

HPID and OEID System Overview

March 2013

Agenda

- Policy Overview
- Accessing Health Plan and Other Entity Enumeration System (HPOES)
- High Level Application Overview
- Wrap Up and Next Steps
- Q&A

Policy Overview

What is the Purpose of the HPID?

- Required to be used in the standard transactions to identify a health plan that has an HPID.
- Allowed to be used for any other lawful purpose.

Who is Required to Get the HPID?

- Health plans as defined by 45 CFR 160.103.
- Controlling Health Plan (CHP) vs. Subhealth Plan (SHP).

Entity	Enumeration Requirements	Enumerations Options
CHPs	Must get an HPID for itself	<ul style="list-style-type: none">• May get HPID(s) for its SHP(s)• May direct its SHP(s) to get HPID(s)
SHPs	Not required to get an HPID	<ul style="list-style-type: none">• May get an HPID at the direction of its CHP• May get an HPID of its own initiative

What is the Timeline for Compliance with the Regulation?

Entity Type	Compliance Date for Obtaining HPID	Full Implementation Date for Using HPID in Standard Transactions
Health Plans, excluding Small Health Plans	Nov 5, 2014	Nov 7, 2016
Small Health Plans*	Nov 5, 2015	Nov 7, 2016
Covered Healthcare Providers	N/A	Nov 7, 2016
Healthcare Clearinghouses	N/A	Nov 7, 2016

* Small Health Plan means a health plan with annual receipts of \$5 million or less. (45 CFR 160.103)

What is the Other Entity Identifier?

- Voluntary Identifier
- Must meet following requirements:
 - Needs to be identified in the standard transactions.
 - Is NOT eligible to obtain an NPI.
 - Is NOT eligible to obtain an HPID.
 - Is NOT an individual.

Accessing Health Plan and Other Entity Enumeration System (HPOES)

Accessing HPOES through the CMS Enterprise Portal

- HPID and OEID applications will be available through HPOES on March 29th 2013.
- HPOES is housed within CMS's Health Insurance Oversight System (HIOS).
- Starting on 3/28, HIOS will be integrated with the CMS Enterprise Portal and users will no longer be able to access HIOS via <https://insuranceoversight.hhs.gov/>.
- Users will need to go to the CMS Enterprise Portal at <https://portal.cms.gov/> to access HIOS.

Accessing HIOS through the CMS Enterprise Portal

- All existing HIOS users will automatically receive an account to login into the Enterprise Portal.
- On 3/28, all existing HIOS users will receive an email with their Enterprise Portal login credentials.
- In order to complete the registration process, existing HIOS users will be required to provide additional information that is not currently in HIOS.
- All new HIOS users will need to register in the Enterprise Portal to obtain a user ID and password.

Accessing HPOES through the CMS Enterprise Portal

- All users will be required to complete the Enterprise Portal registration process, which includes Identity Verification (ID Proofing).
- ID Proofing verifies that the individual referenced in the account is the same person creating the account.
- Additional information collected includes the following Personally Identifiable Information (PII) for purposes of the ID Proofing Process:
 - Social Security Number, Date of Birth, Home Address and Primary Phone Number.

Accessing HPOES through the CMS Enterprise Portal

The screenshot displays the CMS.gov Enterprise Portal. At the top, the navigation bar includes links for Home, About CMS, Newsroom, Archive, Help & FAQs, Email, and Print. Below this, there are tabs for Health Care Quality Improvement System and Provider Resources. The main content area features a large banner for the Medicare Shared Savings Program, which includes a video player and a description of the program. To the right of the banner is the CMS Secure Portal section, which provides instructions on how to log in and offers links for forgot user ID, forgot password, and new user registration. At the bottom of the banner area, there are buttons for CMS Enterprise Portal, Medicaid/CHIP, and Medicare Shared Savings Program. A red arrow points from the video player to the CMS Secure Portal section, and another red arrow points from the CMS.gov logo to the Medicare Shared Savings Program section.

CMS.gov | Enterprise Portal
Centers for Medicare & Medicaid Services

Home | About CMS | Newsroom | Archive | Help & FAQs | Email | Print

Learn about [your healthcare options](#)

Health Care Quality Improvement System | Provider Resources

CMS Portal > Welcome to CMS Portal

Medicare Shared Savings Program

The Medicare Shared Savings Program portlet offers Accountable Care Organizations access to program information, including ACO-specific reports and other programmatic information.

CMS Secure Portal

To log into the CMS Portal a CMS user account is required.

If you are unable to log into the CMS Portal using your CMS user account, please contact the CMS helpdesk at 1-800-562-1963.

Login to CMS Secure Portal

[Forgot User ID?](#)
[Forgot Password?](#)
[New User Registration](#)

CMS News

CMS Provides Health Coverage for 100 Million People...

