# Medicare Remit Easy Print

# User Guide

## Version 4.0

July 2013

This software was developed by the Centers for Medicare & Medicaid Services (CMS) for use by Medicare providers/suppliers to view and print a Health Insurance Portability and Accountability Act (HIPAA) compliant Medicare 835. Medicare has no liability and takes no responsibility for any other use of this software.

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# About Medicare Remit Easy Print

Medicare Remit Easy Print enables you to print Medicare Part B and DME MAC HIPAA 835v5010 and 835v4010A1 files to a format that is similar to the Standard Paper Remittances (SPRs).You can use Medicare Remit Easy Print to:

- view MREP Remittance Advices (see page 56)
- search MREP Remittance Advices (see page 81)
- print MREP Remittance Advices (see page 78)
- print reports about MREP Remittance Advices (see page 204).

You can install Medicare Remit Easy Print on a PC or on a network (see *Pre-Installation Checklist for Installation on a PC*).

For general information about remittances, see http://www.cms.hhs.gov/MLNProducts/downloads/RA_Guide_Full_03-22-06.pdf .

# What's New

- MREP has been upgraded from Microsoft's .NET Framework 1.1 to .NET Framework 2.0 to make it more compatible with 64-bit systems as well as 32-bit systems. These technical changes should be virtually invisible to the end user. The only visible change is the version number change from 3.3 to 4.0.

# Informational

- MREP accepts remittances in the X12 835V5010A1 and X12 835V4010A1 formats. MREP no longer accepts remittances in the X12 835V5010 format. However, since the X12 835V5010 format was only used during the transition period from X12 835V40101A1 and was never implemented for use in production, the User Guide refers to the X12 835V5010A1 format as X12 835V5010.

- MREP Version 4.0 includes the CARC/RARC list published 3/1/2013. Future lists will be made available individually and can be imported into MREP to keep the codes current. For more information, see *How to View the CARC and RARC Codes*.

# Differences between MREP Remittance Advices and Shared System SPRs

It is important to understand that the Medicare Remit Easy Print Remittance Advice is a representation of the HIPAA 835v4010A1 or the HIPAA 835v5010 transaction data. Although CMS has attempted to make the Medicare Remit Easy Print generated Remittance Advice very similar to the Shared System Maintainer generated SPR (received via mail), the printed information and data content at times may differ. So, the two can be compared as long as there is an understanding of why they differ.

For example, the HIPAA 835v5010 transaction data contains reversal (mother) claim information and, in turn, the Medicare Remit Easy Print Remittance Advice displays this information and uses it in the calculation of the entire remittance “totals”. The CMS systems that create the file for the SPR received via mail have the ability to “net” the claim information for adjustments prior to generating the SPR. The HIPAA 5010 transaction has no facility to convey the information to allow MREP to “net” the claim information for adjustments prior to generating the Medicare Remit Easy Print Remittance Advice and, therefore, must do a complete back-out of the original claim and “build” a new “adjusted” claim with the modified information.

| Item | Medicare Remit Easy Print | Shared System |
|---|---|---|
| Adjustments | You must calculate the net.<br><br>Claim Example #1<br>Original Claim 000000000001000<br>Provider Paid -$100.00<br>Adjustment Claim 000000000001001<br>Provider Paid $80.00<br>Provider Paid -$20.00 (overpayment)<br><br>Claim Example #2<br>Original Claim 000000000002000<br>Provider Paid -$100.00<br>Adjustment Claim 000000000002001<br>Provider Paid $150.00<br>Provider Paid $50.00 (underpayment) | The net was calculated for you.<br><br>Claim Example #1<br>Adjustment Claim 000000000001001<br>Provider Paid -$20.00<br><br>Claim Example #2<br>Adjustment Claim 000000000002001<br>Provider Paid $50.00 |
| PREV PD | Always blank | Is calculated for you |
| General Messages for Suppliers/ Providers (Provider Bulletin Board) | Not displayed | Is displayed |

# About This Guide

All personal health information has been replaced with fictitious information.

To use this guide, you need to have a working knowledge of Microsoft Windows.

For example, you need to know how to:

- access your desktop,
- use the Start menu, and
- use Microsoft Windows Explorer.

You also need to know common Microsoft Windows terminology. For example, Start > Programs refers to the Programs option on the Start menu.

# Need Assistance?

If you need assistance, please contact:

| | |
|---|---|
| **Email** | **Your Medicare contractor** |
| **Phone** | **Your Medicare contractor** |

# PC Requirements

| | |
|---|---|
| **Recommended Speed:** | 2.0 gigahertz (GHz) or faster |
| **RAM (Random Access Memory)** | 256 megabytes (Mb) or above |
| **Hard Disk Space** | 1 gigabyte (GB) |
| **Display** | 1024x768 High Color (16-bit) |

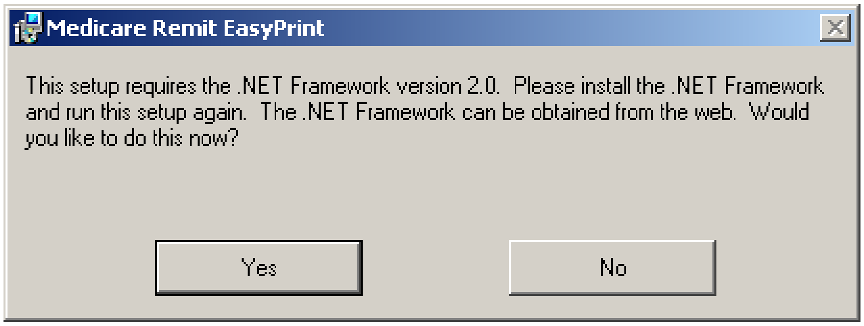
# Operating System Requirements

| | |
|---|---|
| **Recommended:** | Windows XP |
| **Others:** | Windows 7<br>Windows Vista<br>Windows 2000 |
| **.NET Framework:** | 2.0 SP2 |

This application uses Visual Basic.Net, a Microsoft compatible language and, like many applications that require an MS Windows platform, MREP requires a .NET framework. More than likely one or more.NET frameworks were pre-installed on your Windows operating system or Windows Update downloaded a newer version on your PC. You must have .NET framework version 2.0 SP2 on each PC using the MREP Application.

**Note:** .NET frameworks 3.0, 3.5, and 4.0 include the 2.0 SP2 framework so if one of these frameworks is present, .NET 2.0 SP2 does not need to be installed separately. Windows 8 users may need to install or enable the .NET 3.5 framework 3.5 on each PC that uses MREP.

If you do not have the necessary framework installed, you may receive a message stating that this version of the framework is required during the installation process and prompting you to install it.



This setup requires the .NET Framework version 2.0. Please install the .NET Framework and run this setup again. The .NET Framework can be obtained from the web. Would you like to do this now?

By clicking Yes—and if you have access to the Internet—you are redirected to the Microsoft web site to download the .NET framework 2.0 SP. Download NetFx20SP2_x86.exe for 32-bit systems or NetFx20SP2_64.exe for 64-bit systems. We do not recommend that you download a beta version of the .NET framework if you are presented with this option on the Microsoft web site.

Outside of the application installation process, you may also visit the link to Microsoft .NET Framework Version 2.0 Service Pack 2 at the Microsoft website to transport directly to the location on the Microsoft web site to download the 2.0 SP2 .NET framework version.

If you want to learn more about the 2.0 SP2 .NET Framework version and/or determine if you need to install this version, you may visit

.Net Framework Developer Center at the Microsoft website.

Please follow the directions within the web site when using this link.

If you do not have access to the Internet and you receive a message to update your .NET framework, you have to obtain a copy of the .NET framework from Microsoft. The Medicare Remit Easy Print application does not work without the appropriate .NET framework installed on each machine accessing the application.

| | |
|---|---|
| **Decompression Application:** | To download the Medicare Remit Easy Print program from your Medicare contractor’s web site, you must have the following:<br>• Access to the Internet.<br>• WinZip or a compatible decompression application to extract files. If you do not have a decompression application, you can go to a number of web sites to acquire one (For example: http://www.winzip.com/downwzeval.htm.) |

# How Does Medicare Remit Easy Print Get Medicare Remittance Info?

You have to import Medicare remittance information into Medicare Remit Easy Print. For more information about importing, see *Importing HIPAA 835 files.*

The files that you import are the ANSI files. For more information about the format of these files, see *Appendix A: MREP RA/HIPAA 835v5010 Segment Field Crosswalk.*

When Medicare Remit Easy Print reformats and saves a copy of an HIPAA 835 file, it is called the Import file. For information about how EasyPrint names the Import files, see *Import File Name Format.*

Medicare Remit Easy Print keeps all of the Import files in the Import folder in the Medicare Remit EasyPrint directory.

# Information for Administrators

Medicare Remit Easy Print can be installed on a PC or network.

To install MREP:

- on a PC, see *PC Installations*
- on a network, see *Installing Medicare Remit Easy Print on a Network*

# Network Installations

## Medicare Remit Easy Print Directory

There must be sufficient space on the network to save the Import file(s).

The Medicare Remit Easy Print software takes about 3000 KB.

Users must have Read/Write access to the directory where the software is installed because the software creates files and saves them using the user's security privileges to the directory.

## Medicare Remit Easy Print Access

If you need to make Medicare Remit Easy Print available to all users who log on, you need to indicate this during the installation procedure.

## Group Code MSI file

When installing the application on a network, each PC that accesses the application must have installed the Group Code MSI file.

# Pre-Installation Checklist for Installation on a Network

Before you install Medicare Remit Easy Print, you need to complete these steps:

| Step | Description | Completed ✓ |
|---|---|---|
| 1 | Check that the network, all PCs, and printers meet all requirements. | |
| 2 | Check that you are using one of the supported operating systems. | |
| 3 | Find out where the Medicare Remit Easy Print installation software is located.<br>The file name is: Medicare Remit Easy Print.msi<br>Write the location here: | |
| 4 | Find out where the Medicare Remit Easy Print Group Code .msi file is:<br>The file name is: GroupCode.msi<br>Write the location here:<br>**Note:** The GroupCode.msi must be installed on all PCs executing EasyPrint from a network location or any PCs that access network locations from within the application.<br>When installed on a network drive, only the EasyPrint shortcut and the GroupCode.msi package need to be installed on PCs executing the application. There is no need to install the application on each individual PC.<br>In order for each client PC to access the application: From the client PC, navigate to the network location where Medicare Remit Easy Print is installed, right click on the EasyPrint.exe file, and select “create shortcut”. This shortcut can then be copied to the desktop of the client PC. This step is necessary in the event the network drive mapping is different on the client PC. | |
| 5 | Create a folder called HIPAA 835 files and make sure that all users know the location.<br>This folder must have adequate security for PHI.<br>Write the location for the HIPAA 835 files here: | |
| 6 | Create a directory on the server for the Medicare Remit Easy Print installation.<br>This directory must have adequate security for PHI. | |

# Installing Medicare Remit Easy Print on a Network

When you install Medicare Remit Easy Print on a network:

- install Medicare Remit Easy Print on the network
- install the Medicare Remit Easy Print Group Code on *every* PC accessing the application.

## Before You Install Medicare Remit Easy Print on a Network

Before you install Medicare Remit Easy Print:

- complete the Pre-Installation Checklist for installation on a network.

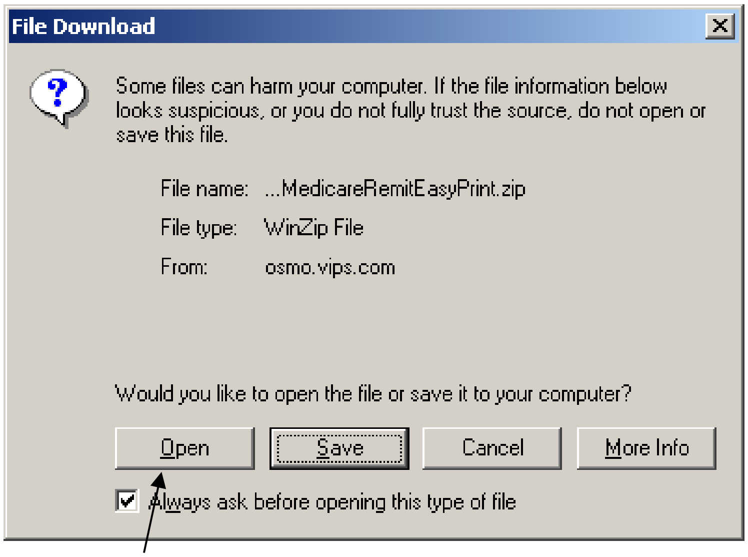
## How to Install Medicare Remit Easy Print on the Network

### Download Instructions

On your contractor's website:

**Important!**
If this download cannot get past your network firewall, please contact your Medicare contractor.

1. Select the Medicare Remit Easy Print link.
2. Click the Medicare Remit Easy Print zip file. The File Download window opens.



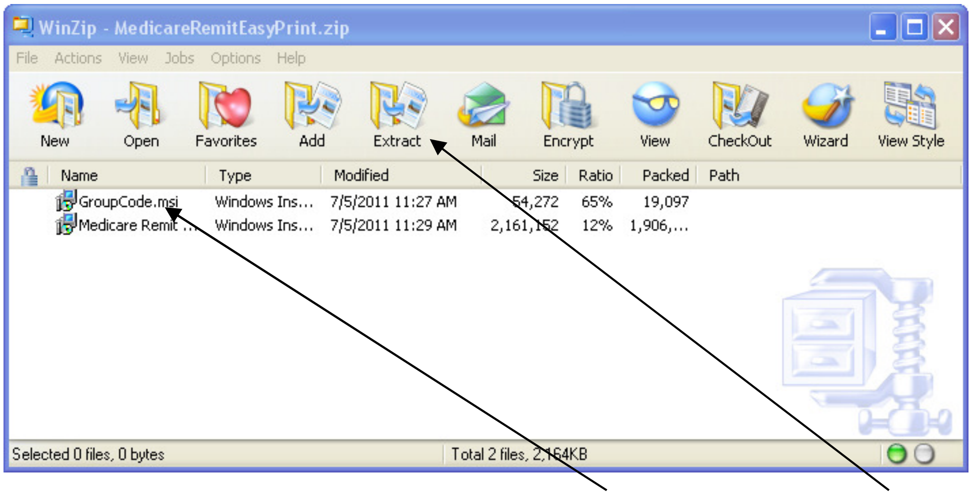
File Download

Some files can harm your computer. If the file information below looks suspicious, or you do not fully trust the source, do not open or save this file.

File name: ...MedicareRemitEasyPrint.zip
File type: WinZip File
From: osmo.vips.com

Would you like to open the file or save it to your computer?

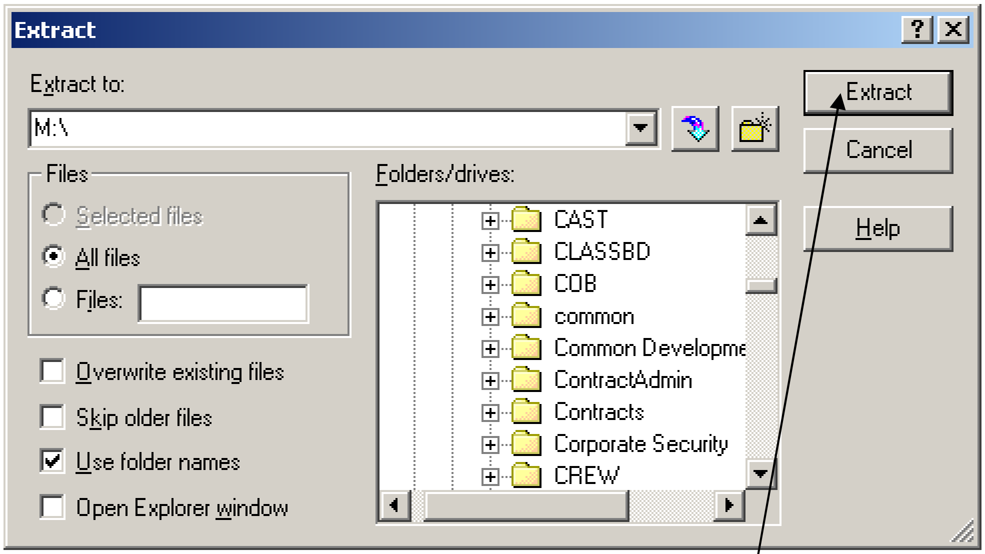
3. Click the Open button. The WinZip window opens.


WinZip - MedicareRemitEasyPrint.zip
File Actions View Jobs Options Help
New
Open
Favorites
Add
Extract
Mail
Encrypt
View
CheckOut
Wizard
View Style

| Name | Type | Modified | Size | Ratio | Packed | Path |
|---|---|---|---|---|---|---|
| GroupCode.msi | Windows Ins... | 7/5/2011 11:27 AM | 54,272 | 65% | 19,097 | |
| Medicare Remit ... | Windows Ins... | 7/5/2011 11:29 AM | 2,161,152 | 12% | 1,906,... | |

Selected 0 files, 0 bytes
Total 2 files, 2,164KB

4. To extract the file to the network, highlight GroupCode.msi and click the Extract button. The Extract window opens.


Extract
Extract
Cancel
Help
Folders/drives:
CAST
CLASSBD
COB
common
Common Developme
ContractAdmin
Contracts
Corporate Security
CREW

Extract to: M:\

Files
○ Selected files
● All files
○ Files:

☐ Overwrite existing files
☐ Skip older files
☑ Use folder names
☐ Open Explorer window

5. Select the directory on your network where you want the GroupCode.msi file to be stored. Click the Extract button. You return to the WinZip window.

6. On the following line, write the name of the folder where you saved the GroupCode.msi file:

_______________________________________________

7. Highlight the MedicareRemitEasyPrint.msi file and click Extract.

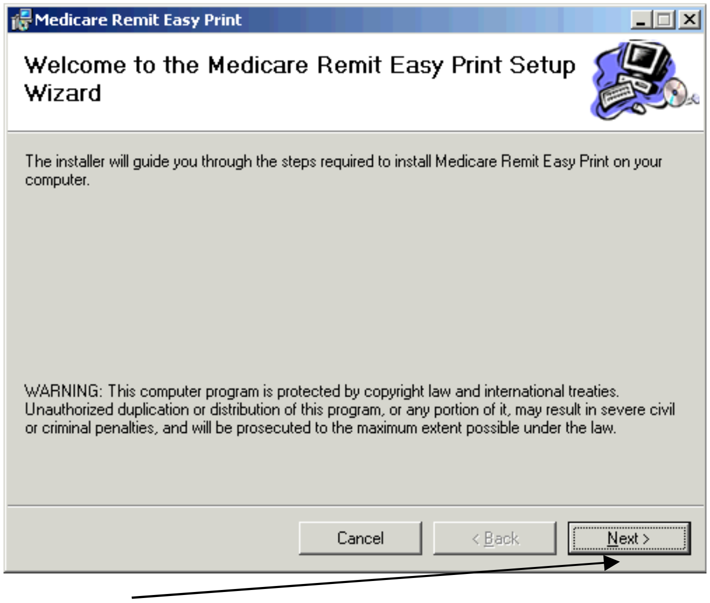
8. Select the same location on your network where you saved the GroupCode.msi file. Click the Extract button.

## Installation Instructions

1. Make sure you know the location of the Medicare Remit Easy Print.msi file (Step 3 of the *Pre-Installation Checklist for Installation on a Network.*
2. Open Microsoft Windows Explorer and find the Medicare Remit Easy Print.msi file.
3. Double-click the Medicare Remit Easy Print.msi file:

Medicare Remit Easy Print.msi

The Medicare Remit Easy Print Setup Wizard opens.



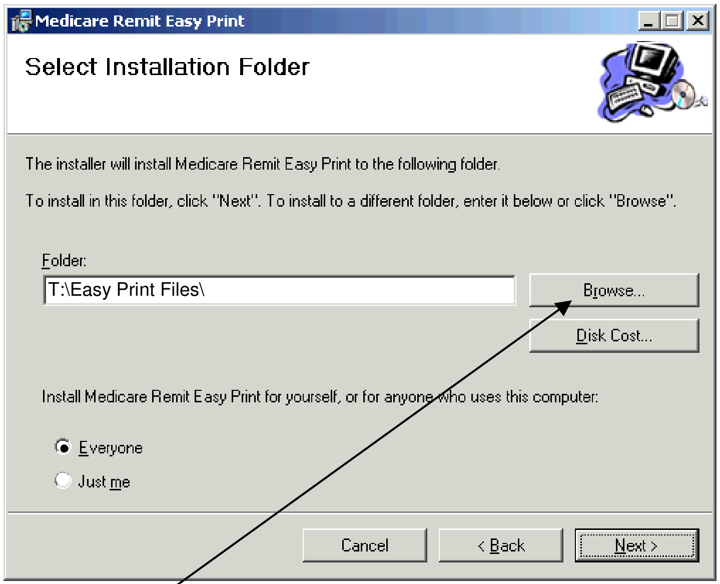
Welcome to the Medicare Remit Easy Print Setup Wizard

The installer will guide you through the steps required to install Medicare Remit Easy Print on your computer.

WARNING: This computer program is protected by copyright law and international treaties. Unauthorized duplication or distribution of this program, or any portion of it, may result in severe civil or criminal penalties, and will be prosecuted to the maximum extent possible under the law.

4. Click the Next button.

The Select Installation Folder window opens.



Medicare Remit Easy Print

Select Installation Folder

The installer will install Medicare Remit Easy Print to the following folder.

To install in this folder, click "Next". To install to a different folder, enter it below or click "Browse".

Folder: T:\Easy Print Files\

Install Medicare Remit Easy Print for yourself, or for anyone who uses this computer:

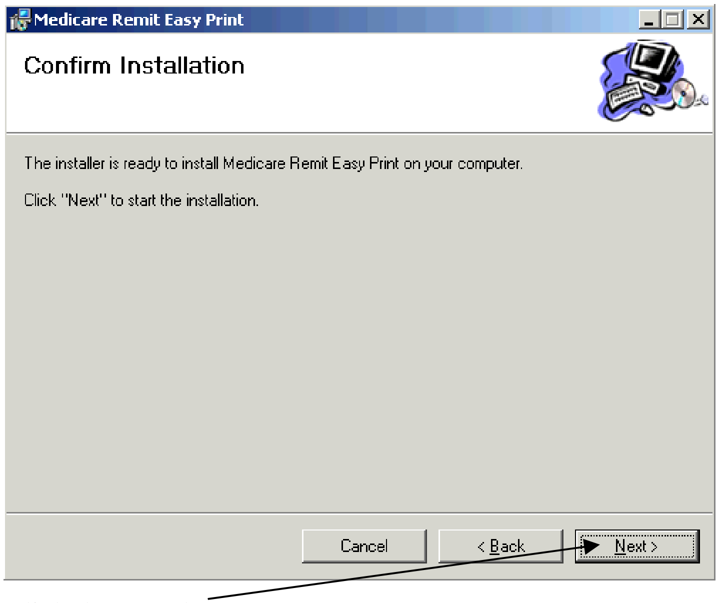
● Everyone
○ Just me

5. Click Browse to find the network location for the install. The applications and associated files are located in the T:\Easy Print Files\ folder.
6. On the following line, write the location where you are saving the application and where all of the associated folders and files are to be saved:

   ______________________________________________

7. Select Everyone and click the Next button.

   The Confirm Installation window opens.



Medicare Remit Easy Print

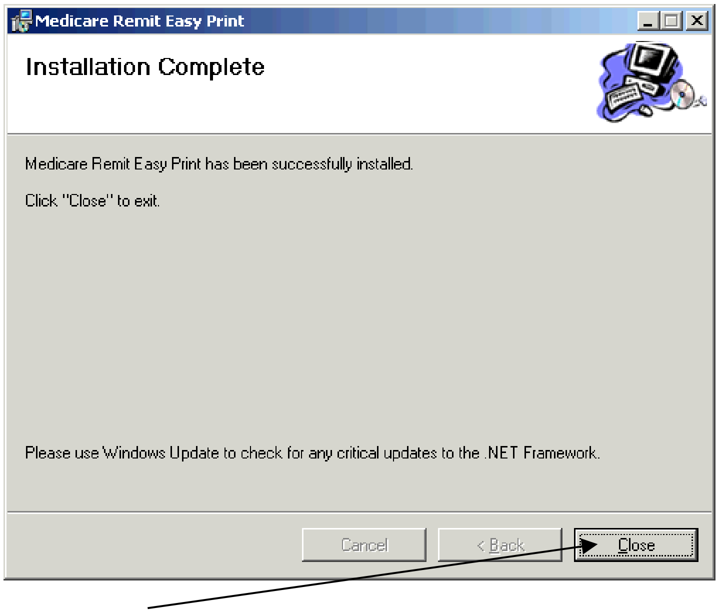
Confirm Installation

The installer is ready to install Medicare Remit Easy Print on your computer.

Click "Next" to start the installation.

8. Click the Next button.

When the installation is finished, the Installation Complete window opens.



Medicare Remit Easy Print has been successfully installed.

Click "Close" to exit.

Please use Windows Update to check for any critical updates to the .NET Framework.

**Best Practice:**
Make the shortcut to the Medicare Remit Easy Print executable available to all users.

9. Click the Close button.

   The Medicare Remit Easy Print shortcut is available in the Medicare Remit Easy Print directory. Copy this shortcut to your desktop.

10. Complete the Medicare Remit Easy Print Group Code installation on each PC.

**Important!**
You must install the Medicare Remit Easy Print Group Code on each PC.

## What Happens During the Installation Process?

The following items are created and placed in the directory you designated under the Medicare Remit Easy Print folder in Step 8 of the Installation Instructions:

- EasyPrint.exe
- Easy Print icon - shortcut
- Import folder - where all active converted HIPAA 835 files are stored
- Archive folder - where all inactive converted HIPAA 835 files are stored. (Inactive files are files not currently viewed in the application.)
- Report Export folder - where all exported Report files are stored
- Resource folder - internal folder to application

# Installing the Medicare Remit Easy Print Group Code on the PC

After you install the Medicare Remit Easy Print application on the network, you must install the GroupCode.msi file on *every* PC that needs to access the application.

## How to Install the Medicare Remit Easy Print Group Code

1. Make sure you know the location of the Medicare Remit Easy Print Group Code file (Step 4 of the *Pre-Installation Checklist for Installation on a PC.*
2. Open Microsoft Windows Explorer and find the Medicare Remit Easy Print Group Code.msi file.
3. Double-click the Medicare Remit Easy Print Group Code.msi file.

GroupCode.msi

The installation completes without opening any windows or displaying any messages.

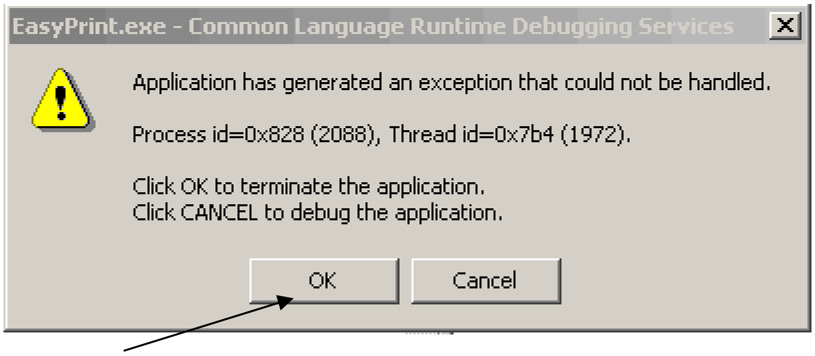
## How to Know that the Medicare Remit Easy Print Group Code Install Completed Successfully

If the installation DID complete successfully, the PC user can open Medicare Remit Easy Print.

If the installation DID NOT complete successfully, the PC user cannot open Medicare Remit Easy Print is presented with an unhandled exception dialog.

**Hint:**
If you see this error message on the PC, you need to install the Medicare Remit Easy Print Group Code.

You need a minimum screen resolution of 1024 X 768.


EasyPrint.exe - Common Language Runtime Debugging Services

Application has generated an exception that could not be handled.

Process id=0x828 (2088), Thread id=0x7b4 (1972).

Click OK to terminate the application.
Click CANCEL to debug the application.

Click OK and install the Medicare Remit Easy Print Group Code again.

# PC Installations

## Medicare Remit Easy Print Setup Software

For users to load the software on their PCs, they must know the location of the Medicare Remit Easy Print Setup file.

**Best Practice:** Create a folder called HIPAA 835 files to store your 835 files, and make sure that all users know the location.

The file name is:

Medicare Remit Easy Print.msi

## HIPAA 835 File Location

Users must know the location from which to download the HIPAA 835 file they receive from their Medicare contractor.

## Medicare Remit Easy Print Directory

There must be sufficient space on the PC for Medicare Remit Easy Print to save the Import file(s).

The Medicare Remit Easy Print software takes about 3000 KB. The size of the Import file(s) is dependent upon the number of claims found in the HIPAA 835 file.

## Medicare Remit Easy Print Access

The default for installing Medicare Remit Easy Print is to have it be accessible only to a single user on a PC.

# Getting Started

To get started:

1. Complete the *Pre-Installation Checklist for Installation on a PC*.

2. Install Medicare Remit Easy Print on your PC (see page 19).

# Pre-Installation Checklist for Installation on a PC

Before you install Medicare Remit Easy Print, you need to complete these steps:

| Step | Description | Completed ✓ |
|---|---|---|
| 1 | Check to be sure that your PC and printer meet all requirements. | |
| 2 | Check to be sure that you are using one of the supported operating systems. | |
| 3 | Find out where the Medicare Remit Easy Print install file is located.<br>The file name is: Medicare Remit Easy Print.msi<br>Write the location here: ___________________________________________ | |
| 4 | Find out where the HIPAA 835 files are located.<br>Write the location here: ___________________________________________ | |
| 5 | Create a directory on the PC for the Medicare Remit Easy Print installation.<br>This directory must have adequate security for PHI. | |

# Installing Medicare Remit Easy Print

## Before You Install Medicare Remit Easy Print

Before you install Medicare Remit Easy Print:

- Complete the *Pre-Installation Checklist for Installation on a PC*

## How to Install Medicare Remit Easy Print on Your PC

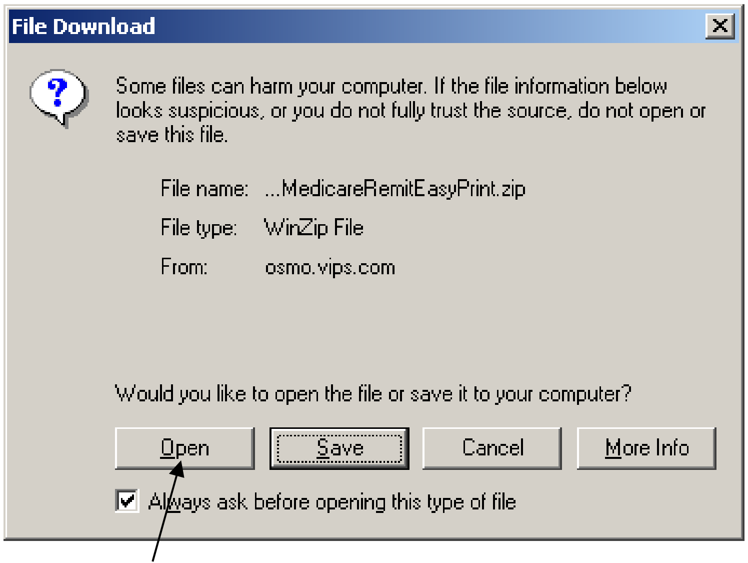
### Download Instructions

On your contractor's website:

**Important!**
If this download cannot get past your PC security settings, please contact your Medicare carrier.

1. Select the Medicare Remit Easy Print link.
2. Click the Medicare Remit Easy Print zip file.

   The File Download window opens.



File Download

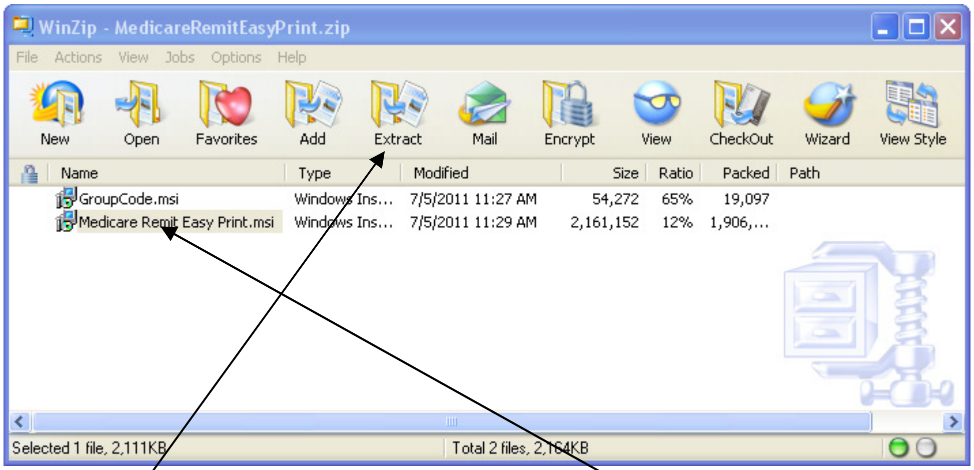
Some files can harm your computer. If the file information below looks suspicious, or you do not fully trust the source, do not open or save this file.

File name: ...MedicareRemitEasyPrint.zip
File type: WinZip File
From: osmo.vips.com

Would you like to open the file or save it to your computer?

3. Click the Open button.

The WinZip window opens.

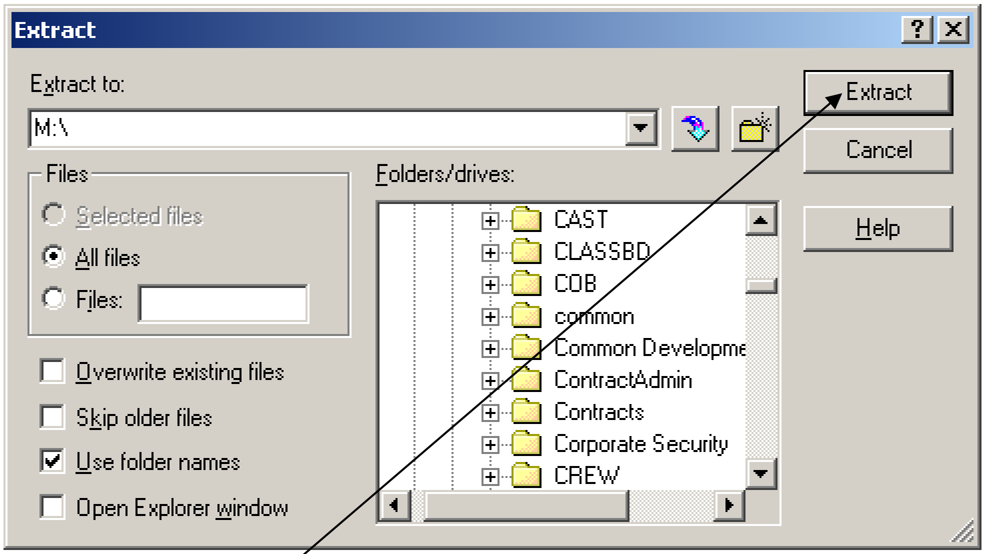

WinZip - MedicareRemitEasyPrint.zip
File Actions View Jobs Options Help
New
Open
Favorites
Add
Extract
Mail
Encrypt
View
CheckOut
Wizard
View Style

| Name | Type | Modified | Size | Ratio | Packed | Path |
|---|---|---|---|---|---|---|
| GroupCode.msi | Windows Ins... | 7/5/2011 11:27 AM | 54,272 | 65% | 19,097 | |
| Medicare Remit Easy Print.msi | Windows Ins... | 7/5/2011 11:29 AM | 2,161,152 | 12% | 1,906,... | |

Selected 1 file, 2,111KB

Total 2 files, 2,164KB

4. To extract the file to the network, highlight MedicareRemitEasyPrint.msi and click the Extract button. The Extract window opens.


Extract
Folders/drives:
CAST
CLASSBD
COB
common
Common Developme
ContractAdmin
Contracts
Corporate Security
CREW
Extract
Cancel
Help

Extract to: M:\

Files:
○ Selected files
● All files
○ Files:

☐ Overwrite existing files
☐ Skip older files
☑ Use folder names
☐ Open Explorer window

**Best Practice:** Create a folder called HIPAA 835 files to store your 835 files, and make sure that all users know the location.

5. Select the directory on your network where you want the MedicareRemitEasyPrint.msi file to be stored.
6. Click the Extract button. You return to the WinZip window.
7. On the following line, write the name of the folder where you saved the MedicareRemitEasyPrint.msi file:

____________________________________________

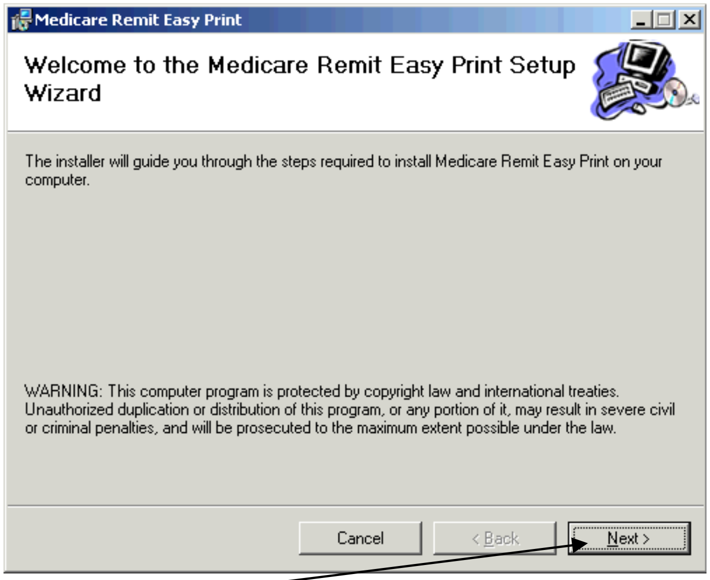
Because you are not installing the software on a network to be shared by other users, you do not need to copy the GroupCode.msi file.

## Installation Instructions

1. Make sure you know the location of the Medicare Remit Easy Print.msi file (Step 3 of the *Pre-Installation Checklist for Installation on a PC*.
2. Open Microsoft Windows Explorer and find the Medicare Remit Easy Print.msi file.
3. Double-click the Medicare Remit Easy Print.msi file:

Medicare Remit Easy Print.msi

The Medicare Remit Easy Print Setup Wizard opens.



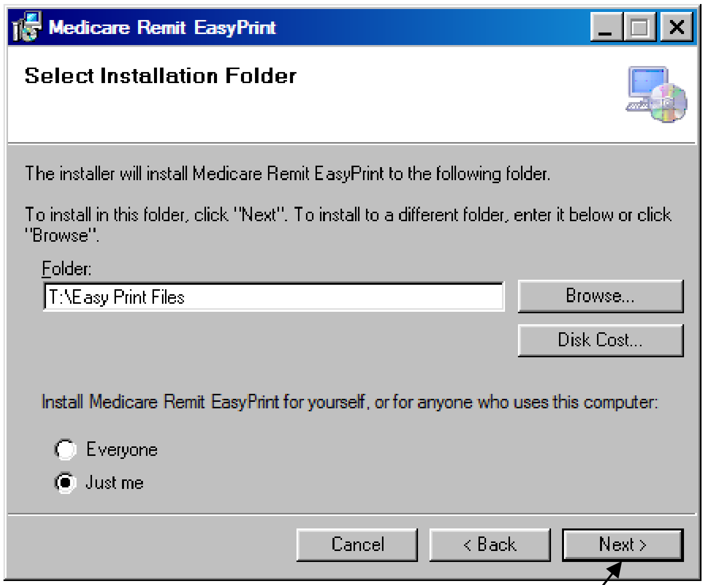
Welcome to the Medicare Remit Easy Print Setup Wizard

The installer will guide you through the steps required to install Medicare Remit Easy Print on your computer.

WARNING: This computer program is protected by copyright law and international treaties. Unauthorized duplication or distribution of this program, or any portion of it, may result in severe civil or criminal penalties, and will be prosecuted to the maximum extent possible under the law.

4. Click the Next button.

The Select Installation Folder window opens.



Select Installation Folder

The installer will install Medicare Remit EasyPrint to the following folder.

To install in this folder, click "Next". To install to a different folder, enter it below or click "Browse".

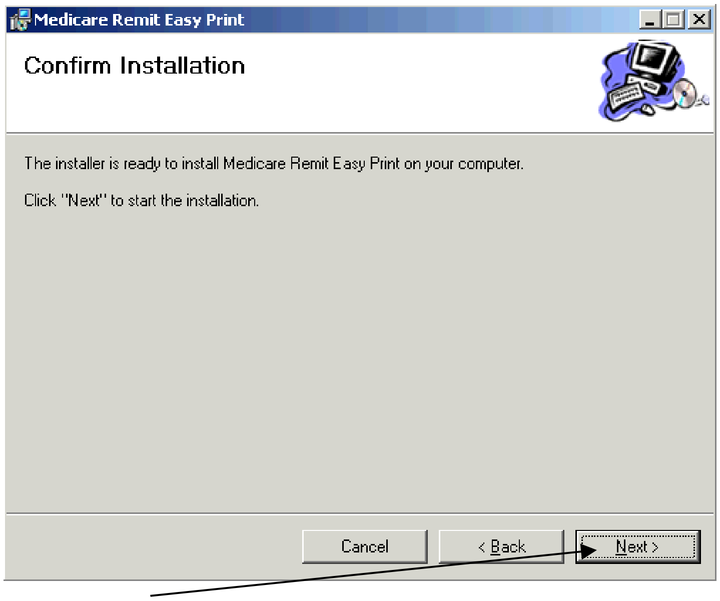
Folder: T:\Easy Print Files

Install Medicare Remit EasyPrint for yourself, or for anyone who uses this computer:

○ Everyone
● Just me

11. Click Browse to find the location of the Easy Print files on your PC. This is where the application and all the associated files are stored.
12. On the following line, write the location where you are saving the application and where to save all of the associated folders and files:
13. Select Just me and click the Next button.

The Confirm Installation window opens.



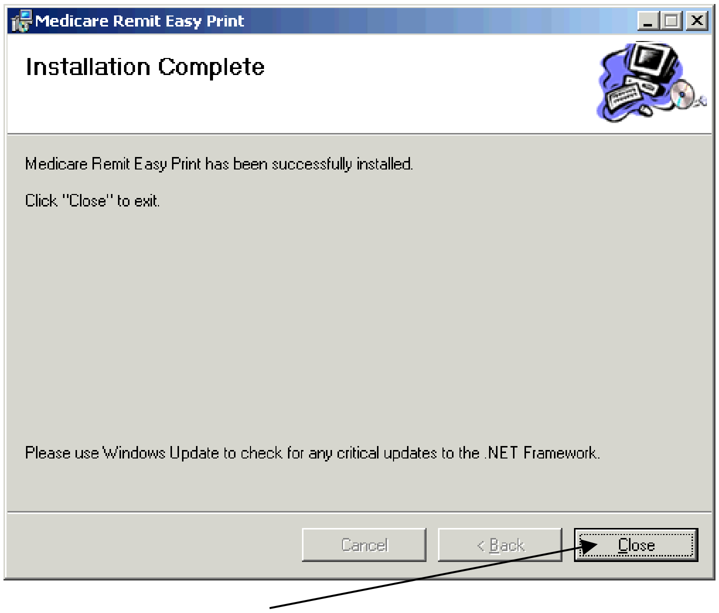
Confirm Installation

The installer is ready to install Medicare Remit Easy Print on your computer.

Click "Next" to start the installation.

14. Click the Next button.

When the installation is finished, the Installation Complete window opens.



Installation Complete

Medicare Remit Easy Print has been successfully installed.

Click "Close" to exit.

Please use Windows Update to check for any critical updates to the .NET Framework.

15. Click the Close button.

    The Medicare Remit Easy Print shortcut is available in the Medicare Remit Easy Print directory. Copy this shortcut to your desktop.

## What Happens During the Installation Process?

The following items are created and placed in the directory you designated under the Medicare Remit Easy Print folder in Step 8 of the Installation Instructions:

- EasyPrint.exe
- Easy Print icon (shortcut)
- Import folder (where all active converted x835 files are stored)
- Archive folder (where all inactive converted x835 files are stored. Inactive files are files not currently viewed in the application)
- Report Export folder (where all exported Report files are stored)
- Resource folder (internal folder to application)

# Starting Medicare Remit Easy Print

You can find shortcuts to the Medicare Remit Easy Print program in 2 places:

- Your PC desktop: EasyPrint
- The Start > Programs menu:
Medicare Remit Easy Print

## Before You Start Medicare Remit Easy Print

Before you start Medicare Remit Easy Print, you must:

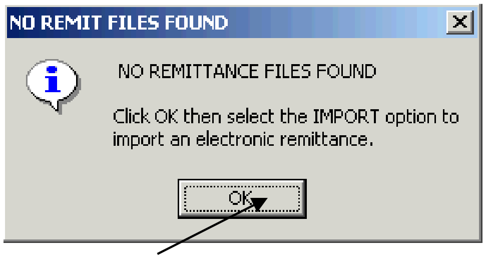
- Install Medicare Remit Easy Print (page 19).
- To determine the location of the HIPAA 835 folder or where your HIPAA 835 files are stored, complete Step 4 of the *Pre-Installation Checklist for Installation on a PC*.

## How to Start Medicare Remit Easy Print

**Hint:**
You can find the Medicare Remit Easy Print shortcut on the desktop and on the Start menu.

1. To start Medicare Remit Easy Print, double-click the Medicare Remit Easy Print shortcut.

   The *first time* that you start Medicare Remit Easy Print, or when you don't have any Remittance files in the Import folder you see the "No Remittance Files Found" dialog. Click or select the OK button to close the dialog.



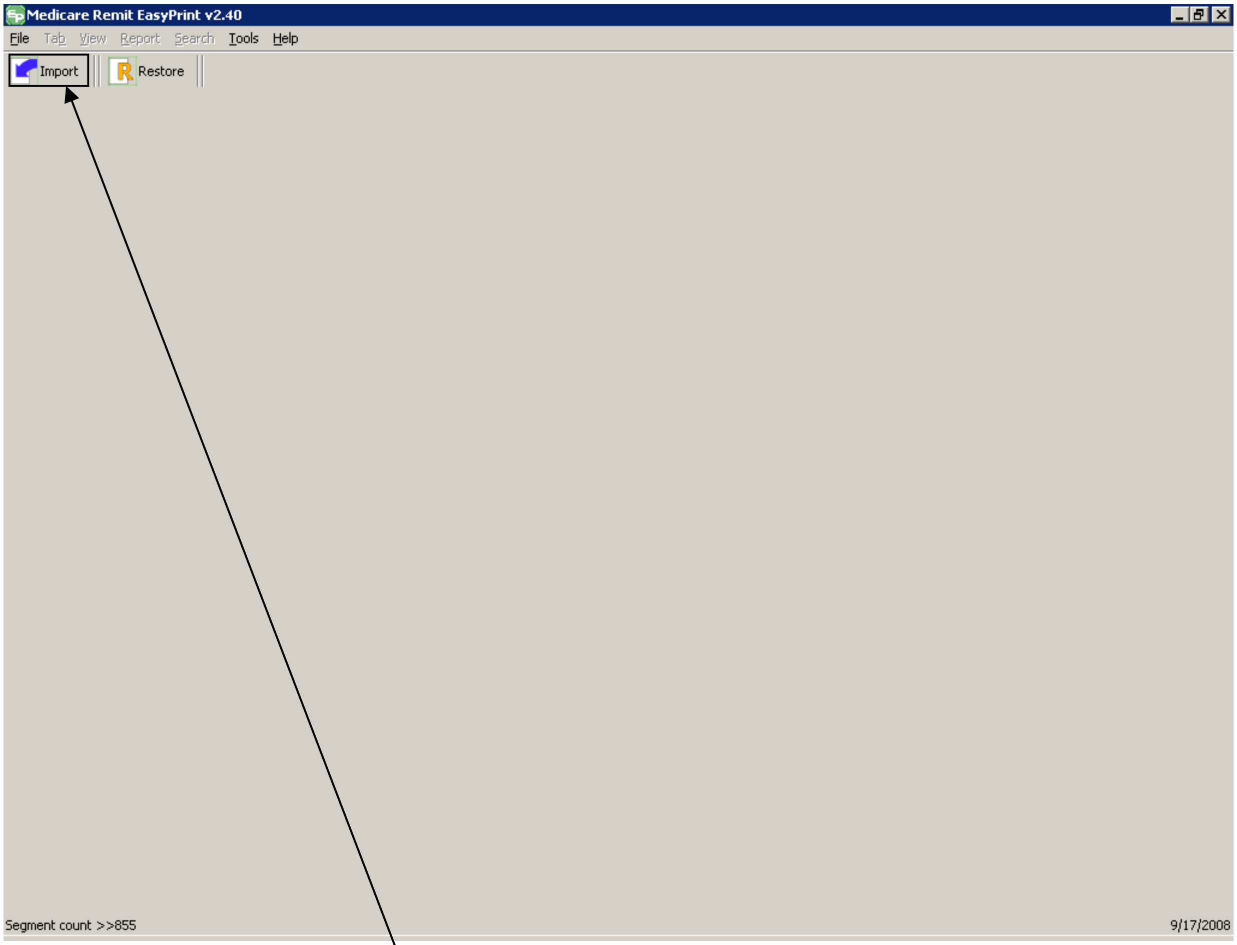
NO REMIT FILES FOUND

NO REMITTANCE FILES FOUND

Click OK then select the IMPORT option to import an electronic remittance.

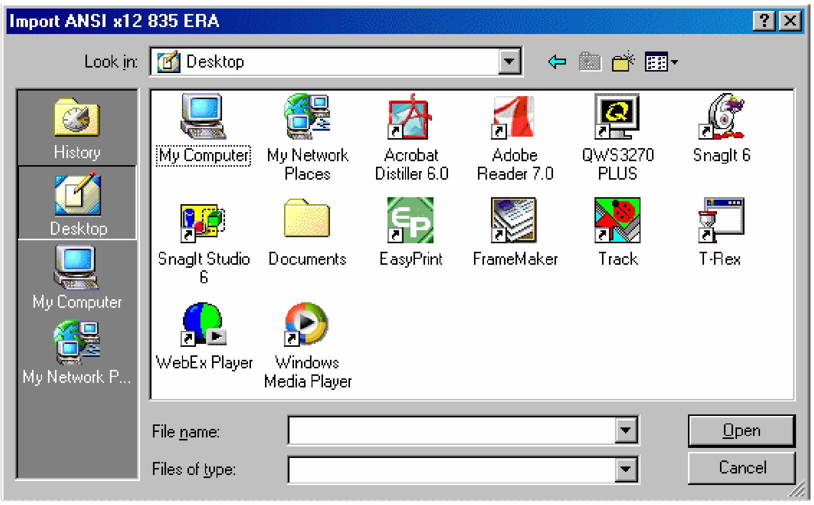
Click the OK button.

Medicare Remit Easy Print opens with the Import button ready:


Medicare Remit EasyPrint v2.40
File Tab View Report Search Tools Help
Import
Restore
Segment count >>855
9/17/2008

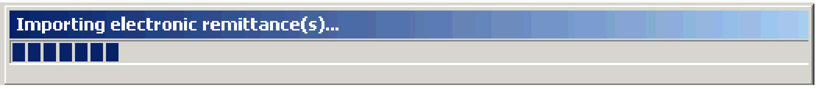
2. Click the Import button.

A file dialog window opens permitting you to select the HIPAA 835 file to import.


Import ANSI x12 835 ERA
Look in:
Desktop
History
Desktop
My Computer
My Network P...
My Computer
My Network Places
Acrobat Distiller 6.0
Adobe Reader 7.0
QWS3270 PLUS
SnagIt 6
SnagIt Studio 6
Documents
EasyPrint
FrameMaker
Track
T-Rex
WebEx Player
Windows Media Player
File name:
Files of type:
Open
Cancel

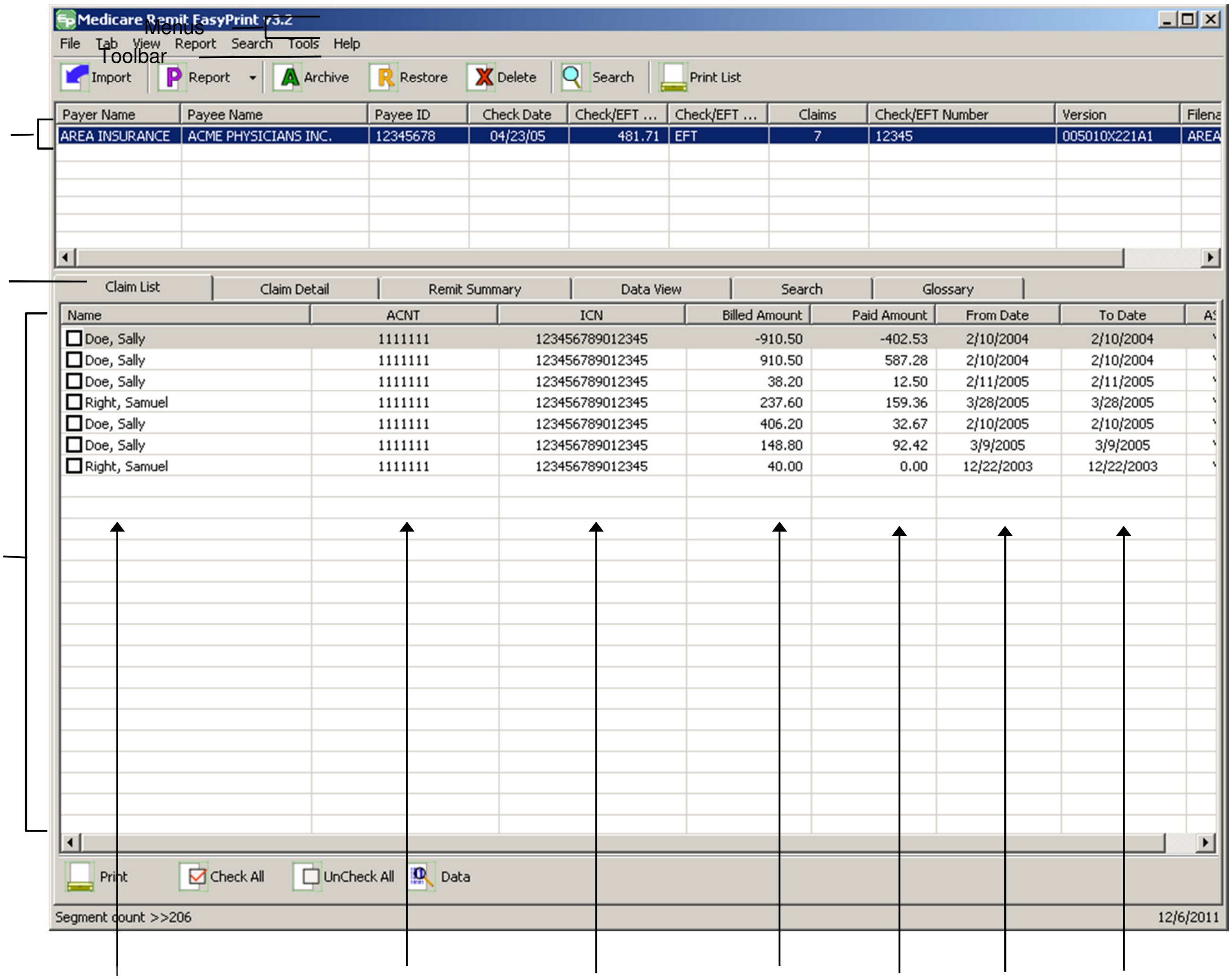
3. Select the HIPAA 835 file that you want to import by double-clicking it.

Medicare Remit Easy Print starts the import to let you know that it is importing:



Importing electronic remittance(s)...

After the import is finished, the Remittance Advice List window appears.


Medicare Remit EasyPrint v3.2
Menus
File
Tab
View
Report
Search
Tools
Help
Toolbar
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date | A |
|---|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 | |

Segment count >>206
12/6/2011

List of Remittance Advices

Claim List tab is active

List of claims for the highlighted Remittance

Bene name(s)

Internal account number(s)

Internal control number(s) (Claim Number)

Total billed amount for the claim

Total provider paid amount for the claim

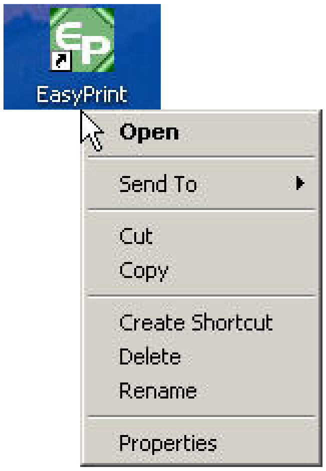
Earliest From Date of service on the claim

Latest To Date of service on the claim

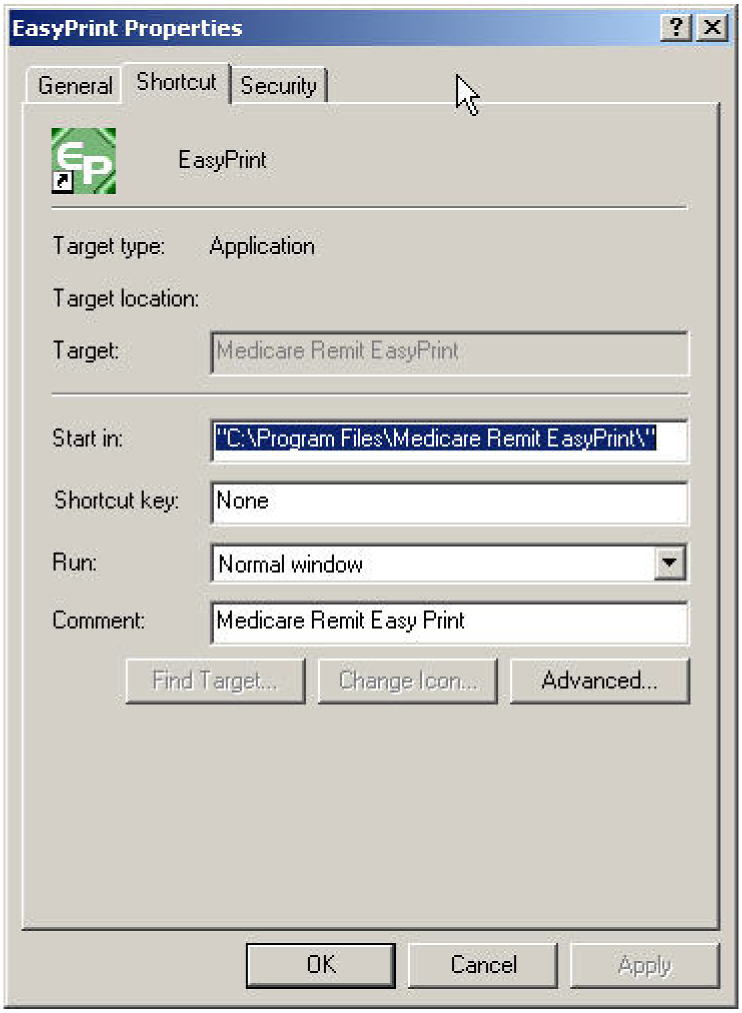
# Locating MREP and MREP File Locations on Your PC/Network

## Locating the MREP Application on Your PC/Network – Icon Available

1. With your mouse, right click on the icon on your desktop.


EasyPrint
Open
Send To
Cut
Copy
Create Shortcut
Delete
Rename
Properties

2. Go to Properties, Shortcut, Start in and you see the directory where the Medicare Remit Easy Print directory is located.



EasyPrint Properties
General
Shortcut
Security
Find Target...
Change Icon...
Advanced...
OK
Cancel
Apply

EasyPrint

Target type: Application

Target location:

Target: Medicare Remit EasyPrint

Start in: "C:\Program Files\Medicare Remit EasyPrint\"

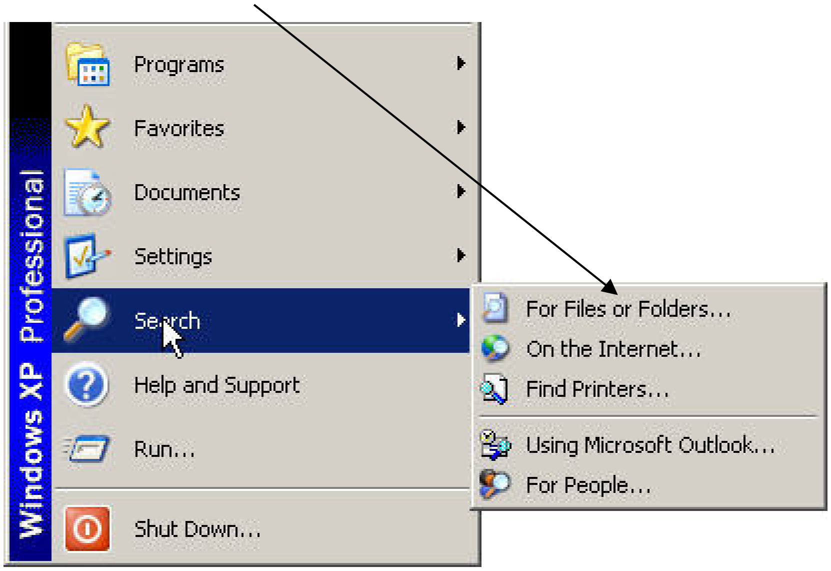
Shortcut key: None

Run: Normal window

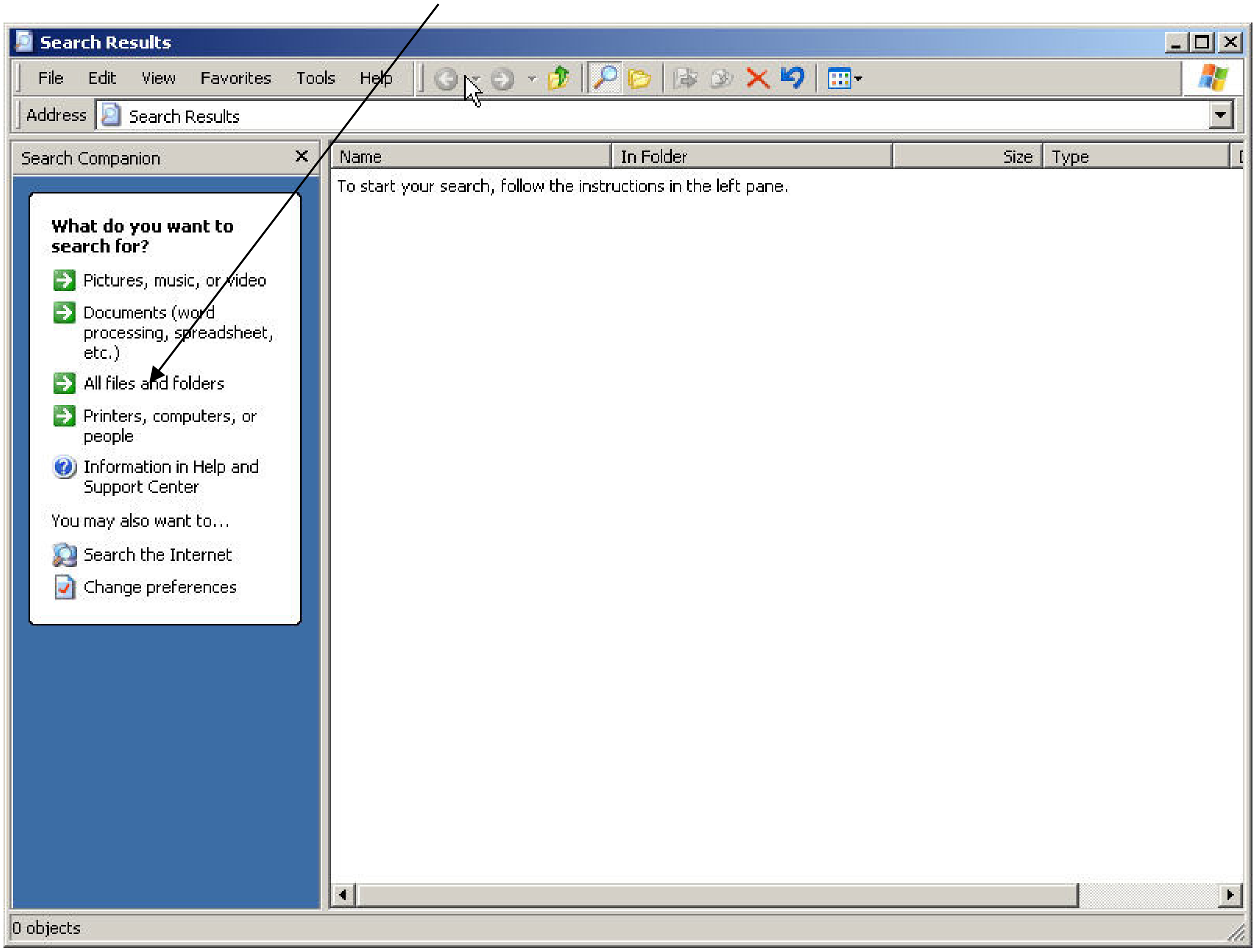
Comment: Medicare Remit Easy Print

# Locating the MREP Application on Your PC/Network – Icon not Available

1. Click the Start menu.
2. Select the ‘Search’ function.
3. Select ‘For Files or Folders’.

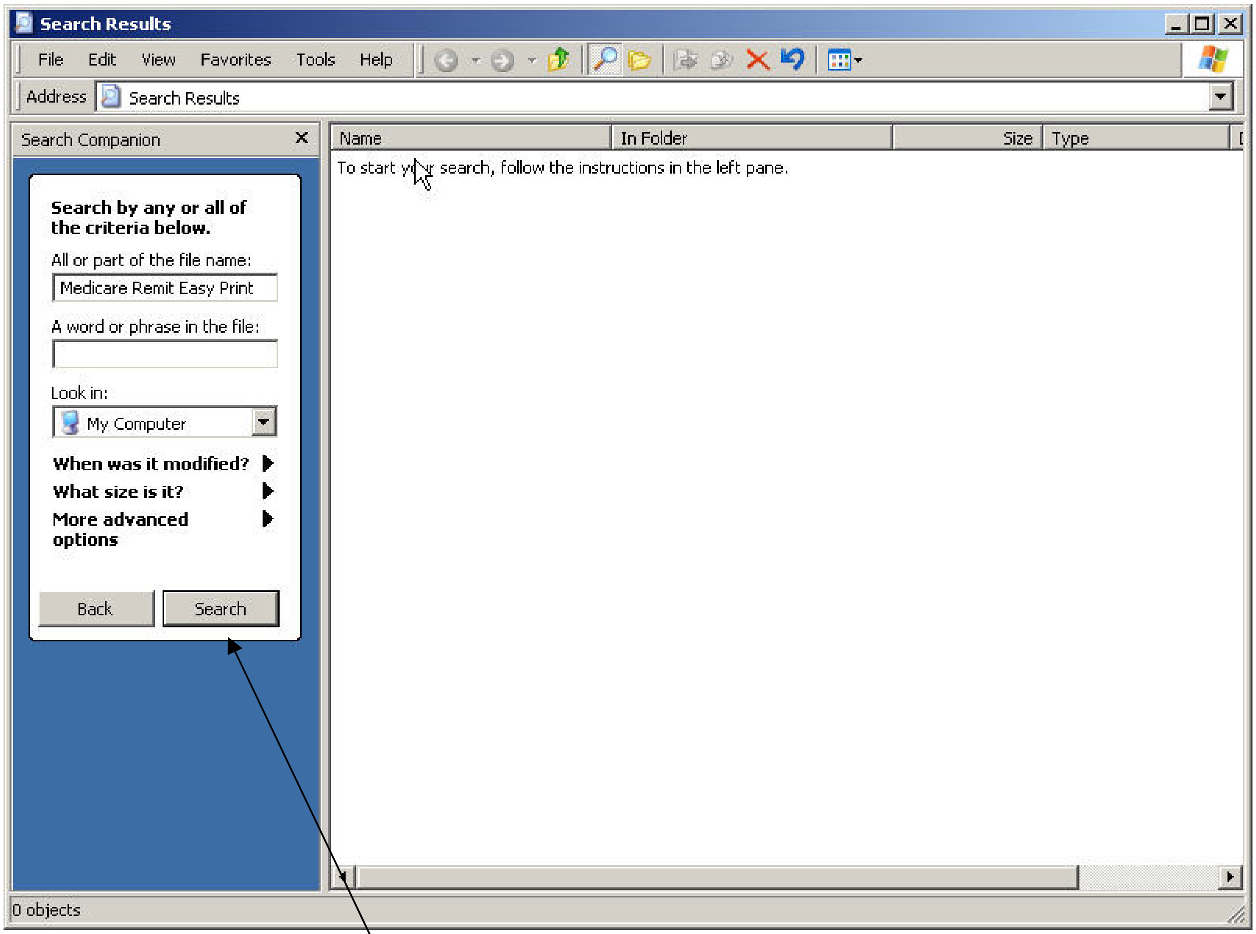

Windows XP Professional
Programs
Favorites
Documents
Settings
Search
Help and Support
Run...
Shut Down...
For Files or Folders...
On the Internet...
Find Printers...
Using Microsoft Outlook...
For People...

4. Select 'All files and folders'.


Search Results
File
Edit
View
Favorites
Tools
Help
Address
Search Results
Search Companion
What do you want to search for?
Pictures, music, or video
Documents (word processing, spreadsheet, etc.)
All files and folders
Printers, computers, or people
Information in Help and Support Center
You may also want to...
Search the Internet
Change preferences
Name
In Folder
Size
Type
0 objects

To start your search, follow the instructions in the left pane.

5. Type 'Medicare Remit Easy Print' or the name you saved your MREP software under in 'All files and folders'.
6. Select 'My Computer' from the 'Look In' drop-down box.


Search Results
File Edit View Favorites Tools Help
Address Search Results
Search Companion
Name
In Folder
Size
Type
Search by any or all of the criteria below.
When was it modified?
What size is it?
More advanced options
Back
Search
0 objects

To start your search, follow the instructions in the left pane.

All or part of the file name: Medicare Remit Easy Print

A word or phrase in the file:

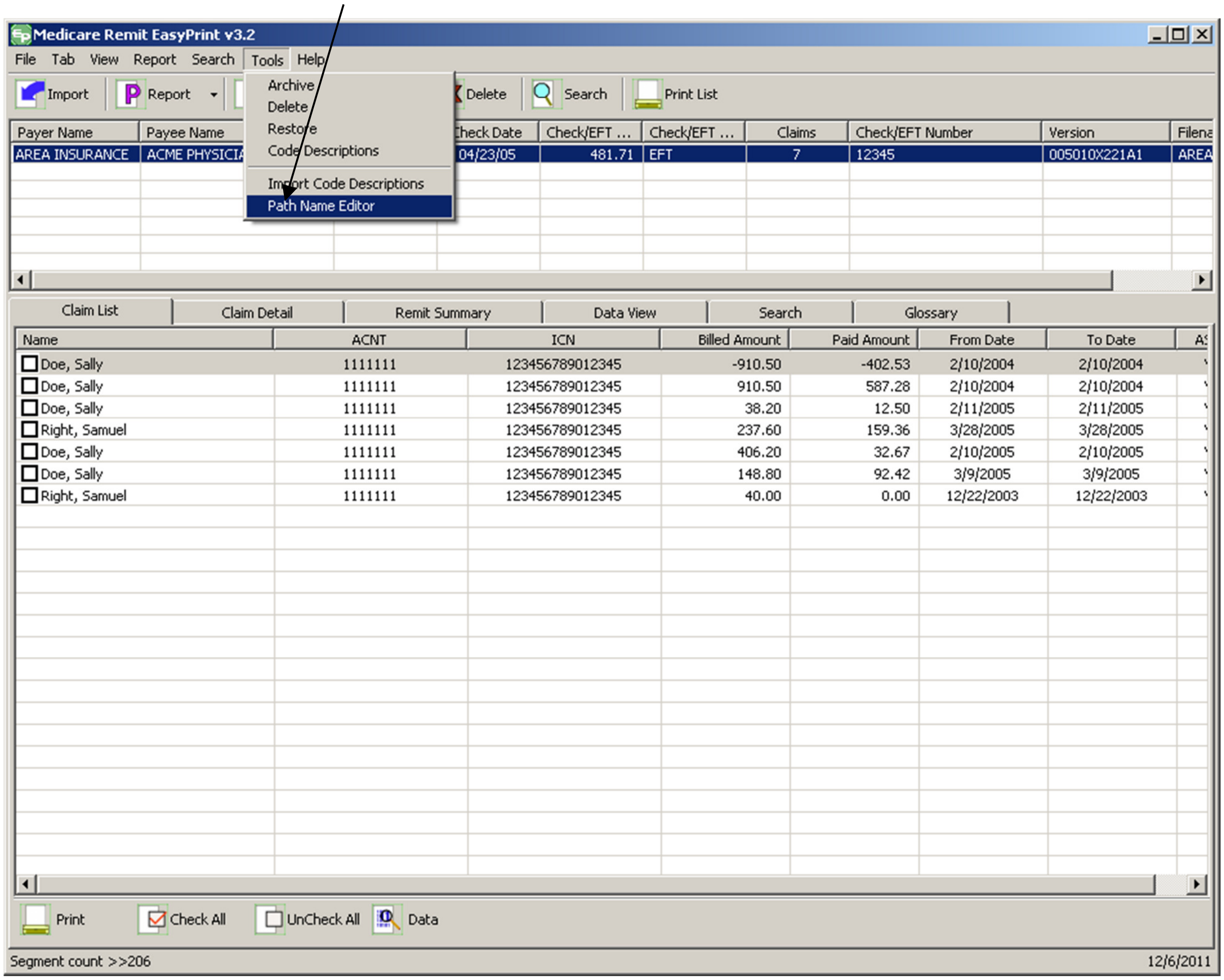
Look in: My Computer

7. Click the Search button.

# Identifying Easy Print File Locations

This tool contains the current path to folders containing the files that Medicare Remit Easy Print uses. In most cases, these paths never need updating. But, in certain situations, the user may want to override the default locations of these folders.

1. To identify the necessary files/resources that Medicare Remit Easy Print is using, select Path Name Editor from the Tools menu.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Delete
Search
Print List
Archive
Delete
Restore
Code Descriptions
Import Code Descriptions
Path Name Editor
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

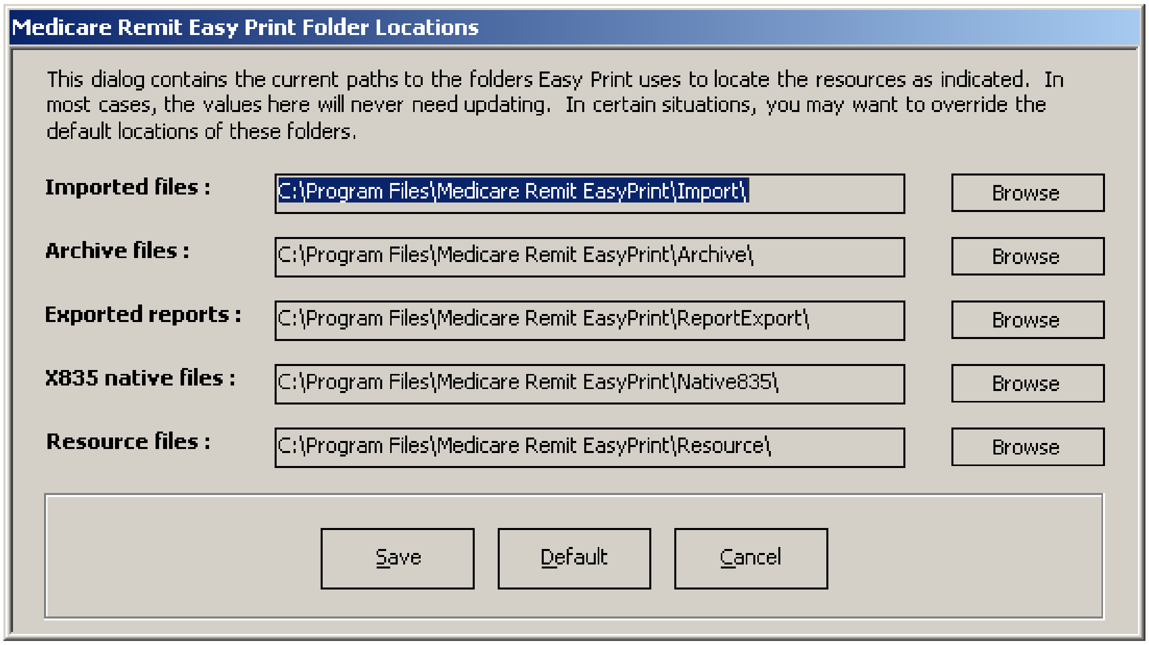
| Payer Name | Payee Name | heck Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIA | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

12/6/2011

2. The folder locations window appears showing the current folder location settings.



This dialog contains the current paths to the folders Easy Print uses to locate the resources as indicated. In most cases, the values here will never need updating. In certain situations, you may want to override the default locations of these folders.

Imported files : C:\Program Files\Medicare Remit EasyPrint\Import\

Archive files : C:\Program Files\Medicare Remit EasyPrint\Archive\

Exported reports : C:\Program Files\Medicare Remit EasyPrint\ReportExport\

X835 native files : C:\Program Files\Medicare Remit EasyPrint\Native835\

Resource files : C:\Program Files\Medicare Remit EasyPrint\Resource\

The **Imported files:** folder contains those files once the native 835 files have been imported into Medicare Remit Easy Print.

The **Archive files:** folder contains those files that have been archived from Medicare Remit Easy Print.

The **Exported reports:** folder contains those report files where the user chose to export the reports rather than printing them.

The **X835 native files:** folder contains the native 835 files that are imported into Medicare Remit Easy Print.

**Note:** When an issue is reported and the ViPS MREP Team requests that the file be sent for further investigation, this is the type of file that needs to be sent. The file has a ".txt" extension.

Identify the file/remittance advice that is in question or causing an issue.

For the provider/supplier community, send a copy of this file to your contractor and your contractor should send the same file to the ViPS MREP Team.

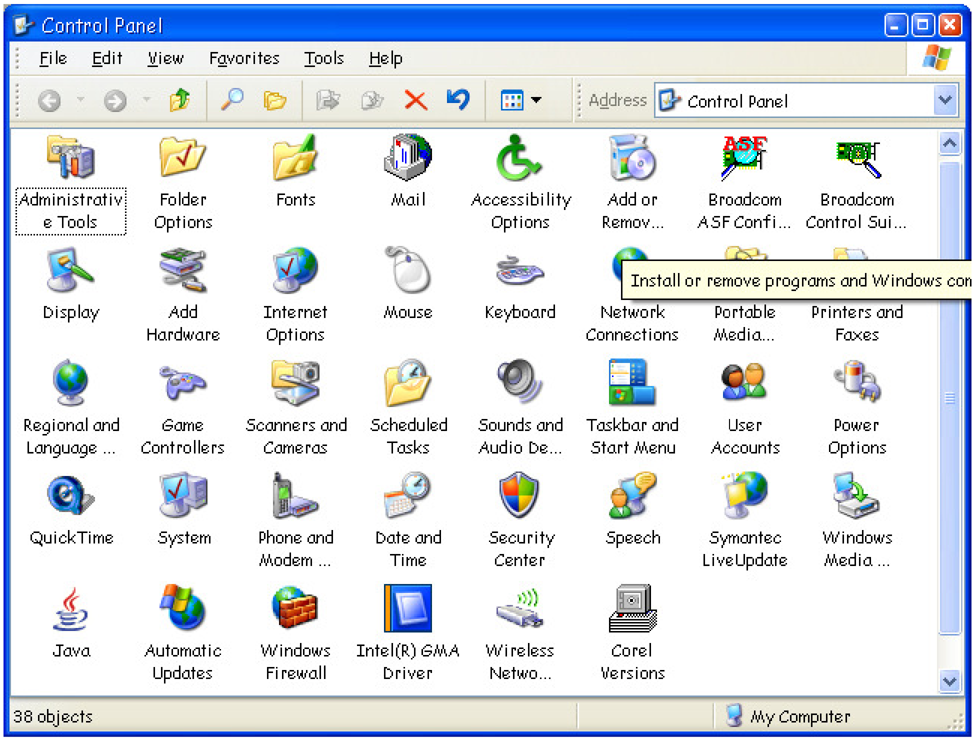
The **Resource files:** folder contains the necessary internal files (004010X091A1.FLD or 005010x221A1.FLD and loop.str) for Medicare Remit Easy Print to run. The Codes.ini file is also in this folder, but it is not required for Medicare Remit Easy Print to run. (**Note:** The Codes.ini file contains the descriptions of the Reason and Remark codes. If it is not present, the user receives a generic default message for each Reason and Remark code.)

## Buttons

| | |
|---|---|
| Save | Save changes made to the folders |
| Default | Reset the values for the files back to what they were when the Medicare Remit Easy Print application was initially installed |
| Cancel | Exit the Medicare Remit Easy Print Folder Locations display box without saving changes |

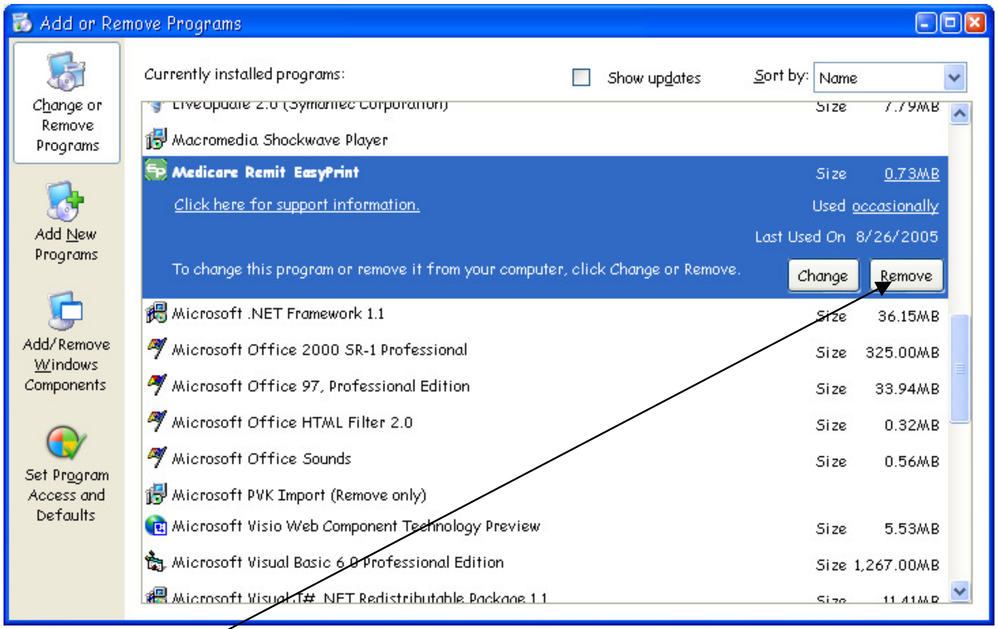
# Uninstalling Medicare Remit EasyPrint

1. Navigate to the Windows Control Panel Add/Remove Programs.
   - From the taskbar, click Start > Control Panel.
   - The control panel window opens.


Control Panel
File Edit View Favorites Tools Help
Address Control Panel
Administrative Tools
Folder Options
Fonts
Mail
Accessibility Options
Add or Remov...
Broadcom ASF Confi...
Broadcom Control Sui...
Display
Add Hardware
Internet Options
Mouse
Keyboard
Network Connections
Portable Media...
Printers and Faxes
Install or remove programs and Windows con
Regional and Language ...
Game Controllers
Scanners and Cameras
Scheduled Tasks
Sounds and Audio De...
Taskbar and Start Menu
User Accounts
Power Options
QuickTime
System
Phone and Modem ...
Date and Time
Security Center
Speech
Symantec LiveUpdate
Windows Media ...
Java
Automatic Updates
Windows Firewall
Intel(R) GMA Driver
Wireless Netwo...
Corel Versions
38 objects
My Computer

*Windows 2000/XP control panel*

2. Remove the Medicare Remit Easy Print Application.
   - Double click the Add/Remove Programs icon in the Control Panel.
   - Select Medicare Remit Easy Print from the resulting list.

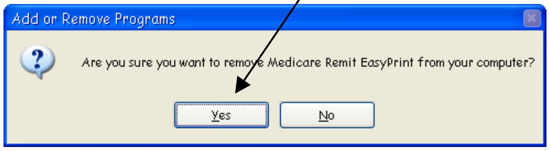

Add or Remove Programs
Change or Remove Programs
Add New Programs
Add/Remove Windows Components
Set Program Access and Defaults
Change
Remove

Currently installed programs: ☐ Show updates Sort by: Name

| | | |
|---|---|---|
| LiveUpdate 2.0 (Symantec Corporation) | Size | 7.79MB |
| Macromedia Shockwave Player | | |
| **Medicare Remit EasyPrint** | Size | 0.73MB |
| Click here for support information. | Used | occasionally |
| | Last Used On | 8/26/2005 |
| Microsoft .NET Framework 1.1 | Size | 36.15MB |
| Microsoft Office 2000 SR-1 Professional | Size | 325.00MB |
| Microsoft Office 97, Professional Edition | Size | 33.94MB |
| Microsoft Office HTML Filter 2.0 | Size | 0.32MB |
| Microsoft Office Sounds | Size | 0.56MB |
| Microsoft PVK Import (Remove only) | | |
| Microsoft Visio Web Component Technology Preview | Size | 5.53MB |
| Microsoft Visual Basic 6.0 Professional Edition | Size | 1,267.00MB |
| Microsoft Visual J# .NET Redistributable Package 1.1 | Size | 11.41MB |

To change this program or remove it from your computer, click Change or Remove.

   - Click Remove, then click Yes on the confirmation dialog.


Add or Remove Programs
Yes
No

Are you sure you want to remove Medicare Remit EasyPrint from your computer?

**The Uninstall process is complete!**

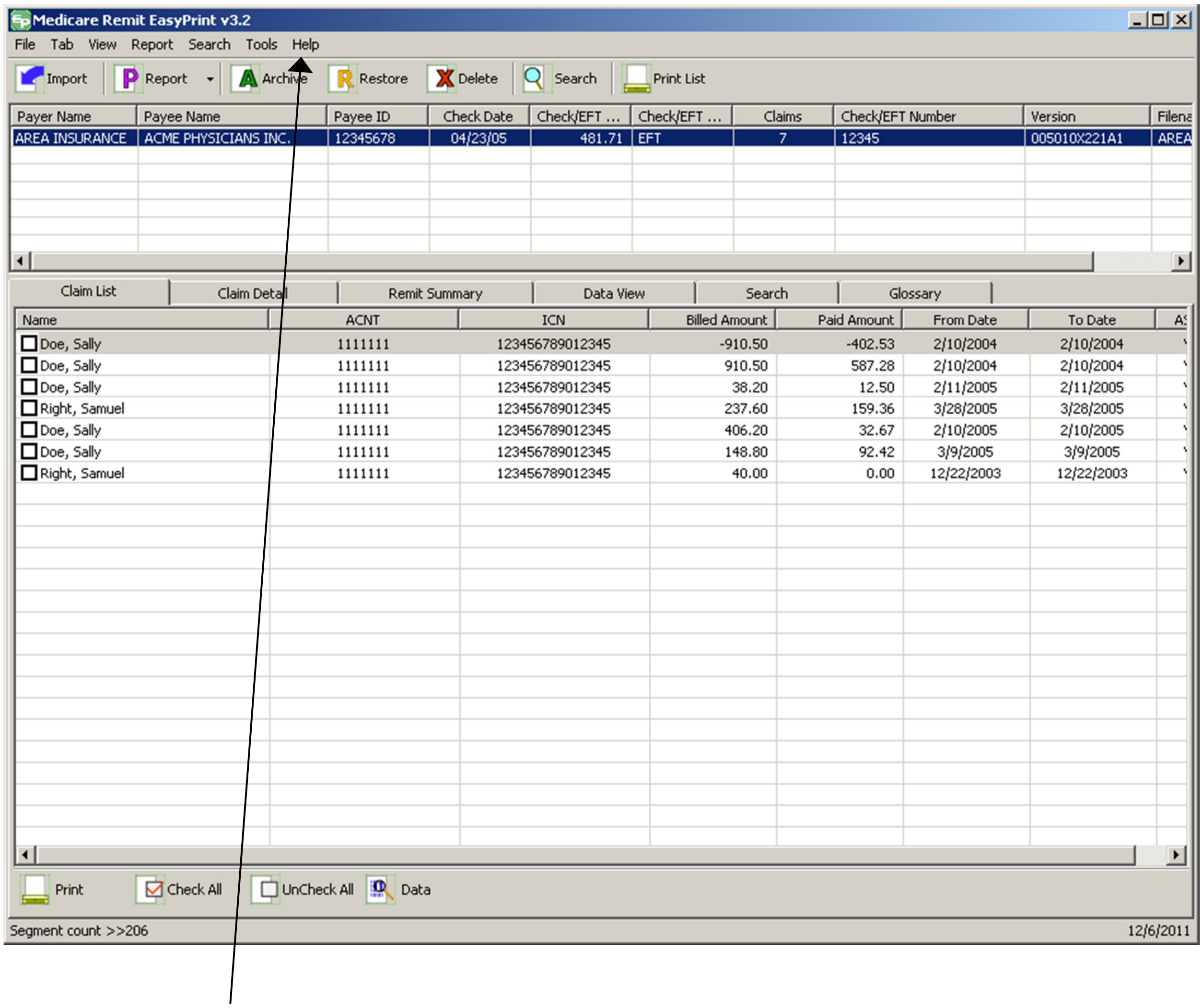
# Online Help System

The Medicare Remit Easy Print (MREP) Help online system allows you to look up information about MREP from MREP itself instead of referring to the Medicare Remit Easy Print User Guide. The online Help system is geared to the day-to-day tasks in MREP. It does not include information regarding the technical aspects of installing or running MREP on a PC or network.

