



**2015 CRITICAL ACCESS HOSPITAL (CAH)  
MEDICARE ELECTRONIC HEALTH RECORDS (EHR) INCENTIVE PROGRAM  
PAYMENT ADJUSTMENT RECONSIDERATION APPLICATION INSTRUCTIONS**

If you believe that your Critical Access Hospital (CAH) is subject to the payment adjustment for Medicare in error, please follow these instructions to apply for payment adjustment reconsideration for Program Year 2015. The submission deadline for this application is **11:59PM ET November 30, 2016**.

The application can be found at: [https://www.cms.gov/Regulations-and-Guidance/Legislation/EHRIncentivePrograms/PaymentAdj\\_Hardship.html](https://www.cms.gov/Regulations-and-Guidance/Legislation/EHRIncentivePrograms/PaymentAdj_Hardship.html)

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**INSTRUCTIONS FOR COMPLETING AND SUBMITTING THIS APPLICATION**

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- **You do not need to submit this application unless you are a CAH that has received a payment adjustment letter from CMS stating that you are subject to the 2015 EHR payment adjustment.**
- Electronic submission of this application is strongly recommended as submitting hardcopy or faxed applications may result in processing delays. If electronic submission is not possible, please TYPE or PRINT all information using blue or black ink; do not use pencil.
- Please download the application, type in the dynamic form and save the application prior to submission. Attach the completed application to an email and send to [pareconsideration@provider-resources.com](mailto:pareconsideration@provider-resources.com).
- If an electronic submission is not feasible, this application can be submitted via fax to **814-464-0147**.
- If approved, the payment adjustment reconsideration is applicable for only the 2015 payment adjustment year.
- Determinations made by CMS or their designee regarding this application are final and cannot be appealed.
- All payment adjustment reconsideration determinations will be returned via email from [pareconsideration@provider-resources.com](mailto:pareconsideration@provider-resources.com) to the email address provided on the application.
- Retain a copy of your completed application for your records.