



# TEST CASE REPORTING GUIDE

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## FY 2014 – FY 2016 MEDICAID AND CHIP ELIGIBILITY REVIEW PILOTS

The purpose of this document is to provide technical guidance and assistance to states for the test case reporting portion of the FY 2014 – FY 2016 Medicaid and CHIP eligibility review pilots. Guidance on the case worker action portion of these pilots was released in October 2013.

States are required to run test cases as part of the Medicaid and CHIP eligibility review pilots and report the results to CMS, by the last day of June 2014, December 2014, June 2015, and June 2016.

### **Test Case Process and Requirements**

States must select a minimum of 10 test cases for each of the 8 scenarios (if applicable). Although the results are not required to be statistically projectable to the universe of all determinations; the number of test cases run should be robust enough to be relied on for programmatic and systems insight and action.

CMS is providing states with a technical guidance package designed to direct states on how to implement the test case portion of the Medicaid and CHIP eligibility review pilots. This package includes the following:

- Test Case Reporting Guide (Overview of the test case process and general guidance)
- Test case process model (This outlines each step for running the test cases for states)
- Test Case Data Reporting Template
- Test Case Data (CALT ID: 64094)
- Test Case Data Mapping Document (CALT ID: 67182)

The correct determinations for each test case and scenario by state will be uploaded to CALT and shared with states shortly.



## **Test Case Reporting**

States must submit the following test case information to [FY2014-2016EligibilityPilots@cms.hhs.gov](mailto:FY2014-2016EligibilityPilots@cms.hhs.gov) by June 30, 2014:

- Formal letter of submission of Test Results
- Completed Test Case data reporting document
- Certification by an independent entity (e.g. IV&V contractor ) of the state's results

States must retain sufficient documentation of the testing process and outcomes in the event that CMS should chose to review the state's results in greater detail.

As part of the round 1 pilots, states are required to run test cases and develop corrective actions. In the round 2 pilots (results due December 2014), states must run the same test cases again to verify if the corrective actions implemented were effective.

If you have any questions or concerns or need further clarification on how to conduct the test cases or questions regarding any of the documents included in this package, please email [FY2014-2016EligibilityPilots@cms.hhs.gov](mailto:FY2014-2016EligibilityPilots@cms.hhs.gov).