

CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-01 Medicare General Information, Eligibility, and Entitlement	Centers for Medicare & Medicaid Services (CMS)
Transmittal 59	Date: October 30, 2009
	Change Request 6529

SUNJECT: The CMS Standard File for Reason Codes for the Fiscal Intermediary Shared System (FISS)

I. SUMMARY OF CHANGES: This transmittal provides instructions for loading the update CMS Standard File for Reason Codes.

EFFECTIVE DATE: April 1, 2010

IMPLEMENTATION DATE: April 5, 2010

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-Only One Per Row.

R/N/D	Chapter / Section / Subsection / Title
R	7/Table of Contents
N	7//60.1/CMS Standard File for Reason Codes

III. FUNDING:

SECTION A: For Fiscal Intermediaries and Carriers:

No additional funding will be provided by CMS; Contractor activities are to be carried out within their operating budgets.

SECTION B: For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

Recurring Update Notification

Manual Instruction

**Unless otherwise specified, the effective date is the date of service.*

Attachment – Business Requirements

Pub. 100-01	Transmittal: 59	Date: October 30, 2009	Change Request: 6529
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SUBJECT: The CMS Standard File for Reason Codes for the Fiscal Intermediary Shared System (FISS)

Effective Date: April 1, 2010

Implementation Date: April 5, 2010

I. GENERAL INFORMATION

A. Background: Transmittal 23, issued May 6, 2007 (Change Request (CR) 3862), Procedures for Modifying Shared System Edits and Capturing Audit Trail Data initiated the Fiscal intermediary (FI) Edits Evaluation Workgroup. The FI Edits Evaluation Workgroup is tasked with identifying the inventory of contractor inactivated edits, documenting the reasons why the edits are turned off, and making a decision as to whether they should remain inactive or not. Since the inception of the workgroup, CMS has issued numerous Joint Signatures Memorandums (JSMs) providing the national CMS standard for thousands of reason codes within the FISS.

The progress made within the FI Edit Evaluation Workgroup led to the issuance of Transmittal 338, (CR 5927), Shared Systems Active and Non-Active Edits/Reason Codes and Audit Trail Reporting on May 2, 2008.

The purpose of this CR is to automate the process of loading the CMS Standard for each reason code reviewed by the FI Evaluation Workgroup within the FISS.

Each quarter, CMS will issue an updated CMS Standard File for Reason Codes, which will be used to determine what the appropriate status shall be for each code.

B. Policy: This instruction describes the process for updating the CMS Standard File for Reason Codes.

II. BUSINESS REQUIREMENTS TABLE

Number	Requirement	Responsibility									
		A / B M A C	D M E M A C	F I M A C	C A R I E R	R H I	Shared-System Maintainers				Other
							F I S S	M C S	V M S	C W F	
6529.1	The FISS Maintainer shall ensure that the CMS Standard (CMS STD) field within the Reason Code file shall only be updated by the CMS-supplied CMS Standard File for Reason Codes.						X				
6529.2	Contractors shall use the most recent version of the CMS Standard File for Reason Codes to determine the correct status each reason code therein.	X		X		X	X				
6529.2.1	Contractors shall download and incorporate the CMS Reason Code Standard File into their testing regime for the upcoming model release.	X		X		X	X				EDS, CDS
6529.3	The FISS Maintainer shall submit reason code updates associated with each Quarterly Release 6 weeks prior						X				

Number	Requirement	Responsibility									
		A / B	D M E	F I	C A R R I E R	R H H I	Shared-System Maintainers				Other
							F I S S	M C S	V M S	C W F	
	to the implementation of that release to the CMS/Office of Information Services/Business Management Application Group/Division of System Operations/FISS Maintenance Lead.										

III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility									
		A / B	D M E	F I	C A R R I E R	R H H I	Shared-System Maintainers				Other
							F I S S	M C S	V M S	C W F	
	None.										

IV. SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements:

X-Ref Requirement Number	Recommendations or other supporting information:
	N/A

Section B: All other recommendations and supporting information: N/A

V. CONTACTS

Pre-Implementation Contact(s): Kelly Dehne; Kelly.Dehne@cms.hhs.gov

Post-Implementation Contact(s): Kelly Dehne; Kelly.Dehne@cms.hhs.gov

VI. FUNDING

Section A: For *Fiscal Intermediaries (FIs), Carriers, and Regional Home Health Carriers (RHHIs)*:

No additional funding will be provided by CMS; contractor activities are to be carried out within their operating budgets.

Section B: For *Medicare Administrative Contractors (MACs)*:

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

General Information, Eligibility, and Entitlement Manual

Chapter 7 - Contract Administrative Requirements

Table of Contents

(Rev.59, 10-30-09)

Transmittals for Chapter 7

60.1 - CMS Standard File for Reason Codes

60.1 – CMS Standard File for Reason Codes

(Rev.59, Issued: 10-30-09, Effective: 04-01-10, Implementation: 04-05-10)

The FI Edits Evaluation Workgroup is tasked with identifying the inventory of contractor inactivated edits, documenting the reasons why the edits are turned off, and making a decision as to whether they should remain inactive or not. Transmittal 338, (Change Request (CR) 5927) issued on May 2, 2008, created the ‘CMS Standard’ field within the existing FISS Reason Code File which contains the status that was determined by the FI Edits Evaluation Workgroup for each individual code that was reviewed. The ‘CMS Standard’ field indicators are as follows:

- *‘A’ = Active*
- *‘I’ = Inactive*
- *‘ ’ = Blank*

NOTE: *The terms ‘Active’ & ‘Inactive’ are defined as:*

- *Active = Reason code status is equal to ‘S’, ‘P’, ‘ ’ (blank), ‘D’, ‘R’, ‘T’, or is not equal to ‘S MDLTD’; and*
- *Inactive = Reason code status is equal to ‘A’ or is equal to ‘S MDLTD.’*

Each quarter, as necessary, CMS will issue an updated CMS Standard File for Reason Codes which is loaded into the system by the FISS maintainer via a Recurring Update Notification.