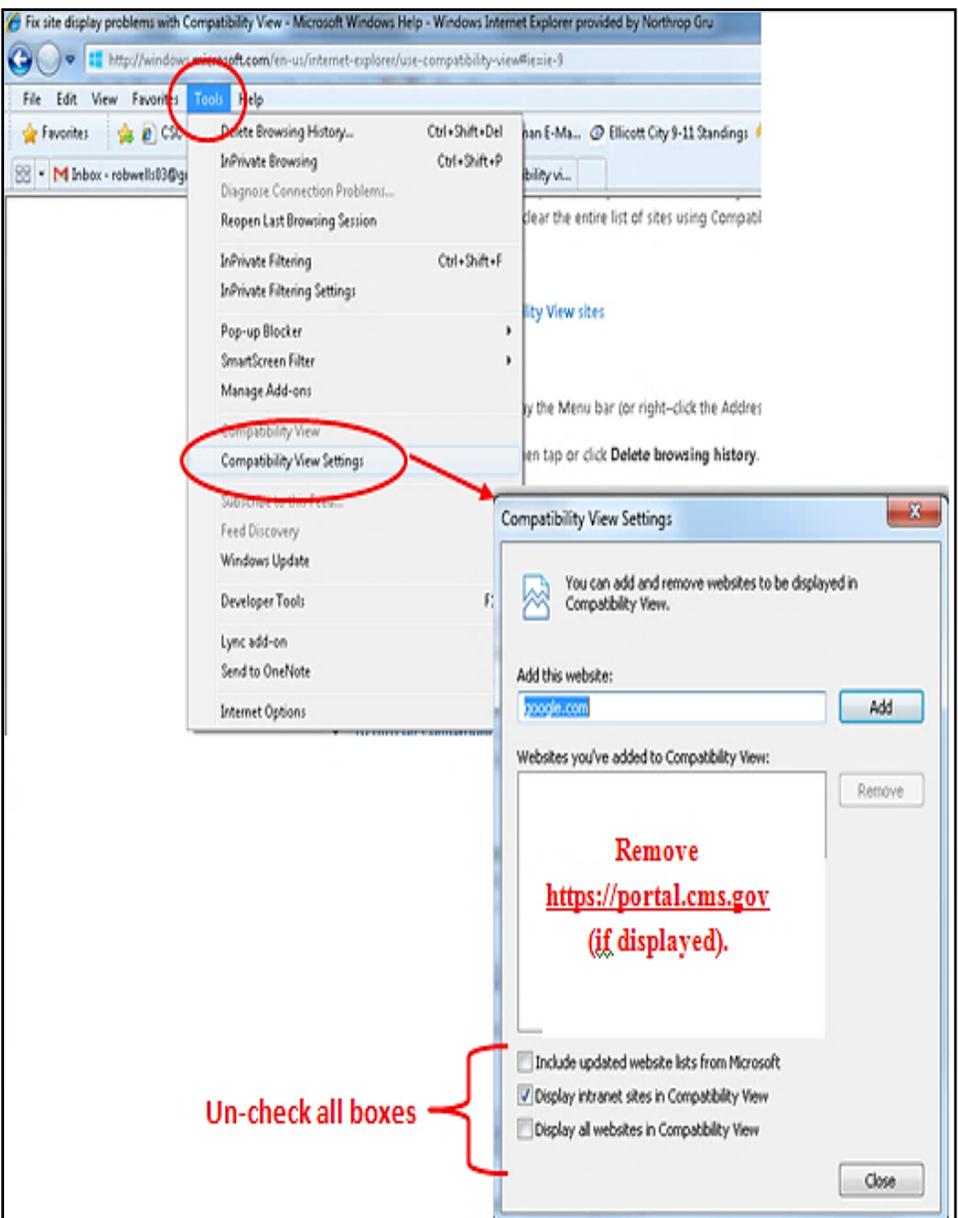
Quick Reference Guide for Accessing 2014 PQRS Feedback Reports

