

# OFFICE OF HUMAN CAPITAL (OHC)

## LINES OF BUSINESS

### Office of Human Capital

- Stephanie Bovell, Director

### Employee Services Group

- Dir. David Magnotta: 410-786-1757
- Dep. Dir. Deborah Gadsden: 410-786-1280

#### **Division of Talent Development**

- Dir. Melanie Falin: 410-786-7213
- Dep. Dir. Stacey Bryson: 410-786-7201
  - Staff and management development programs
  - Organizational development
  - Change management
  - New Employee Orientation

#### **Division of Wellness and Engagement**

- Dir. Kenneth Williams: 410-786-5531
  - Coordinates Quality of Work/Life activities and wellness programs
  - Employee assistance program; health center and programs
  - Employee engagement programs and activities
  - Annual Employee Viewpoint surveys

#### **Division of Acquisition Certification and Training**

- Dir. Famane Brown: 410-786-3435
  - OMB-mandated training program for CMS Acquisition Workforce
  - Federal Acquisition Certification programs for contracting
  - Manages the MyEDC Training Center

## Human Capital Strategy & Systems Group

- Dir. Jon Donnelly: 410-786-1757

### **Division of Workforce Analytics & Accountability**

- Dir. Marie Summerville: 410-786-1000
  - Internal accountability
  - Strategies for assessing and improving efficiencies for HR programs
  - Improvements to HR data collection & analysis
  - Data dashboards and specialized analytical reporting
  - Workforce and succession planning

### **Division of Workforce Systems**

- Dir. Carla Jones: 410-786-2029
  - HR IT Systems and training
  - HR infrastructure strategy and design
  - Delivery and collection of human capital management data
  - Employee Exit Clearance Process

### **Division of Workforce Optimization**

- Dir. TaRhonda Harrison: 410-786-2029
- Dep. Dir. Stephanie Culver: 410-786-5617
  - Classification/position management programs; workforce planning
  - Organization structural analysis for reorgs
  - Delivery and collection of human capital management data

## Operations and Customer Relations Group

- Dir. Crystal High: 410-786-8366
  - Administrative operations; personnel and recruitment
  - OHC budget planning, execution, operating plans, acquisition planning, HR management, staff development and training, awards & recognition, travel, space.
  - OHC training & development program oversight and coordination
  - Audit coordination and tracking, internal communications and correspondence control

### **Division of Strategic Customer Relations**

- Dir. Shakia Ward: 410-786-0899
  - Recruitment outreach and social media
  - OHC Help Desk for human capital inquiries

- Develop and oversee execution of talent strategies; maintain knowledge of full spectrum of HC/talent management practices

## Talent Acquisition & Benefits Group

- Dir. Jeannette Gray-Watkis: 410-786- 4117
- Dep. Dir Vacant

### **Division of Client Operations A**

- Dir. Nicol Dean
- Dep. Dir. Nicol Dean
  - Recruitment/Hiring/Staffing
  - New Employee Orientation
  - Salary Negotiation
  - Personnel Action Processing
  - Merit Promotion/DEU

### **Division of Client Operations B**

- Dir. Darla Yoos\*: 410-786-1551
- Dep. Dir. Antonio Phillips\*: 410-786-6621
  - Recruitment/Hiring/Staffing
  - New Employee Orientation
  - Salary Negotiation
  - Personnel Action Processing
  - Merit Promotion/DEU
  - Hiring incentives; SOP development

### **Division of Pay & Benefits**

- Dir. Veronica Williams-Johnson\*: 410-786-1388
  - Payroll Services
  - Health, Dental and Vision Ins.
  - Long-Term Care and Group Life Ins.
  - Retirement Services
  - Time & Attendance

## Workforce Management Group

- Dir. Erin Mangle: 410-786-2306
- Dep Dir. Vacant

### **Division of Ethics Management**

- Dir. Joseph Dion: 410-786-8022
  - Financial Disclosures

- Conflicts of Interest
- Political Activities
- Post-employment

**Division of Performance & Organizational Programs**

- Dir. Shannon Whetzel\*: 410-786-8427
- Dep. Dir. Capt. Christopher Dunbar: 410-786-6621
  - Awards & Recognition
  - Telework
  - Reorganizations
  - Delegations of Authority
  - Performance Management
  - Commissioned Corps Liaison

**Division of Workforce Compliance**

- Dir. Donna Odowd: 410-786-3173
- Dep. Dir. Roger Gumbs: 410-786-6621
  - Inappropriate Conduct
  - Administrative Investigations
  - Grievance Procedures
  - Collective bargaining agreement
  - Labor-management negotiations