CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 1314	Date: November 13, 2013
	Change Request 8303

Transmittal 1246, dated June 7, 2013, is being rescinded and replaced by Transmittal 1314 to change the CMS Business Requirement (BR) 8303.62 under Section III of the Provider Education Table. CMS will not be publishing provider education on the Medicare-Learning-Network. The BR has been updated, instructing the A/B MAC to post this instruction to their Web sites and provide information about it in a listserv message within one week of the reissuance of this instruction. All other information remains the same.

SUBJECT: Implementation of the Award for the Jurisdiction K (JK) Part A and Part B Medicare Administrative Contractor (A/B MAC) to National Government Services

I. SUMMARY OF CHANGES: The Centers for Medicare and Medicaid Services (CMS) is required to compete each A/B MAC workload at least once every 5 years. It recently did so for the JK A/B MAC workload formerly known as Jurisdiction 13 and Jurisdiction 14. Jurisdiction 13 is comprised of Part A and Part B for Connecticut and New York. Jurisdiction 14 is comprised of Part A and Part B for Maine, Massachusetts, New Hampshire, Rhode Island and Vermont as well as the Home Health and Hospice (HH+H) Region A states of Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island and Vermont. The HH+H workload was formerly known as the Regional Home Health Intermediary (RHHI) workload. CMS awarded this JK workload to National Government Services (NGS).

EFFECTIVE DATE: October 1, 2013
IMPLEMENTATION DATE: October 7, 2013

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)
R=REVISED, N=NEW, D=DELETED

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	

III. FUNDING:
For Fiscal Intermediaries (FIs), Regional Home Health Intermediaries (RHHIs) and/or Carriers:
Funding or implementation activities will be provided to contractors through the regular budget process

For Medicare Administrative Contractors (MACs):
The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC statement of Work. The contractor is not

obliged to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

One Time Notification

Unless otherwise specified, the effective date is the date of service.

Attachment - One-Time Notification

Pub. 100-20	Transmittal: 1314	Date: November 13, 2013	Change Request: 8303

Transmittal 1246, dated June 7, 2013, is being rescinded and replaced by Transmittal 1314

to change the CMS Business Requirement (BR) 8303.62 under Section III of the Provider Education Table. CMS will not be publishing provider education on the Medicare-Learning-Network. The BR has been updated, instructing the A/B MAC to post this instruction to their Web sites and provide information about it in a listserv message within one week of the reissuance of this instruction. All other information remains the same.

SUBJECT: Implementation of the Award for the Jurisdiction K (JK) Part A and Part B Medicare Administrative Contractor (A/B MAC) to National Government Services.

EFFECTIVE DATE: October 1, 2013
IMPLEMENTATION DATE: October 7, 2013

I.   GENERAL INFORMATION

A.   Background: The Centers for Medicare and Medicaid Services (CMS) is required to compete each A/B MAC workload at least once every 5 years. It recently did so for the JK A/B MAC workload formerly known as Jurisdiction 13 and Jurisdiction 14. Jurisdiction 13 is comprised of Part A and Part B for Connecticut and New York. Jurisdiction 14 is comprised of Part A and Part B for Maine, Massachusetts, New Hampshire, Rhode Island and Vermont as well as the Home Health and Hospice (HH+H) Region A states of Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island and Vermont. The HH+H workload was formerly known as the Regional Home Health Intermediary (RHHI) workload. CMS awarded this JK workload to National Government Services (NGS).

NGS is the incumbent for the current J13 portion of the workload. The address for NGS is: 8115 Knue Road, Indianapolis, IN 46250.

NHIC, Corp. (NHIC) is the outgoing contractor for the current J14 portion of the workload. The address for NHIC, Corp. is: 75 Sgt. William B. Terry Drive, Hingham, MA 02043.

CMS has determined that it will not need to change the current Jurisdiction 13 Part A and Part B Connecticut and New York Part A workload numbers when this new contract is implemented on June 1, 2013. CMS will, however, need to change the workload numbers for the J14 Part A and Part B Maine, Massachusetts, New Hampshire, Rhode Island, Vermont and Home Health and Hospice Region A workloads. This change is being made because CMS needs to differentiate between the workload processed by the outgoing contractor and the incoming contractor.

The workload numbers shall be changed and the workloads shall be transitioned to the JK A/B MAC as indicated below:

Part A:

1.   Part A Rhode Island JK MAC Workload Number- 14411; Effective Date- 10/18/2013; Current Workload Number- 14401; OGC- NHIC,

2.   Part A Massachusetts JK MAC Workload Number- 14211; Effective Date- 10/18/2013; Current Workload Number- 14201; OGC- NHIC,

3.   Part A New Hampshire JK MAC Workload Number- 14311; Effective Date- 10/18/2013; Current Workload Number- 14301; OGC- NHIC,

4.   Part A Vermont JK MAC Workload Number- 14511; Effective Date- 10/18/2013; Current Workload Number- 14501; OGC- NHIC,

5.   Part A Maine JK MAC Workload Number- 14111; Effective Date- 10/18/2013; Current Workload Number- 14101; OGC- NHIC,

6.   Part A Home Health and Hospice Region A JK MAC Workload Number- 14014; Effective Date- 10/18/2013; Current Workload Number- 14004; OGC- NHIC

Part B

1.   Part B Maine JK MAC Workload Number- 14112; Effective Date- 10/25/2013; Current Workload Number- 14102; OGC- NHIC,

2.   Part B Massachusetts JK MAC Workload Number- 14212; Effective Date- 10/25/2013; Current Workload Number- 14202; OGC- NHIC,

3.   Part B New Hampshire JK MAC Workload Number- 14312; Effective Date- 10/25/2013; Current Workload Number- 14302; OGC- NHIC,

4.   Part B Vermont JK MAC Workload Number- 14512; Effective Date- 10/25/2013; Current Workload Number- 14502; OGC- NHIC,

5.   Part B Rhode Island JK MAC Workload Number- 14412; Effective Date- 10/25/2013; Current Workload Number- 14402; OGC- NHIC,

The following applications or business owners shall continue to accept the current J13 A/B workload numbers for the J13 portion (Connecticut and New York) of the JK workload. The following applications or business owners shall accept the new JK A/B workload numbers for the J14 portion of the JK workload once the above cited workload is transitioned to the JK A/B MAC.

