

<b>CMS Manual System</b>	<b>Department of Health &amp; Human Services (DHHS)</b>
<b>Pub 100-20 One-Time Notification</b>	<b>Centers for Medicare &amp; Medicaid Services (CMS)</b>
<b>Transmittal 486</b>	<b>Date: MAY 1, 2009</b>
	<b>Change Request 6361</b>

**SUBJECT: Jurisdiction 5 A/B MAC Merge of the Part B East Missouri, West Missouri, Nebraska, Kansas and Iowa CICS Production and User Acceptance Test Regions**

**I. SUMMARY OF CHANGES:** CMS needs to combine the Part B East and West Missouri workloads because the Medicare Common System (MCS) cannot accommodate more than four state workloads in a single CICS region. The combined Part B Missouri workload will then be merged with the Part B Nebraska, Kansas and Iowa workloads into a single CICS region for production, with a separate single CICS region for user acceptance testing (UAT). For this change request, the implementation date precedes the effective date to allow for shared-system and/or business process updates before new claims processing policies take effect.

**NEW / REVISED MATERIAL**

**EFFECTIVE DATE:** \*August 1, 2009

**IMPLEMENTATION DATE:** July 6, 2009

*Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.*

**II. CHANGES IN MANUAL INSTRUCTIONS:** (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-Only One Per Row.

R/N/D	Chapter / Section / Subsection / Title
N/A	

**III. FUNDING:**

SECTION A: For Fiscal Intermediaries and Carriers: N/A

SECTION B: For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

**IV. ATTACHMENTS:**

**One-Time Notification**

*\*Unless otherwise specified, the effective date is the date of service.*

# Attachment – One-Time Notification

Pub. 100-20	Transmittal: 486	Date: May 1, 2009	Change Request: 6361
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**SUBJECT: Jurisdiction 5 A/B MAC Merge of the Part B East Missouri, West Missouri, Nebraska, Kansas and Iowa CICS Production and User Acceptance Test Regions**

**Effective Date:** August 1, 2009

**Implementation Date:** July 6, 2009

## I. GENERAL INFORMATION

**A. Background:** When the J5 A/B Medicare Administrative Contractor (MAC) became operational, its Part B workloads were set up in three different processing and testing regions. In order to maximize efficiency and cost savings from the MAC implementation, CMS needs to combine the Part B East and West Missouri workloads because the Medicare Common System (MCS) cannot accommodate more than four state workloads in a single CICS region. The combined Part B Missouri workload will then be merged with the Part B Nebraska, Kansas and Iowa workloads into a single customer information control system (CICS) region for production, with a separate single CICS region for user acceptance testing (UAT).

The assignment of Part B provider identification numbers (PINS) has traditionally been a contractor activity. In the past, some contractors that processed multiple workloads may have assigned PINS without regard to whether the same PIN was already being used in another CICS region under its control. In addition, different contractors generally did not coordinate their assignment of PINS, so they might have inadvertently assigned the same PIN to two different providers in different service areas. This was not a concern as long as the CICS regions remained separate. However, a MAC cannot accommodate more than one of the same PIN in a single merged CICS region. In this case, the J5 A/B MAC has identified duplicate PINs which will need to be eliminated.

CR 6199 provides for an approach to address this issue. As explained in both that CR and the following business requirements, the MCS maintainer will provide a program to identify duplicate PINS within the CICS regions that will be merged, the J5 A/B MAC will assign replacement PINS to both duplicate numbers, and the MCS maintainer will replace all references to the existing duplicate PINS within MCS with those new numbers. This CR repeats all of the business requirements from CR 6199 for informational purposes only and any BRs associated with CR 6199 will be handled as part of that CR.

The CMS Healthcare Integrated General Ledger Accounting System (HIGLAS) business owner is currently developing a methodology to merge HIGLAS Organizations. Until that process has been implemented, we only plan to merge CICS regions that have not yet been transitioned to HIGLAS. The J5 Part B workloads have not yet been transitioned to HIGLAS.

