

Expedited Life Cycle (XLC) Process Change Request (CR)

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CR NUMBER: CR 14-010 **DATE SUBMITTED:** 07/10/2014

CR TITLE: Proposed changes to the Performance Measures slide within the AR, PDR, DDR, ORR and PIR presentation templates

PRIORITY {As determined by submitter}

 HIGH: Emergency/Critical to Mission

 X MEDIUM: Urgent/Needed but Not Critical to Mission

 LOW: Routine to Mission

SUBMITTER INFORMATION

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CHANGE ITEM {Identify item/template/deliverable}:

CMS XLC Performance Measures changes for AR, PDR, DDR, ORR and PIR presentations

DESCRIPTION OF CHANGE {include supporting documentation as appropriate}:

The Office of Management and Budget's (OMB) Office of E-Government (E-Gov) and Information Technology (IT), with the support of the General Services Administration (GSA) and the Federal Chief Information Officers (CIO) Council, established the Federal Enterprise Architecture (FEA) Program which builds a comprehensive business-driven blueprint of the entire Federal government.

The FEA consists of a set of interrelated "reference models" designed to facilitate cross-agency analysis and the identification of duplicative investments, gaps and opportunities for collaboration within and across agencies. One of these reference models is the Performance Reference Model (PRM).

The PRM is a framework for performance measurement providing common output measurements throughout the federal government. It allows agencies to better manage the business of government at a strategic level, by providing a means for using an agency's EA to measure the success of IT investments and their impact on strategic outcomes. The PRM accomplishes these goals by establishing a common language by which agency EAs can describe the outputs and measures used to achieve program and business objectives.

The current AR, PIR and ORR slide deck requires project teams to report performance measures based on the PRM. The purpose of this CR is to propose changes to Performance Measures slide contained within the AR, ORR, and PIR presentation templates in order to provide more information/clarification to project teams on how to align and report performance measures in accordance with PRM. In addition, additional slides are proposed

for PDR/DDR template to report technology performance measures. The templates are grouped into two categories: Business Performance Measures (AR and PIR templates) and Technology Performance Measures (PDR, DDR and ORR).

Attached with this CR are five artifacts which contain updated slide tables and accompanying notes for each respective slide deck. The materials are grouped into five separate PowerPoint documents:

Business Performance Measures

1. Architecture Review (AR) – Performance Measures Slides (3 slides to replace existing AR slide #20)
2. Post Implementation Review (PIR) – Performance Measures Slides (3 slides to replace existing PIR slide #10)

Technology Performance Measures

3. Preliminary Design Review (PDR) – Performance Measures Slide (1 slide to add to PDR deck after existing slide #17)
4. Detailed Design Review (DDR) – Performance Measures Slide (1 slide to add to DDR deck after existing slide #18)
5. Operational Readiness Review (ORR) – Performance Measures Slide (1 slide to replace existing ORR slide #12)

In addition, the slide instruction that is contained within the DDR template slide titled “System Architecture” slide states for the user to reference sections 6.4, 7.2, 8 and 12 of the System Design Document (SDD). CMS recently updated the SDD template and sections 6.4 and 12 no longer exist.

IF CHANGE IS TO A TEMPLATE, PLEASE TURN TRACK CHANGES "ON" AND MAKE YOUR PROPOSED UPDATES. SUBMIT THE UPDATED TEMPLATE ALONG WITH THIS CR FORM.

JUSTIFICATION FOR CHANGE

CMS must adhere to the Federal Enterprise Architecture (FEA) and Performance Reference Model (PRM) as directed by the White House. Existing XLC slide templates already request performance measures data from Project Teams based on PRM model. As a result, providing more information on how PRM model shall be applied to report performance measures will bring clarity to the review sessions and additionally create a common standard across the CMS enterprise.

XLC STEERING COMMITTEE FINAL DISPOSITION

DECISION

- APPROVE
 DISAPPROVE
 DEFER
 APPROVE WITH MODIFICATIONS

DECISION DATE: 8/1/2014 **NOTES/COMMENTS:** None



