

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Centers for Medicare & Medicaid Services



News Flash The Medicare Quarterly Provider Compliance Newsletter” is designed to provide education on how to avoid common billing errors and other erroneous activities when dealing with the Medicare Program. This publication is issued on a quarterly basis and highlights the “top” issues of that particular quarter. An archive and searchable index of current and previously-issued newsletters is available at http://cms.gov/MLNProducts/downloads/MedQtrlyCompNL_Archive.pdf on the Centers for Medicare & Medicaid website.

MLN Matters® Number: SE1130 **Revised**

Related Change Request (CR) #: N/A

Related CR Release Date: N/A

Effective Date: October 3, 2011

Related CR Transmittal #: N/A

Implementation Date: N/A

Implementation of Pay.gov Application Fee Collection Process through PECOS

Note: This article was updated on April 30, 2014 to include links to the most current articles that reflect the changes in Medicare policy that have occurred since SE1130 was published in 2011.

Provider Types Affected

This Medicare Learning Network (MLN) Matters® Special Edition Article is intended for all providers and suppliers, (except physicians and non-physician practitioners who are not required to pay an application fee), who are initially enrolling in Medicare, adding a practice location, or revalidating their enrollment information, and do so by submitting one of the following paper Medicare enrollment applications or the associated Internet-based Provider Enrollment, Chain and Ownership System (PECOS) enrollment applications:

- CMS 855A--Medicare Enrollment Application for Institutional Providers;
- CMS 855B--Medicare Enrollment Application for Clinics, Group Practices; and Certain Other Suppliers; and

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- CMS 855S--Medicare Enrollment Application for Durable Medical Equipment, Prosthetics, Orthotics, and Supplies (DMEPOS) Suppliers.

Note: At the time this article was first published in 2011, the information reflected Medicare policy correctly at that time. Since then more current information is available and new articles are available. See the Additional Information section for the updated publications detailing what providers need to know in order to remain current.

Provider Action Needed



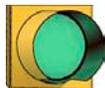
STOP – Impact to You

Currently, providers or suppliers use [Pay.gov](#) to make Medicare application fee payments electronically. This article announces a change to this website address to submit your application fee.



CAUTION – What You Need to Know

The changes outlined below have no effect on the [Pay.gov](#) payment collection process. CMS is simply revising the way providers submit their application fee to improve the efficiency of the payment, collection, and accounting process.



GO – What You Need to Do

Use the following address to make your application fee payments: <https://pecos.cms.hhs.gov/pecos/feePaymentWelcome.do> on the CMS website. Please update any bookmarks you and your staffs may have in place to the new address.

Background

In February 2011, CMS published a final rule, CMS-6028-FC, with provisions related to the submission of application fees as part of the provider enrollment process. An application fee and/or hardship exception must be submitted with any application received from institutional providers initially enrolling in Medicare, adding a practice location, or revalidating their enrollment on or after March 25, 2011.

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Changes for Making Medicare Application Payments

Internet based PECOS On-Line Application Submitters:

For those who submit applications online via the PECOS website (also referred to as PECOS Provider Interface (or PECOS PI)), you will no longer have to separately access Pay.gov to make your application fee payments. Instead, as you proceed through the Internet based PECOS application process, if a fee is required, you will be prompted to submit your payment by credit card or ACH debit card. Once your payment transaction is complete, you will be automatically returned to the PECOS website to complete the remaining part of your application. PECOS will track the collection transaction and will update payment status, allowing your application to be processed.

855 Paper Application Submitters:

For providers who continue to use the 855 paper enrollment application, you will now submit your application fee using the following URL: <https://pecos.cms.hhs.gov/pecos/feePaymentWelcome.do> on the CMS website.

Complete the Medicare Application Fee form and click the 'PAY NOW' button. You will be redirected to enter and submit payment collection information. At the conclusion of the collection process, you will receive a receipt indicating the status of your payment. Please print a copy for your records. We strongly recommend that you attach this receipt to the completed CMS-855 application submitted to your Medicare contractor.

Paper Application Submitters-Interim Procedures

Through December 31, 2011, if you go to Pay.gov directly, you will be redirected to the correct URL:

<https://pecos.cms.hhs.gov/pecos/feePaymentWelcome.do>, on the CMS website. Please update any bookmarks you may have in place.

After December 31, 2011, you will be required to use the URL <https://pecos.cms.hhs.gov/pecos/feePaymentWelcome.do> on the CMS website to submit your application fee.

Additional Information

More information about the enrollment process, the required fees, and the hardship exceptions process can be found in the MLN Matters® Article MM7350, available at <http://www.cms.gov/MLN MattersArticles/downloads/MM7350.pdf> on the CMS website.

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More information regarding the revalidation requirements based on Section 6401 (a) of the Affordable Care Act is in the MLN Matters® Special Edition Article SE1126, which is available at

<http://www.cms.gov/MLN MattersArticles/downloads/SE1126.pdf> on the CMS website.

More information on Advanced Diagnostic Imaging (ADI) providers and/or suppliers to bypass ADI information collection on the Internet-based PECOS or on a CMS-855 form(s) is available in the MLN Matters® Article MM7681 at <http://www.cms.gov/MLN MattersArticles/downloads/MM7681.pdf> on the CMS website.

Information on updates to the Medicare Program Integrity Manual (PIM) effective, November 20, 2012, relating to Medicare provider enrollment is available in the MLN Matters® Article MM8019 at

<http://www.cms.gov/MLN MattersArticles/downloads/MM8019.pdf> on the CMS website.

Information on the addition of digital document repository to PECOS is available in the MLN Matters® Special Edition Article SE1230 at

<http://www.cms.gov/MLN MattersArticles/downloads/SE1230.pdf> on the CMS website.

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