1.   Administrative Qualified Independent Contractor (AdQIC)

2.   CMS Analysis Reporting and tracking System (CMS ARTS),

3.   Contractor Administrative, Budget and Financial Management (CAFM),

4.   Comprehensive Error Rate Testing System (CERT),

5.   Contractor Management Information System (CMIS),

6.   CMS Baltimore Data Center,

7.   Coordination of Benefits Agreement program (COBA),

8.   Coordination of Benefits Contractor (COBC),

9.   Contractor Reporting of Operational Workload Data System (CROWD),

10.   Common Working File (CWF),

11.   Customer Service Assessment and Management System (CSAMS),

12.   Electronic Correspondence Referral System (ECRS),

13.   Electronic Health Records Incentive Program (EHR),

14.   Electronic Prescribing (eRx)

15.   Enterprise Data Centers (EDCs)

16.   Expert Claims Processing System (ECPS),

17.   Fiscal Intermediary Shared System (FISS),

18.   Fraud Prevention System (FPS)

19.   Health Care Information System (HCIS),

20.   Healthcare Integrated General Ledger Accounting System (HIGLAS),

21.   Health Insurance Master Record (HIMR),

22.   Integrated Data Repository (IDR)

23.   Intern and Resident Information System (IRIS),

24.   Local Coverage Determination Database (LCD),

25.   Medicare Appeals System (MAS)

26.   Medicare Coverage Data Base (MCD)

27.   Medicare Secondary Payer Recovery Contractor (MSPRC),

28.   Multi-Carrier System (MCS),

29.   National Data Warehouse (NDW),

30.   National Level Repository (NLR),

31.   National Part B Pricing Files,

32.   National Provider Identifier Crosswalk (NPI),

33.   Next Generation Desktop (NGD),

34. Part B Analytics Reporting System (PBAR),

35. Production Performance Monitoring System (PULSE),

36. Provider Enrollment, Chain, and Ownership System (PECOS),

37. Provider Customer Service Program Contractor Information Database (PCID),

38. Provider Inquiry Evaluation System (PIES),

39. Program Safeguard Contractor (PSC),

40. Provider Statistical and Reimbursement System (PS and R),

41. Qualified Independent Contractor (QIC)

42. Quality Improvement Evaluation System (QIES),

43. Recovery Auditors (RA),

44. Recover Management and Accounting System (REMAS),

45. Renal Management Information System (REMIS),

46. Strategic Work Information Transfer System (SWIFT),

47. System Tracking for Audit and Reimbursement (STAR),

48. ZIP Code File, and

49. Zone Program Integrity Contractors (ZPICs).

B. **Policy:** NA.

II. **BUSINESS REQUIREMENTS TABLE**

"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.

Number	Requirement	Responsibility											
		A/B MAC			D M E	F I	C A R R I E R	R H H I	Shared-System Maintainers				Other
		A	B	H H H	M A C				F I S S	M C S	V M S	C W F	
8303.1	The JK A/B MAC shall provide project management, testing, and any other services necessary to achieve the transition of the Part A and Part B Maine, Massachusetts, New Hampshire, Rhode Island and Vermont as well as the Home Health and Hospice (HH+H)												JK A/B MAC

Number	Requirement	Responsibility											Other
		A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				
		A	B	H H H					F I S S	M C S	V M S	C W F	
	Region A workloads. This shall include (but not be limited to) working with the outgoing A/B MAC, the FISS maintainer, the MCS maintainer, the HP EDC, and all other entities as applicable to ensure the success of the MAC transitions.												
8303.1.1	The HP EDC, FISS and MCS shall provide all of the support necessary to successfully transition the Part A and Part B Maine, Massachusetts, New Hampshire, Rhode Island and Vermont as well as the HH+H Region A workloads to the JK A/B MAC, including (but not limited to) production support, testing, and coordination.								X	X			HP EDC
8303.1.2	The workload numbers for Part A, HH+H Region A and Part B shall be changed in accordance with the numbering and effective dates in the background section of this CR as listed below. Part A Rhode Island shall be changed to 14411. Part A Massachusetts shall be changed to 14211. Part A New Hampshire shall be changed to 14311. Part A Vermont shall be changed to 14511. Part A Maine shall be changed to 14111. HH+H Region A shall be changed to 14014. Part B Rhode Island shall be changed to 14412. Part B Massachusetts shall be changed to 14212. Part B New Hampshire shall be changed to								X	X		X	HP EDC, JK A/B MAC