## How to Access the Online Help System

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

   The Medicare Remit Easy Print Claim List tab opens.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date | A |
|---|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 | |

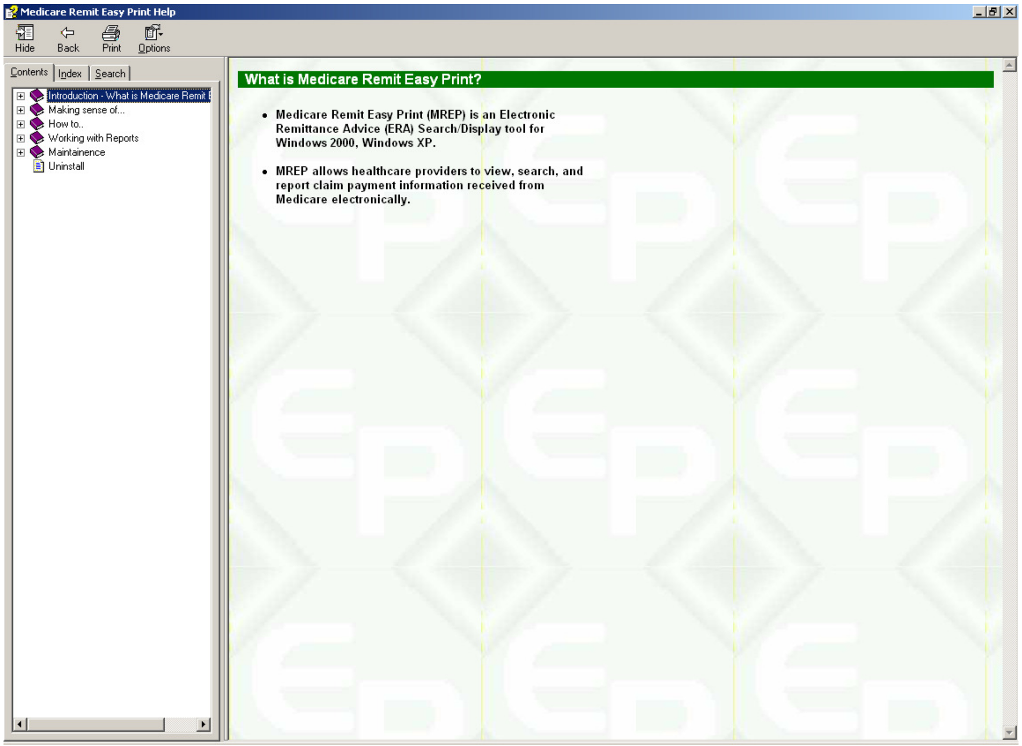
Segment count >>206

12/6/2011

2. Click Help.

Medicare Remit Easy Print opens the Medicare Remit Easy Print Help window and displays the introduction.

Note: Be sure that the Medicare Easy Print Help dialog box is displaying the Contents tab in the left frame of the window.

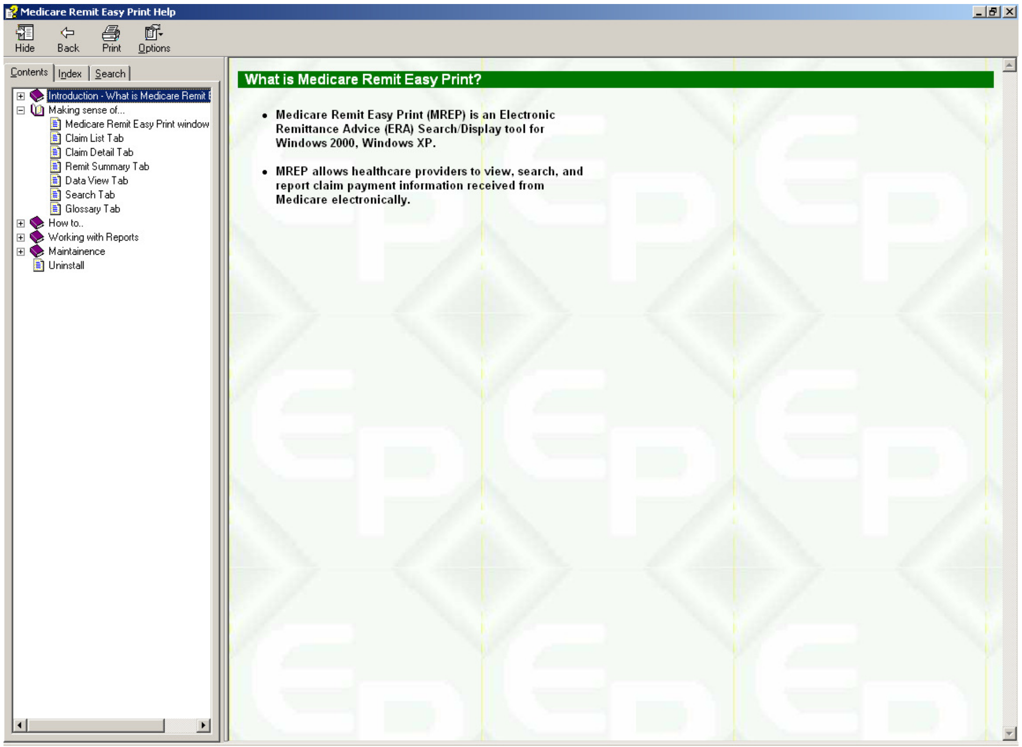

Medicare Remit Easy Print Help
Hide
Back
Print
Options
Contents
Index
Search
Introduction - What is Medicare Remit E
Making sense of...
How to..
Working with Reports
Maintainence
Uninstall

What is Medicare Remit Easy Print?

- Medicare Remit Easy Print (MREP) is an Electronic Remittance Advice (ERA) Search/Display tool for Windows 2000, Windows XP.
- MREP allows healthcare providers to view, search, and report claim payment information received from Medicare electronically.

## How to Use the Contents Tab

1. To see what’s inside a book, click the + sign.


Medicare Remit Easy Print Help
Hide
Back
Print
Options
Contents
Index
Search
Introduction - What is Medicare Remit E
Making sense of...
Medicare Remit Easy Print window
Claim List Tab
Claim Detail Tab
Remit Summary Tab
Data View Tab
Search Tab
Glossary Tab
How to..
Working with Reports
Maintainence
Uninstall

**What is Medicare Remit Easy Print?**

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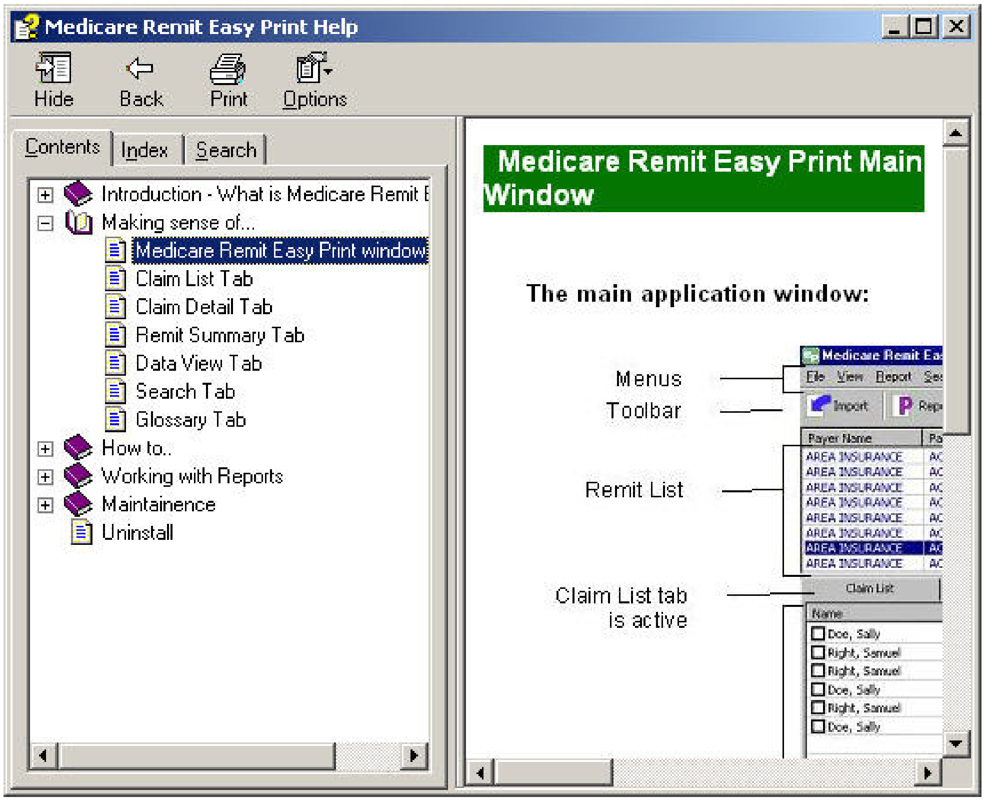
- MREP allows healthcare providers to view, search, and report claim payment information received from Medicare electronically.

2. Click a topic to display the topic.



Medicare Remit Easy Print Help
Hide
Back
Print
Options
Contents
Index
Search
Introduction - What is Medicare Remit E
Making sense of...
Medicare Remit Easy Print window
Claim List Tab
Claim Detail Tab
Remit Summary Tab
Data View Tab
Search Tab
Glossary Tab
How to..
Working with Reports
Maintainence
Uninstall
Menus
Toolbar
Remit List
Claim List tab is active
Medicare Remit Ea
File View Report Se
Import
Rep
Payer Name
AREA INSURANCE
Claim List
Name
Doe, Sally
Right, Samuel

Medicare Remit Easy Print Main Window

The main application window:

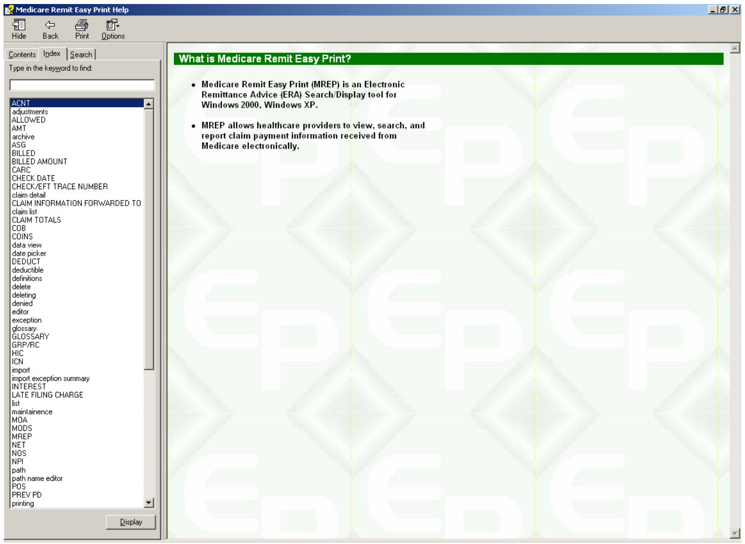
At this point, you can:

| | |
|---|---|
| Print the topic | Click Print |
| View Options | Click Options |
| Return to the previous view | Click Back |
| Hide the tab | Click Hide |

3. To close the book, click the minus (–) sign on the keyboard.

# How to Use the Index Tab

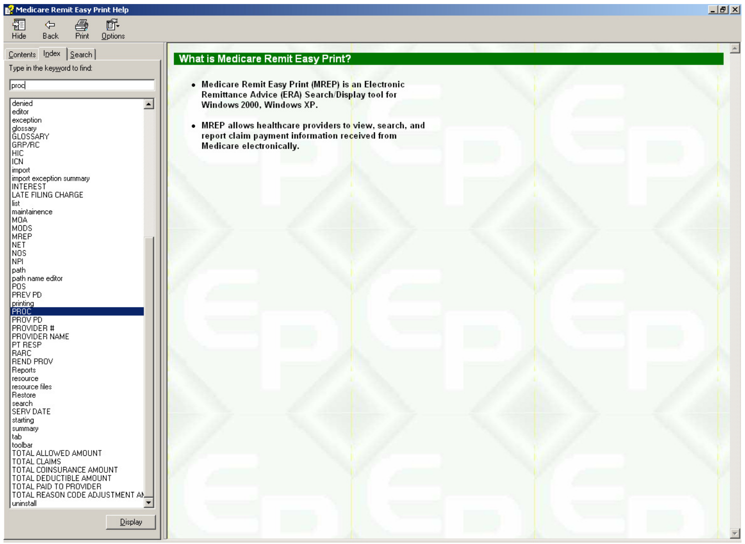
1. Click the Index tab.


Medicare Remit Easy Print Help
Hide
Back
Print
Options
Contents
Index
Search
Type in the keyword to find:
ACNT
adjustments
ALLOWED
AMT
archive
ASG
BILLED
BILLED AMOUNT
CARC
CHECK DATE
CHECK/EFT TRACE NUMBER
claim detail
CLAIM INFORMATION FORWARDED TO
claim list
CLAIM TOTALS
COB
COINS
data view
date picker
DEDUCT
deductible
definitions
delete
deleting
denied
editor
exception
glossary
GLOSSARY
GRP/RC
HIC
ICN
import
import exception summary
INTEREST
LATE FILING CHARGE
list
maintainence
MOA
MODS
MREP
NET
NOS
NPI
path
path name editor
POS
PREV PD
printing
Display

**What is Medicare Remit Easy Print?**

- Medicare Remit Easy Print (MREP) is an Electronic Remittance Advice (ERA) Search/Display tool for Windows 2000, Windows XP.
- MREP allows healthcare providers to view, search, and report claim payment information received from Medicare electronically.

2. Type a keyword to find.


Medicare Remit Easy Print Help
Hide
Back
Print
Options
Contents
Index
Search
denied
editor
exception
glossary
GLOSSARY
GRP/RC
HIC
ICN
import
import exception summary
INTEREST
LATE FILING CHARGE
list
maintainence
MOA
MODS
MREP
NET
NOS
NPI
path
path name editor
POS
PREV PD
printing
PROC
PROV PD
PROVIDER #
PROVIDER NAME
PT RESP
RARC
REND PROV
Reports
resource
resource files
Restore
search
SERV DATE
starting
summary
tab
toolbar
TOTAL ALLOWED AMOUNT
TOTAL CLAIMS
TOTAL COINSURANCE AMOUNT
TOTAL DEDUCTIBLE AMOUNT
TOTAL PAID TO PROVIDER
TOTAL REASON CODE ADJUSTMENT AM
uninstall
Display

Type in the keyword to find: proc

**What is Medicare Remit Easy Print?**

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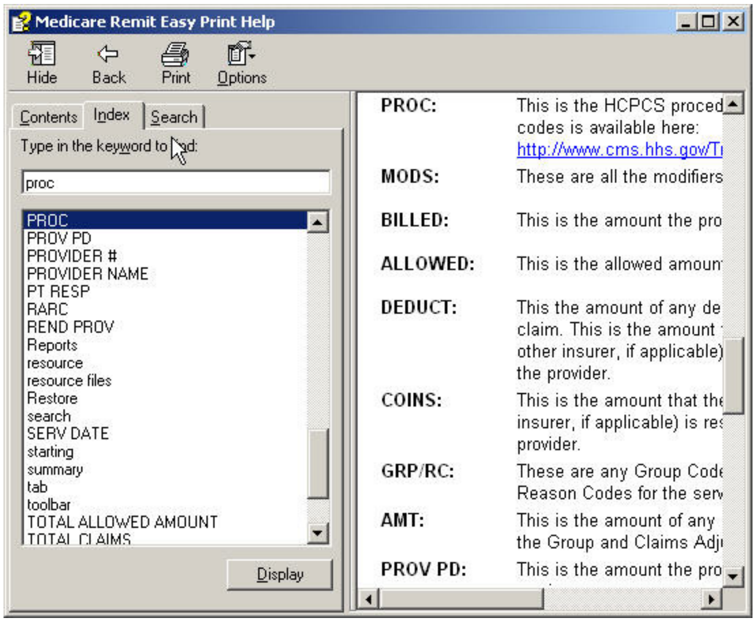
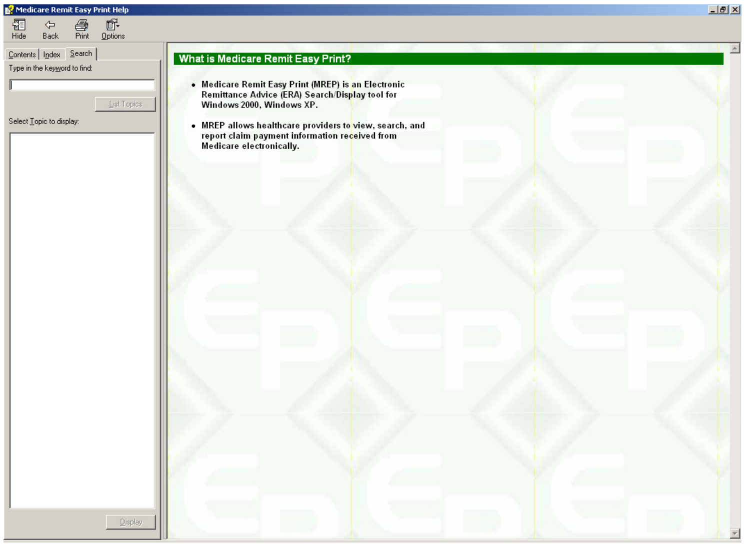
3. Select a keyword by double clicking on it or click the display.


Medicare Remit Easy Print Help
Hide
Back
Print
Options
Contents
Index
Search
Type in the keyword to find:
proc
PROC
PROV PD
PROVIDER #
PROVIDER NAME
PT RESP
RARC
REND PROV
Reports
resource
resource files
Restore
search
SERV DATE
starting
summary
tab
toolbar
TOTAL ALLOWED AMOUNT
TOTAL CLAIMS
Display

| | |
|---|---|
| **PROC:** | This is the HCPCS proced<br>codes is available here:<br>http://www.cms.hhs.gov/T |
| **MODS:** | These are all the modifiers |
| **BILLED:** | This is the amount the pro |
| **ALLOWED:** | This is the allowed amoun |
| **DEDUCT:** | This the amount of any de<br>claim. This is the amount<br>other insurer, if applicable)<br>the provider. |
| **COINS:** | This is the amount that the<br>insurer, if applicable) is re<br>provider. |
| **GRP/RC:** | These are any Group Code<br>Reason Codes for the serv |
| **AMT:** | This is the amount of any<br>the Group and Claims Adj |
| **PROV PD:** | This is the amount the pro |

## How to Use the Search Tab

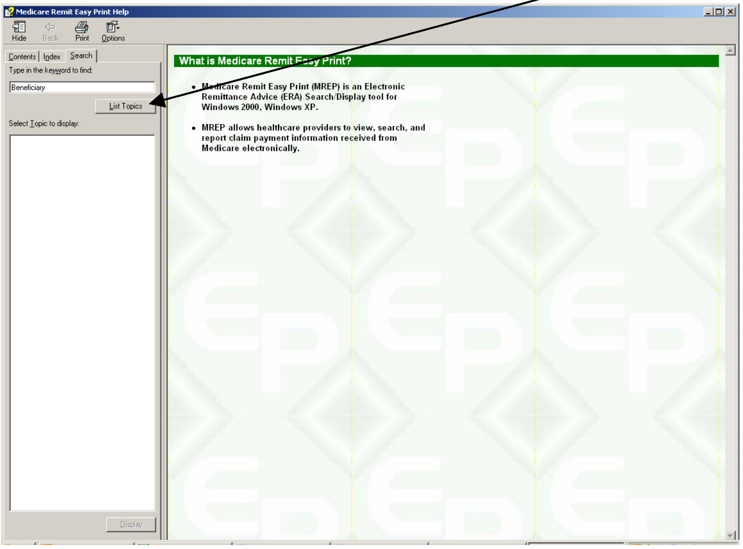
1. Click the Search tab.


Medicare Remit Easy Print Help
Hide
Back
Print
Options
Contents
Index
Search
Type in the keyword to find:
List Topics
Select Topic to display:
Display

What is Medicare Remit Easy Print?

- Medicare Remit Easy Print (MREP) is an Electronic Remittance Advice (ERA) Search/Display tool for Windows 2000, Windows XP.
- MREP allows healthcare providers to view, search, and report claim payment information received from Medicare electronically.

2. Type a keyword to find, then click the List Topics button List Topics or type Alt + L.


Medicare Remit Easy Print Help
Hide
Back
Print
Options
Contents
Index
Search
Type in the keyword to find:
List Topics
Select Topic to display:
Display

Beneficiary

What is Medicare Remit Easy Print?

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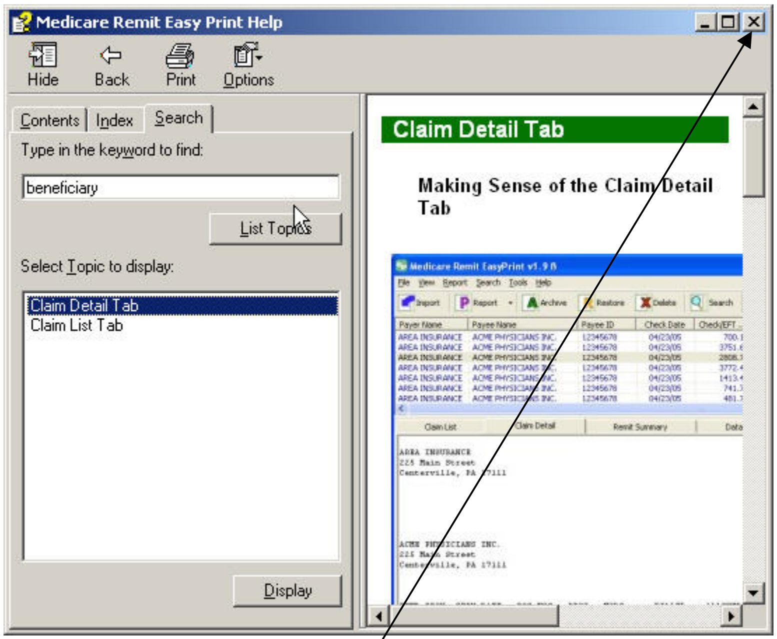
- MREP allows healthcare providers to view, search, and report claim payment information received from Medicare electronically.

3. Once the list of topics appears, double click the one you want.


Medicare Remit Easy Print Help
Hide
Back
Print
Options
Contents
Index
Search
Type in the keyword to find:
List Topics
Select Topic to display:
Display
Medicare Remit EasyPrint v1.9.0
Claim List
Claim Detail
Remit Summary

beneficiary

Claim Detail Tab
Claim List Tab

Claim Detail Tab

Making Sense of the Claim Detail Tab

AREA INSURANCE
225 Main Street
Centerville, PA 17111

ACME PHYSICIANS INC.
225 Main Street
Centerville, PA 17111

## How to Close the Medicare Remit Easy Print Help Window

Click the close window button ☒ or type Alt + F4.

# Importing HIPAA 835 files

The *first time* that you start Medicare Remit Easy Print, you must import an HIPAA 835 file.

For the procedure for the first import, see Step 1 of *How to Start Medicare Remit Easy Print.*

The *first time* you start Medicare Remit Easy Print, or when you don't have any Remittance files in the Import folder you see the "No Remittance Files Found" dialog. Click or select the OK button to close the dialog.

## Before You Import the HIPAA 835 File

Before you import an HIPAA 835 file, you must:

- Install the Medicare Remit Easy Print program. (See *PC Installations* or *Network Installations*)
- To determine the location of the HIPAA 835 folder or where your HIPAA 835 files are stored, complete Step 4 of the *Pre-Installation Checklist for Installation on a PC.*

## Import File Name Format

When you import the HIPAA 835 file, Medicare Remit Easy Print makes a copy of it, renames it, and stores it in the Import file folder.

The file-naming format is as follows:

| | |
|---|---|
| PPPPPPPPPPPPPPPPPPPPPPPPPPPPPP | Payer Name – 30 bytes maximum |
| CCCCCCCCCCCCCCC | Check/EFT # – 15 bytes maximum |

If a file has been imported successfully and you attempt to import the same file, an error record is written to the *Import Exception Summary Window/Report* and the file is not imported into the MREP application. Importing a file format other than HIPAA 835v5010A1 or 835v4010A1, or a non-compliant version of a HIPAA 835-formatted file also writes a record to the Import Exception Summary window/report and the file is not imported into the MREP application.

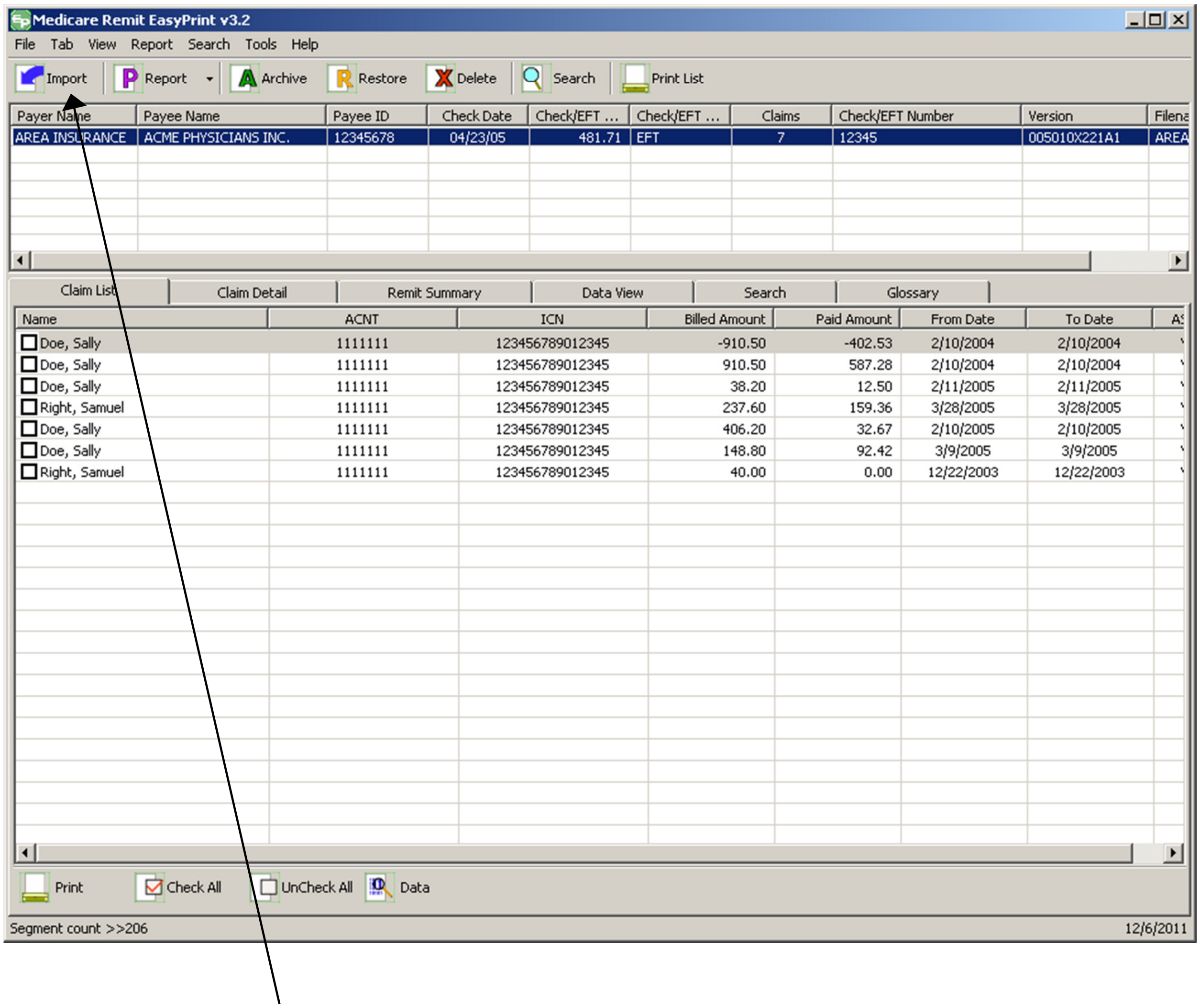
NOTE: With the release of MREP v2.9 (April 2011), the only acceptable versions of the HIPAA 835 file that can be imported into MREP are 835v5010A1 and 835v4010A1.

# How to Import the HIPAA 835 File

**Hint:**
For information about the very first time you import, see Step 1 on page 27.

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

   The Medicare Remit Easy Print Claim List tab opens.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

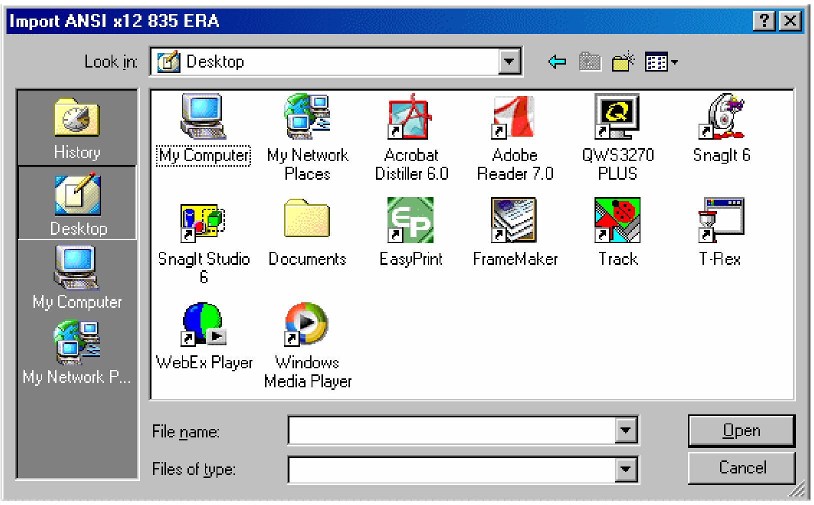
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

12/6/2011

2. Click the Import button or go to the File menu option and select Import.

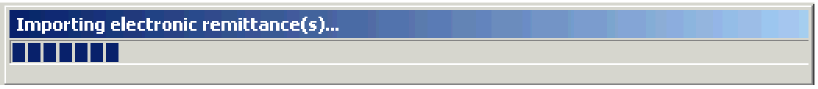
Medicare Remit Easy Print opens a window for you to select the HIPAA 835 file to import:


Import ANSI x12 835 ERA
History
Desktop
My Computer
My Network P...
My Computer
My Network Places
Acrobat Distiller 6.0
Adobe Reader 7.0
QWS3270 PLUS
SnagIt 6
SnagIt Studio 6
Documents
EasyPrint
FrameMaker
Track
T-Rex
WebEx Player
Windows Media Player
File name:
Files of type:
Open
Cancel

Look in: Desktop

3. Select the HIPAA 835 file that you want to import by double-clicking it

Medicare Remit Easy Print starts the import and lets you know that it is importing:



Importing electronic remittance(s)...

After the import finishes, the MREP Remittance Advice List window appears.

At this point, you can:

| | |
|---|---|
| Work with the MREP Remittance Advices | See *Working with MREP Remittance Advices* |
| Work with Reports | See *Working with Reports* |

.

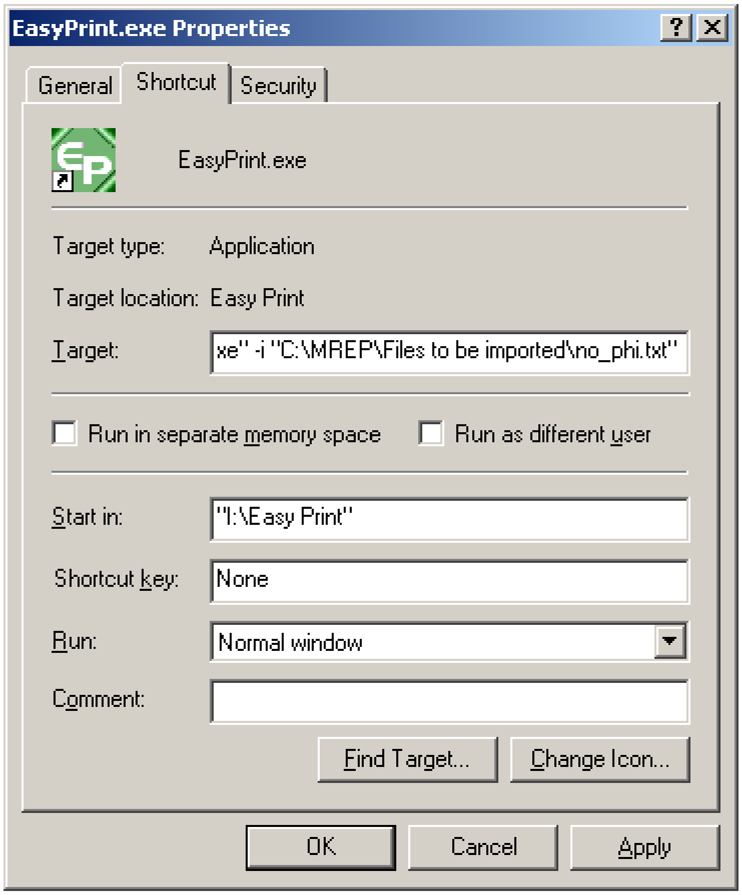
**Note:** Medicare Remit Easy Print reformats and saves a copy of the HIPAA 835 file. This copy is the Import file. If you import the same HIPAA 835 file more than once, Medicare Remit Easy Print bypasses the duplicate file and displays the Import Exception Summary Report indicating duplicate remittances were detected.

For information about making sense of the Import file name, see *Import File Name Format.*

.

# How to Automatically Import the HIPAA 835 File

1. Close Medicare Remit Easy Print. Right click on the Easy Print icon and click Properties. The EasyPrint.exe Properties window appears.



EasyPrint.exe

Target type: Application

Target location: Easy Print

Target: xe" -i "C:\MREP\Files to be imported\no_phi.txt"

☐ Run in separate memory space ☐ Run as different user

Start in: "I:\Easy Print"

Shortcut key: None

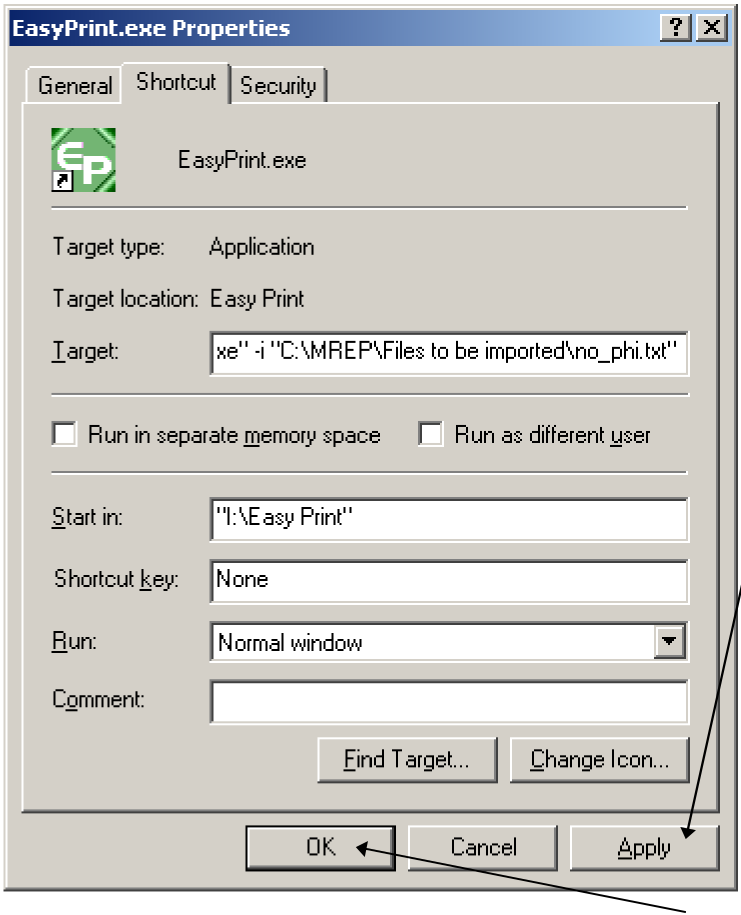
Run: Normal window

Comment:

**Note:** The values in the various fields vary for each MREP user.

2. The Target: value needs to be modified to indicate the location of the files that are to be imported. The user must enter a space after the last double quote, the value of –I or –i (not case sensitive), followed by another space and the pathname. The pathname must be in double quotes. For example, "I:\Easy Print\EasyPrint.exe" –i "C:\MREP\Files to be imported\no_phi.txt"

3. To save the changes you made to the Target: value, you must click the Apply button.


EasyPrint.exe Properties
General
Shortcut
Security
EasyPrint.exe
OK
Cancel
Apply
Find Target...
Change Icon...

Target type: Application

Target location: Easy Print

Target: xe" -i "C:\MREP\Files to be imported\no_phi.txt"

☐ Run in separate memory space ☐ Run as different user

Start in: "I:\Easy Print"

Shortcut key: None

Run: Normal window

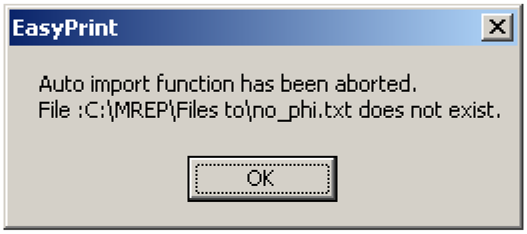
Comment:

4. Once you click the Apply button, then you must click the OK button. The Properties window then disappears.

5. You can restart the MREP software.

   **Notes:**

   - If the user updates the Target field with a file path that does not exist, a message dialog appears stating the target file does not exist. Once the user chooses to close this window by clicking the OK button, the MREP software continues to run with the files that have already been imported.

     Auto import function has been aborted.
     File :C:\MREP\Files to\no_phi.txt does not exist.

   - Each time that the MREP software is invoked, it always accesses the import pathname to attempt to import the data that is contained in the specified file.
   - When a duplicate remit file or a file with an invalid data format (not 835v4010A1 or 835v5010) is encountered, the Import Exception Summary window appears. The user can choose to Print or Close this window. Once the user chooses to close this window, the MREP software continues to run with files that have already been imported.

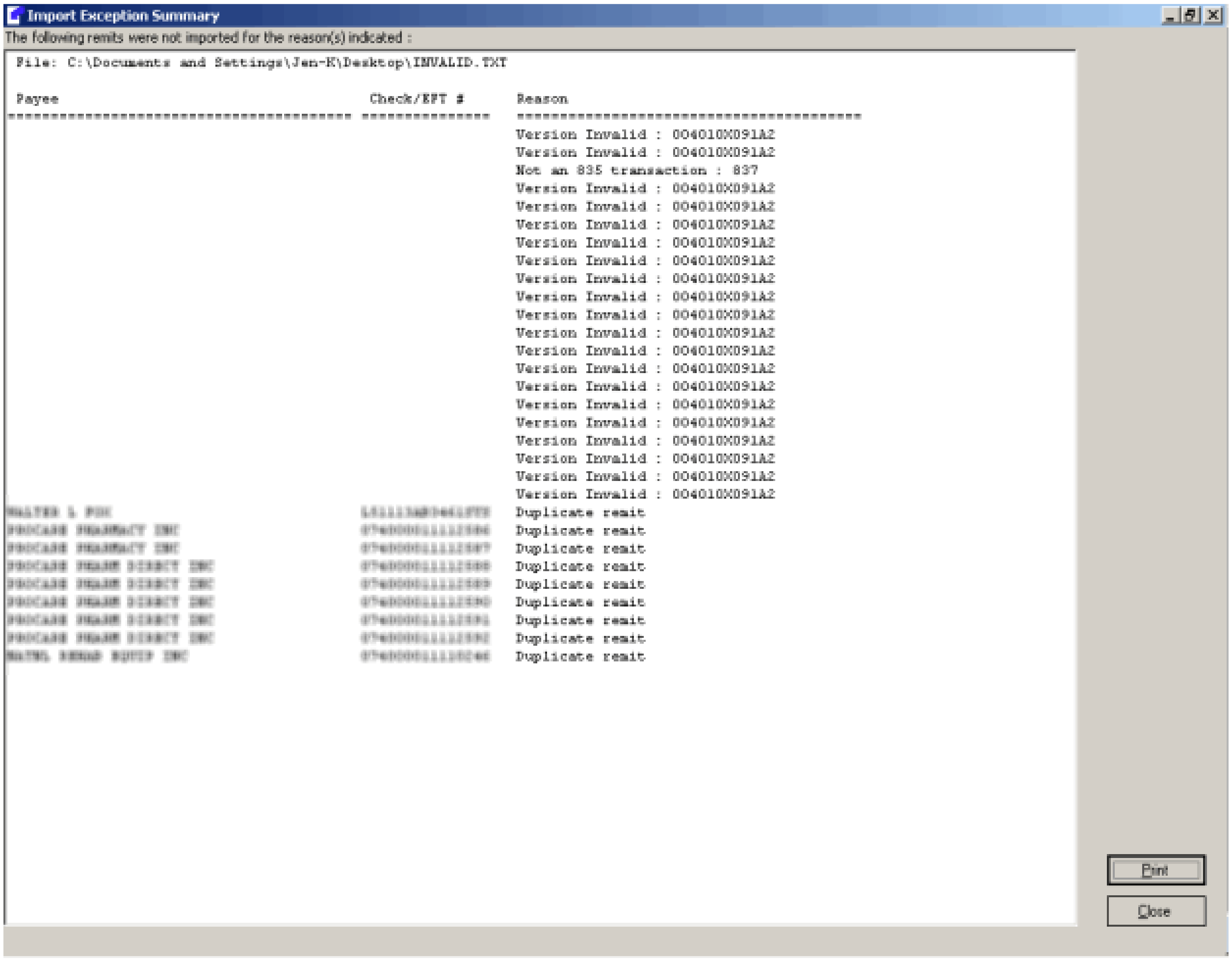
# What to Do with an Import Error Message

There are two error messages that you may see:

| For this error message: | You need to: |
|---|---|
| Invalid File Format | Select the correct HIPAA 835 file to import.<br>You have either selected an ERA not in a HIPAA 835 format or an ERA that is a HIPAA 835 with invalid delimiters. If you continue to receive this error, contact your contractor. |
| Path / File Access Error | Check with your network/PC administrator.<br>You need to have read/write access rights to the Medicare Remit Easy Print directory. |

## Import Exception Summary Window/Report

The Import Exception Summary window/report helps to identify duplicate files, file formats other than 835v5010 or HIPAA 835v4010A, non-compliant HIPAA 835-formatted files, and prevents the posting of "junk" files to the import folder. If any of the scenarios that are described above are encountered while attempting to import files to the MREP application, an Import Exception Summary dialog displays a list of invalid files by Payee and Check/EFT #, in addition to a brief description of the issue encountered.



The following remits were not imported for the reason(s) indicated :

```
 File: C:\Documents and Settings\Jen-K\Desktop\INVALID.TXT

 Payee                                     Check/EFT #       Reason
========================================  ===============   ========================================
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Not an 835 transaction : 837
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
                                                            Version Invalid : 004010X091A2
[redacted]                                [redacted]        Duplicate remit
[redacted]                                [redacted]        Duplicate remit
[redacted]                                [redacted]        Duplicate remit
[redacted]                                [redacted]        Duplicate remit
[redacted]                                [redacted]        Duplicate remit
[redacted]                                [redacted]        Duplicate remit
[redacted]                                [redacted]        Duplicate remit
[redacted]                                [redacted]        Duplicate remit
[redacted]                                [redacted]        Duplicate remit
```

You have the option of closing the window or printing the Import Exception Summary. If you choose to print the Import Exception Summary report, the window does not close automatically once the report prints. You need to close the window using the close button or "X-ing" out (top right corner of the Import Exception Summary window). The printing functionality for the Import Exception Summary report follows the existing printing functionality within MREP. Please note that if the window is closed prior to printing the report, the list of import error(s) is lost. To eliminate the need for file space management, a decision was made to not save the MREP Import Exception errors. To recreate the Import Exception Summary window, the files need to be imported again.

The Import Exception Summary window and report contains three columns of information.

- The first column of information is entitled "Payee". Depending on what type of error is encountered during the import process, this field could contain data or spaces. The maximum number of bytes of data that can appear is 40.
- The second column of information is entitled "Check/EFT #". Depending on what type of error is encountered during the import process, this field could contain data or spaces. The maximum number of bytes of data that can appear is 15.
- The third column of information is entitled "Reason". Depending on what type of error that is encountered during the import process, there is the possibility of three different messages appearing.

Prior to the three columns of data, the Import Exception Summary window and report contains a heading with the title "File:". The information following the "File:" heading is the location and name of the file that the attempt is being made to import into the MREP application.

When the Import Exception Summary report prints, the printed version contains an additional heading prior the "File:" heading. It is the first heading on the report. On the left side of the page, the heading displays "Import Exception Summary". In the center of the page, the heading displays the date and time stamp when the summary report was printed. The format of the date is MM/DD/CCYY. Please note that the leading zero in the month and day do not appear – for example: 2/15/2006. The format of the time is HH:MM:SS XX (XX represents AM or PM). On the right side of the page, the heading displays the version of the MREP application that is being used (for example: Easy Print v1.7).

# Working with MREP Remittance Advices

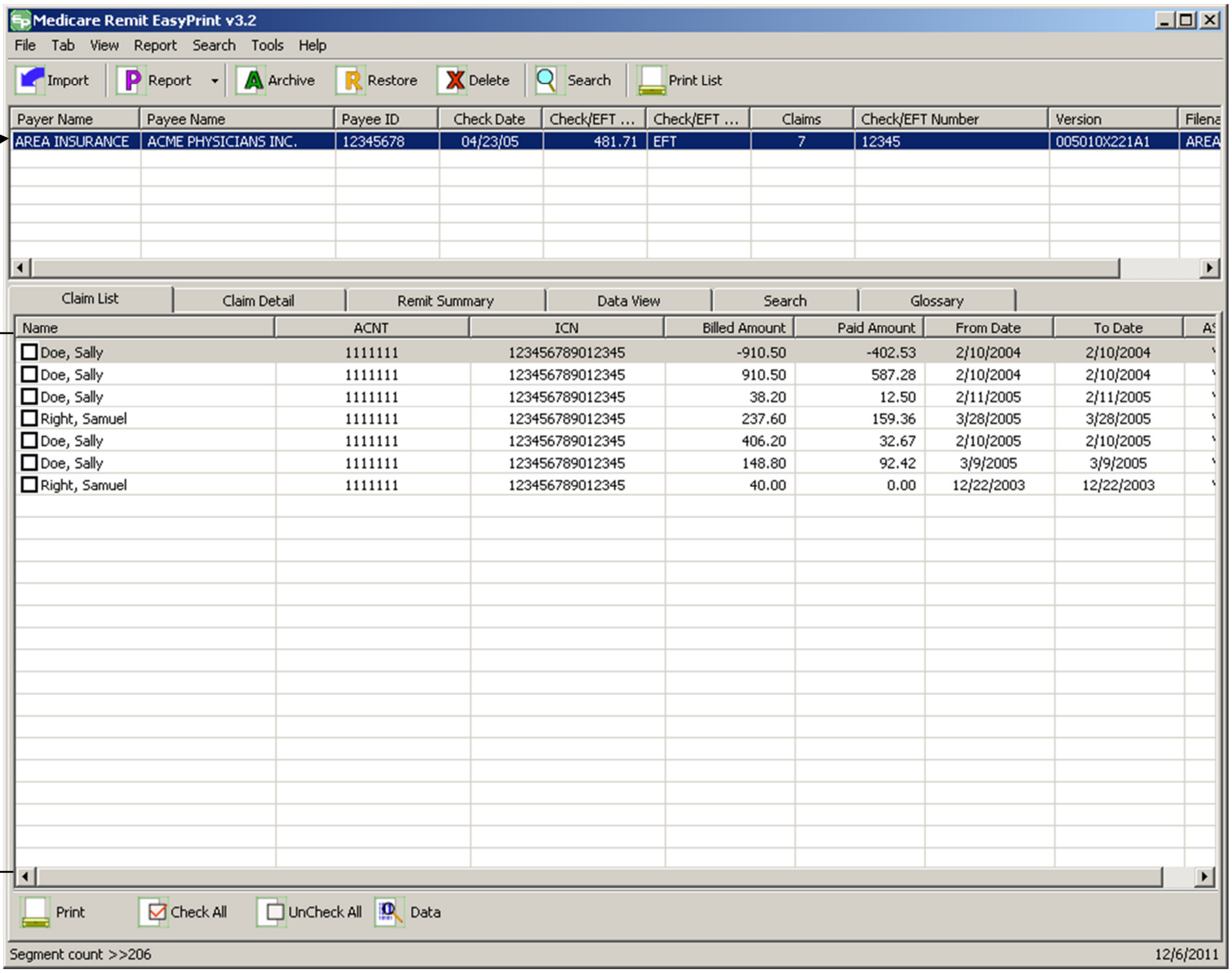
## How to View a List of Claims for an MREP Remittance Advice

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

   The Medicare Remit Easy Print Claim List tab opens.

2. Select the Remittance Advice by clicking on it.

   Medicare Remit Easy Print highlights the Remittance Advice and lists the associated claims below.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

This is the Remittance Advice for this claim. You clicked Payee 1.

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

These are the claims for Payee 1

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

12/6/2011

**Note:** Some screen reading applications may not be able to read all of the values on the claim list tab. Function key F1 displays an accessibility informational message allowing the screen reading application to recite the field names and values displayed in the listview for the highlighted claim. Please note the Patient’s Name appears the Last Name first, followed by a comma and then the First Name:

At this point, you can:

| | |
|---|---|
| Find out more about this tab | See page *Making Sense of the Claim List Tab* |
| Print the list | Click Print or go to the Tab menu option and select Print Claim List, or type Alt + B + P.<br>For more info, see *How to Print a List of Claims*. |
| View claim details | Click Claim Detail or go to the View menu option and select Claim Detail<br>For more info, see *How to View the Detail for a Claim* |
| View a Summary for the Remittance Advice | Click Remit Summary or go to the View menu option and select Remit Summary<br>For more info, see *How to View the Total Amounts for a Remittance Advice*. |
| View the data that feeds the Remittance Advice | Click Data View or go to the View menu option and select Data View<br>For more info, see *Making Sense of the Data View Tab*. |
| Search | Click Search or go to the View menu option and select Search<br>For more info, see *How to Search Payment Information*. |
| View the CARCs and RARCs for the Remittance Advice | Click Glossary or go to the View menu option and select Glossary.<br>For more info, see *Making Sense of the Glossary Tab*. |

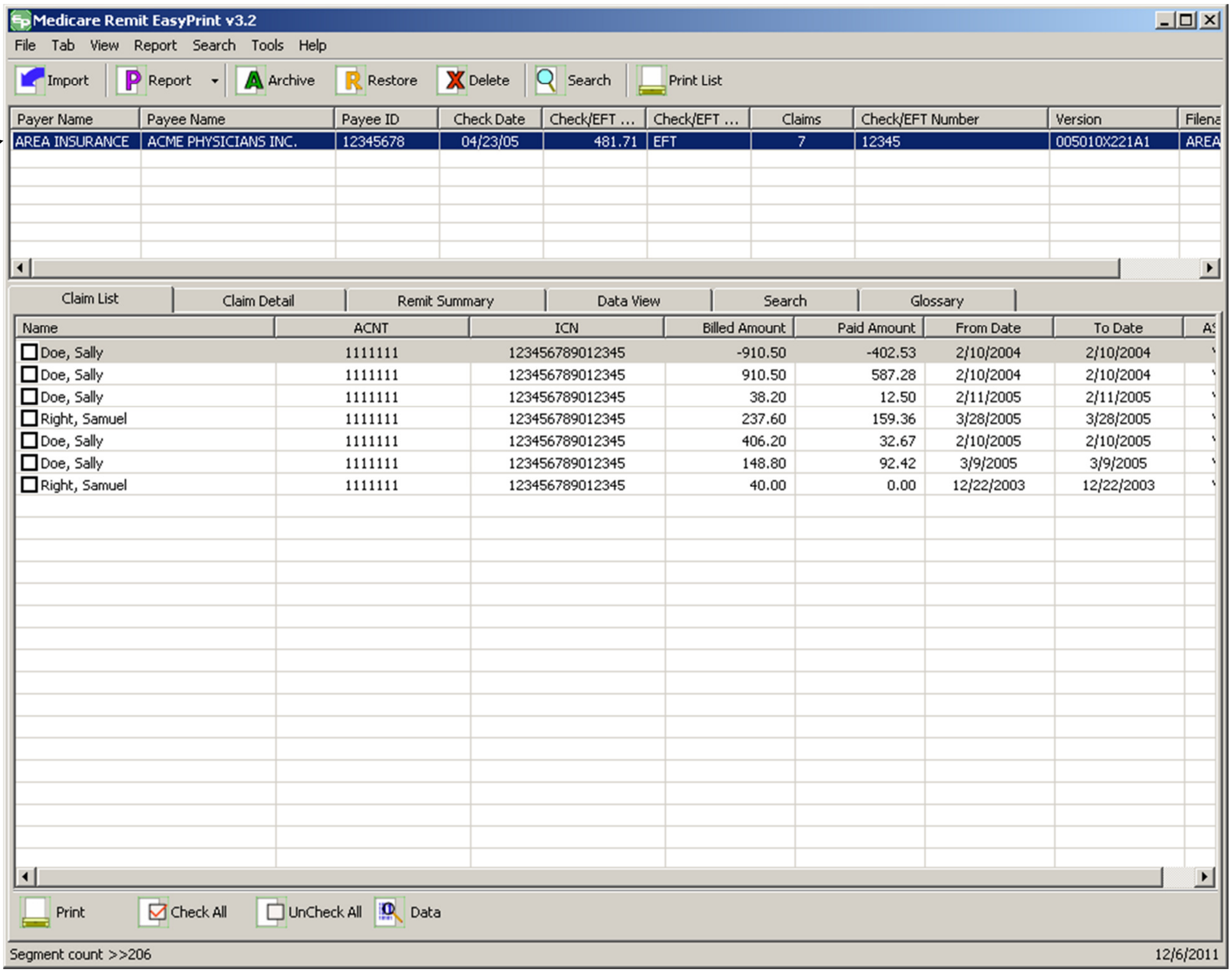
# How to View the Detail for a Claim

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

   The Medicare Remit Easy Print Claim List tab opens.

2. Select the Remittance Advice by clicking on it.

   Medicare Remit Easy Print highlights the Remittance Advice and lists the claims below.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206 12/6/2011

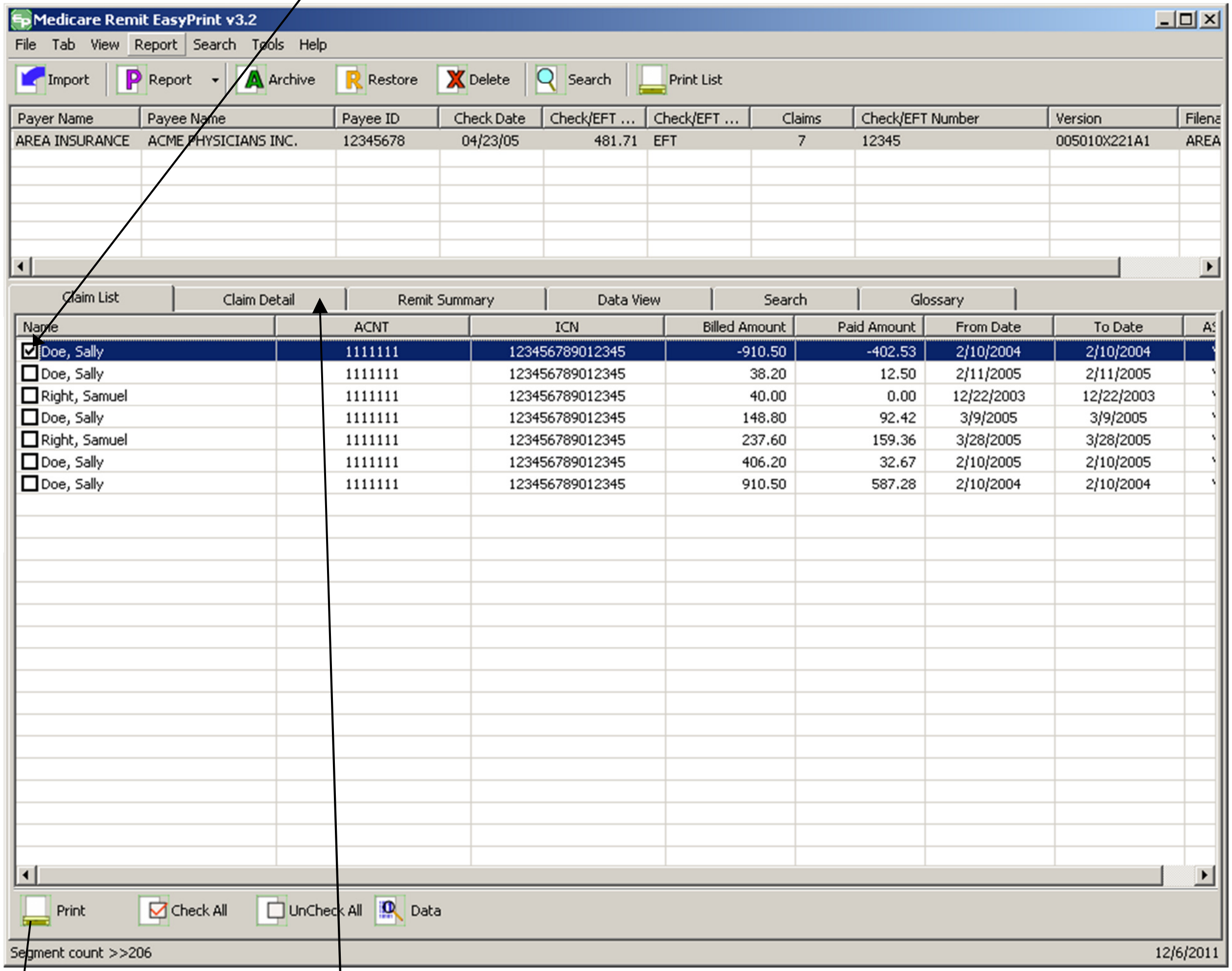
You clicked Payee 1

These are the claims for

**Hint:** You can click on a column heading to change the sort order.

3. Check the checkbox next to the claim(s) that you want to see detail. Detailed information only appears for claims that are checked.

**Hint:**
You can use the Check All and Uncheck All buttons to help you select the claims.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

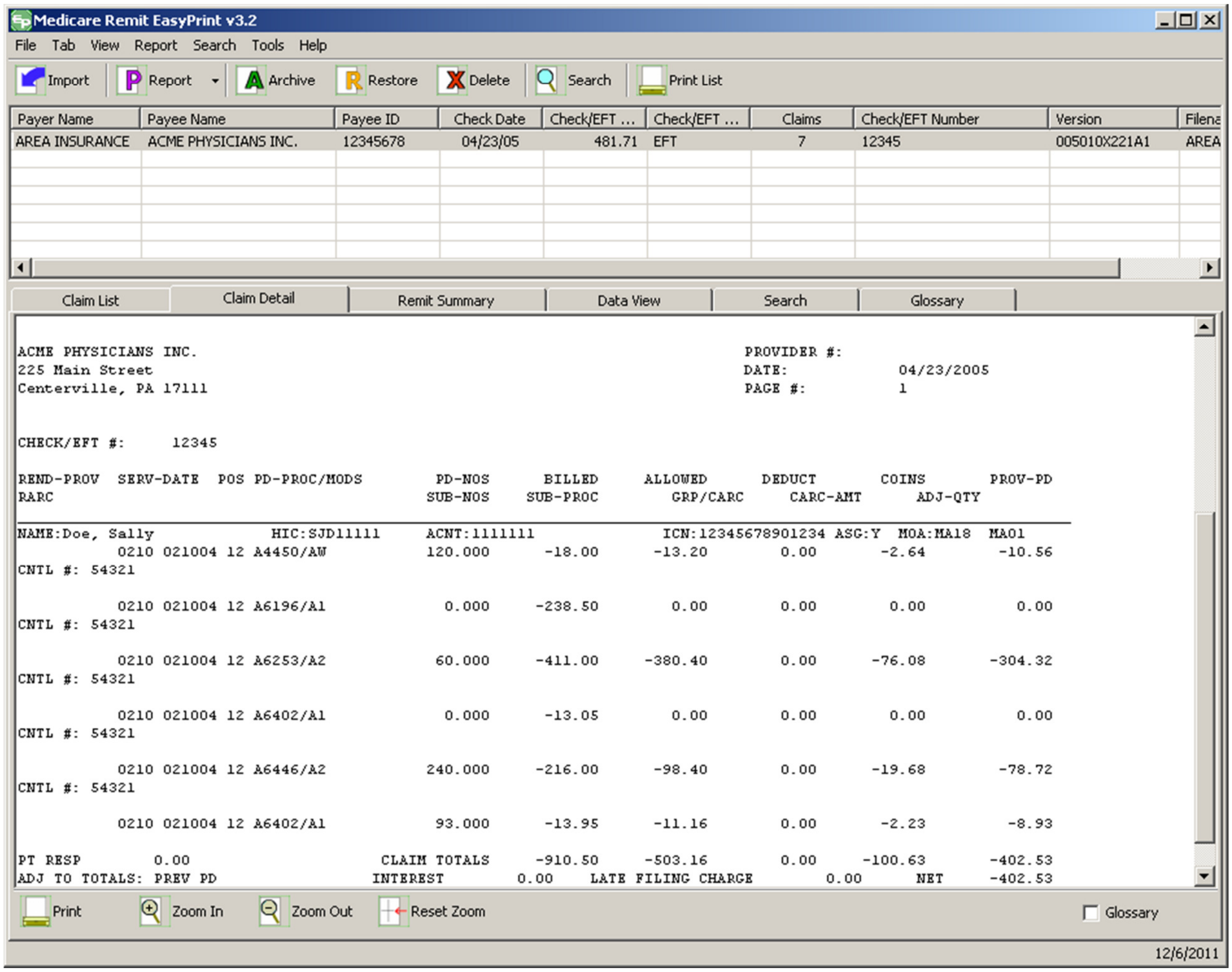
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☑ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

Segment count >>206 12/6/2011

Click to print the detail

4. Click the Claim Detail tab.

The detail appears for the claim you selected:


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Zoom In
Zoom Out
Reset Zoom
☐ Glossary
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

```
ACME PHYSICIANS INC.                                                            PROVIDER #:
225 Main Street                                                                 DATE:            04/23/2005
Centerville, PA 17111                                                           PAGE #:          1


CHECK/EFT #:     12345

REND-PROV  SERV-DATE  POS PD-PROC/MODS       PD-NOS      BILLED     ALLOWED      DEDUCT       COINS       PROV-PD
RARC                                         SUB-NOS    SUB-PROC        GRP/CARC     CARC-AMT      ADJ-QTY

NAME:Doe, Sally             HIC:SJD11111     ACNT:1111111              ICN:12345678901234 ASG:Y  MOA:MA18  MA01
           0210 021004 12 A4450/AW           120.000      -18.00      -13.20        0.00       -2.64        -10.56
CNTL #: 54321

           0210 021004 12 A6196/A1             0.000     -238.50        0.00        0.00        0.00          0.00
CNTL #: 54321

           0210 021004 12 A6253/A2            60.000     -411.00     -380.40        0.00      -76.08       -304.32
CNTL #: 54321

           0210 021004 12 A6402/A1             0.000      -13.05        0.00        0.00        0.00          0.00
CNTL #: 54321

           0210 021004 12 A6446/A2           240.000     -216.00      -98.40        0.00      -19.68        -78.72
CNTL #: 54321

           0210 021004 12 A6402/A1            93.000      -13.95      -11.16        0.00       -2.23         -8.93

PT RESP        0.00                     CLAIM TOTALS     -910.50     -503.16        0.00     -100.63       -402.53
ADJ TO TOTALS: PREV PD                 INTEREST        0.00    LATE FILING CHARGE        0.00      NET     -402.53
```

| | |
|---|---|
| Find out more about this tab | See page *Making Sense of the Claim Detail*. |
| Print the detail | Click the print button, Print<br>or go to the Tab menu option and select Print Claim Detail, or type Alt + B + P.<br>For more info, see *How to Print the Detail for a Claim*. |
| Return to the Claim List | Click the claim list tab Claim List<br>or go to the View menu option and select Claim List.<br>For more info, see *How to View a List of Claims for an MREP Remittance Advice.* |

| | |
|---|---|
| View a Summary for the Remittance Advice | Click the summary tab Remit Summary<br>or go to the View menu option and select Remit Summary.<br>For more info, see *How to View the Total Amounts for a Remittance Advice*. |
| View the data that feeds the Remittance Advice | Click the Data View tab <br>or go to the View menu option and select Data View.<br>For more info, see *Making Sense of the Data View Tab*. |
| Search | Click the Search Tab <br>or go to the View menu option and Search.<br>For more info, see *How to Search Payment Information*. |
| View the CARCs and RARCs for the Remittance Advice | Click the Glossary Tab <br>or go to the View menu option and select Glossary.<br>For more info, see *Making Sense of the Glossary Tab*. |
| Option to print or suppress the printing of the glossary of CARCs and RARCs for the Remittance Advice (not available for Remittance Advices printed from the menu bar or toolbar) | A check box with the word Glossary appears in the lower right side of the Claim Detail tab. When this check box is checked, the glossary of CARCs and RARCs involved with a particular MREP Remittance Advice prints on a separate page. When the check box is not checked, the glossary of CARCs and RARCs involved with a particular MREP Remittance Advice does not print.<br>The user also has the option via the Tab menu option to show or not show the glossary of CARCs and RARCs involved with the MREP Remittance Advice. |

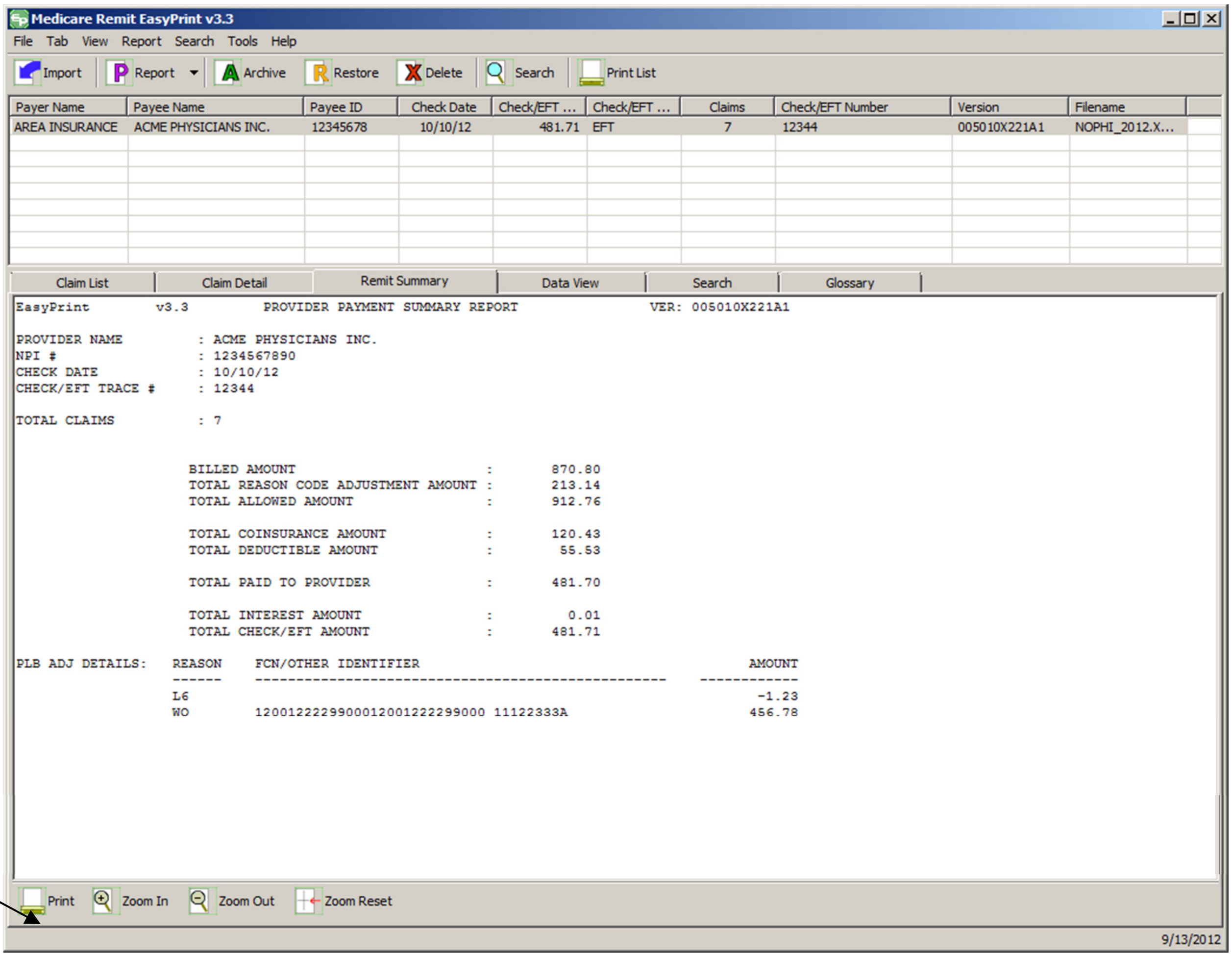
# How to View the Total Amounts for a Remittance Advice

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

   The Medicare Remit Easy Print Claim List tab opens.
2. Select the Remittance Advice by clicking on it.

   Medicare Remit Easy Print highlights the Remittance Advice and lists the claims below.
3. Click the Remit Summary Tab Remit Summary or type Alt + V + S.

   Medicare Remit Easy Print displays the totals, for example


Medicare Remit EasyPrint v3.3
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Zoom In
Zoom Out
Zoom Reset
9/13/2012

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filename |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 10/10/12 | 481.71 | EFT | 7 | 12344 | 005010X221A1 | NOPHI_2012.X... |

```
EasyPrint       v3.3         PROVIDER PAYMENT SUMMARY REPORT              VER: 005010X221A1

PROVIDER NAME         : ACME PHYSICIANS INC.
NPI #                 : 1234567890
CHECK DATE            : 10/10/12
CHECK/EFT TRACE #     : 12344

TOTAL CLAIMS          : 7


                     BILLED AMOUNT                      :        870.80
                     TOTAL REASON CODE ADJUSTMENT AMOUNT :       213.14
                     TOTAL ALLOWED AMOUNT               :        912.76

                     TOTAL COINSURANCE AMOUNT           :        120.43
                     TOTAL DEDUCTIBLE AMOUNT            :         55.53

                     TOTAL PAID TO PROVIDER             :        481.70

                     TOTAL INTEREST AMOUNT              :          0.01
                     TOTAL CHECK/EFT AMOUNT             :        481.71

PLB ADJ DETAILS:   REASON    FCN/OTHER IDENTIFIER                                  AMOUNT
                   ------    --------------------------------------------------    ------------
                   L6                                                                     -1.23
                   WO        1200122229900012001222299000 11122333A                      456.78
```

Click the print button or type Alt + B + P to print the summary

At this point, you can:

| | |
|---|---|
| Find out more about this tab | See *Making Sense of the Remit Summary Tab.* |
| Print the summary | Click the print button <br>or go to the Tab menu option and select Print Claim Detail or type Alt + B + P. |
| View claim details | Click the Claim Detail Tab Claim Detail<br>or go to the View menu option and select Claim Detail<br>For more info, see *How to View the Detail for a Claim.* |
| Return to the Claim List | Click the Claim List tab <br>or go to the View menu option and select Claim List<br>For more info, see *How to View a List of Claims for an MREP Remittance Advice.* |
| View the data that feeds the Remittance Advice | Click the Data View tab <br>or go to the View menu option and select Data View<br>For more info, see *Making Sense of the Data View Tab*. |
| Search | Click the Search tab <br>or go to the View menu option and select Search<br>For more info, see *How to Search Payment Information*. |
| View the CARCs and RARCs for the Remittance Advice | Click the Glossary tab <br>or go to the View menu option and select Glossary<br>For more info, see *Making Sense of the Glossary Tab*. |

# How to View the Data in the Import File

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

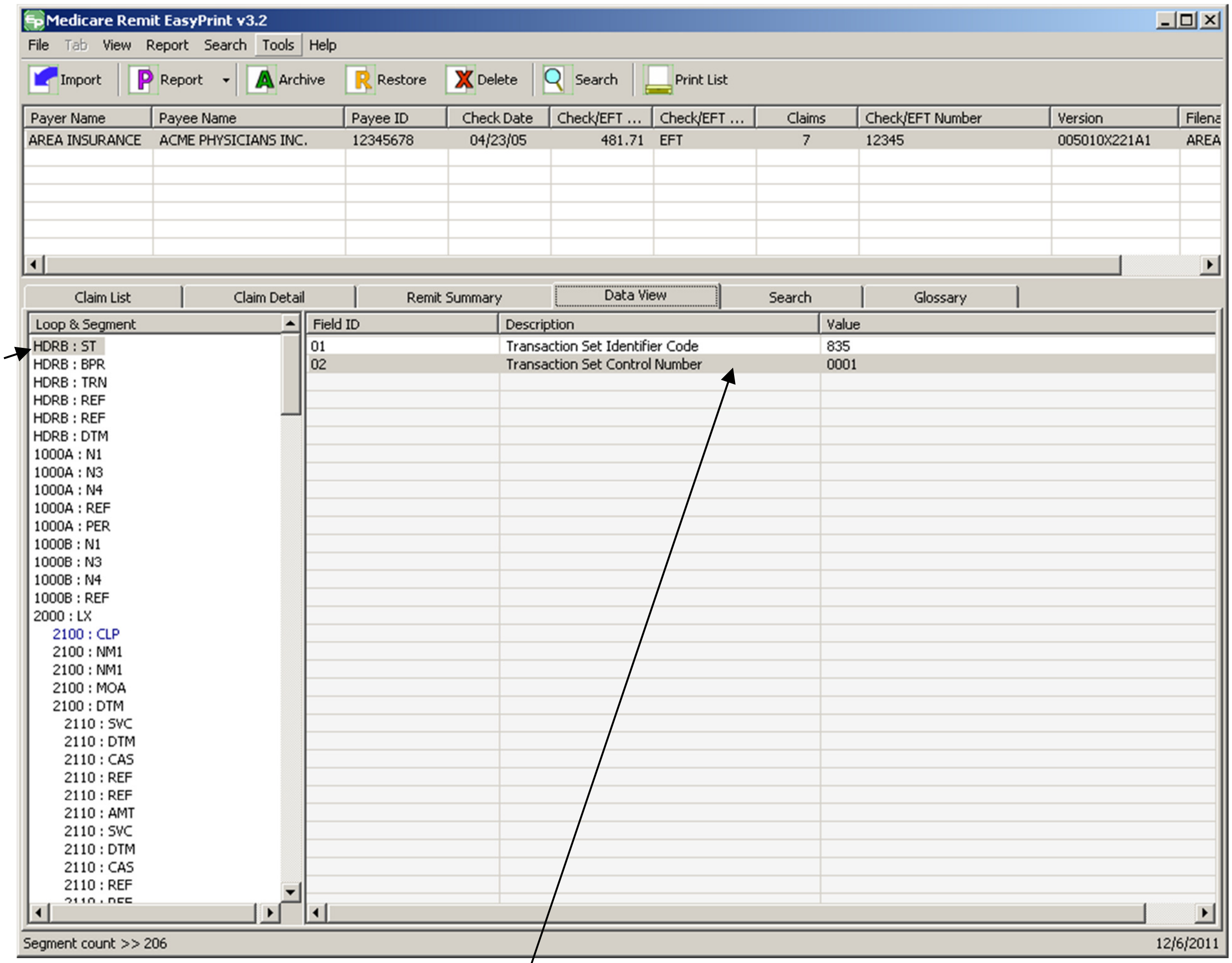
   The Medicare Remit Easy Print Claim List tab opens.

2. Select the Remittance Advice by clicking on it.

   Medicare Remit Easy Print highlights the Remittance Advice and lists the claims below.

3. Click the Data View Tab Data View or type Alt + VV.

   Medicare Remit Easy Print displays the file format:


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Loop & Segment
HDRB : ST
HDRB : BPR
HDRB : TRN
HDRB : REF
HDRB : REF
HDRB : DTM
1000A : N1
1000A : N3
1000A : N4
1000A : REF
1000A : PER
1000B : N1
1000B : N3
1000B : N4
1000B : REF
2000 : LX
2100 : CLP
2100 : NM1
2100 : NM1
2100 : MOA
2100 : DTM
2110 : SVC
2110 : DTM
2110 : CAS
2110 : REF
2110 : REF
2110 : AMT
2110 : SVC
2110 : DTM
2110 : CAS
2110 : REF
Segment count >> 206
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Field ID | Description | Value |
|---|---|---|
| 01 | Transaction Set Identifier Code | 835 |
| 02 | Transaction Set Control Number | 0001 |

Select a loop & segment

The contents of the loop & segment appear here

At this point, you can:

| | |
|---|---|
| Find out more about this window | See page *Making Sense of the Data View Tab*. |
| View claim details | Click the Claim Detail tab Claim Detail<br>Or, go to the View menu option and select Claim Detail.<br>For more info, see *How to View the Detail for a Claim.* |
| Return to the Claim List | Click the Claim List tab Claim List<br>Or, go to the View menu option and select Claim List.<br>For more info, see *How to View a List of Claims for an MREP Remittance Advice*. |
| View a Summary for the Remittance Advice | Click the Summary tab Remit Summary<br>Or, go to the View menu option and select Remit Summary.<br>For more info, see *How to View the Total Amounts for a Remittance Advice.* |
| Search | Select the Search tab Search<br>Or, go to the View menu option and select Search.<br>For more info, see *How to Search Payment Information*. |
| View the CARCs and RARCs for the Remittance Advice | Select the Glossary tab Glossary<br>Or, go to the View menu option and select Glossary.<br>For more info, see *Making Sense of the Glossary Tab*. |

# How to View the CARC and RARC Codes

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

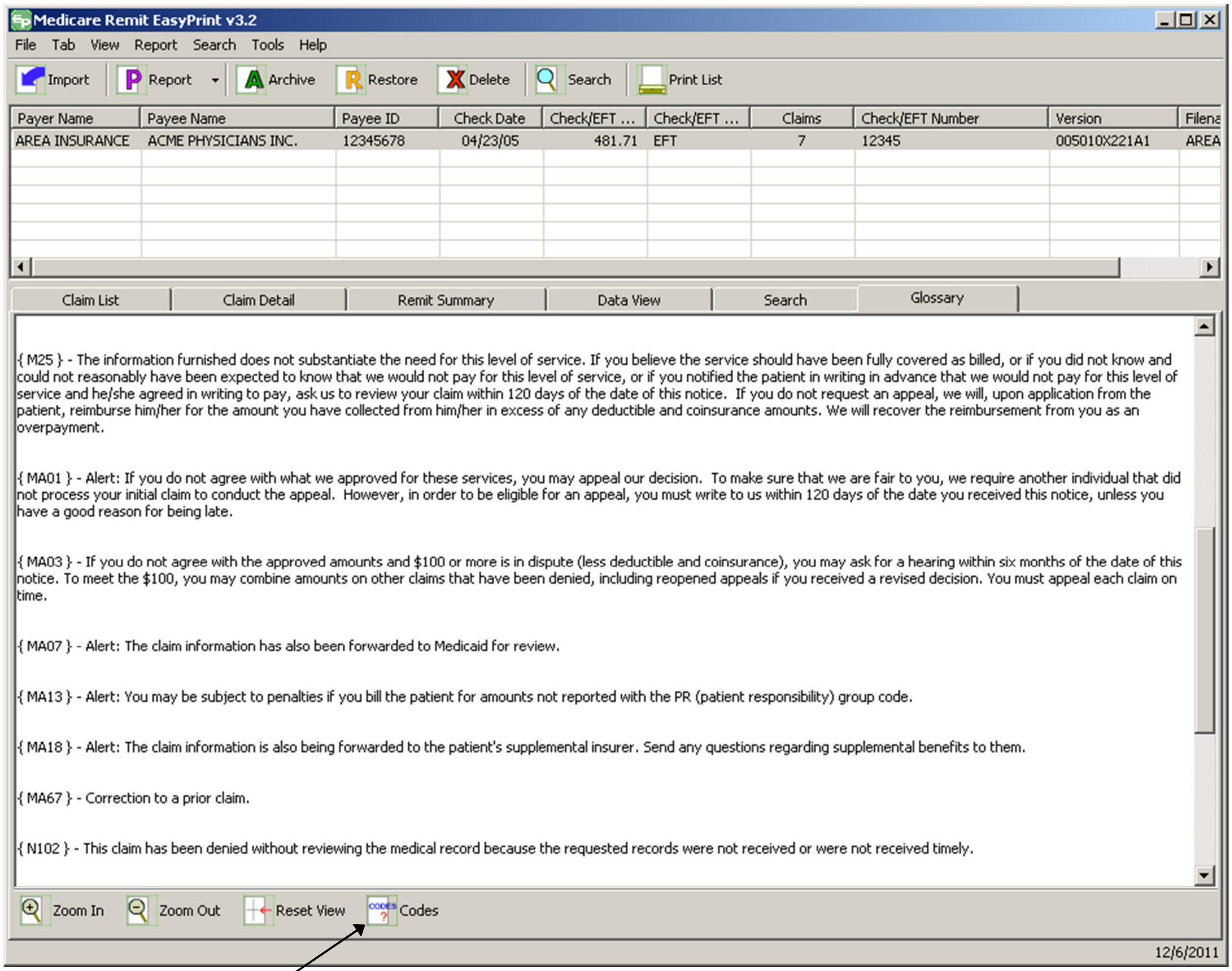
   The Medicare Remit Easy Print Claim List tab opens.

2. Select the Remittance Advice by clicking on it.

   Medicare Remit Easy Print highlights the Remittance Advice and lists the claims below.

3. Click the Glossary Tab Glossary or type Alt +V + G.

   Medicare Remit Easy Print shows the Reason and Remark codes for the Remittance Advice:



| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

{ M25 } - The information furnished does not substantiate the need for this level of service. If you believe the service should have been fully covered as billed, or if you did not know and could not reasonably have been expected to know that we would not pay for this level of service, or if you notified the patient in writing in advance that we would not pay for this level of service and he/she agreed in writing to pay, ask us to review your claim within 120 days of the date of this notice. If you do not request an appeal, we will, upon application from the patient, reimburse him/her for the amount you have collected from him/her in excess of any deductible and coinsurance amounts. We will recover the reimbursement from you as an overpayment.

{ MA01 } - Alert: If you do not agree with what we approved for these services, you may appeal our decision. To make sure that we are fair to you, we require another individual that did not process your initial claim to conduct the appeal. However, in order to be eligible for an appeal, you must write to us within 120 days of the date you received this notice, unless you have a good reason for being late.

{ MA03 } - If you do not agree with the approved amounts and $100 or more is in dispute (less deductible and coinsurance), you may ask for a hearing within six months of the date of this notice. To meet the $100, you may combine amounts on other claims that have been denied, including reopened appeals if you received a revised decision. You must appeal each claim on time.

{ MA07 } - Alert: The claim information has also been forwarded to Medicaid for review.

{ MA13 } - Alert: You may be subject to penalties if you bill the patient for amounts not reported with the PR (patient responsibility) group code.

{ MA18 } - Alert: The claim information is also being forwarded to the patient's supplemental insurer. Send any questions regarding supplemental benefits to them.

{ MA67 } - Correction to a prior claim.

{ N102 } - This claim has been denied without reviewing the medical record because the requested records were not received or were not received timely.

Click the Codes button or type Alt + B + C to see a comprehensive list of codes and descriptions.

At this point, you can:

| | |
|---|---|
| Find out more about this tab | See page *Making Sense of the Glossary Tab*. |
| View claim details | Click the Claim Detail tab Claim Detail or go to the View menu option and select Claim Detail.<br>For more info, see *How to View the Detail for a Claim.* |
| Return to the Claim List | Click the Claim List tab Claim List or go to the View menu option and select Claim List.<br>For more info, see *How to View a List of Claims for an MREP Remittance Advice.*<br>. |
| View a Summary for the Remittance Advice | Click the Summary tab Remit Summary or go to the View menu option and select Remit Summary.<br>For more info, see *How to View the Total Amounts for a Remittance Advice.* on page 91. |
| View the data that feeds the Remittance Advice | Select the Data View tab Data View or go to the View menu option and select Data View.<br>For more info, see *Making Sense of the Data View Tab*. |
| Search | Select the Search tab Search or go to the View menu option and select Search.<br>For more info, see *How to Search Payment Information*. |
| View the CARCs and RARCs for the Remittance Advice | Click the Codes button CODES ? Codes at the bottom of the tab or type Alt + B + C.<br>For more information, see *How to View the CARC and RARC Codes*. |

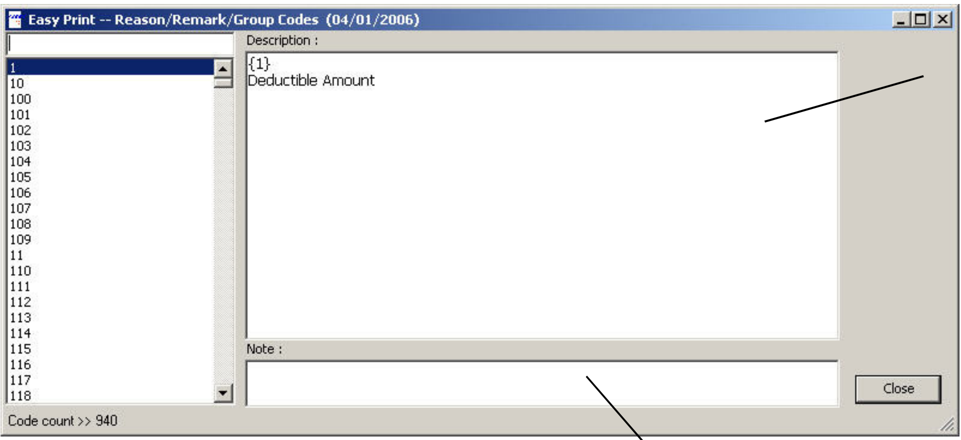
# How to Look up a CARC/RARC Code

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

   The Medicare Remit Easy Print Claim List tab opens.

1. On the menu Select Tools > Code Descriptions.

   The Code Descriptions window opens.


Easy Print -- Reason/Remark/Group Codes (04/01/2006)
Description :
Note :
Close
1
10
100
101
102
103
104
105
106
107
108
109
11
110
111
112
113
114
115
116
117
118
Code count >> 940

{1}
Deductible Amount

Type a specific code or click a code to display its description and notes

The Description window displays verbiage for the CARC/RARC Code

The Note window displays any notes about the CARC/RARC Code

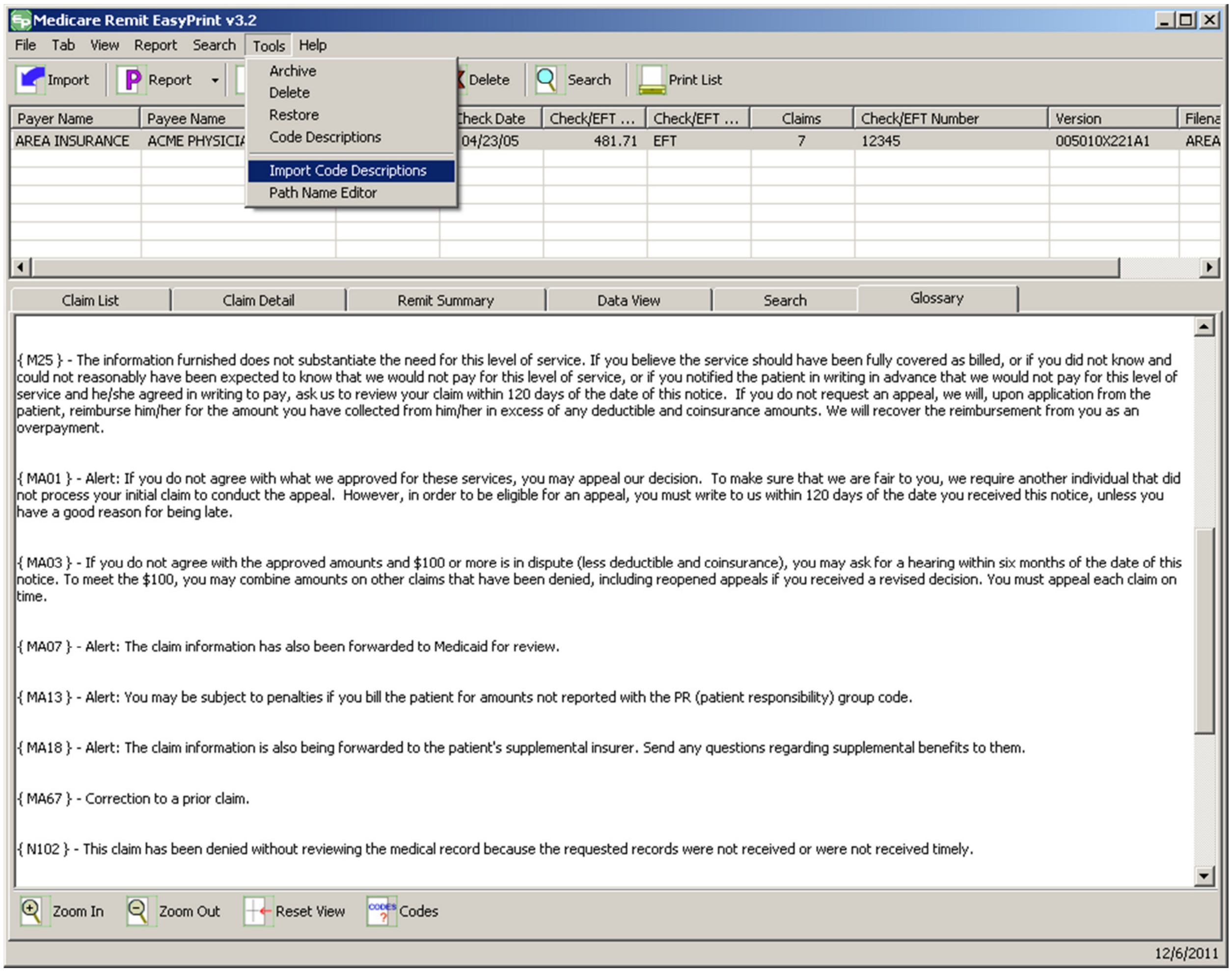
# How to Update (Import) the CARC/RARC Codes

At a minimum, the ANSI Claim Adjustment Reason Code (CARC) and Remittance Advice Remark Code (RARC) file requires an update three times a year. When the list of codes is updated per Washington Publishing Company, VIPS provides an updated file on the VIPS Assist website for the contractors and CMS provides a link to the updated file on the CMS website for the provider/supplier community. When the user finds it necessary to import this updated file into MREP, follow these instructions:

1. Access the list of the latest codes from the VIPS Assist or CMS website.
2. Save the list of latest codes so that they are easily accessible.

