



## AUTHOR GUIDELINES for Data Briefs

Guidelines for Research Manuscripts may be found at <http://cms.gov/mmrr>.

### General Contents

The *Medicare & Medicaid Research Review* (MMRR) is a peer-reviewed, online journal published by the Centers for Medicare & Medicaid Services' Center for Strategic Planning. MMRR reports data and research that inform current and future directions of the Medicare, Medicaid, and Children's Health Insurance programs. MMRR highlights the results of policy-relevant research and provides a forum for a broad range of diverse viewpoints to stimulate discussion. Our audience includes policymakers, researchers, administrators, and health care providers. MMRR will consider for publication data briefs—statistical reports based on Medicare, Medicaid, or Children's Health Insurance program data that provide information about current topics in a straightforward format. Each brief takes a complex data subject and summarizes it in text and graphics that provide readers with easily comprehensible information in a compact publication.

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Please submit through the automated system at the following Web site: <http://mc.manuscriptcentral.com/mmrr>. Once you create an account, you will be able to track your submission.

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Please be prepared, when requested during the submission process, to provide the title of the data brief (12 words or less); the names, formal titles, academic degrees, and affiliations of the authors; the complete addresses (including e-mail), telephone/FAX numbers of all authors; the designated contact author; the date of submission; acknowledgements and approvals; research funding information; and word count that includes footnotes, but excludes references and illustrative materials. In order to assist in

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## Authorship

Only those persons who *contributed substantially* to the study on which the data brief was written, and who accept responsibility for the published work, should be listed as authors. Conversely, identification of those who had important engagement with the work should not be omitted. Others may be mentioned in an acknowledgment or identified as *contributors*, e.g., those providing funding, study subjects, technical services, text translation, or supervision. Authorship includes those who participated substantially in the study, such as by "formulating the problem or hypothesis, structuring the experimental design, organizing and conducting the statistical analysis, interpreting the results, or writing a major portion of the paper."<sup>1</sup> The corresponding author will be

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<sup>1</sup> American Psychological Association. (2010). Publication manual of the American Psychological Association (6th ed.). Washington, DC: American Psychological Association. p. 18.

provided a Statement of Authorship form to complete and sign along with his or her approval of the Final Proof.

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Although we wish to accept a broad variety of tables and figures, in order to ensure accessibility (Section 508 of the Americans with Disabilities Act) and to reflect the small number of staff at MMRR, we must request that authors submit exhibits in simple, easily formatted versions.

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