Number	Requirement	A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				Other
		A	B	H H H					F I S S	M C S	V M S	C W F	
	14312. Part B Vermont shall be changed to 14512. Part B Maine shall be changed to 14112.												
8303.1.2.1	FISS and MCS as appropriate shall supply the software and support needed to change the outgoing MAC workload numbers to the new MAC workload in accordance with the numbering and effective dates listed in the background section of this CR.								X	X			
8303.1.2.2	The renamed CICS region for the Part A Maine and HH+H Region A workloads shall utilize the FISS rollup number of 14011. This rollup number shall be used as appropriate by the FISS processing system and for Electronic Data Interchange by the A/B MAC and EDI submitters.								X				HP EDC, JK A/B MAC
8303.1.2.2.1	The renamed CICS region for the Part A New Hampshire and Part A Vermont workloads shall utilize the FISS rollup number of 14013. This rollup number shall be used as appropriate by the FISS processing system and for Electronic Data Interchange by the A/B MAC and EDI submitters.								X				HP EDC, JK A/B MAC
8303.1.2.2.2	FISS as appropriate shall supply the software and support needed to change the outgoing MAC roll up workload numbers to the new JK MAC roll up workload numbers.								X				
8303.1.3	The JK A/B MAC shall ensure that the renamed CICS regions as per 8303.1.2 are populated so that operations can continue following the effective date of each workload's transition. The outgoing contractor shall assist the JK A/B MAC in establishing the renamed CICS regions. This assistance shall include (but not												J14 A/B MAC, JK A/B MAC

Number	Requirement	Responsibility											Other
		A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				
		A	B	H H H					F I S S	M C S	V M S	C W F	
	be limited to) explaining the outgoing contractor's reference files and the operational set up of the current CICS regions.												
8303.1.3.1	The outgoing contractor for the transitioning CICS regions shall work with the JK A/B MAC, the FISS and MCS maintainers, the HP EDC and all other entities as necessary to ensure the success of the transition of those workloads to the JK A/B MAC's environment. This assistance shall include (but not be limited to) explaining the outgoing contractor's reference files and the operational set up of the current CICS regions.								X	X			HP EDC, JK A/B MAC
8303.1.3.2	The outgoing contractor shall turn over to the JK A/B MAC control of each transitioning CICS region no later than 3 weeks prior to the transition date of that workload as per the Background section of this CR. The existing CICS regions shall be used by the JK A/B MAC, FISS, MCS and the HP EDC to facilitate the transition of those workloads to the JK A/B MAC.								X	X			HP EDC, J14 A/B MAC, JK A/B MAC
8303.1.3.3	The outgoing contractor shall provide the JK A/B MAC with the information and documentation it needs to process claims utilizing the transitioning CICS regions.												J14 A/B MAC, JK A/B MAC
8303.1.3.4	The HP EDC shall work with FISS or MCS as applicable, the outgoing contractor and the JK A/B MAC to set up temporary test regions if they are needed to facilitate the transition of the transitioning CICS regions to the JK A/B MAC.								X	X			HP EDC, J14 A/B MAC, JK A/B MAC
8303.2	The HP EDC, the JK A/B MAC, CWF, FISS, and the Medicare applications and business owners listed in the background section of this CR shall perform the modifications needed to accommodate the new MAC workload								X			X	All applications and business owners

Number	Requirement	A/B MAC			DME MAC	FI	CARRIER	RHHI	FISS	MCS	VMS	CWF	Other
		A	B	HHH									
	numbers of: Part A Rhode Island – 14411, Part A Massachusetts 14211, Part A New Hampshire – 14311, Part A Vermont – 14511, Part A Maine – 14111, Part A Home Health and Hospice Region A – 14014, as of the effective date listed in the background section of this CR.												listed in the background section of this CR., HP EDC, JK A/B MAC
8303.2.1	The JK A/B MAC, FISS, CWF, PECOS, and all entities listed in this CR shall associate all providers whose claims are currently processed under MAC workload number 14401 with MAC workload number 14411 for Rhode Island Part A as of the effective date of that workload's MAC transition.								X			X	All applications and business owners listed in the background section of this CR., HP EDC, JK A/B MAC, PECOS
8303.2.1.1	The JK A/B MAC, FISS, CWF, PECOS, and all entities listed in this CR shall associate all providers whose claims are currently processed under MAC workload number 14201 with MAC workload number 14211 for Massachusetts Part A as of the effective date of that workload's MAC transition.								X			X	All applications and business owners listed in the background section of this CR., HP EDC, JK A/B MAC, PECOS
8303.2.1.2	The JK A/B MAC, FISS, CWF, PECOS, and all entities listed in this CR shall associate all providers whose claims are currently processed under MAC workload number 14301 with MAC workload number 14311 for New Hampshire Part A as of the effective date of that workload's MAC transition.								X			X	All applications and business owners listed in the background section of this CR., HP EDC,

Number	Requirement	Responsibility											Other
		A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				
		A	B	H H H					F I S S	M C S	V M S	C W F	
													JK A/B MAC, PECOS
8303.2.1.3	The JK A/B MAC, FISS, CWF, PECOS, and all entities listed in this CR shall associate all providers whose claims are currently processed under MAC workload number 14501 with MAC workload number 14511 for Vermont Part A as of the effective date of that workload's MAC transition								X			X	All applications and business owners listed in the background section of this CR., HP EDC, JK A/B MAC, PECOS
8303.2.1.4	The JK A/B MAC, FISS, CWF, PECOS, and all entities listed in this CR shall associate all providers whose claims are currently processed under MAC workload number 14101 with MAC workload number 14111 for Maine Part A as of the effective date of that workload's MAC transition.								X			X	All applications and business owners listed in the background section of this CR., JK A/B MAC, PECOS
8303.2.1.5	The JK A/B MAC, FISS, CWF, PECOS, and all entities listed in this CR shall associate all providers whose claims are currently processed under MAC workload number 14004 with MAC workload number 14014 for Part A HH+H Region A as of the effective date of that workload's MAC transition.								X			X	All applications and business owners listed in the background section of this CR., HP EDC, JK A/B MAC, PECOS
8303.3	The HP EDC, the JK A/B MAC, CWF, MCS, and the Medicare applications or entities listed in the background section of this CR shall									X		X	All applications and