Please note that while the effective date for many transitions tends to occur on a Monday, the effective date for this merge will occur on a Saturday due to the software being used to create and populate the CICS production regions.

The J5 A/B MAC contract is currently held by Wisconsin Physicians Service (WPS). Its address is:

Wisconsin Physicians Service  
 1751 West Broadway  
 Madison, WI 53713

**B. Policy:** N/A

**II. BUSINESS REQUIREMENTS TABLE**

Number	Requirement	A / B  M A C	D M  M A C	F I  I E R	C A R I E R	R H I	Shared-System Maintainers				OTHER
							F I S S	M C S	V M S	C W F	
6361.1	The EDS EDC shall create the necessary CICS regions for both user acceptance testing (UAT) and production to accommodate the combining of the Part B East Missouri and West Missouri workloads into a single “MCS State” workload and the merge of the resulting Part B Missouri workload with the Part B Nebraska, Kansas and Iowa workloads into a single production and a single UAT region.										EDS EDC
6361.1.1	The EDS EDC shall provide all support needed to successfully implement the new merged production and test regions, including (but not limited to) production support, testing, the running of split/merge and related software supplied by the MCS maintainer, and coordination.										EDS EDC
6361.2	The MCS shared system maintainer shall provide any necessary support to accomplish the merge, including software to perform the split/merge.							X			
6361.3	The J5 A/B MAC shall serve as the project lead. It shall coordinate and provide project management, testing and any other services needed to successfully accomplish the merge.										J5 A/B MAC
6361.3.1	The J5 A/B MAC shall perform the testing required to validate the merged production region and the EDC shall support that testing.	X									EDS EDC, J5 A/B MAC

Number	Requirement	A / B  M A C	D M E  M A C	F I  M A C	C A R I E R	R H I	Shared-System Maintainers				OTHER
							F I S S	M C S	V M S	C W F	
							6361.4	The MCS maintainer shall supply and the EDS EDC shall run split/merge software which shall combine the East and West Missouri workloads under the current West Missouri MAC workload number of 05302. Once the merge is completed, this shall be referred to as the Part B Missouri MAC workload number.			
6361.4.1	MCS, CWF, the J5 A/B MAC, and PECOS shall associate all providers whose claims are currently processed under MAC workload number 05392 (Part B Missouri) with the existing MAC workload number of 05302 (currently Part B West Missouri) as of the effective date of this CR.						X		X	J5 A/B MAC, PECOS	
6361.4.1.1	MCS, CWF, and the J 5 A/B MAC shall make required systems changes to cross refer claims processed using the existing MAC workload number of 05392 to MAC workload number 05302 to facilitate the processing of adjustment claims and other situations which need to cross refer to the original claim.						X		X	J5 A/B MAC	
6361.4.1.2	MCS and CWF shall make system changes (if any are required) so that any claim or adjustment associated with MAC workload number 05392 can continue to be processed (when appropriate) following the effective date of this CR.						X		X		
6361.4.2	The combined Part B Missouri workload shall support all CMS pricing modalities currently assigned to East and West Missouri. Following the effective date of this CR, all claims processed in the merged CICS production region shall continue to be priced in accordance with current CMS reimbursement instructions.						X			J5 A/B MAC EDS EDC	
6361.4.3	The MCS maintainer, in consultation with the J5 A/B MAC, the EDS EDC, and CMS shall make whatever changes are needed to accommodate the new merged CICS UAT and production regions. This may, for example, require changes to the valid						X			J5 A/B MAC. EDS EDC	

