

CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 1765	Date: December 22, 2016
	Change Request 9884

SUBJECT: SSNRI: MAC-Only Analysis and Planning for the Social Security Number Removal Initiative (SSNRI) Project

I. SUMMARY OF CHANGES: This Change Request (CR) is to allow the Medicare Administrative Contractors (MACs) to participate in a series of conference calls and develop implementation plans and project timelines to assist the Centers for Medicare & Medicaid Services (CMS) in the development of business requirements for the MAC implementation CR for the SSNRI Project.

EFFECTIVE DATE: January 24, 2017

**Unless otherwise specified, the effective date is the date of service.*

IMPLEMENTATION DATE: February 24, 2017

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-*Only One Per Row.*

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	N/A

III. FUNDING:

For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

One Time Notification

Attachment - One-Time Notification

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EFFECTIVE DATE: January 24, 2017

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I. GENERAL INFORMATION

A. Background: This Change Request (CR) is to allow the Medicare Administrative Contractors (MACs) to participate in a series of conference calls and develop implementation plans and project timelines to assist the Centers for Medicare & Medicaid Services (CMS) in the development of business requirements for the MAC implementation CR for the SSNRI Project.

B. Policy: Medicare Access and CHIP Re-authorization Act (MACRA) of 2015 requires removal of the Social Security Number based Health Insurance Claim Number (HICN) from Medicare cards within 4 years of enactment. CMS will be establishing a new Medicare Beneficiary Identifier (MBI) that will remove the Social Security Number from the beneficiary card.

II. BUSINESS REQUIREMENTS TABLE

"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.

Number	Requirement	Responsibility								
		A/B MAC			D M E	Shared- System Maintainers				Other
		A	B	H H H		M A C	F I S S	M C S	V M S	
9884.1	MACs, RRB-SMAC and PDAC shall attend a series of no more than 5 one-hour weekly conference calls to discuss their requirements to implement the SSNRI project. <ul style="list-style-type: none"> Dial-in information will be emailed to participants within 5 days of the first call CMS will provide an agenda prior to the first call Contractors will not be required to take minutes on the call 	X	X	X	X					

Number	Requirement	Responsibility									
		A/B MAC		H H H	D M E M A C	Shared- System Maintainers				Other	
		A	B			F I S S	M C S	V M S	C W F		
	<ul style="list-style-type: none"> CMS will use the current SSNRI workgroup distribution list 										
9884.2	<p>Contractors shall provide a project plan and timeline 30 calendar days after the final conference call. The conference calls will be a forum for contractors to ask questions about the content and format of the plan and timeline. The plan shall contain:</p> <ul style="list-style-type: none"> A primary contact(s) for CMS questions A short narrative describing by high-level area (ex. non-base systems, web sites, documentation, customer service) what changes will be made for SSNRI A project timeline that shows expected begin and end dates for each high-level area (and for each individual system to be updated) for each of the following categories: <ul style="list-style-type: none"> Analysis/Design/Planning Coding/Updating Testing or QA Production Plans must show the completion of all changes to production no later than January 1, 2018. No cost estimates are required in the plan. Contractors shall submit an LOE for the plan with the POC review of the implementation CR to follow. MACs with multiple contracts may submit one plan. PDAC shall be a separate plan. 	X	X	X	X					PDAC, RRB-SMAC	
9884.2.1	<p>Contractors shall submit the plan to the following mailbox: FFS_SSNRI@cms.hhs.gov with a copy to their Contracting Officer's Representative (COR). CMS will respond with comments or an approval of the plan within 10 business days of submission.</p>	X	X	X	X					PDAC, RRB-SMAC	

III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility				
		A/B MAC			D M E D I	C M E D I
		A	B	H H H		
	None					

IV. SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements: N/A

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information: N/A

Section B: All other recommendations and supporting information: N/A

V. CONTACTS

Pre-Implementation Contact(s): Stacey Shagena, 410-786-8208 or Stacey.Shagena@cms.hhs.gov

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR).

VI. FUNDING

Section A: For Medicare Administrative Contractors (MACs):

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ATTACHMENTS: 0