Information for people with Medicare. [Medicare open enrollment, and benefits.](#)

Accessing HPOES through the CMS Enterprise Portal

The screenshot displays the CMS Enterprise Portal interface. The main content area features a 'Page Title' section with the heading 'Welcome' and a 'Health Insurance Oversight System (HIOS)' section. A red circle highlights the 'Access HIOS' link in the HIOS section. A red arrow points from this link to the 'HIOS Home Page' link in the right-hand navigation menu. The navigation menu also includes links for 'Manage Account', 'Register an Organization', 'Role Management', and 'Health Plan and Other Entity Enumeration System'.

Health Insurance Oversight System

HOME FAQ CONTACT US SIGN OUT

Welcome

Organization Management & Administrative Functions:

- Manage Account
- Register an Organization
- Role Management

HIOS Functions:

- Health Plan and Other Entity Enumeration System

HIOS Home Page

Announcements

CMS Enterprise Portal - HIOS - Mozilla Firefox

File Edit View History Bookmarks Tools Help

CMS Enterprise Portal - HIOS x Home - Health Insurance Oversight S... +

https://portal2.cms.cmstestv/wps/myportal/cmsportal/hiostm/ut/p/b1/04_SjzQ0NjxxtLawszTQj9CPykyss0xPLMnM0vMAFGjzOL9DCC.../01zMLA08_d3NU5yNDIINQ9Q...

Home - RBIS Go to your email RedCarpet - Login Welcome YouDecide Most Visited

Portal Help & FAQs Print

CMS.gov Enterprise Portal

HIOS MyPortal

CMS Portal > HIOS

Page Title

Welcome

Lorem ipsum dolor sit amet, iisque commune perfecto ex usu. Vel integre sanctus ad. Est graece euismod ea, sit unum autem sententiae ei. Vim te aequi postulant sea. Eruditi ponderum democritum, as ei, te modo graeco accusata vis. Iuvarer corpora expetendis id cum, dolor eripuit vituperata ius eu, dicam, periculis repudiare nam eu. Vim in regni dolor, necusabor, eoa co mar necogit asaeoerum.

Health Insurance Oversight System (HIOS)

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[Access HIOS](#)

Plan Management and Market Wide Functions

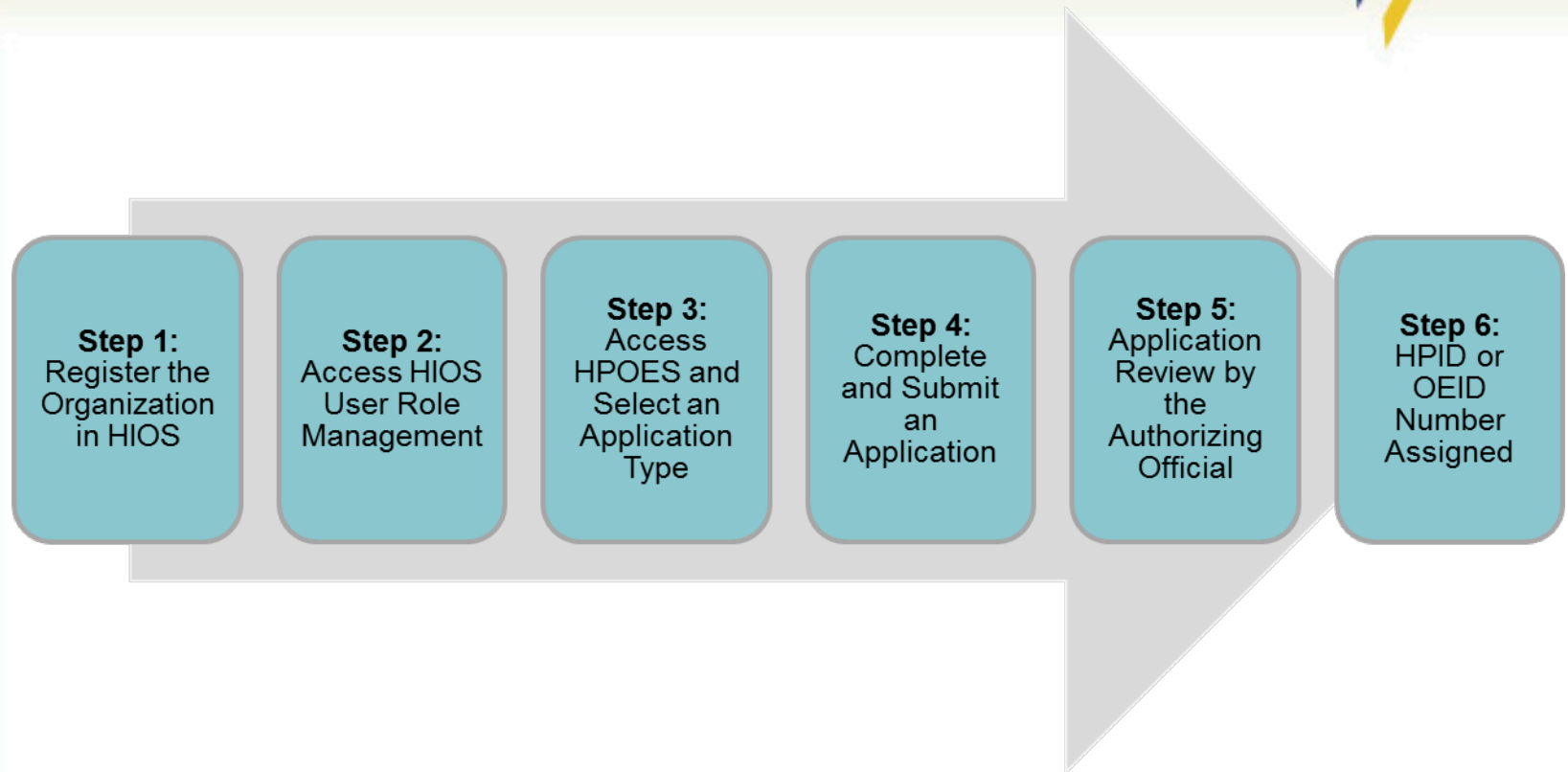
Lorem ipsum dolor sit amet, iisque commune perfecto ex usu. Vel integre sanctus ad. Est graece euismod ea, sit unum autem sententiae ei. Vim te aequi viderer repudiare. Nec ea denique intellegebat.