Number	Requirement	A / B  M A C	D M E  M A C	F I  M A C	C A R R I E R	R H R I	Shared-System Maintainers				OTHER
							F I S S	M C S	V M S	C W F	
	locations within each MCS State and the movement of workload to different locations within that MCS State.										
6361.4.4	As of the effective date of this CR, all shared systems and CMS contractors shall take whatever actions are necessary to ensure that providers and workload formerly associated with MAC workload number 05392 (East Missouri) are now associated with MAC workload number 05302 in systems for which they are responsible. In addition, these entities shall take whatever actions are necessary to ensure that there is no disruption to their ongoing business flow.										BESS, CAFM, CERT, CMIS, CMS BDC, COBA, CROWD, CSAMS, DCS, ECRS, HCIS, IRIS, LOLA, NGD, the NPI crosswalk, PECOS, PIMR, PORS, PS&R, the PSC, PSOR, PULSE, REMAS, and REMIS, Maintainers
6361.4.5	The J5 A/B MAC shall review and where necessary update all interface and non-base files & applications to reflect the movement of providers and workload from Part B East Missouri (05392) to the new combined Part B Missouri workload under MAC workload number 05302.	X									J5 A/B MAC EDS EDC
6361.4.6	Where practical, CWF, MCS and the entities or Medicare applications listed in BR 6361.4.4 shall be able to implement the movement of providers and workload from MAC workload number 05392 or 05302 for purpose of testing with the Medicare contractor.							X		X	All entities or applications listed under 6361.4.4



Number	Requirement	A / B  M A C	D M E  M A C	F I  M A C	C A R I E R	R H I	Shared-System Maintainers				OTHER
							F	M	V	C	
							I S S	C S	M S	W F	
	business owner <a href="mailto:John.Stewart@cms.hhs.gov">John.Stewart@cms.hhs.gov</a> with an electronic list of the providers who have had their provider replaced. This list should include the original duplicate PIN and its replacement PIN, as well as the name of the provider, the workloads in which they are located.										
6361.4.8	The CMS Debt Collection System (DCS) shall be modified to reflect the new MAC workload numbers.										DCS
6361.4.8.1	The J5 A/B MAC shall manually adjust the DCS to reflect those providers whose contractor workload number has been changed from 05392 to 05302. If this change is not made, any updates (collection or recall) would be sent to the original contractor workload number.										J5 A/B MAC
6361.4.9	The CMS Baltimore Data Center shall modify its records to reflect the movement of providers and workload from MAC workload number 05392 to MAC workload number 05302.										CMS HDC
6361.4.10	Where necessary, the National Part B pricing files, including the National Clinical Laboratory Fee Schedule pricing files, shall be updated to reflect the movement of providers and workload from MAC workload number 05392 to MAC workload number 05302. Except as provided in BR 6361.10.1, the application of all pricing modalities shall remain unchanged. NOTE – This change will impact all A/B MACs and legacy contractors.	X		X	X						PRICING, J5 A/B MAC
6361.4.10.1	CMS shall establish and/or retain two different pricing localities to reflect the Clinical Laboratory Fee Schedule amounts that were previously paid in the East and West Missouri production regions. Locality 07 shall reflect the East Missouri Clinical Laboratory Fee Schedule pricing and Locality 15 shall reflect the West Missouri										CMS Pricing

Number	Requirement	A / B  M A C	D M E  M A C	F I  M A C	C A R R I E R	R H I	Shared-System Maintainers				OTHER
							F I S S	M C S	V M S	C W F	
	Clinical laboratory Fee Schedule pricing.  CMS shall use locality codes of 07 and 15 for East and West Missouri respectively on the Clinical Laboratory Fee Schedule pricing files.										
6361.4.10.2	CMS shall use state code EM for East Missouri and WM for West Missouri on the 5 digit zip code file.										CMS ZIP CODE
6361.4.10.3	CWF shall update the Locality Table to reflect localities 07 and 15 as per BR 6361.10.1									X	
6361.4.10.4	MCS shall make changes to the base system to allow the J5 A/B MAC to load separate fee amounts to its level 2 file for the new localities of 07 and 15 (as per BR 6341.4.10.1).							X			J5 A/B MAC
6361.4.10.5	MCS shall create a one time conversion job so that the non-transitioning contractors will be able to cross-walk 05392/locality 00 records to 05302/locality 07 records (East Missouri) and to cross-walk 05302/locality 00 records to 05302/locality 15 records (West Missouri ) prior to executing the MCS base jobs to cross-walk 05392 to 05302.	X			X			X			
6361.4.10.6	FISS shall create a one time conversion job so that the non-transitioning contractors will be able to cross-walk 05392/locality 00 records to 05302/locality 07 records (East Missouri) and to cross-walk 05302/locality 00 records to 05302/locality 15 records (West Missouri ) prior to executing the FISS base jobs to cross-walk 05392 to 05302.	X		X			X				
6361.4.11	The 5-digit ZIP Code, 9-digit ZIP Code, MPFSDB, National Abstract, and Ambulance pricing files shall be updated to reflect the movement of providers and workload from MAC workload number 05392 to MAC workload number 05302. Note – This change will impact all A/B MACs and legacy contractors.	X		X	X						CMS ZIP CODE, CMS National Abstract, CMS Pricing, J5 A/B