   **Note:** The file name *must* be saved as Codes.ini in order for MREP to successfully find the code file.

3. Select “Import Code Descriptions” from the Tools menu.



| Payer Name | Payee Name | heck Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIA | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

{ M25 } - The information furnished does not substantiate the need for this level of service. If you believe the service should have been fully covered as billed, or if you did not know and could not reasonably have been expected to know that we would not pay for this level of service, or if you notified the patient in writing in advance that we would not pay for this level of service and he/she agreed in writing to pay, ask us to review your claim within 120 days of the date of this notice. If you do not request an appeal, we will, upon application from the patient, reimburse him/her for the amount you have collected from him/her in excess of any deductible and coinsurance amounts. We will recover the reimbursement from you as an overpayment.

{ MA01 } - Alert: If you do not agree with what we approved for these services, you may appeal our decision. To make sure that we are fair to you, we require another individual that did not process your initial claim to conduct the appeal. However, in order to be eligible for an appeal, you must write to us within 120 days of the date you received this notice, unless you have a good reason for being late.

{ MA03 } - If you do not agree with the approved amounts and $100 or more is in dispute (less deductible and coinsurance), you may ask for a hearing within six months of the date of this notice. To meet the $100, you may combine amounts on other claims that have been denied, including reopened appeals if you received a revised decision. You must appeal each claim on time.

{ MA07 } - Alert: The claim information has also been forwarded to Medicaid for review.

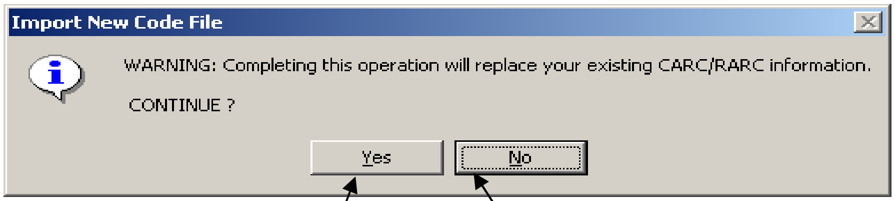
{ MA13 } - Alert: You may be subject to penalties if you bill the patient for amounts not reported with the PR (patient responsibility) group code.

{ MA18 } - Alert: The claim information is also being forwarded to the patient's supplemental insurer. Send any questions regarding supplemental benefits to them.

{ MA67 } - Correction to a prior claim.

{ N102 } - This claim has been denied without reviewing the medical record because the requested records were not received or were not received timely.

A dialog window appears asking to confirm the code import.


Import New Code File
Yes
No

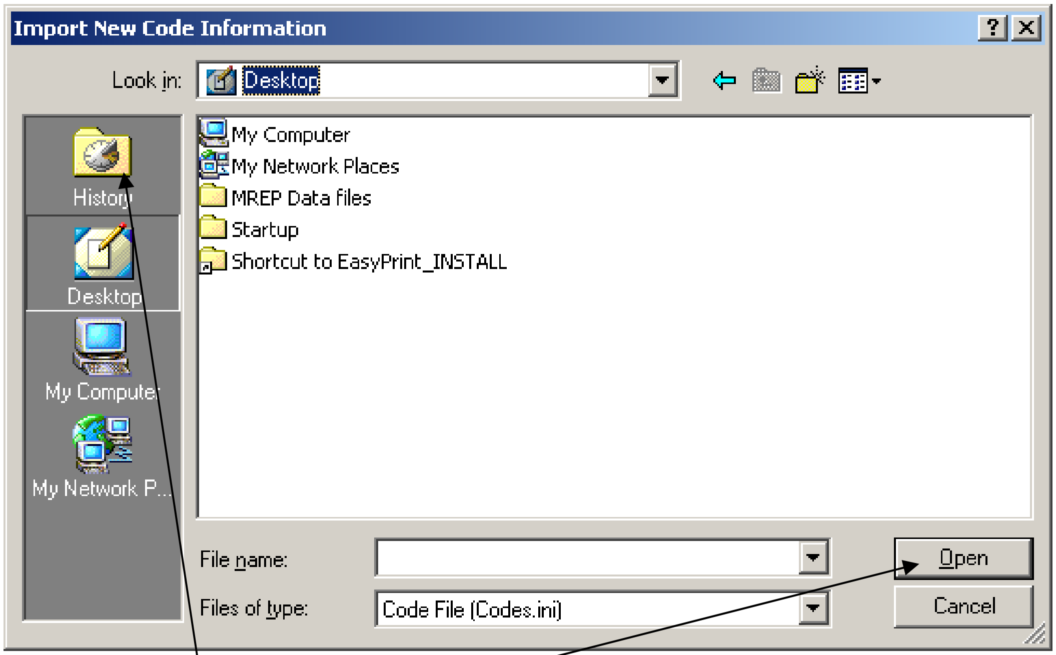
WARNING: Completing this operation will replace your existing CARC/RARC information.

CONTINUE ?

To replace the existing CARC/RARCs, click Yes.

If you don't want to replace the existing CARC/RARCs, click No.

If you select the NO button, the dialog box disappears and no updates are made to MREP. If you select the YES button, a file dialog box appears.

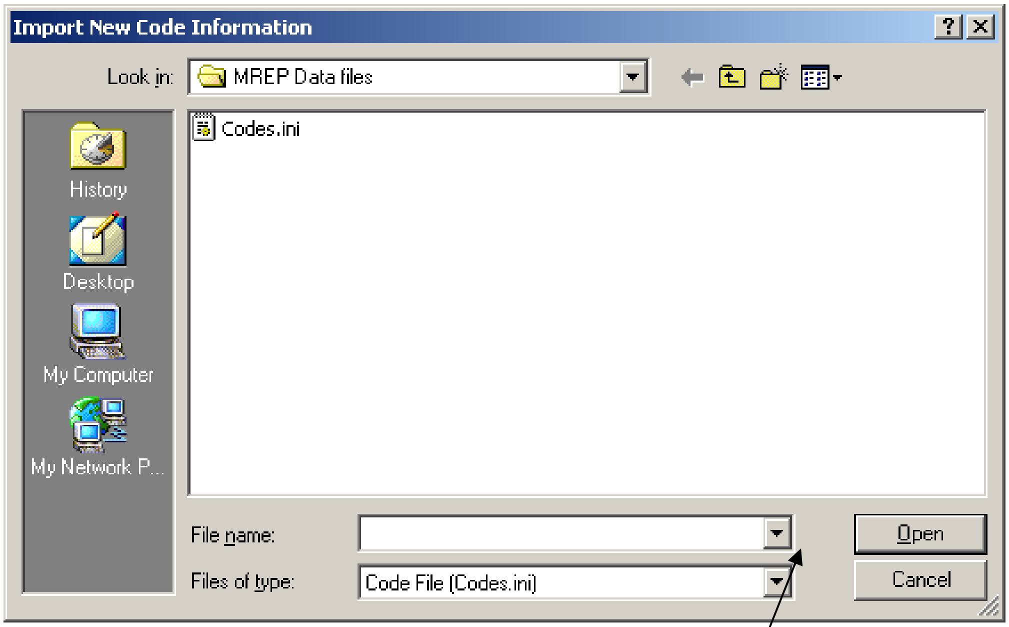

Import New Code Information
History
Desktop
My Computer
My Network P...
My Computer
My Network Places
MREP Data files
Startup
Shortcut to EasyPrint_INSTALL
Open
Cancel

Look in: Desktop

File name:

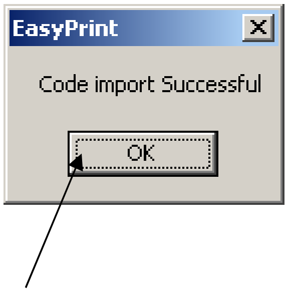
Files of type: Code File (Codes.ini)

4. Navigate to the folder or area where you saved the file under step 2. Select the Codes.ini file and then click the Open button.


Import New Code Information
Look in: MREP Data files
Codes.ini
History
Desktop
My Computer
My Network P...
File name:
Files of type: Code File (Codes.ini)
Open
Cancel

Click the Open button.

5. After you press the Open button, a dialog displays confirming the code import was successful. Click, or select the OK button to close the dialog.

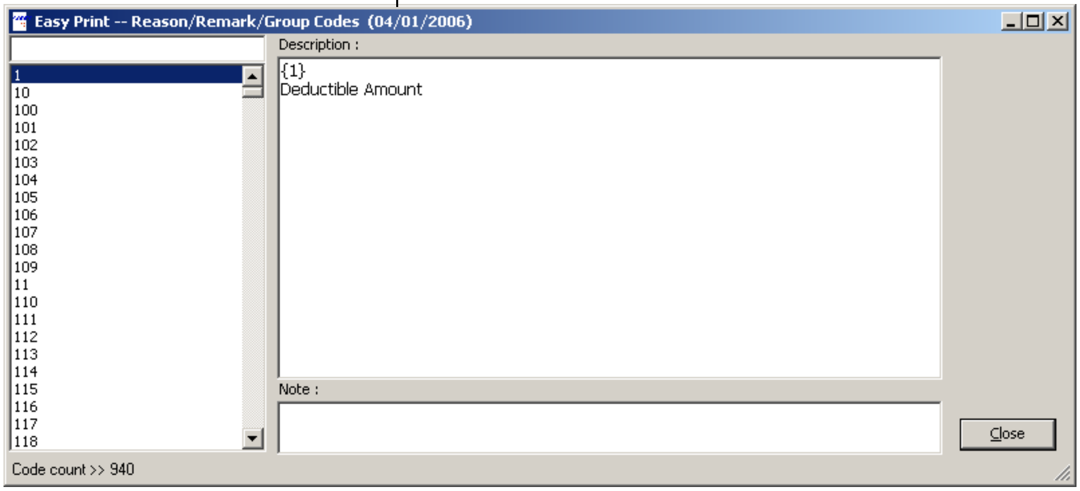

EasyPrint
Code import Successful
OK

Click OK.

6. The latest list of CARC/RARCs exists in the MREP application. To verify that the latest version exists, select “Code Descriptions” from the Tools menu.

7. The Easy Print – Reason/Remark/Group Codes dialog box appears.

**Note:** The Easy Print – Reason/Remark/Group Codes dialog box includes the date of the latest version of the code list.


Easy Print -- Reason/Remark/Group Codes (04/01/2006)
1
10
100
101
102
103
104
105
106
107
108
109
11
110
111
112
113
114
115
116
117
118
Note :
Close

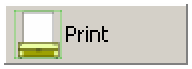
Description :
{1}
Deductible Amount

Code count >> 940

# How to Print a List of Claims

1. View the list of claims.

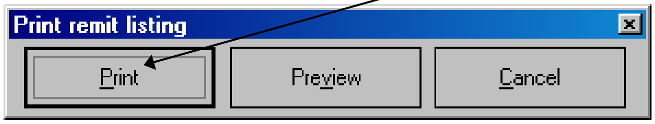
For the steps to follow, see *How to View a List of Claims for an MREP Remittance Advice.*

2. Click the print button  at the bottom of the tab or type Alt + B + P.

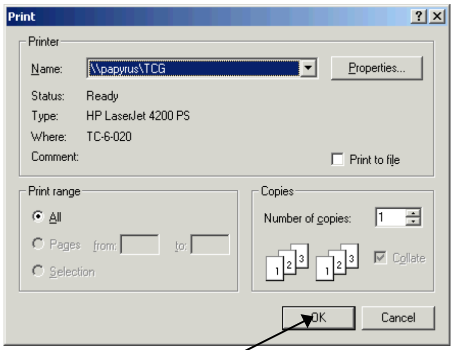
   The Print remit listing window opens.

3. Print the detail listing in one of the following ways:

   A. From the Print remit listing window, click Print to print the detail without previewing it.


Print remit listing
Print
Preview
Cancel

The Print dialog opens.

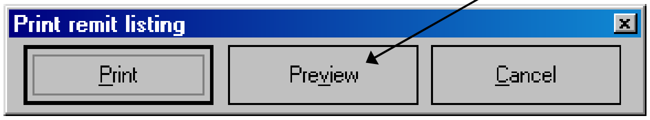

Print
Printer
Properties...
Print range
Copies
OK
Cancel

Name: \\papyrus\TCG
Status: Ready
Type: HP LaserJet 4200 PS
Where: TC-6-020
Comment:
☐ Print to file
● All
○ Pages from: to:
○ Selection
Number of copies: 1
☑ Collate

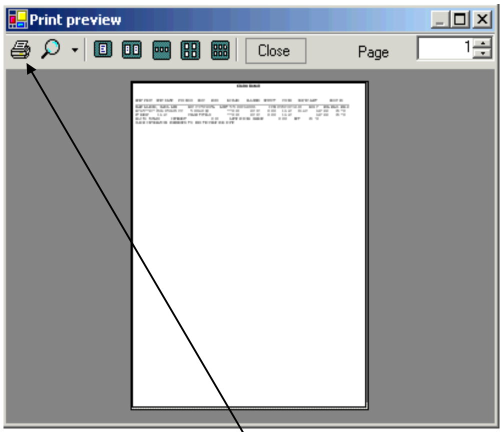
If you need to change the properties, click Properties and make changes as necessary.

Click OK. Medicare Remit Easy Print prints the detail at your default printer.

   B. From the Print remit listing window, click Preview to view a preview of the printed page before printing.


Print remit listing
Print
Preview
Cancel

The Print Preview window opens.



Click printer button at the top of the window.

Medicare Remit Easy Print prints the detail at your default printer.

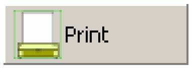
At this point, you can:

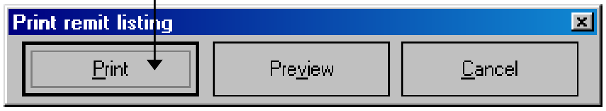
| | |
|---|---|
| View claim details | Click the Claim Detail tab Claim Detail<br>or go to the View menu option and select Claim Detail<br>For more info, see *How to View the Detail for a Claim.* |
| Search | Click the Search tab Search<br>or go to the View menu option and select Search<br>For more info, see *How to Search Payment Information*. |
| View a Summary for the Remittance Advice | Click the Summary tab Remit Summary<br>or go to the View menu option and select Remit Summary<br>For more info, see *How to View the Total Amounts for a Remittance Advice.* |
| View the data that feeds the Remittance Advice | Click the Data View tab Data View<br>or go to the View menu option and select Data View<br>For more info, see *Making Sense of the Data View Tab*. |
| View the CARCs and RARCs for the Remittance Advice | Click the Glossary tab Glossary<br>or go to the View menu option and select Glossary<br>For more info, see *How to View the CARC and RARC Codes*. |

# How to Print the Detail for a Claim

1. View the detail for the claim.

   For the steps to follow, see *How to View the Detail for a Claim.*

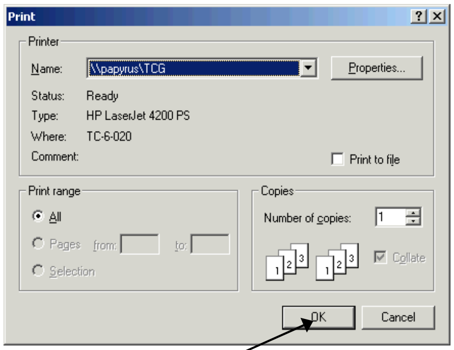
2. Click the print button  at the bottom of the tab, or type Alt + B + P. The Print remit listing window opens.



3. Print the detail listing in one of the following ways:

   A. Click Print to print the detail without previewing it.

   The Print dialog opens.



Print

Printer

Name: \\papyrus\TCG

Status: Ready

Type: HP LaserJet 4200 PS

Where: TC-6-020

Comment:

☐ Print to file

Print range

● All

○ Pages from: to:

○ Selection

Copies

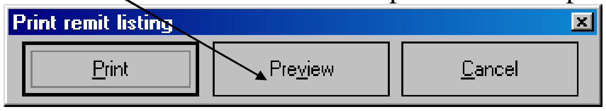
Number of copies: 1

☑ Collate

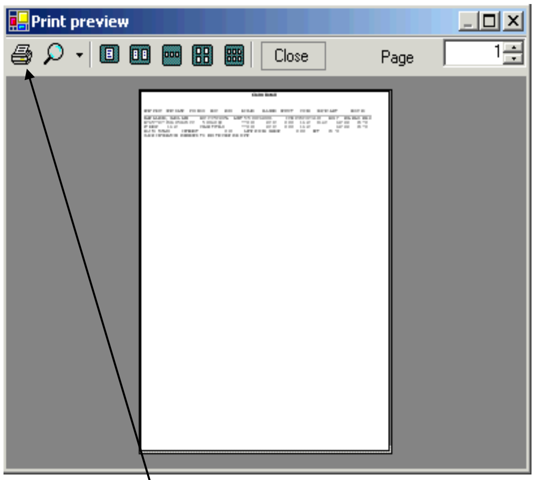
   If you need to change the properties, click Properties and make changes as necessary.

   Click OK. Medicare Remit Easy Print prints the detail at your default printer.

B. Click Preview to view a preview of the printed page before printing.


Print remit listing
Print
Preview
Cancel

The Print Preview window opens.


Print preview
Close
Page
1

Click printer button 🖨 at the top of the window.

Medicare Remit Easy Print prints the detail at your default printer.

# How to Print the Remittance Advice Summary

1. View the Remittance Advice Summary.

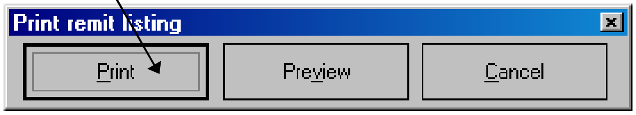
   For the steps to follow, see *How to View the Total Amounts for a Remittance Advice*.

2. Click the print button at the bottom of the tab, or type Alt + B + P.

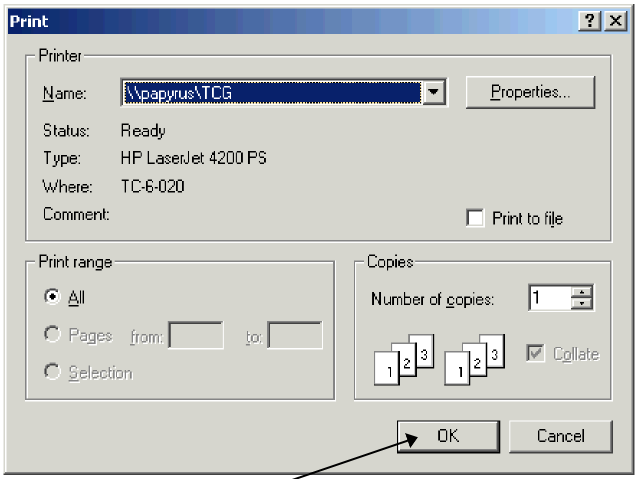
   The Print remit listing window opens.

3. Print the detail listing in one of the following ways:

   A. Click Print to print the detail without previewing it.


Print remit listing
Print
Preview
Cancel

The Print dialog opens.

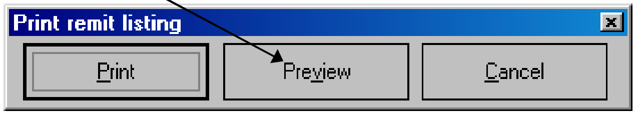

Print
Printer
Properties...
Print range
Copies
OK
Cancel

Name: \\papyrus\TCG
Status: Ready
Type: HP LaserJet 4200 PS
Where: TC-6-020
Comment:
☐ Print to file
● All
○ Pages from: to:
○ Selection
Number of copies: 1
☑ Collate

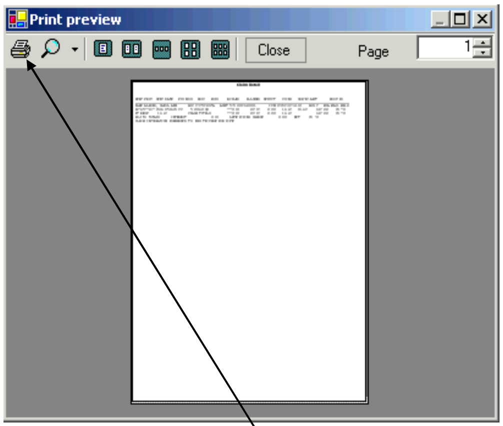
If you need to change the properties, click Properties and make changes as necessary.

Click OK. Medicare Remit Easy Print prints the detail at your default printer.

B. Click Preview to view a preview of the printed page before printing.


Print remit listing
Print
Preview
Cancel

The Print Preview window opens.


Print preview
Close
Page
1

Click the printer button 🖨 at the top of the window.

Medicare Remit Easy Print prints the detail at your default printer.

## Searching Payment Information

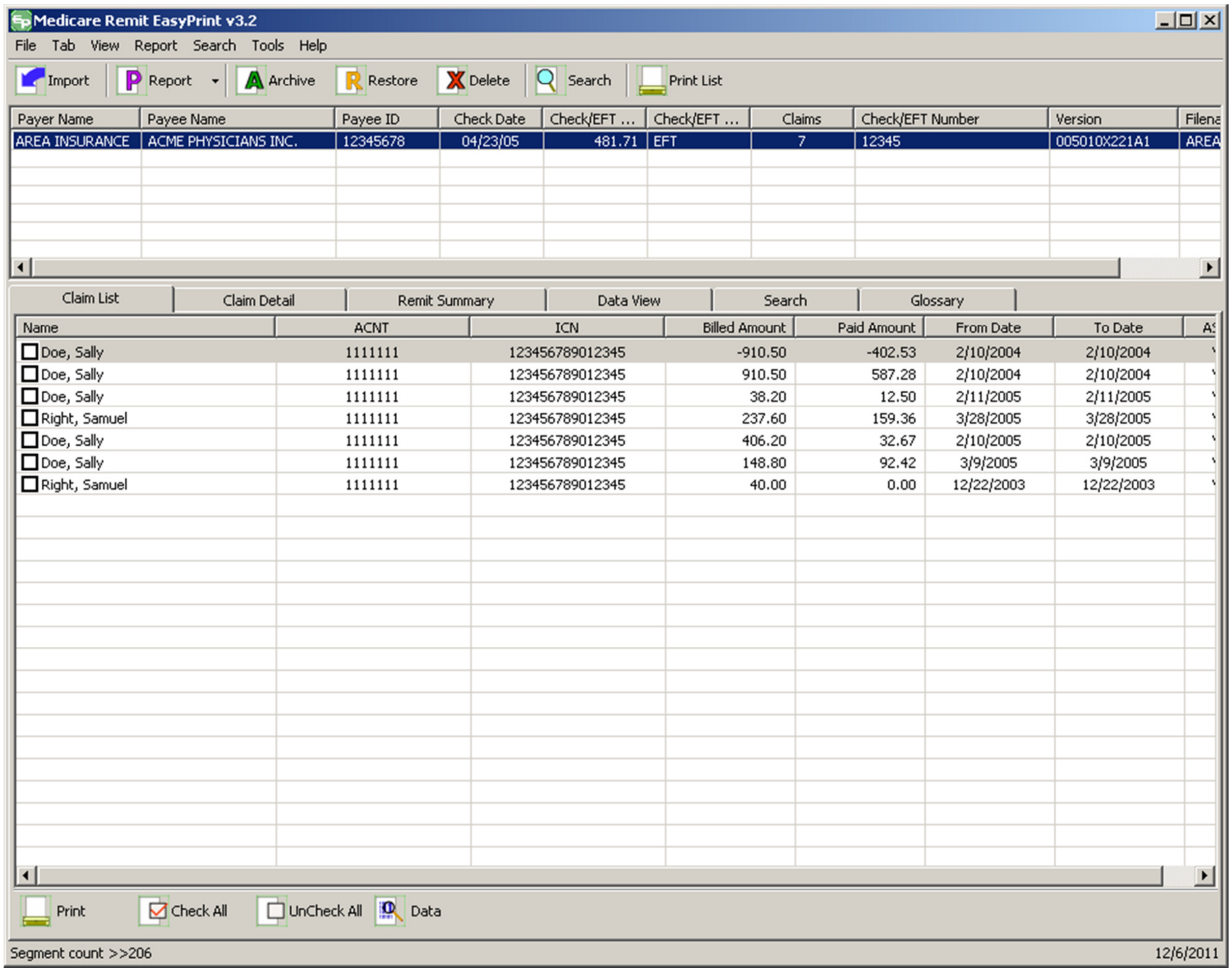
You can search by:

- HICN
- Bene Last Name
- ICN
- Bene Account Number
- Procedure code
- Service date (range of dates in the format MM/DD/YY, MM/DD, MM/YY, DD/YY, MM, DD, or YY; forward slashes are not required when entering a value in the ‘Value to Find’ field)
- Rendering Provider Number
- Adjusted Lines
- COB Claims
- Non-COB Claims
- Deductible/Coins Lines
- Coinsurance Lines
- Deductible Lines
- Other Adjustments
- Denied Lines
- NDC
- MSP Claims
- Non-MSP Claims

## How to Search Payment Information

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon.

   The Medicare Remit Easy Print Claim List tab opens.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version |
|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 |

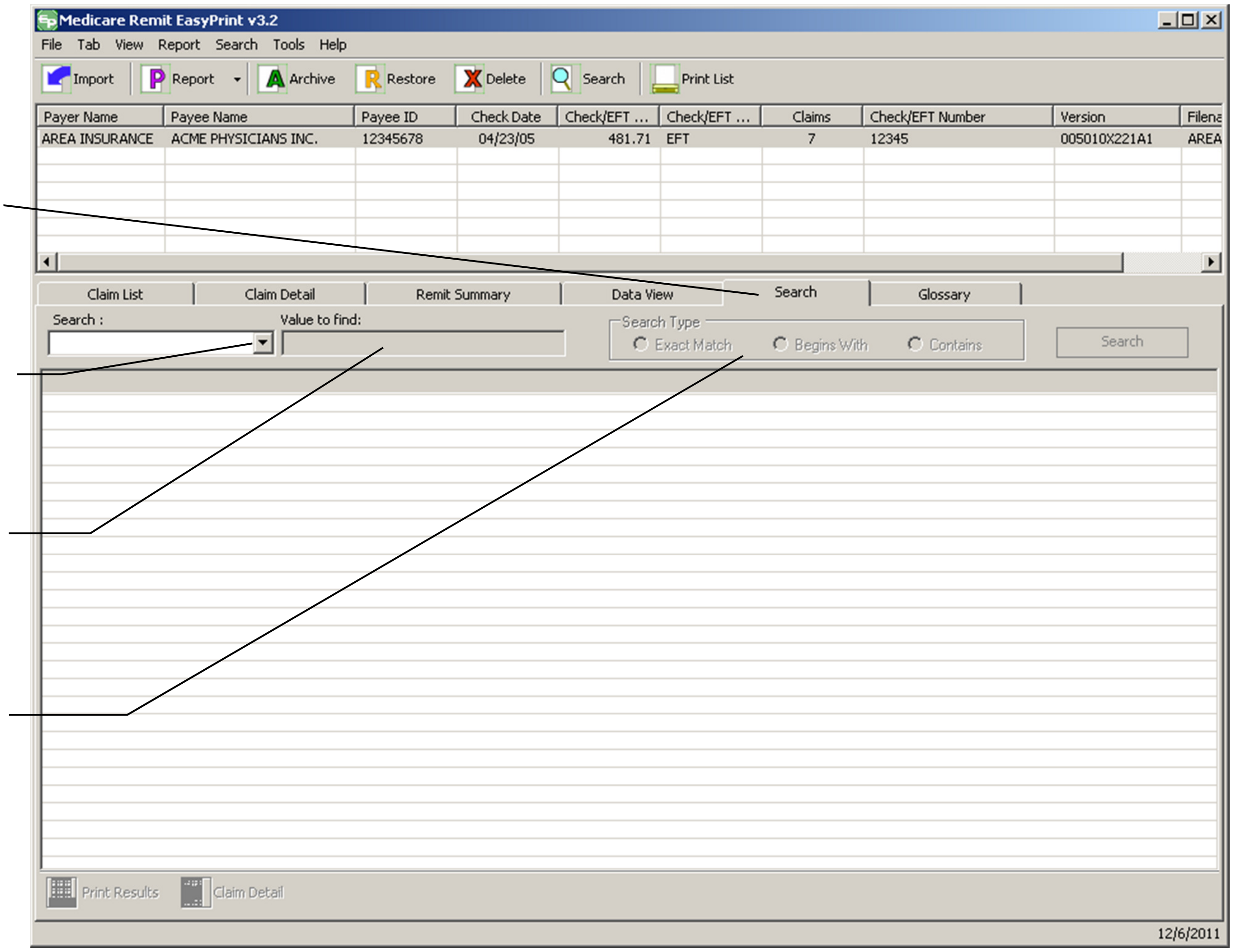
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

12/6/2011

2. Click the Search button or the Search tab.

   The Search tab opens.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Search :
Value to find:
Search Type
○ Exact Match
○ Begins With
○ Contains
Search
Print Results
Claim Detail
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

Search tab

Use the drop-down list to select the field you want to search on.

When applicable, enter the value to find.

If available, select the radio button that corresponds with your entry in the Value to find: field.

**Hint:**
You cannot use a wild card character in the search.

3. Use the drop-down list to select a search field.

   If applicable, enter the value to find. The Search tab includes three radio buttons for how the field should be searched (Exact Match, Begins With, or Contains).

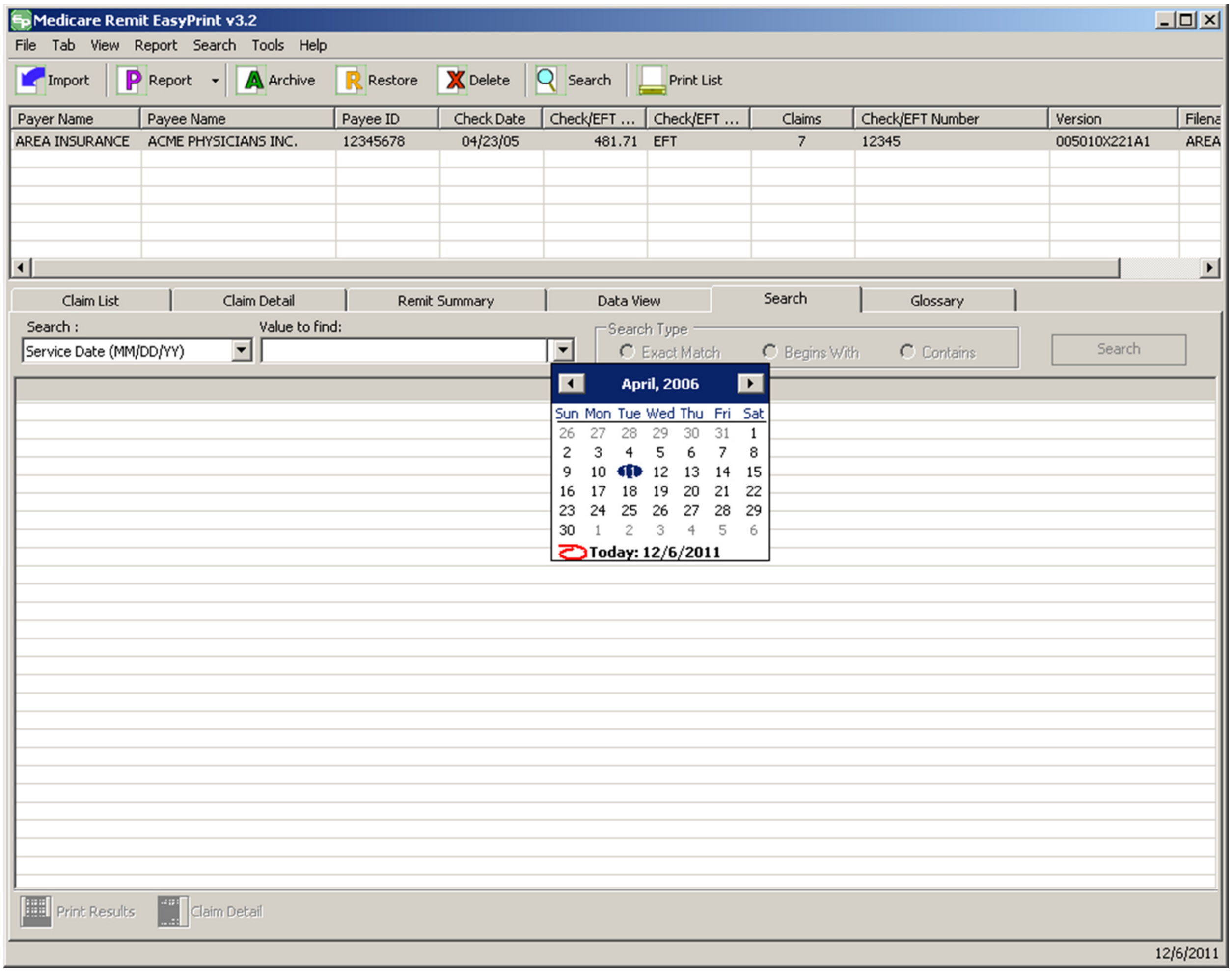
   To display the "searched" data, you must select one of the radio buttons before clicking the Search button. The Exact Match, Begins With, and Contains radio buttons are only available for the HICN, ICN, Bene Account Number, Bene Last Name, NDC, Procedure Code, and Rendering Provider fields.

   If the Search: field is not one of these fields, the Exact Match, Begins With, and Contains radio buttons are not available.

   If you select one of the Service Date formats from the drop-down menu, you can:

   - Enter the date in the Value to find field
   - Use the drop-down list only to access the Calendar picker for the MM/DD/YY format only. Use the left and right arrows to select the month, and then click on the date you want.

**Hint:**
You can use a calendar date picker to select a service date.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Search Type
○ Exact Match
○ Begins With
○ Contains
Search
Print Results
Claim Detail
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

Search : Service Date (MM/DD/YY)

Value to find:

April, 2006

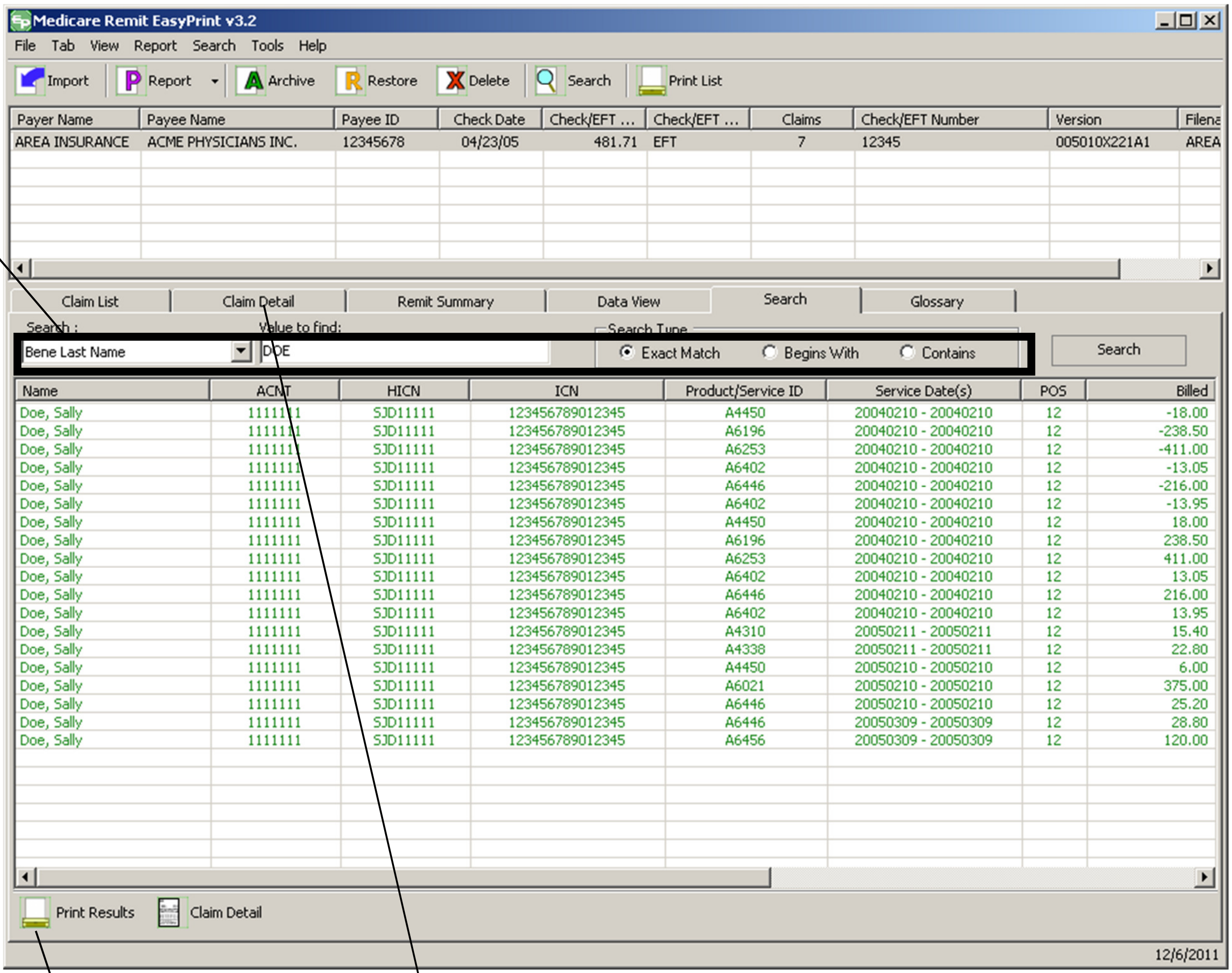
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|---|---|---|---|---|---|
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 1 | 2 | 3 | 4 | 5 | 6 |

Today: 12/6/2011

5. Click the Search type to start the search.

   Medicare Remit Easy Print returns all of the claim lines/info that match the search.

   For example, imagine you needed to view all of Sally Doe's claims. If the remit contains any claim lines with the name Doe, the Search Tab listview is updated with those claim lines matching the criteria.



| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

Search : Bene Last Name

Value to find: DOE

Search Type: ● Exact Match ○ Begins With ○ Contains

| Name | ACNT | HICN | ICN | Product/Service ID | Service Date(s) | POS | Billed |
|---|---|---|---|---|---|---|---|
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A4450 | 20040210 - 20040210 | 12 | -18.00 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6196 | 20040210 - 20040210 | 12 | -238.50 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6253 | 20040210 - 20040210 | 12 | -411.00 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6402 | 20040210 - 20040210 | 12 | -13.05 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6446 | 20040210 - 20040210 | 12 | -216.00 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6402 | 20040210 - 20040210 | 12 | -13.95 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A4450 | 20040210 - 20040210 | 12 | 18.00 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6196 | 20040210 - 20040210 | 12 | 238.50 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6253 | 20040210 - 20040210 | 12 | 411.00 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6402 | 20040210 - 20040210 | 12 | 13.05 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6446 | 20040210 - 20040210 | 12 | 216.00 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6402 | 20040210 - 20040210 | 12 | 13.95 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A4310 | 20050211 - 20050211 | 12 | 15.40 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A4338 | 20050211 - 20050211 | 12 | 22.80 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A4450 | 20050210 - 20050210 | 12 | 6.00 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6021 | 20050210 - 20050210 | 12 | 375.00 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6446 | 20050210 - 20050210 | 12 | 25.20 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6446 | 20050309 - 20050309 | 12 | 28.80 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6456 | 20050309 - 20050309 | 12 | 120.00 |

The search was for Sally Doe's claims.

**Hint:**
You can change the sort order by clicking a column heading.

**Hint:**
If you cannot see all the columns, use the horizontal scroll bar at the bottom of the screen.

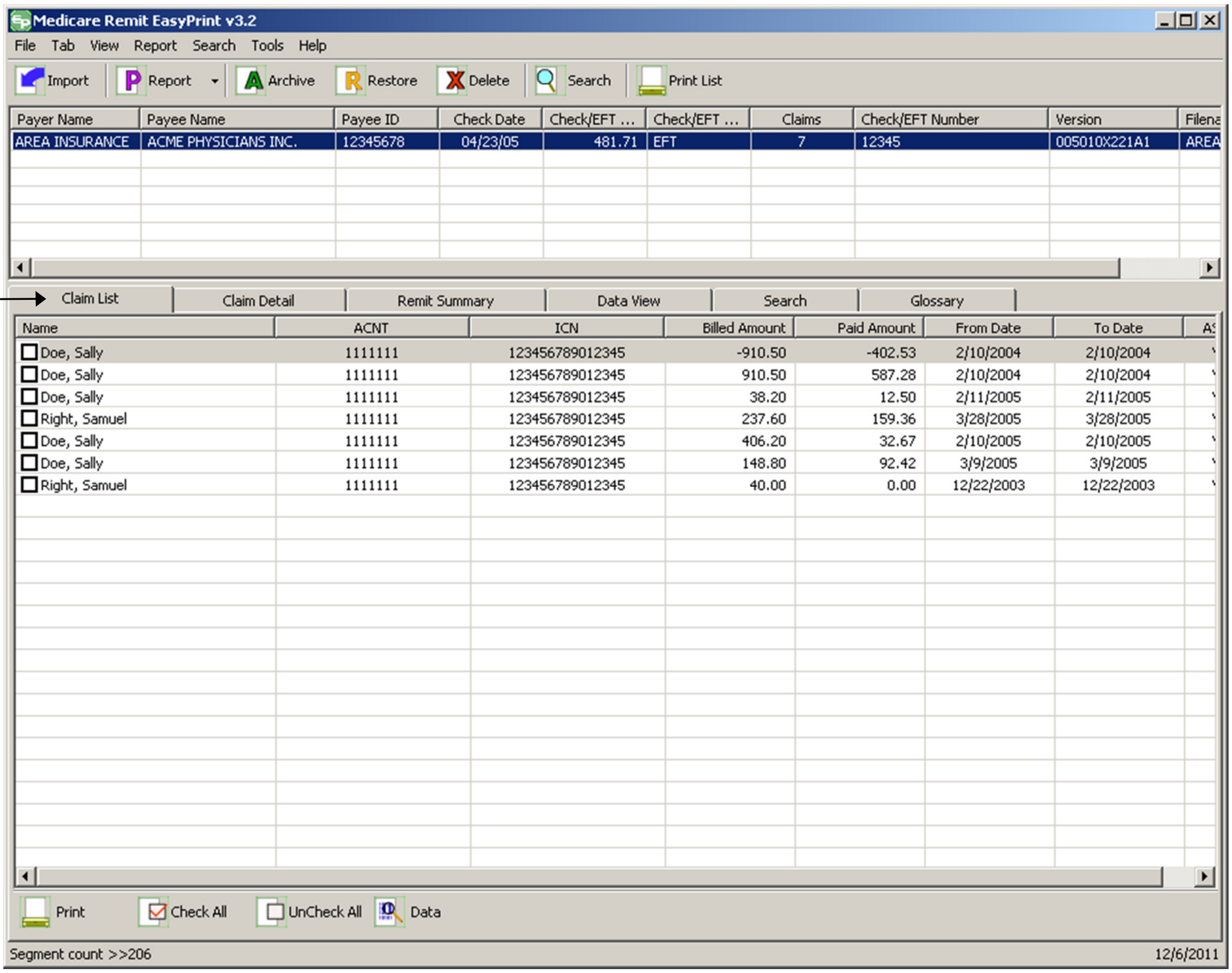
Click the print button or type Alt + B + P to print this list of claims

Click the Claim Detail Tab or type Alt + B + C to display the details for these claims

# Making Sense of the Claim List Tab

For the procedure to view the claim list, see *How to View a List of Claims for an MREP Remittance Advice.*

The claim list tab displays a summary of all of the claims found within the selected remittance:


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206 12/6/2011

Claim List tab

**Hint:**
Click on a column heading to change the sort order.

**Hint:**
Key F1 displays a dialog containing the listview field names and values. This enables screen reading programs to read all the listview fields for a highlighted claim.

| | |
|---|---|
| Name | This is the name of the beneficiary that the claim was processed for. The name field is defined as Last Name followed by the First Name. A comma separates the two names. |
| ACNT | This is any internal number assigned to the claim by the provider. |
| ICN | This is the Internal Control Number (ICN), the unique number assigned to the claim when it is received by the contractor. |
| Billed Amount | This is the total claim dollar billed amount. |
| Paid Amount | This is the total claim provider billed amount. |

| | |
|---|---|
| From Date | This is the earliest From Date of service on the claim. |
| To Date | This is the latest To Date of service on the claim. |
| ASG | This indicates whether or not the provider has accepted assignment for the claim. |

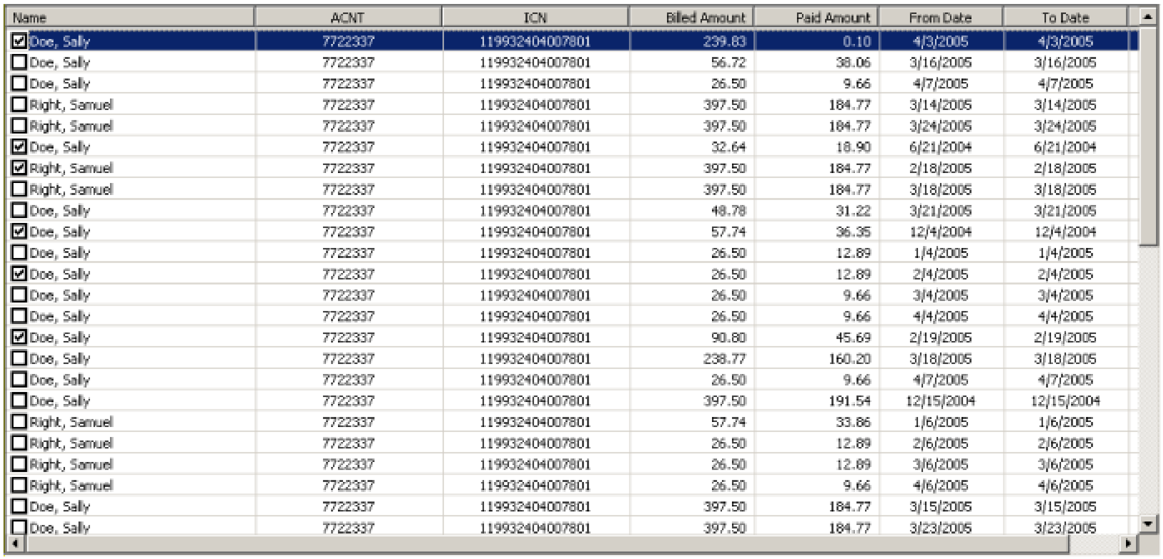
### Buttons

| | |
|---|---|
| Print | Print the list. (type Alt + B + P) |
| ☑ Check All | Select all of the claims. (type Alt + B + C) |
| ☐ UnCheck All | Unselect all of the claims. (type Alt + B + U) |

## Display Claim(s)

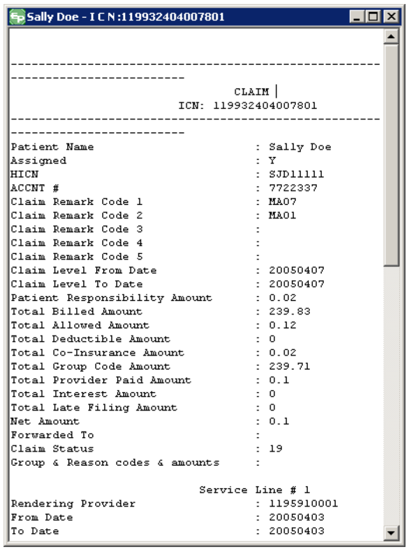
*From the Tab menu option select Display Claim*

Select claims in the claim list by enabling the checkbox for the corresponding claim. To display the selected claims, from the Tab menu option select Display Claim.



| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☑ Doe, Sally | 7722337 | 119932404007801 | 239.83 | 0.10 | 4/3/2005 | 4/3/2005 |
| ☐ Doe, Sally | 7722337 | 119932404007801 | 56.72 | 38.06 | 3/16/2005 | 3/16/2005 |
| ☐ Doe, Sally | 7722337 | 119932404007801 | 26.50 | 9.66 | 4/7/2005 | 4/7/2005 |
| ☐ Right, Samuel | 7722337 | 119932404007801 | 397.50 | 184.77 | 3/14/2005 | 3/14/2005 |
| ☐ Right, Samuel | 7722337 | 119932404007801 | 397.50 | 184.77 | 3/24/2005 | 3/24/2005 |
| ☑ Doe, Sally | 7722337 | 119932404007801 | 32.64 | 18.90 | 6/21/2004 | 6/21/2004 |
| ☑ Right, Samuel | 7722337 | 119932404007801 | 397.50 | 184.77 | 2/18/2005 | 2/18/2005 |
| ☐ Right, Samuel | 7722337 | 119932404007801 | 397.50 | 184.77 | 3/18/2005 | 3/18/2005 |
| ☐ Doe, Sally | 7722337 | 119932404007801 | 48.78 | 31.22 | 3/21/2005 | 3/21/2005 |
| ☑ Doe, Sally | 7722337 | 119932404007801 | 57.74 | 36.35 | 12/4/2004 | 12/4/2004 |
| ☐ Doe, Sally | 7722337 | 119932404007801 | 26.50 | 12.89 | 1/4/2005 | 1/4/2005 |
| ☑ Doe, Sally | 7722337 | 119932404007801 | 26.50 | 12.89 | 2/4/2005 | 2/4/2005 |
| ☐ Doe, Sally | 7722337 | 119932404007801 | 26.50 | 9.66 | 3/4/2005 | 3/4/2005 |
| ☐ Doe, Sally | 7722337 | 119932404007801 | 26.50 | 9.66 | 4/4/2005 | 4/4/2005 |
| ☑ Doe, Sally | 7722337 | 119932404007801 | 90.80 | 45.69 | 2/19/2005 | 2/19/2005 |
| ☐ Doe, Sally | 7722337 | 119932404007801 | 238.77 | 160.20 | 3/18/2005 | 3/18/2005 |
| ☐ Doe, Sally | 7722337 | 119932404007801 | 26.50 | 9.66 | 4/7/2005 | 4/7/2005 |
| ☐ Doe, Sally | 7722337 | 119932404007801 | 397.50 | 191.54 | 12/15/2004 | 12/15/2004 |
| ☐ Right, Samuel | 7722337 | 119932404007801 | 57.74 | 33.86 | 1/6/2005 | 1/6/2005 |
| ☐ Right, Samuel | 7722337 | 119932404007801 | 26.50 | 12.89 | 2/6/2005 | 2/6/2005 |
| ☐ Right, Samuel | 7722337 | 119932404007801 | 26.50 | 12.89 | 3/6/2005 | 3/6/2005 |
| ☐ Right, Samuel | 7722337 | 119932404007801 | 26.50 | 9.66 | 4/6/2005 | 4/6/2005 |
| ☐ Doe, Sally | 7722337 | 119932404007801 | 397.50 | 184.77 | 3/15/2005 | 3/15/2005 |
| ☐ Doe, Sally | 7722337 | 119932404007801 | 397.50 | 184.77 | 3/23/2005 | 3/23/2005 |

EasyPrint displays the claim(s) information in a vertical line-by-line format.



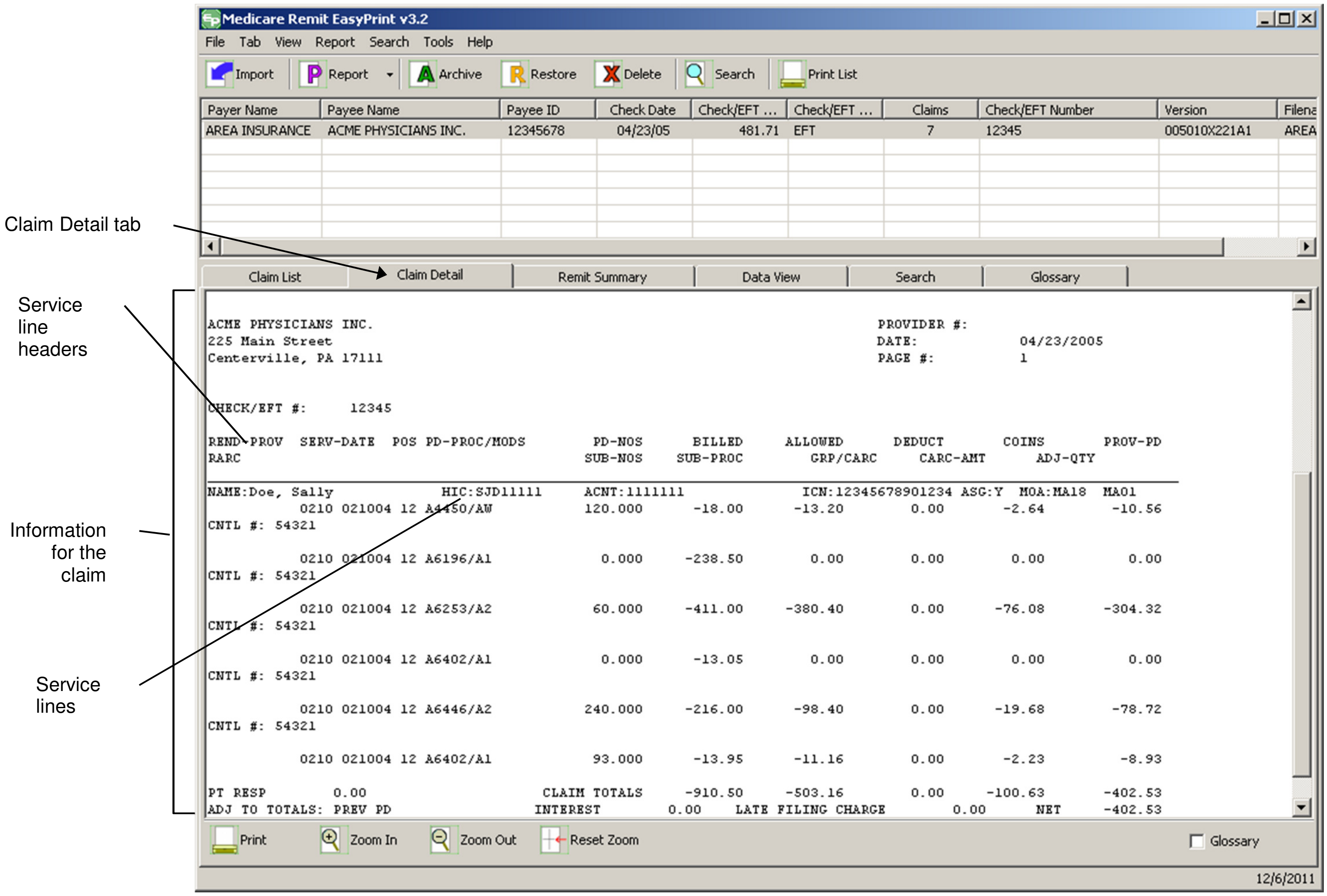
```
------------------------------------------------------
-------------------------
                                CLAIM |
                        ICN: 119932404007801
------------------------------------------------------
-------------------------
Patient Name                        : Sally Doe
Assigned                            : Y
HICN                                : SJD11111
ACCNT #                             : 7722337
Claim Remark Code 1                 : MA07
Claim Remark Code 2                 : MA01
Claim Remark Code 3                 :
Claim Remark Code 4                 :
Claim Remark Code 5                 :
Claim Level From Date               : 20050407
Claim Level To Date                 : 20050407
Patient Responsibility Amount       : 0.02
Total Billed Amount                 : 239.83
Total Allowed Amount                : 0.12
Total Deductible Amount             : 0
Total Co-Insurance Amount           : 0.02
Total Group Code Amount             : 239.71
Total Provider Paid Amount          : 0.1
Total Interest Amount               : 0
Total Late Filing Amount            : 0
Net Amount                          : 0.1
Forwarded To                        :
Claim Status                        : 19
Group & Reason codes & amounts      :

                           Service Line # 1
Rendering Provider                  : 1195910001
From Date                           : 20050403
To Date                             : 20050403
```

This format provides the claim data at a glance and allows screen reading software to interpret the data more easily.

# Making Sense of the Claim Detail Tab

For the procedure to view claim detail, see *How to View the Detail for a Claim.*

The claim detail tab displays all the claim information for each claim(s) that has been checked on the Claim List tab.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Zoom In
Zoom Out
Reset Zoom
Glossary
12/6/2011
Claim Detail tab
Service line headers
Information for the claim
Service lines

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

```
ACME PHYSICIANS INC.                                                 PROVIDER #:
225 Main Street                                                      DATE:          04/23/2005
Centerville, PA 17111                                                PAGE #:        1


CHECK/EFT #:     12345

REND-PROV  SERV-DATE  POS PD-PROC/MODS        PD-NOS     BILLED     ALLOWED     DEDUCT      COINS       PROV-PD
RARC                                         SUB-NOS   SUB-PROC       GRP/CARC    CARC-AMT      ADJ-QTY
______________________________________________________________________________________________________________
NAME:Doe, Sally            HIC:SJD11111      ACNT:1111111           ICN:12345678901234 ASG:Y  MOA:MA18  MA01
          0210 021004 12 A4450/AW            120.000     -18.00     -13.20       0.00       -2.64      -10.56
CNTL #: 54321

          0210 021004 12 A6196/A1              0.000    -238.50       0.00       0.00        0.00        0.00
CNTL #: 54321

          0210 021004 12 A6253/A2             60.000    -411.00    -380.40       0.00      -76.08     -304.32
CNTL #: 54321

          0210 021004 12 A6402/A1              0.000     -13.05       0.00       0.00        0.00        0.00
CNTL #: 54321

          0210 021004 12 A6446/A2            240.000    -216.00     -98.40       0.00      -19.68      -78.72
CNTL #: 54321

          0210 021004 12 A6402/A1             93.000     -13.95     -11.16       0.00       -2.23       -8.93

PT RESP        0.00                    CLAIM TOTALS     -910.50    -503.16       0.00     -100.63     -402.53
ADJ TO TOTALS: PREV PD                INTEREST      0.00     LATE FILING CHARGE      0.00      NET    -402.53
```

INFORMATION FOR THE CLAIM:

**Note:** Some fields described below do not appear in the above image.

First Line of Claim Line

| | |
|---|---|
| NAME | This is the name of the beneficiary for whom the claim was processed. |
| HIC | This is the Health Insurance Claim (HIC) number of the beneficiary for whom the claim was processed. |
| ACNT | This is any internal number assigned to the claim by the provider. |

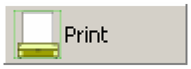
| | |
|---|---|
| ICN | This is the Internal Control Number (ICN), the unique number assigned to the claim when it is received by the contractor. |
| ASG | This indicates whether or not the provider has accepted assignment for the claim. |
| MOA | This contains remark codes at the claim level. |
| REND-PROV | This is the performing provider ID number. |
| SERV-DATE | This is the date(s) of service. |
| POS | This is the two-digit Place of Service (POS) code.<br>A list of POS codes is available here: http://www.cms.gov/manuals/downloads/clm104c26.pdf |
| PD-PROC | This is the HCPCS procedure code.<br>A list of these codes is available here:<br>https://www.cms.gov/CLIA/downloads/Subject.to.CLIA.pdf |
| MODS | These are all the modifiers billed with the procedure. |
| PD-NOS | This is the number of services rendered. |
| BILLED | This is the amount the provider billed for the service. |
| ALLOWED | This is the allowed amount for the service. |
| DEDUCT | This the amount of any deductible applied to the claim. This is the amount that the beneficiary (or other insurer, if applicable) is responsible for paying the provider. |
| COINS | This is the amount that the beneficiary (or other insurer, if applicable) is responsible for paying the provider. |
| PROV-PD | This is the amount the provider was paid for the service. |

Second Line of Claim Line

| | |
|---|---|
| RARC | These are the Remark Codes at the line level. |
| SUB-NOS | This is the submitted number of services. |
| SUB-PROC | This is the submitted HCPCS procedure code. |
| GRP/CARC | These are any Group Codes and Claim Adjustment Reason Codes for the service line. |
| CARC-AMT | This is the amount of any adjustment made based on the Group and Claims Adjustment Reason Code. |
| ADJ-QTY | This is the quantity of units of service being adjusted. |
| CNTL # | This is the line item control number. |
| HCPI | This is the Healthcare Policy Identification number. |

| | |
|---|---|
| Totals | |
| PT RESP | This is the total amount that the beneficiary owes the provider for this claim. |
| CLAIM TOTALS | This includes the totals for all service-line level amounts:<br>BILLED<br>ALLOWED<br>DEDUCT<br>COINS<br>PROV-PD |
| ADJ TO TOTALS: | |
| PREV PD | This field is blank in Medicare Remit Easy Print. |
| INTEREST | This is the interest amount paid for claims processing time. |
| LATE FILING CHARGE | This is the late filing charge. |
| NET | This is the amount that Medicare owes the provider for this claim. |
| CLAIM INFORMATION FORWARDED TO: | This appears when the claim is being forwarded to a beneficiary's supplemental insurer. |
| CORRECTED PRIORITY PAYER INFO: | This is the corrected priority payer name and/or id number. |
| OTHER CLAIM REL IDENTIFICATION: | This is additional information relevant to the adjudication of the claim and a qualifier identifying the type of reference information. |
| GLOSSARY | These are the Reason and Remark codes that are also shown on the Glossary tab. |

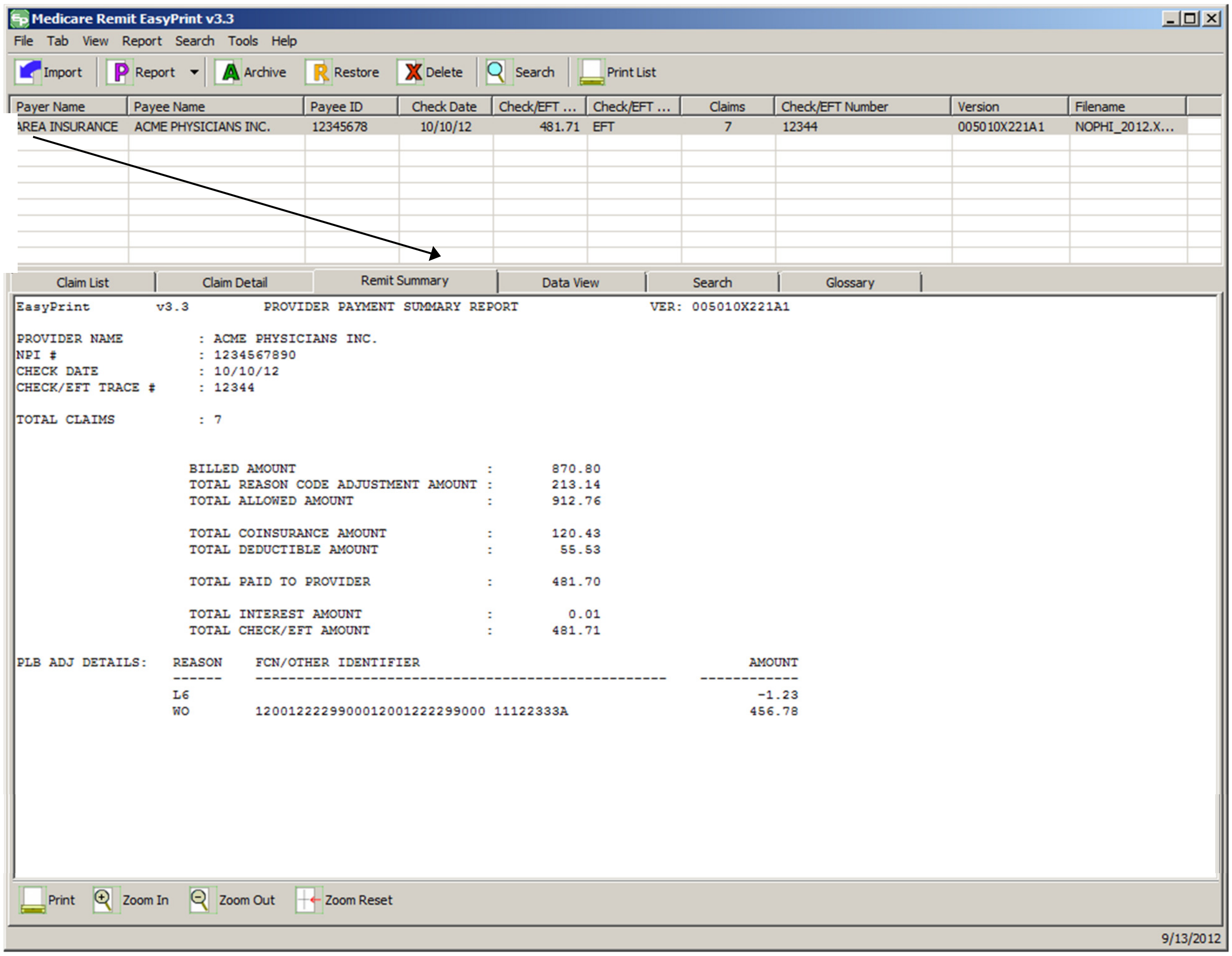
## Buttons

| | |
|---|---|
|  | Print the claim detail. (type Alt + B + P) |
| | Zoom in to make the size of the type larger. (type Alt + B + I) |
| | Zoom out to make the size of the type smaller. (type Alt + B + O) |
| | Reset the type to the original size. (type Alt + B + R) |
| | Appears CARCs/RARCs and descriptions for the selected claims when checked. (type Alt + B + S) |

# Making Sense of the Remit Summary Tab

For the procedure to view the Remittance Advice detail, see *How to View the Total Amounts for a Remittance Advice*.

The Remit Summary Tab displays total dollar amounts, claim counts, and provider adjustment information if present in the selected remittance.


Medicare Remit EasyPrint v3.3
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Zoom In
Zoom Out
Zoom Reset
9/13/2012

Remit Summary tab

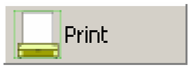
| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filename |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 10/10/12 | 481.71 | EFT | 7 | 12344 | 005010X221A1 | NOPHI_2012.X... |

```
EasyPrint       v3.3        PROVIDER PAYMENT SUMMARY REPORT              VER: 005010X221A1

PROVIDER NAME          : ACME PHYSICIANS INC.
NPI #                  : 1234567890
CHECK DATE             : 10/10/12
CHECK/EFT TRACE #      : 12344

TOTAL CLAIMS           : 7


                     BILLED AMOUNT                       :        870.80
                     TOTAL REASON CODE ADJUSTMENT AMOUNT :        213.14
                     TOTAL ALLOWED AMOUNT                :        912.76

                     TOTAL COINSURANCE AMOUNT            :        120.43
                     TOTAL DEDUCTIBLE AMOUNT             :         55.53

                     TOTAL PAID TO PROVIDER              :        481.70

                     TOTAL INTEREST AMOUNT               :          0.01
                     TOTAL CHECK/EFT AMOUNT              :        481.71

PLB ADJ DETAILS:   REASON    FCN/OTHER IDENTIFIER                                      AMOUNT
                   ------    --------------------------------------------------    ------------
                   L6                                                                     -1.23
                   WO        12001222299000120012222990000 11122333A                     456.78
```

| | |
|---|---|
| PROVIDER NAME | This is the provider's name. |
| PROVIDER # | This is the provider's ID number. |
| CHECK DATE | This Is the date of the check. |
| CHECK /EFT TRACE NUMBER | This is the tracking number for the check or EFT. |
| TOTAL CLAIMS | This is the total number of claims. |
| BILLED AMOUNT | This is the total billed amount. |
| TOTAL REASON CODE ADJUSTMENT | This is the total adjustment amount. |

| | |
|---|---|
| AMOUNT | |
| TOTAL ALLOWED AMOUNT | This is the total allowed amount. |
| TOTAL COINSURANCE AMOUNT | This is the total amount of coinsurance applied. |
| TOTAL DEDUCTIBLE AMOUNT | This is the total deductible amount. |
| TOTAL PAID TO PROVIDER | This is the total amount paid to provider. |
| TOTAL INTEREST AMOUNT | This is the total amount of interest applied. |
| TOTAL CHECK /EFT AMOUNT | This is the total amount of the check. |
| PLB ADJ DETAILS | This is the remittance-level (PLB) adjustment. This field only appears if a remittance-level adjustment is present. |

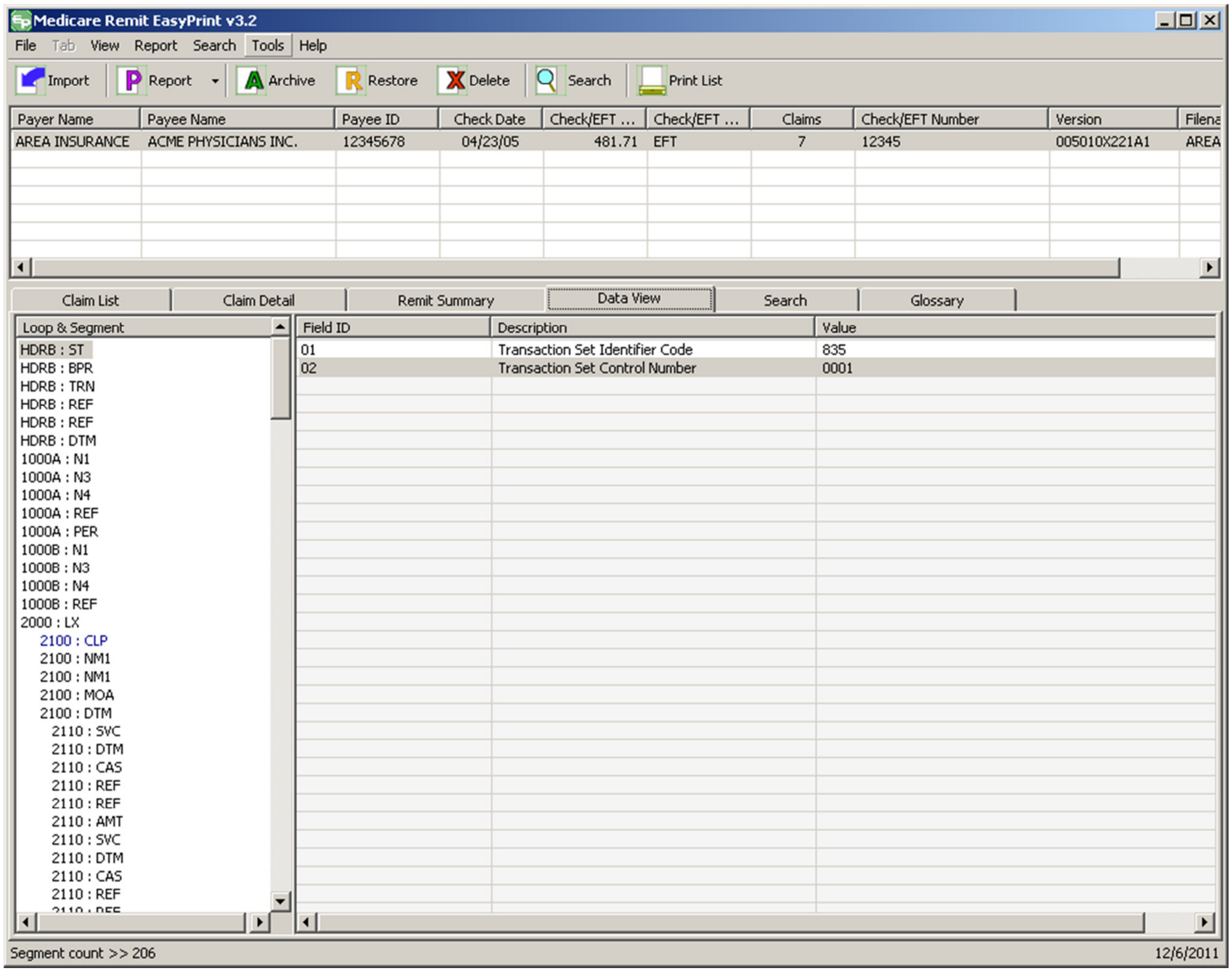
## Buttons

| | |
|---|---|
|  | Print the summary. (type Alt + B + P) |
| | Zoom in to make the size of the type larger. (type Alt + B + I) |
| | Zoom out to make the size of the type smaller. (type Alt + B + O) |
| | Reset the type to the original size. (type Alt + B + R) |

# Making Sense of the Data View Tab

For the procedure to view the data, see *How to View the Data in the Import File.*

The Data View Tab displays the remittance fields as they are stored internally in MREP. The data are stored in what are referred to as Segments. Each segment contains a varying number of elements or fields.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

Loop & Segment
HDRB : ST
HDRB : BPR
HDRB : TRN
HDRB : REF
HDRB : REF
HDRB : DTM
1000A : N1
1000A : N3
1000A : N4
1000A : REF
1000A : PER
1000B : N1
1000B : N3
1000B : N4
1000B : REF
2000 : LX
  2100 : CLP
  2100 : NM1
  2100 : NM1
  2100 : MOA
  2100 : DTM
    2110 : SVC
    2110 : DTM
    2110 : CAS
    2110 : REF
    2110 : REF
    2110 : AMT
    2110 : SVC
    2110 : DTM
    2110 : CAS
    2110 : REF

| Field ID | Description | Value |
|---|---|---|
| 01 | Transaction Set Identifier Code | 835 |
| 02 | Transaction Set Control Number | 0001 |

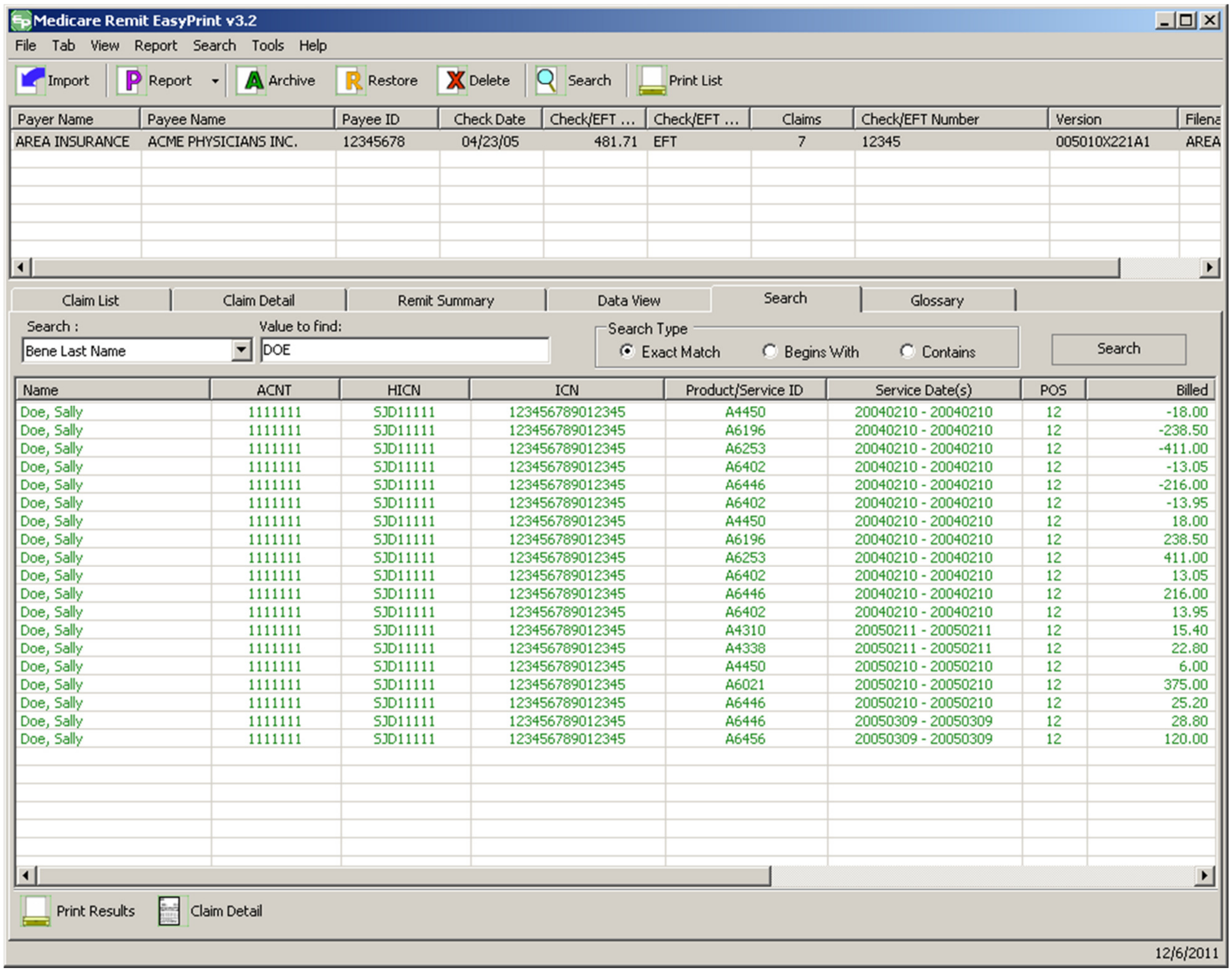
Segment count >> 206
12/6/2011

The HIPAA 835v4010A1 and 835v5010 formats separate data into segments and loops. To understand how to read segments and loops, refer to the X12 835 Implementation Guides.

# Making Sense of the Search Tab

For the procedure to view the data, see *How to Search Payment Information*.

The Search Tab displays a summarized list of claim information that matches the criteria of the user's search. The Name field's format is the beneficiary's Last Name, followed by a comma and then the First Name.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import Report Archive Restore Delete Search Print List
Claim List Claim Detail Remit Summary Data View Search Glossary
Print Results Claim Detail
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

Search : Bene Last Name

Value to find: DOE

Search Type: ● Exact Match ○ Begins With ○ Contains

Search

| Name | ACNT | HICN | ICN | Product/Service ID | Service Date(s) | POS | Billed |
|---|---|---|---|---|---|---|---|
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A4450 | 20040210 - 20040210 | 12 | -18.00 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6196 | 20040210 - 20040210 | 12 | -238.50 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6253 | 20040210 - 20040210 | 12 | -411.00 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6402 | 20040210 - 20040210 | 12 | -13.05 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6446 | 20040210 - 20040210 | 12 | -216.00 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6402 | 20040210 - 20040210 | 12 | -13.95 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A4450 | 20040210 - 20040210 | 12 | 18.00 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6196 | 20040210 - 20040210 | 12 | 238.50 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6253 | 20040210 - 20040210 | 12 | 411.00 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6402 | 20040210 - 20040210 | 12 | 13.05 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6446 | 20040210 - 20040210 | 12 | 216.00 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6402 | 20040210 - 20040210 | 12 | 13.95 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A4310 | 20050211 - 20050211 | 12 | 15.40 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A4338 | 20050211 - 20050211 | 12 | 22.80 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A4450 | 20050210 - 20050210 | 12 | 6.00 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6021 | 20050210 - 20050210 | 12 | 375.00 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6446 | 20050210 - 20050210 | 12 | 25.20 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6446 | 20050309 - 20050309 | 12 | 28.80 |
| Doe, Sally | 1111111 | SJD11111 | 123456789012345 | A6456 | 20050309 - 20050309 | 12 | 120.00 |

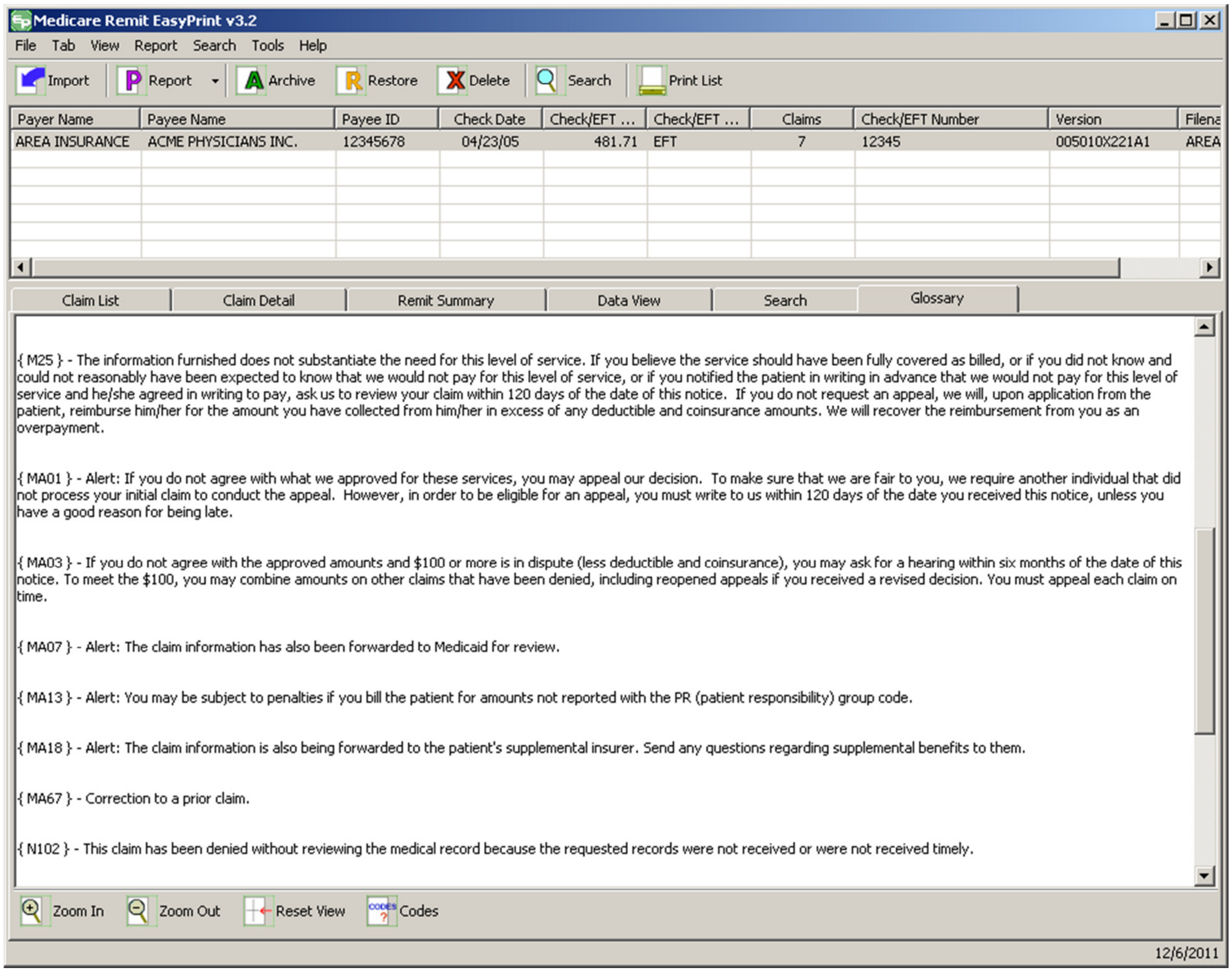
Buttons

| | |
|---|---|
| Print Results | Print the list of claims from the search. (type Alt + B + P) |
| Claim Detail | View details for all of the claims from the search. (type Alt + B + C) |

# Making Sense of the Glossary Tab

For the procedure to view the data shown in the Glossary Tab see *How to View the CARC and RARC Codes*.

The Glossary tab displays the CARC/RARC codes and descriptions for the selected remittance.



| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

{ M25 } - The information furnished does not substantiate the need for this level of service. If you believe the service should have been fully covered as billed, or if you did not know and could not reasonably have been expected to know that we would not pay for this level of service, or if you notified the patient in writing in advance that we would not pay for this level of service and he/she agreed in writing to pay, ask us to review your claim within 120 days of the date of this notice. If you do not request an appeal, we will, upon application from the patient, reimburse him/her for the amount you have collected from him/her in excess of any deductible and coinsurance amounts. We will recover the reimbursement from you as an overpayment.

{ MA01 } - Alert: If you do not agree with what we approved for these services, you may appeal our decision. To make sure that we are fair to you, we require another individual that did not process your initial claim to conduct the appeal. However, in order to be eligible for an appeal, you must write to us within 120 days of the date you received this notice, unless you have a good reason for being late.

{ MA03 } - If you do not agree with the approved amounts and $100 or more is in dispute (less deductible and coinsurance), you may ask for a hearing within six months of the date of this notice. To meet the $100, you may combine amounts on other claims that have been denied, including reopened appeals if you received a revised decision. You must appeal each claim on time.

{ MA07 } - Alert: The claim information has also been forwarded to Medicaid for review.

{ MA13 } - Alert: You may be subject to penalties if you bill the patient for amounts not reported with the PR (patient responsibility) group code.

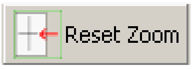
{ MA18 } - Alert: The claim information is also being forwarded to the patient's supplemental insurer. Send any questions regarding supplemental benefits to them.

{ MA67 } - Correction to a prior claim.

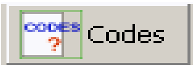
{ N102 } - This claim has been denied without reviewing the medical record because the requested records were not received or were not received timely.

Buttons

| | |
|---|---|
| Zoom In | Zoom in to make the size of the type larger. (type Alt + B + I) |
| Zoom Out | Zoom out to make the size of the type smaller. (type Alt + B + O) |



Reset the type to the original size. (type Alt + B + R)


CODES
?
Codes

Displays CARCs/RARCs and descriptions for the selected claims when checked. (type Alt + B + S)

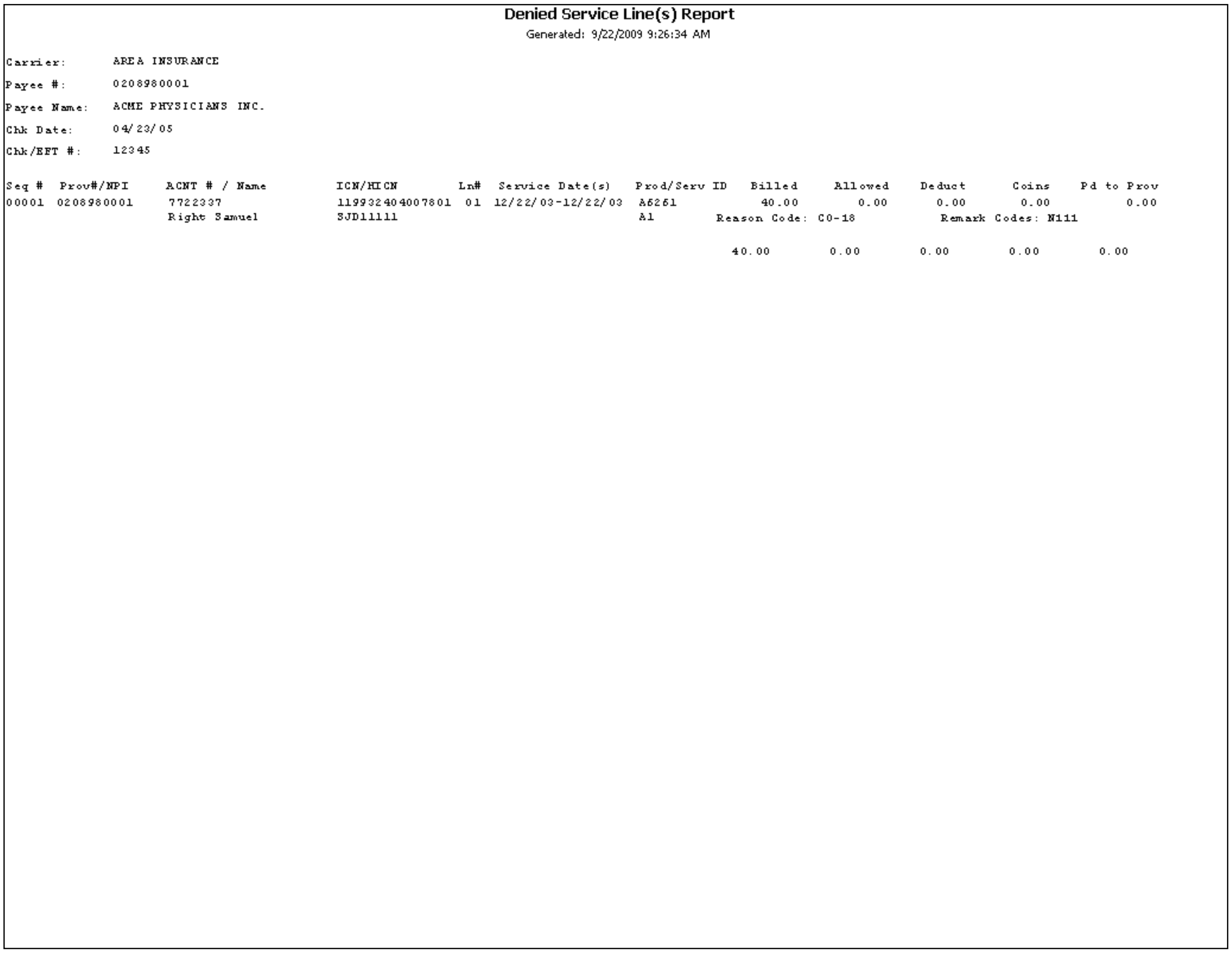
# Working with Reports

Medicare Remit Easy Print provides 11 different reports, including:

- Denied Service Lines
- Adjusted Service Lines
- Deductible Service Lines
- Coinsurance Service Lines
- Deductible/Coinsurance Service Lines
- COB Claims Report
- Non-COB Claims Report
- MSP Claims Report
- Non-MSP Claims Report
- Other Adjustment Report
- Entire Remittance

# Making Sense of the Denied Service Lines Report

This report displays claim service lines that have an allowed amount equal to zero *and* are associated with a claim that does NOT have a claim status 22 (reversed claim). The report includes only the lines on the claim that meet these criteria.

