

CMS Enterprise Portal Redesign

December, 2017

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Enterprise Portal Public Landing Page: https://portal.cms.gov

CMS.gov Enterprise Portal	Find Your Application	🕜 Help 🚯 About 🔤 E-mail Alerts
CMS.gov Enterprise Portal		Help D About E-mail Alerts
The CMS Enterprise Portal is a gateway th Pr	at provides public access to a number of systems relate escription Drug and other CMS programs.	l to Medicare Advantage,
I	Find Your Application	
Find: Application Support		-
A federal government website managed for Medicare & Medicaid Services. 7500 Baltimore, MD 2124	f by the U.S. Centers Security Boulevard, 4	y 20 N

Log In Using MFA Account

CMS.gov Enterprise Portal	🗮 Find Your Application 🛛 Ə Help 🕕 About 🔤 E-mail Alerts
	CMS.gov Enterprise Portal
	Text Message (SMS)
	MFA Code Sent 409954 The Security code for the Test Message (SMS) will expire in 10 mindes.
	Trouble Accessing Security Code?
	Login Forgot your <u>Liser ID</u> or your <u>Password</u> ?

My Apps Page without access to CMS applications; Click "Request/Add Apps"



Use Access Catalog to find Application

CMS.gov My Enterpr	ise Portal	🗮 Му Ар	pps	Welcome	~	🕜 Help	🕩 Log Out
Access Catalog Start typing	to filter apps	UEST ADMIN ROLE	My Access				
adasdasd axdaxdas Help Desk Information 123123123123 axdaxdaxd	AlPtest aplication(@#\$%*(o)) -(ik+c5=c6;*(4)fs[sad] test application modif/@#\$%*(o);ik+c5=c6;?(s)(s Help Desk Information 12:456;7690(@#\$%*(o);ik+c5=cf Samth IE:56(@#cceff);06;ik+c5=cf Samth IE:56(@#cceff);06;ik+c5=cf;	asdasda asdasdasd Help Desk Information 12312312 Aatonda	FFSDCS Help Desk Information 123-456-7880 SampleTEST@qssinc.com Existing Roles ASP End User ASP Helpdesk User ASP Helpdesk User ASP Staff	Available Actions Add Role Remove Role Other Actions			
Request Access astasdas adadasdas Help Dask Information 1231231123 adadasda	Request Access ASETT ASETT ASET Nucl-based application that allows individuals and organizat More. Help Deck Information 12:245-769	Request Access asfall prov1 wereor Help Desk Information schuldid schuldid	Comprehensive Primary Care Initiative (CPC) Help Desk Information 123-456-780 SamoleTEST (Ressinc.com Existing Roles CPC Basic User	Available Actions Add Role Remove Role Other Actions			
Request Access astali prov1 stadiof	Request Access BCRS Web The Benefits Constitution & Recovery System BCDS1 ables as user theme	Request Access Bundled Payments EFT Bundled Payments for Care Introvement Data File Teamfort	Connexion Help Desk Information 123-456-7800 Sample TEST @qssinc.com Existing Roles Connexion CBIC-Input	Available Actions Add Role Remove Role Other Actions			
Holp Desk Information solicit antibid Request Access	Nepesk Information 122.456-7890 Sample TEST Qrashin.com	Help Deck Information 123-467-7890 SampleTEST@quinc.com	EIDM Help Desk Information 123-456-7800 Sample TEST @qssinc.com Existing Roles EIDM Helpdesk Tier 1	Available Actions Add Role Remove Role Other Actions			
CBIC-DEMO Connexion - Competitive Bidding Implementation Carrier (CBIC) Web Port More Help Desk Information 112.45, 7090	CCIIO Enrollment Resolution and Reconciliation System The CCIIO Enrollment Resolution and Reconciliation System (CERRS) supp More	Cisco WebEx SaaS The CMS WebEx cloud offering consists of access to WebEx Training Cent More Help Desk Information 1/23-557-7890	Eligibility and Enrollment Medicare Online (ELMO) Help Desk Information 123-456-7890 Sameler IEST@assinc.com	Available Actions Add Role Remove Role Other Actions			

