



Voluntary Home Health Templates



**Voluntary Home Health
Electronic Clinical
Template
and
Paper Clinical Template**

**Melanie Combs-Dyer
Director,
Provider Compliance Group
CMS
3/11/2015**

Introductions

- **Melanie Combs-Dyer**
Director, Provider Compliance Group, CMS
- **Jill Nicolaisen**
Director, Division of Medical Review and Education, CMS
- **Pamela Villanyi, MD**
Medical Officer, Provider Compliance Group, CMS
- **Mark Pilley, MD**
Chief Medical Director, Strategic Health Solutions
(CMS' Supplemental Medical Review Contractor)

Documents That May Be Requested during Review of HHA Services

1. Physician/practitioner documentation of:
 - a) In-person visit
 - b) Need for skilled care
 - c) Homebound status

2. Order for home health services

3. Certification Statement

4. Plan of Care (POC)

5. Documentation of services provided by the HHA

Possible Documentation Processes for HHA Services

(Scenario 1: Community Physician seeing Patient in the Office)

Beneficiary

1
Has an **in-person visit** with physician

Ordering Physician

2
90 days before or 30 days after the first HHA visit, documents the **in-person visit** in an office note in the medical record. Should include:

- Homebound status of beneficiary
- Need for skilled care

3
Writes **Order for HHA services** before first HHA visit

6
Signs/Dates

- POC
- **Certification Statement**

HHA

4
Receives and Files:

- **In-person visit** progress note
- **Order** for HHA services

5
Drafts a
Plan of Care (POC)

7
Receives and Files:

- POC
- **Certification Statement**

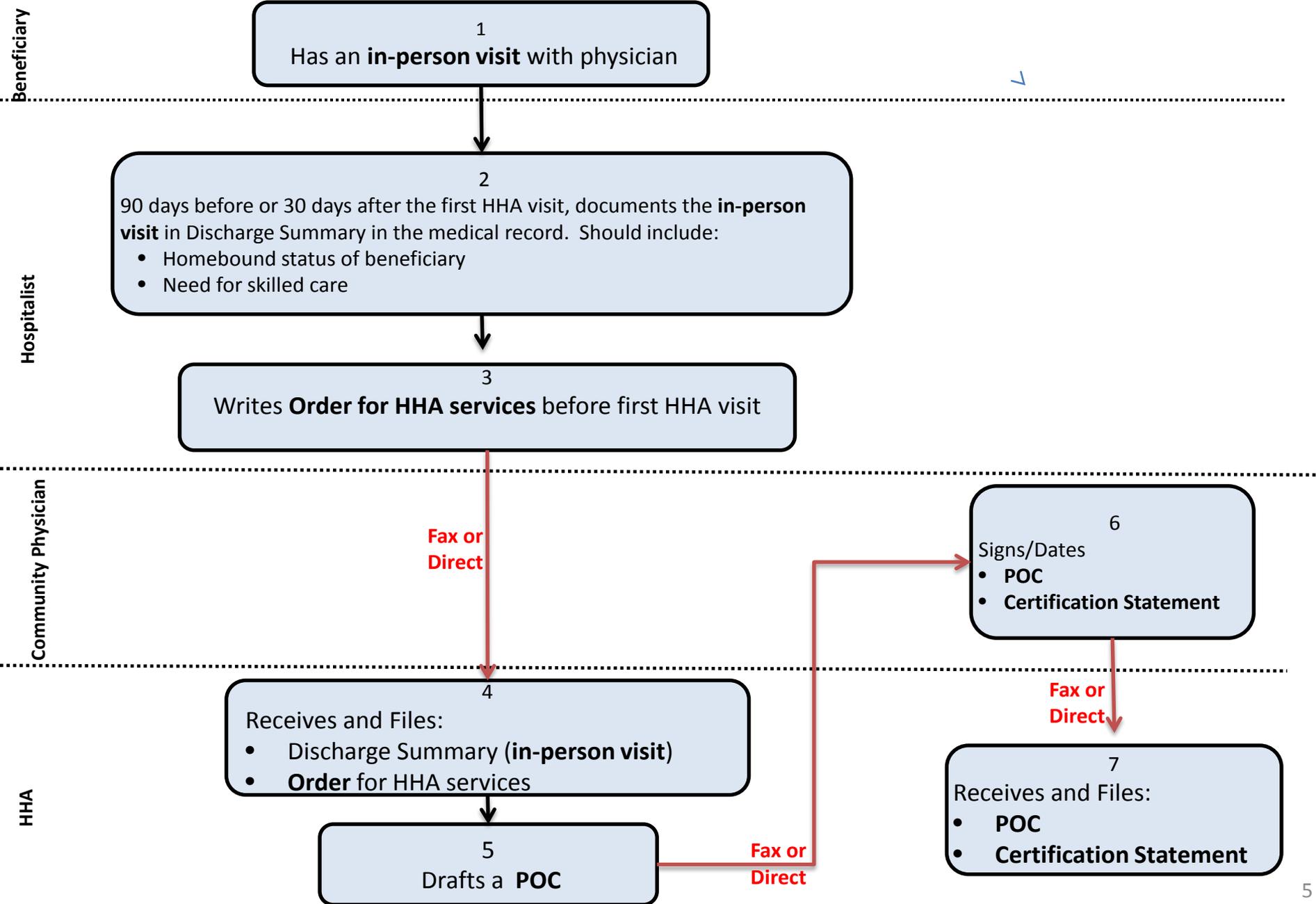
Fax or
Direct

Fax or
Direct

Fax or
Direct

Possible Documentation Processes for HHA Services

(Scenario 2: Hospitalist seeing Patient in the Hospital)



Changes To The New Templates

At the suggestion of participants on the February 11, 2015 Open Door Forum (ODF) call:

- The electronic template contains additional prompts and responses
- The paper template has been significantly shortened and is now in a different format than the electronic template

Questions