

<b>CMS Manual System</b>	<b>Department of Health &amp; Human Services (DHHS)</b>
<b>Pub 100-20 One-Time Notification</b>	<b>Centers for Medicare &amp; Medicaid Services (CMS)</b>
<b>Transmittal 1301</b>	<b>Date: October 18, 2013</b>
	<b>Change Request 8449</b>

**SUBJECT: Virtual Data Center Contract (VDC) Workload Realignment**

**I. SUMMARY OF CHANGES:** Hewlett-Packard (HP) and Companion Data Services (CDS) have been functioning under the authority granted to them by the Enterprise Data Center (EDC) IDIQ. This contract vehicle has lapsed and has been replaced by the Virtual Data Center (VDC) IDIQ. New task orders have been awarded to HP and CDS for the Part A and the Part B Fee for Service (FFS) Processing Systems. The Medicare Administrative Contractor (A/B MAC) defined within this CR shall be realigned, creating a distribution that calls for four workloads to move to the HP VDC and two workloads to be moved the CDS VDC. The workload numbers for these MACs will not be changing with this realignment.

**EFFECTIVE DATE:** The actual VDC transition dates are specified within this CR; **October 1, 2013**  
**IMPLEMENTATION DATE:** The actual VDC transition dates are specified within this CR; **October 7, 2013**

*Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.*

**II. CHANGES IN MANUAL INSTRUCTIONS:** (N/A if manual is not updated)  
R=REVISED, N=NEW, D=DELETED-*Only One Per Row.*

<b>R/N/D</b>	<b>CHAPTER / SECTION / SUBSECTION / TITLE</b>
N/A	

**III. FUNDING:**

**For Fiscal Intermediaries (FIs), Regional Home Health Intermediaries (RHHIs) and/or Carriers:**  
Funding or implementation activities will be provided to contractors through the regular budget process

**For Medicare Administrative Contractors (MACs):**

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC statement of Work. The contractor is not obliged to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

**IV. ATTACHMENTS:**

**One Time Notification**

*\*Unless otherwise specified, the effective date is the date of service.*

# Attachment - One-Time Notification

Pub. 100-20	Transmittal: 1301	Date: October 18, 2013	Change Request: 8449
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**SUBJECT: Virtual Data Center Contract (VDC) Workload Realignment**

**EFFECTIVE DATE: The actual VDC transition dates are specified within this CR; October 1, 2013**

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## I. GENERAL INFORMATION

**A. Background:** The Hewlett-Packard (HP) Data Center shall transition four Part A and Part B Medicare Administrative Contractor (A/B MAC) Jurisdictions from the Companion Data Services (CDS) Data Center as part of the Virtual Data Center (VDC) contract start-up. The CDS Data Center shall transition two Part A workloads from the HP Data Center; both were formerly WPS Legacy Workloads. The transitions will be approximately three months in duration and will be staggered across the remaining 2013 calendar year and the first quarter of 2014.

The HP VDC shall transition to a production environment, the below A/B MAC Jurisdictions on the dates indicated below:

1. CGS Administrators LLC, J15 Ohio and Kentucky Part A Workloads on 10/28/13 and Ohio and Kentucky Part B Workloads on 11/18/13,
2. Wisconsin Physicians Services (WPS), J8 Indiana and Michigan Part A and Part B Workloads on 11/25/13,
3. Noridian Healthcare Solutions, JF Alaska, Oregon, Washington and Idaho Part A and Part B Workloads on 02/24/14,
4. National Government Services (NGS), JK New York and Connecticut Part A Workloads on 03/17/14 and New York and Connecticut Part B Workloads on 03/24/14.

The CDS VDC shall transition to a production environment, the below A/B MAC Jurisdiction on the dates indicated below:

1. Novitas Solutions Inc., JH former WPS Part A Legacy Colorado, New Mexico, Oklahoma and Texas Workloads on 3/24/14,
2. Novitas Solutions Inc., JL former WPS Part A Legacy District of Columbia, Delaware, Maryland, New Jersey and Pennsylvania Workloads on 03/24/14.