Navigate to My Profile Page

CMS.gov My Enterprise Portal		Welcome 😽 View 🖓 Help 🕞 Log Out
		My Access My Profile
My Profile		
Manage Profile	View My Profile	Change My Profile
View Profile	First Name:	
Change Profile	Last Name:	
Change Password	Middle Name:	
Change Security Questions	Date of Birth	
Register MFA	E-mail Address:	
Remove MFA	Phone Number:	
	Home Address Line 1:	
	Home Address Line 2:	
	City:	
	State:	
	Zip Code:	
	Country:	

Select "Change Profile" Link from Manage Profile Menu

S.gov My Enterprise Portal	Welcome 🚽 🖓 Help 🕞 Log O
M D (1-	
My Prome	
View Drafile	All fields are required unless marked 'Optional'.
Change Profile	What is the name of your favorite pet?
Change Password	
Change Security Questions	
Register MFA	What was your favorite toy when you were a child?
Remove MFA	
	What is your favorite radio station?
	Next Cancel

Provide Change Profile Information on My Profile Page

CMS.gov My Enterprise Portal		Welcome	🕂 🕜 Help	🕩 Log Out
My Profile				
Manage Profile	Change Profile Information			
View Profile	An netus are required unless marked Optional.			
Change Profile	First Name			
Change Password	Middle Name			
Change Security Questions	Last Name			
Register MFA	Date of Birth			
Remove MFA				
	E-mail Address			
	Confirm E-mail Address			
	Phone Number			
	Home Address Line 1			
	Home Address Line 2 (optional)			
	City			
	State]
	Zip Code			
	Country (optional)			
	Submit Cancel			

Select "Change Password" Link from Manage Profile Menu

CMS.gov My Enterprise Portal	Welcome	🗸 🕜 Help 🕞 Log Out
My Profile		
Manage Profile	Change Password	
View Profile	All fields are required unless marked 'Optional'.	
Change Profile		
Change Password	Enter Old Password	
Change Security Questions		
Register MFA	Enter New Password	
Remove MFA		
	Confirm New Password	
	Cancel	

Select "Change Security Questions" Link from Manage Profile Menu

Manage Profile View Profile Change Profile Change Profile Change Profile Change Profile Change Possword Change Security Questions Register MFA Remove MFA Next Cancel	NS. gov My Enterprise Portal		Welcome	🗕 🖓 Help 🗘 Log
Manage Profile View Profile Change Profile Change Profile Change Profile Change Password Change Security Questions Register MFA Remove MFA Next Cancel				
Manage Profile View Profile Change Profile Change Profile Change Password Change Security Questions Register MFA Remove MFA Next Cancel				
Manage Profile Change Security Questions View Profile All fields are required unless marked 'Optional'. Change Profile Image: Im	My Profile			
View Profile All fields are required unless marked 'Optional'. Change Profile Image:	Manage Profile	Change Security Questions		
Change Profile Change Password Change Security Questions Register MFA Remove MFA Next	View Profile	All fields are required unless marked 'Optional'.		
Change Password Change Security Questions Register MFA Remove MFA Next	Change Profile	Hear ID		
Change Security Questions Password Register MFA Next	Change Password			
Register MFA Next	Change Security Questions	Password		
Remove MFA Cancel	Register MFA			
	Remove MFA	Next Cancel		

Provide Information for Change Security Questions and Answers

CMS.gov My Enterprise Portal		Welcome	🕂 🕜 Help 🕞 Log Out
My Profile			
Manage Profile	Change Security Questions and Answ	IOTS	
View Profile	All fields are required unless marked 'Optional'.		
Change Profile	Security Question #1	•	
Change Password			
Change Security Questions	Enter Security Question #1 Answer		
Register MFA	Security Question #2	-	
Remove MFA	Enter Security Question #2 Answer		
	Security Question #3	•	
	Enter Security Question #3 Answer		
	Garrel		
	Submit Cancer		

Select "Register MFA" Link from Manage Profile Menu

My Profile			
Manage Profile	Register Your MFA Device (F	Phone, Computer or E-m	nail)
View Profile	Adding a Security Code to your login, also known as Multi-Factor Authentication (MFA), can make your logi more secure by providing an extra layer of protection to your user name and password. Click here to learn more about MFA and or go ahead and register your device.		n (MFA), can make your login assword. Click here to learn
Change Motile	Select the MFA device type t	hat you want to use to b	ogin
Change Password	sener me mer ar ner type i	ant you must to use to a	- P
Change Security Questions	Choose MFA Device		
Register MFA	Submit Cancel		
Remove MFA			