Number	Requirement	A / B  M A C	D M E  M A C	F I  M A C	C A R R I E R	R H I	Shared-System Maintainers				OTHER	
							F	M	V	C		
							I S S	C S	M S	W F		
											MAC	
6361.4.11.1	CMS shall update the MPFSDB, National Abstract, and Ambulance pricing files to remove contractor workload number 05392/locality 99. Note – the geographic practice cost indicators (GPCIs) for MAC workload number 05392/locality 99 are identical to those for MAC workload number 05302.											CMS ZIP CODE, CMS National Abstract, CMS Pricing, J5 A/B MAC
6361.4.11.1 .1	MCS shall create a one time conversion job so that the non-transitioning contractors will be able to remove the 05392/locality 99 records prior to executing the MCS base jobs to cross-walk 05392 to 05302.	X			X			X				
6361.4.11.1 .2	FISS shall create a one time conversion job so that the non-transitioning contractors will be able to remove the 05392/locality 99 records prior to executing the FISS base jobs to cross-walk 05392 to 05302.	X		X			X					
6361.4.11.1 .3	The J5 A/B MAC currently uses reporting locality A8 to represent locality 99 of the East Missouri workload when sending purchased diagnostic test information (PDT) to CWF. Following the merge, both East and West Missouri locality 99 PDT data shall be sent to CWF using reporting locality C1. (Note: This is controlled through MCS carrier table maintenance.)							X				
6361.4.11.1 .4	All A/B MACs and Carriers will need to reflect the information in BR 6361.4.11.1.3 in its SPITAB.	X			X							
6361.4.12	The J5 A/B MAC shall utilize the attached reasonable change locality conversion – see Attachment 1.											J5 A/B MAC
6361.4.12.1	CWF shall recognize the new reasonable charge localities in the attached reasonable charge locality conversion – see Attachment 1.									X		
6361.5	As per CR 6199, BR 6199.1 the MCS maintainer shall provide the A/B MAC with file compare software that will produce a list of duplicate PINs found on the MCS							X				J5 A/B MAC

Number	Requirement	A / B  M A C	D M E  M A C	F I  M A C	C A R R I E R	R H I  I E R	Shared-System Maintainers				OTHER
							F I S S	M C S	V M S	C W F	
6361.5.1	Provider Eligibility file between the workloads scheduled to be merged. As per CR 6199, BR 6199.1.1, the software referred to in BR 6361.5 shall allow the A/B MAC to assign new numbers to those duplicate PINS by updating a user maintained DATAIN. The J5 A/B MAC shall use this software to assign the replacement PINS.							X			J5 A/B MAC
6361.5.2	As per CR 6199, BR 6199.2, the software referred to in 6361.5 shall also run a compare of the MCS duplicate PINs found in the A/B MACs workloads with the A/B MAC's PECOS provider file. The J5 A/B MAC shall ensure that this software is run.							X			J5 A/B MAC
6361.5.2.1	As per CR 6199, BR 6199.2.1, if after performing BR 6361.5.2, the duplicate PIN on the A/B MACs MCS master provider file is found in any of the PECOS files (V200 file) the PECOS record shall be added to the report. The report shall contain the following information: duplicate PIN, plan code, and PIN status. If the PIN is active, the field status shall be blank. If the PIN is inactive, the field status shall be "IN".							X			J5 A/B MAC
6361.5.2.2	The J5 A/B MAC shall take whatever precautions are necessary to ensure that it is not assigning duplicate PINs in multiple Part B workloads.										J5 A/B MAC
6361.6	As per CR 6199, BR 6199.3, the MCS maintainer shall create software that will produce a file that contains only the duplicate PINs from the PECOS file (as per BR 6361.4.2) as well as the newly assigned replacement PINs.							X			
6361.6.1	As per CR 6199, BR 6199.3.1, the MCS maintainer shall use the user maintained input file created by the MAC and the MCS provider file to create a crosswalk file to PECOS containing the following comma delimited data: CURRENT-PROV-NUMBER, ENROLLMENT ID, PAC-ID,							X			