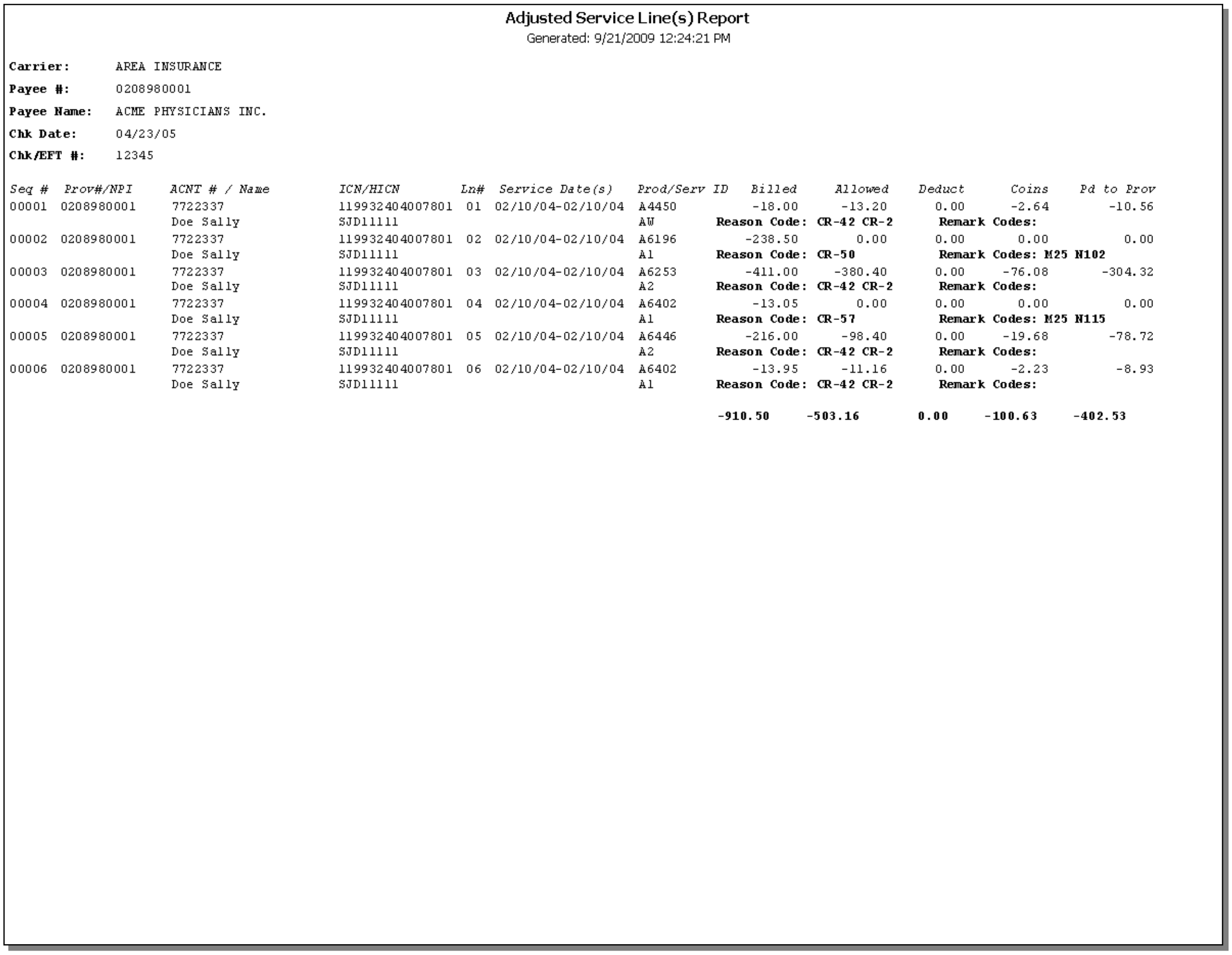


```
                                                Denied Service Line(s) Report
                                                Generated: 9/22/2009 9:26:34 AM

Carrier:      AREA INSURANCE
Payee #:      0208980001
Payee Name:   ACME PHYSICIANS INC.
Chk Date:     04/23/05
Chk/EFT #:    12345

Seq #  Prov#/NPI    ACNT # / Name       ICN/HICN        Ln#  Service Date(s)    Prod/Serv ID  Billed    Allowed    Deduct     Coins     Pd to Prov
00001  0208980001    7722337            119932404007801  01  12/22/03-12/22/03   A6261          40.00       0.00      0.00      0.00          0.00
                     Right Samuel       SJD11111                                 A1        Reason Code: CO-18           Remark Codes: N111

                                                                                             40.00       0.00      0.00      0.00      0.00
```

# Making Sense of the Adjusted Service Lines Report

This report displays claims that have a status of 22 (reversed claim).

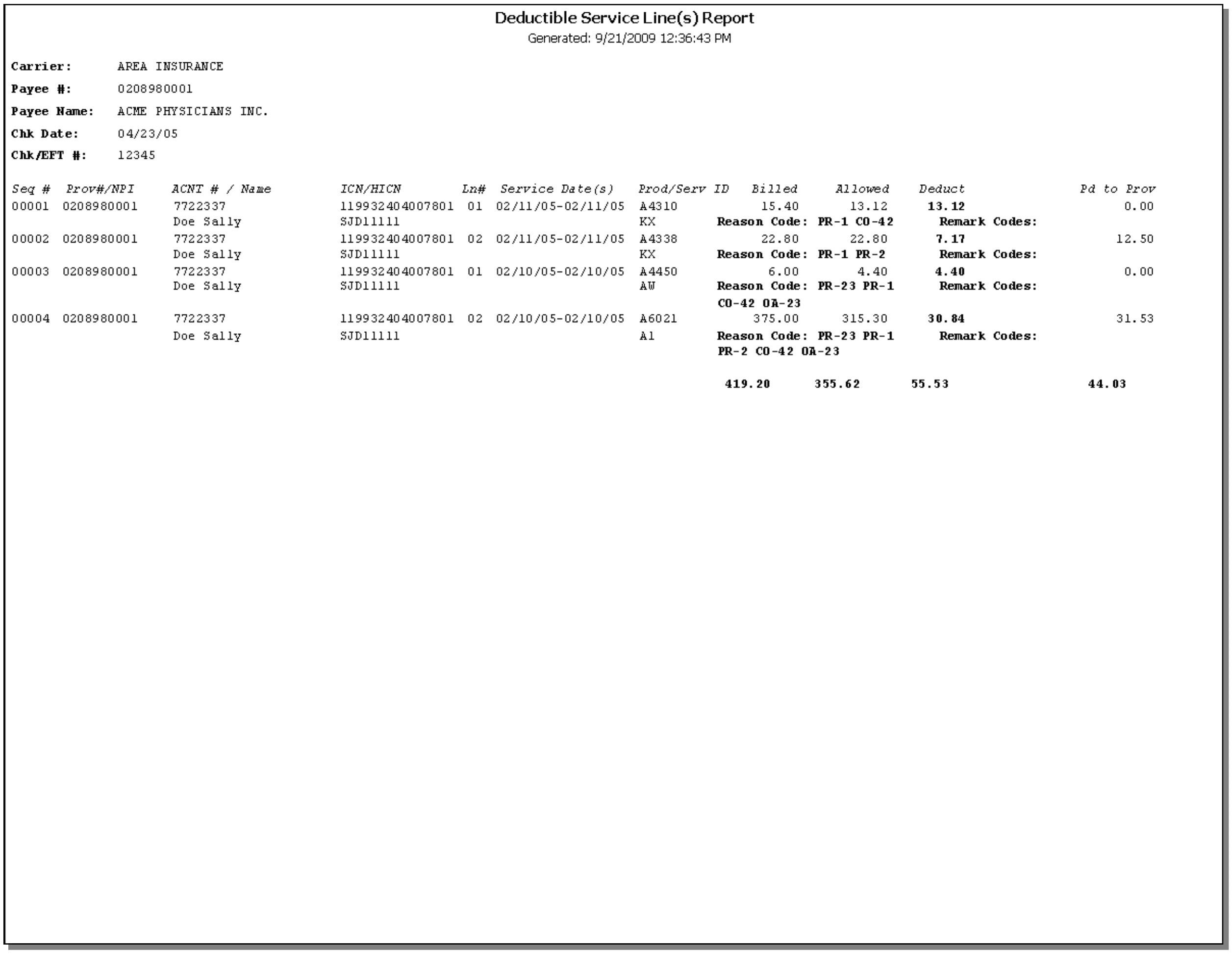
This report does NOT show the adjustment claim that reflects the corrected dollar amounts.



```
                                        Adjusted Service Line(s) Report
                                        Generated: 9/21/2009 12:24:21 PM

Carrier:       AREA INSURANCE
Payee #:       0208980001
Payee Name:    ACME PHYSICIANS INC.
Chk Date:      04/23/05
Chk/EFT #:     12345

Seq #  Prov#/NPI     ACNT # / Name      ICN/HICN          Ln#  Service Date(s)    Prod/Serv ID  Billed    Allowed    Deduct    Coins     Pd to Prov
00001  0208980001    7722337            119932404007801   01  02/10/04-02/10/04  A4450          -18.00    -13.20      0.00    -2.64      -10.56
                     Doe Sally          SJD11111                                 AW      Reason Code: CR-42 CR-2    Remark Codes:
00002  0208980001    7722337            119932404007801   02  02/10/04-02/10/04  A6196         -238.50      0.00      0.00     0.00        0.00
                     Doe Sally          SJD11111                                 A1      Reason Code: CR-50         Remark Codes: M25 N102
00003  0208980001    7722337            119932404007801   03  02/10/04-02/10/04  A6253         -411.00   -380.40      0.00   -76.08     -304.32
                     Doe Sally          SJD11111                                 A2      Reason Code: CR-42 CR-2    Remark Codes:
00004  0208980001    7722337            119932404007801   04  02/10/04-02/10/04  A6402          -13.05      0.00      0.00     0.00        0.00
                     Doe Sally          SJD11111                                 A1      Reason Code: CR-57         Remark Codes: M25 N115
00005  0208980001    7722337            119932404007801   05  02/10/04-02/10/04  A6446         -216.00    -98.40      0.00   -19.68      -78.72
                     Doe Sally          SJD11111                                 A2      Reason Code: CR-42 CR-2    Remark Codes:
00006  0208980001    7722337            119932404007801   06  02/10/04-02/10/04  A6402          -13.95    -11.16      0.00    -2.23       -8.93
                     Doe Sally          SJD11111                                 A1      Reason Code: CR-42 CR-2    Remark Codes:

                                                                                         -910.50   -503.16      0.00  -100.63   -402.53
```

# Making Sense of the Deductible Service Lines Report

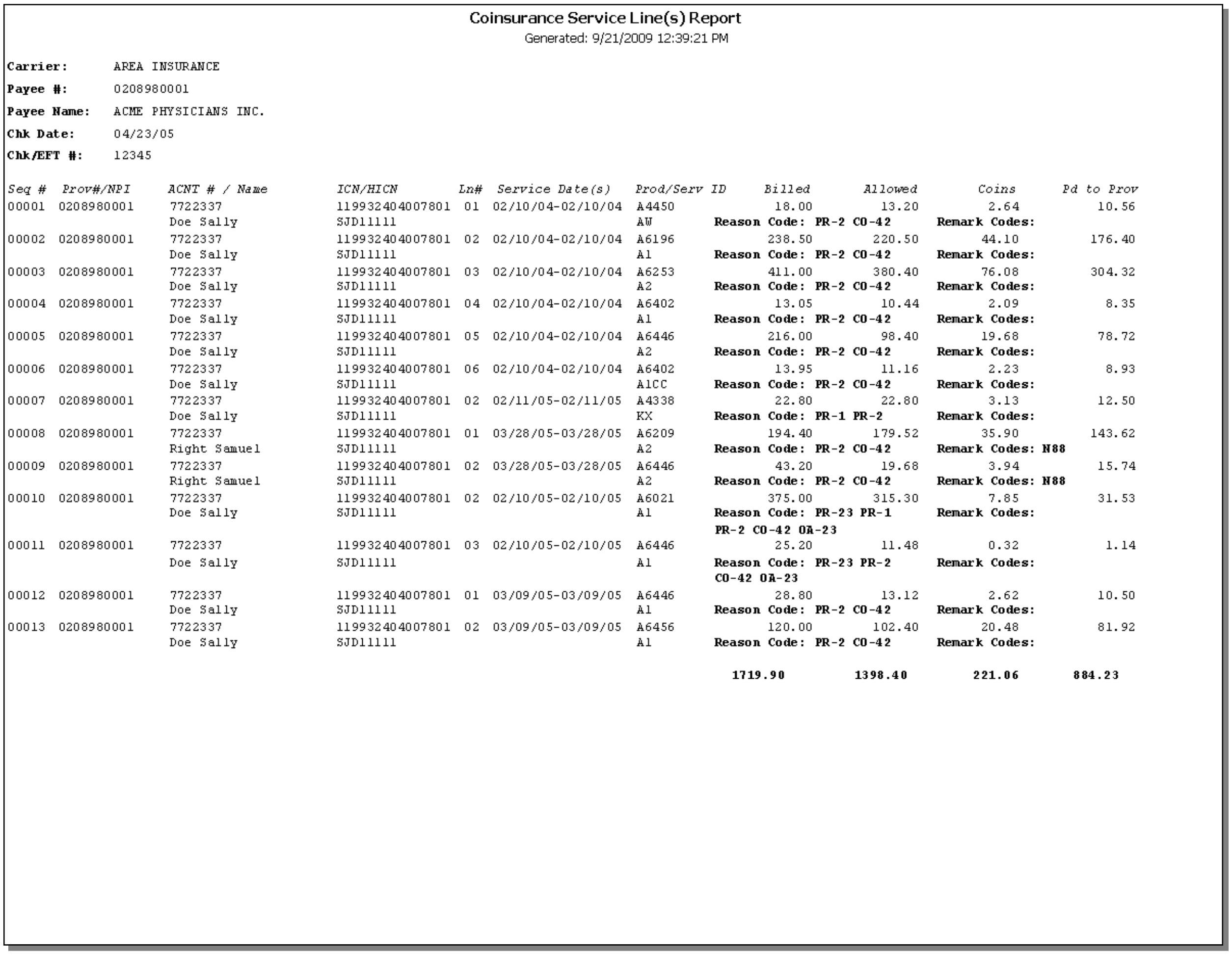
This report shows claim service lines that have deductible amounts greater than zero, as well as those service lines with only deductible amounts greater than zero. It includes only the lines on the claim that meet these criteria.



```
                                        Deductible Service Line(s) Report
                                        Generated: 9/21/2009 12:36:43 PM

Carrier:      AREA INSURANCE
Payee #:      0208980001
Payee Name:   ACME PHYSICIANS INC.
Chk Date:     04/23/05
Chk/EFT #:    12345

Seq #  Prov#/NPI   ACNT # / Name       ICN/HICN        Ln#  Service Date(s)    Prod/Serv ID  Billed     Allowed    Deduct            Pd to Prov
00001  0208980001  7722337             119932404007801  01  02/11/05-02/11/05  A4310         15.40      13.12      13.12                  0.00
                   Doe Sally           SJD11111                                KX        Reason Code: PR-1 CO-42     Remark Codes:
00002  0208980001  7722337             119932404007801  02  02/11/05-02/11/05  A4338         22.80      22.80      7.17                  12.50
                   Doe Sally           SJD11111                                KX        Reason Code: PR-1 PR-2      Remark Codes:
00003  0208980001  7722337             119932404007801  01  02/10/05-02/10/05  A4450          6.00       4.40      4.40                   0.00
                   Doe Sally           SJD11111                                AW        Reason Code: PR-23 PR-1     Remark Codes:
                                                                                         CO-42 OA-23
00004  0208980001  7722337             119932404007801  02  02/10/05-02/10/05  A6021        375.00     315.30      30.84                 31.53
                   Doe Sally           SJD11111                                A1        Reason Code: PR-23 PR-1     Remark Codes:
                                                                                         PR-2 CO-42 OA-23

                                                                                          419.20     355.62      55.53               44.03
```

# Making Sense of the Coinsurance Service Lines Report

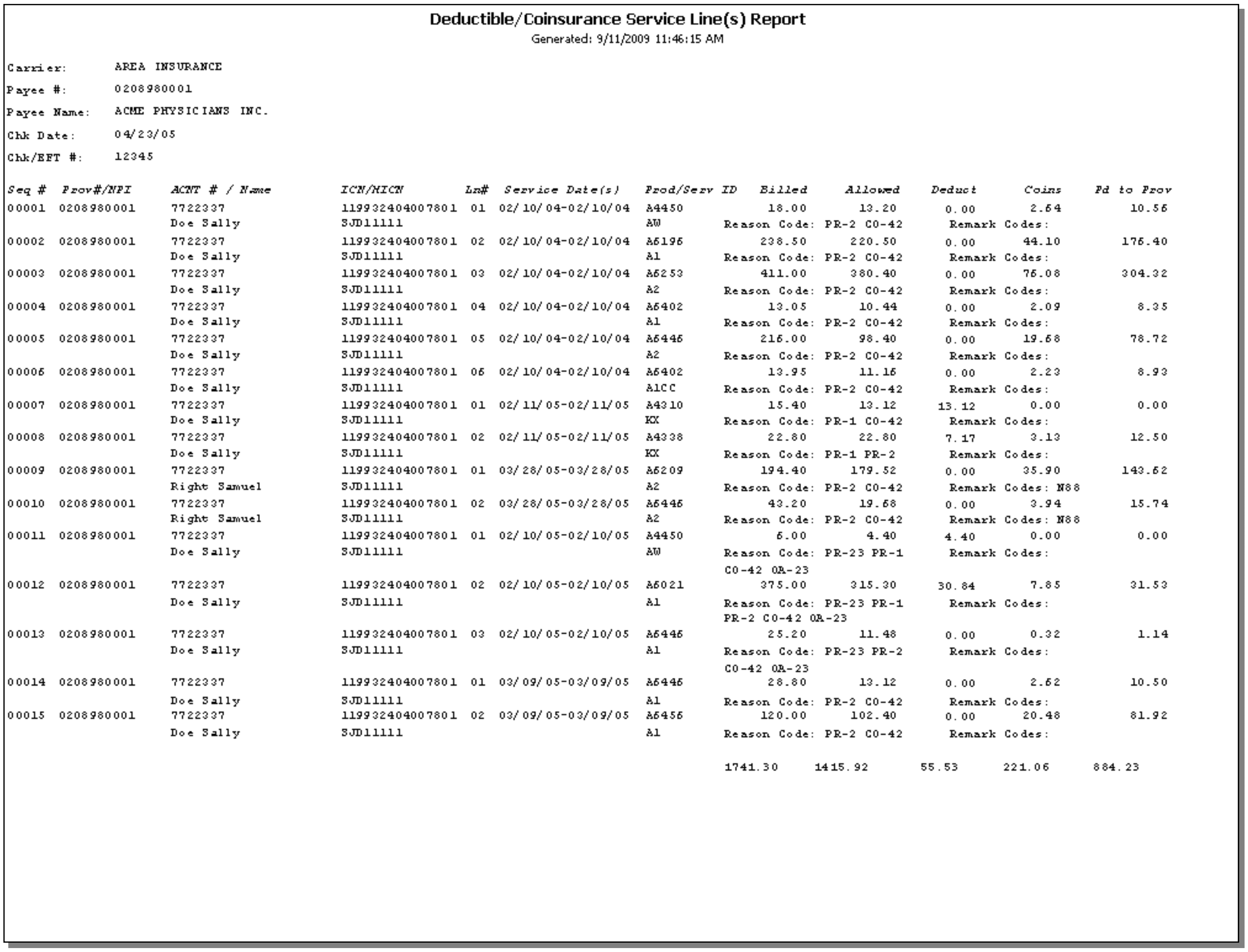
This report shows claim service lines that have coinsurance amounts greater than zero, as well as those service lines with only coinsurance amounts greater than zero. It includes only the lines on the claim that meet these criteria.



```
                                     Coinsurance Service Line(s) Report
                                      Generated: 9/21/2009 12:39:21 PM

Carrier:      AREA INSURANCE
Payee #:      0208980001
Payee Name:   ACME PHYSICIANS INC.
Chk Date:     04/23/05
Chk/EFT #:    12345

Seq #  Prov#/NPI    ACNT # / Name       ICN/HICN         Ln#  Service Date(s)    Prod/Serv ID     Billed      Allowed        Coins     Pd to Prov
00001  0208980001   7722337             119932404007801  01   02/10/04-02/10/04  A4450            18.00        13.20         2.64          10.56
                    Doe Sally           SJD11111                                 AW     Reason Code: PR-2 CO-42    Remark Codes:
00002  0208980001   7722337             119932404007801  02   02/10/04-02/10/04  A6196           238.50       220.50        44.10         176.40
                    Doe Sally           SJD11111                                 A1     Reason Code: PR-2 CO-42    Remark Codes:
00003  0208980001   7722337             119932404007801  03   02/10/04-02/10/04  A6253           411.00       380.40        76.08         304.32
                    Doe Sally           SJD11111                                 A2     Reason Code: PR-2 CO-42    Remark Codes:
00004  0208980001   7722337             119932404007801  04   02/10/04-02/10/04  A6402            13.05        10.44         2.09           8.35
                    Doe Sally           SJD11111                                 A1     Reason Code: PR-2 CO-42    Remark Codes:
00005  0208980001   7722337             119932404007801  05   02/10/04-02/10/04  A6446           216.00        98.40        19.68          78.72
                    Doe Sally           SJD11111                                 A2     Reason Code: PR-2 CO-42    Remark Codes:
00006  0208980001   7722337             119932404007801  06   02/10/04-02/10/04  A6402            13.95        11.16         2.23           8.93
                    Doe Sally           SJD11111                                 A1CC   Reason Code: PR-2 CO-42    Remark Codes:
00007  0208980001   7722337             119932404007801  02   02/11/05-02/11/05  A4338            22.80        22.80         3.13          12.50
                    Doe Sally           SJD11111                                 KX     Reason Code: PR-1 PR-2     Remark Codes:
00008  0208980001   7722337             119932404007801  01   03/28/05-03/28/05  A6209           194.40       179.52        35.90         143.62
                    Right Samuel        SJD11111                                 A2     Reason Code: PR-2 CO-42    Remark Codes: N88
00009  0208980001   7722337             119932404007801  02   03/28/05-03/28/05  A6446            43.20        19.68         3.94          15.74
                    Right Samuel        SJD11111                                 A2     Reason Code: PR-2 CO-42    Remark Codes: N88
00010  0208980001   7722337             119932404007801  02   02/10/05-02/10/05  A6021           375.00       315.30         7.85          31.53
                    Doe Sally           SJD11111                                 A1     Reason Code: PR-23 PR-1    Remark Codes:
                                                                                        PR-2 CO-42 OA-23
00011  0208980001   7722337             119932404007801  03   02/10/05-02/10/05  A6446            25.20        11.48         0.32           1.14
                    Doe Sally           SJD11111                                 A1     Reason Code: PR-23 PR-2    Remark Codes:
                                                                                        CO-42 OA-23
00012  0208980001   7722337             119932404007801  01   03/09/05-03/09/05  A6446            28.80        13.12         2.62          10.50
                    Doe Sally           SJD11111                                 A1     Reason Code: PR-2 CO-42    Remark Codes:
00013  0208980001   7722337             119932404007801  02   03/09/05-03/09/05  A6456           120.00       102.40        20.48          81.92
                    Doe Sally           SJD11111                                 A1     Reason Code: PR-2 CO-42    Remark Codes:

                                                                                          1719.90      1398.40       221.06         884.23
```

# Making Sense of the Deductible/Coinsurance Service Lines Report

This report shows claim service lines that have both deductible and coinsurance amounts greater than zero, as well as those service lines with only coinsurance and deductible amounts greater than zero. It includes only the lines on the claim that meet these criteria.



**Deductible/Coinsurance Service Line(s) Report**

Generated: 9/11/2009 11:46:15 AM

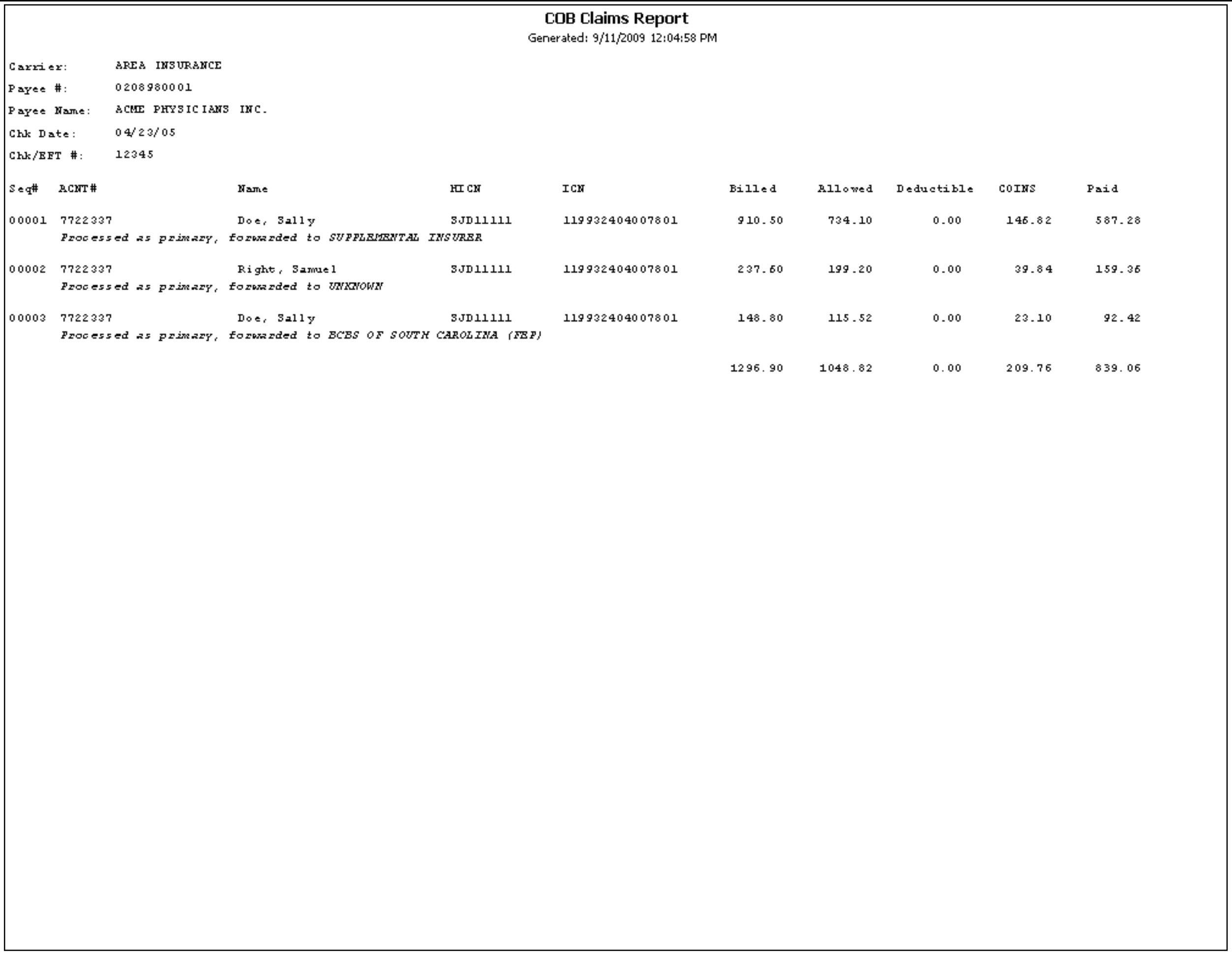
Carrier: AREA INSURANCE
Payee #: 0208980001
Payee Name: ACME PHYSICIANS INC.
Chk Date: 04/23/05
Chk/EFT #: 12345

| *Seq #* | *Prov#/NPI* | *ACNT # / Name* | *ICN/MICN* | *Ln#* | *Service Date(s)* | *Prod/Serv ID* | *Billed* | *Allowed* | *Deduct* | *Coins* | *Pd to Prov* |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 00001 | 0208980001 | 7722337 | 119932404007801 | 01 | 02/10/04-02/10/04 | A4450 | 18.00 | 13.20 | 0.00 | 2.64 | 10.56 |
| | | Doe Sally | SJD11111 | | | AW | Reason Code: PR-2 CO-42 | | Remark Codes: | | |
| 00002 | 0208980001 | 7722337 | 119932404007801 | 02 | 02/10/04-02/10/04 | A6196 | 238.50 | 220.50 | 0.00 | 44.10 | 176.40 |
| | | Doe Sally | SJD11111 | | | A1 | Reason Code: PR-2 CO-42 | | Remark Codes: | | |
| 00003 | 0208980001 | 7722337 | 119932404007801 | 03 | 02/10/04-02/10/04 | A6253 | 411.00 | 380.40 | 0.00 | 76.08 | 304.32 |
| | | Doe Sally | SJD11111 | | | A2 | Reason Code: PR-2 CO-42 | | Remark Codes: | | |
| 00004 | 0208980001 | 7722337 | 119932404007801 | 04 | 02/10/04-02/10/04 | A6402 | 13.05 | 10.44 | 0.00 | 2.09 | 8.35 |
| | | Doe Sally | SJD11111 | | | A1 | Reason Code: PR-2 CO-42 | | Remark Codes: | | |
| 00005 | 0208980001 | 7722337 | 119932404007801 | 05 | 02/10/04-02/10/04 | A6446 | 216.00 | 98.40 | 0.00 | 19.68 | 78.72 |
| | | Doe Sally | SJD11111 | | | A2 | Reason Code: PR-2 CO-42 | | Remark Codes: | | |
| 00006 | 0208980001 | 7722337 | 119932404007801 | 06 | 02/10/04-02/10/04 | A6402 | 13.95 | 11.16 | 0.00 | 2.23 | 8.93 |
| | | Doe Sally | SJD11111 | | | A1CC | Reason Code: PR-2 CO-42 | | Remark Codes: | | |
| 00007 | 0208980001 | 7722337 | 119932404007801 | 01 | 02/11/05-02/11/05 | A4310 | 15.40 | 13.12 | 13.12 | 0.00 | 0.00 |
| | | Doe Sally | SJD11111 | | | KX | Reason Code: PR-1 CO-42 | | Remark Codes: | | |
| 00008 | 0208980001 | 7722337 | 119932404007801 | 02 | 02/11/05-02/11/05 | A4338 | 22.80 | 22.80 | 7.17 | 3.13 | 12.50 |
| | | Doe Sally | SJD11111 | | | KX | Reason Code: PR-1 PR-2 | | Remark Codes: | | |
| 00009 | 0208980001 | 7722337 | 119932404007801 | 01 | 03/28/05-03/28/05 | A6209 | 194.40 | 179.52 | 0.00 | 35.90 | 143.62 |
| | | Right Samuel | SJD11111 | | | A2 | Reason Code: PR-2 CO-42 | | Remark Codes: N88 | | |
| 00010 | 0208980001 | 7722337 | 119932404007801 | 02 | 03/28/05-03/28/05 | A6446 | 43.20 | 19.68 | 0.00 | 3.94 | 15.74 |
| | | Right Samuel | SJD11111 | | | A2 | Reason Code: PR-2 CO-42 | | Remark Codes: N88 | | |
| 00011 | 0208980001 | 7722337 | 119932404007801 | 01 | 02/10/05-02/10/05 | A4450 | 6.00 | 4.40 | 4.40 | 0.00 | 0.00 |
| | | Doe Sally | SJD11111 | | | AW | Reason Code: PR-23 PR-1 CO-42 OA-23 | | Remark Codes: | | |
| 00012 | 0208980001 | 7722337 | 119932404007801 | 02 | 02/10/05-02/10/05 | A6021 | 375.00 | 315.30 | 30.84 | 7.85 | 31.53 |
| | | Doe Sally | SJD11111 | | | A1 | Reason Code: PR-23 PR-1 PR-2 CO-42 OA-23 | | Remark Codes: | | |
| 00013 | 0208980001 | 7722337 | 119932404007801 | 03 | 02/10/05-02/10/05 | A6446 | 25.20 | 11.48 | 0.00 | 0.32 | 1.14 |
| | | Doe Sally | SJD11111 | | | A1 | Reason Code: PR-23 PR-2 CO-42 OA-23 | | Remark Codes: | | |
| 00014 | 0208980001 | 7722337 | 119932404007801 | 01 | 03/09/05-03/09/05 | A6446 | 28.80 | 13.12 | 0.00 | 2.62 | 10.50 |
| | | Doe Sally | SJD11111 | | | A1 | Reason Code: PR-2 CO-42 | | Remark Codes: | | |
| 00015 | 0208980001 | 7722337 | 119932404007801 | 02 | 03/09/05-03/09/05 | A6456 | 120.00 | 102.40 | 0.00 | 20.48 | 81.92 |
| | | Doe Sally | SJD11111 | | | A1 | Reason Code: PR-2 CO-42 | | Remark Codes: | | |
| | | | | | | | 1741.30 | 1415.92 | 55.53 | 221.06 | 884.23 |

# Making Sense of the COB Claims Report

This report shows those claims on the HIPAA 835v4010A1 or 835v5010 file that were crossed over. The requirement for crossover claims to print on the report is that the 2100 loop, CLP02 data field must contain one of the following values:

| | |
|---|---|
| 19 | Processed as Primary, Forwarded to Additional Payer(s) |
| 20 | Processed as Secondary, Forwarded to Additional Payer(s) |
| 21 | Processed as Tertiary, Forward to Additional Payer(s) |

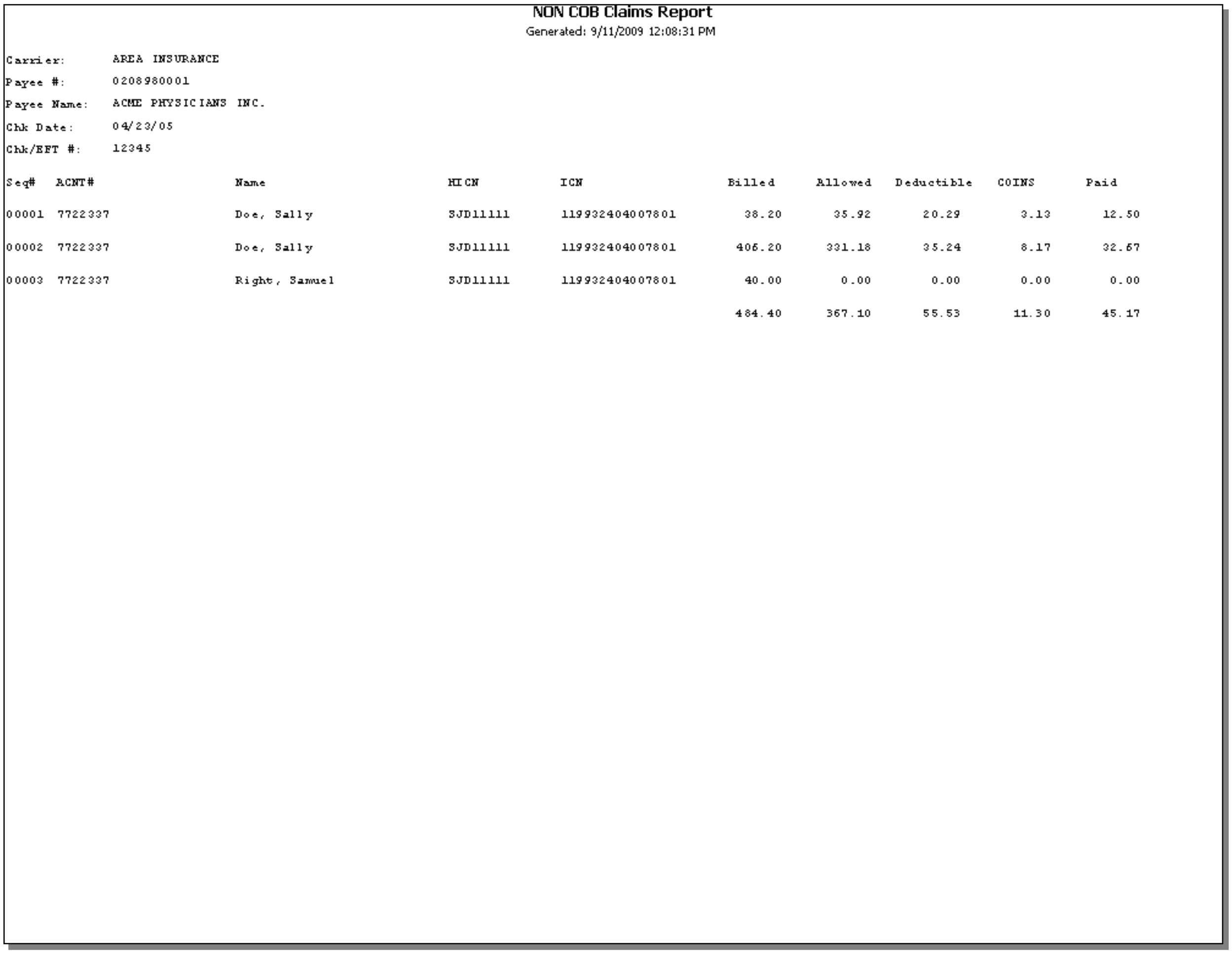


```
                                                       COB Claims Report
                                                 Generated: 9/11/2009 12:04:58 PM

Carrier:       AREA INSURANCE
Payee #:       0208980001
Payee Name:    ACME PHYSICIANS INC.
Chk Date:      04/23/05
Chk/EFT #:     12345

Seq#   ACNT#              Name                 HICN         ICN                 Billed     Allowed   Deductible   COINS      Paid

00001  7722337            Doe, Sally           SJD11111     119932404007801     910.50     734.10      0.00       146.82     587.28
       Processed as primary, forwarded to SUPPLEMENTAL INSURER

00002  7722337            Right, Samuel        SJD11111     119932404007801     237.60     199.20      0.00        39.84     159.36
       Processed as primary, forwarded to UNKNOWN

00003  7722337            Doe, Sally           SJD11111     119932404007801     148.80     115.52      0.00        23.10      92.42
       Processed as primary, forwarded to BCBS OF SOUTH CAROLINA (FEP)

                                                                               1296.90    1048.82      0.00       209.76     839.06
```

# Making Sense of the Non-COB Claims Report

This report shows those claims on the HIPAA 835v4010A1 or 835v5010 file that did not cross over. The requirement for claims to print on the report is that the 2100.CLP02 data field does not contain one of the following values:

| | |
|---|---|
| 19 | Processed as Primary, Forwarded to Additional Payer(s) |
| 20 | Processed as Secondary, Forwarded to Additional Payer(s) |
| 22 | Processed as Tertiary, Forward to Additional Payer(s) |



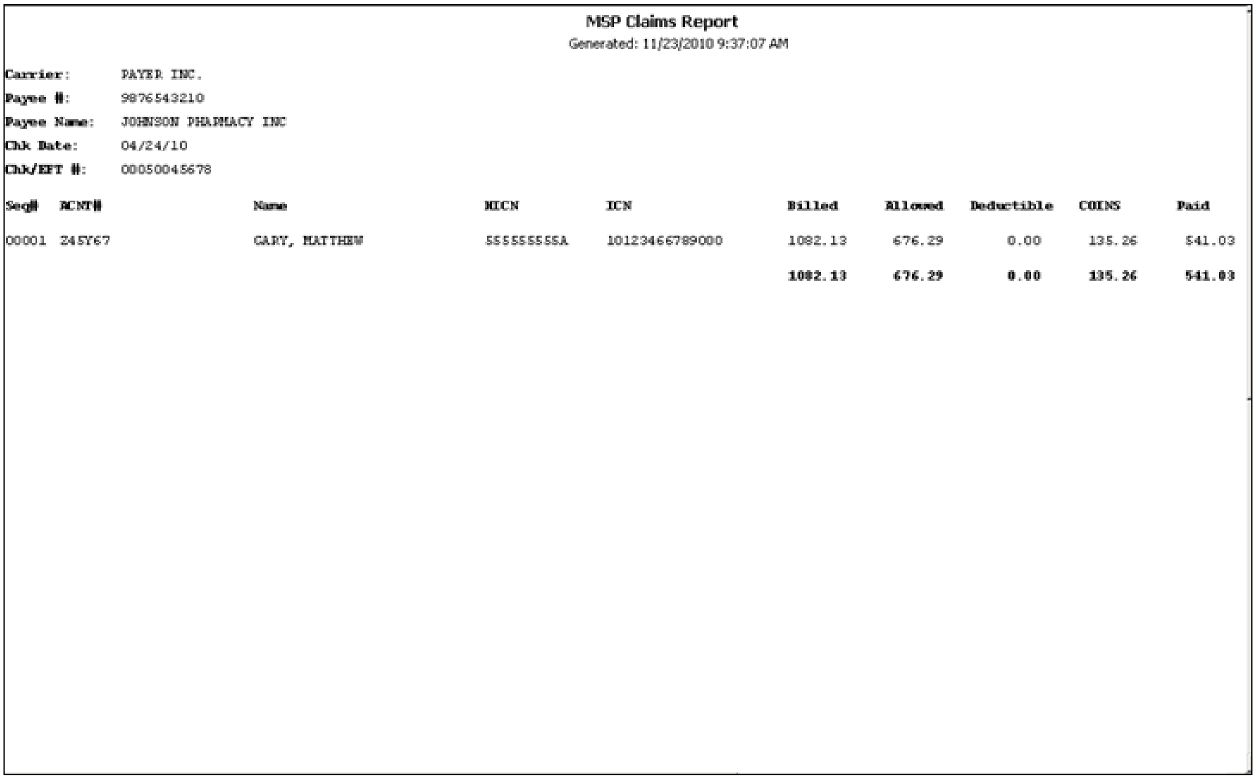
**NON COB Claims Report**
Generated: 9/11/2009 12:08:31 PM

Carrier: AREA INSURANCE
Payee #: 0208980001
Payee Name: ACME PHYSICIANS INC.
Chk Date: 04/23/05
Chk/EFT #: 12345

| Seq# | ACNT# | Name | HICN | ICN | Billed | Allowed | Deductible | COINS | Paid |
|---|---|---|---|---|---|---|---|---|---|
| 00001 | 7722337 | Doe, Sally | SJD11111 | 119932404007801 | 38.20 | 35.92 | 20.29 | 3.13 | 12.50 |
| 00002 | 7722337 | Doe, Sally | SJD11111 | 119932404007801 | 406.20 | 331.18 | 35.24 | 8.17 | 32.67 |
| 00003 | 7722337 | Right, Samuel | SJD11111 | 119932404007801 | 40.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | 484.40 | 367.10 | 55.53 | 11.30 | 45.17 |

# Making Sense of the MSP Claims Report

This report contains those claims, within a remittance, on the HIPAA 835v4010A1 or 835v5010 file that were processed by Medicare as secondary. The claims have a value of 2 (Processed as Secondary) or 20 (Processed as Secondary, Forwarded to Additional Payer(s)) in the 2100 loop, CLP02 data field.



MSP Claims Report

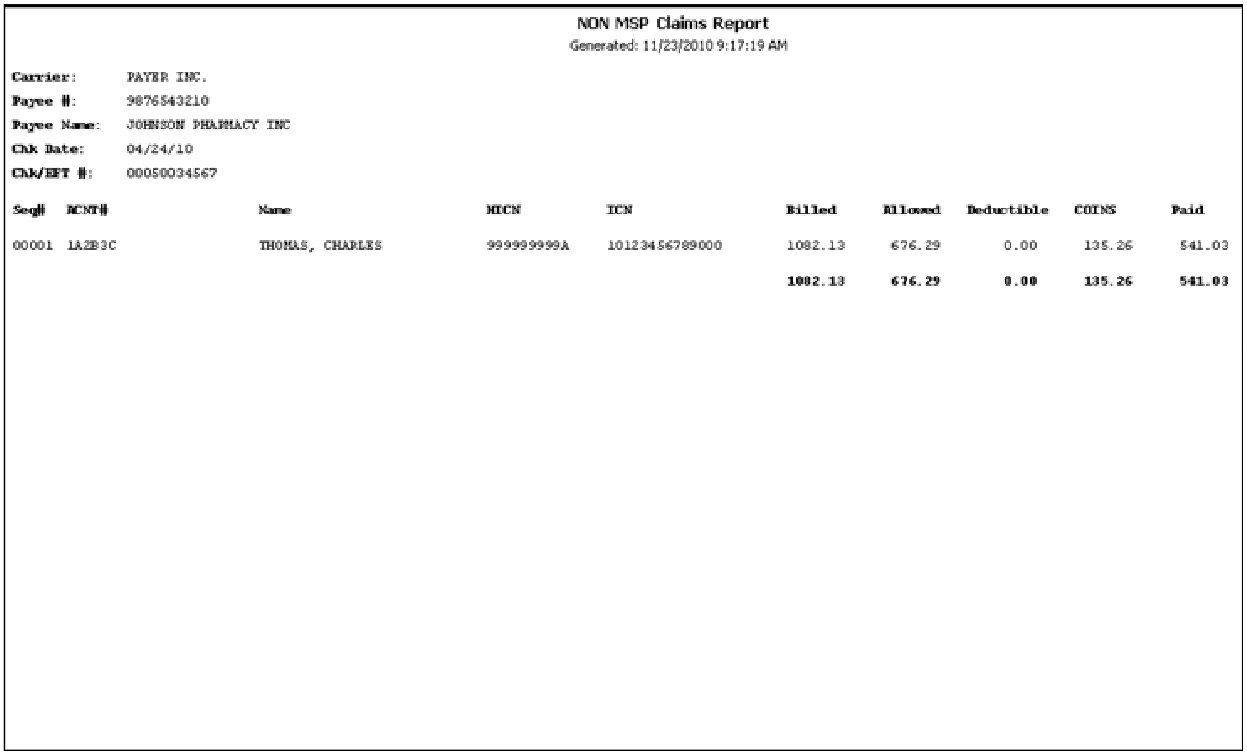
Generated: 11/23/2010 9:37:07 AM

**Carrier:** PAYER INC.
**Payee #:** 9876543210
**Payee Name:** JOHNSON PHARMACY INC
**Chk Date:** 04/24/10
**Chk/EFT #:** 00050045678

| Seq# | ACNT# | Name | HICN | ICN | Billed | Allowed | Deductible | COINS | Paid |
|---|---|---|---|---|---|---|---|---|---|
| 00001 | 245Y67 | GARY, MATTHEW | 555555555A | 10123466789000 | 1082.13 | 676.29 | 0.00 | 135.26 | 541.03 |
| | | | | | **1082.13** | **676.29** | **0.00** | **135.26** | **541.03** |

# Making Sense of the Non-MSP Claims Report

This report contains those claims, within a remittance, on the HIPAA 835v4010A1 or 835v5010 file that were processed by Medicare as primary. The claims have a value of 1 (Processed as Primary) or 19 (Processed as Primary, Forwarded to Additional Payer(s)) in the 2100.CLP02 data field.



NON MSP Claims Report

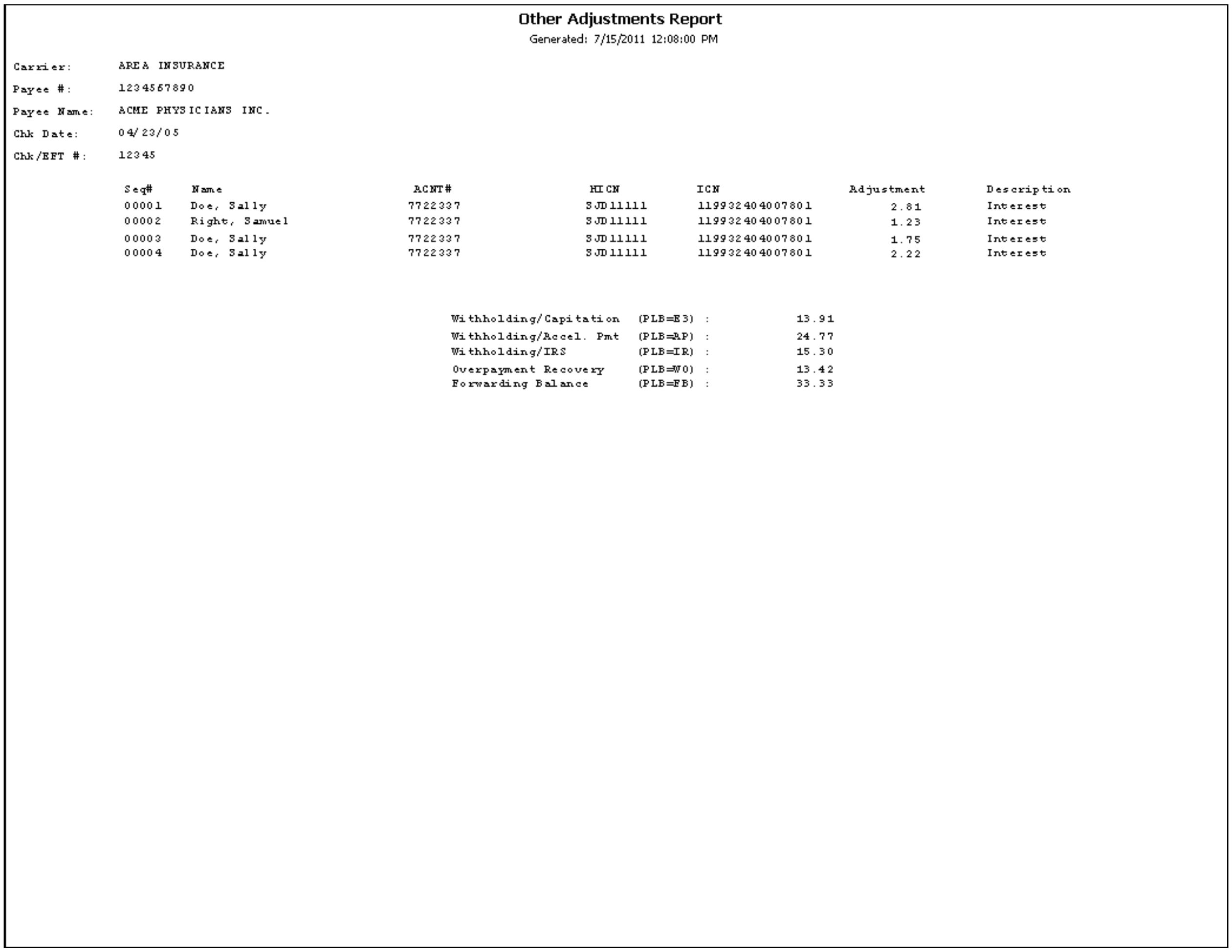
Generated: 11/23/2010 9:17:19 AM

**Carrier:** PAYER INC.
**Payee #:** 9876543210
**Payee Name:** JOHNSON PHARMACY INC
**Chk Date:** 04/24/10
**Chk/EFT #:** 00050034567

| Seq# | ACNT# | Name | HICN | ICN | Billed | Allowed | Deductible | COINS | Paid |
|---|---|---|---|---|---|---|---|---|---|
| 00001 | 1A2B3C | THOMAS, CHARLES | 999999999A | 10123456789000 | 1082.13 | 676.29 | 0.00 | 135.26 | 541.03 |
| | | | | | **1082.13** | **676.29** | **0.00** | **135.26** | **541.03** |

# Making Sense of the Other Adjustments Report

This report shows those claims on the HIPAA 835v4010A1 or 835v5010 file that had some type of adjustment. Claims that have Late Filing and Interest and remittances that have Withholding and a Forwarding Balance print on the report.

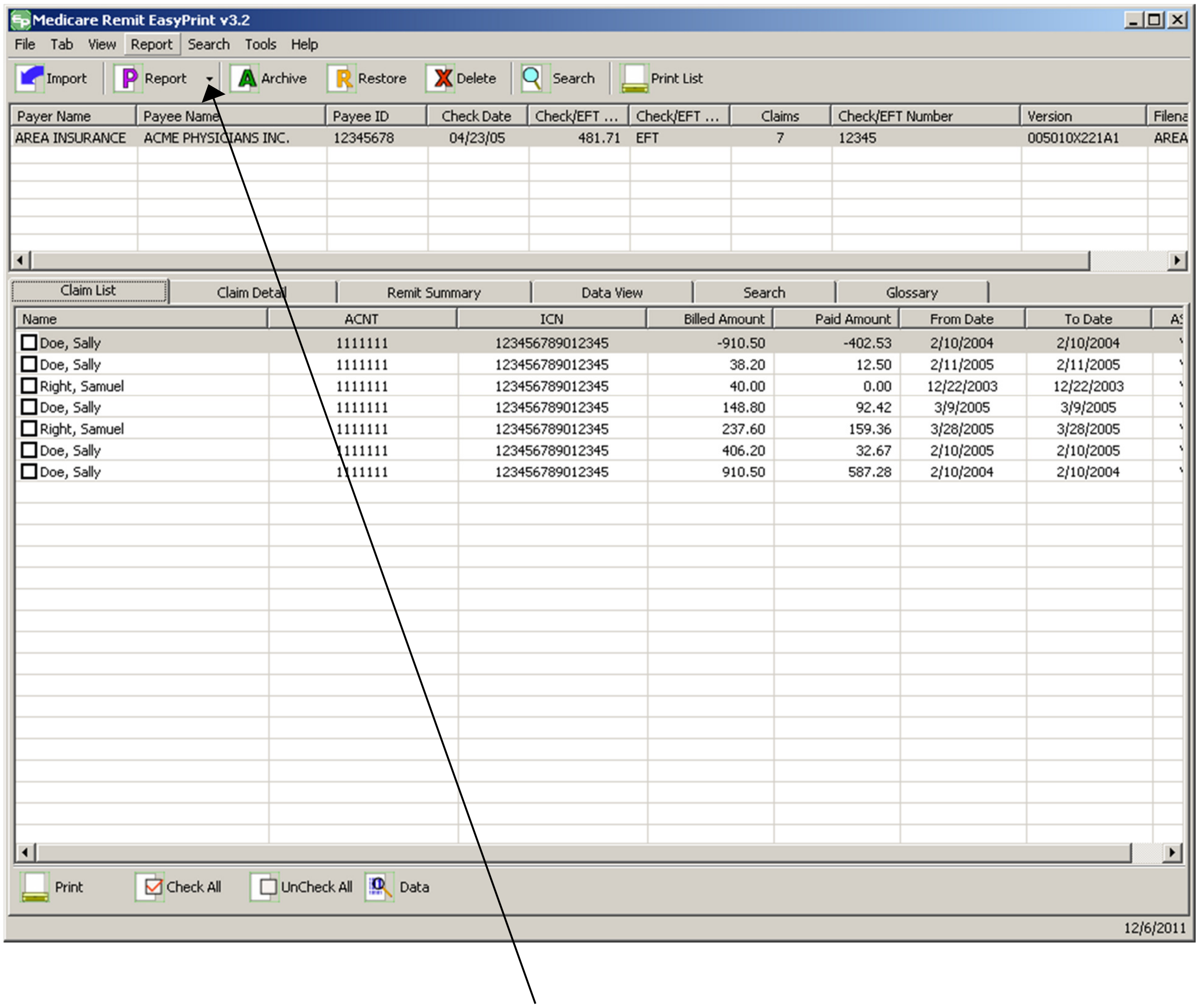


```
                                        Other Adjustments Report
                                     Generated: 7/15/2011 12:08:00 PM

Carrier:      AREA INSURANCE

Payee #:      1234567890

Payee Name:   ACME PHYSICIANS INC.

Chk Date:     04/23/05

Chk/EFT #:    12345

          Seq#    Name                     ACNT#            HICN        ICN                Adjustment    Description
          00001   Doe, Sally               7722337          SJD11111    11993240400780 1         2.81    Interest
          00002   Right, Samuel            7722337          SJD11111    11993240400780 1         1.23    Interest
          00003   Doe, Sally               7722337          SJD11111    11993240400780 1         1.75    Interest
          00004   Doe, Sally               7722337          SJD11111    11993240400780 1         2.22    Interest


                                   Withholding/Capitation   (PLB=E3) :          13.91
                                   Withholding/Accel. Pmt   (PLB=AP) :          24.77
                                   Withholding/IRS          (PLB=IR) :          15.30
                                   Overpayment Recovery     (PLB=W0) :          13.42
                                   Forwarding Balance       (PLB=FB) :          33.33
```

# How to Print the Denied Service Lines Report

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon.

   The Medicare Remit Easy Print Claim List tab opens.

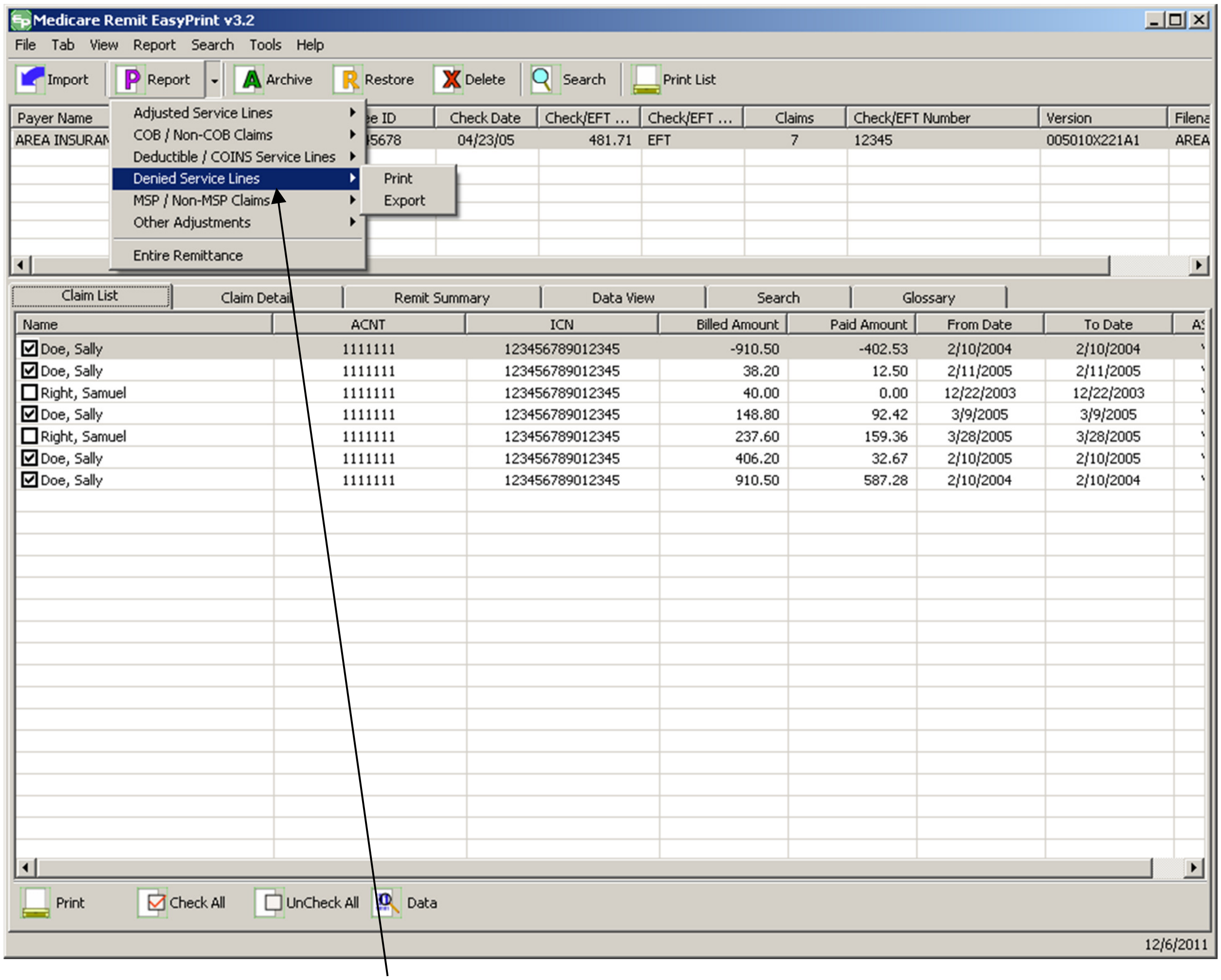

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

2. Click the down arrow on the Report button.

The Report List appears.

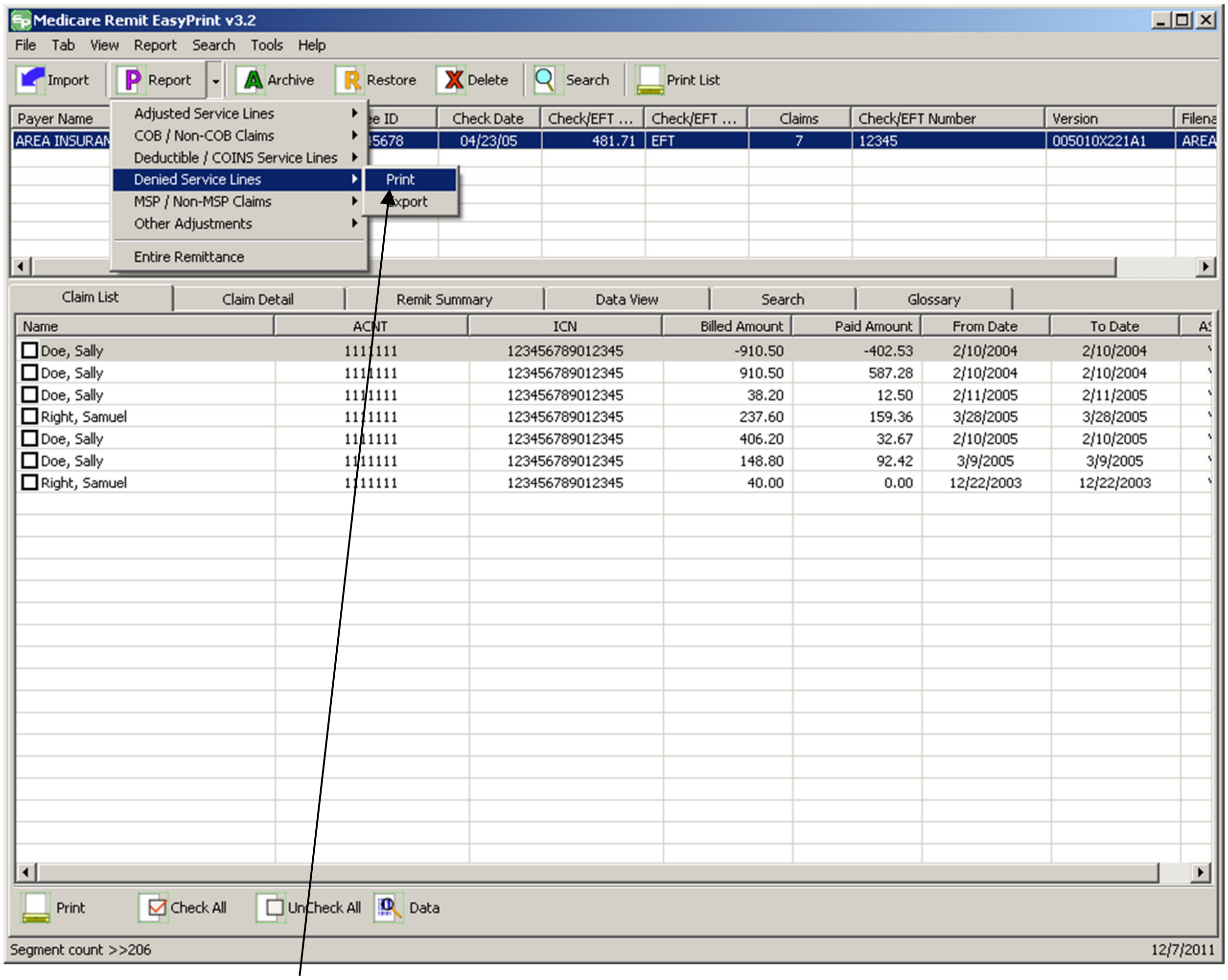

Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☑ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☑ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☑ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☑ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☑ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

3. Select Denied Service Lines.

4. The Print and Export options appear:


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

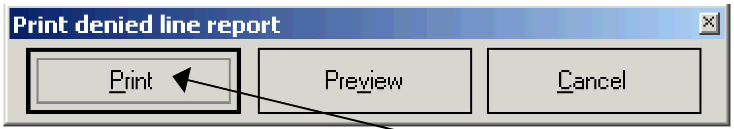
| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date | A |
|---|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 | |

Segment count >>206 12/7/2011

5. Select Print.

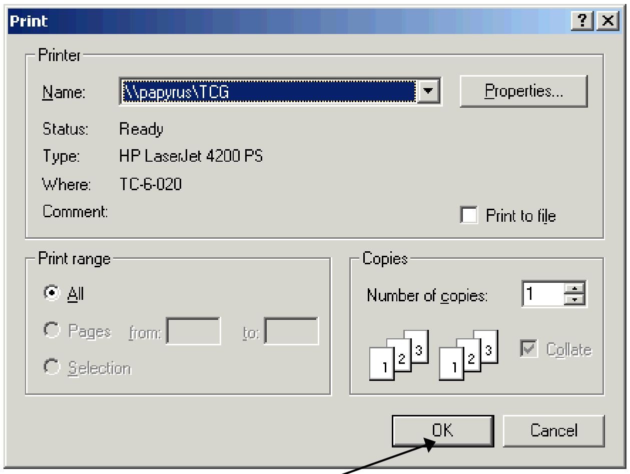
The Print denied line report window opens.


Print denied line report
Print
Preview
Cancel

6. Print the detail listing in one of the following ways:

A. From the Print denied line report window, click Print to print the detail without previewing it.

The Print dialog opens, for example:


Print
?
Properties...
OK
Cancel

Printer

Name: \\papyrus\TCG

Status: Ready

Type: HP LaserJet 4200 PS

Where: TC-6-020

Comment:

☐ Print to file

Print range

● All

○ Pages from: to:

○ Selection

Copies

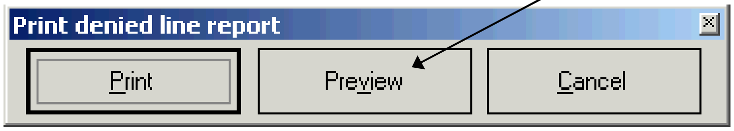
Number of copies: 1

☑ Collate

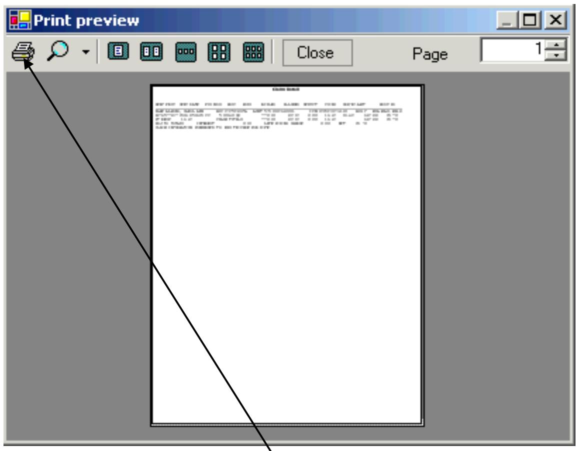
If you need to change the properties, click Properties and make changes as necessary.

Click OK. Medicare Remit Easy Print prints the detail at your default printer.

B. From the Print denied line report window, click Preview to view a preview of the printed page before printing.


Print denied line report
Print
Preview
Cancel

The Print Preview window opens.


Print preview
Close
Page
1

Click the printer button at the top of the window.

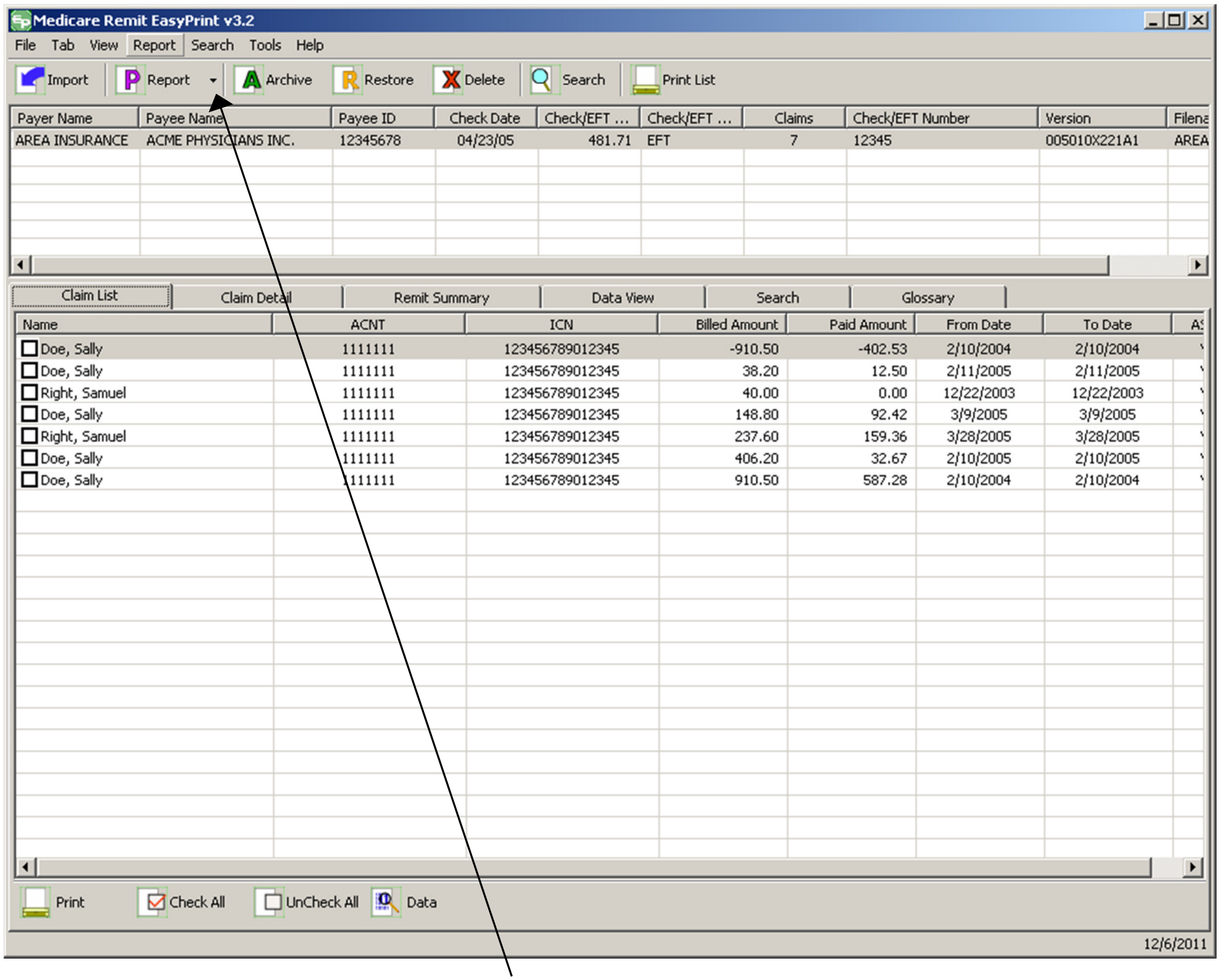
Medicare Remit Easy Print prints the detail at your default printer.

# How to Export the Denied Service Lines Report

You export the report in .csv (comma separated values) format.

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

   The Medicare Remit Easy Print Claim List tab opens.

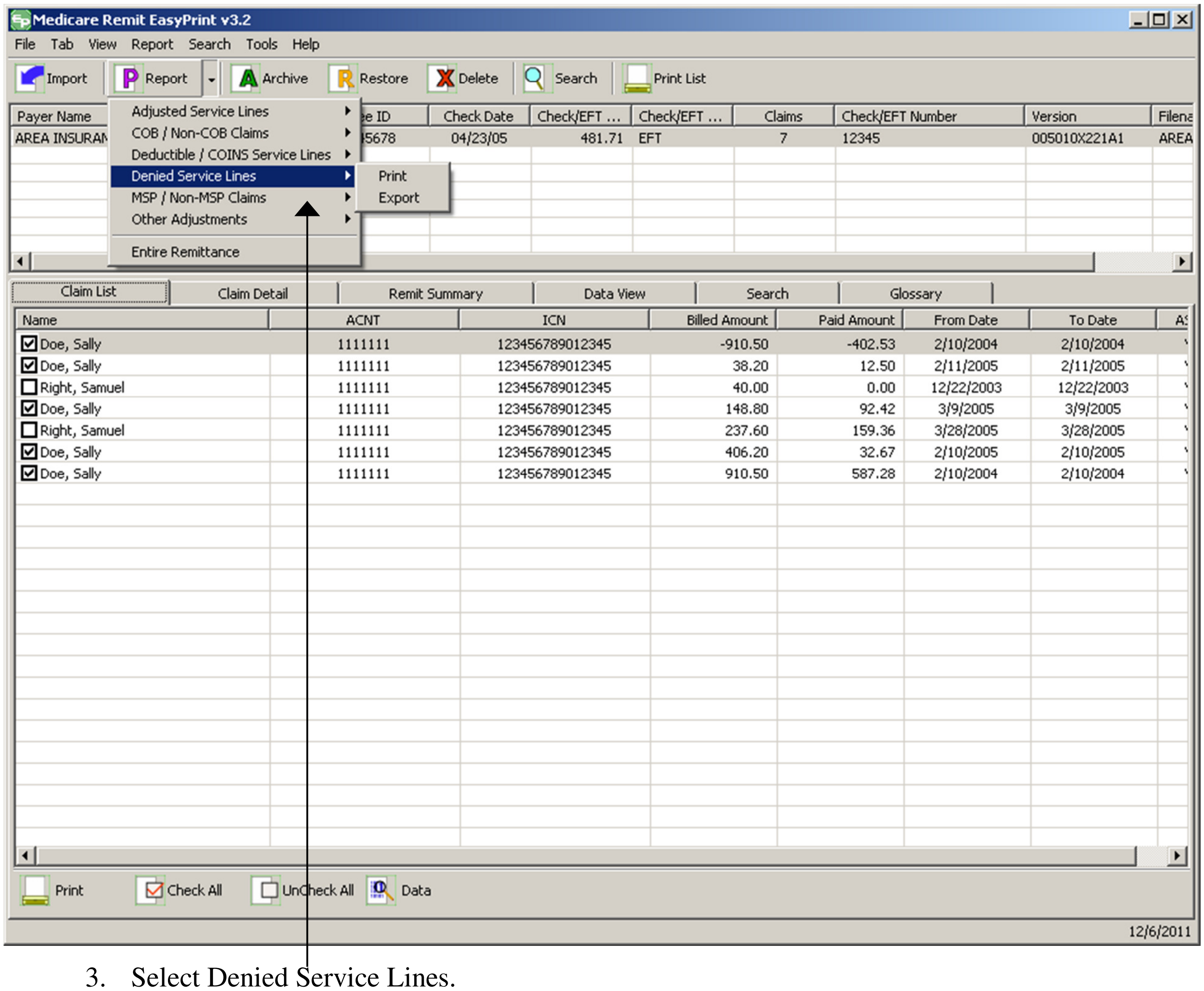

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version |
|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

2. Click the down arrow on the Report button.

The Report List appears.

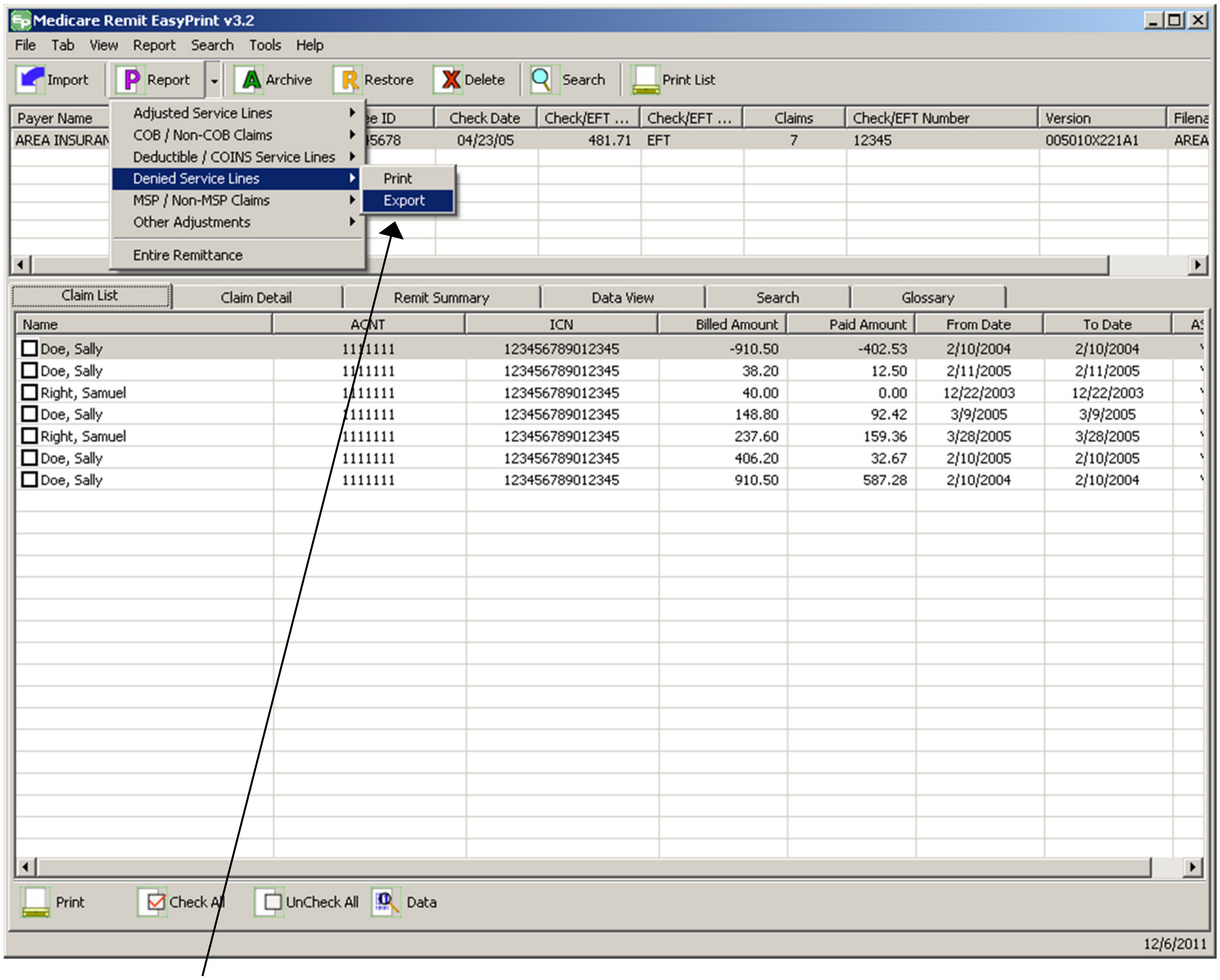

Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☑ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☑ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☑ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☑ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☑ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

3. Select Denied Service Lines.

The Print and Export options appear.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

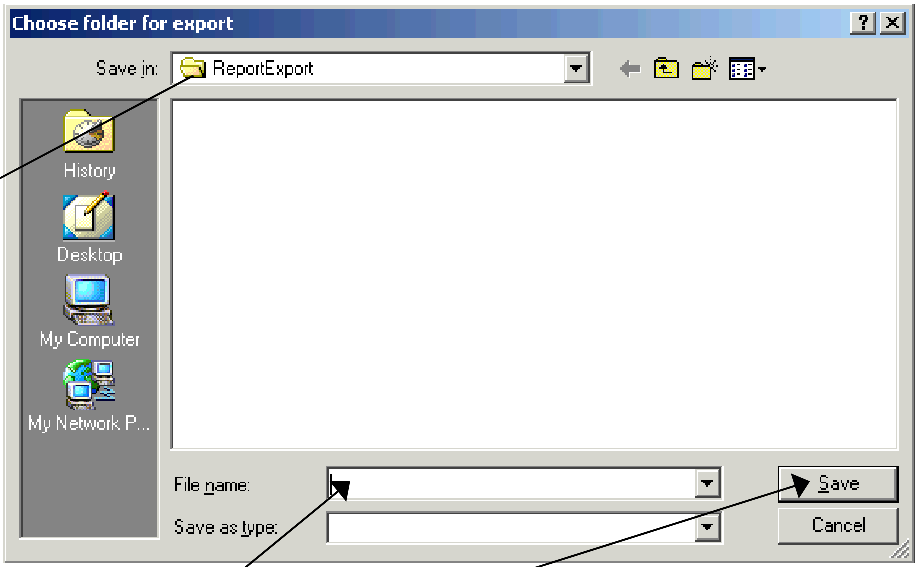
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

4. Select Export.

**Hint:**
When you export, the default folder is the ReportExport folder in the Medicare Remit Easy Print directory.

You can select another location using the Save in drop-down list. menu.

The Export folder window opens.

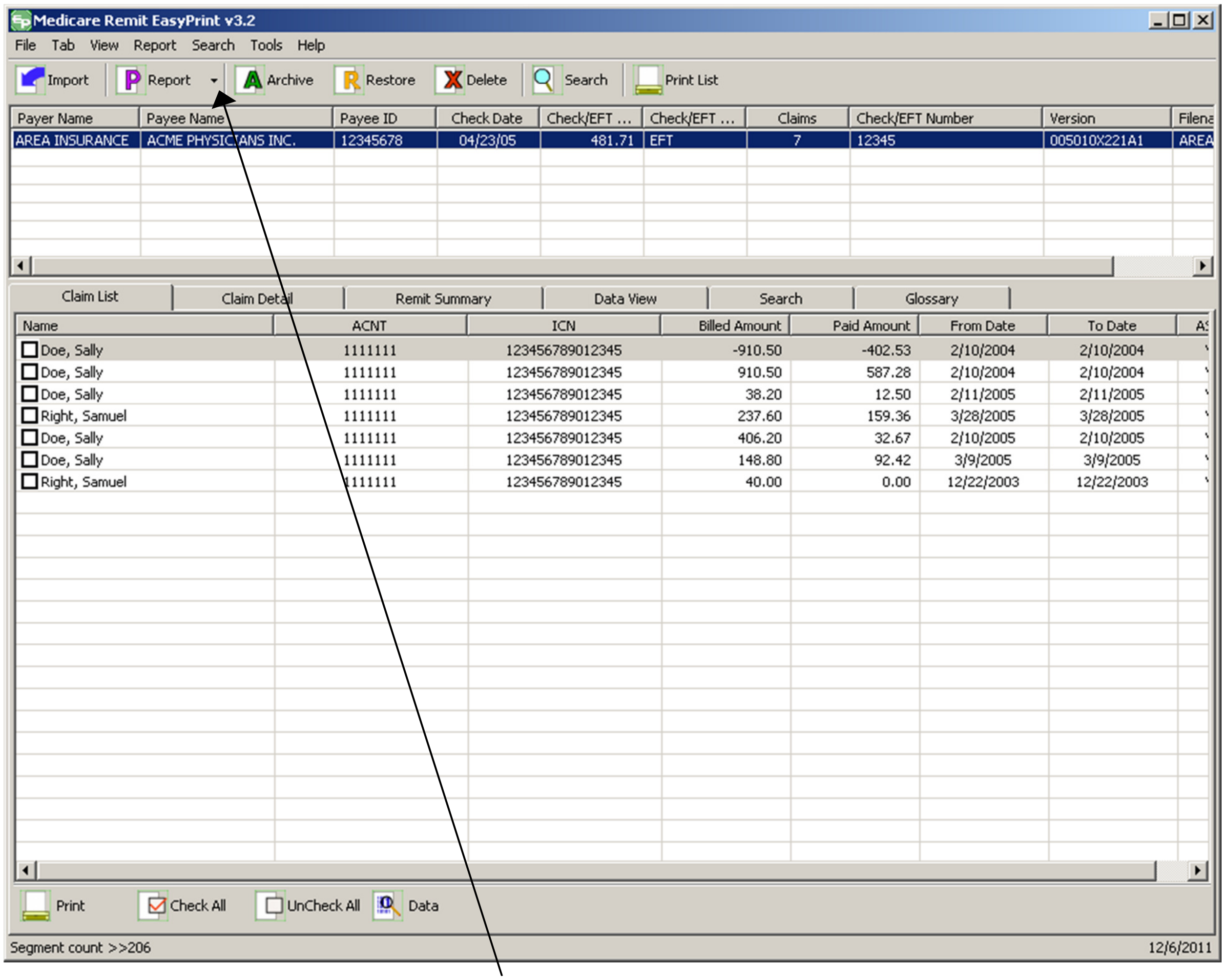

Choose folder for export
Save in: ReportExport
History
Desktop
My Computer
My Network P...
File name:
Save as type:
Save
Cancel

5. Enter the file name.
6. Click the Save button.

# How to Print the Adjusted Service Lines Report

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

   The Medicare Remit Easy Print Claim List tab opens.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

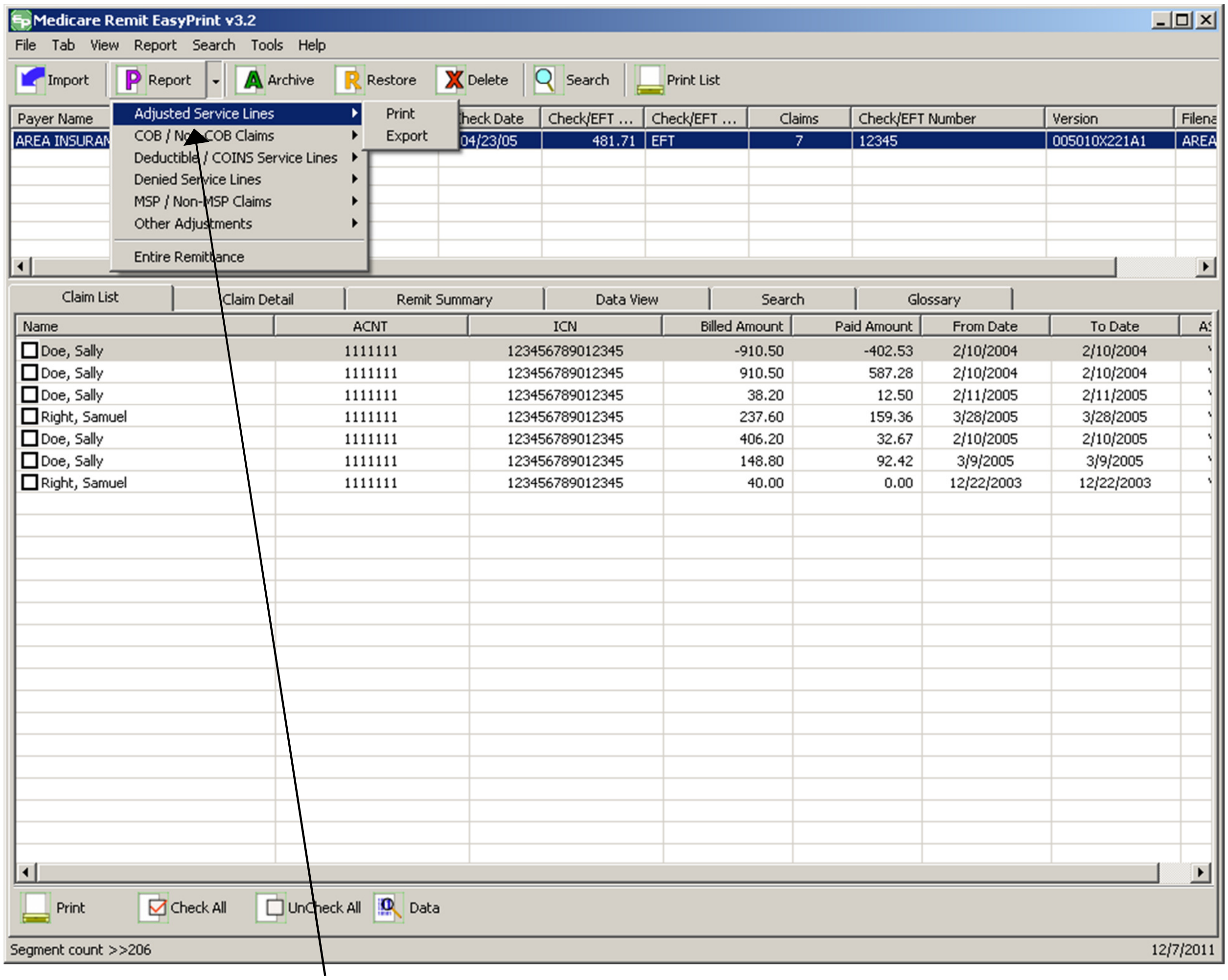
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

12/6/2011

2. Click the down arrow on the Report button.

The Report List appears.