| Steps | Screenshots | | | | | | | | | | |
|--|--|--|--|--|---------------------|--|---------------------------|--|-----|--|------------|
| <p>3. Select one (1) of the following options:</p> <p>a). Open. The file will open in Excel and will not be automatically saved.</p> <p>b). Save. The file will be saved in Excel format in the Downloads Folder on your computer.</p> <p>c). Save As. You will be prompted with a Save As window. Select the location where you want the file to be saved.</p> |  | | | | | | | | | | |
| <p>The 2014 PQRS Feedback Report is exported to Excel format.</p> <p>4. Select any of the tabs to navigate to the different sections of the report.</p> <ul style="list-style-type: none"> Select Print (icon) on the toolbar to print the report. <p>Note: Each section of the report will be displayed on its own tab.</p> |  <p>2014 PHYSICIAN QUALITY REPORTING SYSTEM (PQRS) INCENTIVE FEEDBACK REPORT (TIN-LEVEL REPORT WITH INDIVIDUAL NPIs)</p> <p>Eligible professionals may participate in the Physician Quality Reporting System (PQRS) either at the individual level using their unique TIN/NPI, as a member of a group practice, as a member of an ACO, or as a member of a CPC practice site. 2014 PQRS included one Medicare Part B claims-based reporting method, three registry-based reporting methods, and two electronic health record (EHR) methods. The twelve month reporting period will be utilized for all reporting methods. Tax IDs reporting under the GPRO (Group Practice Reporting Option) for PQRS will submit quality data using the GPRO web interface or registry. All Medicare Part B claims submitted and all registry, EHR, and GPRO web interface data received for services furnished from January 1, 2014 to December 31, 2014 were reviewed to evaluate whether an individual eligible professional successfully reported for the PQRS incentive. Group practices participating through the GPRO were analyzed using the method they registered with CMS. Participation by an eligible professional or group practice is defined as submitting quality data via one of the aforementioned methods. A submission is considered valid if quality data is submitted and all measures-eligibility criteria is met (i.e., correct age, gender, diagnosis and CPT). Additionally, in 2014 eligible professionals had the opportunity to qualify for an incentive through the Maintenance of Certification Program Incentive by submitting data via a Maintenance of Certification Program Incentive qualified entity. The methods reported and amounts earned for each TIN/NPI are summarized below. More information regarding PQRS is available on the CMS website, http://www.cms.gov/Medicare/Quality-Initiatives-Patient-Assessment-Instruments/PQRS.</p> <p>Earned Incentive Summary for Taxpayer Identification Number (Tax ID) Sorted by NPI Number and Sub-Sorted by Total Earned Incentive Amount and Method of Reporting</p> <p>Tax ID: HJHnyd Mamot Tax ID Number: XXXX7964</p> <table border="1"> <thead> <tr> <th>Total Tax ID Earned Incentive Amount for NPIs (listed below): \$770.61</th> <th>Distribution of Total Incentive Earned Among A/B MACs and Carriers That Processed Payments</th> </tr> </thead> <tbody> <tr> <td></td> <td>A/B MAC and Carrier</td> </tr> <tr> <td></td> <td>Under A/B MAC and Carrier</td> </tr> <tr> <td></td> <td>N/A</td> </tr> <tr> <td></td> <td>\$3,853.05</td> </tr> </tbody> </table> | Total Tax ID Earned Incentive Amount for NPIs (listed below): \$770.61 | Distribution of Total Incentive Earned Among A/B MACs and Carriers That Processed Payments | | A/B MAC and Carrier | | Under A/B MAC and Carrier | | N/A | | \$3,853.05 |
| Total Tax ID Earned Incentive Amount for NPIs (listed below): \$770.61 | Distribution of Total Incentive Earned Among A/B MACs and Carriers That Processed Payments | | | | | | | | | | |
| | A/B MAC and Carrier | | | | | | | | | | |
| | Under A/B MAC and Carrier | | | | | | | | | | |
| | N/A | | | | | | | | | | |
| | \$3,853.05 | | | | | | | | | | |

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Quick Reference Guide for Accessing 2014 PQRS Feedback Reports

VIII. Troubleshooting Browser Settings

| Steps | Screenshots |
|---|--|
| <p style="text-align: center;"><u>Troubleshooting</u></p> <p>If you are not using one of the supported browsers or are having trouble viewing the CMS Enterprise Portal using Internet Explorer 9:</p> <ul style="list-style-type: none"> • Ensure the browser is open • Press the Alt key to display the Menu bar (or right-click the Address bar and then select Menu bar). • Select Tools on the Menu bar. • Select Compatibility View Settings. • Remove the CMS Enterprise Portal web address if it appears in the Websites you've added to Compatibility View box. • Un-check all of the boxes below Websites you've added to Compatibility View. • Close the Compatibility View Settings box. • Close the current browser session. • Open a new browser session. • Go to https://portal.cms.gov and select Login to the CMS Enterprise Portal. <p>Note: The CMS Enterprise Portal supports the following internet browsers:</p> <ul style="list-style-type: none"> • Internet Explorer 8 • Internet Explorer 9 • Internet Explorer 10 • Mozilla-Firefox • Chrome • Safari |  <p>The screenshot shows the Internet Explorer 9 interface. The 'Tools' menu is open, and 'Compatibility View Settings' is highlighted. A red circle highlights the 'Tools' menu. The 'Compatibility View Settings' dialog box is open, showing a list of websites. The website 'https://portal.cms.gov' is listed, and a red 'Remove' instruction is overlaid on it. A red bracket points to the checkboxes at the bottom of the dialog box, with the text 'Un-check all boxes'.</p> |

If you have questions about the 2014 PQRS Feedback Report or need assistance accessing any of the reports, please contact the QualityNet Help Desk by phone at 866-288-8912. Normal business hours are Monday-Friday from 8 am to 8 pm EST.