Number	Requirement	Responsibility											Other
		A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				
		A	B	H H H					F I S S	M C S	V M S	C W F	
	perform the modifications needed to accommodate the new MAC workload numbers of: Part B Rhode Island – 14412, Part B Massachusetts 14212, Part B New Hampshire – 14312, Part B Vermont – 14512, Part B Maine – 14112; as of the effective date listed in the background section of this CR.												business owners listed in the background section of this CR., HP EDC, JK A/B MAC
8303.3.1	The JK A/B MAC, MCS, CWF, PECOS, and all entities listed in this CR shall associate all providers whose claims are currently processed under MAC workload number 14202 with MAC workload number 14212 for Massachusetts Part B as of the effective date of that workload's MAC transition.									X		X	All applications and business owners listed in the background section of this CR., JK A/B MAC, PECOS
8303.3.1.1	The JK A/B MAC, MCS, CWF, PECOS, and all entities listed in this CR shall associate all providers whose claims are currently processed under MAC workload number 14102 with MAC workload number 14112 for Maine Part B as of the effective date of that workload's MAC transition.									X		X	All applications and business owners listed in the background section of this CR., JK A/B MAC, PECOS
8303.3.1.2	The JK A/B MAC, MCS, CWF, PECOS, and all entities listed in this CR shall associate all providers whose claims are currently processed under MAC workload number 14302 with MAC workload number 14312 for New Hampshire Part B as of the effective date of that workload's MAC transition.									X		X	All applications and business owners listed in the background section of this CR., JK A/B MAC, PECOS
8303.3.1.3	The JK A/B MAC, MCS, CWF, PECOS, and									X		X	All

Number	Requirement	A/B MAC			DME MAC	FI	CARRIER	RHHI	Shared-System Maintainers				Other
		A	B	HHH					FISS	MCS	VMS	CWF	
	all entities listed in this CR shall associate all providers whose claims are currently processed under MAC workload number 14502 with MAC workload number 14512 for Vermont Part B as of the effective date of that workload's MAC transition.												applications and business owners listed in the background section of this CR., JK A/B MAC, PECOS
8303.3.1.4	The JK A/B MAC, MCS, CWF, PECOS, and all entities listed in this CR shall associate all providers whose claims are currently processed under MAC workload number 14402 with MAC workload number 14412 for Rhode Island Part B as of the effective date of that workload's MAC transition.									X		X	All applications and business owners listed in the background section of this CR., JK A/B MAC, PECOS
8303.4	CWF shall read the contractor workload number in history and the BSI when necessary for the purpose of directing Informational Unsolicited Response (IUR) and the CWF reports following the effective date of each workload transitioned to JK A/B MAC.											X	
8303.4.1	CWF shall direct any associated IURs and reports previously processed under MAC workload 14401, to JK Part A workload number 14411.											X	
8303.4.2	CWF shall direct any associated IURs and reports previously processed under MAC workload 14201, to JK Part A workload number 14211.											X	
8303.4.3	CWF shall direct any associated IURs and reports previously processed under MAC workload 14301, to JK Part A workload number 14311.											X	

Number	Requirement	A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				Other
		A	B	H H H					F I S S	M C S	V M S	C W F	
8303.4.4	CWF shall direct any associated IURs and reports previously processed under MAC workload 14501, to JK Part A workload number 14511.											X	
8303.4.5	CWF shall direct any associated IURs and reports previously processed under MAC workload 14101, to JK Part A workload number 14111.											X	
8303.4.6	CWF shall direct any associated IURs and reports previously processed under MAC workload 14004, to JK Part A workload number 14014.											X	
8303.4.7	CWF shall direct any associated IURs and reports previously processed under MAC workload 14402, to JK Part B workload number 14412.											X	
8303.4.8	CWF shall direct any associated IURs and reports previously processed under MAC workload 14202, to JK Part B workload number 14212.											X	
8303.4.9	CWF shall direct any associated IURs and reports previously processed under MAC workload 14302, to JK Part B workload number 14312.											X	
8303.4.10	CWF shall direct any associated IURs and reports previously processed under MAC workload 14502, to JK Part B workload number 14512.											X	
8303.4.11	CWF shall direct any associated IURs and reports previously processed under MAC workload 14102, to JK Part B workload number 14112.											X	
8303.5	The J14 A/B MAC shall be prepared to provide information about which providers are assigned to contractor workload numbers												All applications and