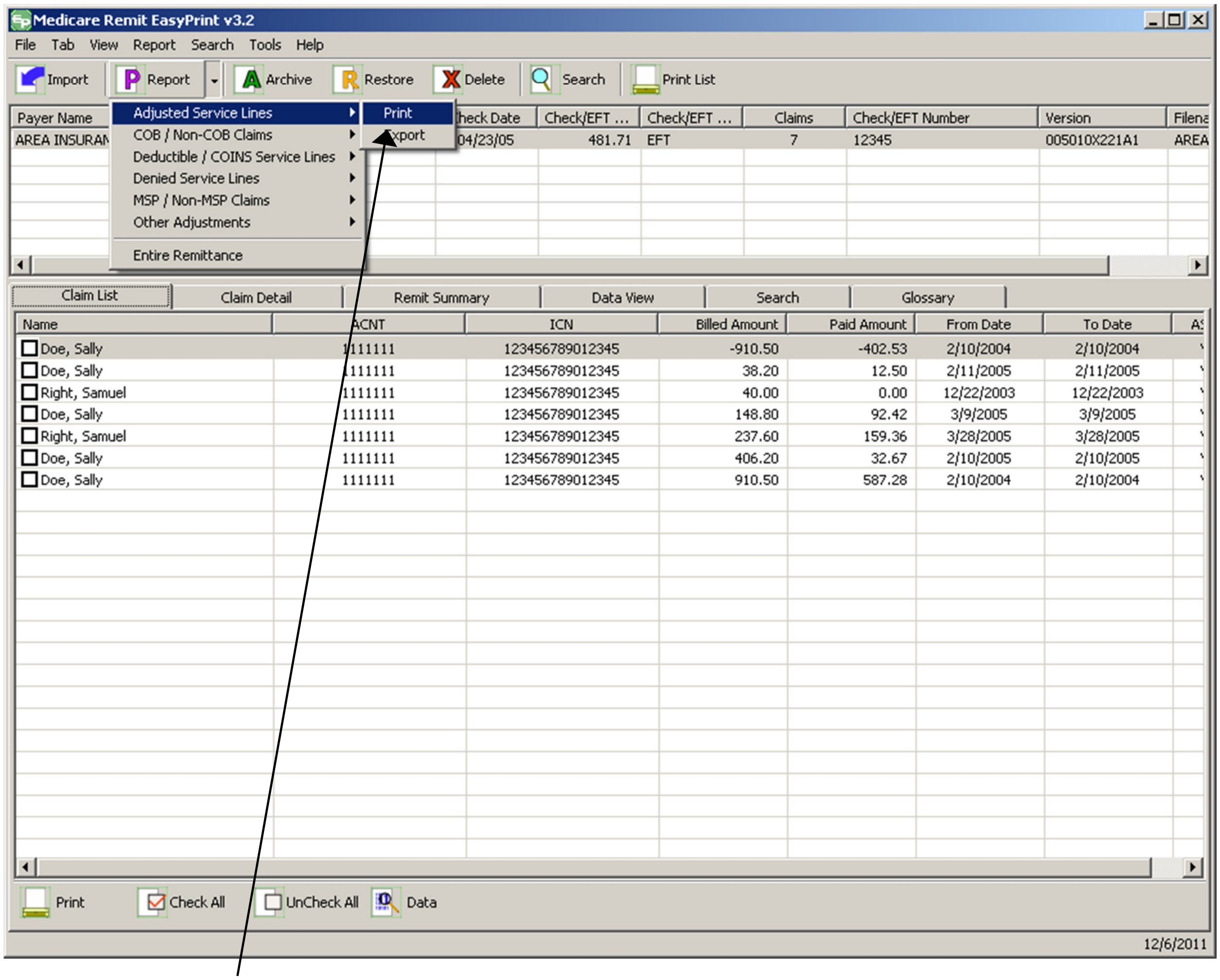

Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Payer Name | heck Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|
| AREA INSURAN | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

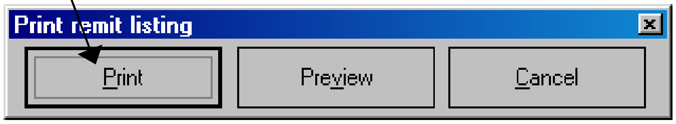
3. Select Adjusted Service Lines.

The Print and Export options appear.

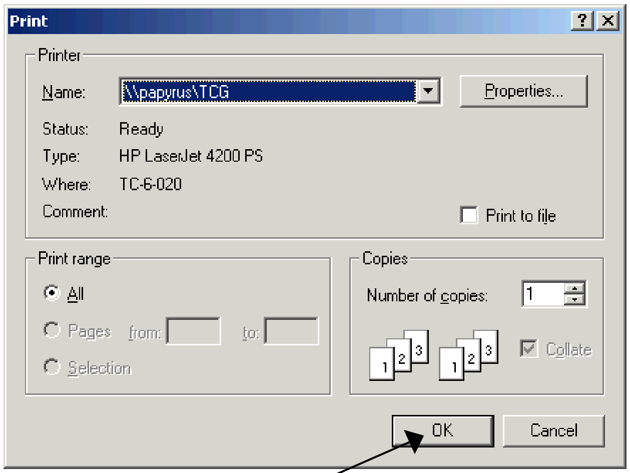

Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Print
Export
Payer Name
heck Date
Check/EFT ...
Check/EFT ...
Claims
Check/EFT Number
Version
Filena
AREA INSURAN
04/23/05
481.71
EFT
7
12345
005010X221A1
AREA
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

4. Select Print. The Print remit listing window appears.
5. From the Print remit listing window, print the detail listing in one of the following ways:
   A. Click Print to print the detail without previewing it.


Print remit listing
Print
Preview
Cancel

The Print dialog opens, for example:

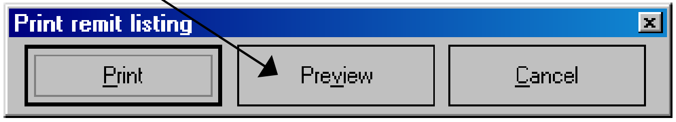

Print
?
Printer
Properties...
Print range
Copies
OK
Cancel

Name: \\papyrus\TCG
Status: Ready
Type: HP LaserJet 4200 PS
Where: TC-6-020
Comment:
☐ Print to file
● All
○ Pages from: to:
○ Selection
Number of copies: 1
☑ Collate

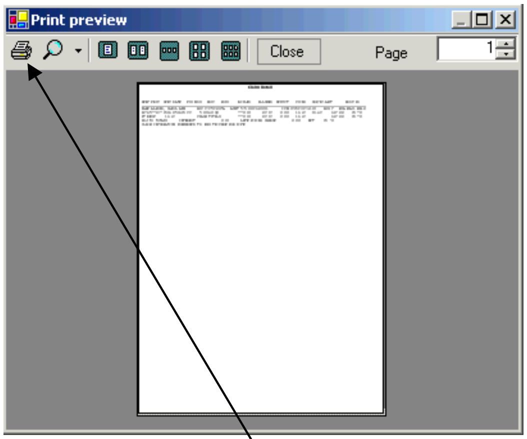
If you need to change the properties, click Properties and make changes as necessary.

Click OK. Medicare Remit Easy Print prints the detail at your default printer.

B. Click Preview to view a preview of the printed page before printing.


Print remit listing
Print
Preview
Cancel

The Print Preview window opens.


Print preview
Close
Page
1

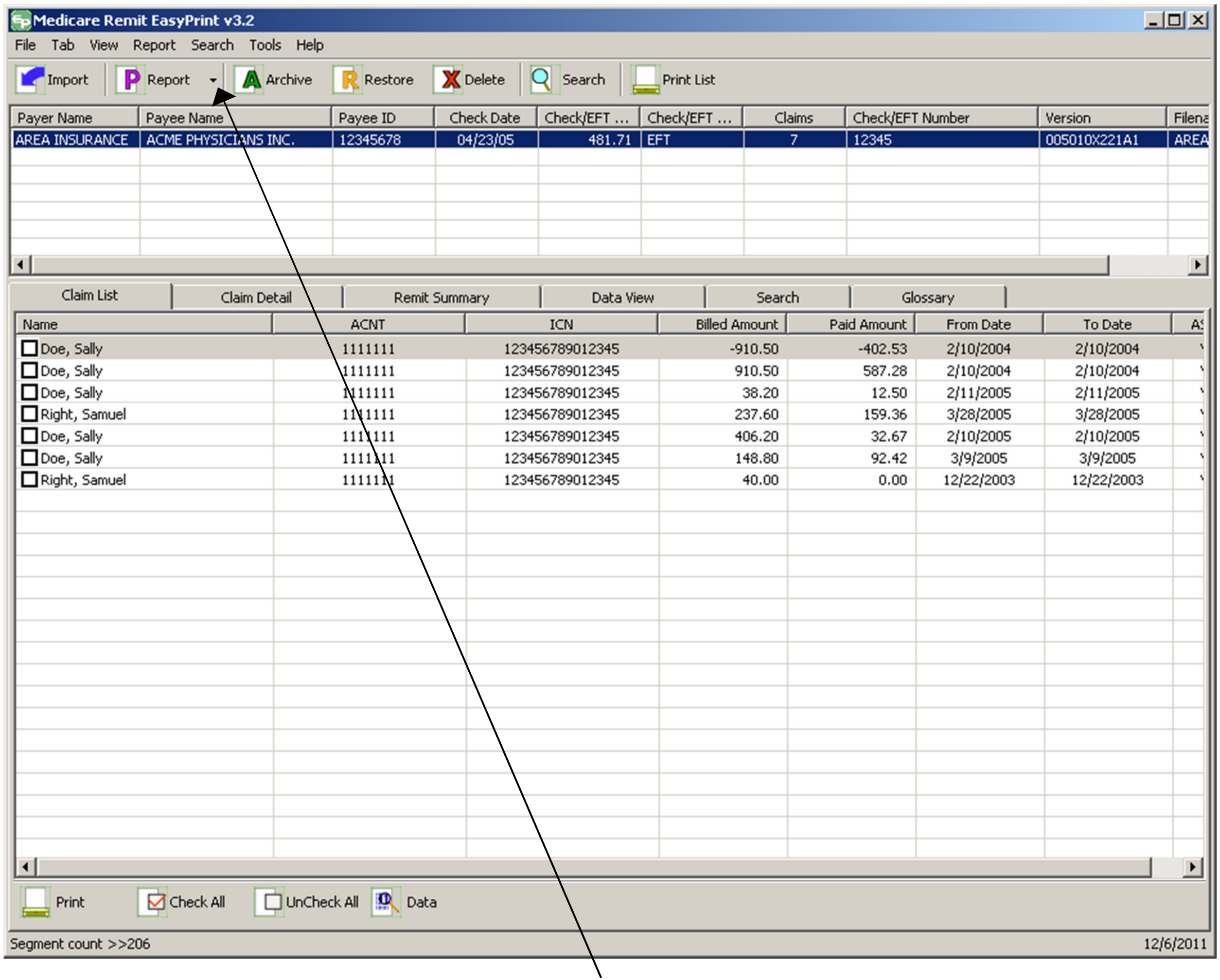
Click printer button at the top of the window.

Medicare Remit Easy Print prints the detail at your default printer.

# How to Export the Adjusted Service Lines Report

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

   The Medicare Remit Easy Print Claim List tab opens.

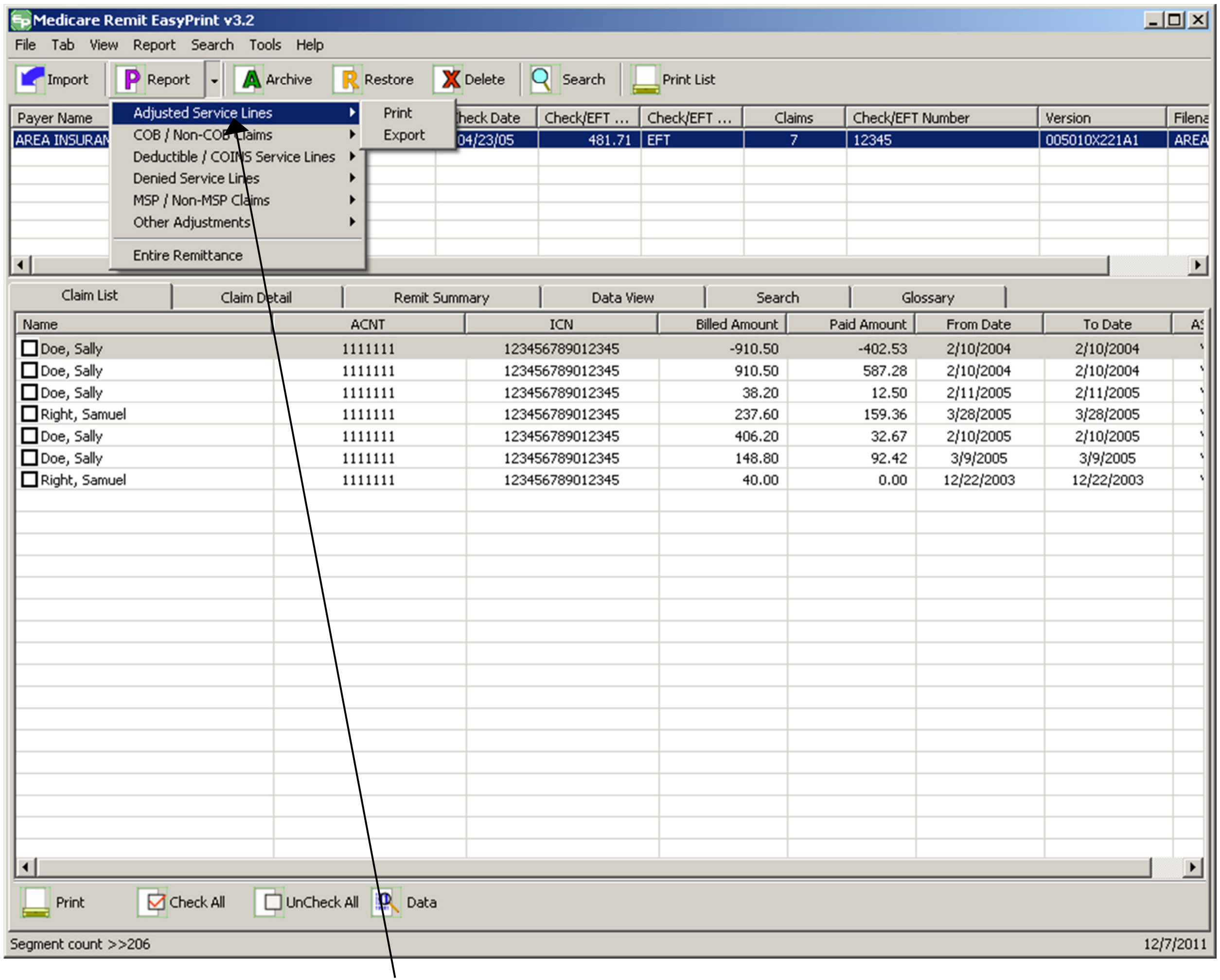

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

2. Click the down arrow on the Report button.

The Report List appears.

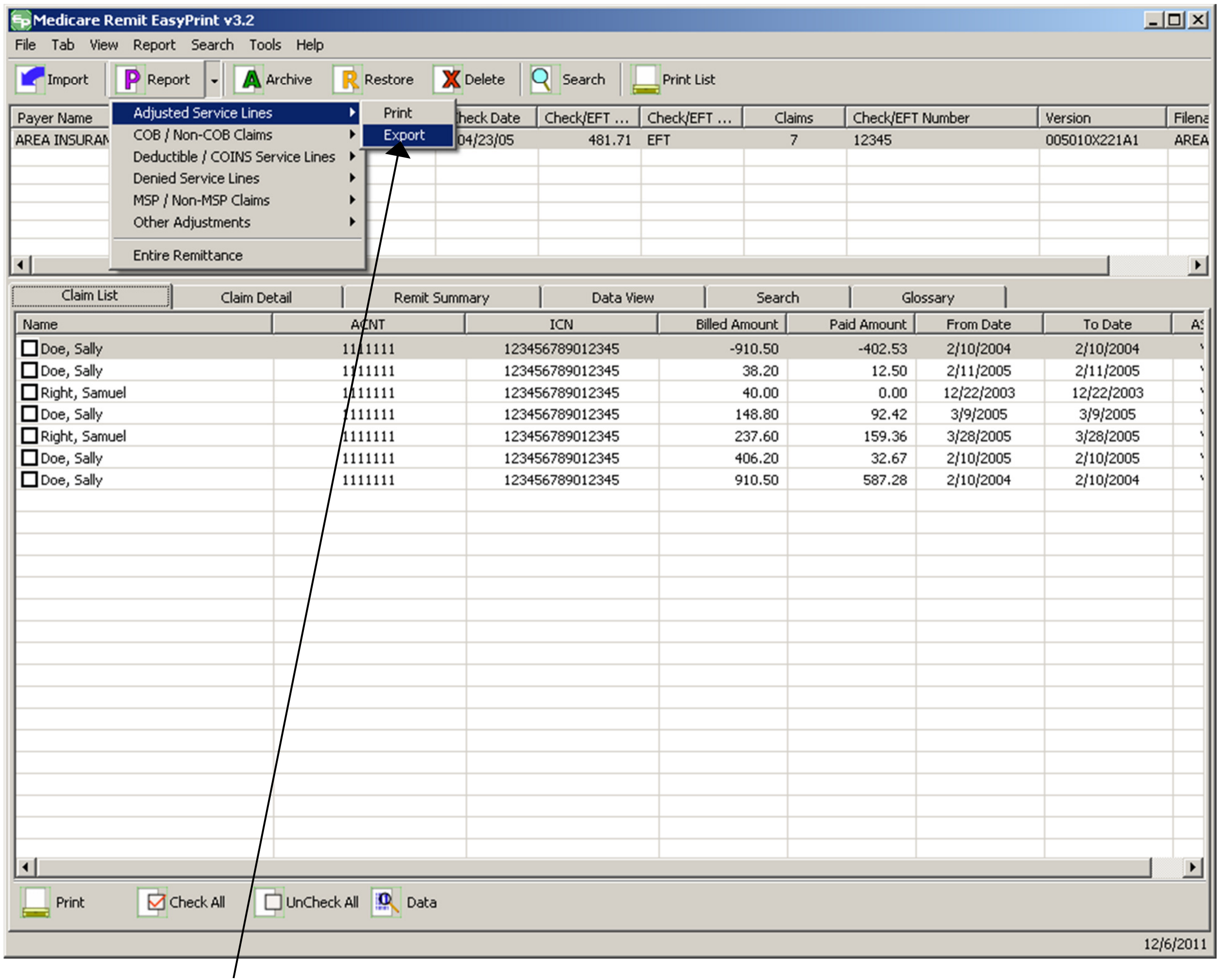

Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Payer Name | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|
| AREA INSURAN | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

3. Select Adjusted Service Lines.

The Print and Export options appear.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

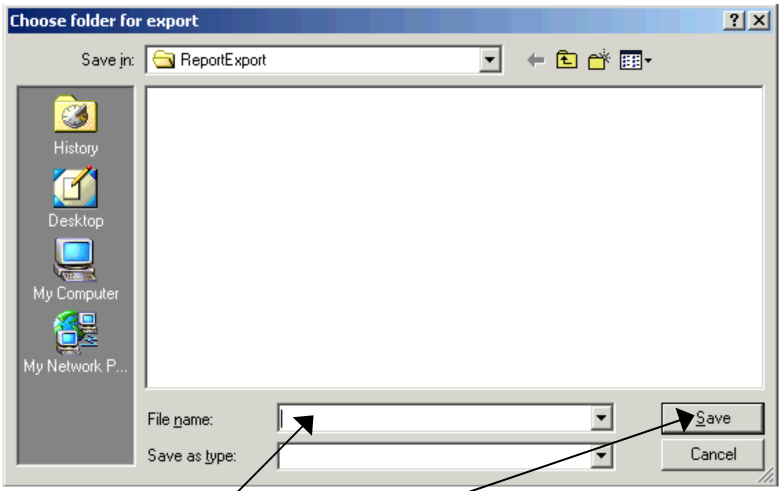
| Payer Name | heck Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version |
|---|---|---|---|---|---|---|
| AREA INSURAN | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

4. Select Export.

The Export folder window opens.

**Hint:**
When you export, the default folder is the ReportExport folder in the Medicare Remit Easy Print directory. You can select another location using the Save in drop-down list.

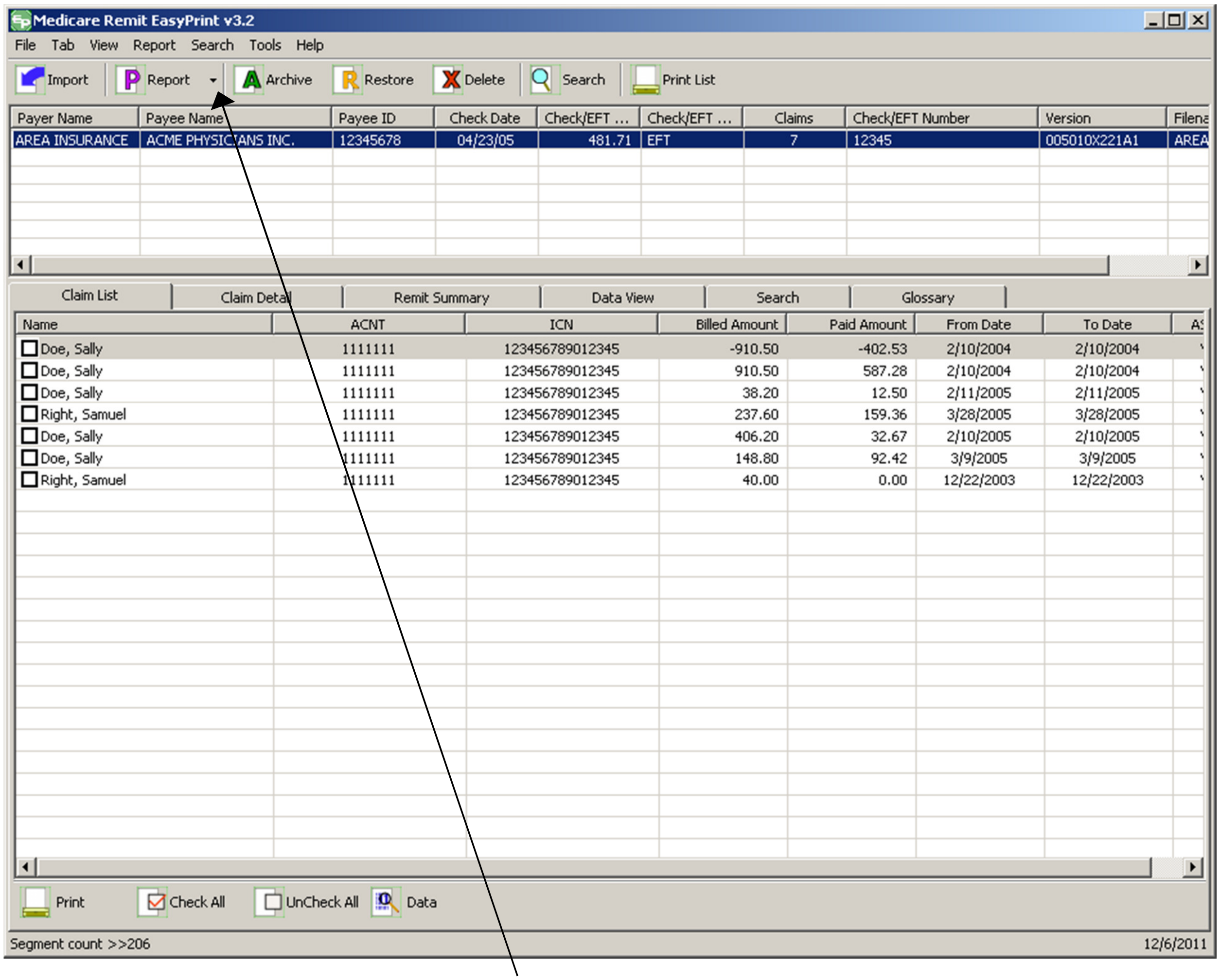

Choose folder for export
Save in:
ReportExport
History
Desktop
My Computer
My Network P...
File name:
Save as type:
Save
Cancel

5. Enter the file name.
6. Click the Save button.

# How to Print the Deductible Service Lines Report

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon.

   The Medicare Remit Easy Print Claim List tab opens.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

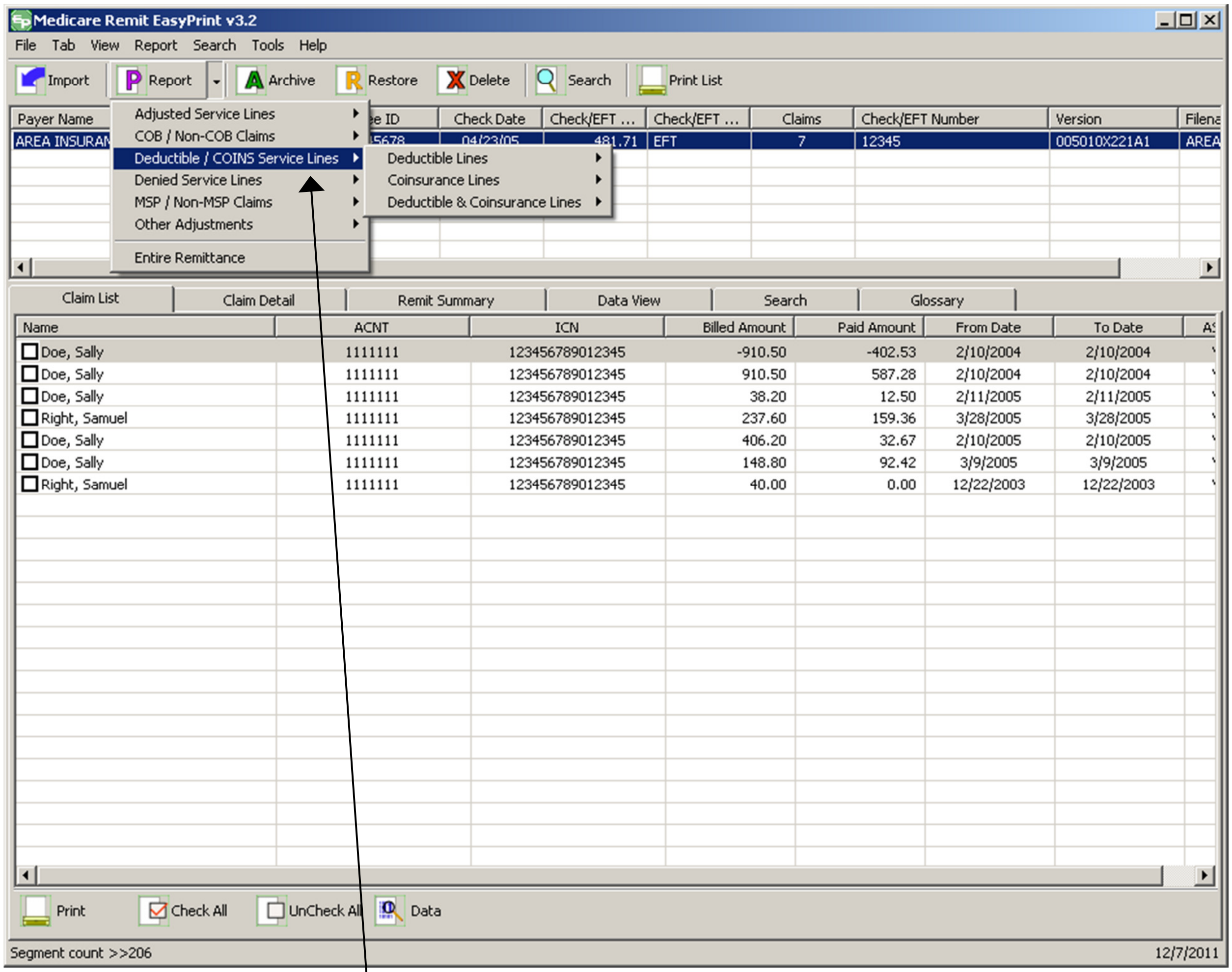
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

12/6/2011

2. Click the down arrow on the Report button.

The Report List appears.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

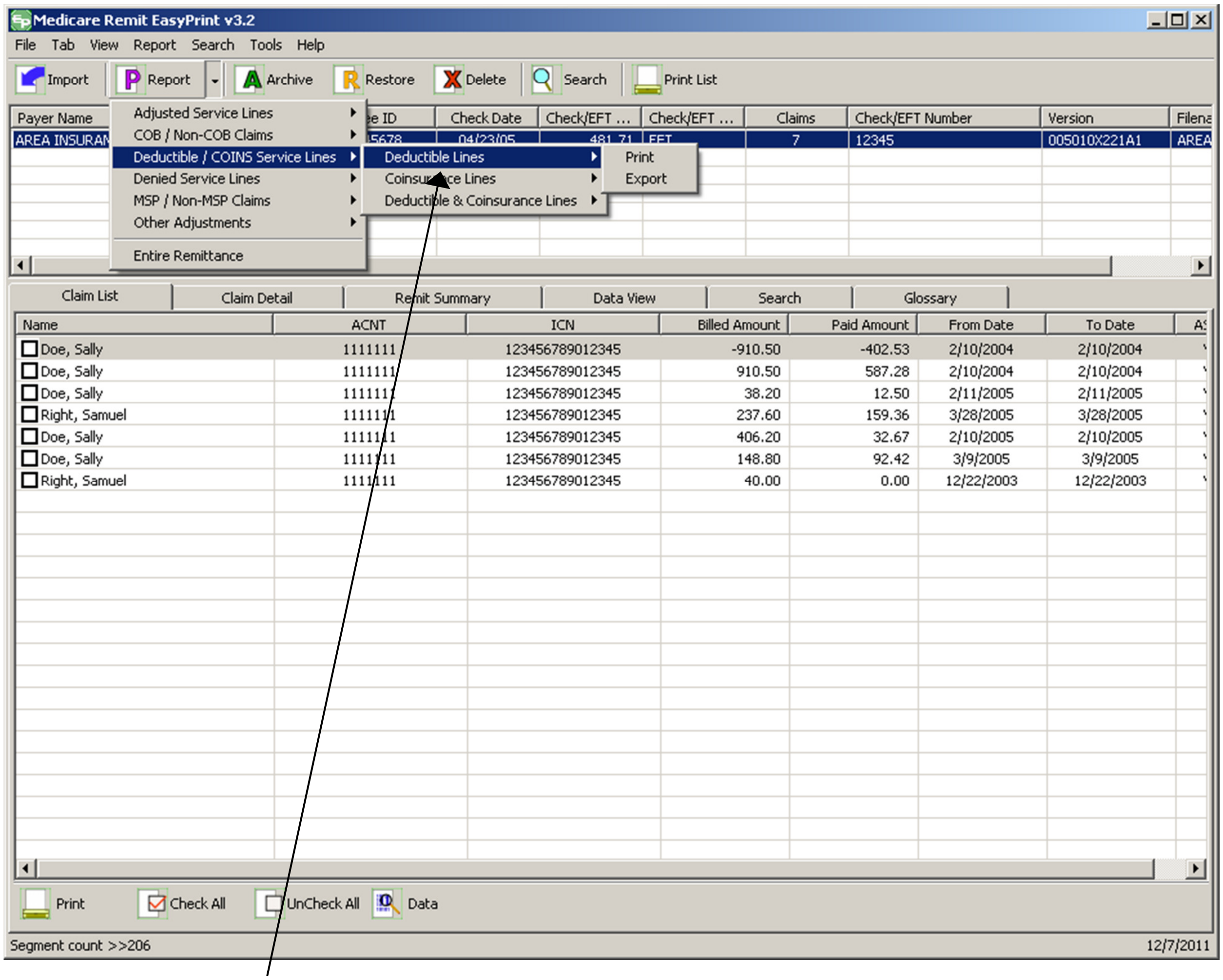
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

12/7/2011

3. Select Deductible/COINS Service Lines.

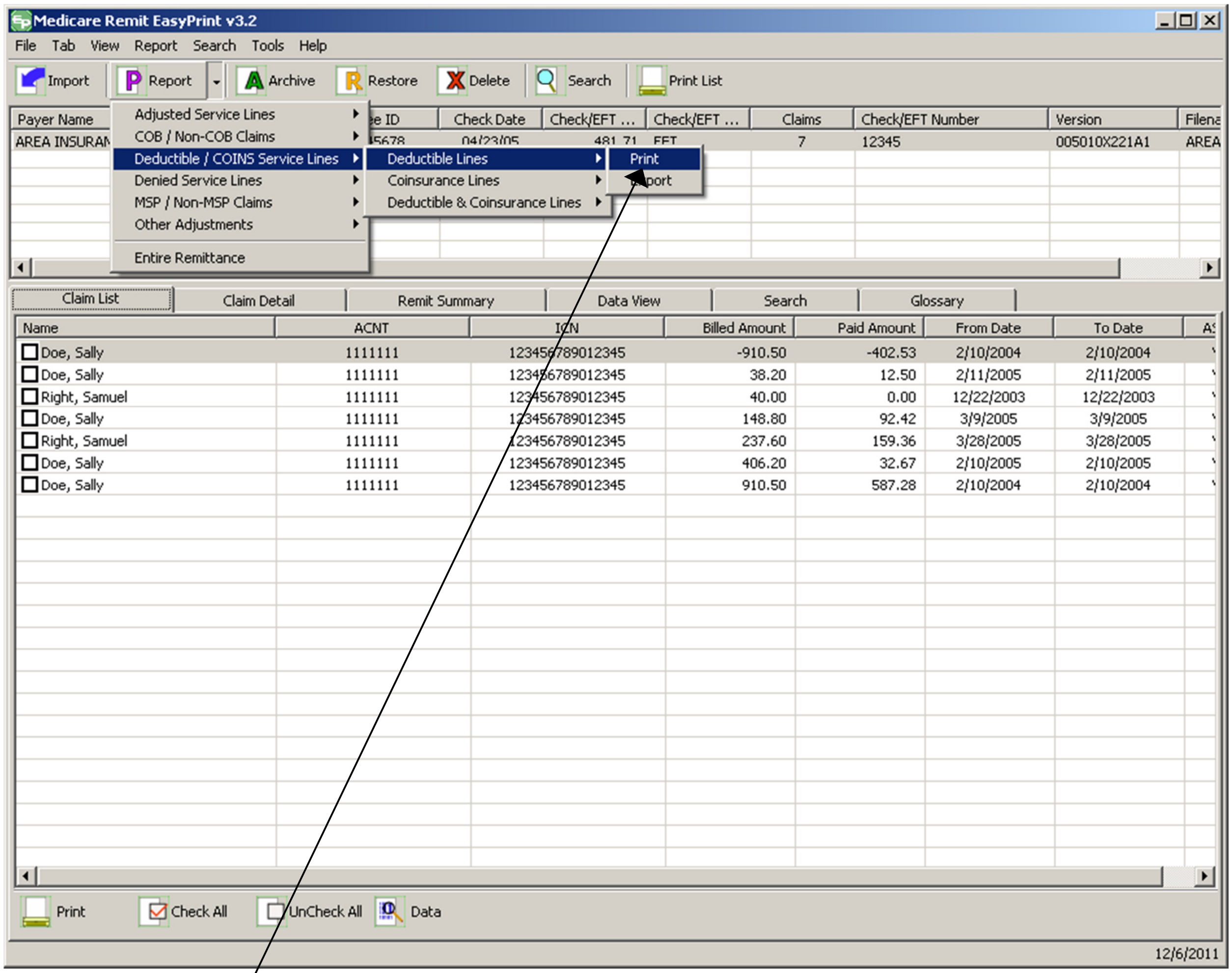
The Deductive/COINS Service Lines report options appear.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Payer Name | …e ID | Check Date | Check/EFT … | Check/EFT … | Claims | Check/EFT Number | Version |
|---|---|---|---|---|---|---|---|
| AREA INSURAN | …5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

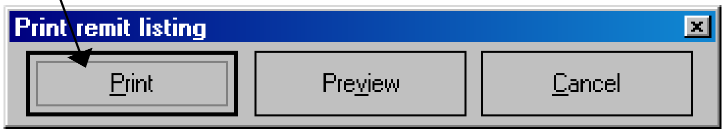
4. Select Deductible Lines:


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Payer Name
AREA INSURAN
e ID
5678
Check Date
04/23/05
Check/EFT ...
481.71
Check/EFT ...
EFT
Claims
7
Check/EFT Number
12345
Version
005010X221A1
Filena
AREA
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

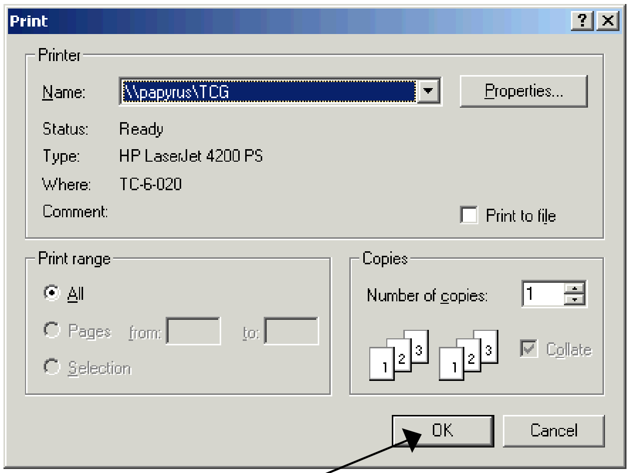
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

5. Select Print. The Print remit listing window appears.

6. Print the detail listing in one of the following ways:
   A. Click Print to print the detail without previewing it.


Print remit listing
Print
Preview
Cancel

The Print dialog opens.


Print
Printer
Properties...
Comment:
☐ Print to file
Print range
● All
○ Pages from: to:
○ Selection
Copies
☑ Collate
OK
Cancel

Name: \\papyrus\TCG

Status: Ready

Type: HP LaserJet 4200 PS

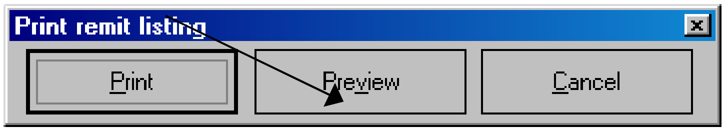
Where: TC-6-020

Number of copies: 1

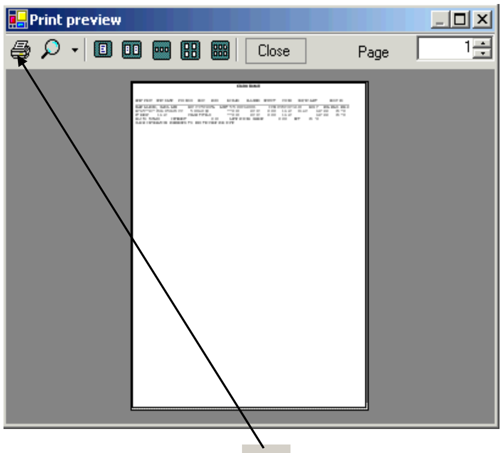
If you need to change the properties, click Properties and make changes as necessary.

Click OK. Medicare Remit Easy Print prints the detail at your default printer.

B. Click Preview to view a preview of the printed page before printing.


Print remit listing
Print
Preview
Cancel

The Print Preview window opens.


Print preview
Close
Page
1

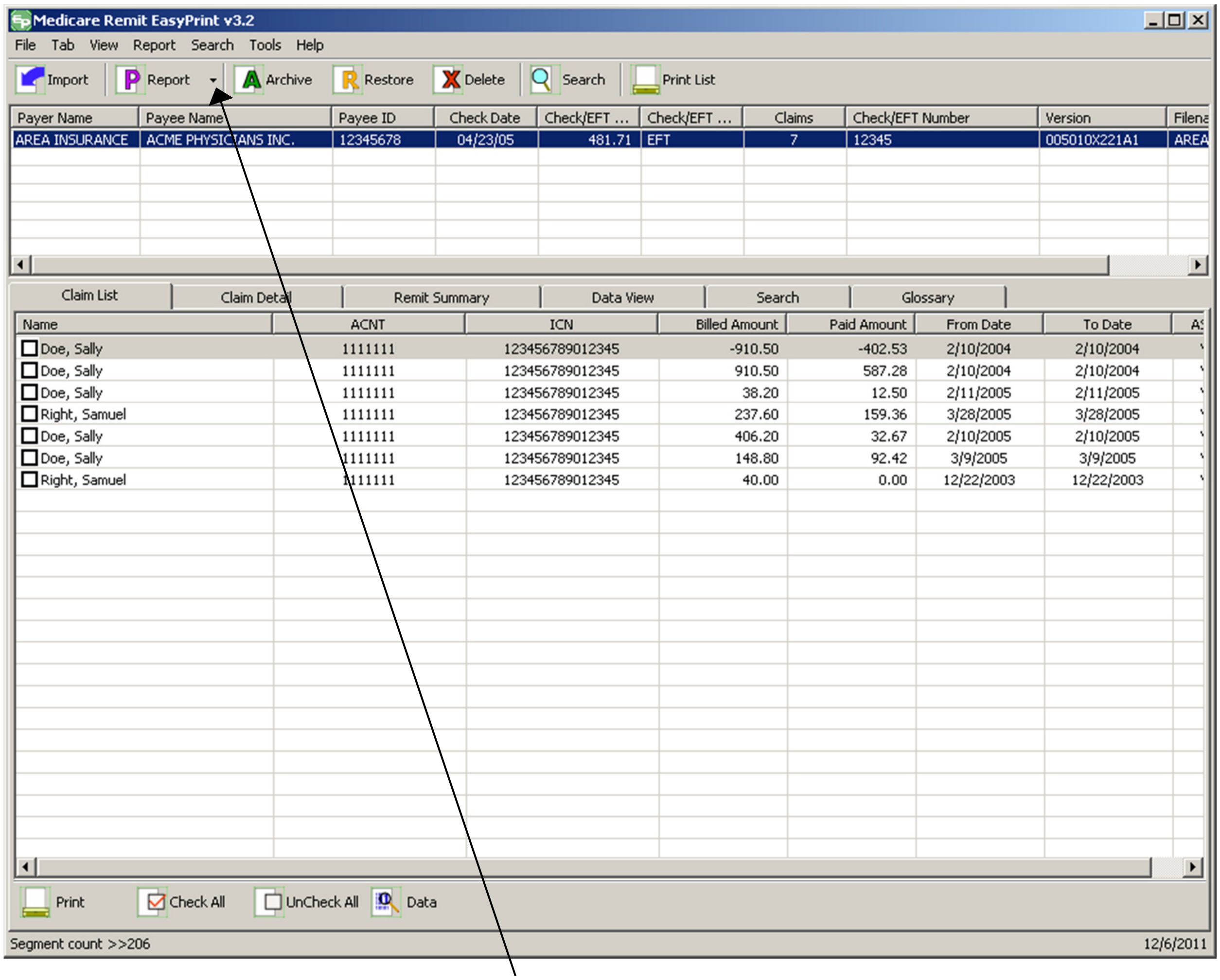
Click printer button 🖨 at the top of the window.

Medicare Remit Easy Print prints the detail at your default printer.

# How to Export the Deductible Service Lines Report

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

   The Medicare Remit Easy Print Claim List tab opens.

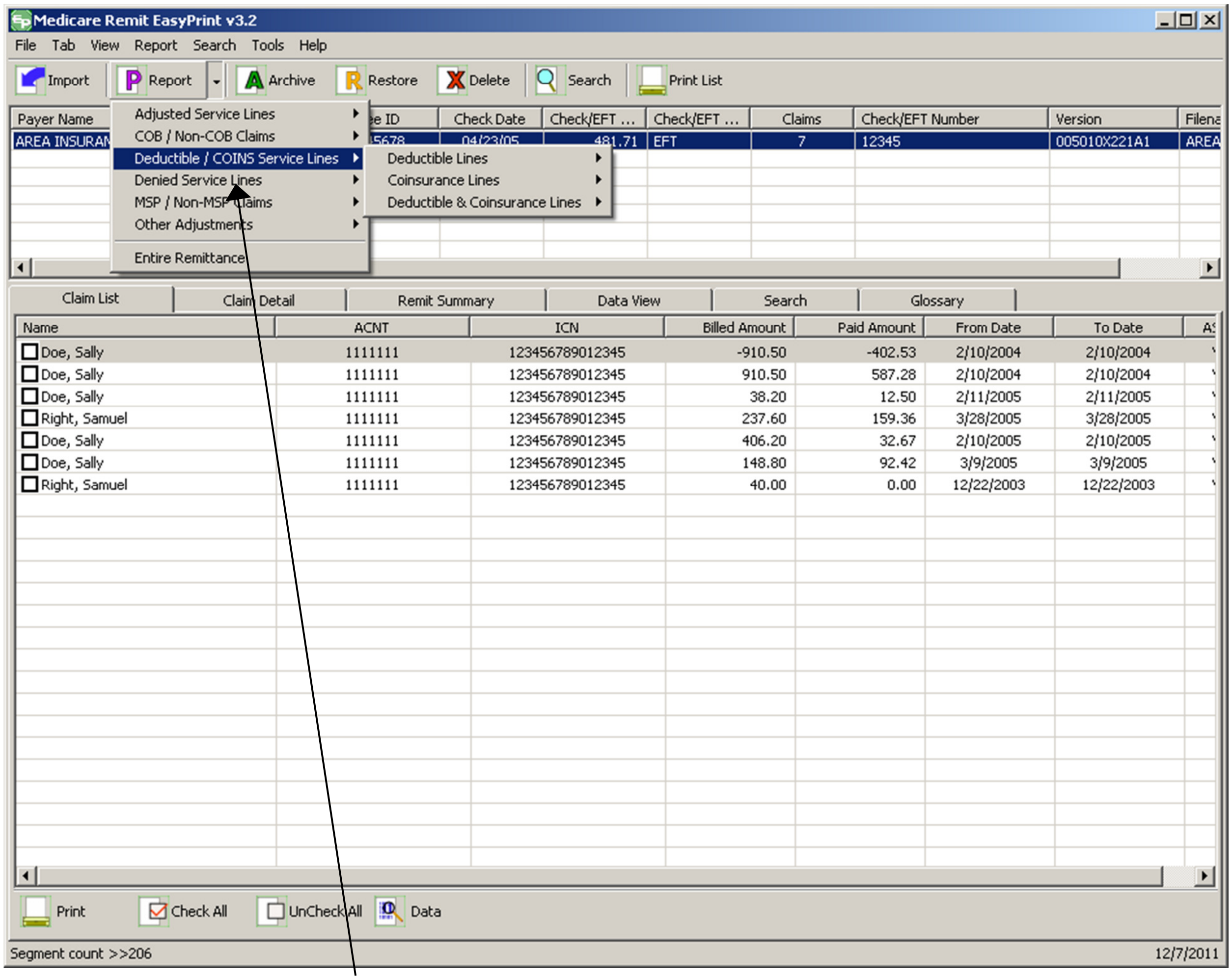

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

2. Click the down arrow on the Report button.

The Report List appears.

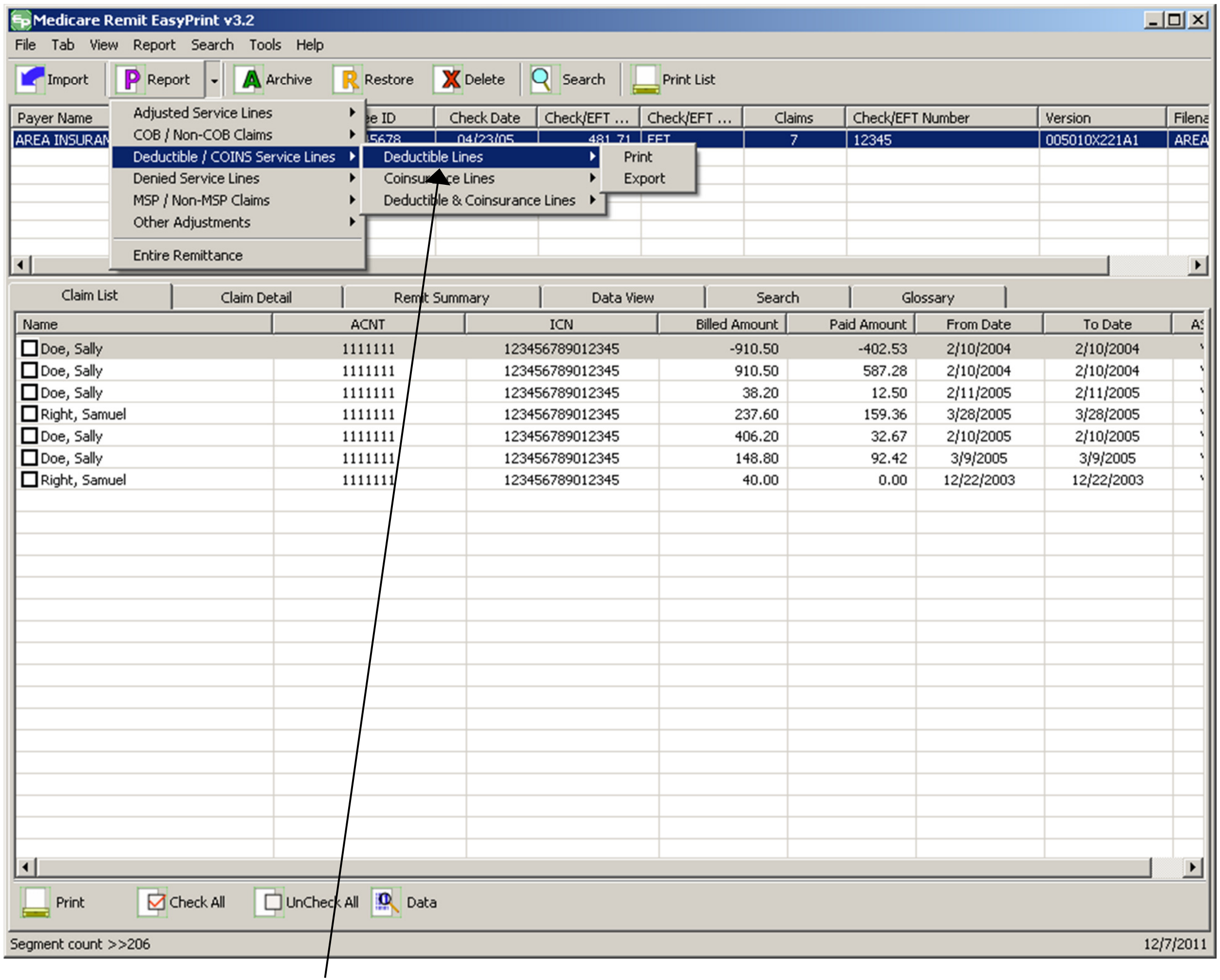

Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

3. Select Deductible/COINS Service Lines.

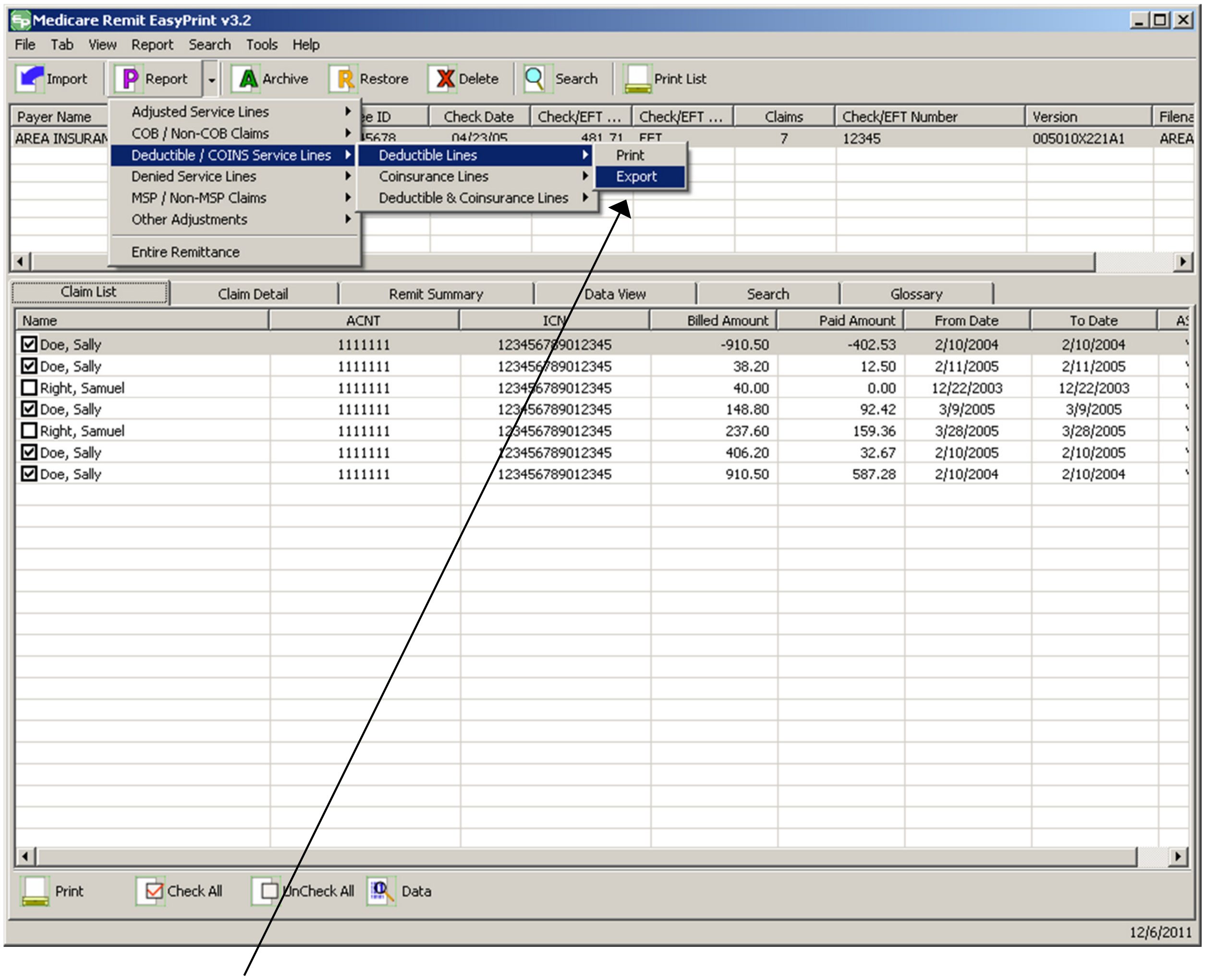
The Deductible/COIN Service Lines report options appear.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date | A |
|---|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 | |

4. Select Deductible Lines.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

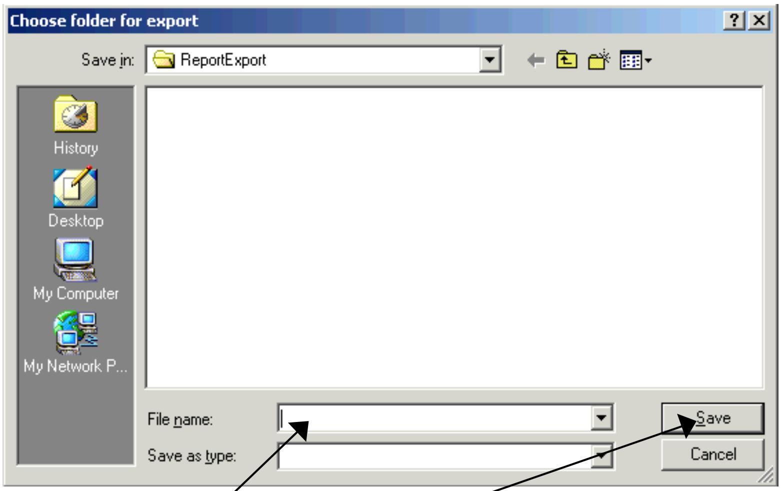
| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☑ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☑ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☑ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☑ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☑ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

5. Select Export.

The Export folder window opens.

**Hint:**
When you export, the default folder is the ReportExport folder in the Medicare Remit Easy Print directory. You can select another location using the Save in drop-down list.

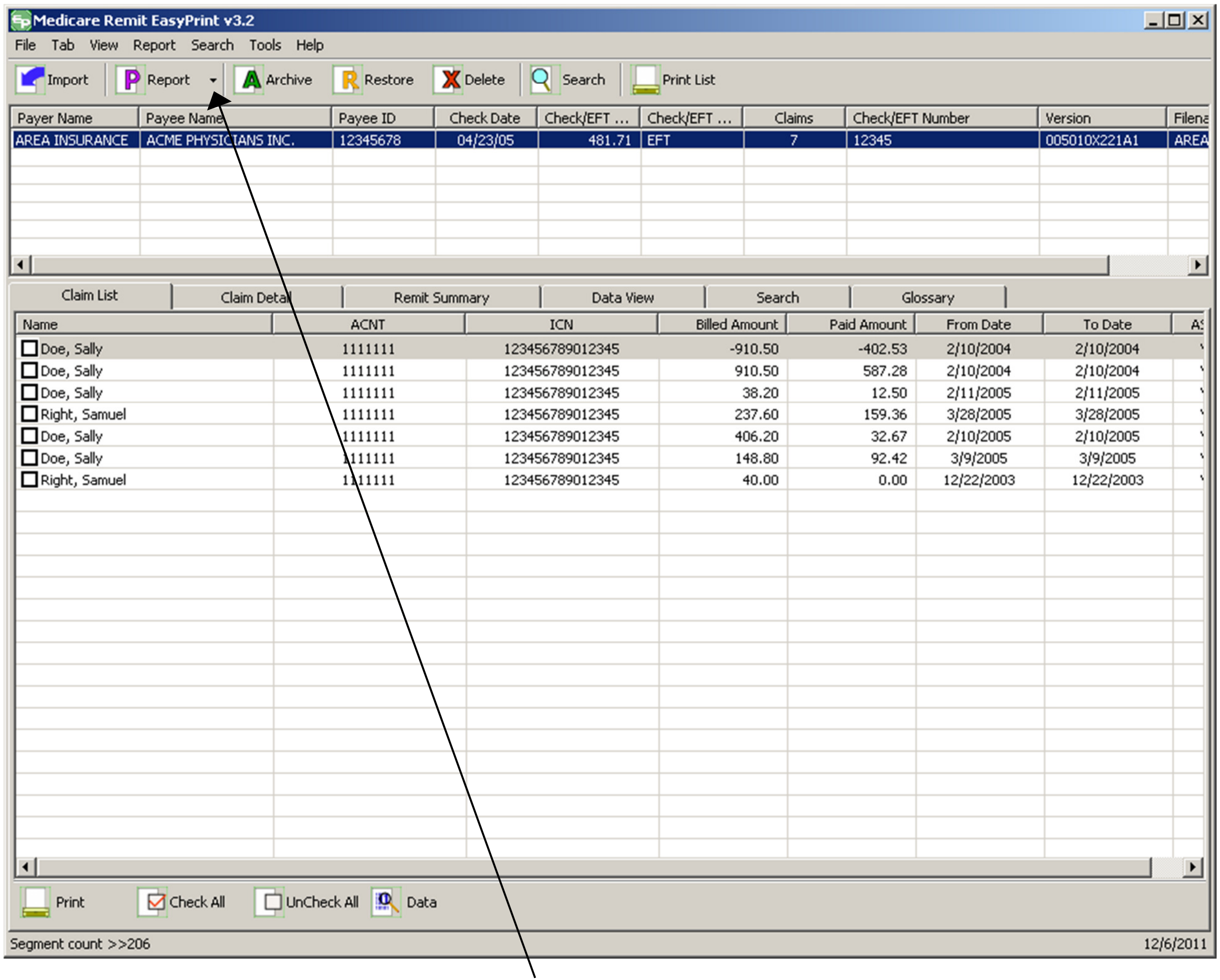

Choose folder for export
Save in:
ReportExport
History
Desktop
My Computer
My Network P...
File name:
Save as type:
Save
Cancel

6. Enter the file name.
7. Click the Save button.

# How to Print the Coinsurance Service Lines Report

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon.

   The Medicare Remit Easy Print Claim List tab opens.

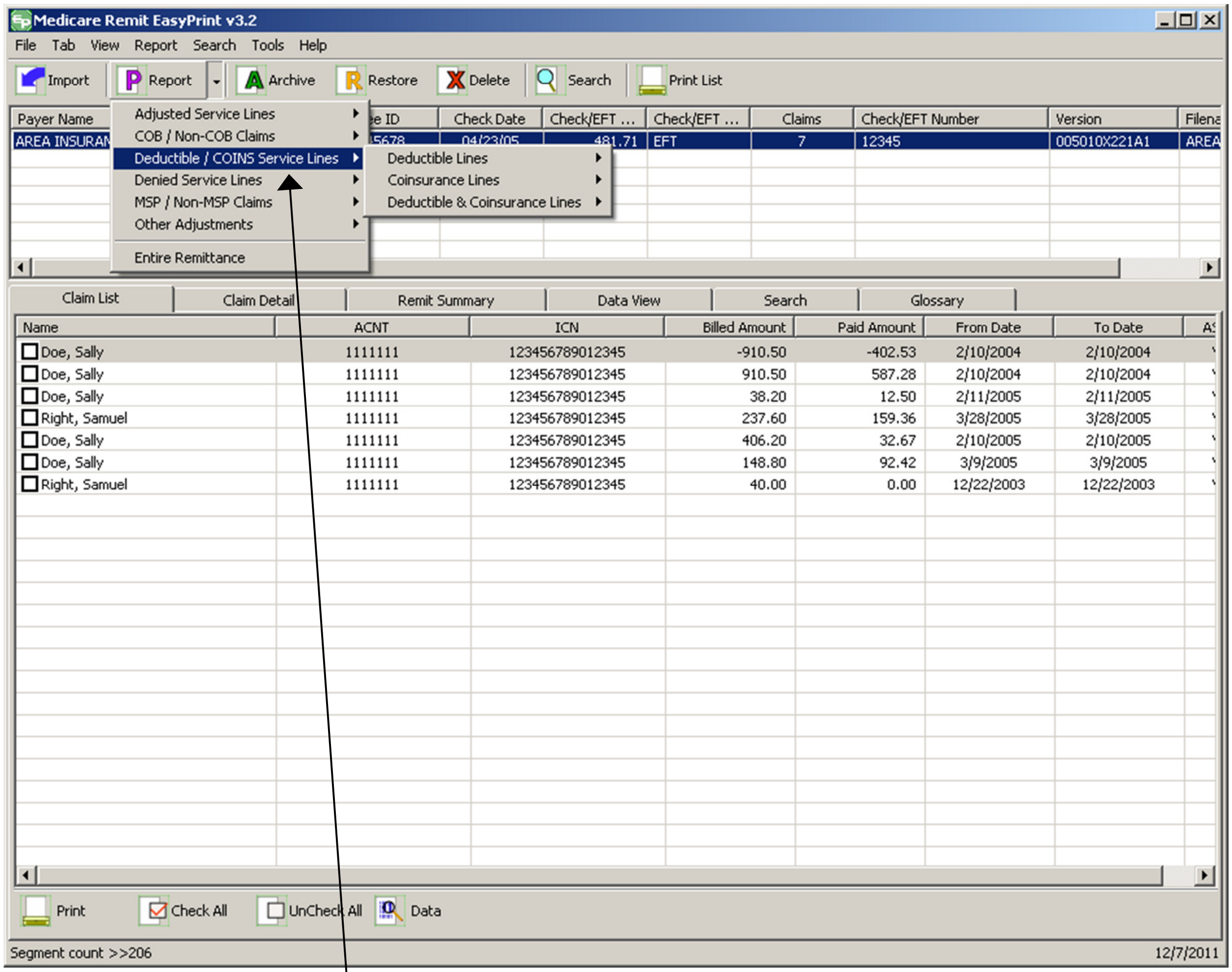

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

2. Click the down arrow on the Report button.

The Report List appears.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

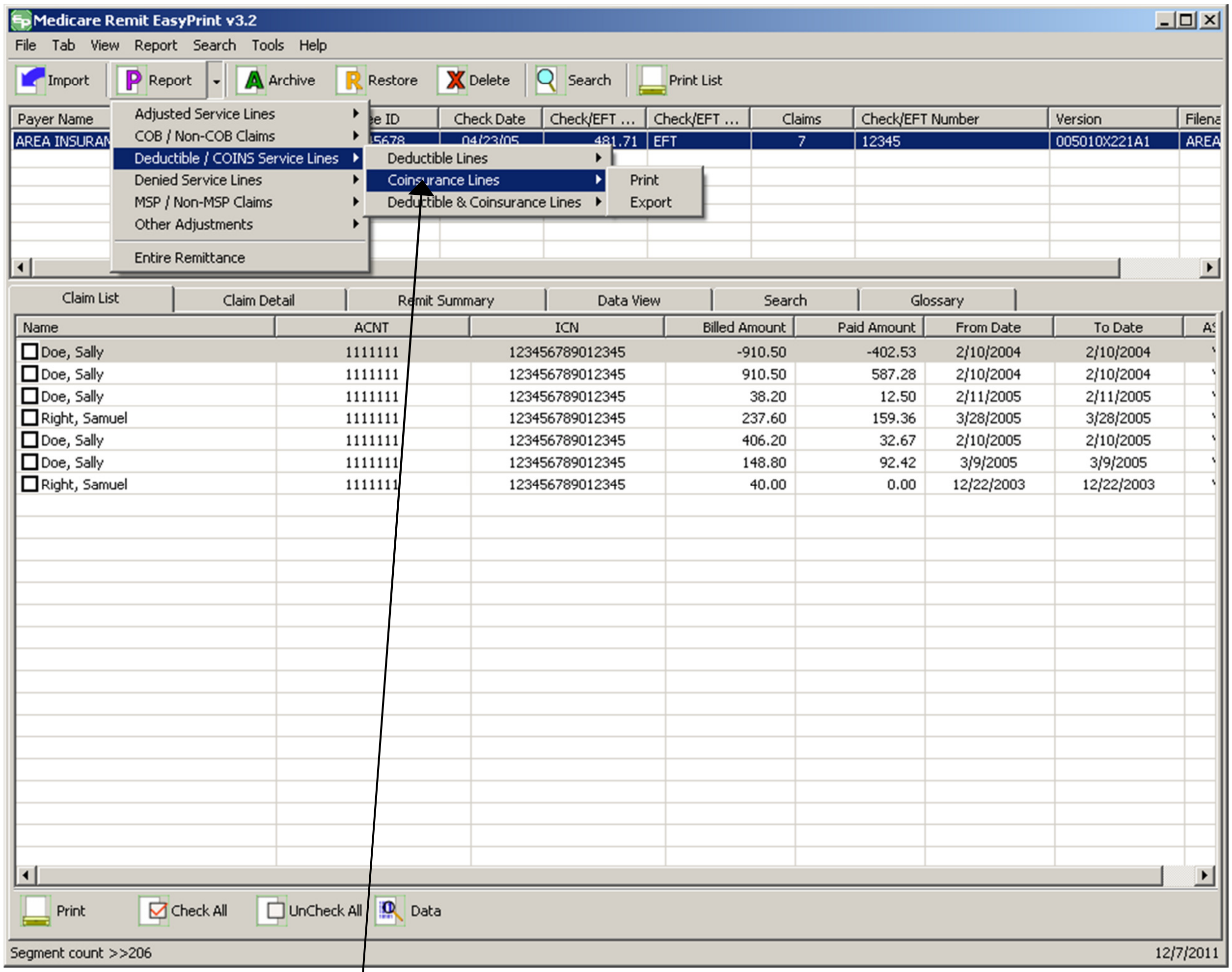
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

12/7/2011

2. Select Deductible/COINS Service Lines.

The Deductible/COINS Service Lines report options appear.

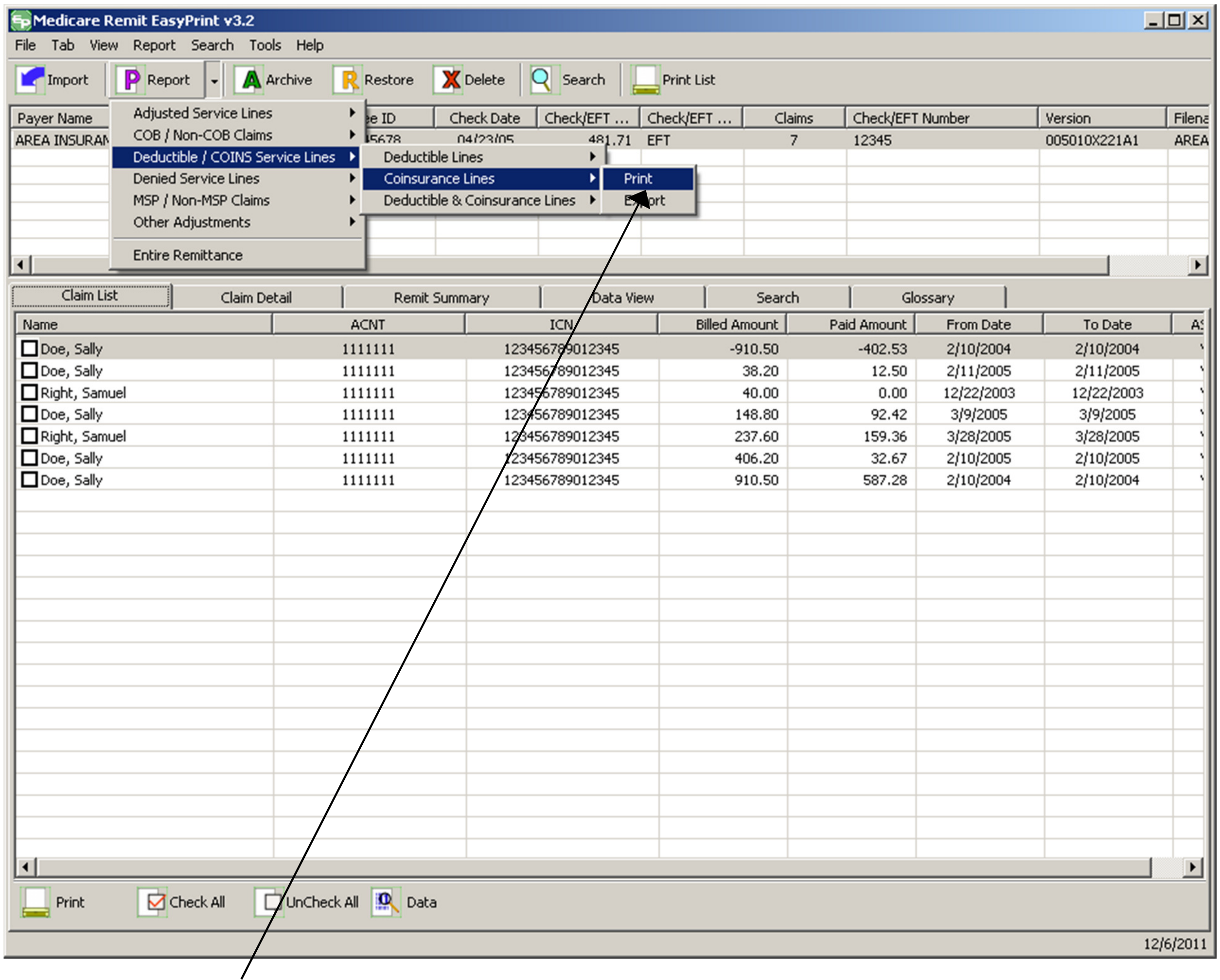

Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206 12/7/2011

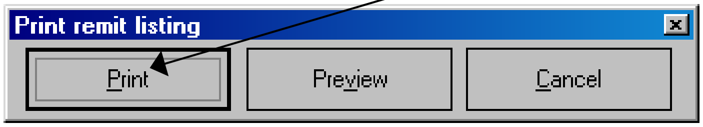
3. Select Coinsurance Lines.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

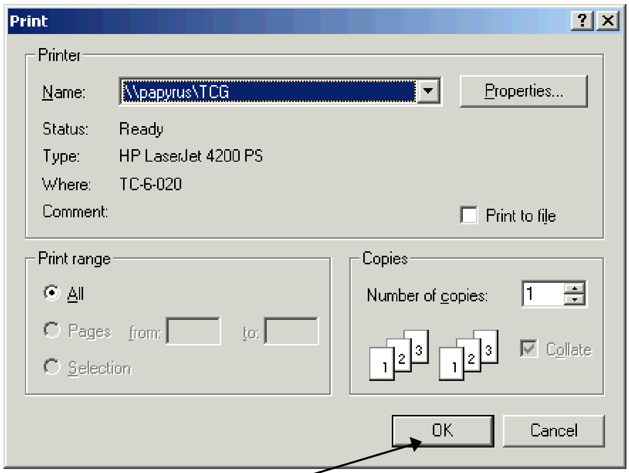
| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

4. Select Print. The Print remit listing window appears.
5. Print the detail listing in one of the following ways:
    A. From the Print remit listing window, click Print to print the detail without previewing it.


Print remit listing
Print
Preview
Cancel

The Print dialog opens.

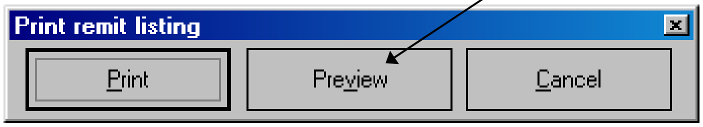

Print
?
Printer
Properties...
Print range
Copies
OK
Cancel

Name: \\papyrus\TCG
Status: Ready
Type: HP LaserJet 4200 PS
Where: TC-6-020
Comment:
☐ Print to file
● All
○ Pages from: to:
○ Selection
Number of copies: 1
☑ Collate

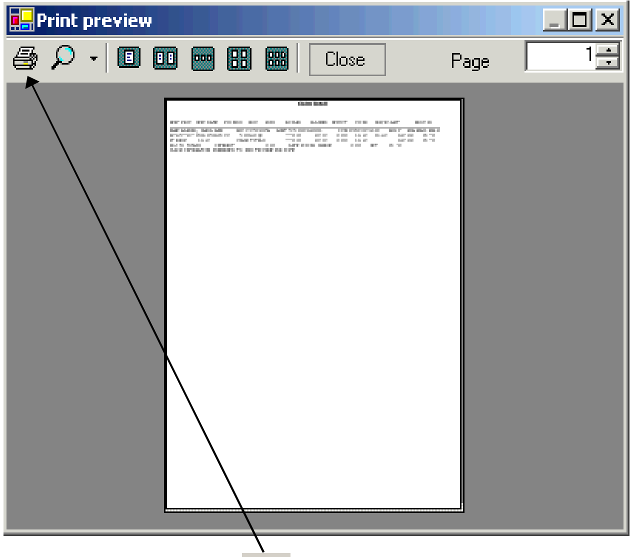
If you need to change the properties, click Properties and make changes as necessary.

Click OK. Medicare Remit Easy Print prints the detail at your default printer.

B. From the Print remit listing window, click Preview to view a preview of the printed page before printing.


Print remit listing
Print
Preview
Cancel

The Print Preview window opens.


Print preview
Close
Page
1

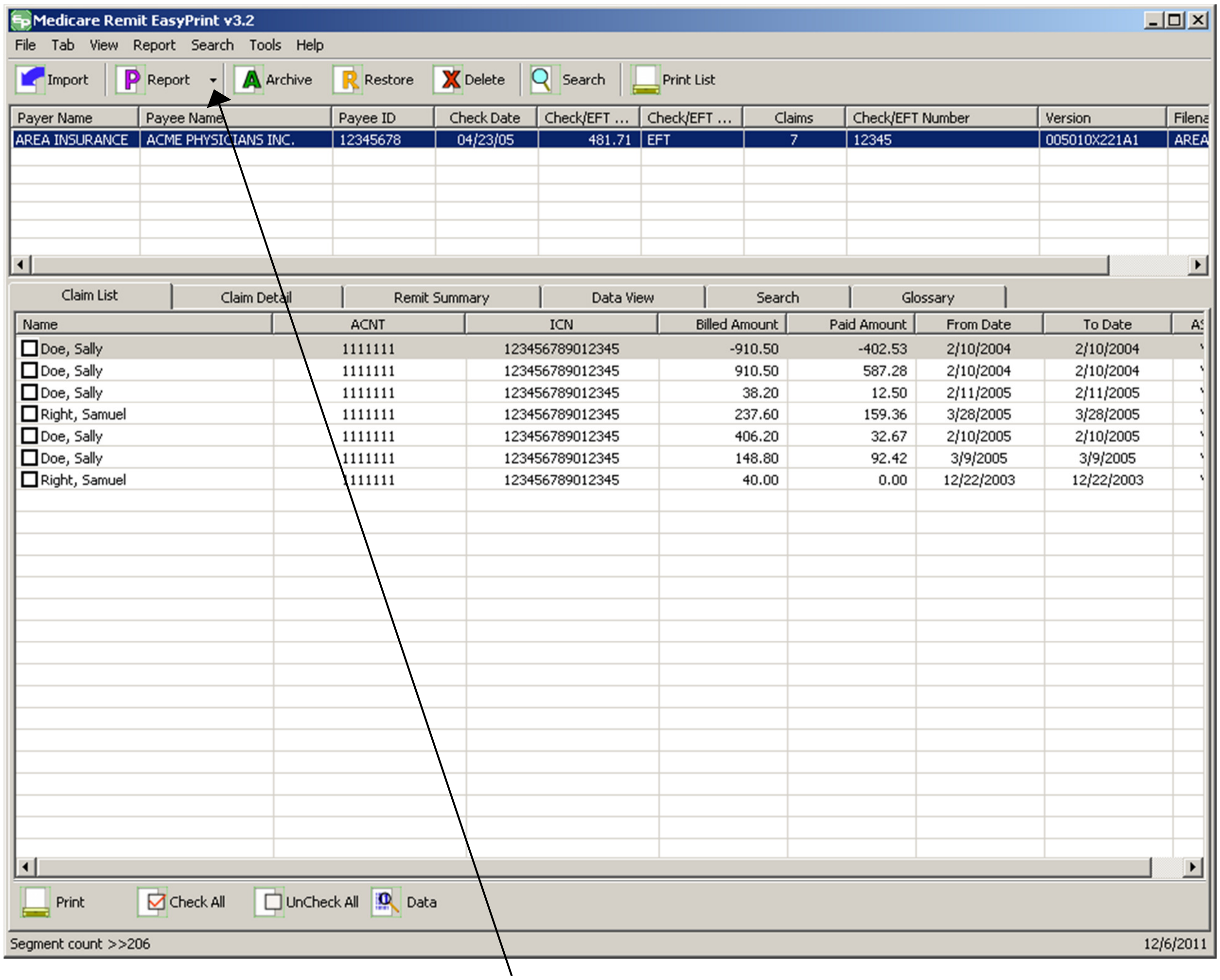
B. Click printer button 🖨 at the top of the window.

Medicare Remit Easy Print prints the detail at your default printer.

# How to Export the Coinsurance Service Lines Report

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

   The Medicare Remit Easy Print Claim List tab opens.

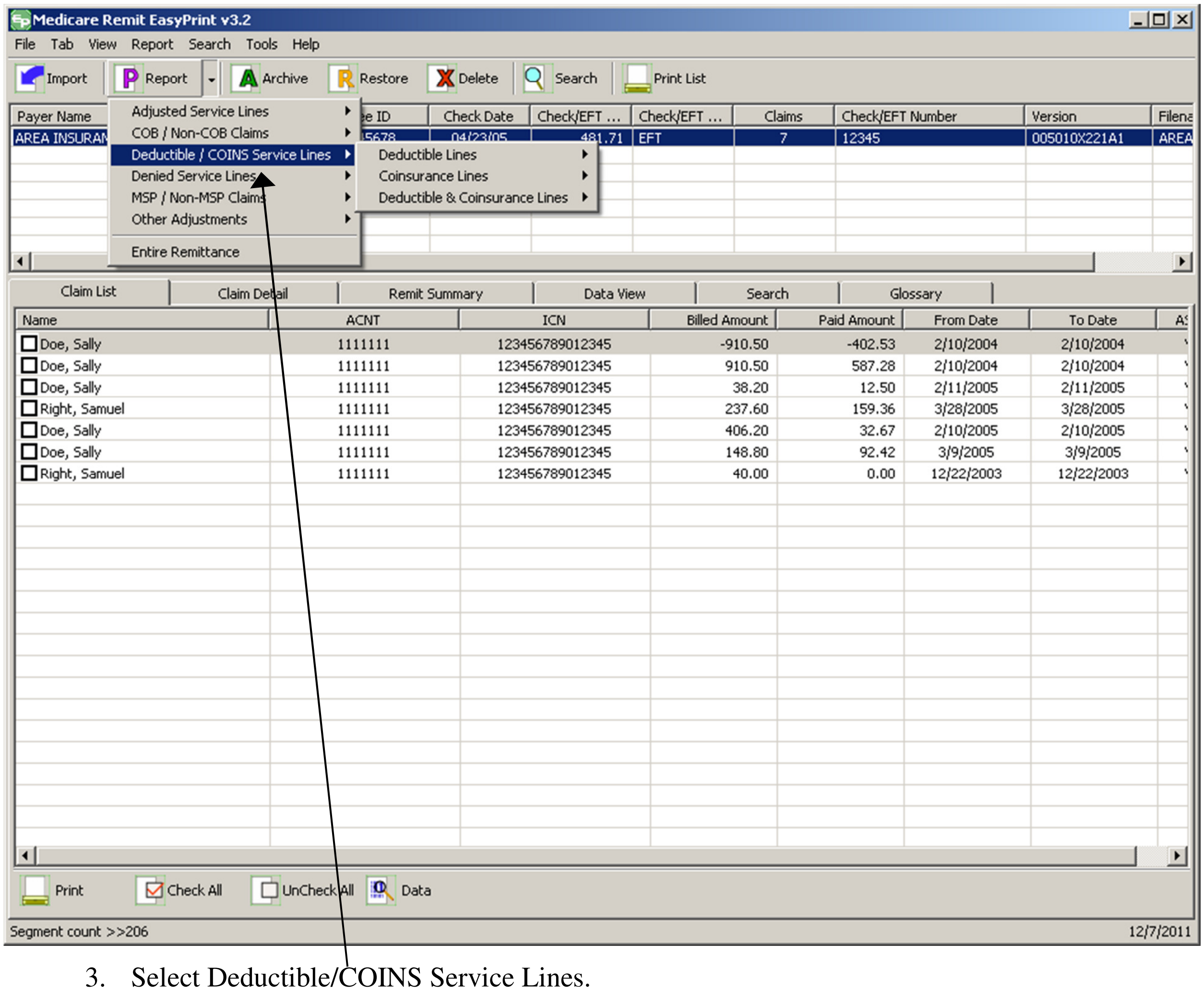

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version |
|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

2. Click the down arrow on the Report button.

The Report List appears.

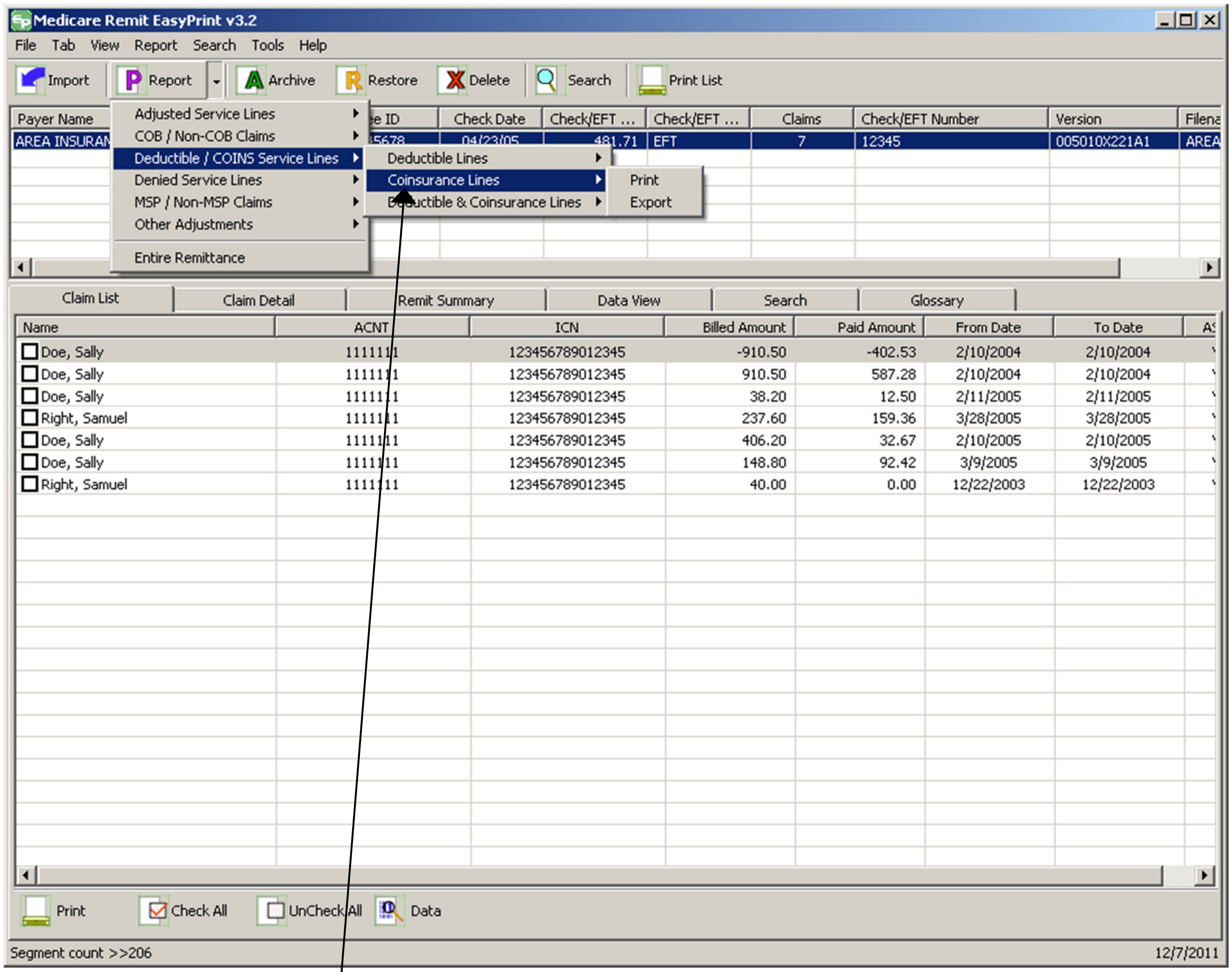

Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version |
|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

3. Select Deductible/COINS Service Lines.

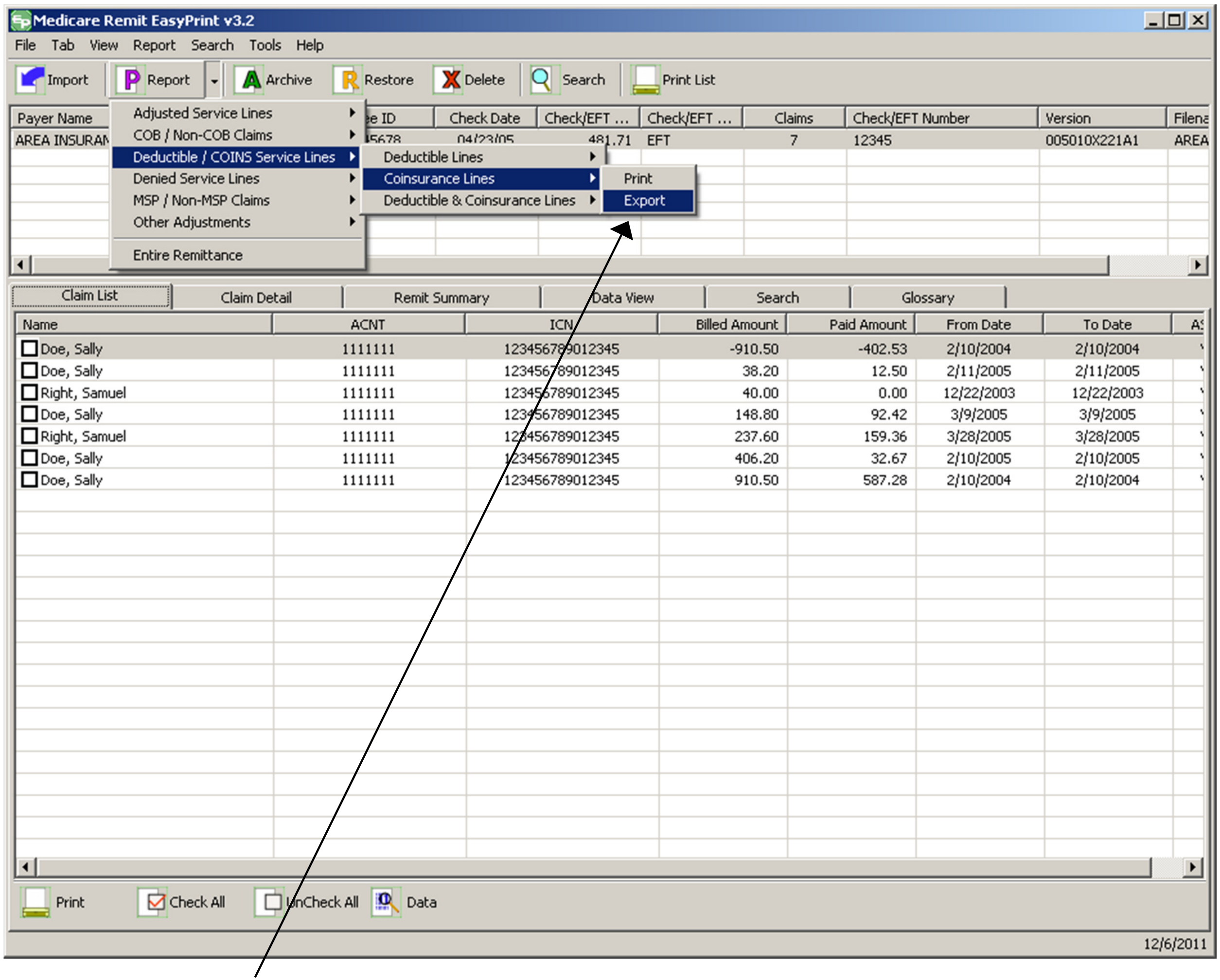
The Deductible/COIN report options appear.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

4. Select Coinsurance Lines.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

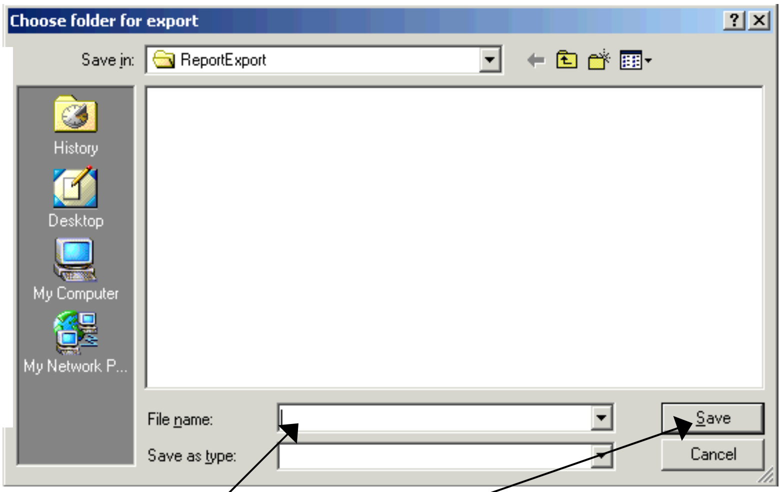
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date | A |
|---|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 | |

5. Select Export.

The Export folder window opens.