The Part A and Part B Fee for Service (FFS) Operating System supporting files shall be transferred from the A/B MACs existing VDC to the incumbent VDC along with any existing non-base job functionality specific to the A/B MAC.

The A/B MAC staff and end users shall be granted the same security access, equal to the access currently available at their existing VDC. In most cases, the existing log on identification will be crossed over to the incumbent VDC with the only task being the creation of a fresh password.

The incumbent VDC shall establish and support the Unit Acceptance Testing (UAT) Region, Production Simulation Region, and Production Region for both the Part A and Part B operating systems. The A/B MAC will have the responsibility of performing online file validation and end to end testing for each one of these environments in addition to supporting Production Cutover Activities.

The incumbent VDC shall insure files are updated appropriately for entities where data is exchanged, via batch or interactive such as but not limited to the following:

1. Baltimore Data Center (BDC),
2. Comprehensive Error Rate Testing System (CERT),
3. Coordination of Benefits Contractor (COBC),
4. Contractor Reporting of Operational Workload Data System (CROWD),
5. Common Working File (CWF),
6. Health Care Integrated General Ledger Accounting System (HIGLAS),
7. Health Insurance Master Record (HIMR),
8. Integrated Data Repository (IDR),
9. National Level Repository (NLR),
10. National Provider Identifier Crosswalk (NPI),
11. Next Generation Desktop (NGD),
12. Quality Improvement Evaluation System (QIES)
13. Part B Drug Competitive Acquisition Program (CAP),
14. Production Performance Monitoring System (Pulse),
15. Provider Enrollment Chain and Ownership System (PECOS),
16. Program Integrity Management Reporting System (PIMR),
17. Provider Statistical and Reimbursement System (PS and R),
18. Recovery Auditors (RA),
19. Zoned Program Integrity Contractors (ZPIC)

**B. Policy:** N/A

**II. BUSINESS REQUIREMENTS TABLE**

*"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.*

Number	Requirement	Responsibility
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		A/B MAC			D M E M A C	F I M A C	C A R R I E R	R H I	Shared-System Maintainers				Other
		A	B	H H H					F I S S	M C S	V M S	C W F	
8449.1	The MAC shall test/verify the functionality of the Part A and Part B UAT regions.	X	X										
8449.2	The MAC shall test/verify the functionality of the Part A and Part B Production regions during Simulation testing.	X	X										
8449.3	The MAC shall test/verify the functionality of the Part A and Part B Production regions during Production Cutover.	X	X										
8449.4	The CDS VDC shall support the transitioning A/B MACs defined in the background section of this CR.												EDCs
8449.5	The HP VDC shall support the transitioning A/B MACs defined in the background section of this CR.												EDCs
8449.6	HIGLAS shall support the VDC transition activities defined within the background section of this CR.												HIGLA S
8449.7	The HP VDC shall insure the appropriate file name changes are made at the CWF Host Site.												EDCs

### III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility										
		A/B MAC			D M E M A C	F I M A C	C A R R I E R	R H I	Other			
A	B	H H H	F I S S	M C S					V M S	C W F		
	None											

### IV. SUPPORTING INFORMATION

#### Section A: Recommendations and supporting information associated with listed requirements:

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:
	N/A

**Section B: All other recommendations and supporting information: N/A**

**V. CONTACTS**

**Pre-Implementation Contact(s):** Robert Bandzwolek, 410-786-5641 or robert.bandzwolek2@cms.hhs.gov

**Post-Implementation Contact(s):** Contact your Contracting Officer's Representative (COR) or Contractor Manager, as applicable.

**VI. FUNDING**

**Section A: For Fiscal Intermediaries (FIs), Regional Home Health Intermediaries (RHHIs), and/or Carriers:**

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**Section B: For Medicare Administrative Contractors (MACs):**

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