[Access Plan Management & Market Wide Functions](#)

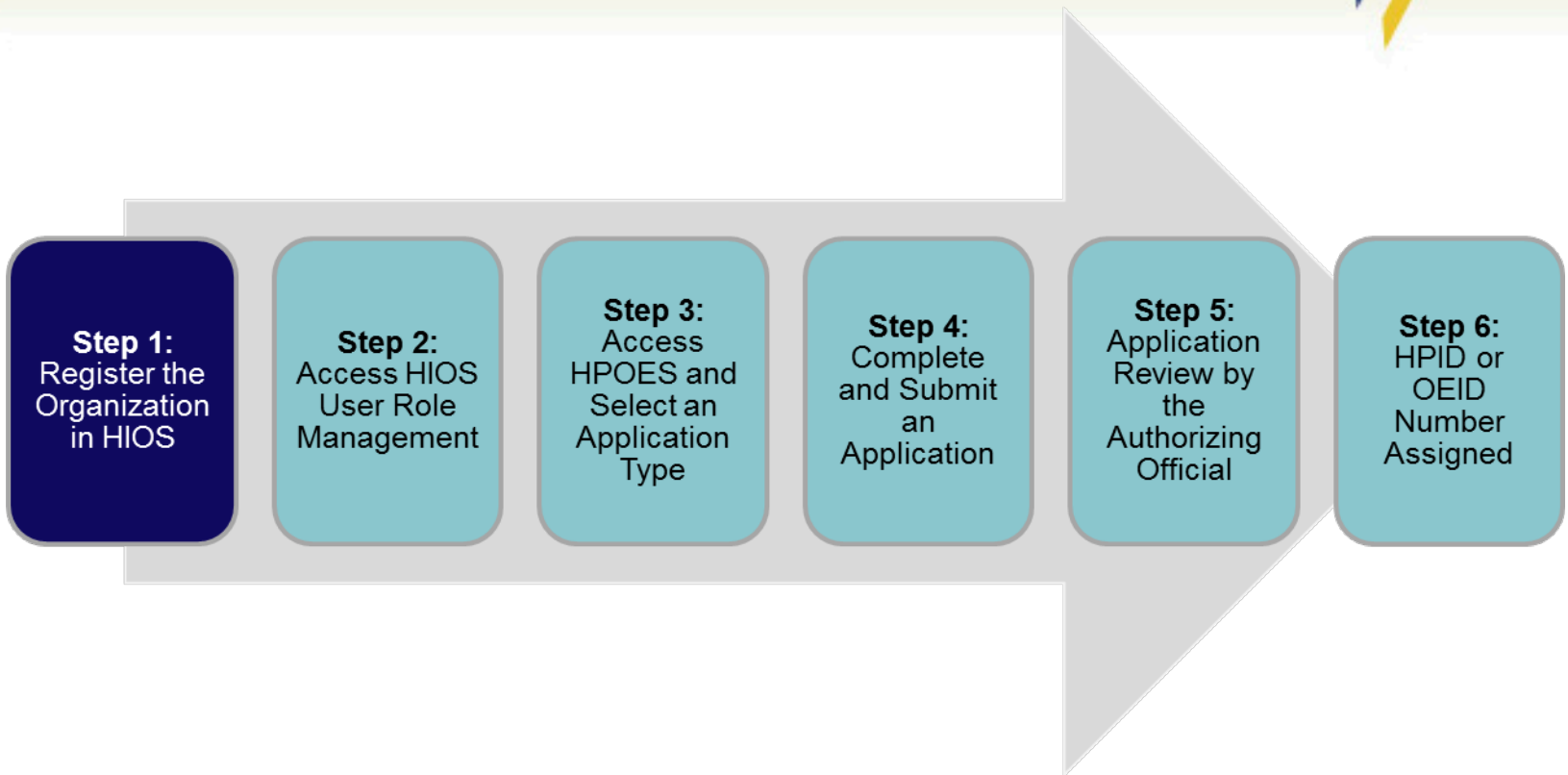
CMS Enterprise Portal Home CMS.gov Enterprise Portal A federal government website managed by the Centers for Medicare & Medicaid Services 7500 Security Boulevard, Baltimore, MD 21244