**Hint:**
When you export, the default folder is the ReportExport folder in the Medicare Remit Easy Print directory.

You can select another location using the Save in drop-down list.

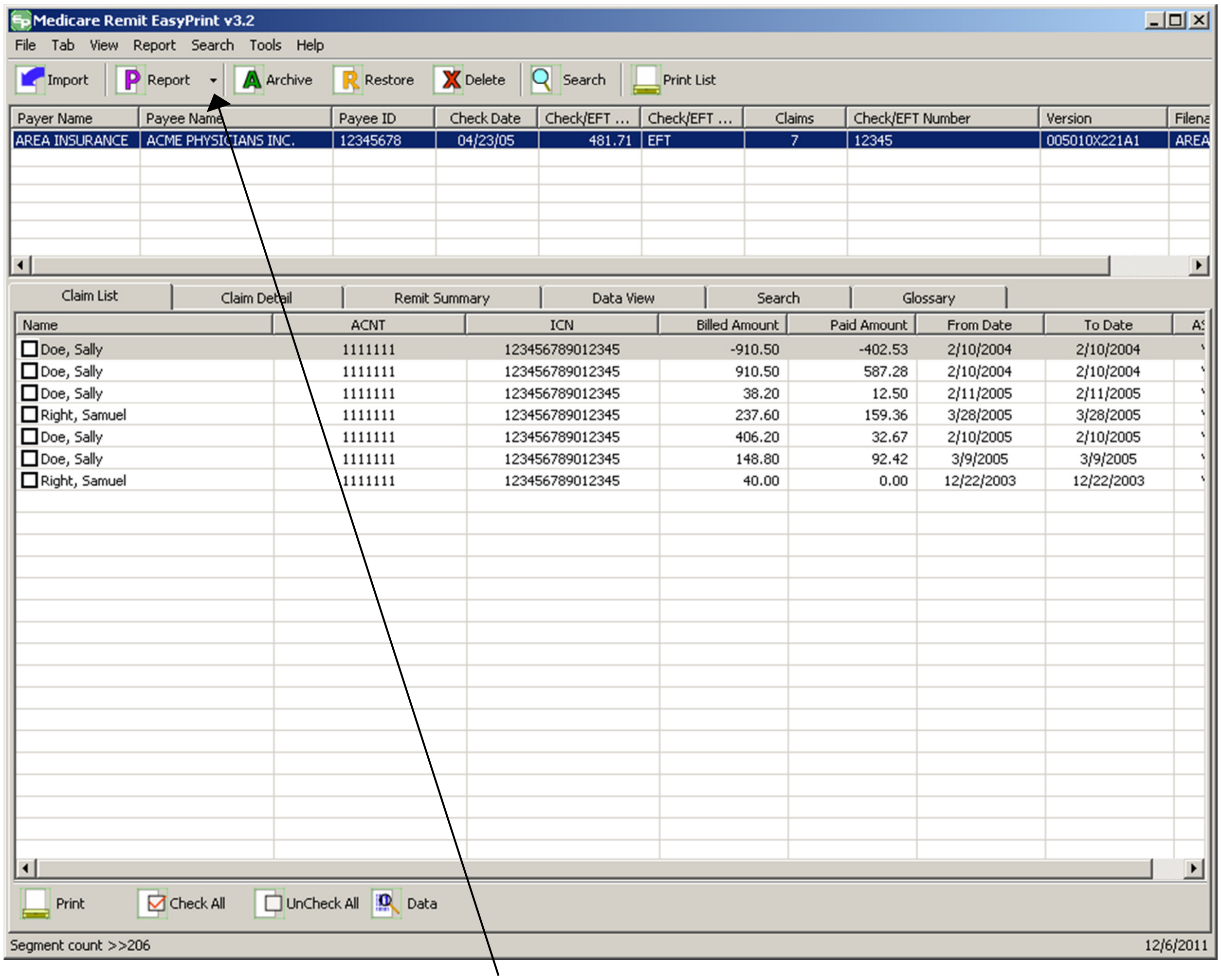

Choose folder for export
Save in:
ReportExport
History
Desktop
My Computer
My Network P...
File name:
Save as type:
Save
Cancel

6. Enter the file name.
7. Click the Save button.

# How to Print the Deductible/Coinsurance Service Lines Report

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon.

   The Medicare Remit Easy Print Claim List tab opens.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

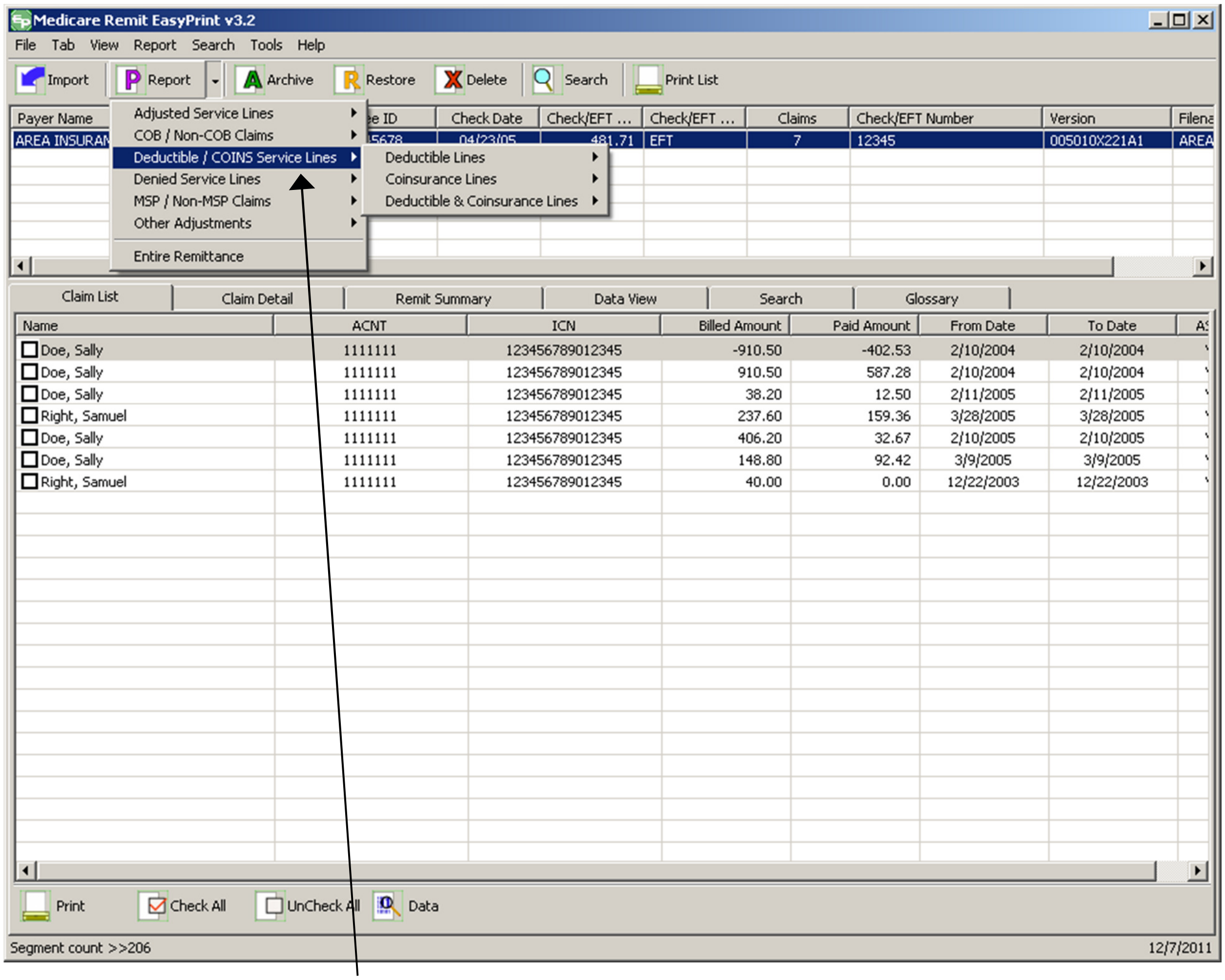
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

12/6/2011

2. Click the down arrow on the Report button.

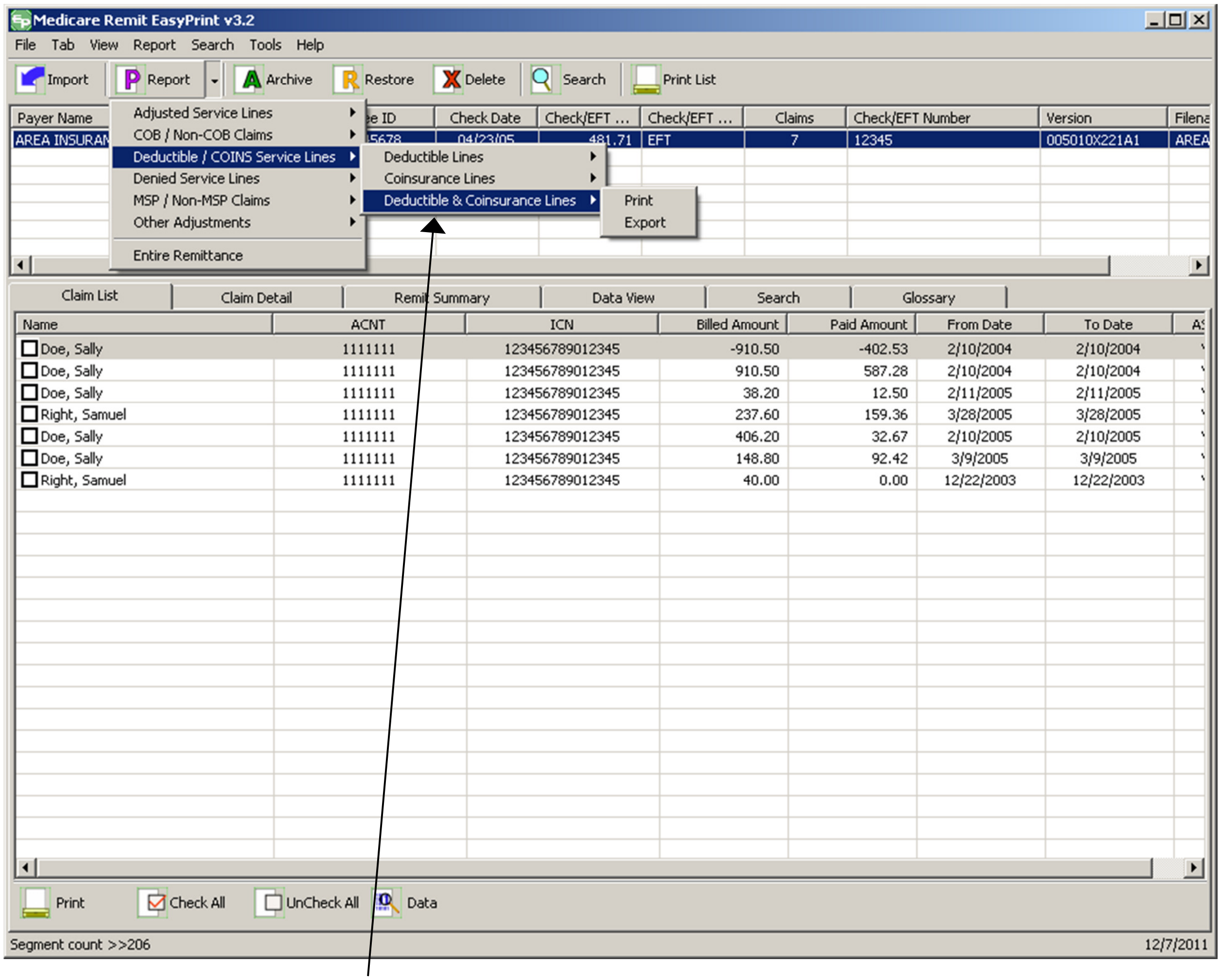
The Report List appears.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Payer Name
e ID
Check Date
Check/EFT ...
Check/EFT ...
Claims
Check/EFT Number
Version
Filena
AREA INSURAN
04/23/05
481.71
EFT
7
12345
005010X221A1
AREA
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

3. Select Deductible/COINS Service Lines.

The Deductible/COIN report options appear.

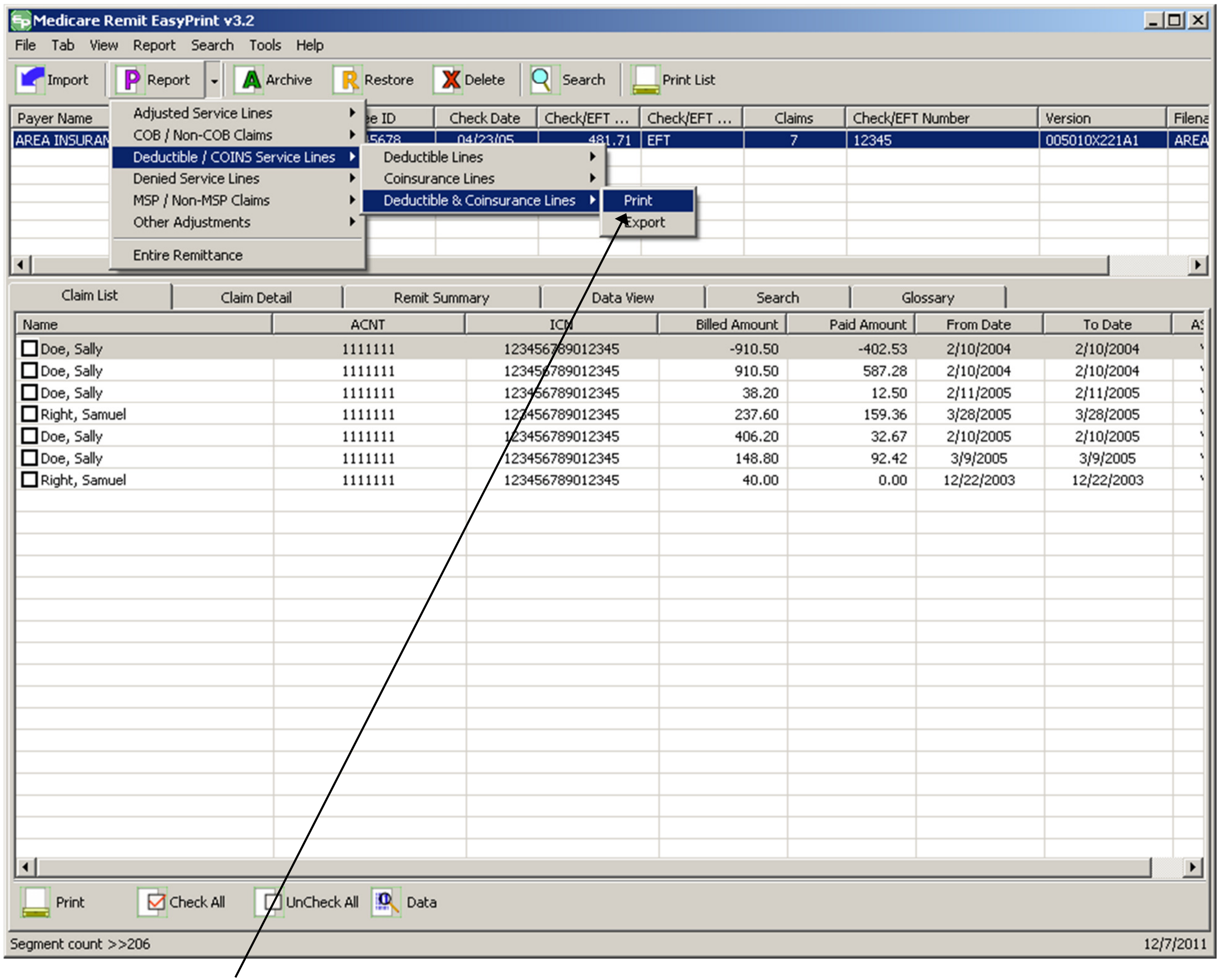

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206 12/7/2011

4. Select Deductible & Coinsurance Lines:


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | …e ID | Check Date | Check/EFT … | Check/EFT … | Claims | Check/EFT Number | Version | Filena… |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN… | …5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA… |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

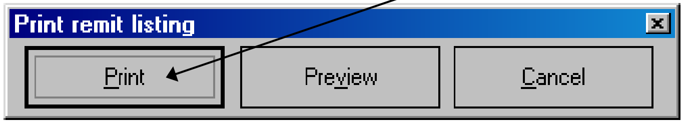
12/7/2011

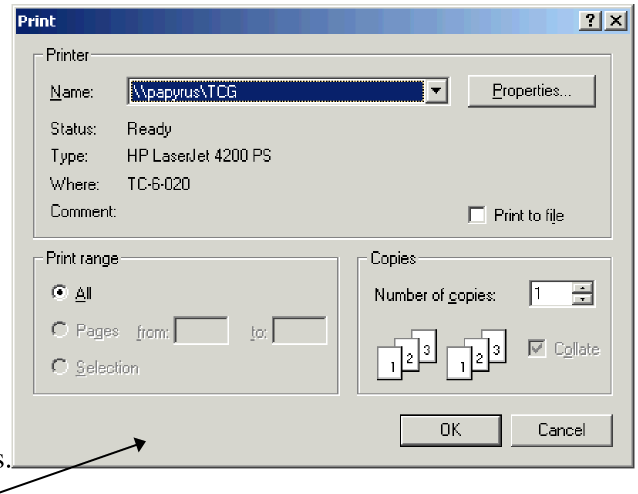
5. Select Print.

   The Print remit listing window appears.

1. Print the detail listing in one of the following ways:

   A. From the Print remit listing window, click Print to print the detail without previewing it.


Print remit listing
Print
Preview
Cancel


Print
Printer
Properties...
Print range
Copies
OK
Cancel

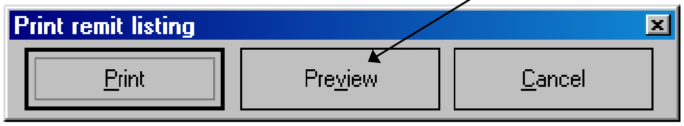
Name: \\papyrus\TCG
Status: Ready
Type: HP LaserJet 4200 PS
Where: TC-6-020
Comment:
☐ Print to file
● All
○ Pages from: to:
○ Selection
Number of copies: 1
☑ Collate

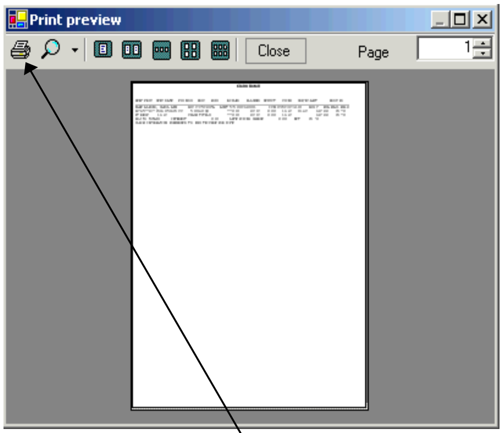
The Print dialog opens.

If you need to change the properties, click Properties and make changes as necessary.

Click OK. Medicare Remit Easy Print prints the detail at your default printer.

B. From the Print remit listing window, click Preview to view a preview of the printed page before printing.


Print remit listing
Print
Preview
Cancel


Print preview
Close
Page
1

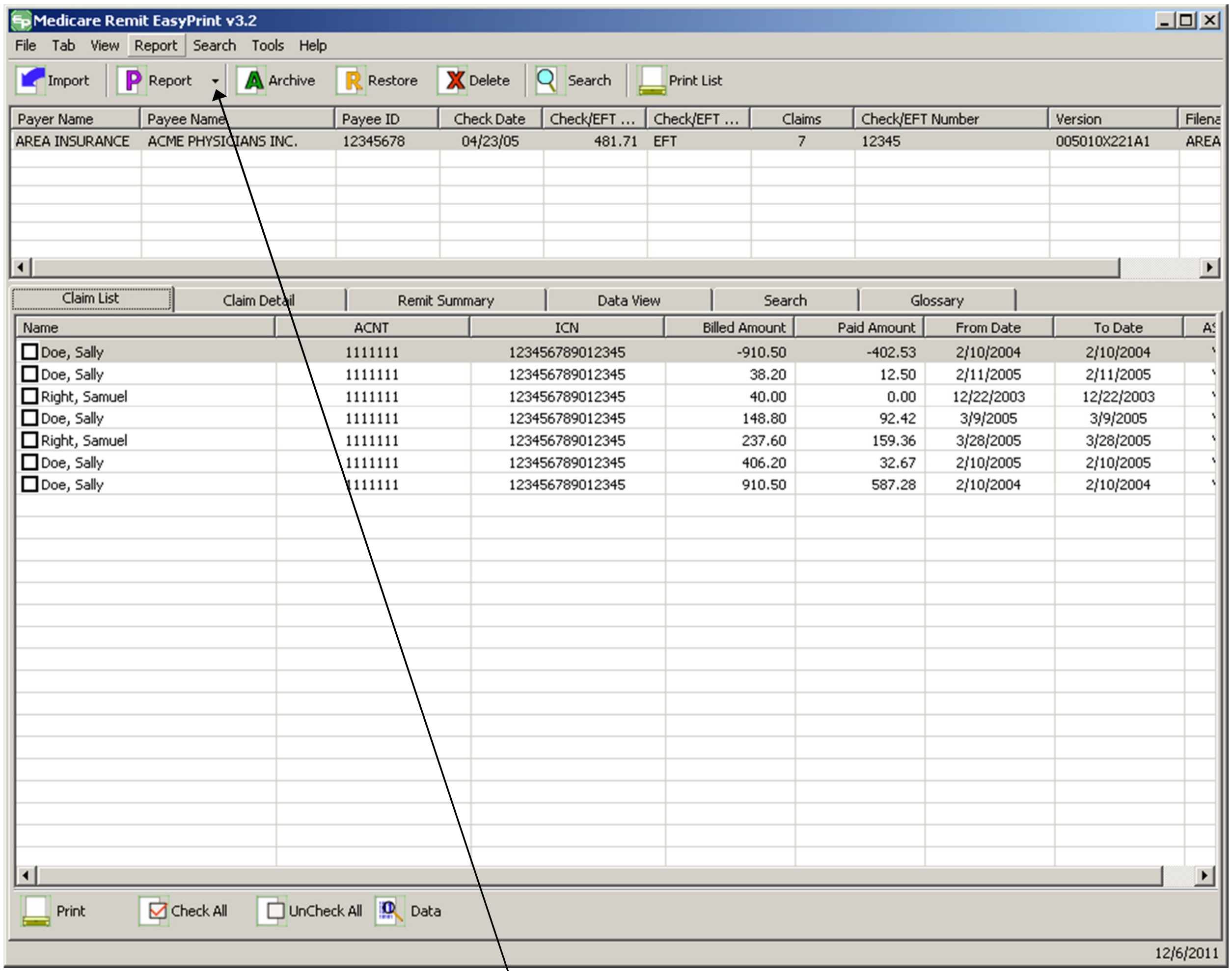
Click printer button 🖨 at the top of the window.

Medicare Remit Easy Print prints the detail at your default printer.

# How to Export the Deductible/Coinsurance Service Lines Report

2. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

   The Medicare Remit Easy Print Claim List tab opens.

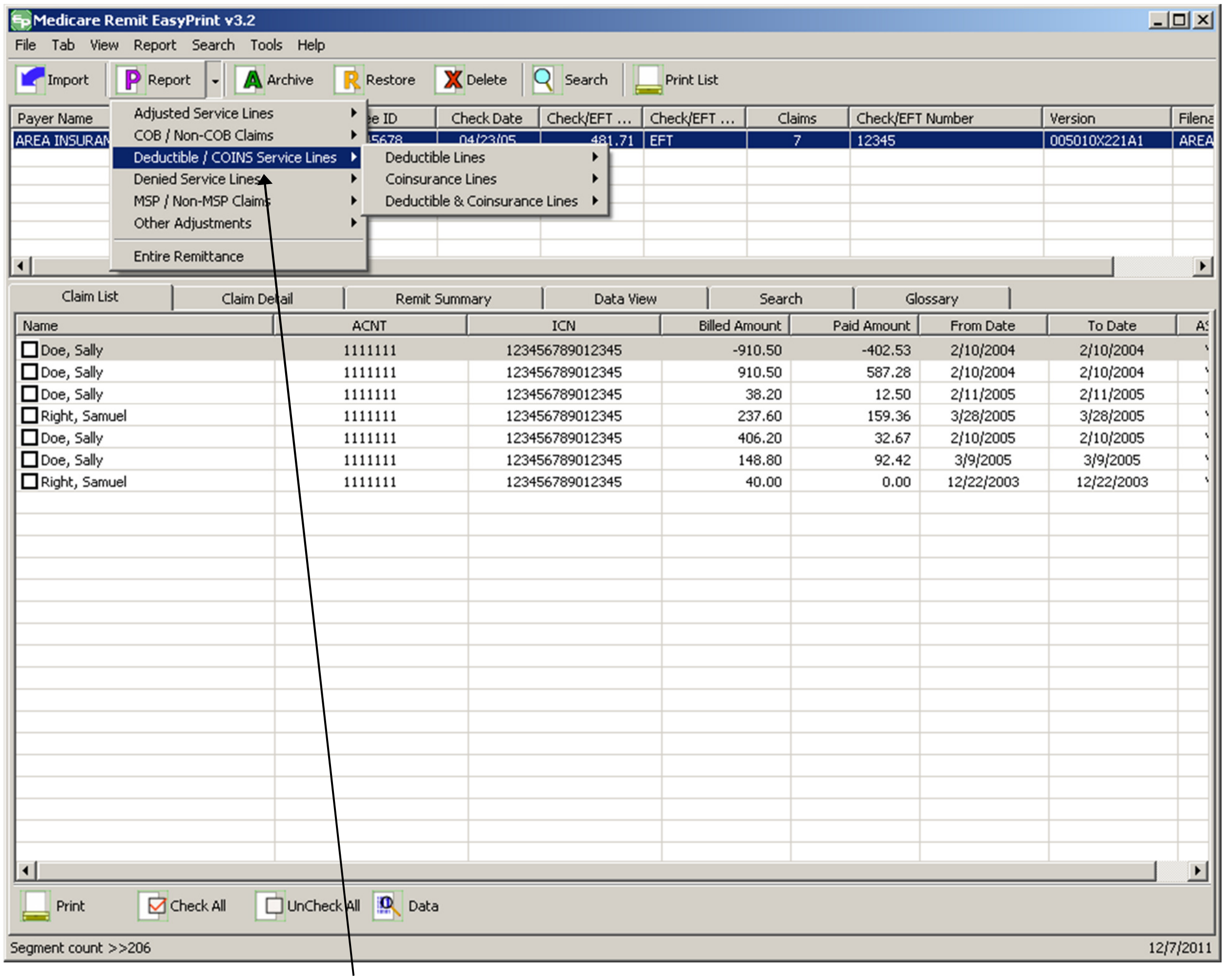

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date | A: |
|---|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 | |

3. Click the down arrow on the Report button.

The Report List appears.

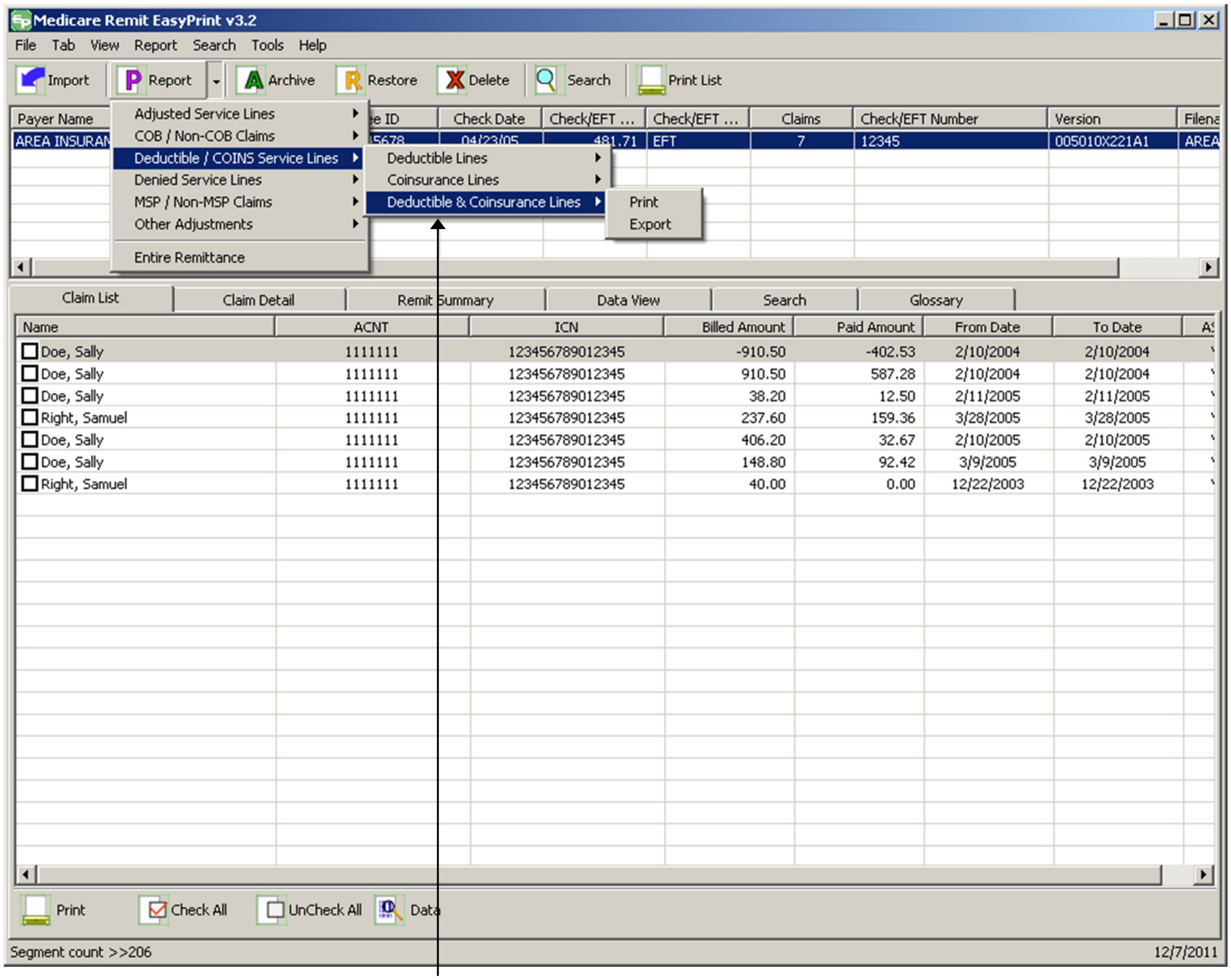

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Payer Name | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version |
|---|---|---|---|---|---|---|
| AREA INSURAN | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

4. Select Deductible/COINS Service Lines.

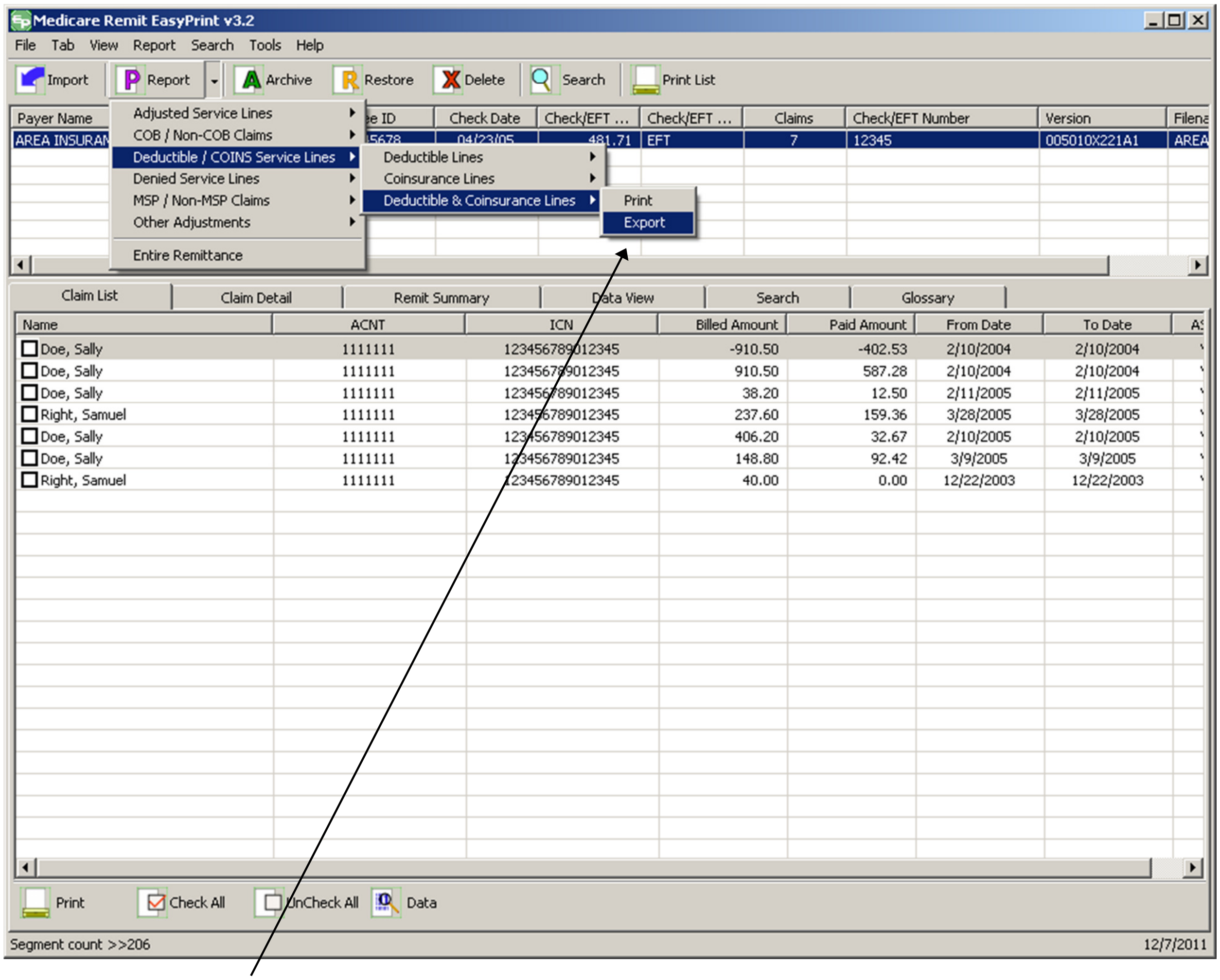
The Deductible/COINS report options appear.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

5. Select the Deductible & Coinsurance Lines:

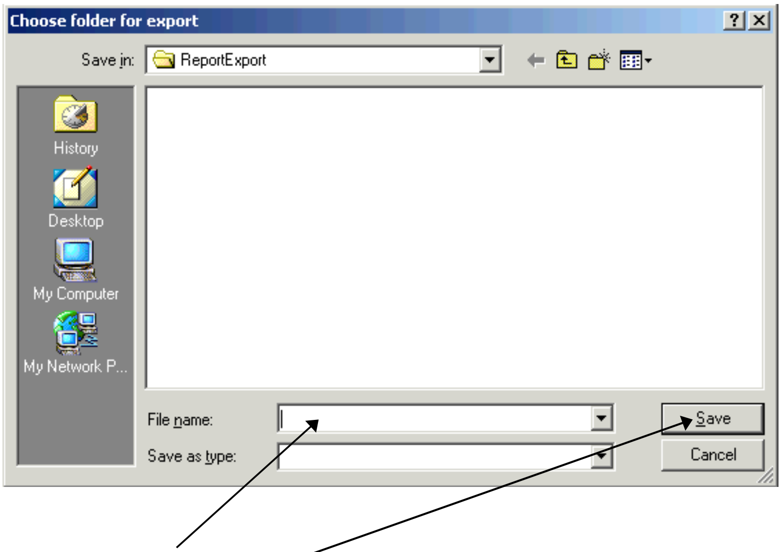

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Payer Name
e ID
Check Date
Check/EFT ...
Check/EFT ...
Claims
Check/EFT Number
Version
Filena
AREA INSURAN
5678
04/23/05
481.71
EFT
7
12345
005010X221A1
AREA
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Deductible Lines
Coinsurance Lines
Deductible & Coinsurance Lines
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date | A: |
|---|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 | |

6. Select Export.

**Hint:**
When you export, the default folder is the ReportExport folder in the Medicare Remit Easy Print directory. You can select another location using the Save in drop-down list.

The Export folder window opens.

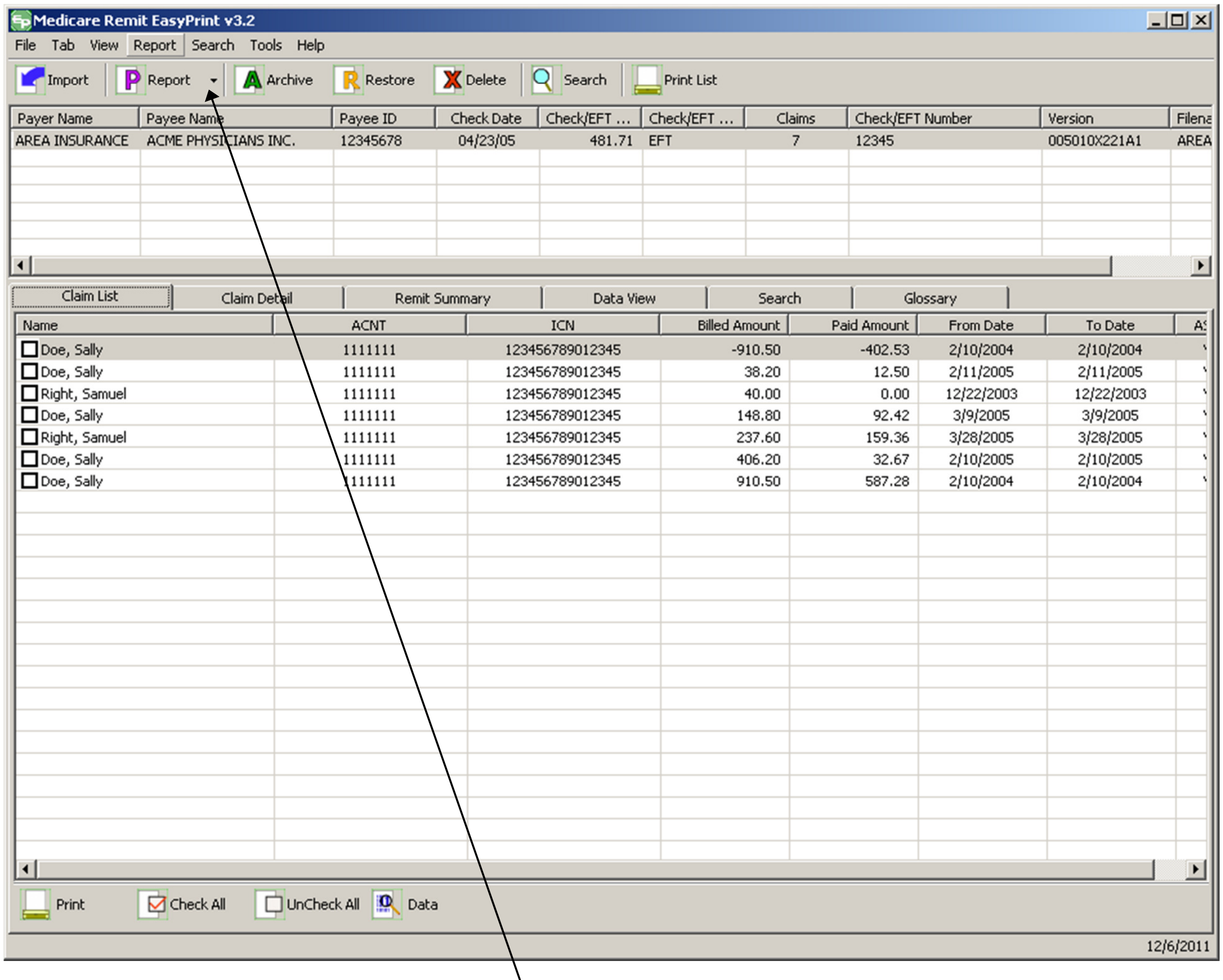

Choose folder for export
Save in:
ReportExport
History
Desktop
My Computer
My Network P...
File name:
Save as type:
Save
Cancel

6. Enter the file name.
7. Click the Save button.

# How to Print the COB Claims Report

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon.

   The Medicare Remit Easy Print Claim List tab opens.

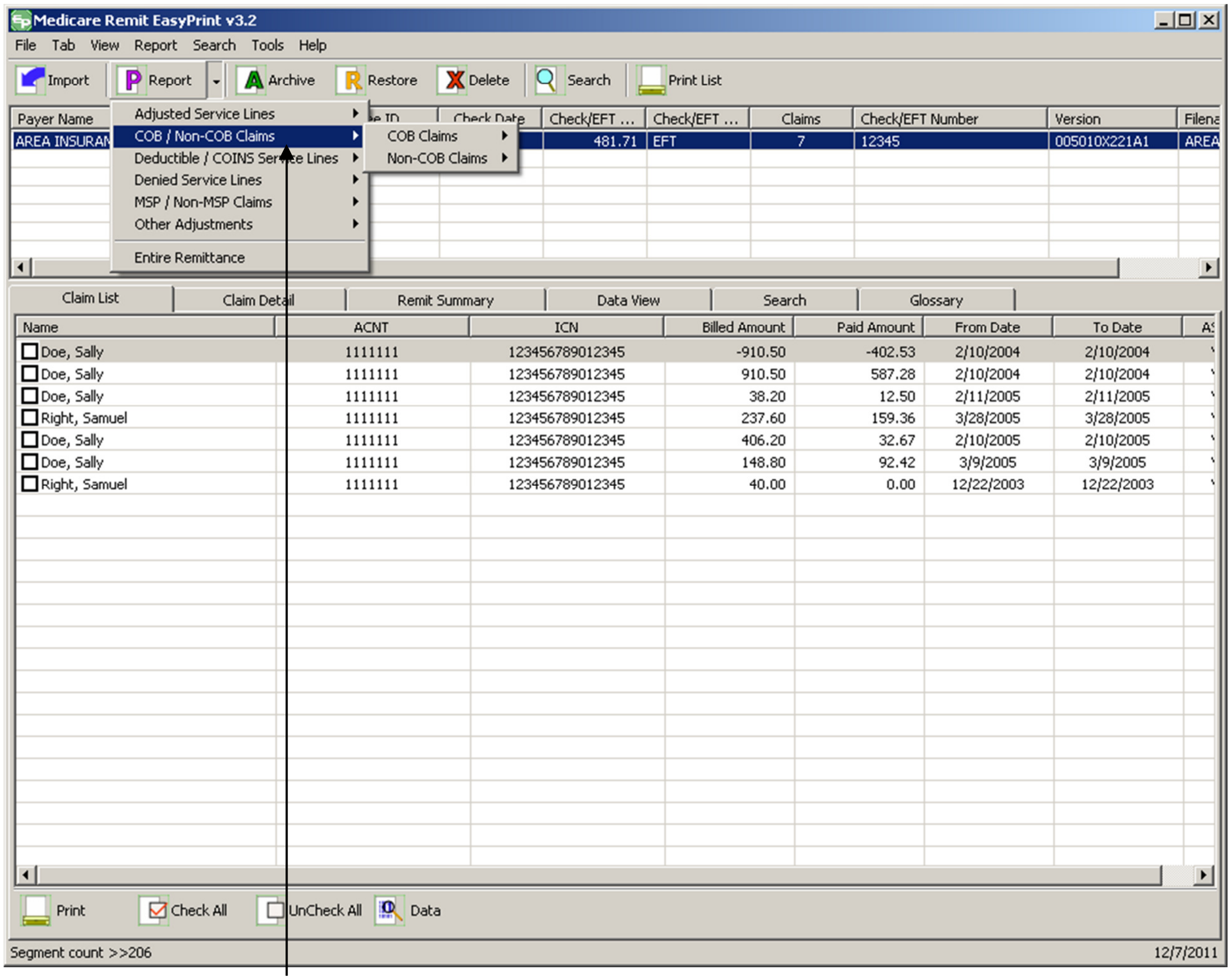

Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version |
|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

2. Click the down arrow on the Report button.

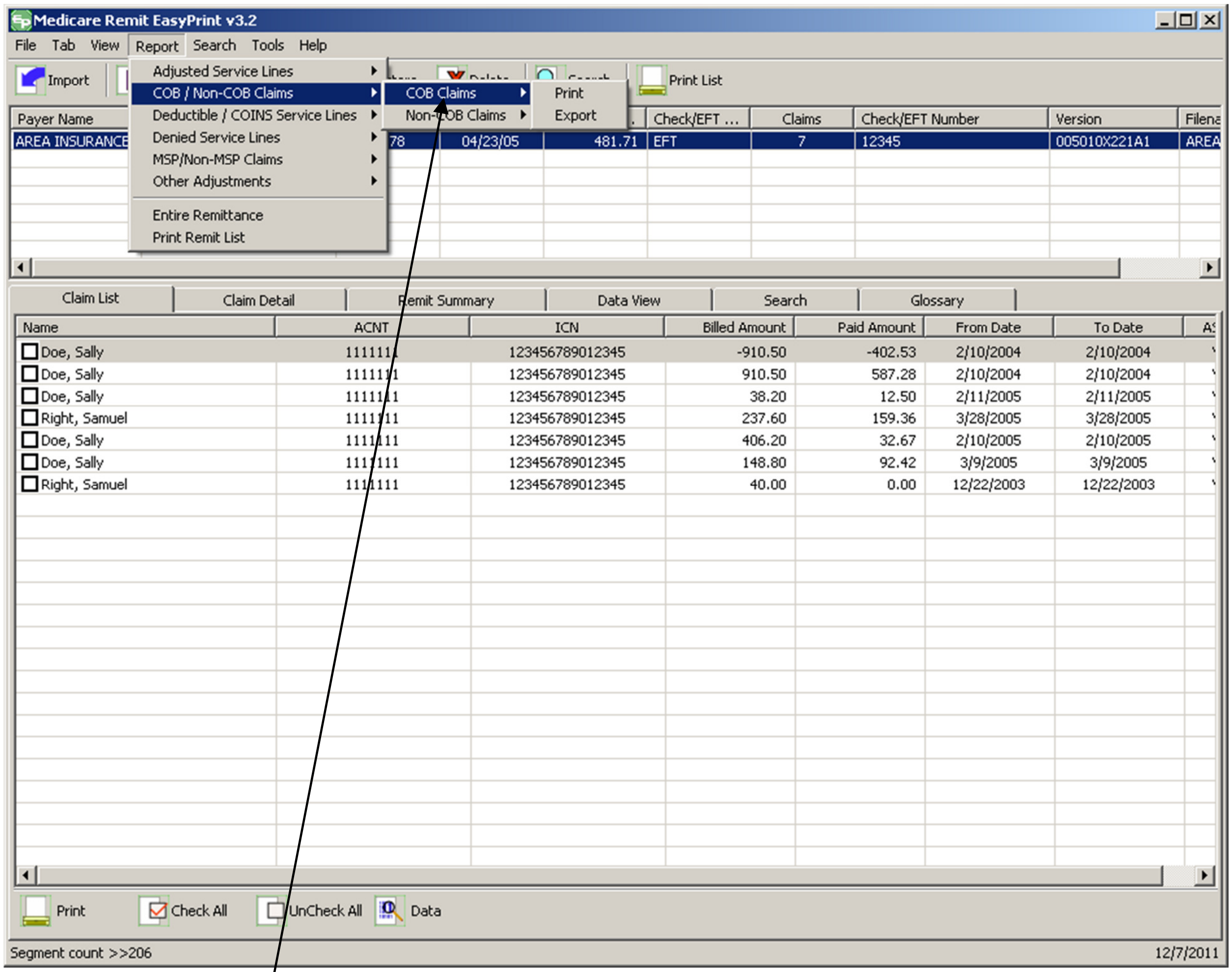
The Report List appears.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Payer Name
Check Date
Check/EFT ...
Check/EFT ...
Claims
Check/EFT Number
Version
AREA INSURAN
481.71
EFT
7
12345
005010X221A1
AREA
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
COB Claims
Non-COB Claims
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

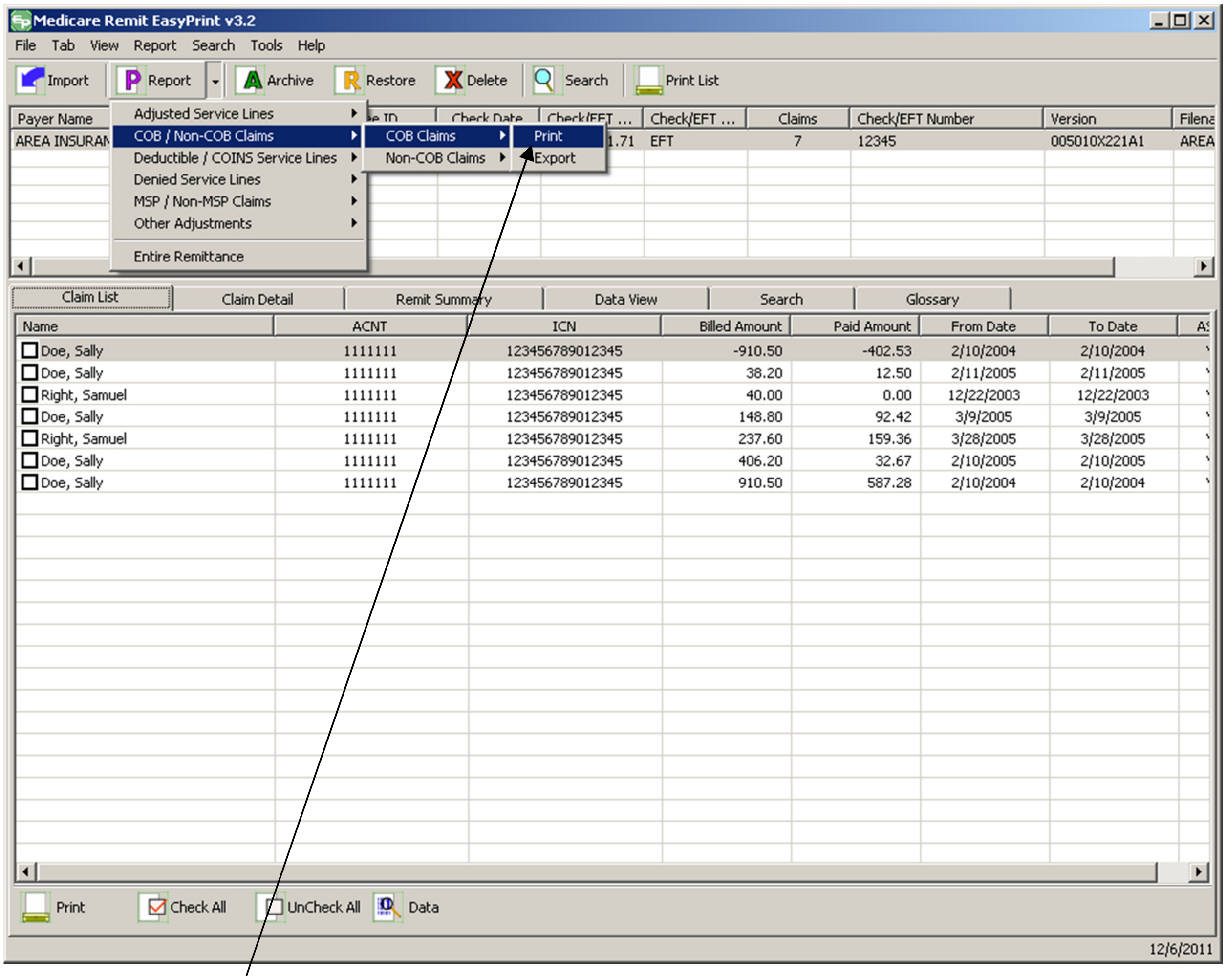
3. Select COB/Non-COB Claims.

The Print and Export options appear.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP/Non-MSP Claims
Other Adjustments
Entire Remittance
Print Remit List
COB Claims
Non-COB Claims
Print
Export
Payer Name
Check/EFT ...
Claims
Check/EFT Number
Version
Filena
AREA INSURANCE
78
04/23/05
481.71
EFT
7
12345
005010X221A1
AREA
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

4. Select COB Claims.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Payer Name
AREA INSURAN
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
COB Claims
Non-COB Claims
Print
Export
Check Date
Check/EFT ...
Check/EFT ...
Claims
Check/EFT Number
Version
Filena
EFT
7
12345
005010X221A1
AREA
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

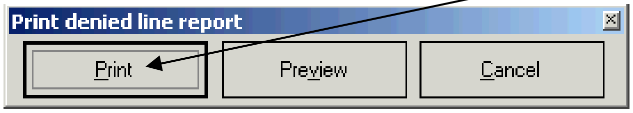
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

5. Select Print.

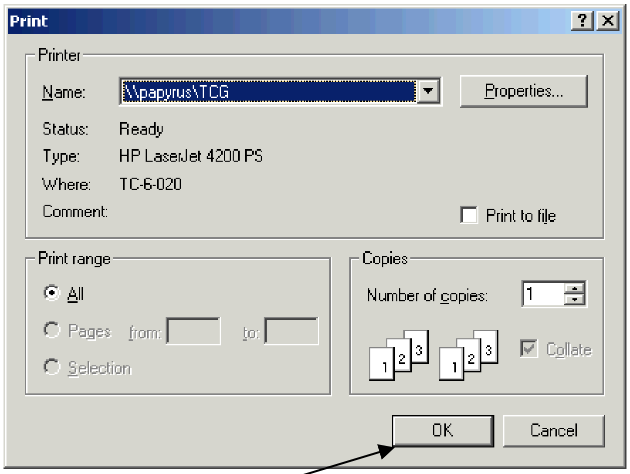
   The Print denied line report window opens.

6. Print the detail listing in one of the following ways:

   A. From the Print denied line report window, click Print to print the detail without previewing it.


Print denied line report
Print
Preview
Cancel

The Print dialog opens.


Print
?
Properties...
OK
Cancel

Printer

Name: \\papyrus\TCG

Status: Ready

Type: HP LaserJet 4200 PS

Where: TC-6-020

Comment:

☐ Print to file

Print range

● All

○ Pages from: to:

○ Selection

Copies

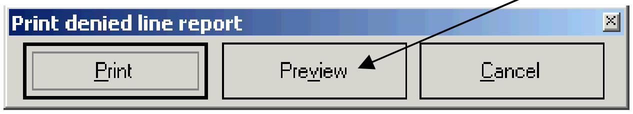
Number of copies: 1

☑ Collate

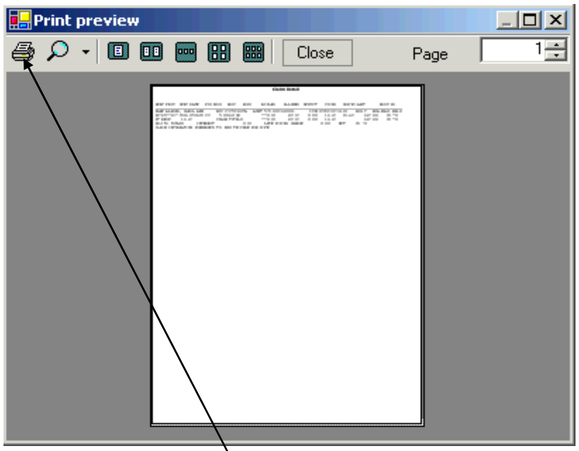
If you need to change the properties, click Properties and make changes as necessary.

Click OK. Medicare Remit Easy Print prints the detail at your default printer.

B. From the Print denied line report window, click Preview to view a preview of the printed page before printing.


Print denied line report
Print
Preview
Cancel

The Print Preview window opens.


Print preview
Close
Page
1

Click printer button at the top of the window.

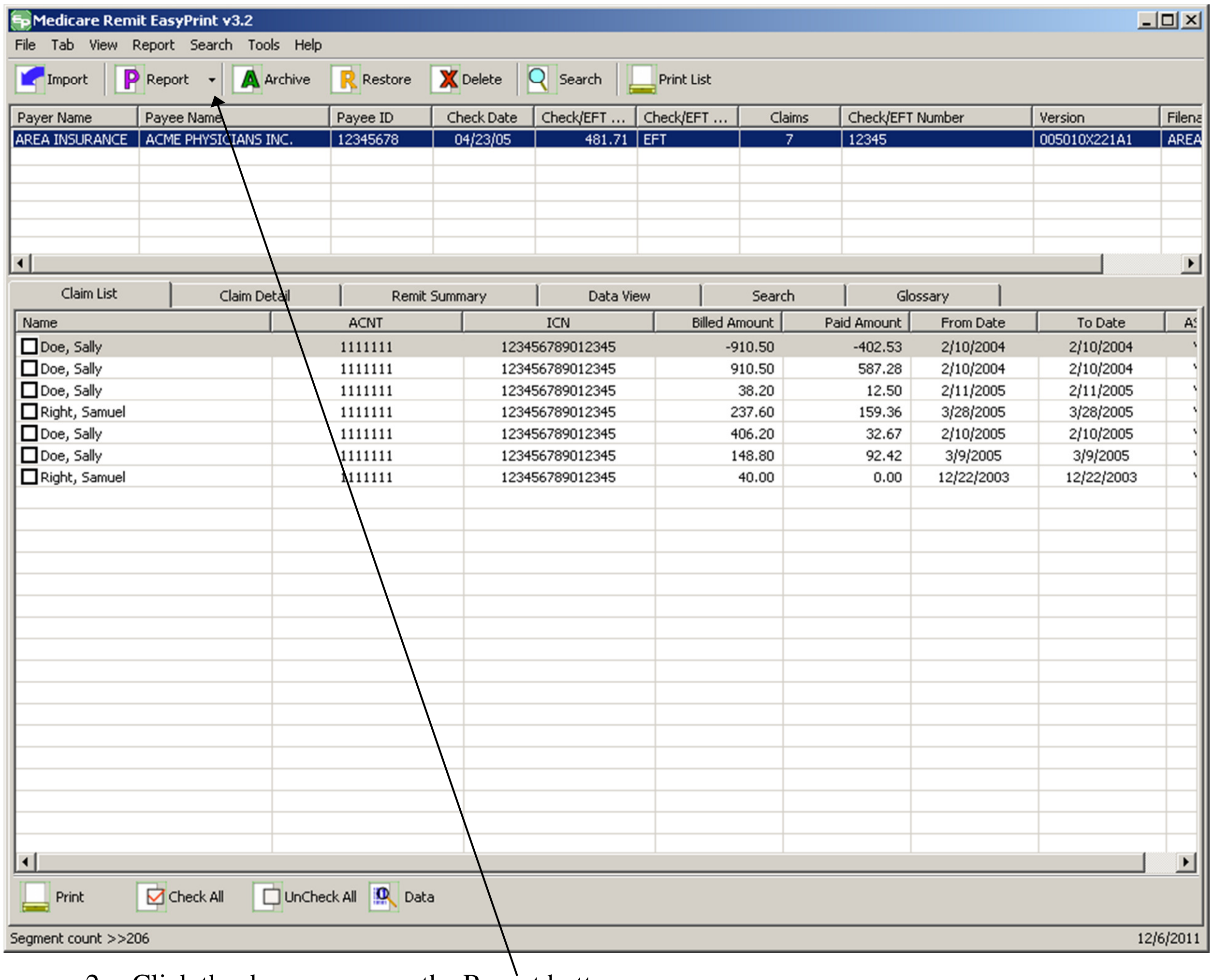
Medicare Remit Easy Print prints the detail at your default printer.

# How to Export the COB Claims Report

You export the report in .csv (comma separated values) format.

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

   The Medicare Remit Easy Print Claim List tab opens.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

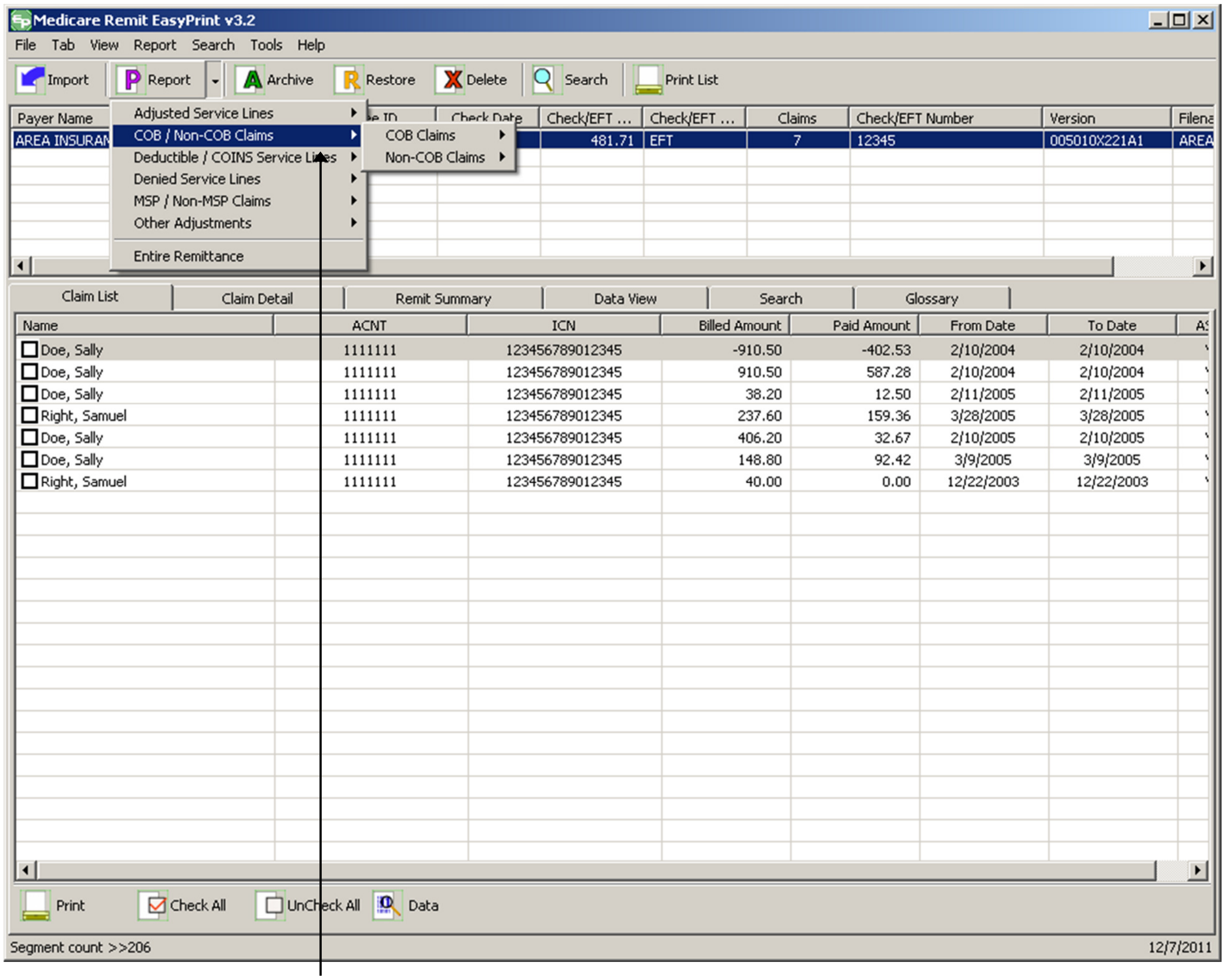
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date | A: |
|---|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 | |

Segment count >>206

12/6/2011

2. Click the down arrow on the Report button.

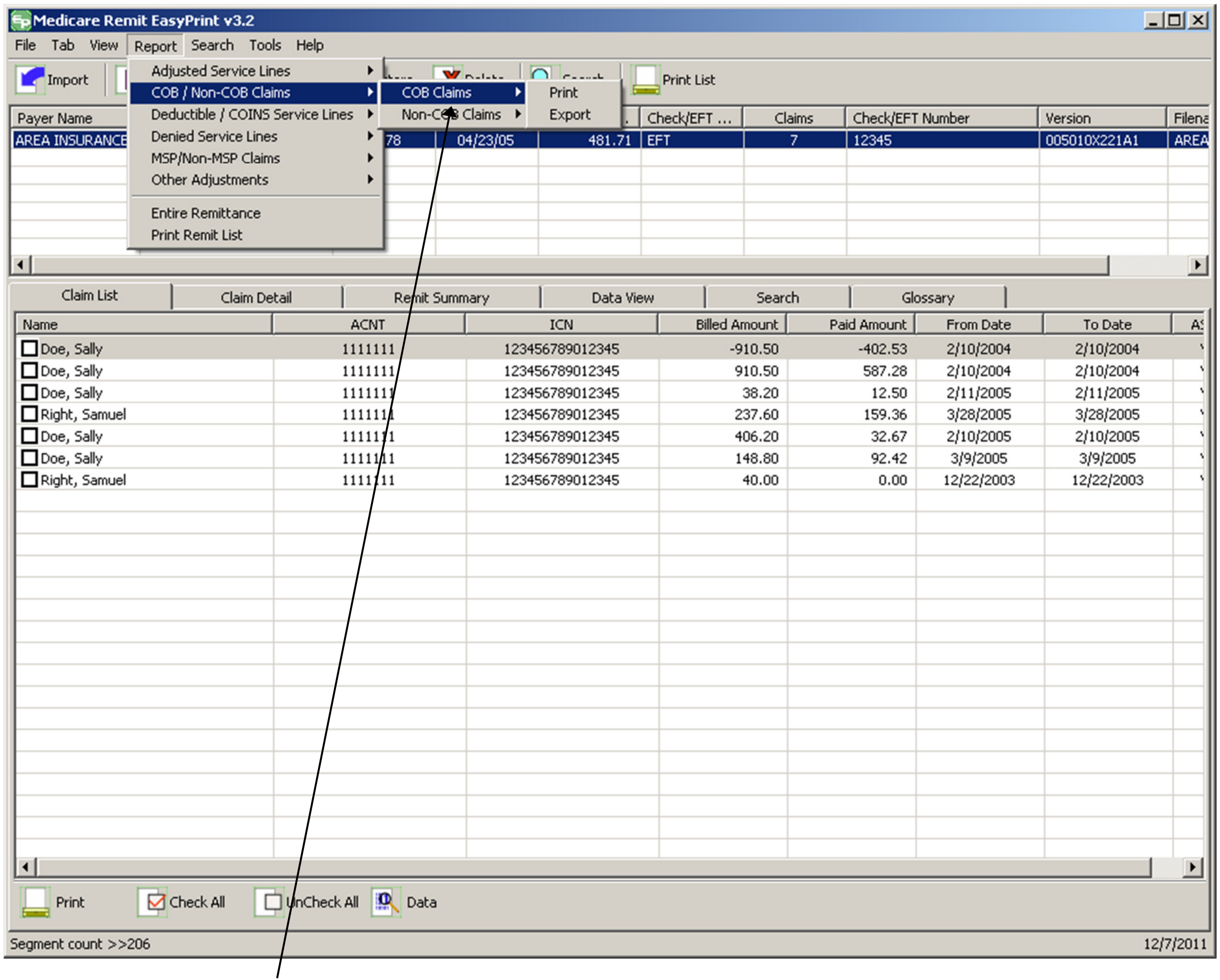
The Report List appears.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
COB Claims
Non-COB Claims
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | | | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|---|
| ☐ Doe, Sally | | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

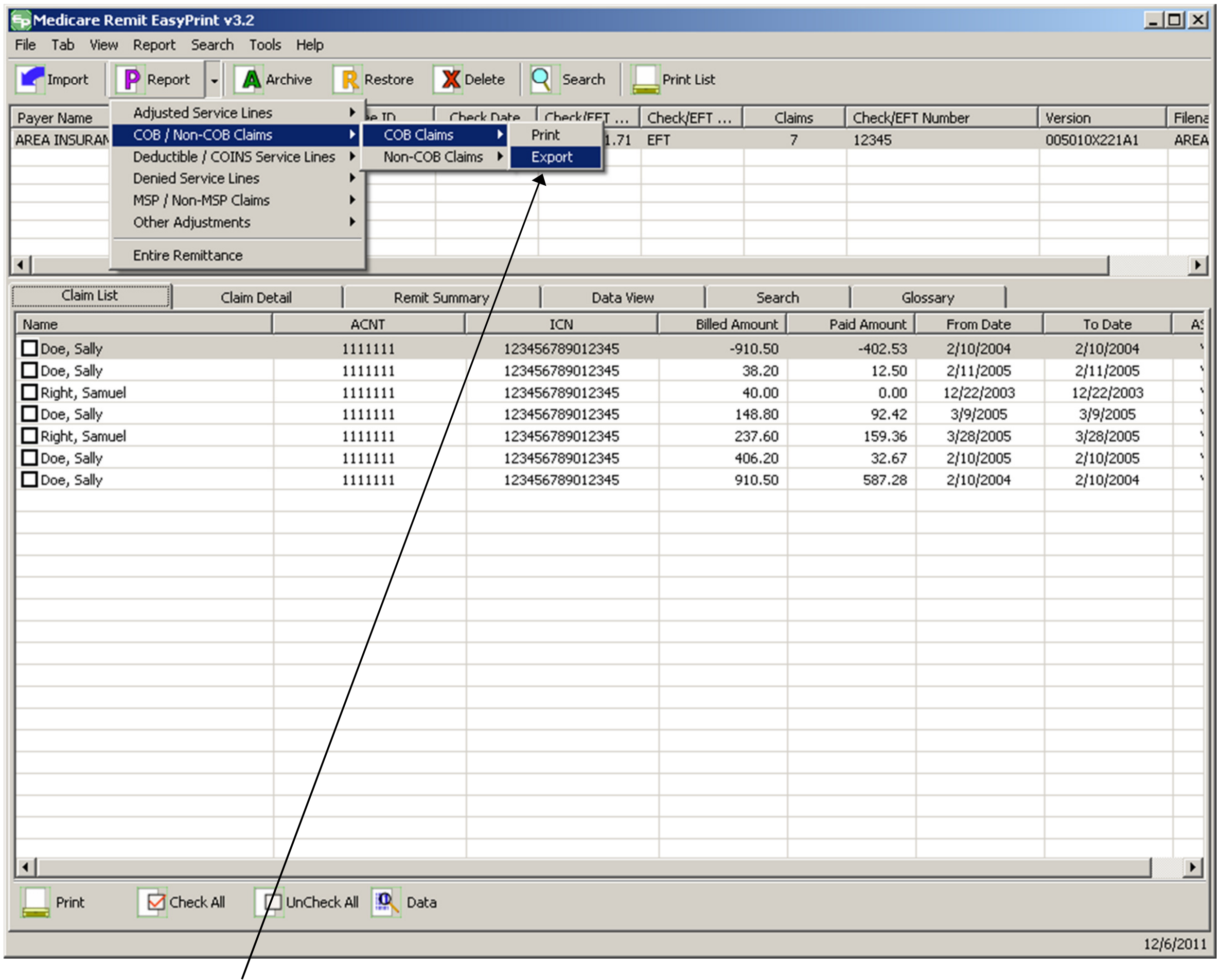
3. Select COB/Non-COB Claims.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP/Non-MSP Claims
Other Adjustments
Entire Remittance
Print Remit List
COB Claims
Non-COB Claims
Print
Export
Payer Name
Check/EFT ...
Claims
Check/EFT Number
Version
AREA INSURANCE
04/23/05
481.71
EFT
7
12345
005010X221A1
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

4. Select COB Claims.

The Print and Export options appear.

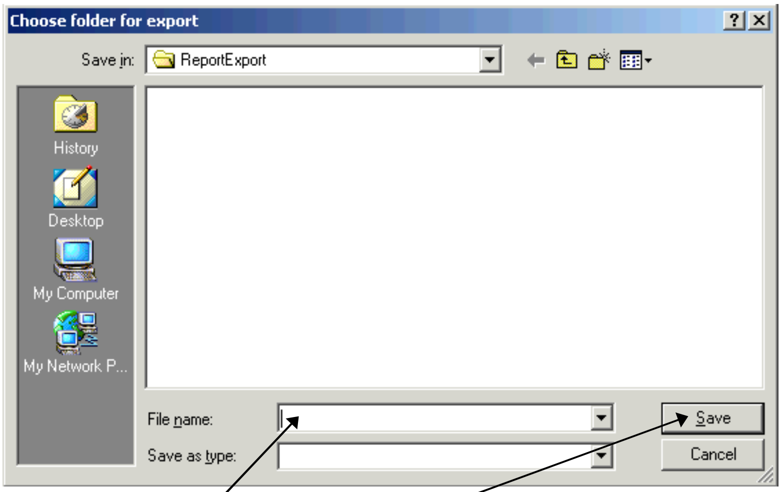

Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Payer Name
Check Date
Check/EFT ...
Check/EFT ...
Claims
Check/EFT Number
Version
AREA INSURAN
EFT
7
12345
005010X221A1
AREA
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
COB Claims
Non-COB Claims
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

5. Select Export.

The Export folder window opens.

**Hint:**
When you export, the default folder is the ReportExport folder in the Medicare Remit Easy Print directory. You can select another location using the Save in drop-down list. menu.

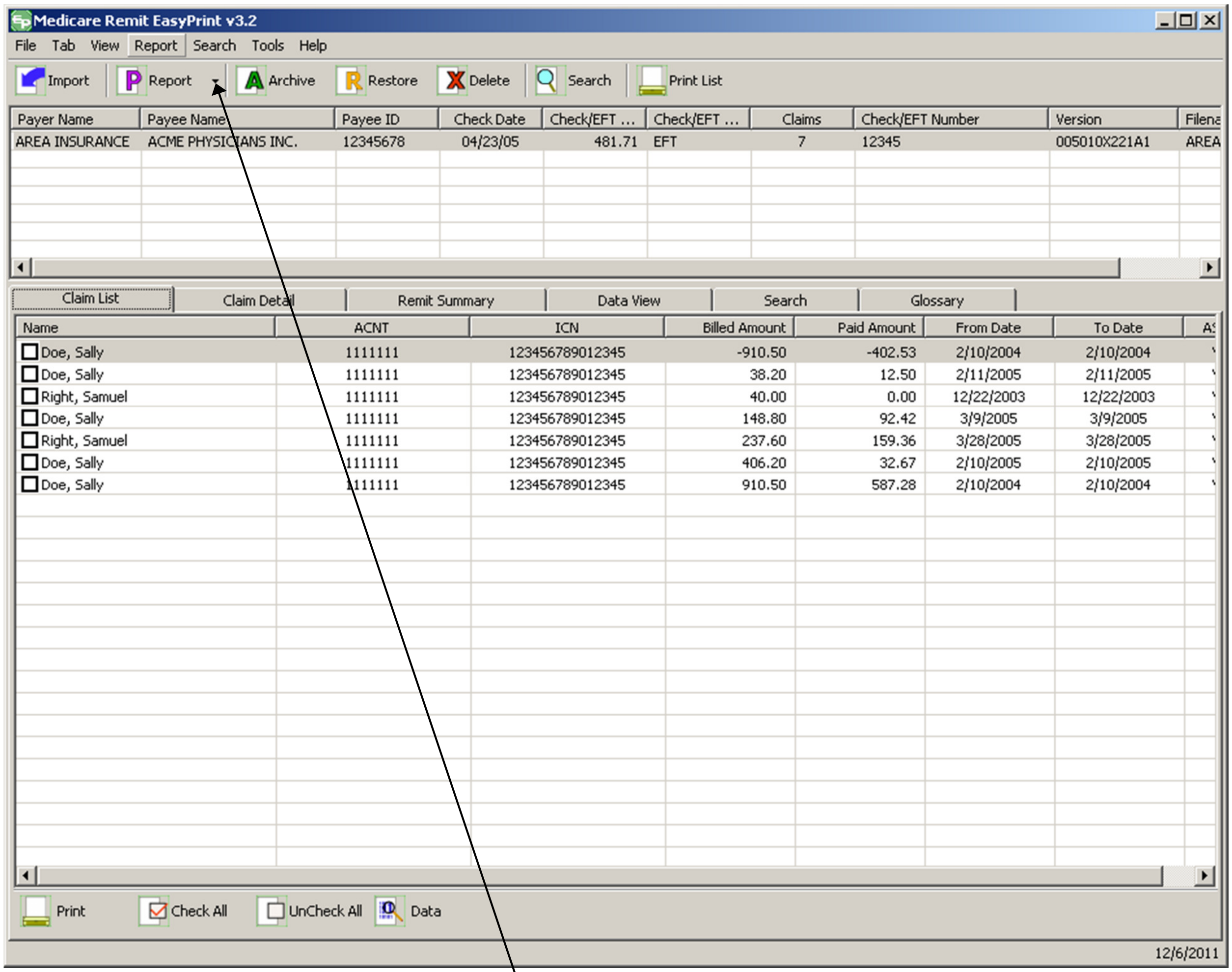

Choose folder for export
Save in:
ReportExport
History
Desktop
My Computer
My Network P...
File name:
Save as type:
Save
Cancel

5. Enter the file name.
6. Click the Save button.

# How to Print the Non-COB Claims Report

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon.

   The Medicare Remit Easy Print Claim List tab opens.

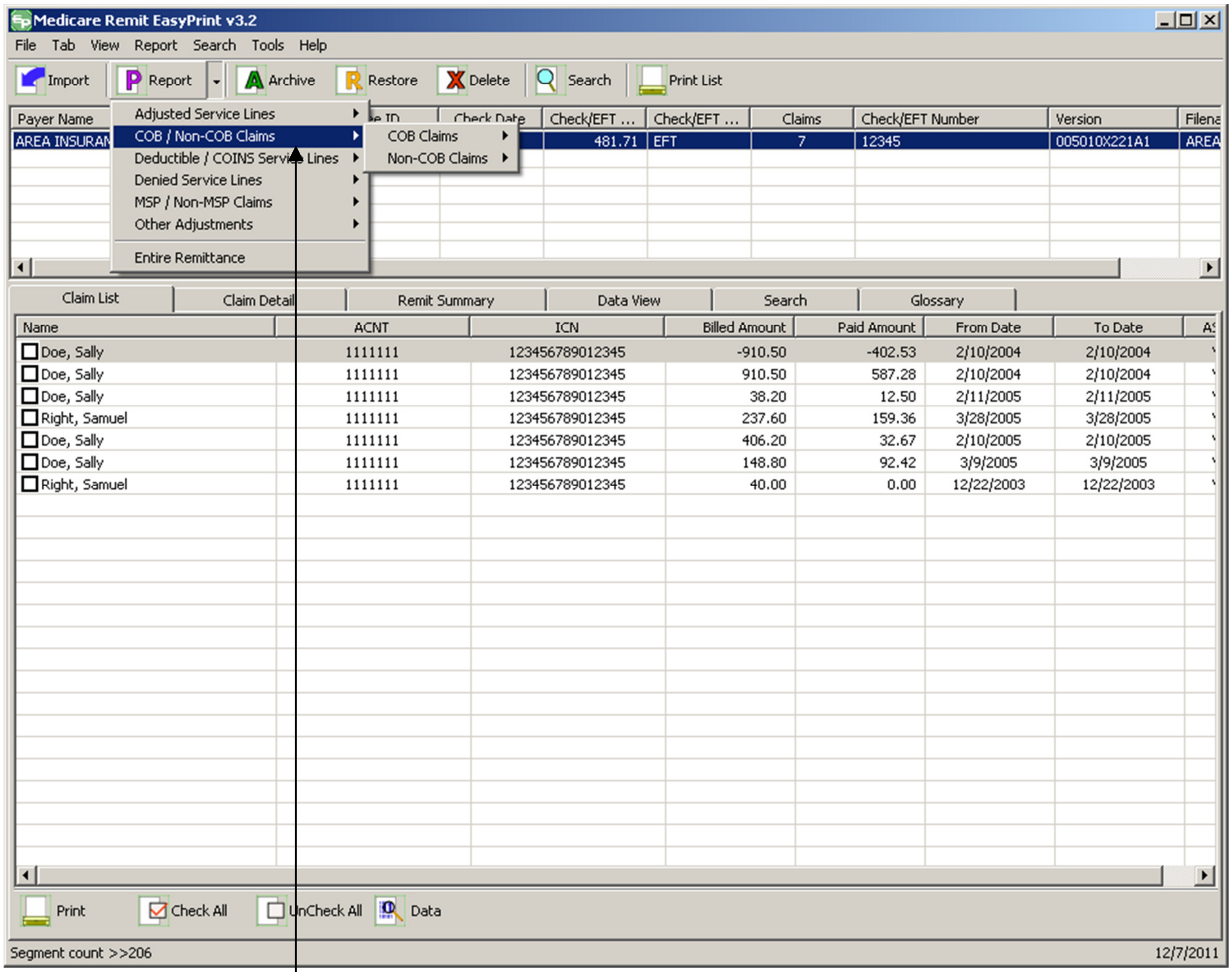

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

2. Click the down arrow on the Report button.

The Report List appears.

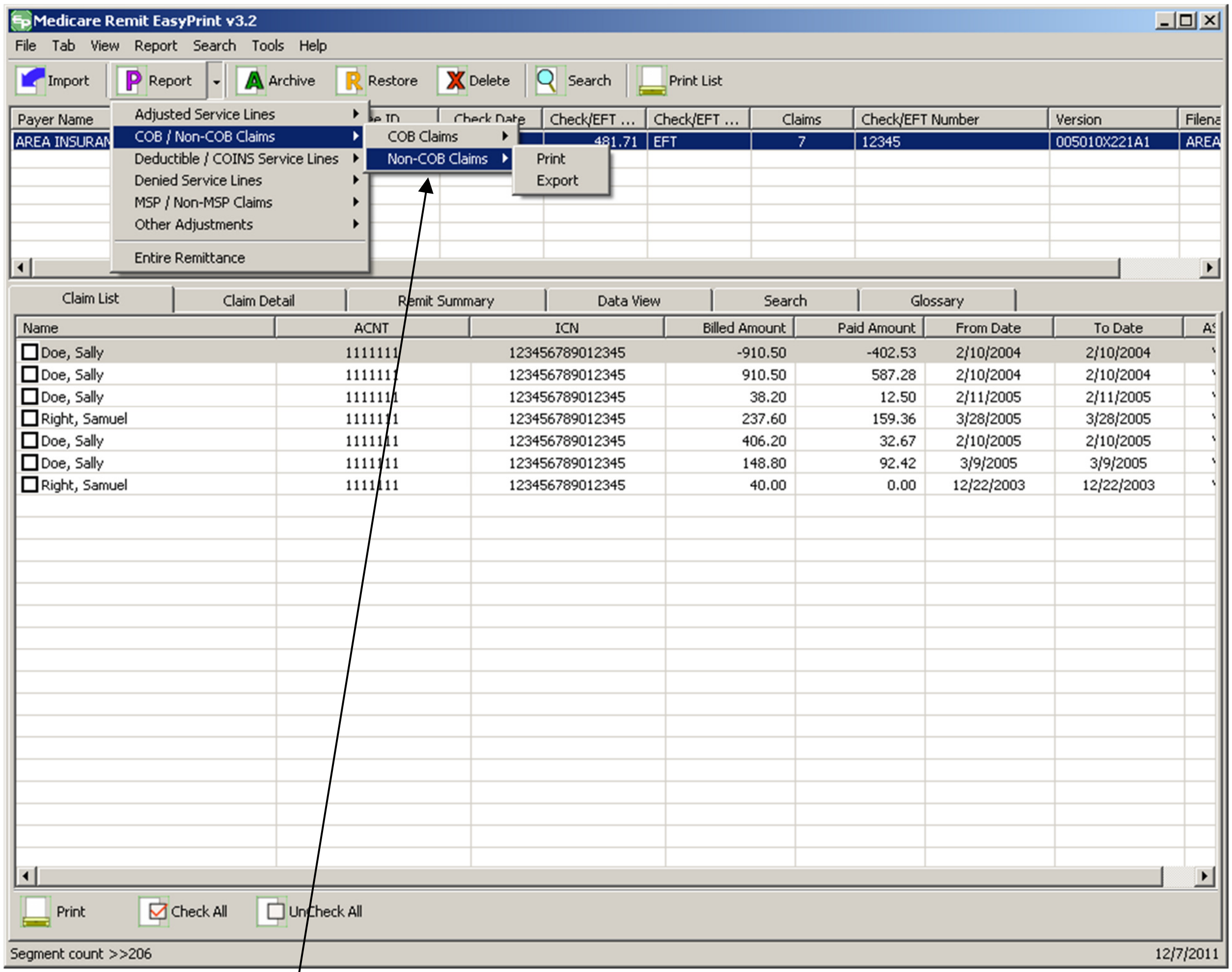

Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
COB Claims
Non-COB Claims
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | | | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206 12/7/2011

2. Select COB/Non-COB Claims.

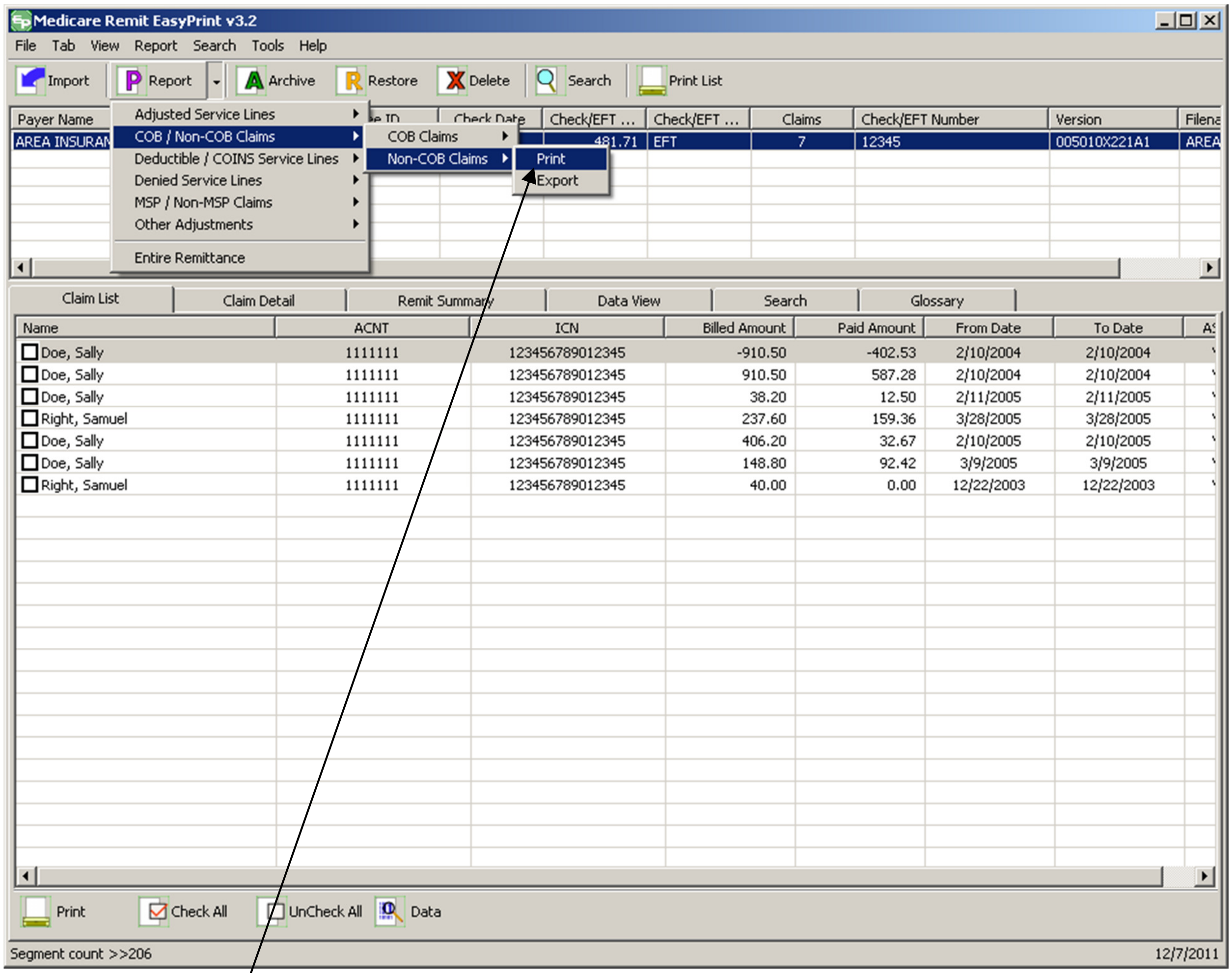

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
COB Claims
Non-COB Claims
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Segment count >>206
12/7/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | | | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

3. Select Non-COB Claims.

   The Print and Export options appear.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import Report Archive Restore Delete Search Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
COB Claims
Non-COB Claims
Print
Export
Claim List Claim Detail Remit Summary Data View Search Glossary
Print Check All UnCheck All Data

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | | | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

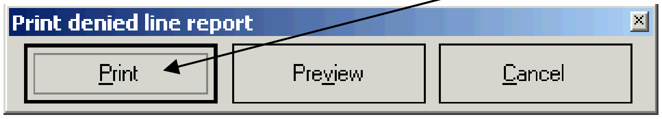
12/7/2011

4. Select Print.

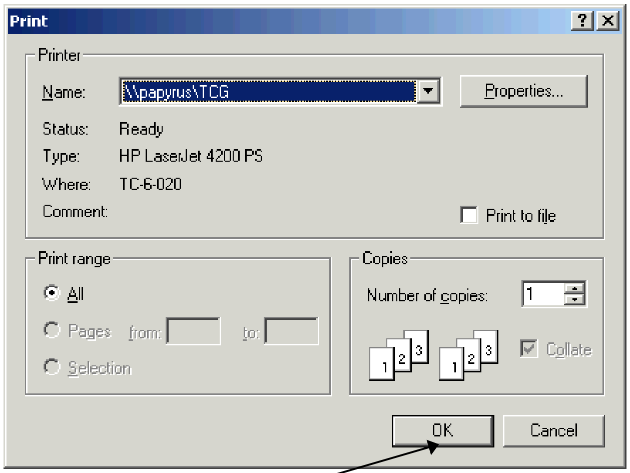
   The Print denied line report window opens.