Number	Requirement	A / B  M A C	D M E  M A C	F I  M A C	C A R R I E R	R H I	Shared-System Maintainers				OTHER
							F I S S	M C S	V M S	C W F	
								enrollment records where the duplicate PIN (Section 1) is end-dated and exists on an active practice location.			
6361.7.12	PECOS shall not specify a primary practice location for Medicare Part B enrollment records.										PECOS
6361.7.13	The PECOS Maintainer shall support a 2-month test window.										PECOS
6361.8	MCS shall utilize its split/merge software logic to replace all references to the duplicate PINS within MCS with appropriate references to the newly assigned replacement PINS.							X			
6361.9	MCS shall assign the provider start date belonging to the duplicate PIN to the newly assigned replacement PIN.							X			
6361.10	The J5 A/B MAC shall review and where necessary update all interface and non-base files & applications with appropriate references to the newly assigned replacement PINS, including but not limited to its EDI front end and its free /low cost EDI billing software.	X									J5 A/B MAC
6361.11	As per CR 6199, BR 6199.5, MCS shall modify its PECOS extract logic to bypass the duplicate PINS that have been end dated in PECOS so that MCS will not produce merge errors for these PINS. (All other PECOS end dated PINS shall continue to be subjected to the merge error logic within MCS.)							X			
6361.12	As per CR 6199, BR 6199.6, MCS shall provide a mechanism to prevent the J5 A/B MAC from incorrectly adding the duplicate PIN to the MCS provider file.							X			
6361.13	As soon as possible and no later than 90 days prior to the effective date of the CR, the J5 A/B MAC shall send a copy of the file referred to in BR 6361.6.1 to the NPI Crosswalk maintainer via <a href="mailto:Patricia.Ruther@cms.hhs.gov">Patricia.Ruther@cms.hhs.gov</a> .  Please note that this is for informational	X									J5 A/B MAC  NPI CROSSWA LK Maintainer

Number	Requirement	A / B  M A C	D M E  M A C	F I  M A C	C A R R I E R	R H I  I S S	Shared-System Maintainers				OTHER
							F	M	V	C	
							I	C	M	W	
	purposes only and that the actions being taken by the PECOS maintainer will result in appropriate updates being made to the NPI crosswalk.										
6361.13.1	In addition to the newly assigned replacement PINS, the NPI Crosswalk shall continue to carry the duplicate PINS. Please note that this will not impact contractor operations or payment										NPI CROSSWALK Maintainer
6361.14	The MCS Maintainer shall provide the J5 A/B MAC with a listing of the data elements for which it requires mappings to the J5 A/B MAC's current configuration.						X				J5 A/B MAC
6361.14.1	The J5 A/B MAC shall prepare mappings between the existing production and UAT regions and the configuration it wishes to use in the new merged region. This information shall be communicated to the MCS maintainer via DATAINs provided for in the MCS split/merge software.	X									J5 A/B MAC
6361.14.2	The MCS maintainer shall use the mappings supplied by the J5 A/B MAC to convert history (including purged history that had been converted to MCS) to reflect the mappings to be used in the new merged region.						X				
6361.15	Following the merge, the J5 A/B MAC shall continue to process and report upon the workload using the appropriate MAC state specific workload numbers.	X									J5 A/B MAC
6361.16	Following the merge into the single CICS production and UAT regions, all shared systems and CMS contractors shall continue to successfully interact with the state specific MAC workload numbers and the newly assigned replacement PINS.										BESS, CAFM, CMIS, CMS BDC, COBA, CROWD, CSAMS, DCS, ECRS, HCIS, IRIS, LOLA, NGD, the NPI



