

# Medicare Managed Care Manual

## Chapter 20 - Plan Communications Guide

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### Foreword

Note to Readers: This is a manualization of the Plan Communications Guide.

#### LIST OF CHANGES/RELEASES

RELEASE 1	September 23, 1993	New Script file in place. Changes to Preparing your PC for Communication to reflect new send command.
RELEASE 2	September 1, 1994	Update commands. Add Section 5. GROUCH.
	January 1, 1995	Update instructions/screens in Sections 1, 3, 4, and 5. Update record layout(s) in APPENDIX C.
RELEASE 3	November 10, 1995	Added Working Aged online and batch information (Sections 2, 3, 4 and Appendix C). Added changes for AAPCC files (Section. 3, 4, App. C). Modified telephone numbers and addresses to match single site and added personnel (Sections 2, 3, 4, 5). Added new Section (6: ACR/BIF). Added new appendix (I. ACR/BIF Sample Reports). Made minor corrections to various sections. Added blank pages where necessary to standardize printing.
	May 20, 1996	Minor additions and corrections to various sections.
RELEASE 4	December 20, 1996	Added new screens and modified instructions to Section 6 (ACR/BIF functions). Modified ACR Status Report. Converted document into WordPerfect 6.1 format.

RELEASE 5	May 19, 1997	Added Monthly Membership (Detail) and the Monthly Membership Summary reports to Section 5. Added new record layout information on Monthly Membership reports to Appendix C.
RELEASE 6	August 11, 1997	Added new contact person and updated ARequest for Access to the CMS Data Center form information (Sections 1, 2, 3, 5 and Appendices B, C, and H). Made minor corrections to various sections.
RELEASE 7	January 1998	Updated Section 4 to include new function (View Beneficiary Factors) and updated screens in MCCOY System. Made minor corrections to other sections.
RELEASE 8	June 1998	Added new Sections 1.4 through 1.6; modified Sections 2.3.2, 2.3.6, 2.3.7, 2.4, and 2.4.2; added new Sections 3, 4, and 5; changed previous Sections 4, 5, and 6 to new Sections 6, 7, and 8. Expanded Appendix A; made minor corrections to other sections.
RELEASE 9	September 1999	Replaced RLINK language with browser-based TN3270 OC WebConnect access method. Added AGNS connectivity information. Updated MCCOY and GROUCH screens to reflect Windows environment. Revised uploading/downloading instructions. Added risk adjustment report format and new screens. Added new section on updating plan address information in PICS. Deleted obsolete Appendices.
RELEASE 10	June 2000	Updated Section 1.5 to include overview of new Section 9. Added Section 9 - Using the Common Working File (CWF). Added Bonus Payment Report - Data File Mainframe Record Layout to Appendix C. Added Appendix G - Adjustment Reason Codes. Made minor additions and corrections to various sections.

RELEASE 11	August 2001	Updated Section 3 to reflect Host on Demand (HOD) access method. Deleted obsolete section on EFTS. Updated Section 7 to reflect HOD download and upload methods. Updated Appendices to reflect new enrollment transaction formats. Corrected Transaction Reply data format. Included new Central Office contact list.
RELEASE 12	August 2002	Updated all AT&T screens in Section 3 and Section 4. Updated Plan Transfer Tracking Screen in Section 5. Updated GROUCH menu panel in Section 6. Added subsection 8.4.5 Beneficiary Utilization Screen in Section 8. Updated Appendix C with new TRR, MMR, and enrollment record layouts.
RELEASE 13	August 2003	Updated all AT&T screens in Section 3 and Section 4. Updated GROUCH menu panel in Section 6. Updated Appendix C with new MMR, enrollment, and Claims data record layouts.