5. Print the detail listing in one of the following ways:

   A. From the Print denied line report window, click Print to print the detail without previewing it.


Print denied line report
Print
Preview
Cancel

The Print dialog opens, for example:



Print

Printer

Name: \\papyrus\TCG

Status: Ready

Type: HP LaserJet 4200 PS

Where: TC-6-020

Comment:

☐ Print to file

Print range

● All

○ Pages from: to:

○ Selection

Copies

Number of copies: 1

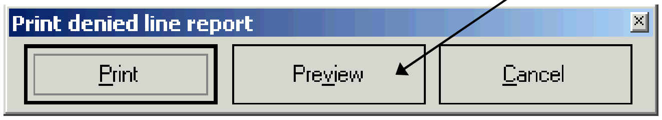
☑ Collate

?
×
Properties...
1
2
3
OK
Cancel

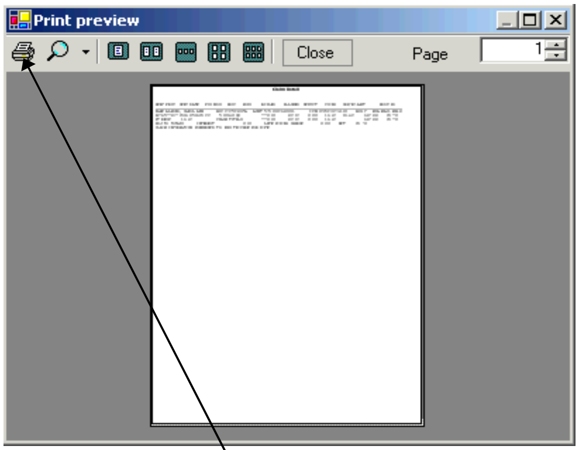
If you need to change the properties, click Properties and make changes as necessary.

Click OK. Medicare Remit Easy Print prints the detail at your default printer.

B. From the Print denied line report window, click Preview to view a preview of the printed page before printing.


Print denied line report
Print
Preview
Cancel

The Print Preview window opens.


Print preview
Close
Page
1

Click printer button at the top of the window.

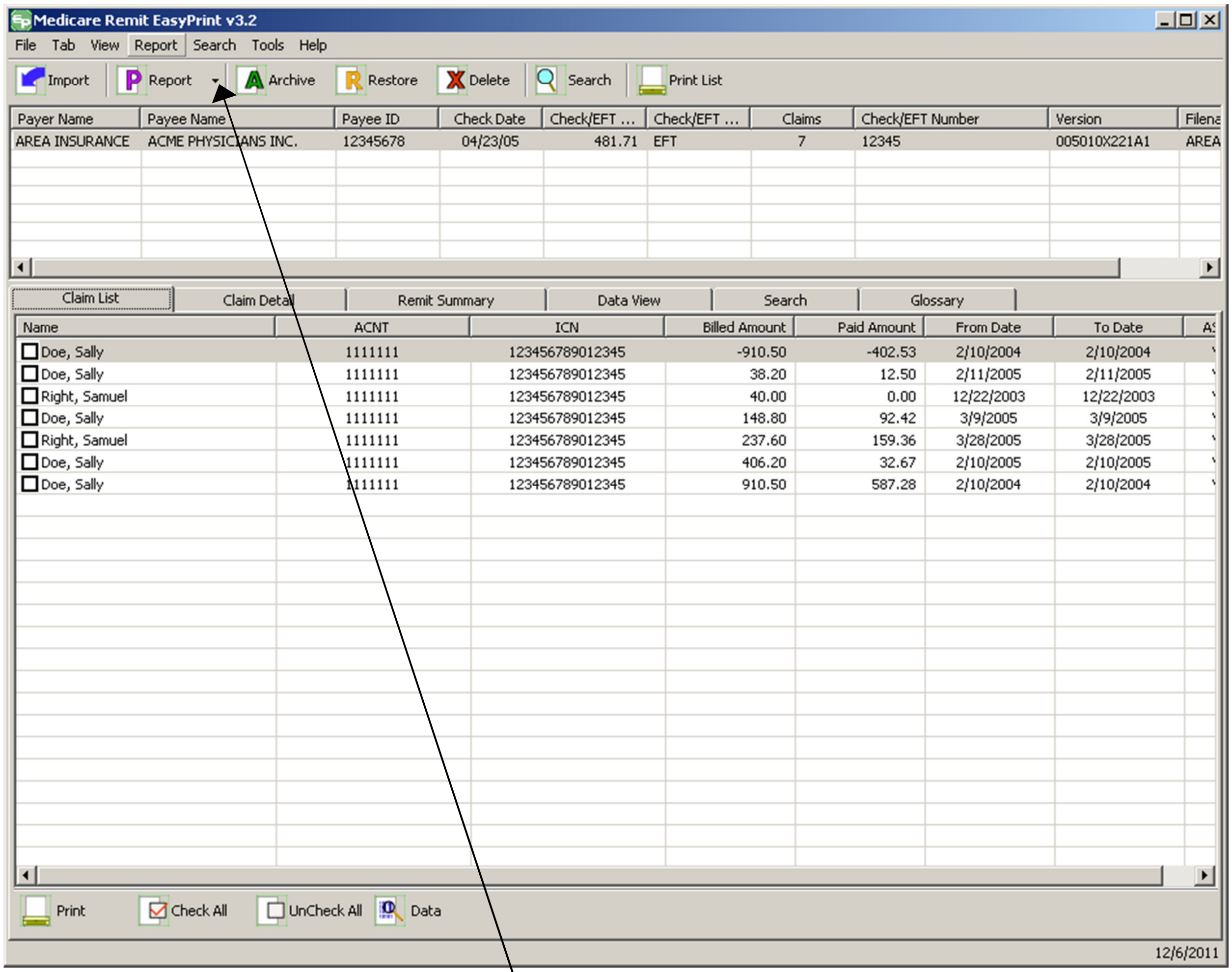
Medicare Remit Easy Print prints the detail at your default printer.

# How to Export the Non-COB Claims Report

You export the report in .csv (comma separated values) format.

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon.

   The Medicare Remit Easy Print Claim List tab opens.

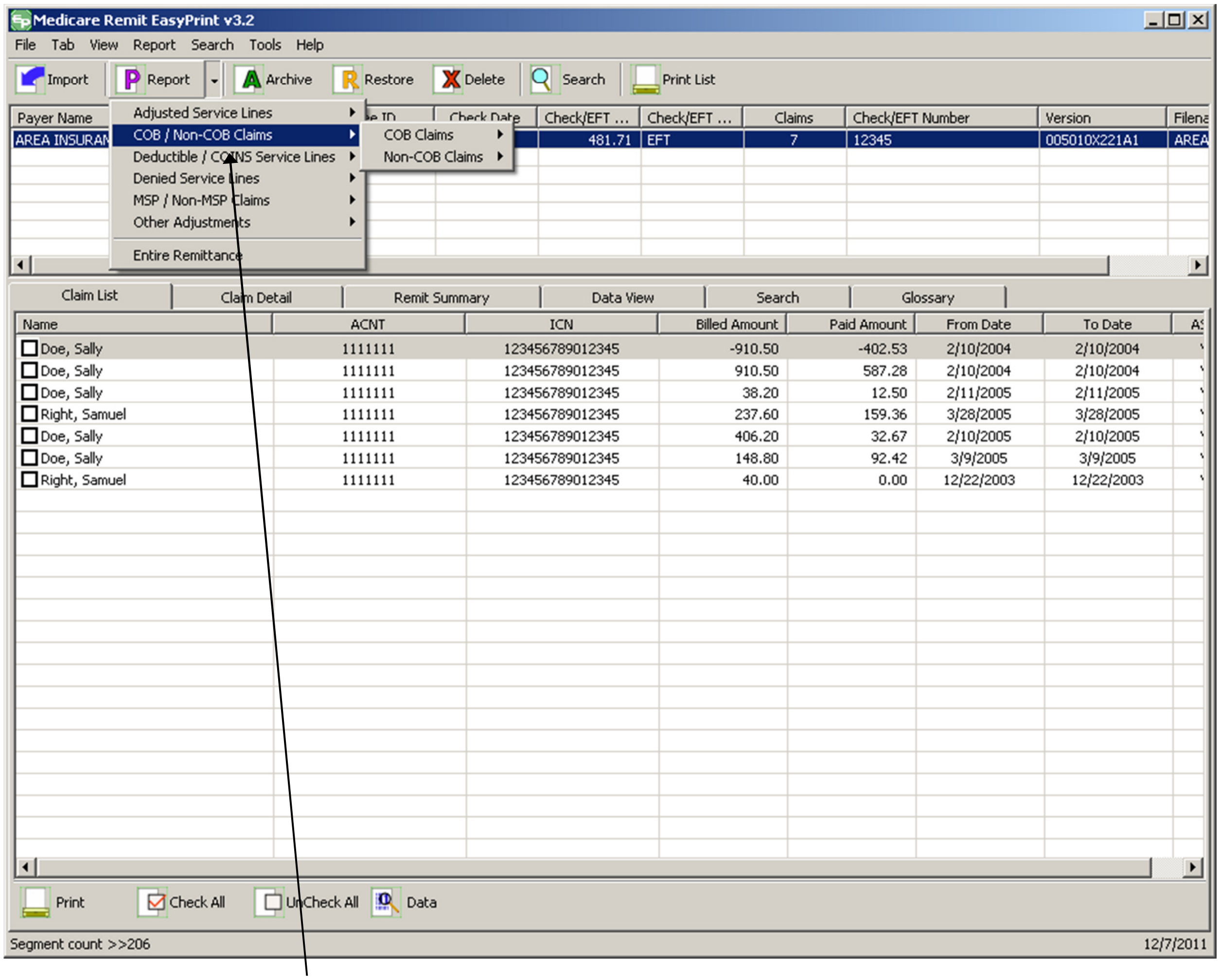

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version |
|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

2. Click the down arrow on the Report button.

The Report List appears.

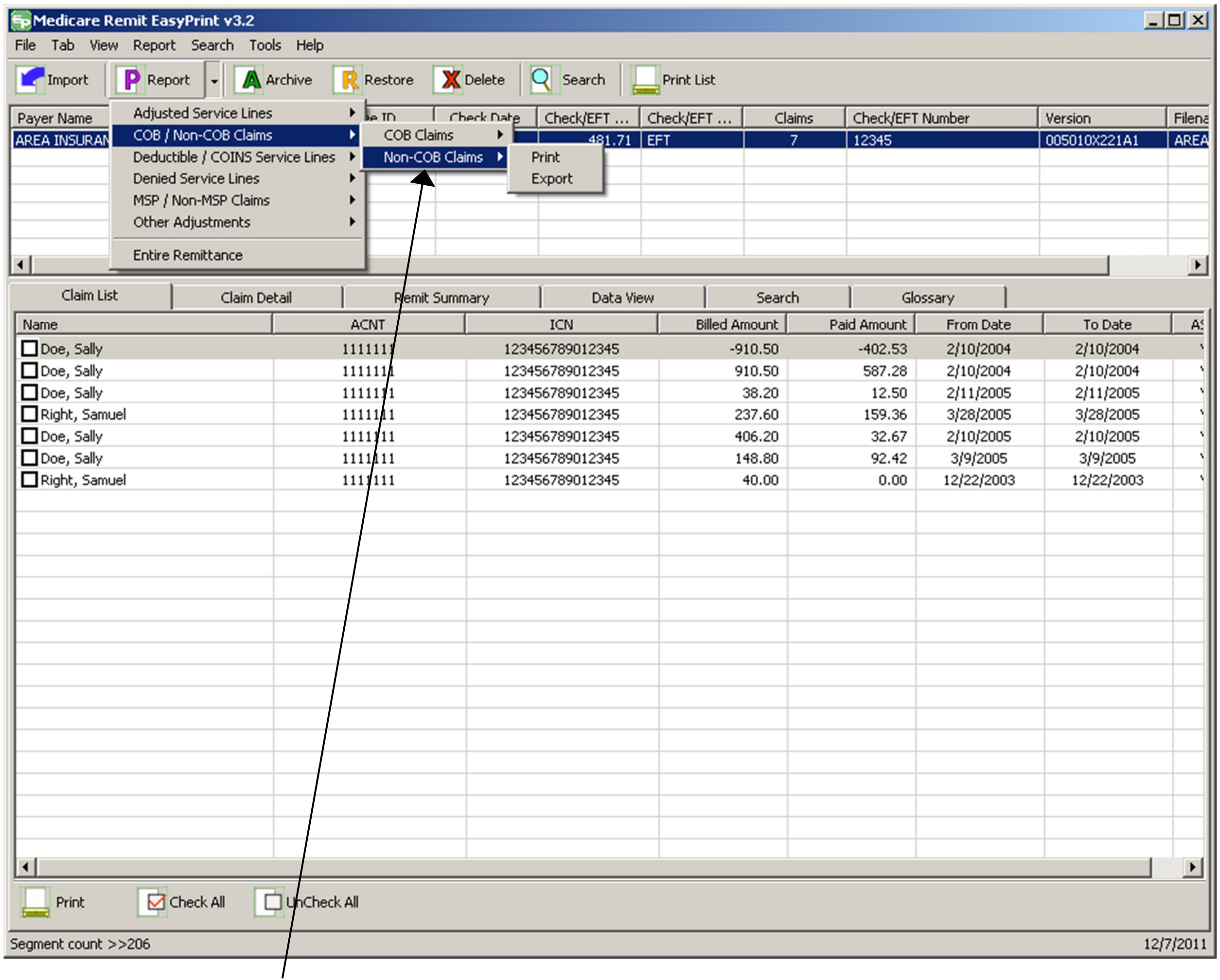

Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
COB Claims
Non-COB Claims
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version |
|---|---|---|---|---|---|---|---|
| AREA INSURAN | | | 481.71 | EFT | 7 | 12345 | 005010X221A1 |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206 12/7/2011

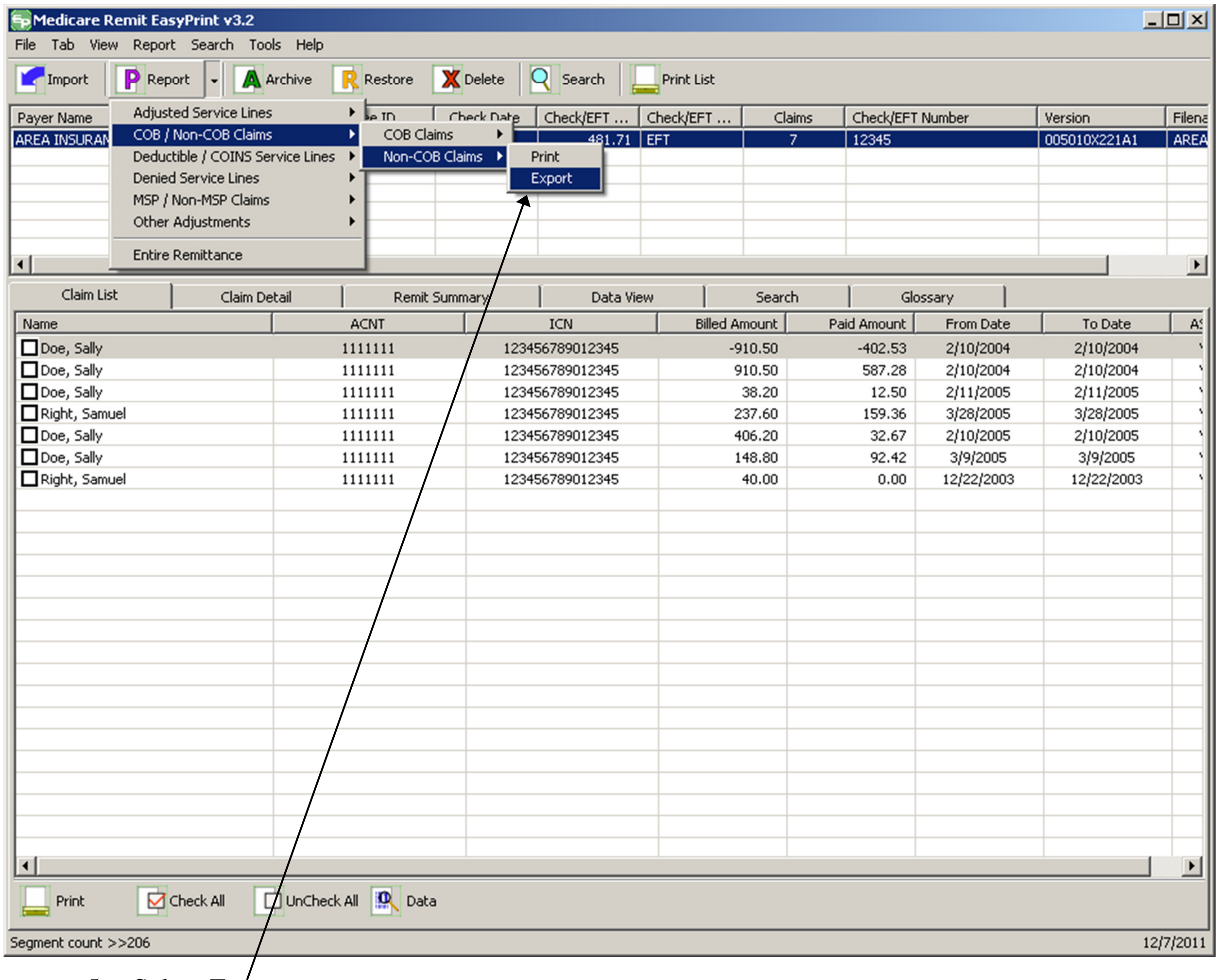
3. Select COB/Non-COB Claims.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
COB Claims
Non-COB Claims
Print
Export
Payer Name
Check Date
Check/EFT ...
Check/EFT ...
Claims
Check/EFT Number
Version
AREA INSURAN
481.71
EFT
7
12345
005010X221A1
AREA
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Segment count >>206
12/7/2011

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

4. Select Non-COB Claims.

The Print and Export options appear.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
COB Claims
Non-COB Claims
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | | | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

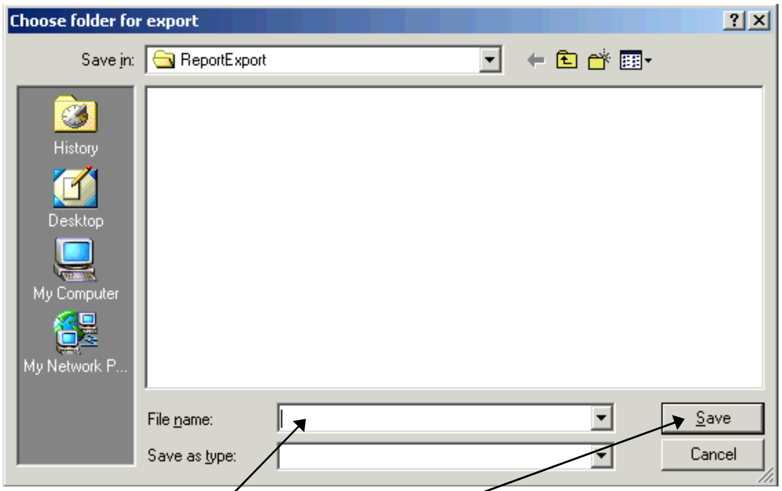
Segment count >>206

12/7/2011

5. Select Export.

The Export folder window opens.

**Hint:**
When you export, the default folder is the ReportExport folder in the Medicare Remit Easy Print directory. You can select another location using the Save in drop-down list.

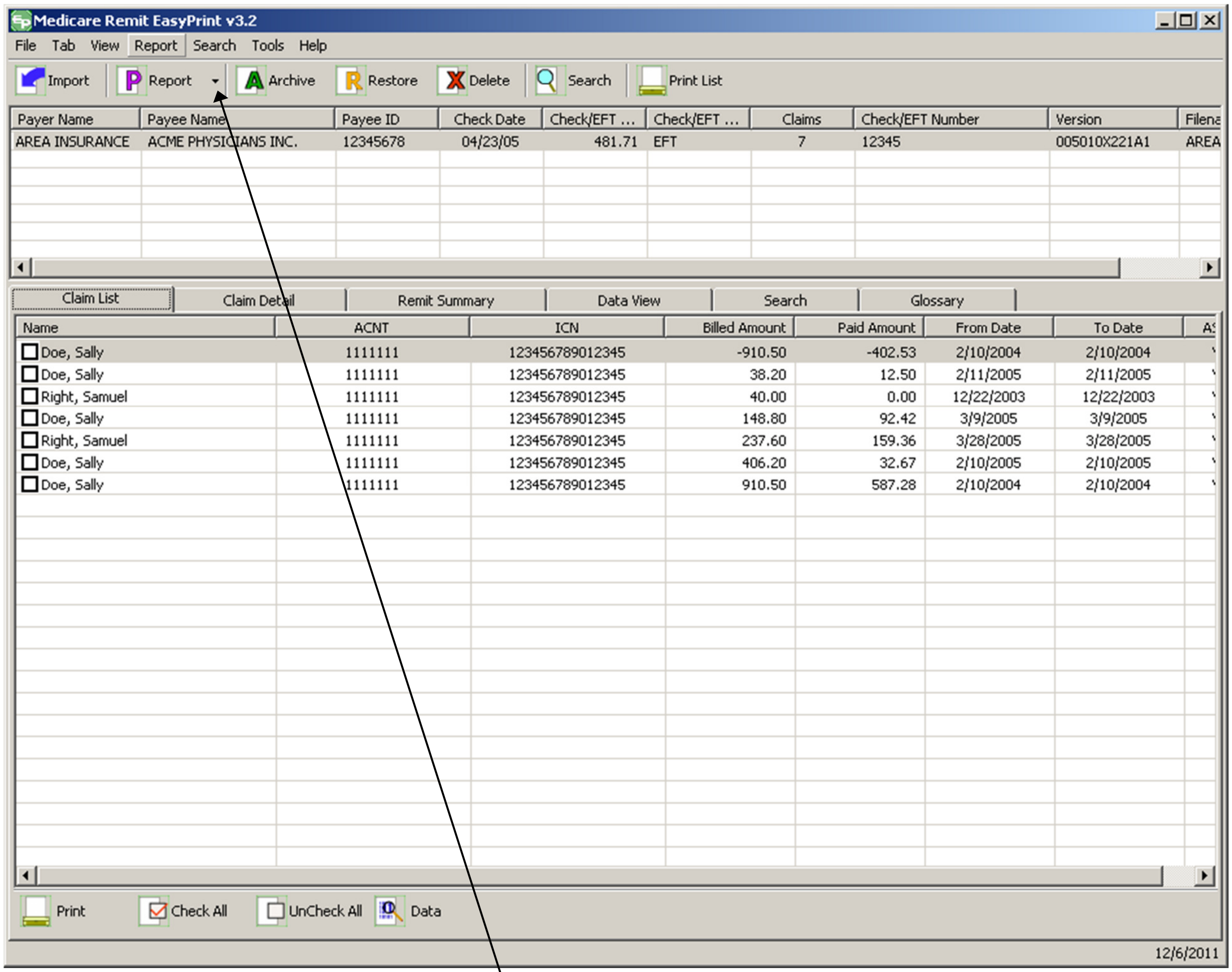

Choose folder for export
Save in: ReportExport
History
Desktop
My Computer
My Network P...
File name:
Save as type:
Save
Cancel

6. Enter the file name.
7. Click the Save button.

# How to Print the MSP Claims Report

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon.

The Medicare Remit Easy Print Claim List tab opens.

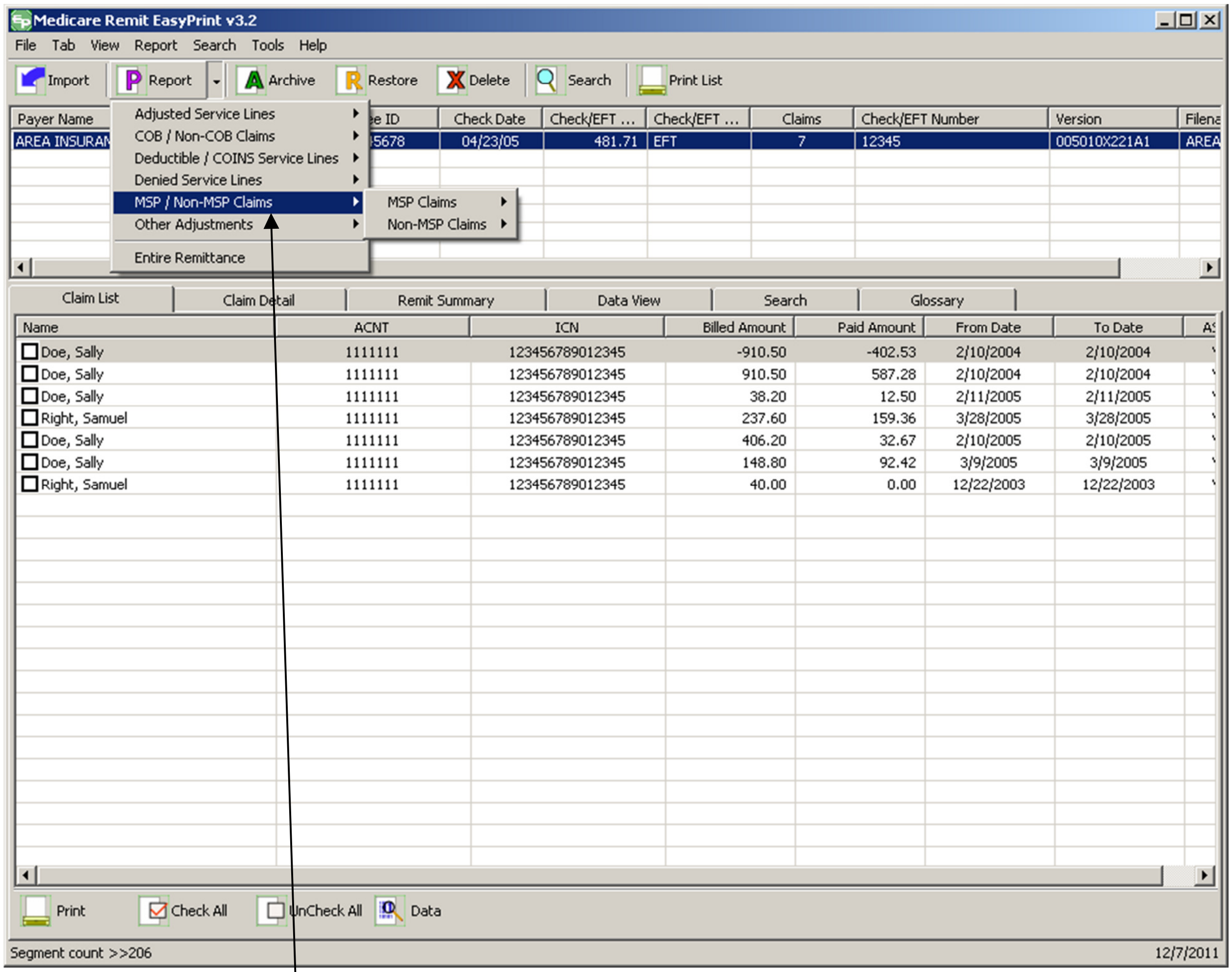

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version |
|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

2. Click the down arrow on the Report button.

The Report List appears.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
MSP Claims
Non-MSP Claims
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

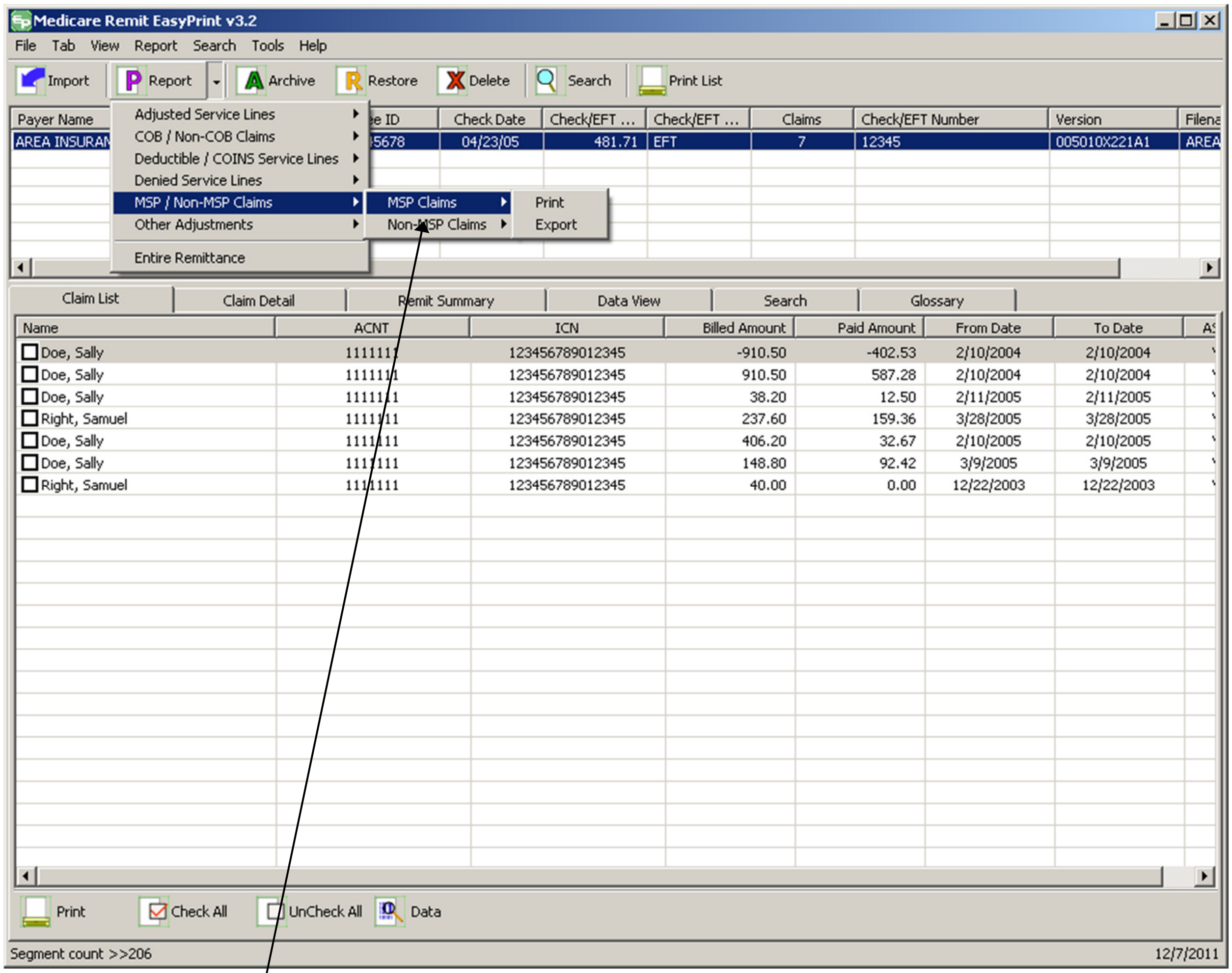
| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

12/7/2011

3. Select MSP/Non-MSP Claims.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
MSP Claims
Non-MSP Claims
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

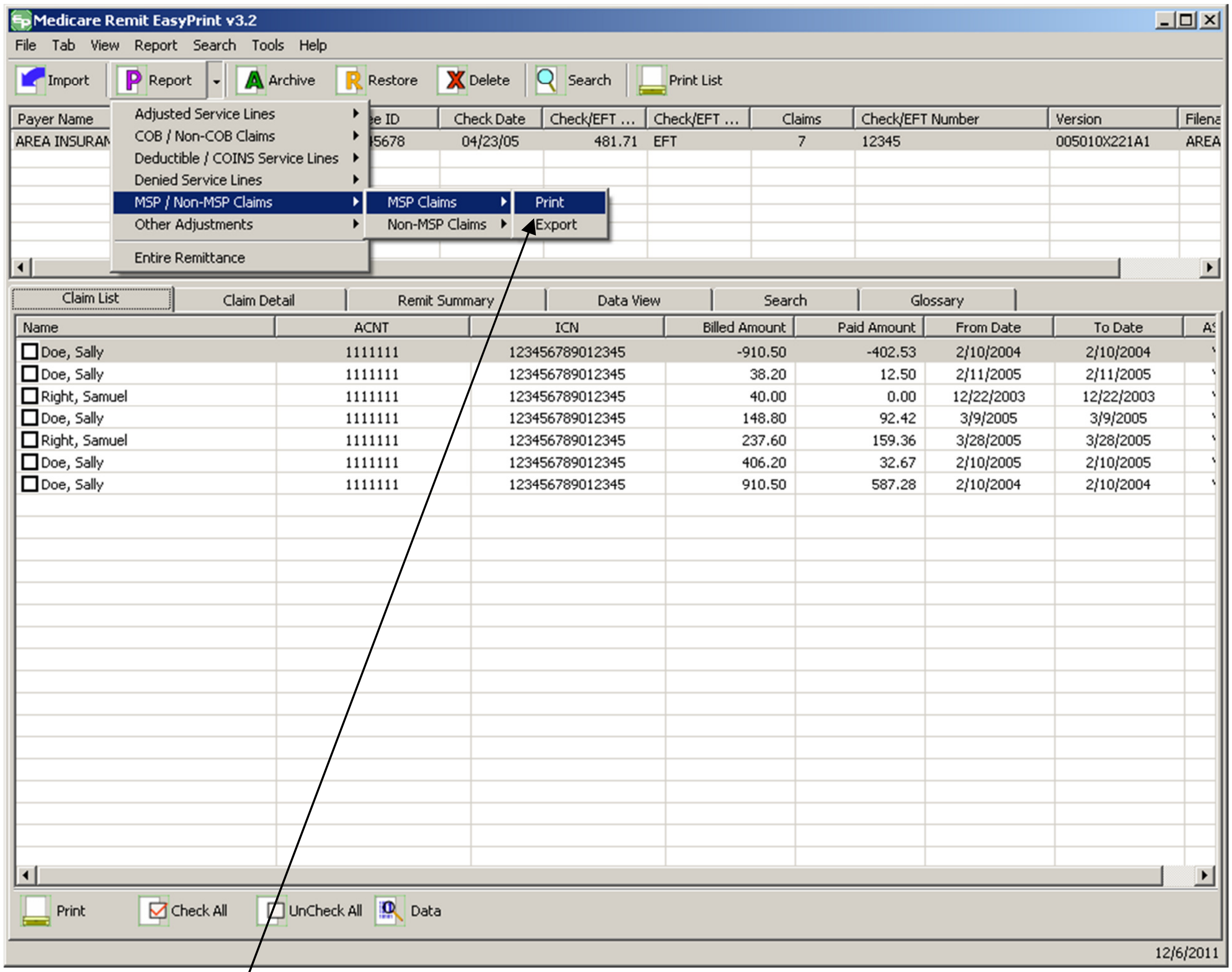
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

12/7/2011

4. Select MSP Claims.

The Print and Export options appear.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
MSP Claims
Non-MSP Claims
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

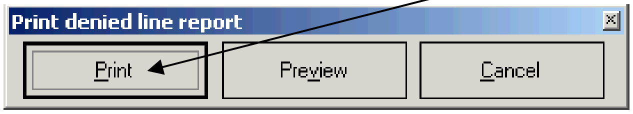
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

5. Select Print.

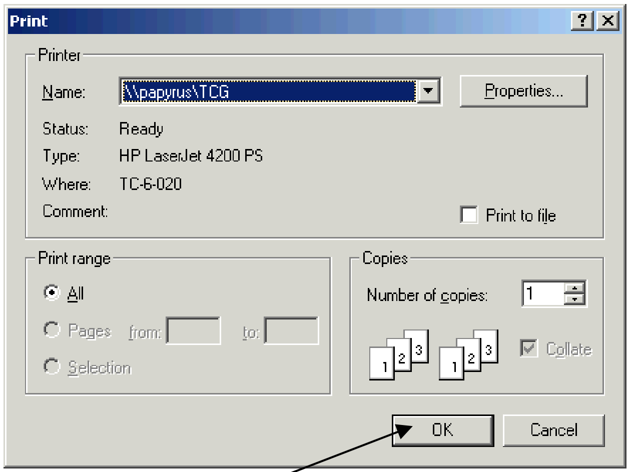
The Print denied line report window opens.

6. Print the detail listing in one of the following ways:

   A. From the Print denied line report window, click Print to print the detail without previewing it.


Print denied line report
Print
Preview
Cancel

The Print dialog opens.

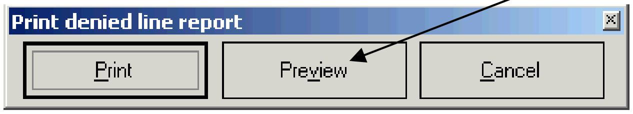

Print
Printer
Properties...
Print range
Copies
OK
Cancel

Name: \\papyrus\TCG
Status: Ready
Type: HP LaserJet 4200 PS
Where: TC-6-020
Comment:
☐ Print to file
● All
○ Pages from: to:
○ Selection
Number of copies: 1
☑ Collate

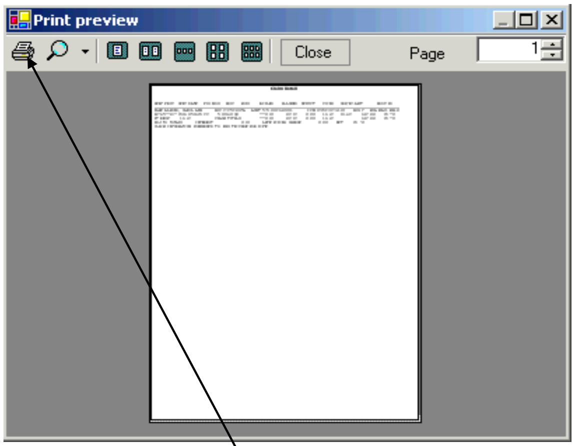
If you need to change the properties, click Properties and make changes as necessary.

Click OK. Medicare Remit Easy Print prints the detail at your default printer.

   B. From the Print denied line report window, click Preview to view a preview of the printed page before printing.


Print denied line report
Print
Preview
Cancel

The Print Preview window opens.


Print preview
Close
Page
1

Click printer button 🖨 at the top of the window.

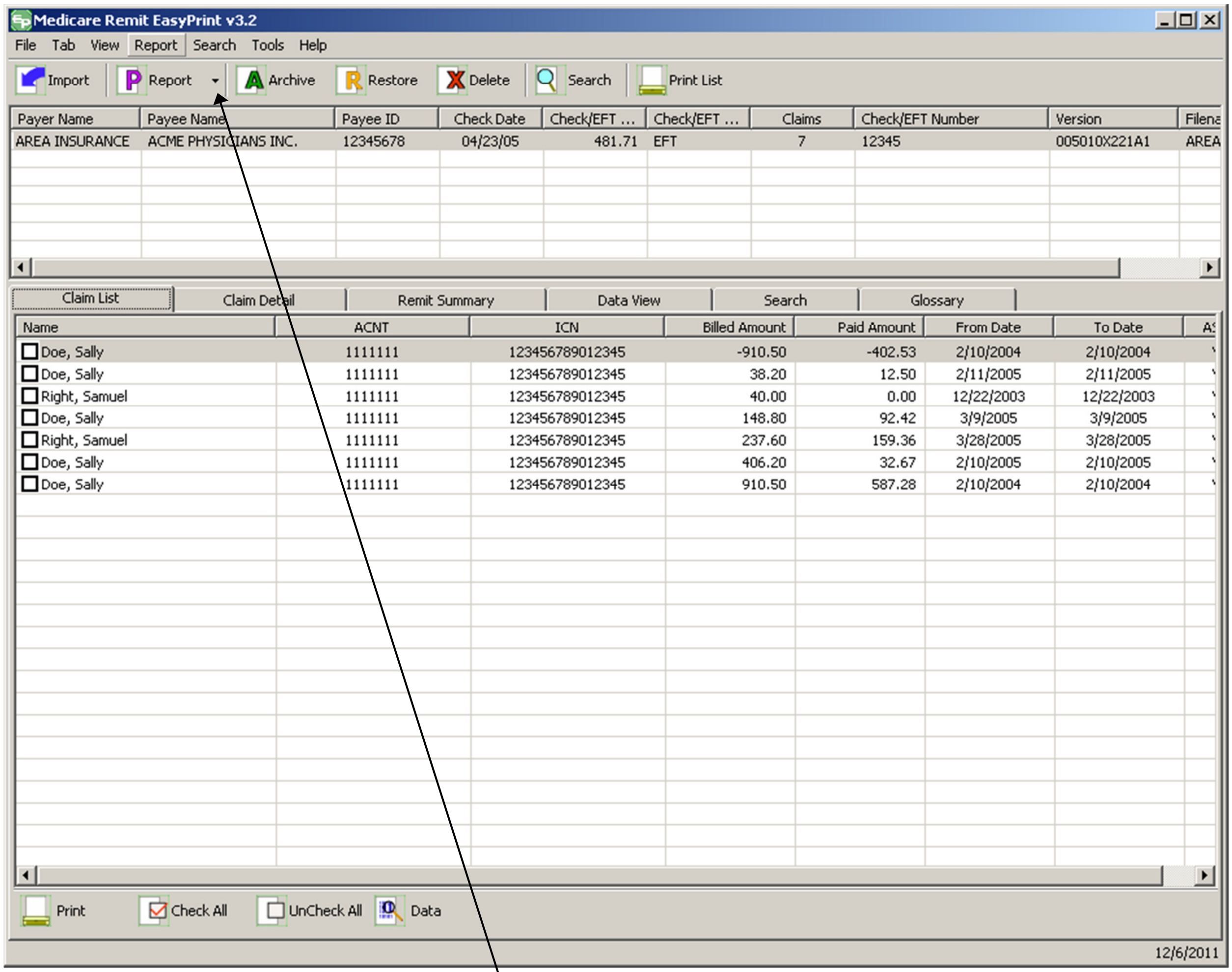
Medicare Remit Easy Print prints the detail at your default printer.

# How to Export the MSP Claims Report

You export the report in .csv (comma separated values) format.

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon.

   The Medicare Remit Easy Print Claim List tab opens.

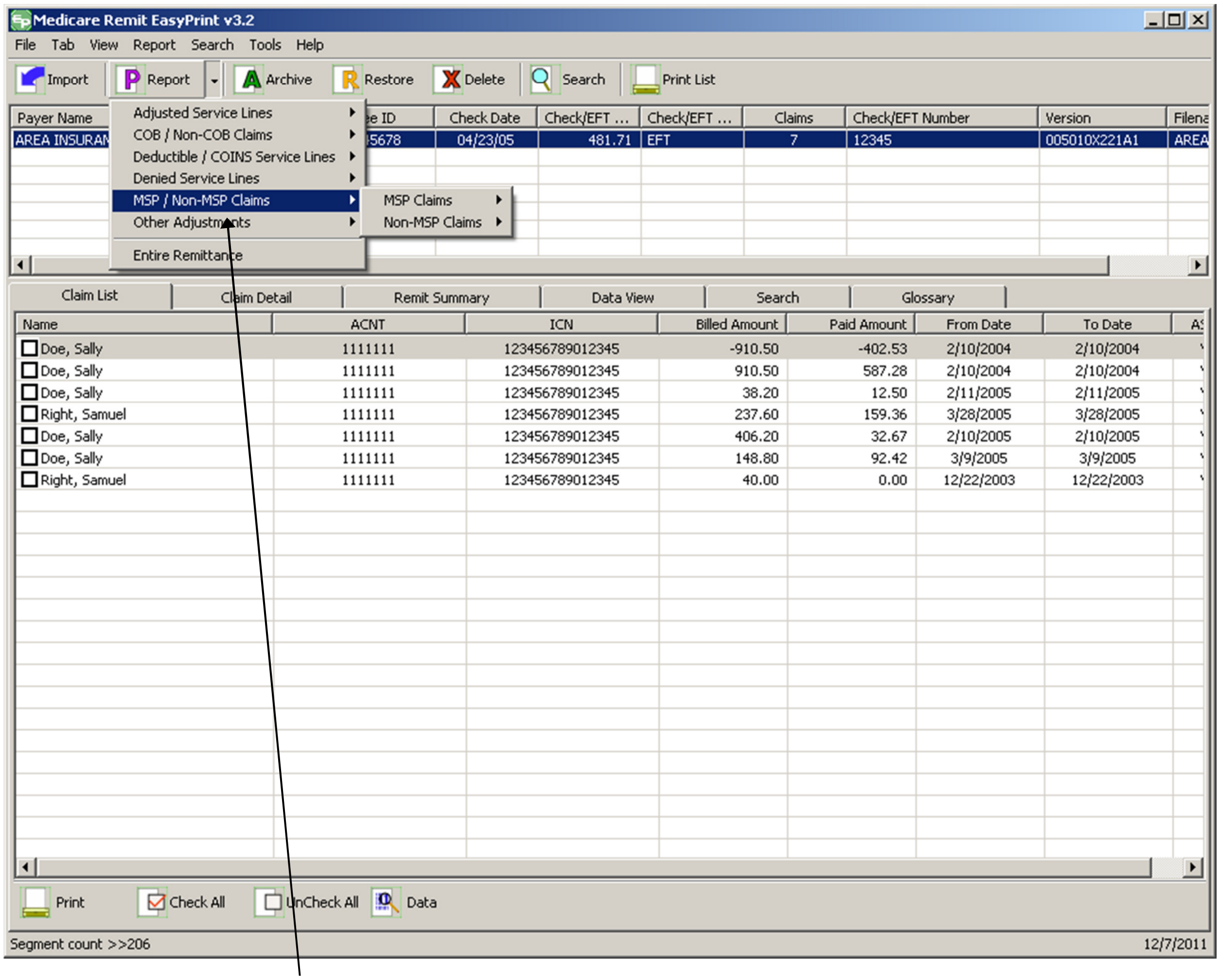

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

2. Click the down arrow on the Report button.

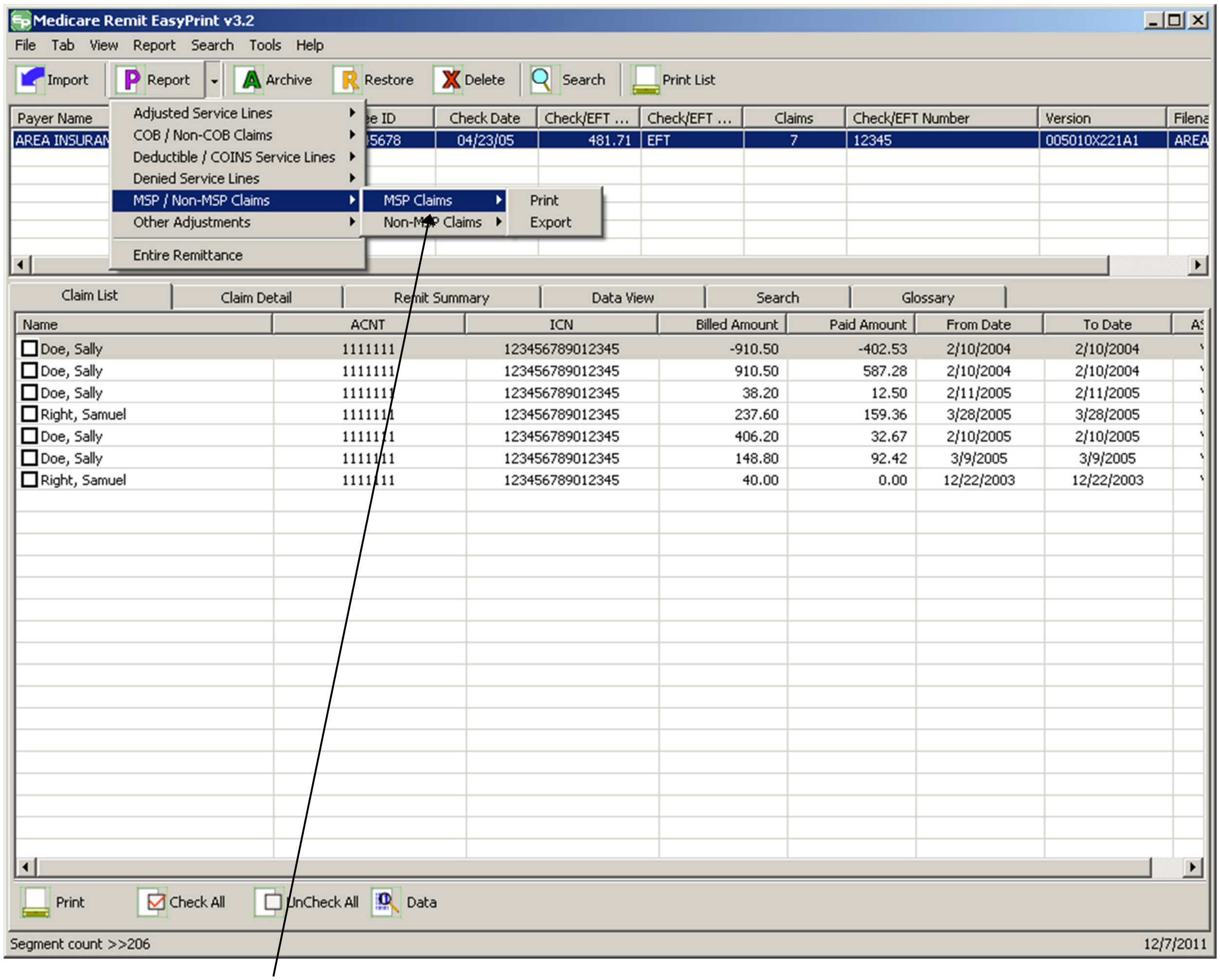
The Report List appears.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
MSP Claims
Non-MSP Claims
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version |
|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

3. Select MSP/Non-MSP Claims.

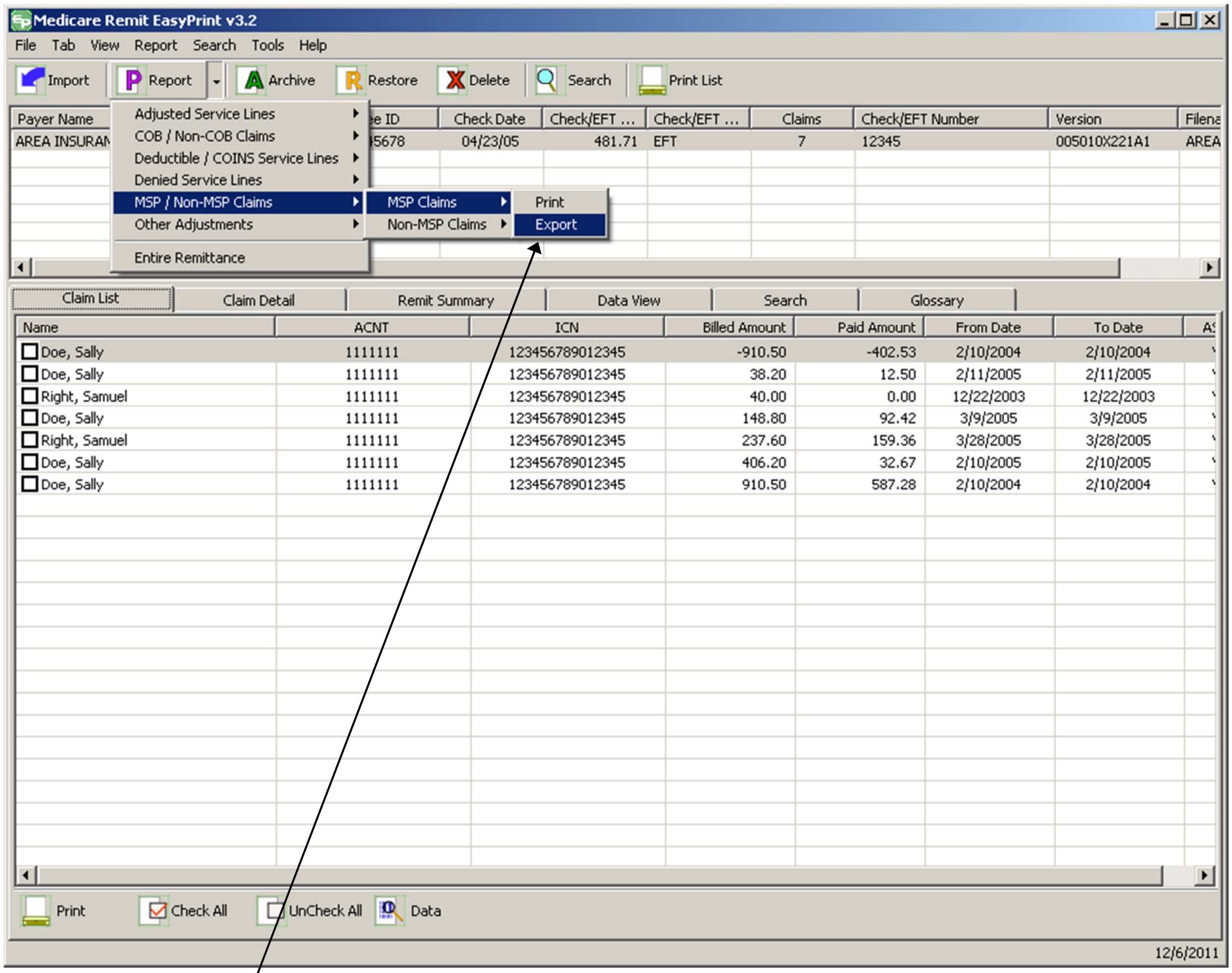

Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
MSP Claims
Non-MSP Claims
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date | A |
|---|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 | |

4. Select MSP Claims.

The Print and Export options appear.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
MSP Claims
Non-MSP Claims
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

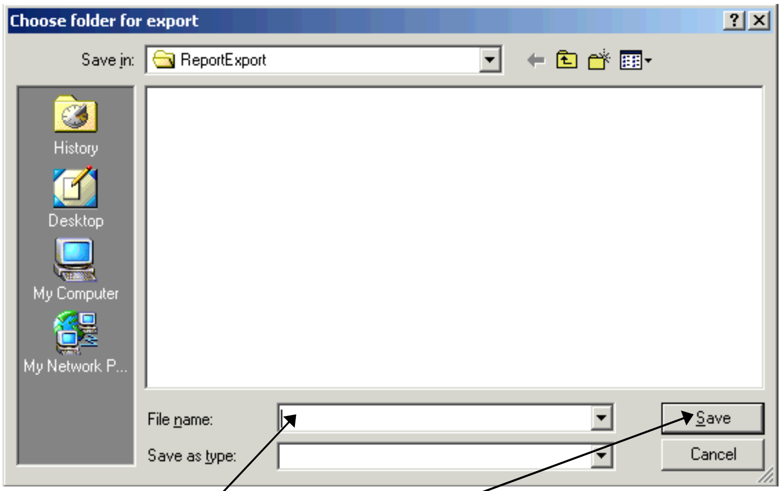
| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

5. Select Export.

**Hint:**
When you export, the default folder is the ReportExport folder in the Medicare Remit Easy Print directory. You can select another location using the Save in drop-down list. menu.

The Export folder window opens.

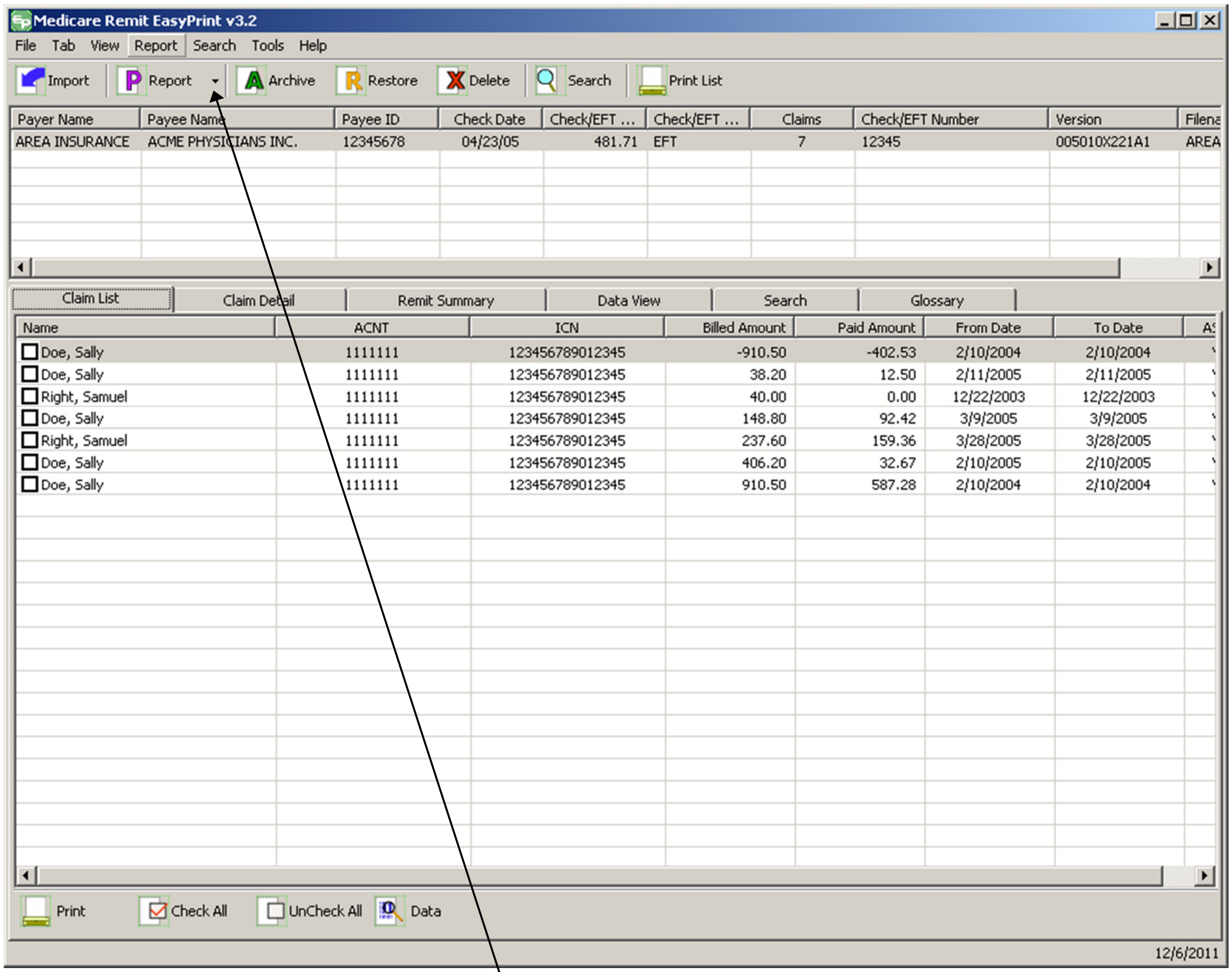

Choose folder for export
Save in:
ReportExport
History
Desktop
My Computer
My Network P...
File name:
Save as type:
Save
Cancel

5. Enter the file name.
6. Click the Save button.

# How to Print the Non-MSP Claims Report

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon.

   The Medicare Remit Easy Print Claim List tab opens.

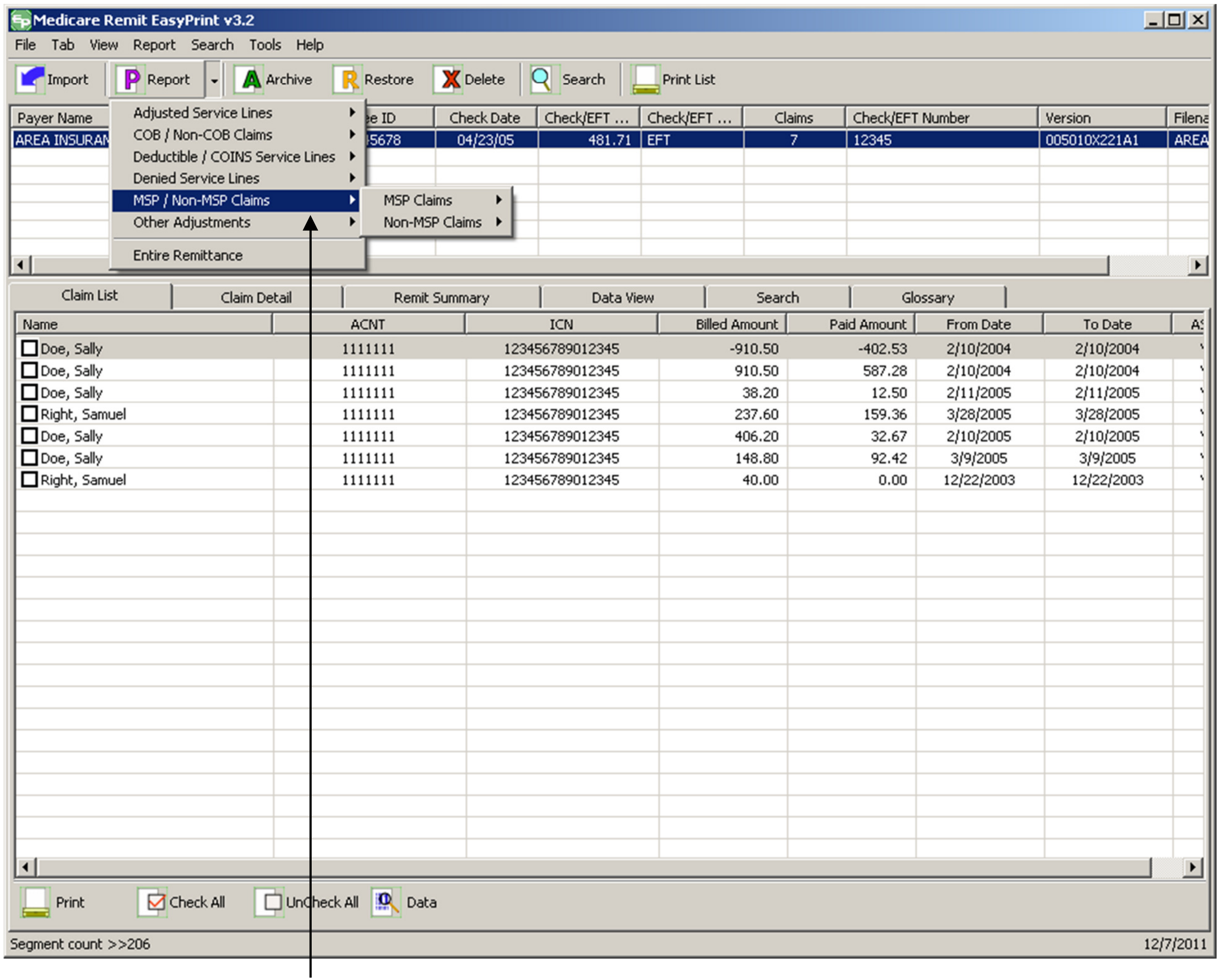

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

1. Click the down arrow on the Report button.

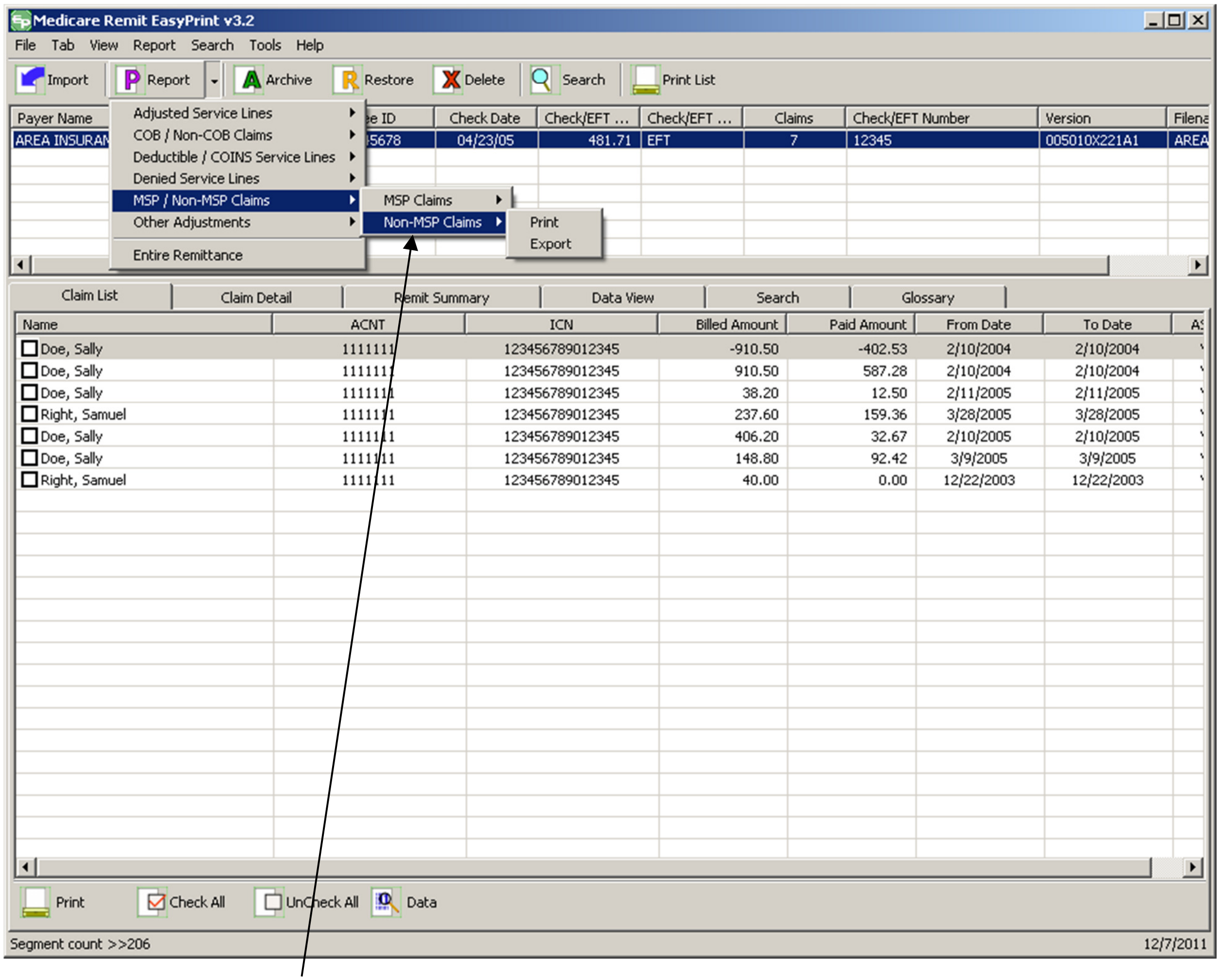
The Report List appears.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
MSP Claims
Non-MSP Claims
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

2. Select MSP/Non-MSP Claims.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
MSP Claims
Non-MSP Claims
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

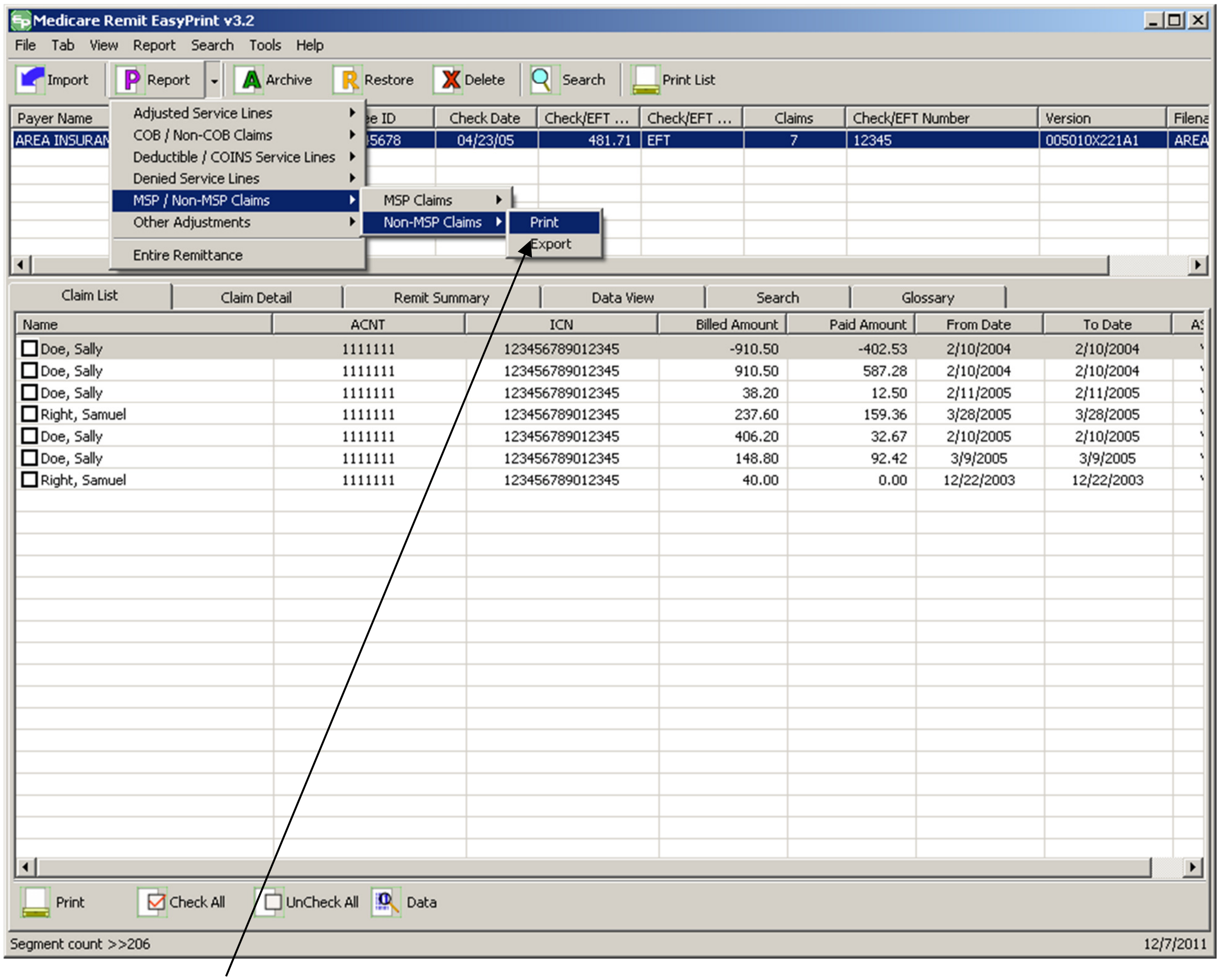
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date | A |
|---|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 | |

Segment count >>206

12/7/2011

3. Select Non-MSP Claims.

   The Print and Export options appear.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
MSP Claims
Non-MSP Claims
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/7/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

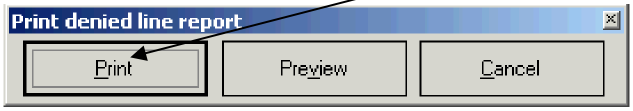
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

4. Select Print.

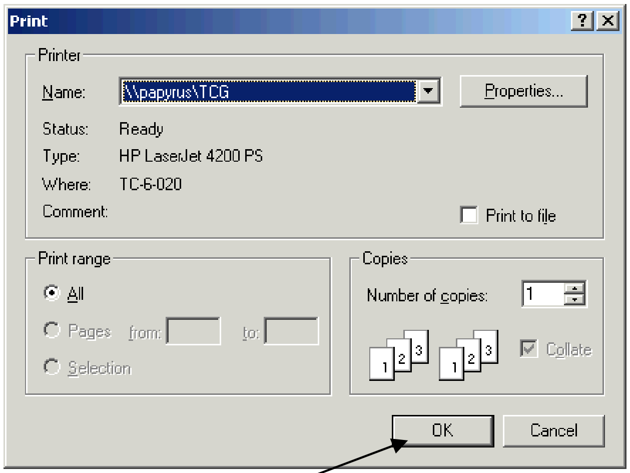
   The Print denied line report window opens.

5. Print the detail listing in one of the following ways:

   A. From the Print denied line report window, click Print to print the detail without previewing it.


Print denied line report
Print
Preview
Cancel

The Print dialog opens.


Print
? ×
Printer
Properties...
Print range
Pages from: to:
Selection
Copies
Cancel
OK

Name: \\papyrus\TCG

Status: Ready

Type: HP LaserJet 4200 PS

Where: TC-6-020

Comment:

☐ Print to file

● All

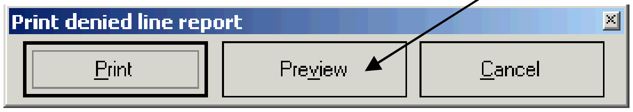
Number of copies: 1

☑ Collate

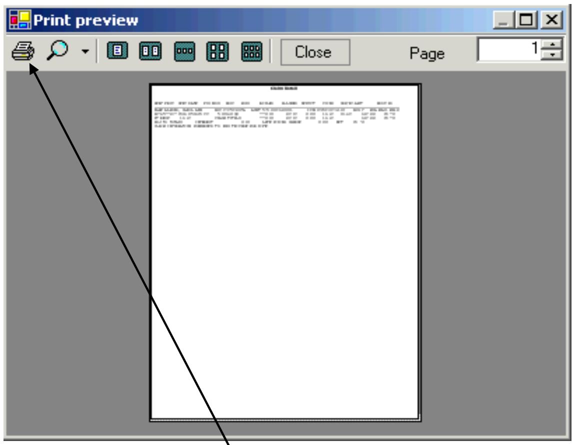
If you need to change the properties, click Properties and make changes as necessary.

Click OK. Medicare Remit Easy Print prints the detail at your default printer.

B. From the Print remit listing window, click Preview to view a preview of the printed page before printing.


Print denied line report
Print
Preview
Cancel

The Print Preview window opens.


Print preview
Close
Page
1

Click printer button at the top of the window.

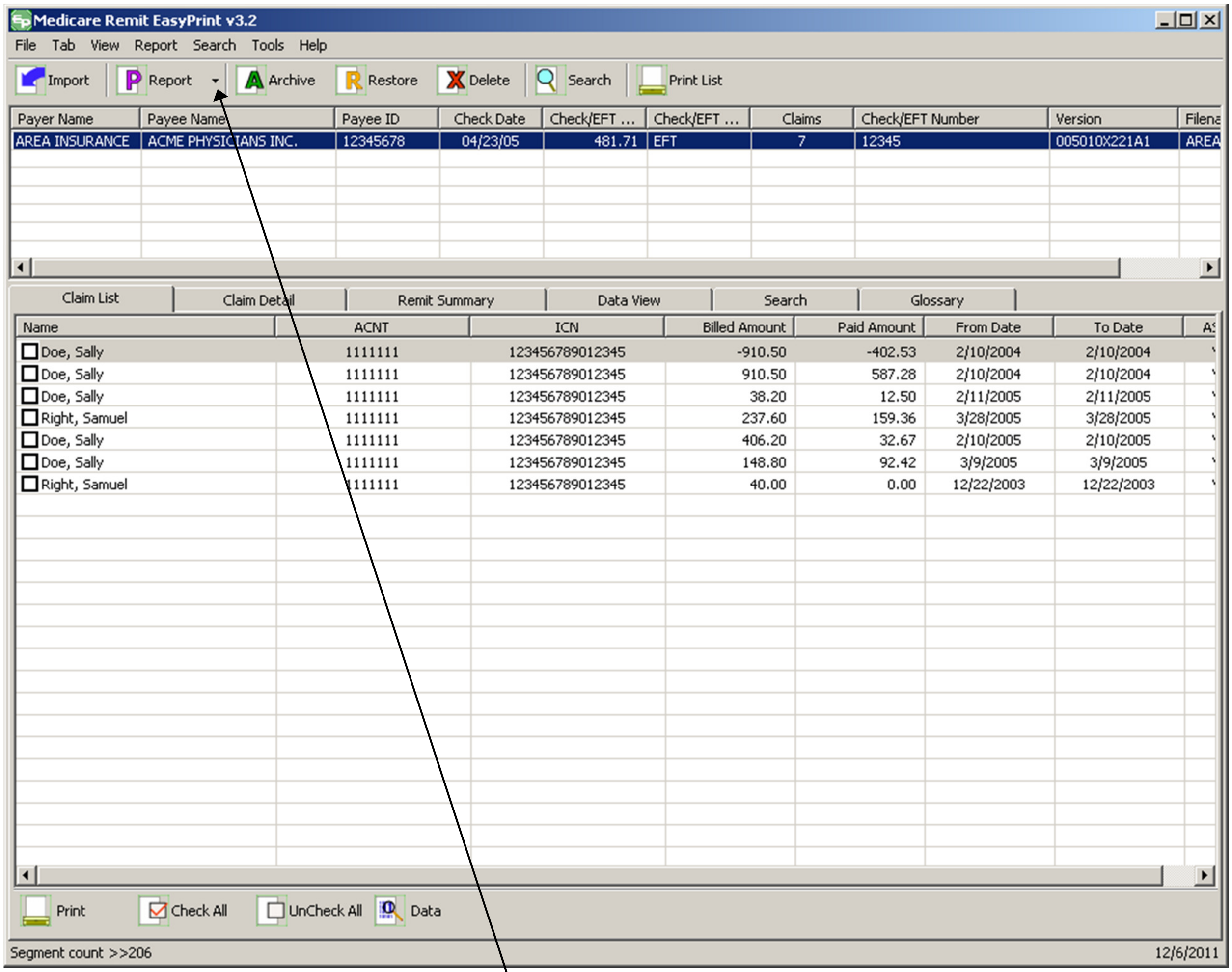
Medicare Remit Easy Print prints the detail at your default printer.

# How to Export the Non-MSP Claims Report

You export the report in .csv (comma separated values) format.

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon.

   The Medicare Remit Easy Print Claim List tab opens.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

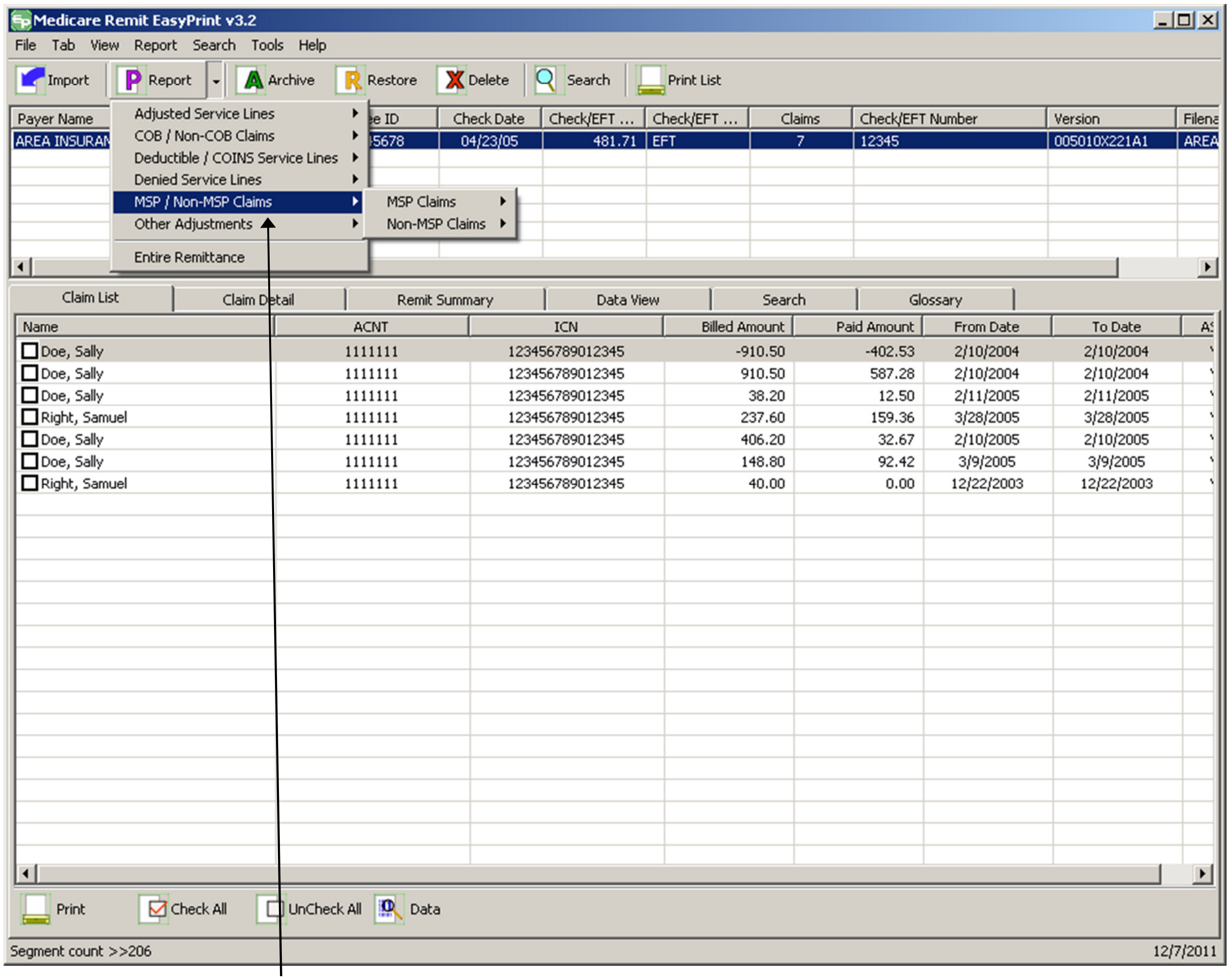
| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206 12/6/2011

2. Click the down arrow on the Report button.

The Report List appears.

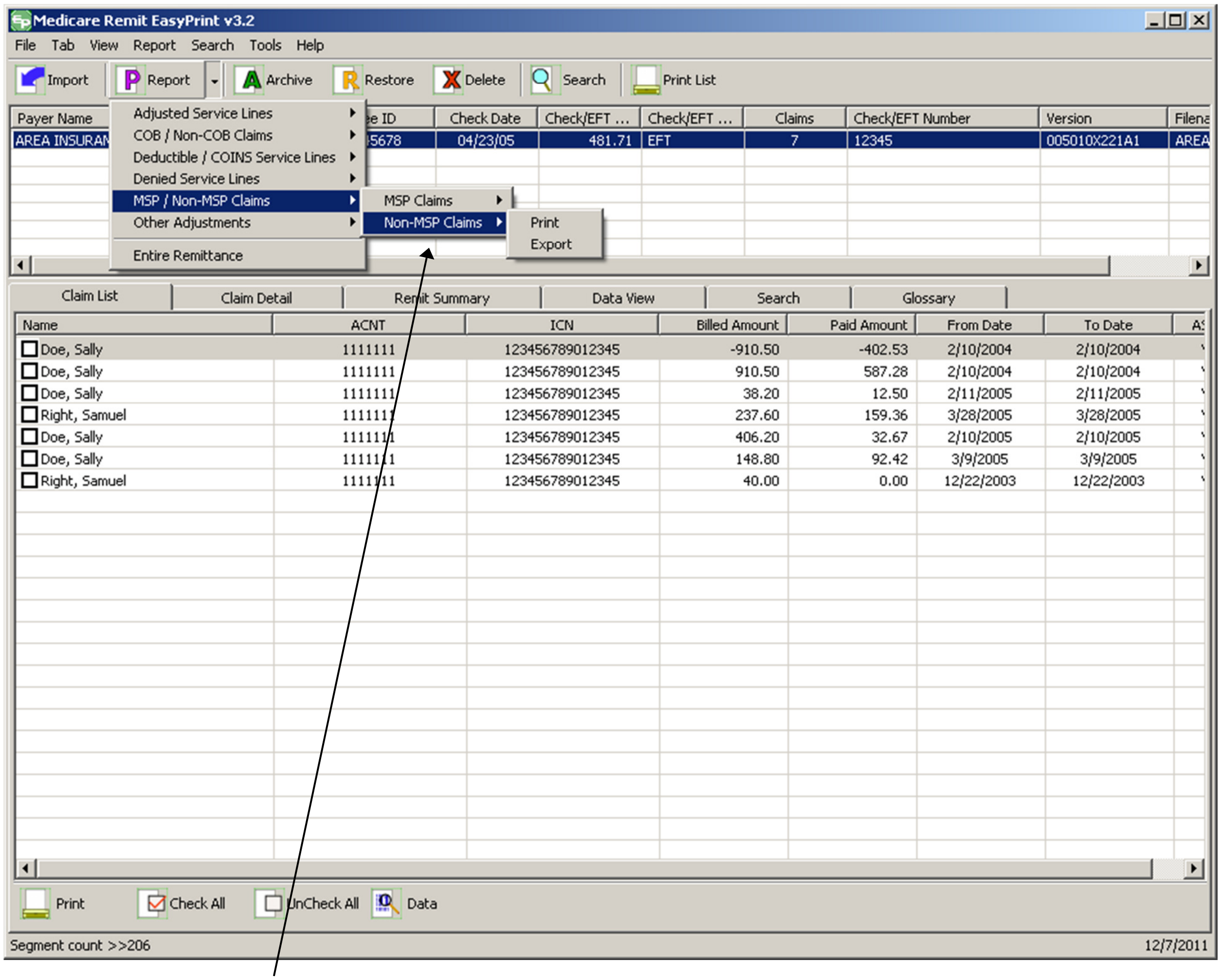

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
MSP Claims
Non-MSP Claims
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version |
|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206 12/7/2011

3. Select MSP/Non-MSP Claims.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
MSP Claims
Non-MSP Claims
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

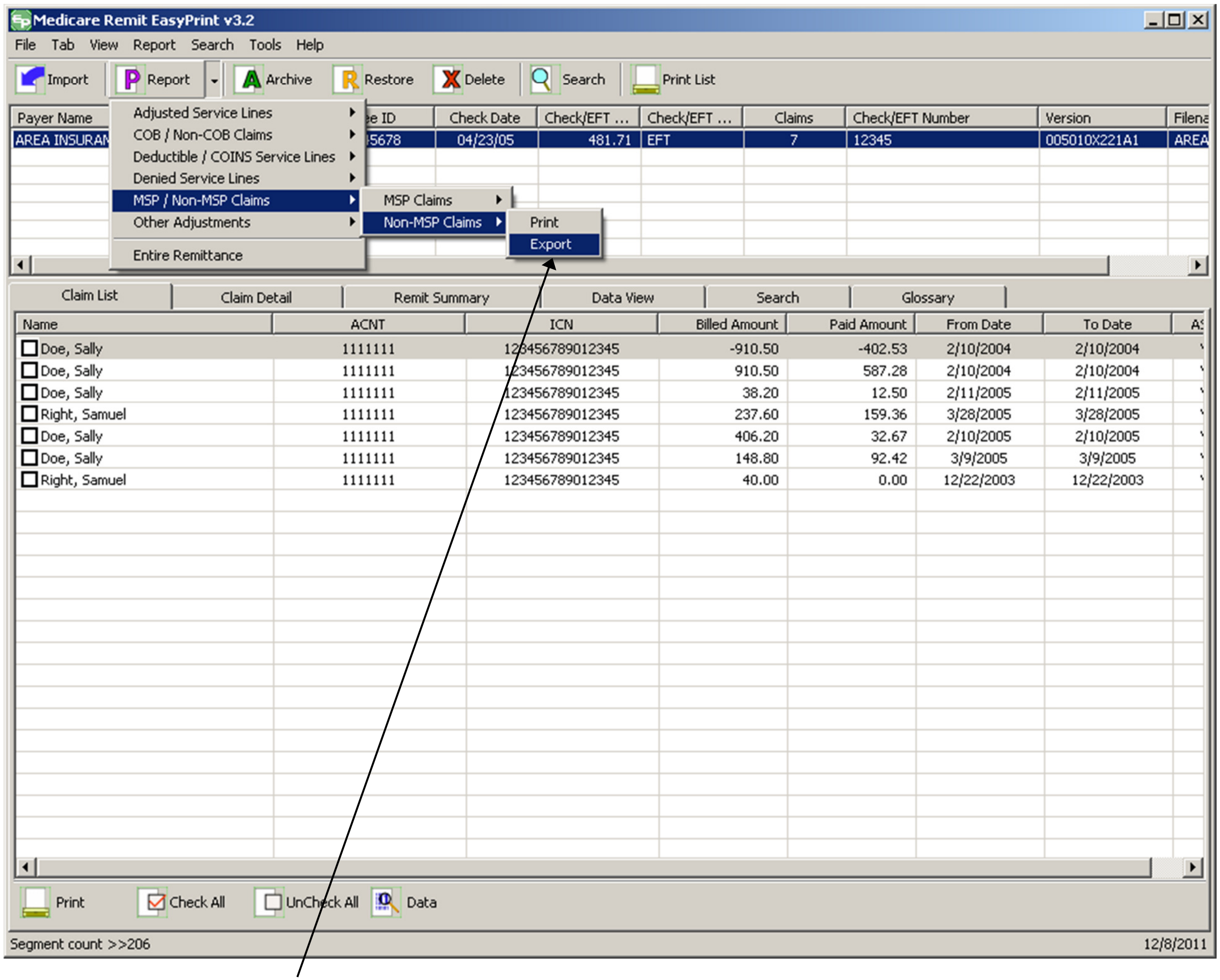
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

12/7/2011

4. Select Non-MSP Claims.

The Print and Export options appear.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
MSP Claims
Non-MSP Claims
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

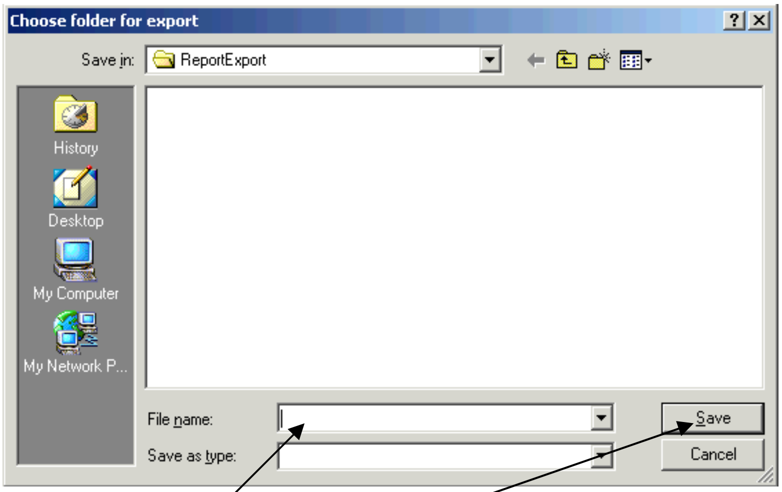
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date | A: |
|---|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 | |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 | |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 | |

Segment count >>206 12/8/2011

5. Select Export.

The Export folder window opens.