Number	Requirement	A/B MAC			DME MAC	FI	CARRIER	RHHI	Shared-System Maintainers				Other
		A	B	HHH	DME MAC	FI	CARRIER	RHHI	FISS	MCS	VMS	CWF	
	14004, 14101, 14201, 14301, 14401, 14501, 14102, 14202, 14302, 14402, 14502 to any of the applications or business owners listed in this CR.												business owners listed in the background section of this CR., J14 A/B MAC
8303.6	At least 2 weeks prior to the MAC transition of each workload, the JK A/B MAC shall send a request to the CWF Host contact, CMS _ FED CWF distribution list at fed_cwf@cms.hhs.gov and copy the CMS Implementation Lead and IT Specialist in the request for the Out of Service Area (OSA) processing to be dropped.											X	JK A/B MAC
8303.6.1	The following language shall be used by the JK A/B MAC to request the dropping of OSA processing as per 8303.6. "This Drop OSA request is associated with CMS CR 8303 for the JK A/B MAC *(insert Part A or Part B State or States being transitioned)* transition for the dropping of CWF Out of Service Area (OSA) transactions. We are requesting authorization by CMS for the dropping of OSA transactions for the *(insert Part A or Part B workloads being transitioned)* that are being transitioned to the JK A/B MAC. The Drop Date should be Monday (*insert first day of the week prior to the transition weekend, including the month, the day, and the year).* Cutover weekend for this workload is (*insert Month, Day – if multiple days list all)* and the first shared system batch cycle is scheduled for *(insert the effective date of the transition including the day of the week, the month, the day and the year).* Therefore, the OSA Restart Date should be (*insert Month, Day and Year).* The last cycle at the outgoing contractor will												JK A/B MAC

Number	Requirement	Responsibility											Other
		A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				
		A	B	H H H					F I S S	M C S	V M S	C W F	
	be sent to the CWF host on (*insert Month, Day and Year).* This last file received will be returned to the outgoing contractor. The first cycle at the new contractor will be sent to the CWF Host on (*insert Month, Day and Year*). The first file received will be returned to the new contractor."												
8303.7	FISS, MCS, CWF, the JK A/B MAC, and the Medicare shared systems, applications or entities listed in the CR shall be able to implement the new MAC workload numbers by the effective date listed in this CR for that workload for the purpose of ongoing production. In the event the transition needs to be delayed, these applications shall be able to accommodate the delay within 5 business days of receiving notification from CMS.								X	X		X	All applications and business owners listed in the background section of this CR., JK A/B MAC
8303.8	CWF, FISS and MCS shall make system changes (if any are required) so that any claims or adjustments associated with contractor workload numbers 14004, 14101, 14201, 14301, 14401, 14501, 14102, 14202, 14302, 14402, 14502 can continue to be processed (when appropriate) following the effective date of the MAC transition of that workload. (CMS understands that the MCS maintainer will not need to make any system changes because this functionality already exists within MCS.)								X	X		X	JK A/B MAC
8303.9	Where practical, CWF, MCS, FISS, and the entities or Medicare applications listed in this CR shall be able to implement the new MAC workload numbers up to 8 weeks prior to the effective date of each workload transition as listed in the background section of this CR for the purpose of testing with the Medicare contractor.								X	X		X	All applications and business owners listed in the background section of this CR., JK A/B MAC

Number	Requirement	Responsibility											Other
		A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				Other
		A	B	H H H					F I S S	M C S	V M S	C W F	
8303.10	The CMSARTS shall be modified (as necessary) to reflect the new MAC workload numbers.												CMS ARTS
8303.11	CAFM shall be modified (as necessary) to reflect the new MAC workload numbers.												CAFM
8303.12	CERT shall be modified (as necessary) to reflect the new MAC workload numbers.												CERT
8303.12.1	CERT data reporting for Part A Maine, HH+H, New Hampshire and Vermont shall utilize the roll up workload numbers of 14011 (ME, HH+H) and 14013 (NH, VT). Rhode Island and Massachusetts shall continue to be reported under a single MAC contractor ID of 14411 (RI) and 14211 (MA).												CERT, HP EDC, JK A/B MAC
8303.12.2	CERT data reporting for Part B Maine, New Hampshire and Vermont shall be reported utilizing the MCS State 1 workload number of 14212 and Rhode Island shall be reported under 14412.												CERT, JK A/B MAC
8303.13	CMIS shall be modified (as necessary) to reflect the new MAC workload numbers.												CMIS
8303.14	CROWD shall be modified (as necessary) to reflect the new MAC workload numbers.												CROWD
8303.14.1	CROWD shall be updated to accept the new workload numbers outlined in the background section of the CR. The JK A/B MAC shall continue to report as they do today using the new workload numbers.												CMS, CROWD, HP EDC, JK A/B MAC, PULSE
8303.15	CSAMS shall be modified (as necessary) to reflect the new MAC workload numbers.												CSAMS
8303.16	ECRS shall be modified (as necessary) to reflect the new MAC workload numbers.												ECRS
8303.17	The NPI Crosswalk Contractor shall modify the system to accept the new MAC workload												NPI Crosswalk

Number	Requirement	Responsibility											Other
		A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				Other
		A	B	H H H					F I S S	M C S	V M S	C W F	
	numbers.												Contractor
8303.18	The outgoing contractor (J14 A/B MAC), the JK A/B MAC, and the HP EDC shall work together to contact the CMS Baltimore data center (Donald.Dimitriou@cms.hhs.gov) to set up file transfer protocols (where necessary) in accordance with the CMS Enterprise File Transfer (EFT) Infrastructure standard so that crosswalk files can be received by the new MAC workload numbers. When this file transfer process is in place, the contractors currently processing the workloads covered by this CR shall send in a complete master provider file containing the new MAC workload numbers to the NPI crosswalk. The NPI crosswalk shall send back a file with the NPI to legacy crosswalk. Then daily files shall be sent and returned.								X	X			BDC, HP EDC, J14 A/B MAC, JK A/B MAC, NPI Crosswalk Contractor
8303.19	The NGD shall be modified (as necessary) to reflect the new MAC workload numbers.												NGD
8303.20	The JK A/B MAC shall continue to complete and submit the Medical Review Savings report as they do today utilizing the new workload numbers.												JK A/B MAC
8303.21	PULSE shall be modified (as necessary) to reflect the new MAC workload numbers.												PULSE
8303.21.1	PULSE shall be updated to accept the new workload numbers outlined in the background section of the CR. The JK A/B MAC shall continue to report as they do today using these new workload numbers.												CMS, HP EDC, JK A/B MAC, PULSE
8303.22	REMAS shall be modified (as necessary) to reflect the new MAC workload numbers.												REMAS
8303.23	REMIS shall be modified (as necessary) to reflect the new MAC workload numbers.												REMIS
8303.24	COBA shall be modified (as necessary) to												COBA,