Number	Requirement	A / B  M A C	D M E  M A C	F I  I E R	C A R  R I  E R	R H  I	Shared-System Maintainers				OTHER
							F I S S	M C S	V M S	C W F	
	begin using it.										
6361.20	The J5 A/B MAC shall post this entire instruction, or a direct link to this instruction, on their Web site and include information about it in a listserv message within 1 week of the release of this instruction. In addition, the entire instruction shall be included in the Contractors next regularly scheduled bulletin. If the J5 A/B MAC wants to supplement this with localized information that would benefit their provider community in billing and administering the Medicare program correctly, it should seek approval from its CMS Project Officer (Pamela Bragg) or her designee before doing so.										J5 A/B MAC

**IV. SUPPORTING INFORMATION**

**A. For any recommendations and supporting information associated with listed requirements, use the box below:**

*Use "Should" to denote a recommendation.*

X-Ref Requirement Number	Recommendations or other supporting information:

**B. For all other recommendations and supporting information, use this space:**

This CR is necessary in order for the CMS to realize significant additional efficiencies and cost savings from the J5 A/B MAC transition.

**V. CONTACTS**

**Pre-Implementation Contact(s):** Scott Levine ([Scott.Levine@cms.hhs.gov](mailto:Scott.Levine@cms.hhs.gov) or 212-616-2337) and Steven Felsenberg ([Steven.Felsenberg@cms.hhs.gov](mailto:Steven.Felsenberg@cms.hhs.gov) or 410-786-2693).

**Post-Implementation Contact(s):** Scott Levine ([Scott.Levine@cms.hhs.gov](mailto:Scott.Levine@cms.hhs.gov) or 212-616-2337) and Steven Felsenberg ([Steven.Felsenberg@cms.hhs.gov](mailto:Steven.Felsenberg@cms.hhs.gov) or 410-786-2693).

**VI. FUNDING:**

**A. A: For Fiscal Intermediaries and Carriers: N/A**

**B. *For Medicare Administrative Contractors (MAC):***

The contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the Statement of Work (SOW). The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

**Attachment**

**Attachment 1**

<b>J5 Reasonable Charge Locality Conversion</b>			
<b>State</b>	<b>Existing RC Locality</b>	<b>NEW RC Locality</b>	<b>Comments</b>
<b>Iowa (05102)</b>	01	01	<i>No Change</i>
	02	02	<i>No Change</i>
	03	03	<i>No Change</i>
	04	04	<i>No Change</i>
	05	05	<i>No Change</i>
	06	06	<i>No Change</i>
	07	07	<i>No Change</i>
	08	08	<i>No Change</i>
<b>Kansas (05202)</b>	<b>04</b>	<b>10</b>	
	<b>05</b>	<b>11</b>	
	<b>08</b>	<b>12</b>	
<b>Nebraska (05402)</b>	20	20	<i>No Change</i>
	21	21	<i>No Change</i>
	22	22	<i>No Change</i>
<b>W. Missouri (05302)</b>	<b>01</b>	<b>30</b>	
	<b>02</b>	<b>31</b>	
	<b>03</b>	<b>32</b>	
	<b>06</b>	<b>33</b>	
	<b>07</b>	<b>34</b>	
<b>E. Missouri (05302 8/1/09)</b>	<b>01</b>	<b>35</b>	
	<b>02</b>	<b>36</b>	
	<b>03</b>	<b>37</b>	
	<b>04</b>	<b>38</b>	