**Hint:**
When you export, the default folder is the ReportExport folder in the Medicare Remit Easy Print directory. You can select another location using the Save in drop-down list.

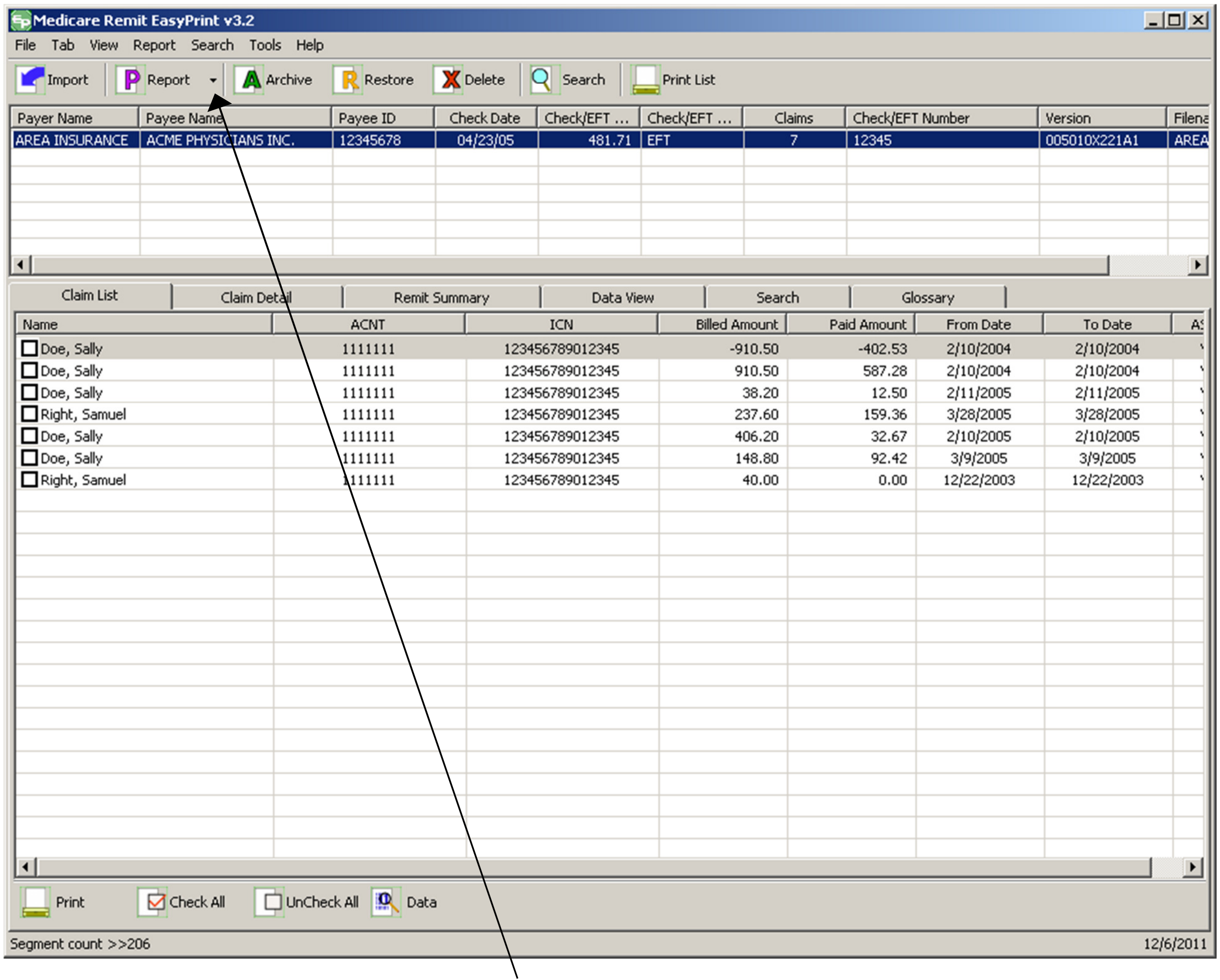

Choose folder for export
Save in:
ReportExport
History
Desktop
My Computer
My Network P...
File name:
Save as type:
Save
Cancel

6. Enter the file name.
7. Click the Save button.

# How to Print the Other Adjustments Report

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon.

   The Medicare Remit Easy Print Claim List tab opens.

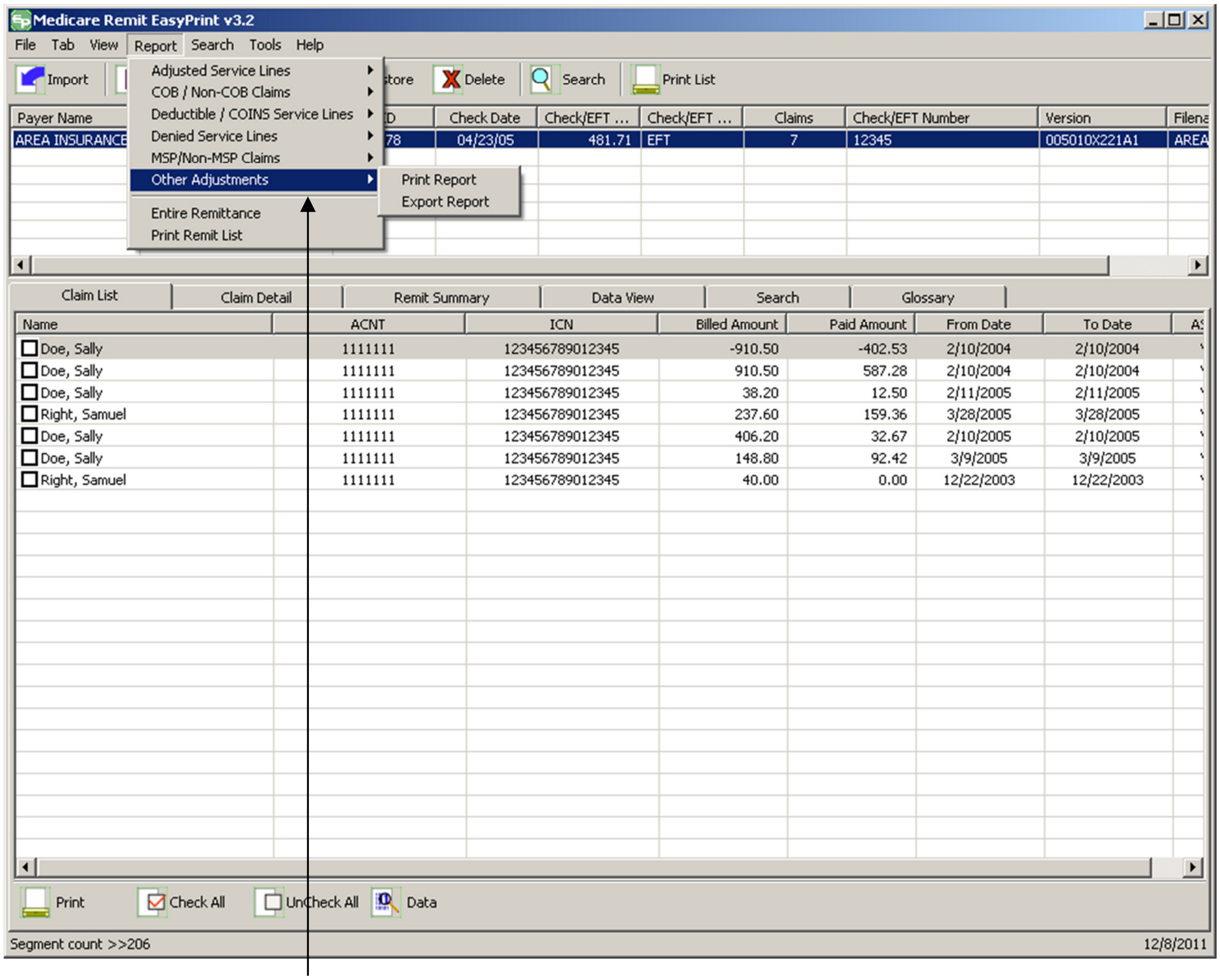

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

2. Click the down arrow on the Report button.

The Report List appears.

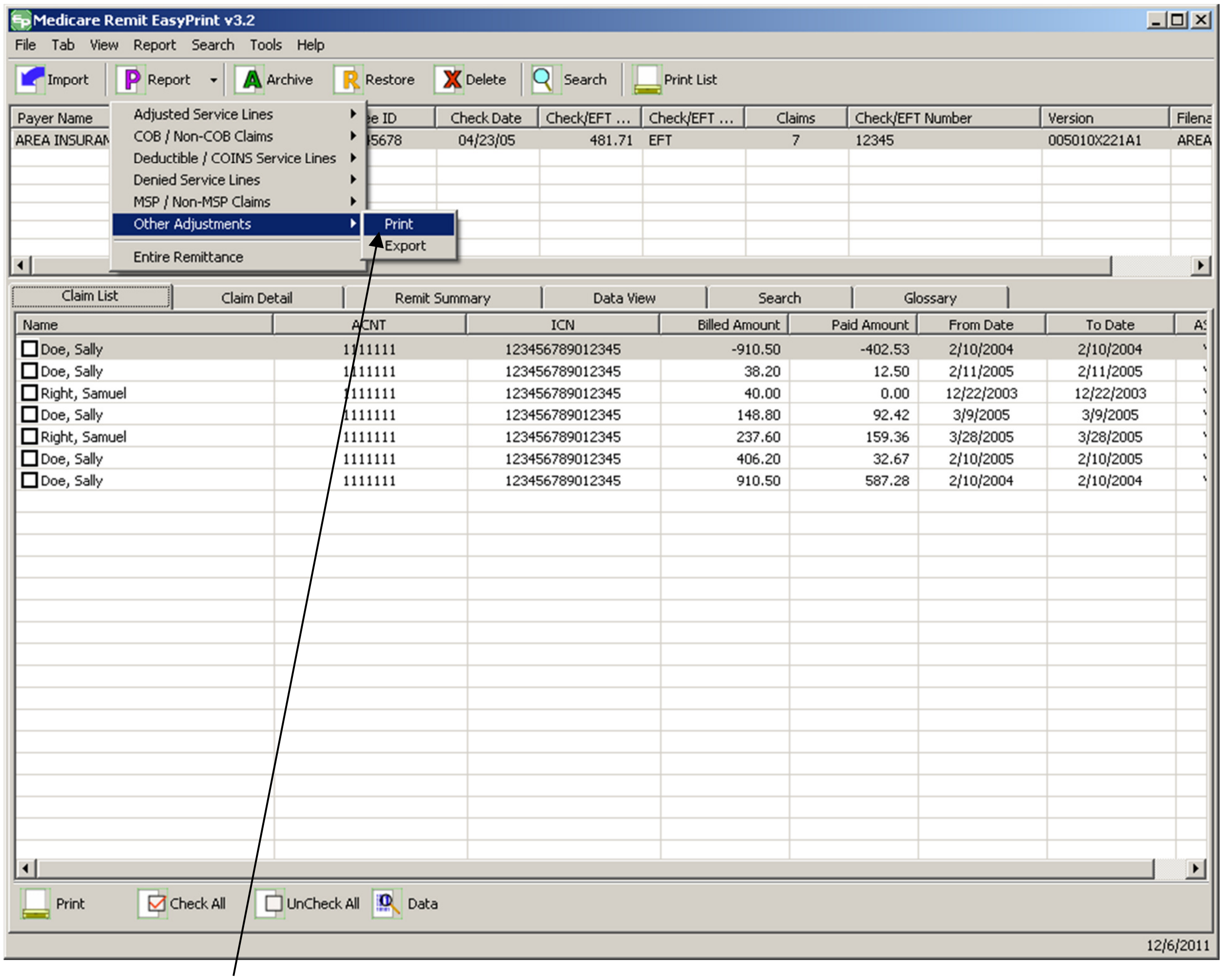

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
tore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP/Non-MSP Claims
Other Adjustments
Entire Remittance
Print Remit List
Print Report
Export Report
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/8/2011

| Payer Name | D | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version |
|---|---|---|---|---|---|---|---|
| AREA INSURANCE | 78 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

3. Select Other Adjustments.

The Print and Export options appear.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Print
Export
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

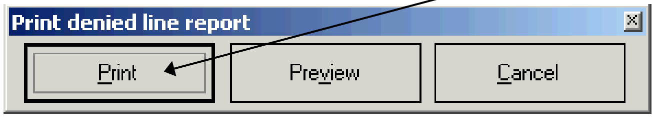
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

4. Select Print.

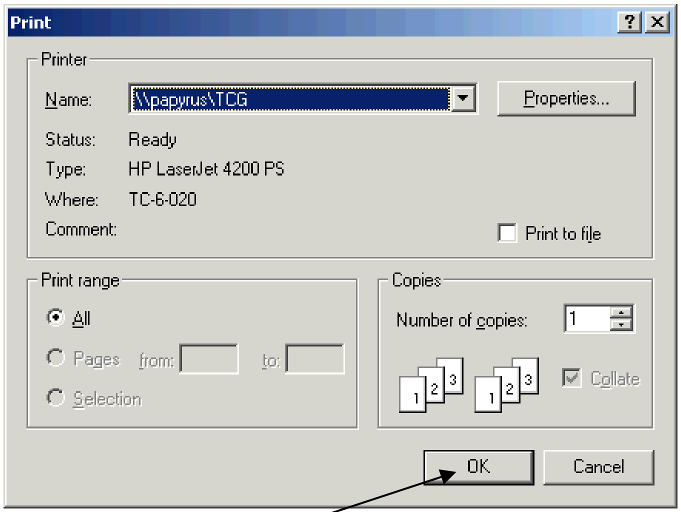
   The Print denied line report window opens.

5. Print the detail listing in one of the following ways:

   A. From the Print denied line report window, click Print to print the detail without previewing it.


Print denied line report
Print
Preview
Cancel

The Print dialog opens.


Print
?
Properties...
OK
Cancel

Printer
Name: \\papyrus\TCG
Status: Ready
Type: HP LaserJet 4200 PS
Where: TC-6-020
Comment:
☐ Print to file

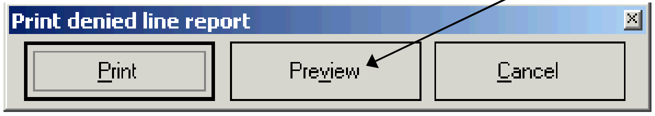
Print range
● All
○ Pages from: to:
○ Selection

Copies
Number of copies: 1
☑ Collate

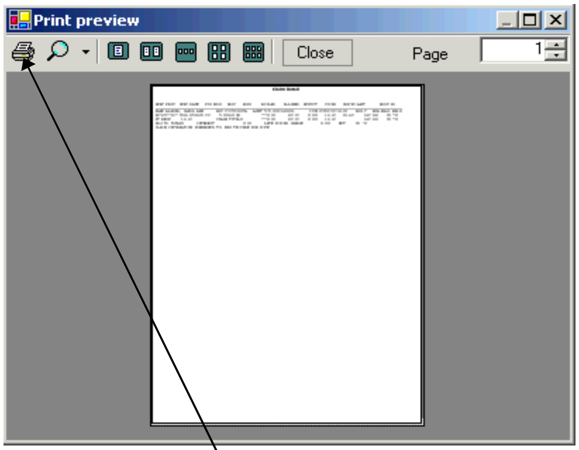
If you need to change the properties, click Properties and make changes as necessary.

Click OK. Medicare Remit Easy Print prints the detail at your default printer.

B. From the Print denied line report window, click Preview to view a preview of the printed page before printing.


Print denied line report
Print
Preview
Cancel

The Print Preview window opens.


Print preview
Close
Page
1

Click printer button 🖨 at the top of the window.

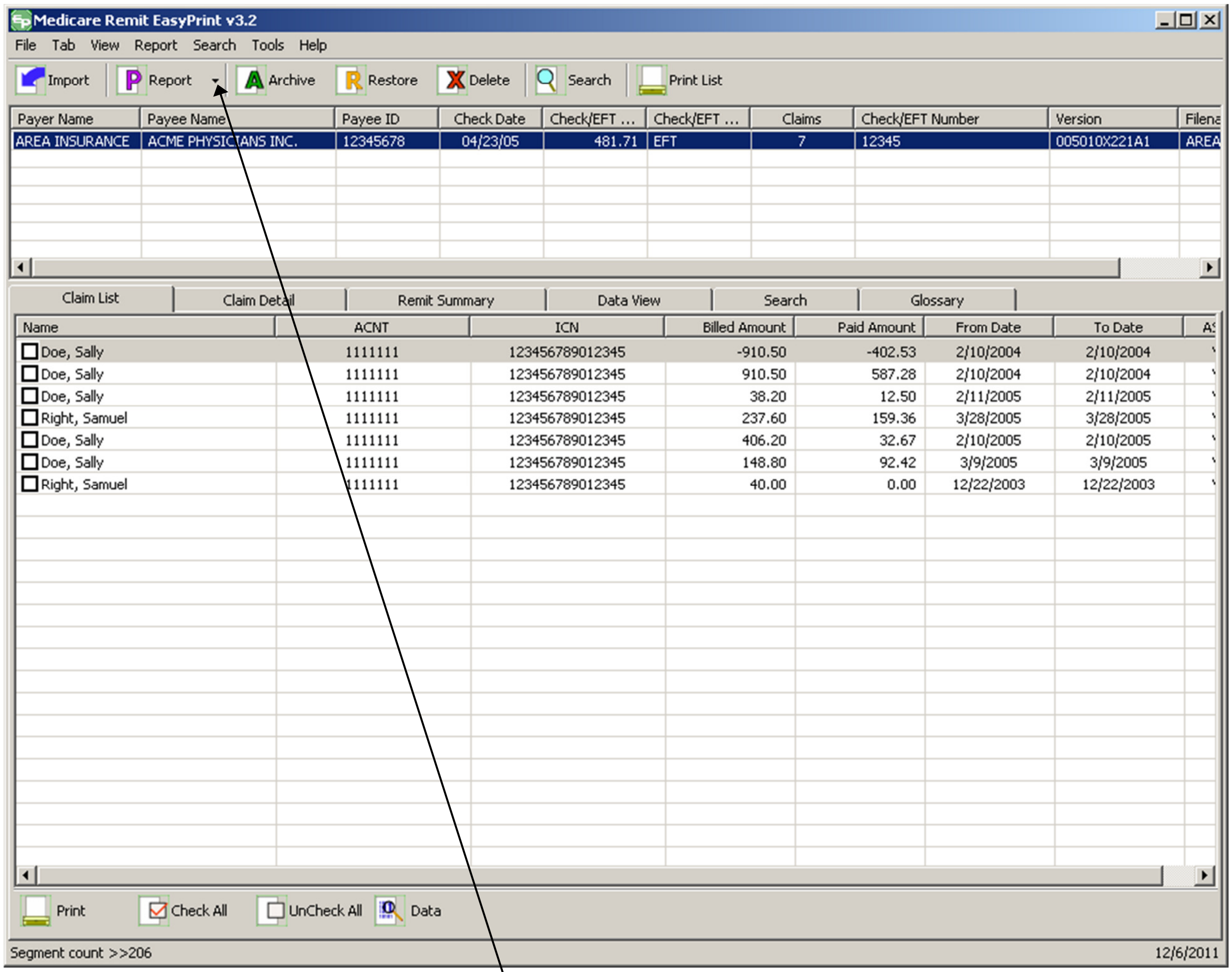
Medicare Remit Easy Print prints the detail at your default printer.

# How to Export the Other Adjustments Report

You export the report in .csv (comma separated values) format.

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon.

   The Medicare Remit Easy Print Claim List tab opens.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

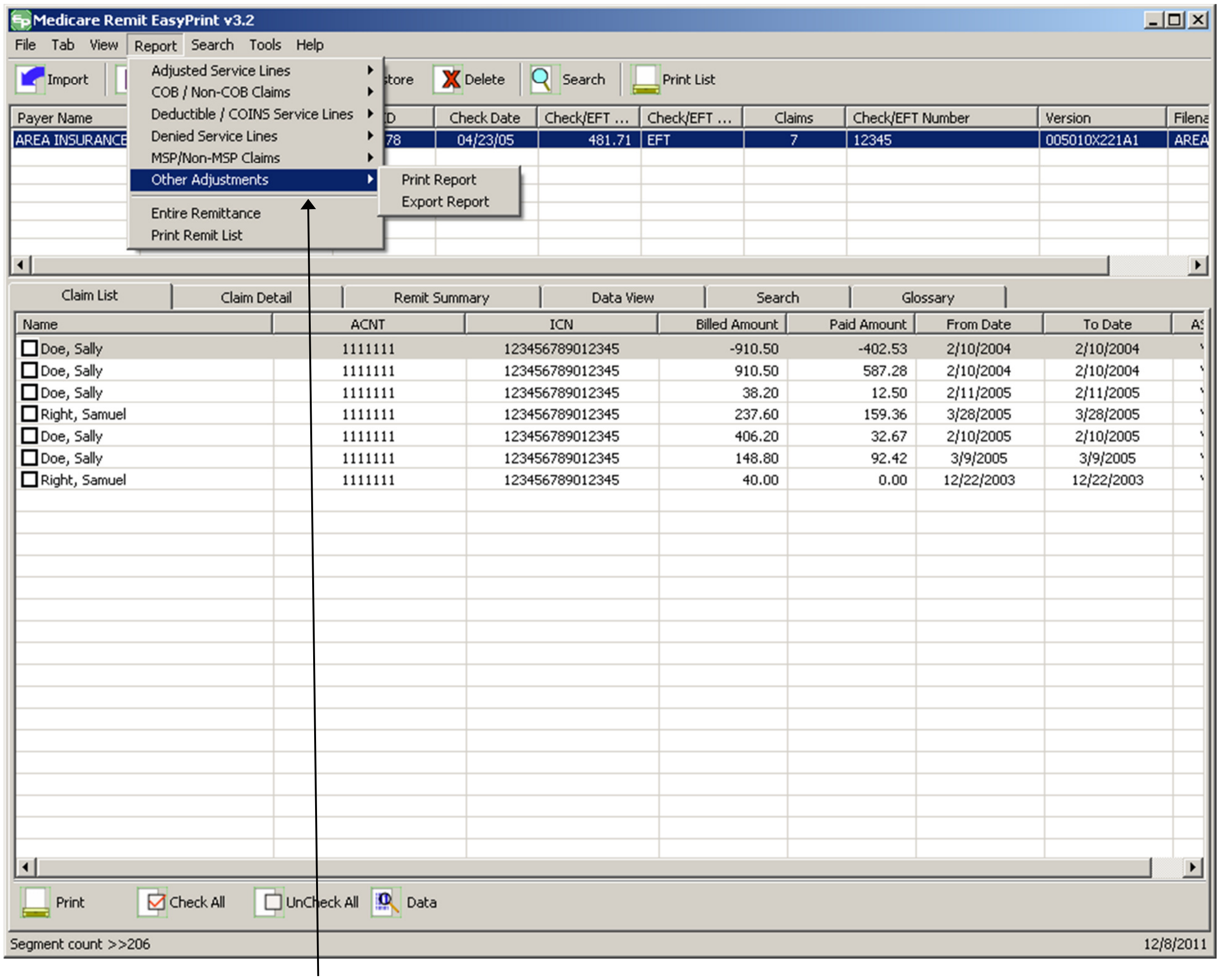
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

12/6/2011

2. Click the down arrow on the Report button.

The Report List appears.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
tore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP/Non-MSP Claims
Other Adjustments
Entire Remittance
Print Remit List
Print Report
Export Report
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

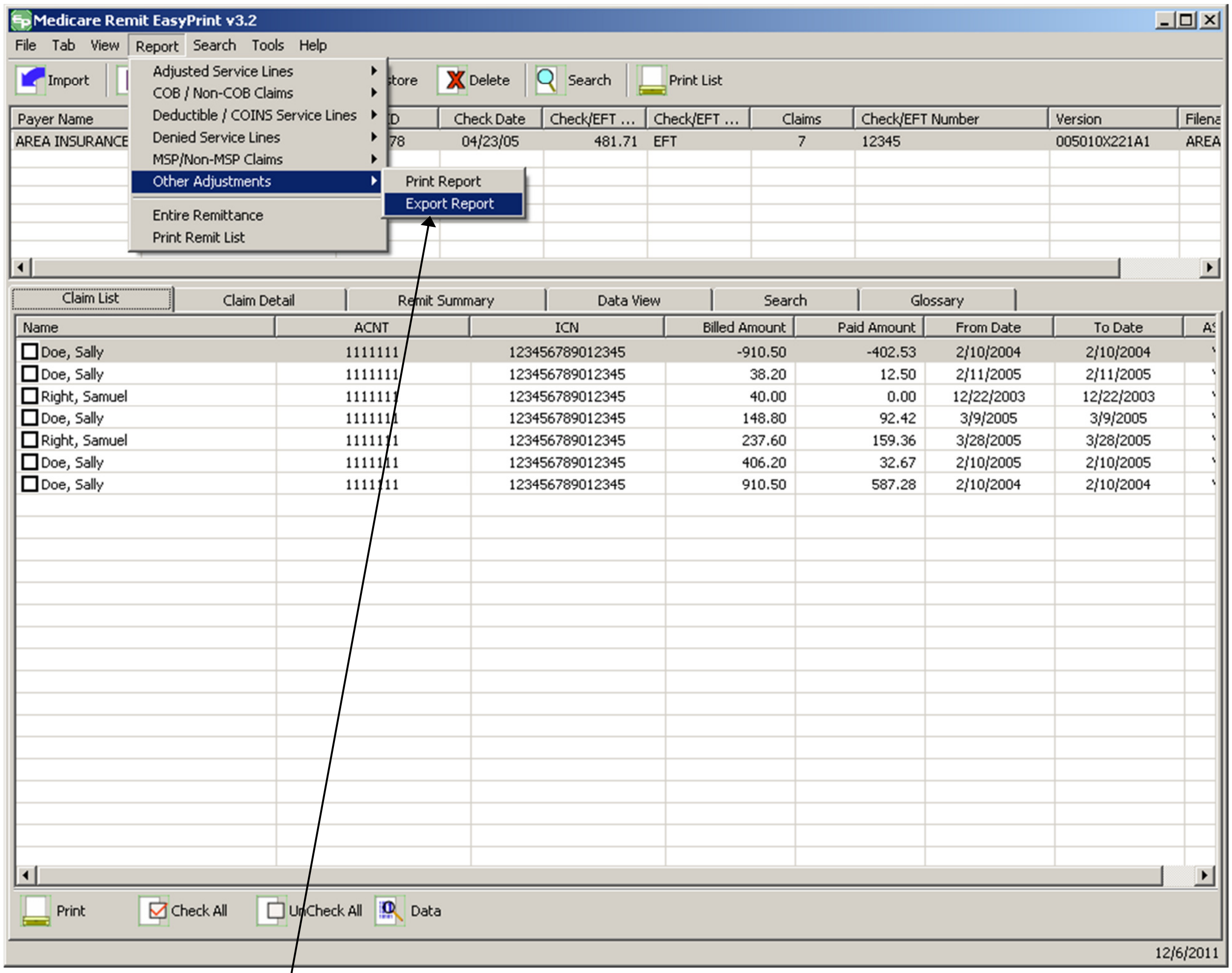
| Payer Name | D | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | 78 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206 12/8/2011

3. Select Other Adjustments.

The Print and Export options appear.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
store
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP/Non-MSP Claims
Other Adjustments
Entire Remittance
Print Remit List
Print Report
Export Report
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
12/6/2011

| Payer Name | D | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | 78 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

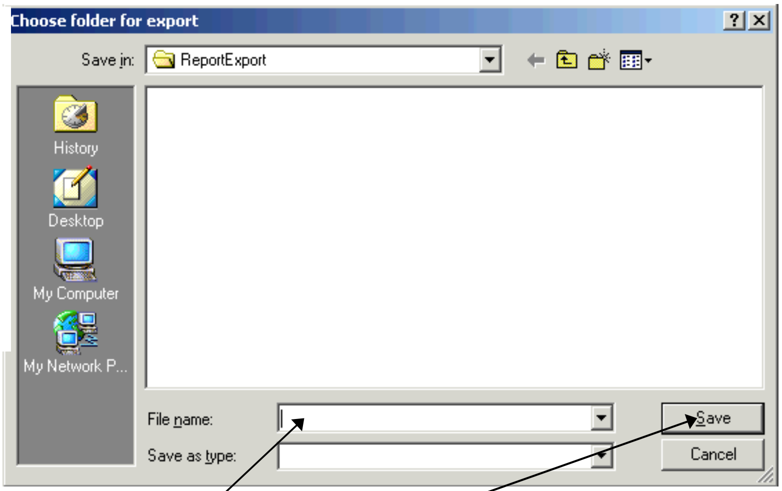
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |

4. Select Export Report.

The Export folder window opens.

**Hint:**
When you export, the default folder is the ReportExport folder in the Medicare Remit Easy Print directory.

You can select another location using the Save in drop-down list menu.

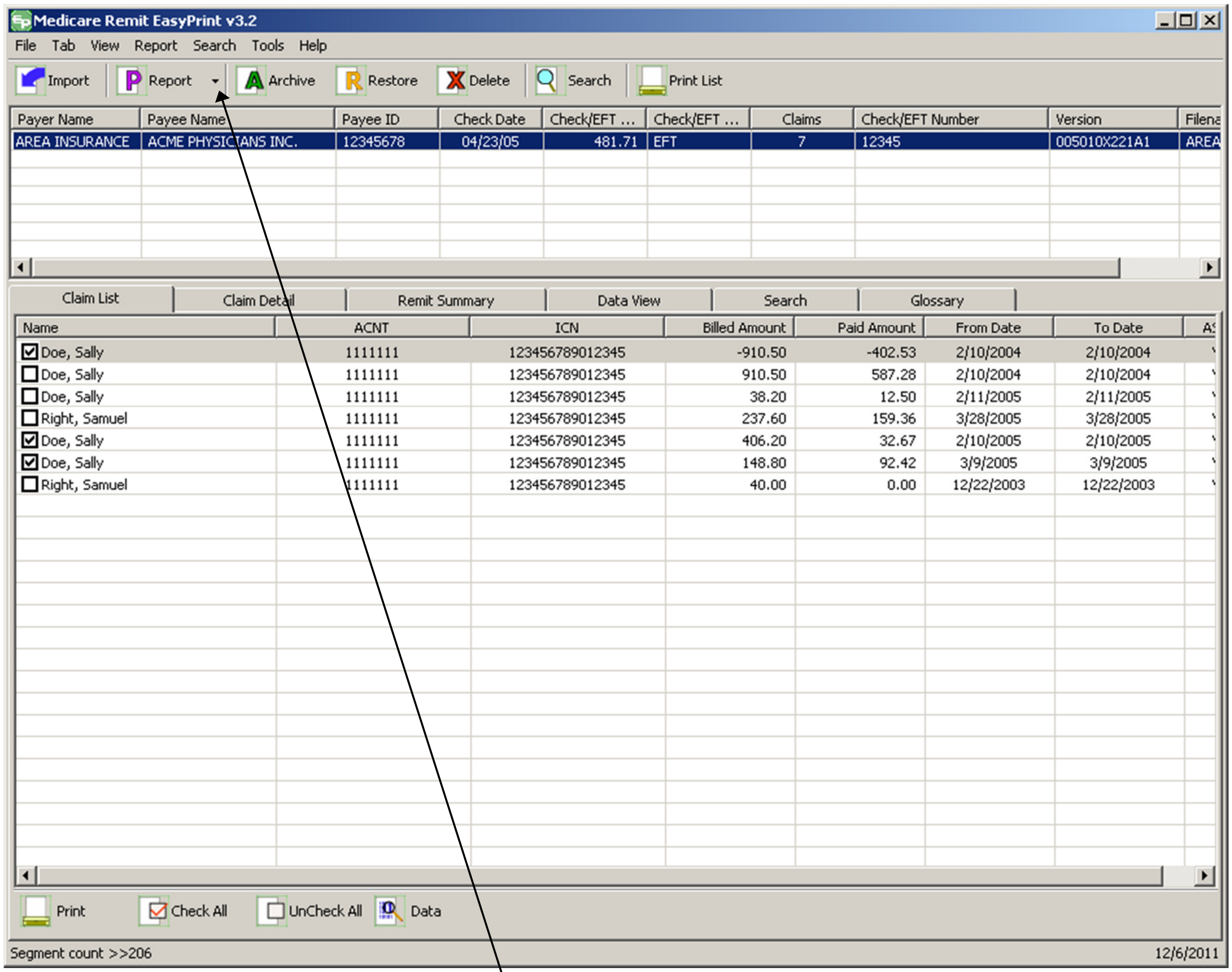

Choose folder for export
?
Save in:
ReportExport
History
Desktop
My Computer
My Network P...
File name:
Save as type:
Save
Cancel

5. Enter the file name.
6. Click the Save button.

# How to Print the Entire Remittance Report

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon.

   The Medicare Remit Easy Print Claim List tab opens.

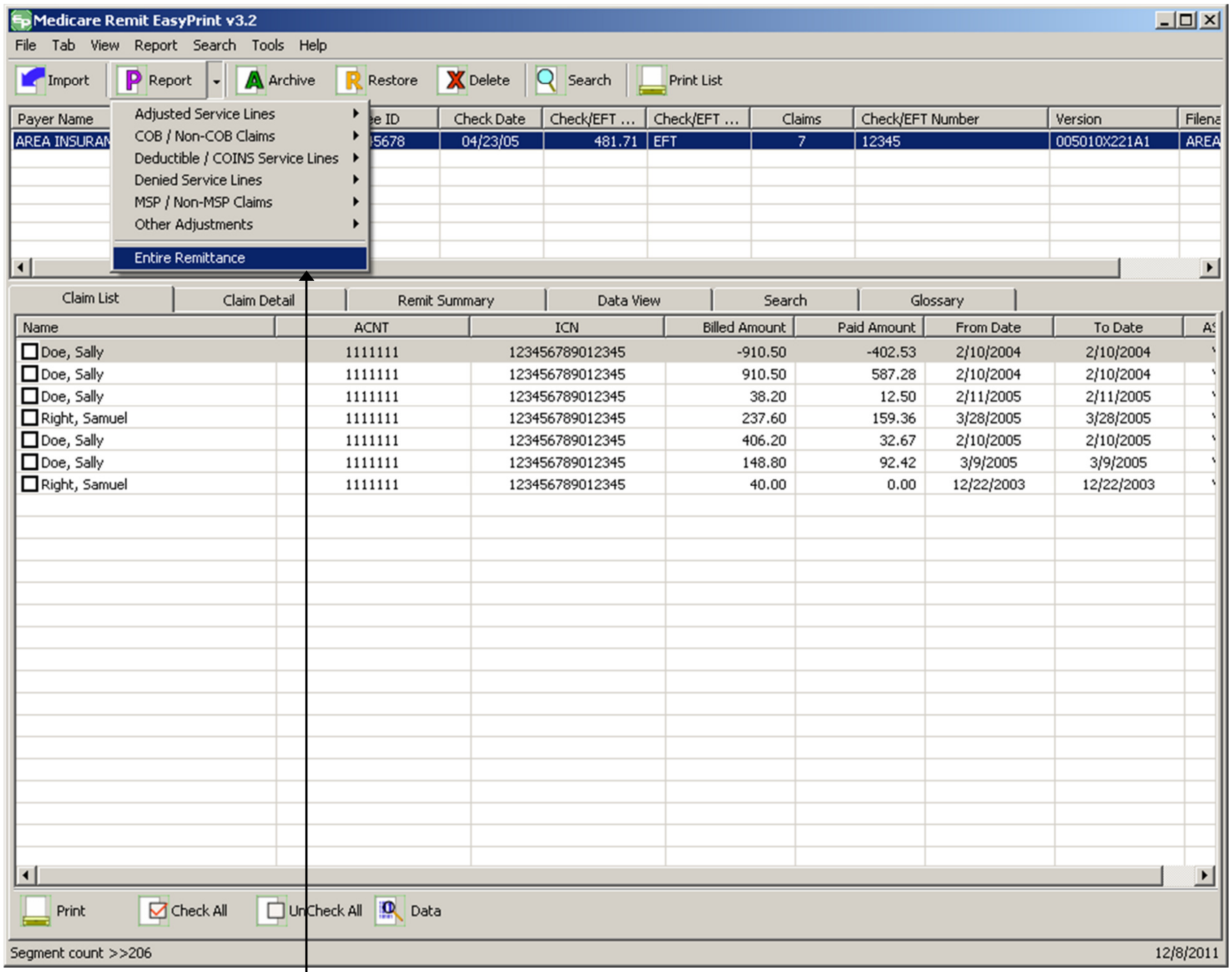

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☑ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☑ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☑ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

2. Click the down arrow on the Report button.

The Report List appears.


Medicare Remit EasyPrint v3.2
File Tab View Report Search Tools Help
Import
Report
Archive
Restore
Delete
Search
Print List
Adjusted Service Lines
COB / Non-COB Claims
Deductible / COINS Service Lines
Denied Service Lines
MSP / Non-MSP Claims
Other Adjustments
Entire Remittance
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | e ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|
| AREA INSURAN | 5678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|---|
| ☐ Doe, Sally | | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

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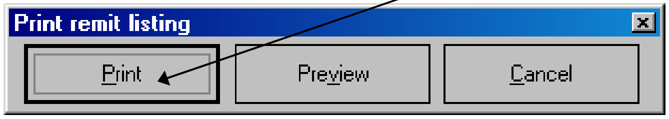
3. Select Entire Remittance.

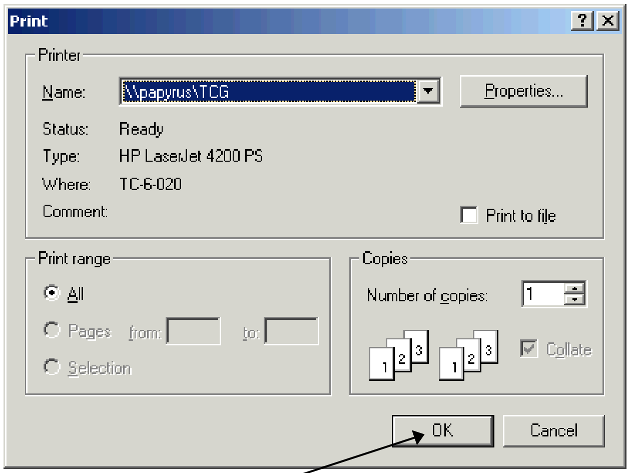
   The Print remit listing window appears.

4. Print the detail listing in one of the following ways:

   A. From the Print remit listing window, click Print to print the detail without previewing it.


Print remit listing
Print
Preview
Cancel

The Print dialog opens.



Print

Printer

Name: \\papyrus\TCG

Status: Ready

Type: HP LaserJet 4200 PS

Where: TC-6-020

Comment:

☐ Print to file

Print range

● All

○ Pages from: to:

○ Selection

Copies

Number of copies: 1

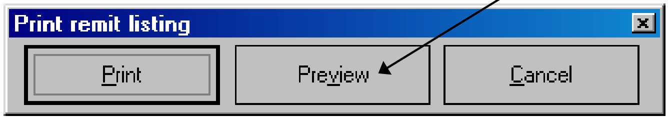
☑ Collate

Properties...
OK
Cancel

If you need to change the properties, click Properties and make changes as necessary.

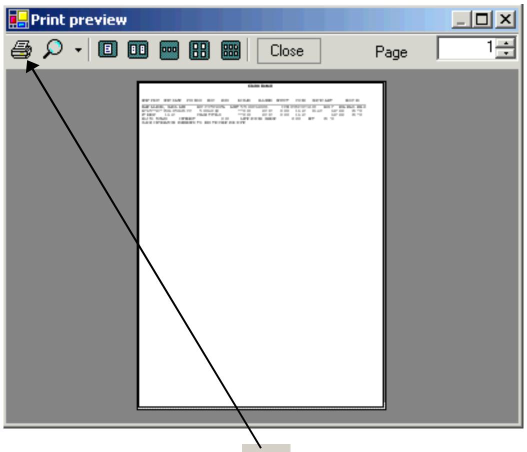
Click OK. Medicare Remit Easy Print prints the detail at your default printer.

B. From the Print Remit listing window, click Preview to view a preview of the printed page before printing.



Print remit listing
Print
Preview
Cancel

The Print Preview window opens.



Print preview
Close
Page
1

Click printer button 🖨 at the top of the window.

Medicare Remit Easy Print prints the detail at your default printer.

# Housekeeping for the Import Files

Housekeeping includes:

- Archiving files
- Restoring files
- Deleting files

## Archiving Import Files

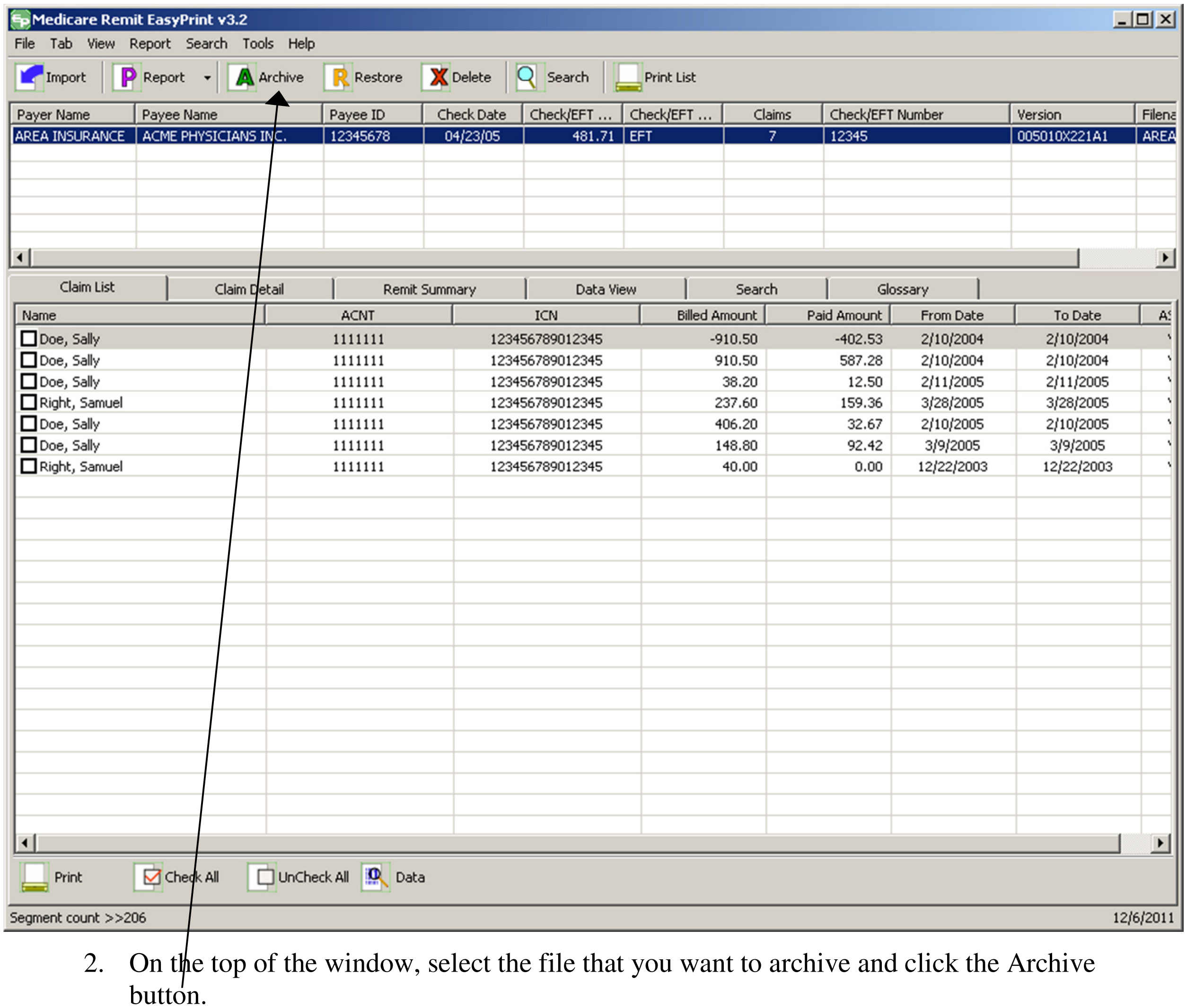
Medicare Remit Easy Print does NOT automatically archive any Import file, and Import files can slow down the processing time of the PC.

Therefore, Medicare Remit Easy Print lets you archive Import files. The location you choose for the archive must have adequate security to protect PHI.

### How to Archive Import files

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

The Medicare Remit Easy Print Claim List tab opens.

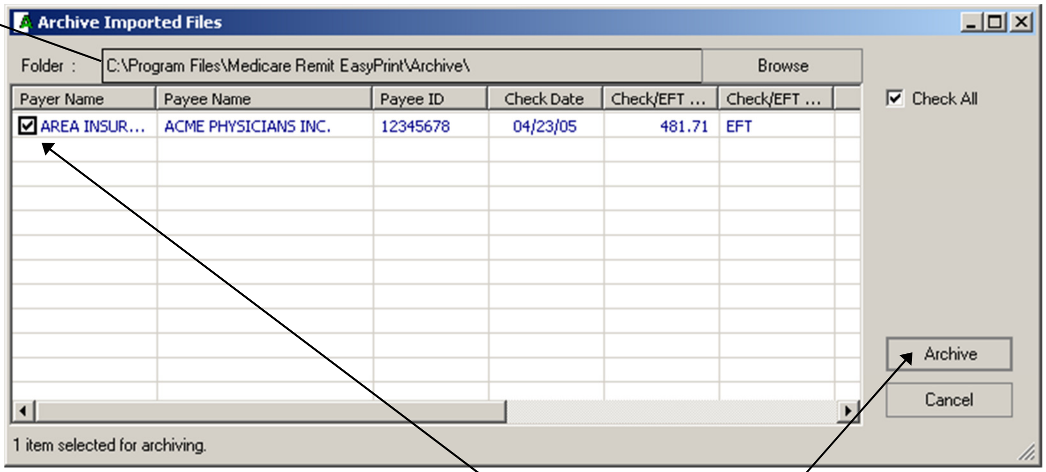

Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data
Segment count >>206
12/6/2011

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

2. On the top of the window, select the file that you want to archive and click the Archive button.

The Archive Imported Files window opens.



Folder : C:\Program Files\Medicare Remit EasyPrint\Archive\

☑ Check All

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... |
|---|---|---|---|---|---|
| ☑ AREA INSUR... | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT |

1 item selected for archiving.

Pathname for the Archive folder

**Hint:**
You can use the Browse button to specify another location for the archived file.

3. Select the file(s) you want to archive by checking the box(es).

   This activates the Archive button.

4. Click the Archive button.

   Medicare Remit Easy Print moves the file to the Archive folder.

**Hint:**
When you need to archive all the payers in the list, you can place a checkmark in the Check All box to archive all the claim files.

When you check that option a checkmark is placed in front of all claims in the list.

# Restoring Import files

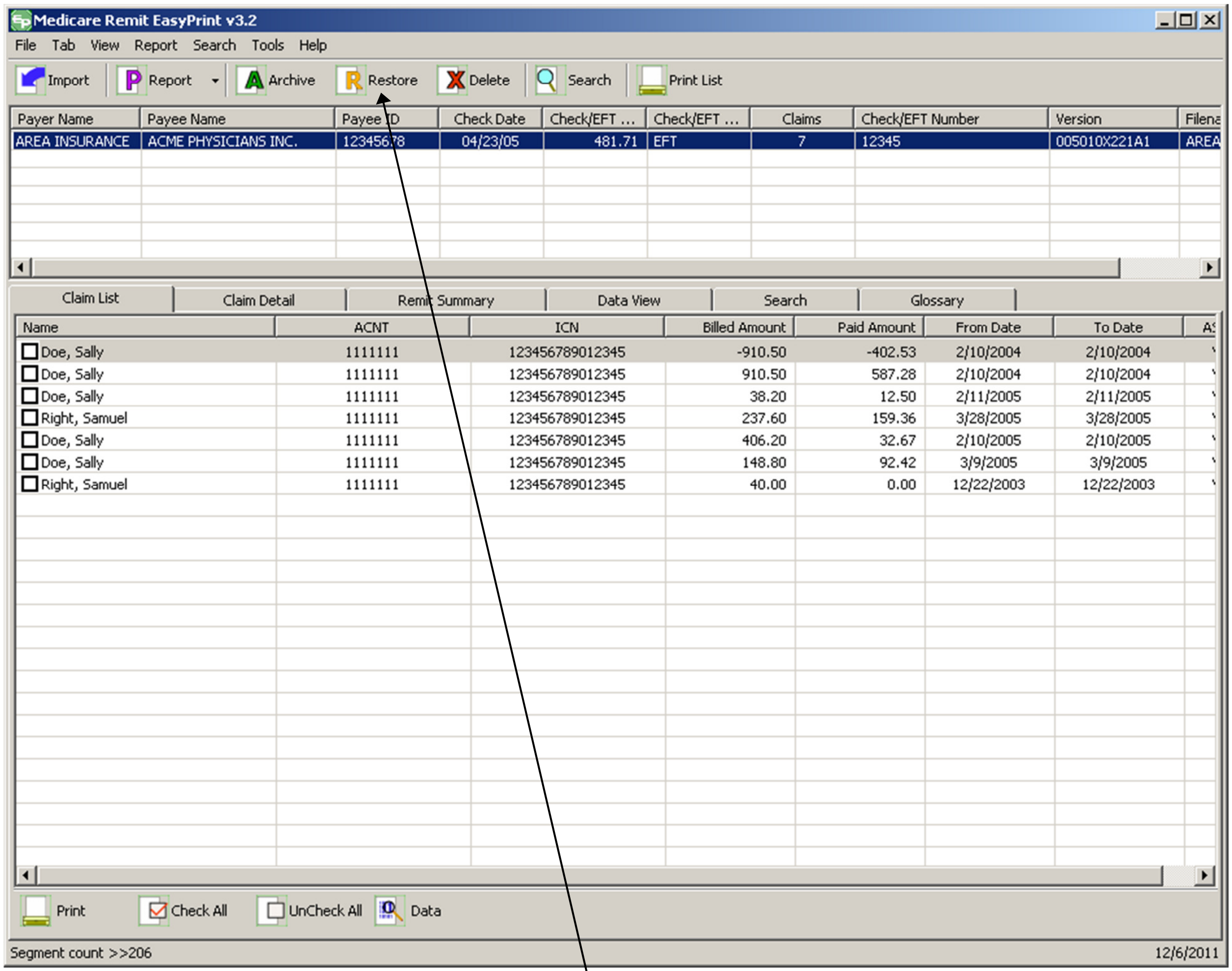
You can restore an Import file after you have archived it.

For information about archiving Import files, see *Archiving Import Files.*

## How to Restore Import files

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon .

   The Medicare Remit Easy Print Claim List tab opens.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version |
|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 |

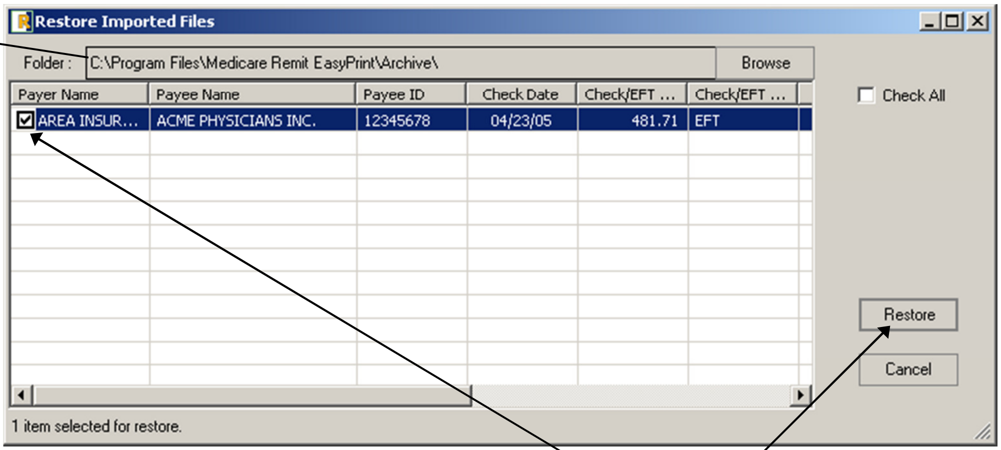
| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

Segment count >>206

12/6/2011

2. On the top of the window, click the Restore button.

The Restore Imported Files window opens.


Restore Imported Files
Browse
☐ Check All
Restore
Cancel

Folder : C:\Program Files\Medicare Remit EasyPrint\Archive\

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... |
|---|---|---|---|---|---|
| ☑ AREA INSUR... | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT |

1 item selected for restore.

Pathname for the Archive folder

**Hint:**
To archive all the claim files on the list, place a checkmark in the Check All box When you check that box places a checkmark in front of all the claims in the list.

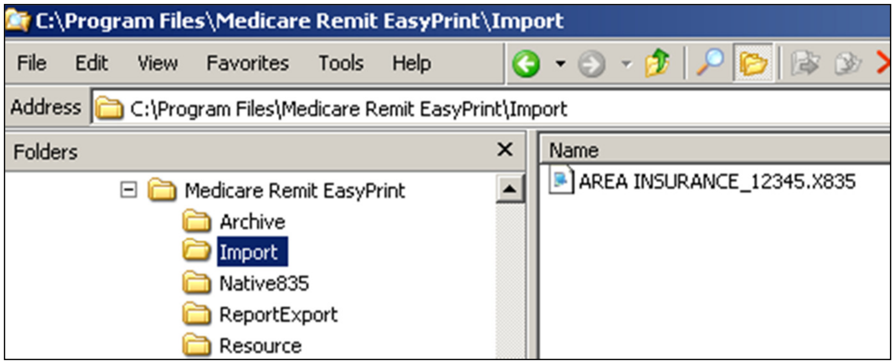
3. Select the file(s) you want to restore by checking the box(es).

   This activates the Restore button.

4. Click the Restore button.

   Medicare Remit Easy Print moves the file from the Archive folder to the Import folder.

   The file is now available for viewing on your C drive at C:\Program Files\Medicare Remit EasyPrint\Import.


C:\Program Files\Medicare Remit EasyPrint\Import
File
Edit
View
Favorites
Tools
Help
Folders
Medicare Remit EasyPrint
Archive
Import
Native835
ReportExport
Resource
Name

Address C:\Program Files\Medicare Remit EasyPrint\Import

AREA INSURANCE_12345.X835

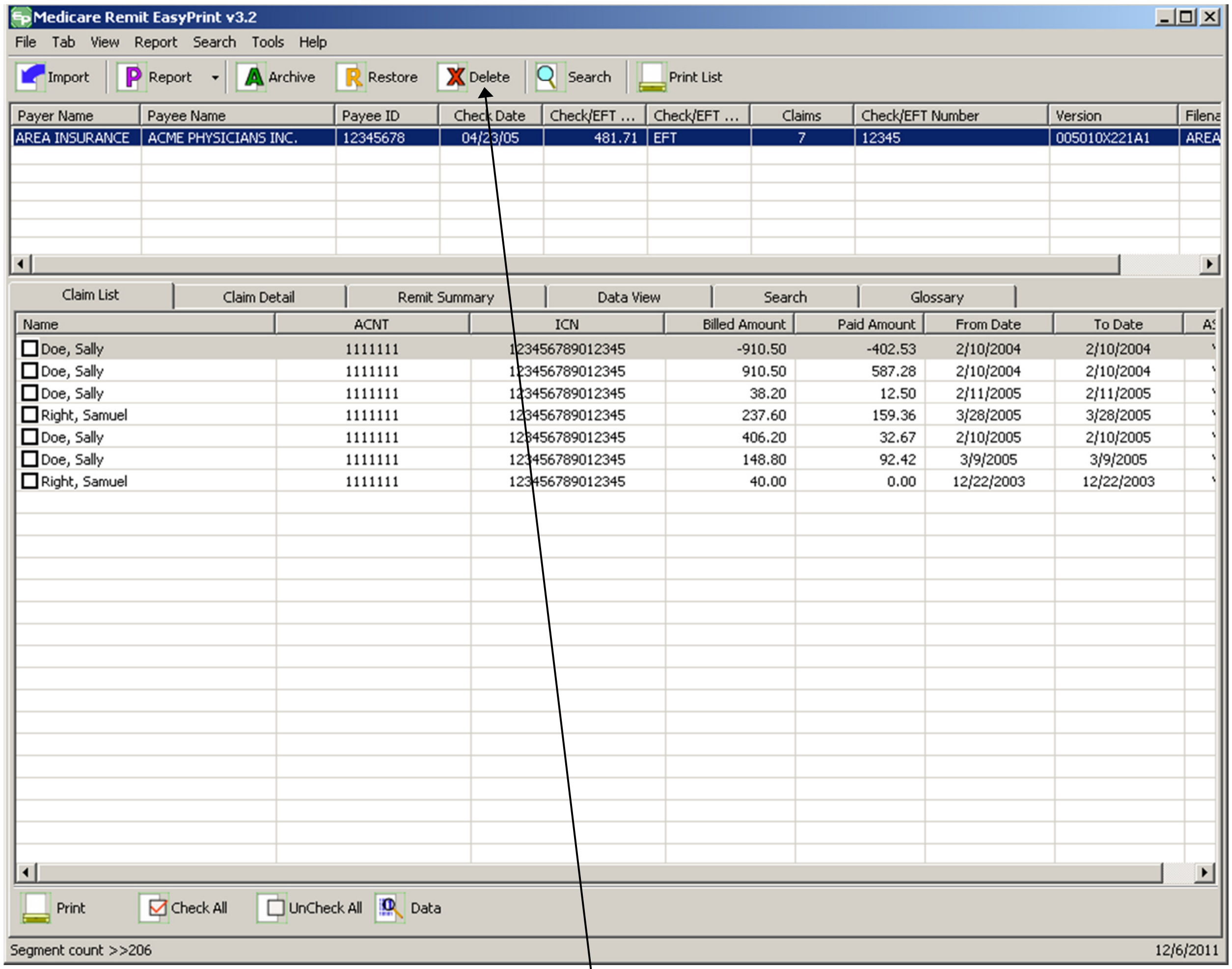
# Deleting Import files

If you delete an Import file by mistake, you must re-import the HIPAA 835 file. You cannot restore the Import file.

## How to Delete an Import file

1. Open Medicare Remit Easy Print by double-clicking the Medicare Remit Easy Print icon.

   The Medicare Remit Easy Print Claim List tab opens.


Medicare Remit EasyPrint v3.2
File
Tab
View
Report
Search
Tools
Help
Import
Report
Archive
Restore
Delete
Search
Print List
Claim List
Claim Detail
Remit Summary
Data View
Search
Glossary
Print
Check All
UnCheck All
Data

| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Check/EFT Number | Version | Filena |
|---|---|---|---|---|---|---|---|---|---|
| AREA INSURANCE | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 12345 | 005010X221A1 | AREA |

| Name | ACNT | ICN | Billed Amount | Paid Amount | From Date | To Date |
|---|---|---|---|---|---|---|
| ☐ Doe, Sally | 1111111 | 123456789012345 | -910.50 | -402.53 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 910.50 | 587.28 | 2/10/2004 | 2/10/2004 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 38.20 | 12.50 | 2/11/2005 | 2/11/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 237.60 | 159.36 | 3/28/2005 | 3/28/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 406.20 | 32.67 | 2/10/2005 | 2/10/2005 |
| ☐ Doe, Sally | 1111111 | 123456789012345 | 148.80 | 92.42 | 3/9/2005 | 3/9/2005 |
| ☐ Right, Samuel | 1111111 | 123456789012345 | 40.00 | 0.00 | 12/22/2003 | 12/22/2003 |

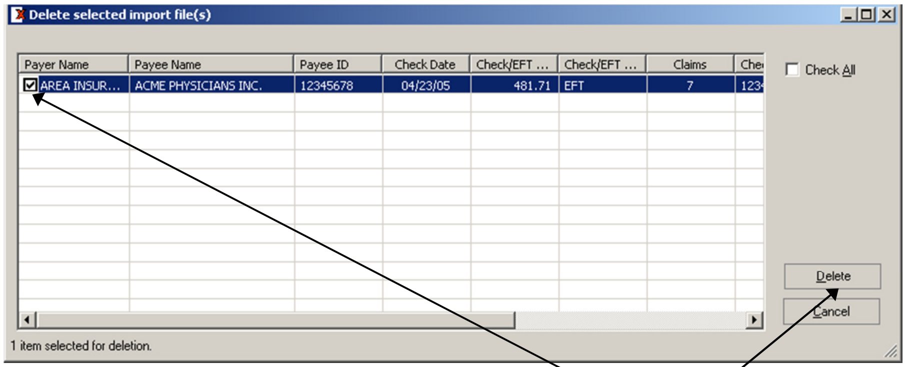
Segment count >>206

12/6/2011

2. On the top of the window, click the Delete button.

**Hint:**
To delete all the claim files on the list, place a checkmark in the Check All box. When you check that box checkmark is placed in front of all the claims in the list.

The Delete selected import file(s) window opens.



| Payer Name | Payee Name | Payee ID | Check Date | Check/EFT ... | Check/EFT ... | Claims | Che |
|---|---|---|---|---|---|---|---|
| ☑ AREA INSUR... | ACME PHYSICIANS INC. | 12345678 | 04/23/05 | 481.71 | EFT | 7 | 123 |

1 item selected for deletion.

3. Select the file(s) you want to delete by checking the box(es).

   This activates the Delete button.

4. Click the Delete button.

   Medicare Remit Easy Print deletes the file(s).

# Using Keystroke Shortcuts

You can use a series of keystrokes to complete a number of tasks.

| To Do This… | Use This Combination… |
|---|---|
| Import a HIPAA 835 file | Alt + F + I |
| View a list of claims | Alt + V + L |
| View claim detail | Alt + V + D |
| View totals | Alt + V + S |
| View the way the data is stored in the file | Alt + V + V |
| Search the Remittance Advice | Alt + V + E Or<br>Alt + S + S |
| View the CARC and RARC codes for the Remittance Advice | Alt + V + G |
| Look up the meaning of a CARC/RARC code | Alt + T + C |
| Print the Denied Service Lines Report | Alt + R + D + P |
| Export the Denied Service Lines Report | Alt + R + D + E |
| Print the Adjusted Service Lines Report | Alt +R + A + P |
| Export Adjusted Service Lines Report | Alt +R + A + E |
| Print the Deductible Service Lines Report | Alt +R + E + P |
| Export the Deductible Service Lines Report | Alt +R + E + E |
| Print the Entire Remittance Report | Alt +R + R + P |
| Archive Import files | Alt + T + A |
| Restore archived Import files | Alt + T + R |
| Delete Import files | Alt + T + D |
| **With the Claim List Tab Selected:** | |
| Print Claim List | Alt + B + P |
| Check all claims in the list | Alt + B + C |
| Uncheck all claims in the list | Alt + B + U |
| Claim display (single line format)<br>* Claim must be highlighted | Alt + B + D |
| **With the Claim Detail Tab Selected:** | |
| Print Claim Detail | Alt + B + P |
| Zoom In | Alt + B + I |
| Zoom Out | Alt + B + O |
| Reset Zoom | Alt + B + R |
| Show Glossary ( check box ) | Alt + B + S |

| To Do This… | Use This Combination… |
|---|---|
| **With the Remit Summary Tab Selected:** | |
| Print Summary | Alt + B + P |
| Zoom In | Alt + B + I |
| Zoom Out | Alt + B + O |
| Reset Zoom | Alt + B + R |
| **With the Search Tab Selected:** | |
| Print Results | Alt + B + P |
| Results Claim Detail | Alt + B + C |
| **With the Glossary Tab Selected:** | |
| Zoom In | Alt + B + I |
| Zoom Out | Alt + B + O |
| Reset Zoom | Alt + B + R |
| Codes | Alt + B + C |

# Appendix A: MREP RA/HIPAA 835v5010 Segment Field Crosswalk

This information can help you if you need to troubleshoot the Import file.

**Note:** This appendix represents the fields of an 835v5010 electronic remittance advice. However, MREP can also print or display remittances in the 4010A1format. Fields marked with an asterisk (*) below are not found on the 4010A1 format and do not appear when printed or displayed.

| Remittance Advice Field | 835 Loop ID | 835 Segment Field | Identification/Comments |
|---|---|---|---|
| Payer (Contractor) Name | 1000A | N102 | N101 = ‘PR’ |
| Payer (Contractor) Address | 1000A | N301 | N101 = ‘PR’, ADDR1 |
| | | N302 | N101 = ‘PR’, ADDR2 |
| Payer (Contractor) City | 1000A | N401 | N101 = ‘PR’ |
| Payer (Contractor) State | 1000A | N402 | N101 = ‘PR’ |
| Payer (Contractor) Zip | 1000A | N403 | N101 = ‘PR’ |
| * PAYER’S WEB SITE: | 1000A | PER04 | PER01 = ‘IC’ |
| * PAYER BUSINESS CONTACT INFORMATION: | 1000A | | PER01= ‘CX’ |
| * Name | | PER02 | |
| * Email Address (up to 50 positions) | | PER04 or PER06 | PER03 or PER05 = ‘EM’ (respectively) |
| * Telephone Number | | PER04 and PER06<br>PER06 and PER08 | PER03 = ‘TE’ and PER05 = ‘EX’<br>PER05 = ‘TE’ and PER07 = ‘EX’ |
| * PAYER TECHNICAL CONTACT INFORMATION: | 1000A | | PER01= ‘BL’ |
| Payee (Provider) Name | 1000B | N102 | N101 = ‘PE’ |
| Payee (Provider) Address | 1000B | N301<br>N302 | N101 = ‘PE’, ADDR1<br>N101 = ‘PE’, ADDR2 |
| Payee (Provider) City | 1000B | N401 | N101 = ‘PE’ |
| Payee (Provider) State | 1000B | N402 | N101 = ‘PE’ |
| Payee (Provider) Zip | 1000B | N403 | N101 = ‘PE’ |
| PROVIDER #<br>or<br>NPI # | 1000B | N104<br>or<br>REF02 | N101 = ‘PE’ & N103 = ‘XX’<br>Payee level REF01 = ‘1C’ |
| Date | | BPR16 | |
| CHECK/EFT # | | TRN02 | BPR04 = ‘CHK’ or ‘EFT’ or ‘NON’ |
| **Assigned claims** | | | LX01 = ‘1’, pertains only to Medicare |
| | | | |
| NAME (Patient Last Name) | 2100 | NM103 | NM101 = ‘QC’ |
| NAME (Patient First Name) | 2100 | NM104 | NM101 = ‘QC’ / NM102 = ‘1’ |
| NAME (Patient Middle Name) | 2100 | NM105 | NM101 = ‘QC’ / NM102 = ‘1’ |

| Remittance Advice Field | 835 Loop ID | 835 Segment Field | Identification/Comments |
|---|---|---|---|
| HIC<br>(Patient ID) | 2100 | NM109 | NM108 = 'HN' |
| ACNT<br>(Patient Account Number) | 2100 | CLP01 | |
| ICN<br>(Claim Control Number) | | CLP07 | |
| ASG<br>(Claim Assignment) | 2000 | | Hard-coded 'Y' for Medicare when LX01 = '1' |
| MOA<br>(Claim Level Remark Codes) | 2100 | MOA03, MOA04, MOA05, MOA06, MOA07 | |
| REND PROV<br>(Rendering Provider) | 2110 | REF02 | REF01 = HPI or<br>REF01 = '1C' |
| | 2100 | NM109 or<br>REF02 | NM108 = 'XX' or<br>REF01 = '1C' |
| | 1000B | N104 or<br>REF02 or<br>spaces | N103 = 'XX' or<br>REF01 = 'XX' |
| SERV-DATE<br>(From Service Date) | 2110 | DTM02 | Line level DTM01 = '150' or '472' else Claim level DTM01 = '232' |
| SERV-DATE<br>(To Service Date) | 2110 | DTM02 | Line level DTM01 = '151' or '472' else Claim level DTM01 = '233' |
| POS<br>(Place of Service) | 2110 | REF02 | REF01 = 'LU' |
| PD-NOS<br>(Paid Number of Services) | 2110 | SVC05 | |
| PD-PROC<br>(Procedure code – paid and if down-coded then the original procedure appears under SUB-PROC.) | 2110 | SVC01-2 | SVC01-1 = 'HC' or 'N4' |
| MODS<br>(Procedure Code Modifiers) | 2110 | SVC01-3, SVC01-4, SVC01-5, SVC01-6 | SVC01-1 = 'HC' or 'N4' |
| BILLED<br>(Billed Amount) | 2110 | SVC02 | |
| ALLOWED<br>(Allowed Amount) | 2110 | AMT02 | AMT01 = 'B6' |
| DEDUCT<br>(Deductible Amount) | 2110 | CAS03 or CAS06 or CAS09 or CAS12 or CAS15 or CAS18 | CAS01 = 'PR' & (CAS02 = '1' or CAS05 = '1' or CAS08 = '1' or CAS11 = '1' or CAS14 = '1' or CAS17 = '1') |
| COINS<br>(Coinsurance Amount) | 2110 | CAS03 or CAS06 or CAS09 or CAS12 or CAS15 or CAS18 | CAS01 = 'PR' & (CAS02 = '2' or CAS05 = '2' or CAS08 = '2' or CAS11 = '2' or CAS14 = '2' or CAS17 = '2') |
| GRP/CARC<br>(Group/Claim Adjustment Reason Code) | 2110 | CAS01-CAS02, CAS05, CAS08, CAS11, CAS14, CAS17 | Do not print CAS01 = 'PR' and ((CAS02 = '1' or '2') or (CAS05 = '1' or '2') or (CAS08 '1' or '2') or (CAS11 = '1' or '2') or (CAS14 = '1' or '2') or (CAS17 '1' or '2')); hard-code dash between group code and reason code |

| Remittance Advice Field | 835 Loop ID | 835 Segment Field | Identification/Comments |
|---|---|---|---|
| CARC-AMT<br>(Claim Adjustment Reason Code Amount) | 2110 | CAS03 or CAS06 or CAS09 or CAS12 or CAS15 or CAS18 | Do not print CAS01 = ‘PR’ and ((CAS02 = ‘1’ or ‘2’) or (CAS05 = ‘1’ or ‘2’) or (CAS08 ‘1’ or ‘2’) or (CAS11 = ‘1’ or ‘2’) or (CAS14 = ‘1’ or ‘2’) or (CAS17 ‘1’ or ‘2’)) |
| ADJ-QTY<br>(Adjustment Quantity) | 2110 | CAS04 or CAS07 or CAS10 or CAS13 or CAS16 or CAS19 | Do not print CAS01 = ‘PR’ and ((CAS02 = ‘1’ or ‘2’) or (CAS05 = ‘1’ or ‘2’) or (CAS08 ‘1’ or ‘2’) or (CAS11 = ‘1’ or ‘2’) or (CAS14 = ‘1’ or ‘2’) or (CAS17 ‘1’ or ‘2’)) |
| PROV-PD<br>(Provider Paid Amount) | 2110 | SVC03 | |
| SUB-NOS :<br>(Submitted Number of Services) | 2110 | SVC07 | If paid units of service (SVC05) do not equal submitted units of service |
| SUB-PROC<br>(Submitted Procedure Code) | 2110 | SVC06-2, SVC06-3, SVC06-4, SVC06-5, SVC06-6 | |
| RARC<br>(Line Level Remark Codes) | 2110 | LQ02 | LQ01 = ‘HE’ |
| * CNTL #:<br>(Line Item Control Number) | 2110 | REF02 | REF01 = ‘6R’ |
| * HCPI:<br>(HealthCare Policy Information) | 2110 | REF02 | REF01 = ‘0K’ (zero K) |
| PT RESP<br>(Patient Responsibility) | 2100 | CLP05 | |
| CLAIM TOTALS<br>(Billed Amount) | 2100 | CLP03 | |
| CLAIM TOTALS<br>(Allowed Amount) | | | Sum of all lines AMT02, when AMT01 = ‘B6’ |
| CLAIM TOTALS<br>(Deductible Amount) | | | Sum of all lines CAS monetary amounts, when CAS01 = ‘PR’ and the corresponding adjustment reason code equals ‘1’ |
| CLAIM TOTALS<br>(Coinsurance Amount) | | | Sum of all lines CAS monetary amounts, when CAS01 = ‘PR’ and the corresponding adjustment reason code equals ‘2’ |
| CLAIM TOTALS<br>(Reason Code Amounts) | | | Sum of all lines CAS monetary amounts, except those associated with adjustment reason codes ‘1’ and ‘2’ (Group code PR) |
| CLAIM TOTALS<br>(Provider Paid Amount) | 2100 | CLP04 | |
| ADJ TO TOTALS: PREV PD<br>(Adjustment to Totals: Previous Paid Amount) | | | Not available |

| Remittance Advice Field | 835 Loop ID | 835 Segment Field | Identification/Comments |
|---|---|---|---|
| ADJ TO TOTALS: INTEREST (Adjustment to Totals: Interest Amount) | 2100 | AMT02 | Claim level AMT01 = ‘I’ |
| ADJ TO TOTALS: LATE FILING CHARGE<br>(Adjustment to Totals: Late Filing Charge) | 2110 | | Sum of all line level AMT02, when AMT01 = ‘KH’ |
| NET | | | Sum of all the line level provider paid amts plus adj to totals: interest minus adj to totals: late filing charge |
| CLAIM INFORMATION FORWARDED TO: | 2100 | | NM101 = ‘TT’ |
| (Crossover Carrier Name) | | NM103 | NM102 = ‘2’ |
| * (Crossover Carrier Identifier) | | NM109 | NM108 = ‘PI’ or ‘XV’ |
| * CORRECTED PRIORITY PAYER INFO: | 2100 | | NM101 = ‘PR’ |
| * (Corrected Priority Payer Name) | | NM103 | NM102 = ‘2’ |
| * (Corrected Priority Payer Identification Number) | | NM109 | NM108 = ‘PI’ or ‘XV’ |
| TOTALS: # OF CLAIMS | | | Number of CLP segments within a LX |
| TOTALS: BILLED AMT<br>(Total – Billed Amount) | | | Sum of CLP03 |
| TOTALS: ALLOWED AMT<br>(Total – Allowed Amount) | | | Sum of AMT02 when AMT01 = ‘B6’ |
| TOTALS: DEDUCT AMT<br>(Total – Deductible Amount) | | | Sum of CAS monetary amts, when CAS01 = ‘PR’ and the corresponding adjustment reason code equals ‘1’ |
| TOTALS: COINS AMT<br>(Total – Coinsurance Amount) | | | Sum of CAS monetary amts, when CAS01 = ‘PR’ and the corresponding adjustment reason code equals ‘2’ |
| TOTAL: CARC-AMT<br>(Total – Claim Adjustment Reason Code Amount) | | | Sum of CAS monetary amounts, excepting those associated with adjustment reason codes ‘1’ and ‘2’ |
| TOTALS: PROV-PD AMT<br>(Total – Provider Paid Amount) | | | Sum of CLP04 |
| TOTALS: PROV ADJ AMT<br>(Total – Provider Adjustment Amount) | | | Sum of AMT02 when AMT01 = ‘B6’ and ‘KH’<br>(The sum of the details (amount) in the PROVIDER ADJ DETAILS section.) |
| CHECK AMT<br>(Check Amount) | | BPR02 | |

| Remittance Advice Field | 835 Loop ID | 835 Segment Field | Identification/Comments |
|---|---|---|---|
| *Provider Adjustment Details* | | | |
| PLB REASON CODE | | PLB03-1, PLB05-1, PLB07-1, PLB09-1, PLB11-1, PLB13-1 | |
| FCN/OTHER IDENTIFIER | | Positions 1–50 of PLB03-2, PLB05-2, PLB07-2, PLB09-2, PLB11-2, PLB13-2 | |
| AMOUNT | | PLB04, PLB06, PLB08, PLB10, PLB12, PLB14 | |
| **Summary of non-assigned claims** | | | LX01 = ‘0’, pertains only to Medicare |
| NAME<br>(Patient Last Name) | 2100 | NM103 | NM101 = ‘QC’ |
| NAME<br>(Patient First Name) | 2100 | NM104 | NM101 = ‘QC’ / NM102 = ‘1’ |
| NAME<br>(Patient Middle Name) | 2100 | NM105 | NM101 = ‘QC’ / NM102 = ‘1’ |
| HIC<br>(Patient ID) | 2100 | NM109 | NM108 = ‘HN’ |
| ACNT<br>(Patient Account Number) | 2100 | CLP01 | |
| ICN<br>(Claim Control Number) | | CLP07 | |
| ASG<br>(Claim Assignment) | 2000 | | Hard-coded ‘N’ for Medicare when LX01 = ‘0’ |
| MOA<br>(Claim Level Remark Codes) | 2100 | MOA03, MOA04, MOA05, MOA06, MOA07 | |
| REND PROV<br>(Rendering Provider) | 2110 | REF02 | REF01 = HPI or<br>REF01 = ‘1C’ |
| | 2100 | NM109 or<br>REF02 | NM108 = ‘XX’ or<br>REF01 = ‘1C’ |
| | 1000B | N104 or<br>REF02 or<br>spaces | N103 = ‘XX’ or<br>REF01 = ‘XX’ |
| SERV-DATE<br>(From Service Date) | 2110 | DTM02 | Line level DTM01 = ‘150’ or ‘472’ else Claim level DTM01 = ‘232’ |
| SERV-DATE<br>(To Service Date) | 2110 | DTM02 | Line level DTM01 = ‘151’ or ‘472’ else Claim level DTM01 = ‘233’ |
| POS<br>(Place of Service) | 2110 | REF02 | REF01 = ‘LU’ |
| PD-NOS<br>(Paid Number of Services) | 2110 | SVC05 | |
| PD-PROC<br>(Procedure code – paid and if down-coded then the original procedure appears.) | 2110 | SVC01-2 | SVC01-1 = ‘HC’ or ‘N4’ |
| MODS<br>(Procedure code modifiers) | 2110 | SVC01-3, SVC01-4, SVC01-5, SVC01-6 | SVC01-1 = ‘HC’ or ‘N4’ |

| Remittance Advice Field | 835 Loop ID | 835 Segment Field | Identification/Comments |
|---|---|---|---|
| BILLED<br>(Billed Amount) | 2110 | SVC02 | |
| ALLOWED<br>(Allowed Amount) | 2110 | AMT02 | AMT01 = 'B6' |
| DEDUCT<br>(Deductible Amount) | 2110 | CAS03 or CAS06 or CAS09 or CAS12 or CAS15 or CAS18 | CAS01 = 'PR' & (CAS02 = '1' or CAS05 = '1' or CAS08 = '1' or CAS11 = '1' or CAS14 = '1' or CAS17 = '1') |
| COINS<br>(Coinsurance Amount) | 2110 | CAS03 or CAS06 or CAS09 or CAS12 or CAS15 or CAS18 | CAS01 = 'PR' & (CAS02 = '2' or CAS05 = '2' or CAS08 = '2' or CAS11 = '2' or CAS14 = '2' or CAS17 = '2') |
| GRP/CARC<br>(Group/ Claim Adjustment Reason Code) | 2110 | CAS01-CAS02, CAS05, CAS08, CAS11, CAS14, CAS17 | Do not print CAS01 = 'PR' and ((CAS02 = '1' or '2') or (CAS05 = '1' or '2') or (CAS08 '1' or '2') or (CAS11 = '1' or '2') or (CAS14 = '1' or '2') or (CAS17 '1' or '2')); hard-code dash between group code and reason code |
| CARC-AMT<br>(Claim Adjustment Reason Code Amount) | 2110 | CAS03 or CAS06 or CAS09 or CAS12 or CAS15 or CAS18 | Do not print CAS01 = 'PR' and ((CAS02 = '1' or '2') or (CAS05 = '1' or '2') or (CAS08 '1' or '2') or (CAS11 = '1' or '2') or (CAS14 = '1' or '2') or (CAS17 '1' or '2')) |
| ADJ-QTY<br>(Adjusted Quantity) | 2110 | CAS04 or CAS07 or CAS10 or CAS13 or CAS16 or CAS19 | Do not print CAS01 = 'PR' and ((CAS02 = '1' or '2') or (CAS05 = '1' or '2') or (CAS08 '1' or '2') or (CAS11 = '1' or '2') or (CAS14 = '1' or '2') or (CAS17 '1' or '2') |
| PROV-PD<br>(Provider Paid Amount) | 2110 | SVC03 | |
| SUB-NOS<br>(Submitted Number of Services) | 2110 | SVC07 | If paid units of service (SVC05) do not equal submitted units of service |
| SUB-PROC<br>(Submitted procedure code) | 2110 | SVC06-2, SVC06-3, SVC06-4, SVC06-5, SVC06-6 | |
| RARC<br>(Line Level Remark Codes) | 2110 | LQ02 | LQ01 = 'HE' |
| PT RESP<br>(Patient Responsibility) | 2100 | CLP05 | |
| CLAIM TOTAL<br>(Billed Amount) | 2100 | CLP03 | |
| CLAIM TOTAL<br>(Allowed Amount) | | | Sum of all lines AMT02, when AMT01 = B6. |
| CLAIM TOTAL<br>(Deductible Amount) | | | Sum of all lines CAS monetary amounts, when CAS01 = 'PR' and the corresponding adjustment reason code equals '1' |
| CLAIM TOTAL<br>(Coinsurance Amount) | | | Sum of all lines CAS monetary amounts, when CAS01 = 'PR' and the corresponding adjustment reason code equals '2' |

| Remittance Advice Field | 835 Loop ID | 835 Segment Field | Identification/Comments |
|---|---|---|---|
| CLAIM TOTAL<br>(Reason Code Amounts) | | | Sum of all lines CAS monetary amounts, excepting those associated with adjustment reason codes ‘1’ and ‘2’ |
| CLAIM TOTAL<br>(Provider Paid Amount) | 2100 | CLP04 | |
| ADJ TO TOTALS: PREV PD<br>(Adjustment to Totals: Previous Paid Amount) | | | Not available |
| ADJ TO TOTALS: INTEREST<br>(Adjustment to Totals: Interest Amount) | 2100 | AMT02 | Claim level AMT01 = ‘I’ |
| ADJ TO TOTALS: LATE FILING CHARGE<br>(Adjustment to Totals: Late Filing Charge) | 2110 | | Sum of all line level AMT02, when AMT01 = ‘KH’ |
| NET | | | Sum of all the line level provider paid amts plus adj to totals: interest minus adj to totals: late filing charge |
| CLAIM INFORMATION FORWARDED TO: | 2100 | | NM101 = ‘TT’ |
| * (Crossover Carrier Name) | | NM103 | NM102 = ‘2’ |
| * (Crossover Carrier Identifier) | | NM109 | NM108 = ‘PI’ or ‘XV’ |
| * CORRECTED PRIORITY PAYER INFO : | 2100 | | NM101 = ‘PR’ |
| * (Corrected Priority Payer Name) | | NM103 | NM102 = ‘2’ |
| * (Corrected Priority Payer Identification Number) | | NM109 | NM108 = ‘PI’ or ‘XV’ |
| * OTHER CLAIM REL IDENTIFICATION | 2100 | REF02 when REF01=’1L’, ‘1W’, ’28’, ‘6P’, ‘9A’, ‘9C’, ‘BB’, ‘CE’, ‘EA’, ‘F8’, ‘G1’, ‘G3’, ‘IG’ OR ‘SY’ | |
| GLOSSARY | | MOA03, MOA04, MOA05, MOA06, MOA07, CAS01, CAS02, CAS05, CAS08, CAS11, CAS14, CAS17 | If there are duplicates, only print once |

# Appendix B: Abbreviation and Acronym Glossary

The following two column table provides the abbreviations or acronym values in the first column, and the second column contains the descriptions.

| Abbreviation or Acronym Value | Description |
|---|---|
| ACNT | Account |
| ADJ | Adjustment |
| ADJ-QTY | Adjustment Quantity |
| Adjst | Adjustment |
| AMT | Amount |
| ASG | Assignment of claim |
| Bene | Beneficiary |
| CARC | Claim Adjustment Reason Code |
| CARC-AMT | Claim Adjustment Reason Code Amount |
| CNTL# | Control Number |
| COB | Coordination of Benefits |
| COIN | Coinsurance |
| Coins | Coinsurance |
| Deduct | Deductible |
| DMERC | Durable Medical Equipment Resource Center |
| ERA | Electronic Remittance Advice |
| EFT | Electronic Funds Transfer |
| GRP/CARC | Group and Claim Adjustment Reason Codes |
| HCPCS | Health Care Procedure Codes |
| HCPI | Health Care Policy Information |
| HIC | Health Insurance Claim Number |
| HICN | Health Insurance Claim Number |
| HIPAA | Health Insurance Portability and Accountability Act |
| ID | Identifier |
| ICN | Internal Control Number |

| Abbreviation or Acronym Value | Description |
|---|---|
| MOA | Medicare Outpatient Adjudication |
| MODS | Modifiers |
| MREP | Medicare Remit Easy Print |
| MSP | Medicare Secondary Payer |
| NDC | National Drug Code |
| NPI | National Provider Identifier |
| NOS | Number of Services |
| Orig | Original |
| PD-NOS | Number of Services – Paid |
| PD-PROC | Procedure Code – Paid |
| PHI | Personal Health Information |
| PLB | Provider Level Balancing |
| POS | Place of Service |
| PREV PD | Previous Paid |
| PROC | Procedure Code |
| PROV | Provider |
| PROV-PD | Provider Paid |
| PT RESP | Patient Responsibility |
| RARC | Remittance Advice Remark Code |
| Remit | Remittance Advice |
| REND-PROV | Rendering Provider |
| SERV-DATE | Service Dates |
| SPR | Standard Paper Remittance advice |
| SUB-NOS | Submitted Number of Services |
| SUB-PROC | Submitted HCPCS Procedure Code |
| Zip | ZIP Code |