Number	Requirement	A/B MAC			DME MAC	FI	CARRIER	RHHI	FISS	MCS	VMS	CWF	Other
		A	B	HHH									
	reflect the new MAC workload numbers. In addition, the COBC shall make any changes necessary to accommodate the new MAC workload numbers.												COBC
8303.25	The PSCs and ZPICs shall make any necessary modifications to reflect the new MAC workload numbers.												PSC, ZPICs
8303.26	STAR shall be modified (as necessary) to reflect the new MAC workload numbers.												STAR
8303.27	HCIS shall be modified (as necessary) to reflect the new MAC workload numbers.												HCIS
8303.28	The PBAR shall be modified (as necessary) to reflect the new MAC workload numbers.												PBAR
8303.29	The JK A/B MAC shall modify any electronic claims billing or other software it provides to suppliers, providers or submitters to reflect the MAC workload numbers.												JK A/B MAC
8303.30	The JK A/B MAC shall make any changes necessary to ensure its non-base jobs, applications and reports support the renamed CICS UAT and production regions and the new MAC workload numbers.												JK A/B MAC
8303.30.1	The JK A/B MAC shall obtain approval from the Non-Base Workgroup for any non-base applications it wants to run at the HP EDC as well as for any data files it wants to request from the EDCs. The CMS Non-Base Workgroup lead shall contact the JK A/B MAC following the kickoff meeting to schedule a series of meetings to review and approve its non-base applications and data file requests.												CMS Non Base Workgroup, JK A/B MAC
8303.31	The National Part B pricing files shall be updated to reflect the new MAC workload	X	X	X									National Part B

Number	Requirement	Responsibility											Other
		A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				
		A	B	H H H					F I S S	M C S	V M S	C W F	
	numbers.												Pricing
8303.32	PECOS shall create a nightly extract file for MAC workload numbers 14014, 14111, 14211, 14311, 14411, 14511, 14112, 14212, 14312, 14412, and 14512. The HP EDC shall make arrangements to pick up this file after the PECOS system maintainer (Meena.Patel@cms.hhs.gov or Alisha.Banks@cms.hhs.gov) has granted the HP EDC access to the file.												HP EDC, PECOS
8303.32.1	Any user at the JK A/B MAC who wants access to the new MAC workload numbers (as per 8303.36) shall submit an application as per the instructions in the on line Help (FAQ) section of PECOS at least 8 weeks prior to the effective date for the transition of that workload. The application shall be sent to Alisha.Banks@cms.hhs.gov and Meena.Patel@cms.hhs.gov. The user must do this in order to have access to the enrollments under these MAC numbers.												JK A/B MAC
8303.32.2	PECOS shall be modified to reflect the new MAC workload numbers. The PECOS team shall make all internal code changes to PECOS Administrative Interface (AI) and PECOS Provider Interface (PI) in order to accommodate the new MAC workload numbers of 14014, 14111, 14211, 14311, 14411, 14511, 14112, 14212, 14312, 14412, and 14512. PECOS shall delete all reference to the old contractor IDs. PECOS shall remove all users from the old contractor IDs. PECOS shall delete the old nightly export file names and access rights.												PECOS
8303.32.3	PECOS shall move all providers whose claims are currently processed under MAC workload number 14401 Part A Rhode Island with MAC												PECOS

Number	Requirement	Responsibility											Other
		A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				
		A	B	H H H					F I S S	M C S	V M S	C W F	
	workload number 14411 as of the effective date of that workload's MAC transition.												
8303.32.3.1	PECOS shall move all providers whose claims are currently processed under MAC workload number 14201 Part A Massachusetts with MAC workload number 14211 as of the effective date of that workload's MAC transition.												PECOS
8303.32.3.2	PECOS shall move all providers whose claims are currently processed under MAC workload number 14301 Part A New Hampshire with MAC workload number 14311 as of the effective date of that workload's MAC transition.												PECOS
8303.32.3.3	PECOS shall move all providers whose claims are currently processed under MAC workload number 14501 Part A Vermont with MAC workload number 14511 as of the effective date of that workload's MAC transition.												PECOS
8303.32.3.4	PECOS shall move all providers whose claims are currently processed under MAC workload number 14101 Part A Maine with MAC workload number 14111 as of the effective date of that workload's MAC transition.												PECOS
8303.32.3.5	PECOS shall move all providers whose claims are currently processed under MAC workload number 14004 Part A HH+H with MAC workload number 14014 as of the effective date of that workload's MAC transition.												PECOS
8303.32.3.6	PECOS shall move all providers whose claims are currently processed under MAC workload number 14202 Part B Massachusetts with MAC workload number 14212 as of the effective date of that workload's MAC transition.												PECOS
8303.32.3.7	PECOS shall move all providers whose claims												PECOS

