

CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 324	Date: March 7, 2008
	Change Request 5904

NOTE: This instruction was originally issued as Sensitive/Controversial. This instruction is no longer Sensitive/Controversial and may be posted to the Internet or Intranet. The Transmittal Number, Date Issued and all other information will remain the same.

Subject: New Contractor Numbers for the States of Hawaii and Nevada and American Samoa, Guam and Northern Marianna Islands Jurisdiction 1 Part B Medicare Administrative Contractor (MAC) Workload.

I. SUMMARY OF CHANGES: The purpose of this change request is to notify all interested parties that the Centers for Medicare and Medicaid Services (CMS) needs to change the contractor numbers in the Medicare Administrative Contractor (MAC) Jurisdiction 1 states of Hawaii and Nevada and American Samoa, Guam and Northern Marianna Islands when those states become live in Jurisdiction 1. This change needs to be made because certain applications require separate contractor numbers for each state.

New / Revised Material

Effective Date: August 1, 2008

Implementation Date: July 7, 2008

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-*Only One Per Row.*

R/N/D	Chapter / Section / Subsection / Title
N/A	

III. FUNDING:

SECTION A: For Fiscal Intermediaries and Carriers:

No additional funding will be provided by CMS; Contractor activities are to be carried out within their operating budgets.

SECTION B: For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

One-Time Notification

**Unless otherwise specified, the effective date is the date of service.*

Attachment – One-Time Notification

Pub. 100-20	Transmittal: 324	Date: March 7, 2008	Change Request: 5904
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SUBJECT: New Contractor Numbers for the States of Hawaii and Nevada and American Samoa, Guam and Northern Marianna Islands Jurisdiction 1 Part B Medicare Administrative Contractor (MAC) Workload.

Effective Date: August 1, 2008

Implementation Date: July 7, 2008

I. GENERAL INFORMATION

A. Background: The purpose of this change request is to notify all interested parties that the Centers for Medicare and Medicaid Services (CMS) needs to change the contractor numbers in the Medicare Administrative Contractor (MAC) Jurisdiction 1 states of Hawaii and Nevada and American Samoa, Guam and Northern Marianna Islands when those states become live in Jurisdiction 1. This change needs to be made because certain applications require separate contractor numbers for each state. Claims for the states of Hawaii and Nevada and American Samoa, Guam and Northern Marianna Islands will be processed by the J1 MAC using the contractor numbers and effective dates listed below. The CMS is studying how best to transition to the applicable MACs the workload covered by contractor workload number 52280, which was formerly processed by Mutual of Omaha and is currently processed by Wisconsin Physicians Services Ins. Corp. (WPS). The CMS will notify all parties as soon as its instructions are final.

<u>PART B</u>	<u>Contractor ID</u>	<u>Effective Date</u>	<u>Current Contractor Number</u>
Hawaii including American Samoa, Guam and Northern Marianna Islands	01202	08/01/08	00833
Nevada	01302	08/01/08	00834

The CMS will notify all parties through a JSM of the effective dates for the MAC transitions listed above as soon as they are determined.

MCS, and CWF software changes and changes to CAFM, CERT, CMIS, CROWD, CSAMS, DCS, ECRS, HIGLAS, NGD, NPPE, PIMR, PSOR, PULSE, REMAS, REMIS, VMS, COBA, PSC, WIC, LOLA, HCIS, BESS, STAR, PECOS, OSCAR, PORS, PS&R, QCM, STC, CASR, IRIS, and all free billing software are needed to reflect the new contractor numbers.

The address associated with the new Jurisdiction 1 AB MAC numbers is:

Palmetto GBA

17 Technology Circle
 Columbia, SC 29203

B. Policy: N/A

II. BUSINESS REQUIREMENTS TABLE

Number	Requirement	Responsibility (place an "X" in each applicable column)									
		A / B M A C	D M M A C	F I	C A R I E R	R H H I	Shared-System Maintainers				OTHER
						F I S S	M C S	V M S	C W F		
5904.1	CWF and the Medicare systems listed in requirements 5904.1 through 5904.52 shall change the new contractor numbers for Hawaii (including American Samoa, Guam and Northern Marianna Islands) and Nevada no later than 08/01/08.	X						X		X	
5904.2	CWF, MCS and the Medicare applications or entities listed in requirements 5904.1 through 5904.52 shall be able to implement the new contractor numbers by the effective dates for the purpose of ongoing production. In the event the transition needs to be delayed prior to the scheduled effective date, these applications will need to be able to accommodate the delay within five business days of receiving notification.	X						X		X	
5904.3	Noridian shall continue to process the workload until the cutover is complete.				X					Noridian	
5904.4	Within 30 days after cutover, the MAC shall manually modify/update the CMS Debt Collection System (DCS)	X			X					Noridian	