Select an MFA Device Type and Enter Required Information

CMS.gov My Enterprise Portal	Welcome 🔷 😽 Help 🕞 Log Out
My Profile	
Manage Profile	Register Your MFA Device (Phone, Computer or E-mail)
View Profile	Adding a Security Code to your login, also known as Multi-Factor Authentication (MFA), can make your login
Change Profile	more secure by providing an exitatayer of protection to your user name and password. Circk here to team more about MFA and or go ahead and register your device.
Change Password	Select the MFA device type that you want to use to login
Change Security Questions	Text Message (SMS)
Register MFA	Enter the phone number that will be used to obtain the Security Code.
Remove MFA	Phone Number
	MFA Device Description
	ing more
	Submit Cancel

Select "Remove MFA" Link from Manage Profile Menu

S.gov My Enterprise Portal			Welcome	🗕 🕜 Help 🕞
My Profile				
Manage Profile	Remove Multi-Factor I	Device		
View Profile	Credential ID/Phone #/E-mail	MFA Device Type	MFA Device Description	Remove Selected
Change Profile		Text Message (SMS)		0
Change Password		Text Message (SMS)		0
Change Security Questions				
Register MFA				
Remove MFA				

Select a Device Option and Enter Required Information

S.gov My Enterprise Portal			Welcome	🕶 🕜 Help 🕞
My Profile				
Manage Profile	Remove Multi-Factor I	Device		
View Profile	Credential ID/Phone #/E-mail	MFA Device Type	MFA Device Description	Remove Selected
Change Profile		Text Message (SMS)		0
Change Password		Text Message (SMS)		۲
Change Security Questions Register MFA	Select the "Send Security Code" b already registered with this accour below. Keep in mind that the Secu the code promptly	utton to retrieve a Secu nt. Once it is received o rity Code will expire in	ırity Code from a phone or e n your phone or e-mail, ente a short period of time. Pleas	-mail that you have er the code in the text e enter and confirm
Remove MFA	Send Code			
	Security Code 443795			
	The Security Code for the T	Fext Message- Short Me	ssage Service (SMS) will exp	ire in 10 minutes.
	Remove Device	Cancel		

Forgot User ID? Page

CMS.gov Enterprise Portal			E Find Your Application	? Help	i About	🖂 E-mail Alerts
Forgot User ID? Please enter the following information to Enter First Name Birth Month Enter Email Address Is Your Address US Based? No Enter Zip Code Submit Cancel	o retrieve your User ID. Enter Last Name Birth Date	Birth Year				
A federal government for Medicare & Medica Ba	website managed by the U.S. Centers iid Services. 7500 Security Boulevard, Itimore, MD 21244					88 A

Forgot Password? Page

CMS.gov Enterprise Portal	Hind Your Application	? Help	i About	igentary Service Serv
Forgot Password? Descenter the following information to reset your password Inter User ID Next Cancel				
A federal government website managed by the U.S. Centers for Medicare & Medicaid Services. 7500 Security Boulevard, Baltimore, MD 21244			V	8 a

Enter User ID and Click "Submit"

CMS.gov Enterprise Portal	Find Your Application	? Help	i About	🖂 E-mail Alerts
Forgot Password? Please enter the following information to reset your password User ID All fields are required unless marked 'Optional'. What is the name of your favorite pet?				
What was your favorite toy when you were a child? What is your favorite radio station?				
Create New Password Confirm New Password Submit Cancel				
A federal government website managed by the U.S. Centers for Medicare & Medicaid Services. 7500 Security Boulevard, Baltimore, MD 21244			•	<u>ه</u>

New User Registration

CN	S.gov Enterprise Portal	E Find Your Application	? Help	i About	🖂 E-mail Alerts	
	Step #1: Choose Your Application					
	Step 1 of 3 - Select your application from the dropdown. You will then need to agree to the terms.					
	Choose Your Application				~	
-						
					_	
	A federal government website managed by the U.S. Centers for Medicare & Medicaid Services. 7500 Security Boulevard, Baltimore MD 21244			У	9	
	Datumore, mD 21244					

Select CMS Application, Agree to Terms and Conditions, and Click "Next"