Number	Requirement	Responsibility											Other
		A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				
		A	B	H H H					F I S S	M C S	V M S	C W F	
	are currently processed under MAC workload number 14102 Part B Maine with MAC workload number 14112 as of the effective date of that workload's MAC transition.												
8303.32.3.8	PECOS shall move all providers whose claims are currently processed under MAC workload number 14302 Part B New Hampshire with MAC workload number 14312 as of the effective date of that workload's MAC transition.												PECOS
8303.32.3.9	PECOS shall move all providers whose claims are currently processed under MAC workload number 14502 Part B Vermont with MAC workload number 14512 as of the effective date of that workload's MAC transition.												PECOS
8303.32.3.10	PECOS shall move all providers whose claims are currently processed under MAC workload number 14402 Part B Rhode Island with MAC workload number 14412 as of the effective date of that workload's MAC transition.												PECOS
8303.32.4	The JK A/B MAC shall be responsible for manually correcting any enrollment record that fails to move systematically to the new contractor number due to a PECOS audit issue. This may require revalidation of the provider. The JK A/B MAC shall be responsible for manually correcting any enrollment that fails to process due to a PECOS audit issue after completion of the move to the new contractor number. This may require revalidation of the provider.												JK A/B MAC
8303.33	QIES shall be modified (as necessary) to reflect the new MAC workload numbers.												QIES
8303.34	The PS&R shall be modified (as necessary) to reflect the new MAC workload numbers.												PS&R

Number	Requirement	Responsibility											Other
		A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				
		A	B	H H H					F I S S	M C S	V M S	C W F	
8303.34.1	The JK A/B MAC shall ensure the legacy PS&R data reflects the new workload numbers following the MAC transition and is available to internal users and partners as necessary. If the outgoing contractor is currently providing the legacy PS&R data through the EDC supplied CLIST application, the workload shall remain at the EDC. If the outgoing contractor is currently maintaining the legacy PS&R data, the incoming contractor will need to determine if it will move the data to a legacy PS&R at its corporate EDC or utilize the EDC supplied legacy PS&R system.												HP EDC, JK A/B MAC
8303.35	IRIS shall be modified (as necessary) to reflect the new MAC workload numbers.												IRIS
8303.36	All CWF eligibility/entitlement modules shall be modified (as necessary) to reflect the new MAC workload numbers.												CWF ELGE
8303.37	The CMS Baltimore Data Center shall modify its records to reflect the new MAC workload numbers.												BDC, CMS
8303.38	Where necessary HIGLAS shall split existing HIGLAS Organizations, move workload into existing HIGLAS Organizations, establish new HIGLAS Organizations, or rename existing HIGLAS Organizations to support these MAC workload transitions. There is no operational need for the MAC workload numbers and the HIGLAS Organization number to be synchronized. If HIGLAS identifies changes needed to ensure continued Medicare contractor or HIGLAS functionality following one or more workload transitions, HIGLAS shall make those changes.												HIGLAS
8303.38.1	The HP EDC shall assist HIGLAS as necessary to make the changes.												HP EDC

Number	Requirement	Responsibility											Other
		A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				
		A	B	H H H					F I S S	M C S	V M S	C W F	
8303.39	The FISS and MCS Maintainers shall work with the CWF and the HP EDC to ensure history files can be cross-referred to the MAC workload numbers dating back at least 27 months. (CMS understands that the MCS maintainer will not need to make any system changes because this functionality already exists within MCS.)								X	X		X	HP EDC
8303.40	The ZIP Code file shall be updated to reflect the new MAC workload numbers.	X	X	X									CMS ZIP Code File
8303.41	PIES shall make any changes necessary to accommodate the new MAC workload numbers.												PIES
8303.42	The Medicare Coverage Database (MCD) shall be updated to reflect the new MAC workload numbers. (This refers to the Local Coverage Determination (LCD) of the JK A/B MAC)												MCD
8303.42.1	The JK A/B MAC shall advise the CMS MCD business owner of the LCDs it will be using to adjudicate claims once the legacy workloads have been transitioned to the MAC.												JK A/B MAC, MCD
8303.42.2	The JK A/B MAC shall apply the LCDs of the legacy contractors as applicable to claims for services rendered by the transitioning providers with a date of service prior to the effective date of that workload's transition to the MAC.												JK A/B MAC
8303.43	The Medicare Secondary Payer Recovery Contractor (MSPRC) shall make any changes necessary to accommodate the new MAC workload numbers.												MSPRC
8303.44	ECPS shall be modified (as necessary) to reflect the new MAC workload numbers.												ECPS
8303.45	The EHR program shall make whatever												EHR

Number	Requirement	Responsibility											Other
		A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				
		A	B	H H H					F I S S	M C S	V M S	C W F	
	modifications are necessary to support the new MAC workload numbers.												
8303.46	The NLR shall make whatever modifications are necessary to support the new MAC workload numbers.												NLR
8303.47	All Recovery Auditors (RA) interfacing with any of the JK A/B MAC workloads shall make whatever modifications are necessary to support the new MAC workload numbers.												RA
8303.47.1	The RAs shall use the appropriate MAC workload number when submitting adjustment requests to the JK A/B MAC. As per 8303.38, the HIGLAS Organization number does not need to be synchronized with the MAC workload numbers. The RAs shall take that into account when submitting adjustment requests to the JK A/B MAC.												RA
8303.47.1.1	The RA CMS business owner shall ensure the changes needed to reflect the new MAC workload numbers in support of centralized RA business functions, such as data warehousing or reporting, are implemented as necessary.												CMS, RA
8303.48	The PCID shall make whatever modifications are necessary to support the new MAC workload numbers.												PCID
8303.49	The HIMR system shall be modified if necessary to ensure the JK A/B MAC will be able to access it.												HIMR
8303.50	Banking for the JK A/B MAC transitioning workloads shall remain with U.S. Bank as of the effective date of each workload's transition to the JK A/B MAC.												JK A/B MAC, U.S. Bank
8303.51	The NDW shall be modified if necessary to												NDW

