

**The National HCBS Quality Enterprise: Assisting States to Achieve
Enhanced Quality in a Rebalanced Environment**

Solicitation Release Date: August 8, 2008

Grant Period of Performance/Budget Period: October 27, 2008 to April 15, 2013

http://www.cms.hhs.gov/DeficitReductionAct/20_MFP.asp#TopOfPage

**QUESTIONS AND ANSWERS RELATED TO GRANT SOLICITATION
Based on Applicant Teleconference September 3, 2008**

1. Web Site: Is the National HCBS Quality Web site, referred to on page 9, the same as that currently managed by the National Quality Contractor?

Yes, it is the same site.

2. Web Site: On page 13, does the reference to further developing the HCBS Quality Web site include making the site ADA compatible?

Yes, this is one aspect of the development work. Other aspects include but are not limited to the addition of quality materials and links that comport with the work of CMS and the National Quality Enterprise.

3. Application Narrative: Does the reference to Times Roman 12 point type font on page 20 apply to tables of organization and other charts included within the body of the proposal?

Yes, both a 12 point font and an organizational chart are requirements of the application. Therefore, the font must be Time Roman 12 point.

4. Personnel Qualifications: Do the personnel qualifications apply only to the lead applicant?

The qualifications should be disclosed for the Lead Project Director, any Assistant Project Director and contract personnel working on the Grant.

5. Eligibility Checklist: Does the eligibility checklist require demonstration or only yes/no responses?

The checklist is intended to be a tool for the applicant to “demonstrate” work experience. Therefore, the applicant should include a description of past work that demonstrates each item. While the checklist may accompany the application cover letter, the demonstration information can and should be included in the body of the application under past performance.