Number	Requirement	Responsibility (place an "X" in each applicable column)									
		A / B M A C	D M E M A C	F I M A C	C A R R I E R	R H I S S	Shared-System Maintainers				OTHER
							F I S S	M C S	V M S	C W F	
	to reflect those providers whose contractor workload numbers have been changed. If this change is not made, any updates (collection or recall) would be sent to the original contractor workload number.										
5904.5	Noridian shall notify the Government Task Leader (GTL) for the Division of Data Interchange Standards (DDIS) contractor of the contractor workload changes so that the DDIS contractor can recognize and accept NPI submissions for the new workload numbers and where necessary accommodate multiple submissions for claims processed at multiple data centers. (See JSM/TDL 06695, October 18, 2007).				X						Noridian
5904.6	All providers currently associated with contractor workload number 00833 shall be moved to contractor workload number 01202. All providers currently associated with contractor workload number 00834 shall be moved to contractor workload number 01302. Noridian should be prepared to provide information about which providers are assigned to each of the workload numbers to any of the maintainers listed in these business requirements (BRs). If any of the system maintainers listed in these BRs requires this information, it should contact the CMS. (See the CMS contact information below.)				X						Noridian
5904.7	CAFM shall be modified to reflect the new contractor numbers.										CAFM
5904.8	CERT shall be modified to reflect the new contractor numbers.										CERT
5904.9	CMIS shall be modified to reflect the new contractor numbers.										CMIS
5904.10	CROWD shall be modified to reflect the new contractor numbers.										CROWD
5904.11	CSAMS and PIES shall be modified to reflect the new contractor numbers										CSAMS PIES
5904.12	DCS shall be modified to reflect the new contractor numbers.										DCS

Number	Requirement	Responsibility (place an "X" in each applicable column)									
		A / B	D M E	F I	C A R I E R	R H I	Shared-System Maintainers				OTHER
							F I S S	M C S	V M S	C W F	
5904.13	ECRS shall be modified to reflect the new contractor numbers.										ECRS
5904.14	NPI Crosswalk Contractor shall modify the system to accept the new contractor number.										NPI
5904.15	NGD shall be modified to reflect the new contractor numbers.										NGD
5904.16	PIMR shall be modified to reflect the new contractor numbers.										PIMR
5904.17	PSOR shall be modified to reflect the new contractor numbers.										PSOR
5904.18	PULSE shall be modified to reflect the new contractor numbers.										PULSE
5904.19	REMAS shall be modified to reflect the new contractor numbers.										REMAS
5904.20	REMIS shall be modified to reflect the new contractor numbers.										REMIS
5904.21	IRS Datamatch files for workload shall be sent on separate files from the Part B workload to the appropriate contractor.										CMI
5904.22	VIPS shall modify SuperOp with the new contractor numbers as appropriate.										VIPS
5904.23	COBA shall be modified to reflect the new contractor numbers.										COBA COBC
5904.24	The individual PSCs shall make any necessary modifications if needed to reflect the new contractor numbers.										PSC
5904.25	WIC shall be modified to reflect the new contractor numbers.										WIC
5904.26	LOLA shall be modified to reflect the new contractor numbers.										LOLA
5904.27	STAR shall be modified to reflect the new contractor numbers.										STAR
5904.28	HCIS shall be modified to reflect the new contractor numbers.										HCIS
5904.29	BESS shall be modified to reflect the new contractor numbers.										BESS
5904.30	All free billing software shall be upgraded to reflect the new contractor numbers.										PART AB MAC
5904.31	National Part B pricing and ZIP code files shall be										PRICING