Number	Requirement	Responsibility											Other
		A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				
		A	B	H H H					F I S S	M C S	V M S	C W F	
	accommodate the new MAC workload numbers.												
8303.52	eRx files released following the effective date for each MAC workload's cutover (as per the Background section of this CR), the CMS eRx business owner shall ensure that all retired workload numbers are transitioned to the appropriate MAC workload number.												CMS, eRx
8303.52.1	MCS shall update the existing contractor number on the current CMS electronic prescription incentive (eRx) file to the new MAC transition number at the time of cutover.									X			
8303.53	For checks issued prior to each workload transition, the outgoing MAC shall continue to serve as the primary interface with the existing bank for up to 6 months following the transition of each workload, unless CMS determines in consultation with the incoming and outgoing MAC that the incoming MAC should assume this responsibility immediately or that the period should be shorter or longer than 6 months.												J14 A/B MAC
8303.53.1	Upon request, the outgoing MAC shall supply the JK A/B MAC with a copy of any non-base software developed by the outgoing MAC related to banking interface functionality.												J14 A/B MAC
8303.53.2	After cutover, the incoming MAC shall have the capability of receiving two bank clears files per cycle—one from the outgoing MAC's account and one for the incoming MAC's account. The incoming and outgoing MAC shall work together to establish procedures to ensure that the incoming MAC receives updated information for the outstanding checks that are transferred. This information can come directly from the bank or from the former MAC. The Part B MCS system has the ability to take in a "family" of clears files, but												J14 A/B MAC, JK A/B MAC

Number	Requirement	Responsibility											Other
		A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				
		A	B	H H H					F I S S	M C S	V M S	C W F	
	the outgoing MAC's file will need to have a different name than that which is received from the incoming MAC's own bank in order for MCS to process both bank clears files in the same cycle. The Part A FISS system requires that the two files be concatenated prior to going into the same cycle.												
8303.54	The IDR shall make modifications necessary to support the new JK A/B MAC workload numbers.												IDR
8303.55	The Fraud Prevention System (FPS) shall make modifications necessary to support the new JK A/B MAC workload numbers.												FPS
8303.56	The Medicare Appeals System (MAS) shall make any changes necessary to accommodate the new MAC workload numbers.												MAS
8303.57	The QIC shall make whatever modifications are necessary to support the new MAC workload numbers.												QIC
8303.58	The AdQIC shall make whatever modifications are necessary to support the new MAC workload numbers.												AdQIC
8303.59	Upon the release of this CR, the contractor currently processing the workloads referred to in this CR, as well as the JK A/B MAC, shall prepare an article explaining the MAC workload number changes for the workloads they currently process. Following approval of this article by the CMS JK A/B MAC Contracting Officer Representative (COR) Brian.Johnson@cms.hhs.gov, the outgoing contractors shall post this article, or a direct link to this article, on its Web site and include information about it in a listserv message as soon as possible but no later than 30 days prior to the effective date of applicable workload transition. Once the article is posted, it shall												J14 A/B MAC, JK A/B MAC

Number	Requirement	A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Shared-System Maintainers				Other
		A	B	H H H					F I S S	M C S	V M S	C W F	
	be included in the contractor's next regularly scheduled bulletin.												
8303.60	The workloads for the existing Jurisdiction 13 A/B MAC shall continue to be processed under their current A/B MAC workload numbers when the JK contract becomes effective on June 1, 2013.												JK A/B MAC
8303.60.1	All shared systems and applications listed in the background section of this CR shall continue to accept J13 A/B MAC workload numbers.								X	X		X	All applications and business owners listed in the background section of this CR.
8303.60.2	Once its new contract becomes effective, the JK A/B MAC shall track and charge all costs related to that contract to the appropriate CLIN as instructed by CMS.												JK A/B MAC
8303.61	The Strategic Work Information Transfer System (SWIFT) shall be modified (as necessary) to reflect the new MAC workload numbers.												SWIFT

III. PROVIDER EDUCATION TABLE

Number	Requirement	A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Other
		A	B	H H H					
8303.62	CR as Provider Education: Contractors shall post this entire instruction, or a direct link to this instruction, on their Web sites and include information about it in a listserv message within 1	X	X	X					

Number	Requirement	Responsibility							
		A/B MAC			D M E M A C	F I	C A R R I E R	R H H I	Other
		A	B	H H H					
	week of the release of this instruction. In addition, the entire instruction must be included in the contractor's next regularly scheduled bulletin. Contractors are free to supplement it with localized information that would benefit their provider community in billing and administering the Medicare program correctly.								

IV.   SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements: N/A

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:

Section B: All other recommendations and supporting information: N/A

V.   CONTACTS

Pre-Implementation Contact(s): Cathleen Gurreri, cathleen.gurreri@cms.hhs.gov, Steven Felsenberg, Steven.Felsenberg@cms.hhs.gov

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR) or Contractor Manager, as applicable.

VI.   FUNDING

Section A: For Fiscal Intermediaries (FIs), Regional Home Health Intermediaries (RHHIs), and/or Carriers:
Funding or implementation activities will be provided to contractors through the regular budget process

Section B: For Medicare Administrative Contractors (MACs):
The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS do not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.