

## **Medicare Coverage Gap Discount Program CY 2015 Manufacturer Agreement Process**

Manufacturers that do not currently participate in the Medicare Coverage Gap Discount Program (Discount Program) and wish to participate beginning Calendar Year (CY) 2015 must submit a Medicare Coverage Gap Discount Program Agreement and a Third Party Administrator Agreement (Agreements) to the Centers of Medicare & Medicaid Services (CMS) by January 30, 2014.

Manufacturers will process, sign and submit their Agreements electronically through CMS' Health Plan Management System (HPMS). Each manufacturer must designate a Primary Contact to administer the Agreements and a Signatory Contact who has authority to enter into contracts on the manufacturer's behalf. Both contacts must have access to HPMS to complete the contracting process. CMS will accept Agreements through HPMS from May 15, 2013 until January 30, 2014.

To begin the contracting process, each manufacturer must obtain a unique five-digit identifier (P Number) by completing the following steps:

- By October 18, 2013 submit the following information via email to [CGDPandManufacturers@cms.hhs.gov](mailto:CGDPandManufacturers@cms.hhs.gov):
  - Manufacturer Name
  - DUNs Number
  - Primary Contact First and Last Name
  - Primary Contact Email Address
  - Primary Contact Phone Number
  
- The subject line of the email should read “[manufacturer name] Request for P Number”.

The Primary Contact will receive an email containing the pending contract P Number and the instructions to obtain access to HPMS.

Manufacturers can view the model Agreements at <http://www.cms.gov/Medicare/Prescription-Drug-Coverage/PrescriptionDrugCovGenIn/Pharma.html> in the Downloads section.

Questions regarding the CY 2015 Agreements should be sent via email to [CGDPandManufacturers@cms.hhs.gov](mailto:CGDPandManufacturers@cms.hhs.gov) .

Thank you for your interest in the Discount Program.