

CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 1652	Date: April 29, 2016
	Change Request 9593

SUBJECT: Analysis Only: To Obtain a Rough Order of Magnitude (ROM) from Durable Medical Equipment Medicare Administrative Contractors (DME MACs), GDIT/VMS, the National Supplier Clearinghouse (NSC) and the Common Electronic Data Interchange (CEDI) Contractor to Develop and Implement a Process for DME MAC Provider Self-Service Internet Portal Authentication of Medicare Providers Using EDI Enrollment Data Elements

I. SUMMARY OF CHANGES: This Change Request (CR) instructs the DME MACs, GDIT/VMS, the NSC and the CEDI contractor to provide a Rough Order of Magnitude (ROM) for the implementation of a strategy to use EDI enrollment data elements for the purpose of authenticating providers entering the provider self-service internet portals.

EFFECTIVE DATE: October 1, 2016

**Unless otherwise specified, the effective date is the date of service.*

IMPLEMENTATION DATE: October 3, 2016

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-Only One Per Row.

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	N/A

III. FUNDING:

For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

One Time Notification

Attachment - One-Time Notification

Pub. 100-20	Transmittal: 1652	Date: April 26, 2016	Change Request: 9593
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EFFECTIVE DATE: October 1, 2016

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IMPLEMENTATION DATE: October 3, 2016

I. GENERAL INFORMATION

A. Background: DME MACs require certain data elements to authenticate users into their individual provider internet portals so that they comply with CMS requirements for level 3 e-authentication. This is an analysis only change request instructing the DME MACs, GDIT/VMS, the NSC and CEDI to provide a ROM and necessary requirements for the implementation of a solution to use the EDI enrollment data elements for the purposes of identity management for the DME MAC provider self-service internet portals.

B. Policy: In accordance with OMB guidance [OMB 04-04], e-authentication is the process of establishing confidence in user identities presented electronically to an information system. The provider internet portals should follow level 3 e-authentication workbook requirements found at <http://www.cms.gov/Research-Statistics-Data-and-Systems/CMS-Information-Technology/InformationSecurity/Info-Security-Library-Items/CMS1223315.html>. To comply with the level 3 e-authentication requirements, DME MACs shall develop processes for identify proofing and identify management of individuals who apply for access to the MAC portals.

II. BUSINESS REQUIREMENTS TABLE

"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.

Number	Requirement	Responsibility								
		A/B MAC			DME MAC	Shared-System Maintainers				Other
		A	B	H		F	M	V	C	
9593.1	The contractors and SSM shall discuss and document what requirements are needed and what is necessary for the DME MAC Provider self-service internet portal authentication of Medicare providers by using EDI enrollment data elements for the purposes of identity management				X			X		CEDI, NSC
9593.2	The contractors and SSM shall participate in 6 weekly calls, beginning in May to discuss proposed solutions. The calls shall be set up and coordinated by Colette Shatto in CMS/PCG. The contractors and the SSM shall rotate the responsibility of preparing and posting				X			X		CEDI, NSC

Number	Requirement	Responsibility								
		A/B MAC			D M E	Shared-System Maintainers				Other
		A	B	H H H		F I S S	M C S	V M S	C W F	
	meeting minutes and shall post the minutes to eChimp within 2 business days after the call.									
9593.3	The contractors and SSM shall provide to CMS a Rough Order of Magnitude (ROM) required for the solution or solutions proposed in this CR				X			X	CEDI, NSC	
9593.4	Each contractor shall email their proposed solution to meet the requirements formulated for this change request to colette.shatto@cms.hhs.gov as well as post to eChimp. This deliverable shall be submitted 30 business days after the last conference call.				X			X	CEDI, NSC	

III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility				
		A/B MAC			D M E	C E D I
		A	B	H H H		
	None					

IV. SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements:

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:

Section B: All other recommendations and supporting information: N/A

V. CONTACTS

Pre-Implementation Contact(s): Colette Shatto, 410-786-6932 or colette.shatto@cms.hhs.gov , Ada Sanchez, 410-786-9466 or ada.sanchez@cms.hhs.gov

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR).

VI. FUNDING

Section A: For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

ATTACHMENTS: 0