Number	Requirement	Responsibility (place an "X" in each applicable column)									
		A / B M A C	D M M A C	F I M A C	C A R I E R	R H I S S	Shared-System Maintainers				OTHER
							F I S S	M C S	V M S	C W F	
	updated.										AND ZIP CODE
5904.32	PECOS shall be modified to reflect the new contractor numbers effective with the dates indicated below. In addition, all providers must be moved from the old contractor number to the new contractor number also based on the dates defined below.										PECOS
5904.33	The testing of this CR will be scheduled in PECOS UAT two weeks prior to going in the production environment.										PECOS
5904.34	PECOS shall complete the HI/NV/AZ workload split to separate out HI and NV workloads as referenced in CR 5733 and move all enrollment records as stated.										PECOS
5904.35	PECOS shall move all enrollment records from contractor number 00833 to contractor number 01202 effective 08/01/08.										PECOS
5904.36	PECOS shall move all enrollment records from contractor number 00834 to contractor number 01302 effective 08/01/08.										PECOS
5904.37	PECOS shall NOT deactivate any reassignments while moving these records.										PECOS
5904.38	The MAC shall be responsible for manually correcting any enrollment record that fails to move systematically to the new contractor number due to a PECOS audit issue. This may require revalidation of the provider.	X									PECOS
5904.39	The MAC shall be responsible for manually correcting any enrollment that fails to process due to a PECOS audit issue after completion of the move to the new contractor number. This may require revalidation of the provider.	X									PECOS
5904.40	PECOS shall create a nightly extract file for the new										PECOS

Number	Requirement	Responsibility (place an "X" in each applicable column)									
		A / B	D M E	F I	C A R R I E R	R H I S S	Shared-System Maintainers				OTHER
							F I S S	M C S	V M S	C W F	
	contractor IDs. The data center processing these contractor IDs must make arrangements to pick up each nightly file.										
5904.41	PECOS will not retain any reference to the old contractor IDs. PECOS will remove all users from the old contractor IDs.										PECOS
5904.42	Any MAC user who wants access to the new contractor IDs as part of this CR in the UAT environment must submit paper work per the instructions in the on line help (FAQ) section of PECOS at least 4 weeks prior to the PECOS UAT implementation date of the CR.	X									
5904.43	Any MAC user who wants access to the new contractor IDs as part of the CR in the production environment must submit paper work per the instructions in the on line help (FAQ) section of PECOS at least 4 weeks prior to the PECOS production implementation date of this CR.	X									
5904.44	OSCAR shall be modified to reflect the new contractor numbers.										OSCAR
5904.45	Quality Call Monitoring shall be modified to reflect the new contractor numbers.										QCM
5904.46	PORS shall be modified to reflect to reflect the new contractor numbers.										PORS
5904.47	PS&R shall be modified to reflect to reflect the new contractor numbers.										PS&R
5904.48	CASR shall be modified to reflect to reflect the new contractor numbers.										CASR
5904.49	IRIS shall be modified to reflect to reflect the new contractor numbers.										IRIS
5904.50	HIGLAS shall use the contractor number or rollup number or in certain situations not use either number										HIGLAS
5904.51	CWF ELGE module shall be modified to reflect to reflect the new contractor numbers.										CWF ELGE

Number	Requirement	Responsibility (place an "X" in each applicable column)									
		A / B M A C	D M E M A C	F I M A C	C A R I E R	R H I I S S	Shared-System Maintainers				OTHER
						F I S S	M C S	V M S	C W F		
5904.52	STC shall be modified to reflect the new contractor number.									STC	

III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility (place an "X" in each applicable column)									
		A / B M A C	D M E M A C	F I M A C	C A R I E R	R H I I S S	Shared-System Maintainers				OTH ER
						F I S S	M C S	V M S	C W F		
5904.53	<p>A provider education article related to this instruction will be available at http://www.cms.hhs.gov/MLNMattersArticles/ shortly after the CR is released. You will receive notification of the article release via the established "MLN Matters" listserv.</p> <p>Contractors shall post this article, or a direct link to this article, on their Web site and include information about it in a listserv message within one week of the availability of the provider education article. In addition, the provider education article shall be included in your next regularly scheduled bulletin. Contractors are free to supplement MLN Matters articles with localized information that would benefit their provider community in billing and administering the Medicare program correctly.</p>	X									

IV. SUPPORTING INFORMATION

Section A: For any recommendations and supporting information associated with listed requirements, use the box below:

X-Ref Requirement Number	Recommendations or other supporting information:

Section B: Contractor Financial Reporting/Workload Impact: The Jurisdiction 1 MAC workload shall be reported using the new contractor numbers effective with the dates cited above in Section A.

V. CONTACTS

Pre-Implementation Contact(s): linda.hepperle@cms.hhs.gov (404) 562-7204

Post-Implementation Contact(s): linda.hepperle@cms.hhs.gov (404) 562-7204

VI. FUNDING

A. Fiscal Intermediaries and Carriers:

No additional funding will be provided by CMS; contractor activities are to be carried out within their operating budgets.

B. Medicare Administrative Contractors (MACs):

The contractor is hereby advised that this constitutes technical direction as defined in your contract. We do not construe this as a change to the Statement of Work (SOW). The contractor is not obligated to incur costs in excess of the amounts specified in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.