CMS.gov Ente	erprise Portal	III Find Your Appl	ication 💿 Help	6 About	🐸 E-mail Alerts
Step #1: 0	Choose Your Application t your application from the dropdown. You will then no	ed to agree to the terms.			
BCRS: Benefit	s Coordination and Recovery System				~
					_
Terms & (Conditions				
OMB No. 0938	3-1236 Expiration Date: 04/30/2017 Paperwork R	eduction Act			
Consent to M	fonitoring				
By logging ont site are strictly 1030. We ence	o this website, you consent to be monitored. Unaut prohibited and are subject to prosecution under the purage you to read the HHS Rules of Behavior.	horized attempts to upload information and a Computer Fraud and Abuse Act of 1986	/or change inform and Title 18 U.S.0	ation on this 2. Sec.1001 a	web nd
I agree to th	e terms and conditions			Next	Cancel

Register Your Information and Click "Next"

CMS.gov Enterprise Portal	👯 Find Your Application 🛛 Ə Help 🚯 About 🛛 E-mail Alerts
Step #2: Register Your Information Step 2 of 3 - Please enter your personal and contact information. All fields are required unless marked 'Optional'.	
Enter First Name Enter Middle Name (optional)	Enter Last Name Suffix (optional)
Enter Social Security Number (optional) Birth Month	Birth Date Y Birth Year Y
Is Your Address US Based?	
Enter Home Address #1	Enter Home Address #2 (optional)
Enter City State 🔻	Enter Zip Code Enter Zip+4 (optional)
Enter E-mail Address Confirm E-	-mail Address
Enter Phone Number Back Next Cancel	
A federal government website managed by the U.S. Centers for Medicare & Medicaid Services. 7500 Security Boulevard, Baltimore, MD 21244	2 👸 💦

Create User ID, Password & Security and Click "Next"

CMS.gov Enterprise Portal		🖶 Find Your Application	? Help	i About	🖂 E-mail Alerts
Step #3: Create User	ID, Password & Secu	ırity			
Step 3 of 3 - Please create User ID and Pas	ssword, Select security questions and p	rovide answers.			
Enter User ID					
Enter Password	Enter Confirm Password				
Select Security Question #1	•	Enter Security Question #1 Answer			
Select Security Question #2	•	Enter Security Question #2 Answer			
Salart Sacurity Quartian #2	•	Fator Constitution #2 Annuar			
Select Security Question #5		Enter Security Question #5 Answer			
Back Ne	ct Cancel				
A federal government w	vebsite managed by the U.S. Centers			y	M 2
for Medicare & Medicai Balt	d Services. 7500 Security Boulevard, imore, MD 21244				

Registration Summary and Click "Submit User"

CMS.gov Enterprise Portal	🖶 Find Your Application 🛛 Ə Help 🕕 About 🔤 E-mail Alerts
Registration Summary	
r case reven you mornation and mare any recessory enanges actore submitting.	
BCRS: Benefits Coordination and Recovery System	×
Au neios are required unless marked Opuonal.	
First Name Middle Name (optional)	Last Name Suffix (optional)
Social Security Number (optional)	Birth Date Birth Year
Home Address #1	Enter Home Address #2 (optional)
City State	Zip Code Enter Zin+4 (optional)
	and the fabrication
E-mail Address	il Address
5	
Phone Number	
User ID	
Password Contirm Password	
Security Question #1 What is your favorite radio station?	Security Question #1 Answer
Security Question #2 What is the name of your favorite pet?	Security Question #2 Answer
Security Question #3	Security Question #3 Answer
What is the name of your favorite childhood friend?	
Submit User Cancel	
A federal government website managed by the U.S. Centers for Medicare & Medicaid Services. 7500 Security Boulevard,	💌 🛎 🔊
Baltimore, MD 21244	

Confirmation Message

CMS.gov Enterprise Po	tal	Eind Your Application	🕑 Help	About	🖂 E-mail Alerts
	Confirmation Your ID has been successfully registered with CMS Enterprise Portal. An e-mail has been sent to your registered e-mail addres	ss.You can now login by clickii	×		
	nere.				
	A federal government website managed by the U.S. Centers for Medicare & Medicaid Services. 7500 Security Boulevard, Baltimore, MD 21244	* 8	<u></u>		