

# CMS Manual System

## Pub 100-20 One-Time Notification

Transmittal 162

Department of Health  
&  
Human Services

Center for Medicare  
and &  
Medicaid Services

Date: JULY 8, 2005

Change Request  
3757

**SUBJECT: Instructions for Fiscal Intermediary Standard System (FISS) and Multi-Carrier System (MCS) Healthcare Integrated General Ledger Accounting System (HIGLAS) Changes**

**I. SUMMARY OF CHANGES:** The HIGLAS project is currently in the development and transition phase. The maintainers of the MCS and FISS systems will implement changes into the shared systems and continue development of conversion programs and processes during this phase. This transmittal provides updated information regarding the hours reserved in the April 2005 release. Hours have been previously reserved in the prior releases. Hours will also be reserved in the July 2005 release of FISS and MCS for HIGLAS transaction programming to enable successful use of the HIGLAS transactions. The HIGLAS Program Office (HPO) will coordinate prioritization of current and future problems for correction by the shared systems. These changes impact only the Medicare contractors on HIGLAS.

**NEW/REVISED MATERIAL :**

**EFFECTIVE DATE : July 01, 2005**

**IMPLEMENTATION DATE : August 8, 2005**

*Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.*

**II. CHANGES IN MANUAL INSTRUCTIONS:** (N/A if manual is not updated)

R = REVISED, N = NEW, D = DELETED – *Only One Per Row.*

R/N/D	Chapter / Section / SubSection / Title
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**III. FUNDING:**

Medicare Contractors shall implement these instructions within their current operating

budgets.

#### **IV. ATTACHMENTS:**

One-Time Notification

*\*Unless otherwise specified, the effective date is the date of service.*

# Attachment – One-Time Notification

Pub. 100-20	Transmittal: 162	Date: July 8, 2005	Change Request 3757
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**SUBJECT: Instructions for Fiscal Intermediary Standard System (FISS) and Multi-Carrier System (MCS) Healthcare Integrated General Ledger Accounting System (HIGLAS) Changes**

## I. GENERAL INFORMATION

**A. Background:** The Federal Financial Management Improvement Act (FFMIA) of 1996 requires that Federal agencies implement and maintain financial management systems that comply with Federal management systems requirements. In order to comply, CMS will install Commercial Off-The-Shelf (COTS) software that contains modules for general ledger, accounts payable, accounts receivable, budget, procurement, grants, etc. This COTS will be the financial software application that supports HIGLAS. The HIGLAS will replace the benefit accounting processes used by Medicare contractors.

The HIGLAS project is currently in the development and transition phase. The maintainers of the MCS and FISS systems will implement changes into the shared systems and continue development of conversion programs and processes during this phase. This transmittal provides updated information regarding the hours reserved in the July 2005 release.

### B. Policy:

The FFMIA of 1996 requires that Federal agencies implement and maintain financial management systems that comply with Federal management systems requirements.

**C. Provider Education:** None.

## II. BUSINESS REQUIREMENTS

*“Shall” denotes a mandatory requirement*

*“Should” denotes an optional requirement*

Requirement Number	Requirements	Responsibility								
		FI	RHHI	Carrier	DMERC	Shared System Maintainers				O t h e r
					FISS	MCS	VMS	CWF		
3757.1	The system maintainers shall implement changes into the shared systems according to the HIGLAS functional and technical specifications, and transition discussions.	X*		X*		X	X			

Requirement Number	Requirements	Responsibility								
		FI	RHHI	Carrier	DMERC	Shared System Maintainers				Other
						FISS	MCS	VMS	CBF	
3757.2	The system maintainers shall continue development and testing of the HIGLAS interfaces.	X*		X		X	X			
3757.3	The system maintainers shall continue development and testing of conversion programs and reconciliation reports.	X*		X		X	X			

\*These requirements impact only those Medicare contractors on HIGLAS

### III. SUPPORTING INFORMATION AND POSSIBLE DESIGN CONSIDERATIONS

#### A. Other Instructions:

X-Ref Requirement #	Instructions

#### B. Design Considerations:

X-Ref Requirement #	Recommendation for Medicare System Requirements

#### C. Interfaces: N/A

#### D. Contractor Financial Reporting /Workload Impact: N/A

#### E. Dependencies: N/A

**F. Testing Considerations:** The Beta Test Sites for FISS and MCS will test for successful system creation of outbound interfaces to HIGLAS. The FISS and MCS shared system maintainers, plus the HIGLAS Pilot Contractors, must test validity of the data and transmission of the HIGLAS Interfaces.

### IV. SCHEDULE, CONTACTS, AND FUNDING

Effective Date*: July 1 2005	Medicare Contractors shall implement these instructions
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<b>Implementation Date:</b> August 8, 2005 <b>Pre-Implementation Contact(s):</b> Maureen Hoppa 410 786-69584 <b>Post-Implementation Contact(s):</b> Maureen Hoppa 410 786-69584	<b>within their current operating budgets.</b>
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