

CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 1567	Date: November 6, 2015
	Change Request 9186

SUBJECT: System Specific Enhancements 2014: Retaining most recent update for Auxiliary (Aux) file data in Common Working File (CWF) Analysis Only

I. SUMMARY OF CHANGES: This Change Request is for the Common Working File (CWF) analysis to retain the most recent update for each component of the auxiliary data in the beneficiary file.

Analysis only.

EFFECTIVE DATE: April 1, 2016 - CWF Analysis

**Unless otherwise specified, the effective date is the date of service.*

IMPLEMENTATION DATE: April 4, 2016 - CWF Analysis

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-Only One Per Row.

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	N/A

III. FUNDING:

For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

One Time Notification

Attachment - One-Time Notification

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IMPLEMENTATION DATE: April 4, 2016 - CWF Analysis

I. GENERAL INFORMATION

A. Background: The Centers for Medicare & Medicaid Services (CMS) requests that Common Working File (CWF) maintainer perform a full analysis of all beneficiary and auxiliary files and determine if there is room to include a last updated date on each file. In the implementation phase, the CWF maintainer shall modify the beneficiary file to include the last date the auxiliary record was updated. This can be achieved via the input/output (i.e., I/O) module code. As auxiliary files are modified with future CWF releases, a last updated date will be introduced as a new data element.

B. Policy: NA

II. BUSINESS REQUIREMENTS TABLE

"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.

Number	Requirement	Responsibility								
		A/B MAC			D M E M A C	Shared- System Maintainers				Other
		A	B	H H H		F I S S	M C S	V M S	C W F	
9186.1	CWF shall provide the analysis for this CR no later than December 18, 2015.								X	
9186.2	CWF shall analyze all Health Insurance Master Record screens and provide analysis document to include all auxiliary files screens that are to be modified for displaying "Last Update Date". Note: CWF shall provide mock-up screens along with the analysis document.								X	
9186.3	CWF shall analyze Beneficiary extraction process for downstream systems to include Beneficiaries that are updated by checking the Last Update Date instead of current process of identifying and writing Health Insurance Claim Number to a separate file during claims processing.								X	

III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility				
		A/B MAC			D M E	C E D I
		A	B	H H H		
	None					

IV. SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements: N/A

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:

Section B: All other recommendations and supporting information: N/A

V. CONTACTS

Pre-Implementation Contact(s): Jonathan Horton, 410-786-0072 or Jonathan.Horton@cms.hhs.gov

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR).

VI. FUNDING

Section A: For Medicare Administrative Contractors (MACs):

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ATTACHMENTS: 0