High Level Application Overview

High Level Application Overview



High Level Application Overview



Overview of Application Process

- **Step 1: Register the Organization in HIOS**
 - To determine if the organization already exists in HIOS, search by the organization's Federal Employer Identification Number (EIN).
 - If the organization does not already exist in HIOS, users will need to register their organization.
 - All registration requests are reviewed prior to approval.
 - If the organization already exists in HIOS, users may proceed directly to step 2.

HIOS Main Page – Register an Organization

Health Insurance Oversight System

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Welcome

Organization Management & Administrative Functions:

- Manage Account
- Register an Organization
- Role Management
- HIOS Functions:**
 - Health Plan and Other Entity Enumeration System

[HIOS Home Page](#)

Announcements

Search by FEIN

Health Insurance Oversight System

[HIOS MAIN PAGE](#)

[FAQ](#)

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Welcome

Organization Registration

Please enter your company's 9 digit Federal EIN below and select 'Search' to determine if your company currently exists in HIOS.

Federal EIN:

[Accessibility](#)

[Rules of Behavior](#)

[Web Policies](#)

[File Formats and Plug-Ins](#)

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Company Search Results – None

Health Insurance Oversight System

[HOME](#)[FAQ](#)[CONTACT US](#)[SIGN OUT](#)

Welcome

Organization Registration

Please enter your company's 9 digit Federal EIN below and select 'Search' to determine if your company currently exists in HIOS.

Federal EIN:

Company

No Company Found

You may register your company in HIOS by selecting the 'Create Company' button below to enter your company's information.

[Accessibility](#) | [Rules of Behavior](#) | [Web Policies](#) | [File Formats and Plug-Ins](#)

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Register New HIOS Company

Health Insurance Oversight System

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Welcome

Register New Company

Please fill in the form below with your Company's information.

Note: (*) Indicates a required field.

*Company Legal Name:

*Incorporated State:

Federal EIN: **321321321**

NAIC Company Code:

NAIC Group Code:

Group Name:

AM Best Number:

Not For Profit:

Co-Op:

[Domiciliary Address](#)

*Address Line 1:

Address Line 2:

*City:

*State:

*ZIP code:

ZIP Plus 4:

[Review/Continue](#)

[Accessibility](#) | [Rules of Behavior](#) | [Web Policies](#) | [File Formats and Plug-Ins](#)

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New HIOS Company Creation Review

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Welcome

Review Company Information

Company

Company Legal Name	Registered State	Federal EIN	NAIC Company Code	AM Best Number	Not For Profit	Co-Op	Address Line 1	Address Line 2	City	State	ZIP Code	ZIP Plus 4
Company 32132 1	MD	32132132 1	32111		Yes	Yes	321 Main Str eet		Fairfa x	MD	2212 4	

Company Group

NAIC Group Code	Group Name

[Back](#)[Submit](#)

[Accessibility](#) | [Rules of Behavior](#) | [Web Policies](#) | [File Formats and Plug-Ins](#)

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New HIOS Company Creation Confirmation

Health Insurance Oversight System

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Welcome

New Company Confirmation

Your request to register the Company below has been submitted for approval. Once approved, you shall receive a notification email.

Company

Company Legal Name	Registered State	Federal EIN	NAIC Company Code	AM Best Number	Not For Profit	Co-Op	Address Line 1	Address Line 2	City	State	ZIP Code	ZIP Plus 4
Company 3213 21	MD	3213213 21	32111		Yes	Yes	321 Main Street		Fairfax	MD	22124	

Company Group

NAIC Group Code	Group Name

[Continue](#)

[Accessibility](#) |
 [Rules of Behavior](#) |
 [Web Policies](#) |
 [File Formats and Plug-Ins](#)

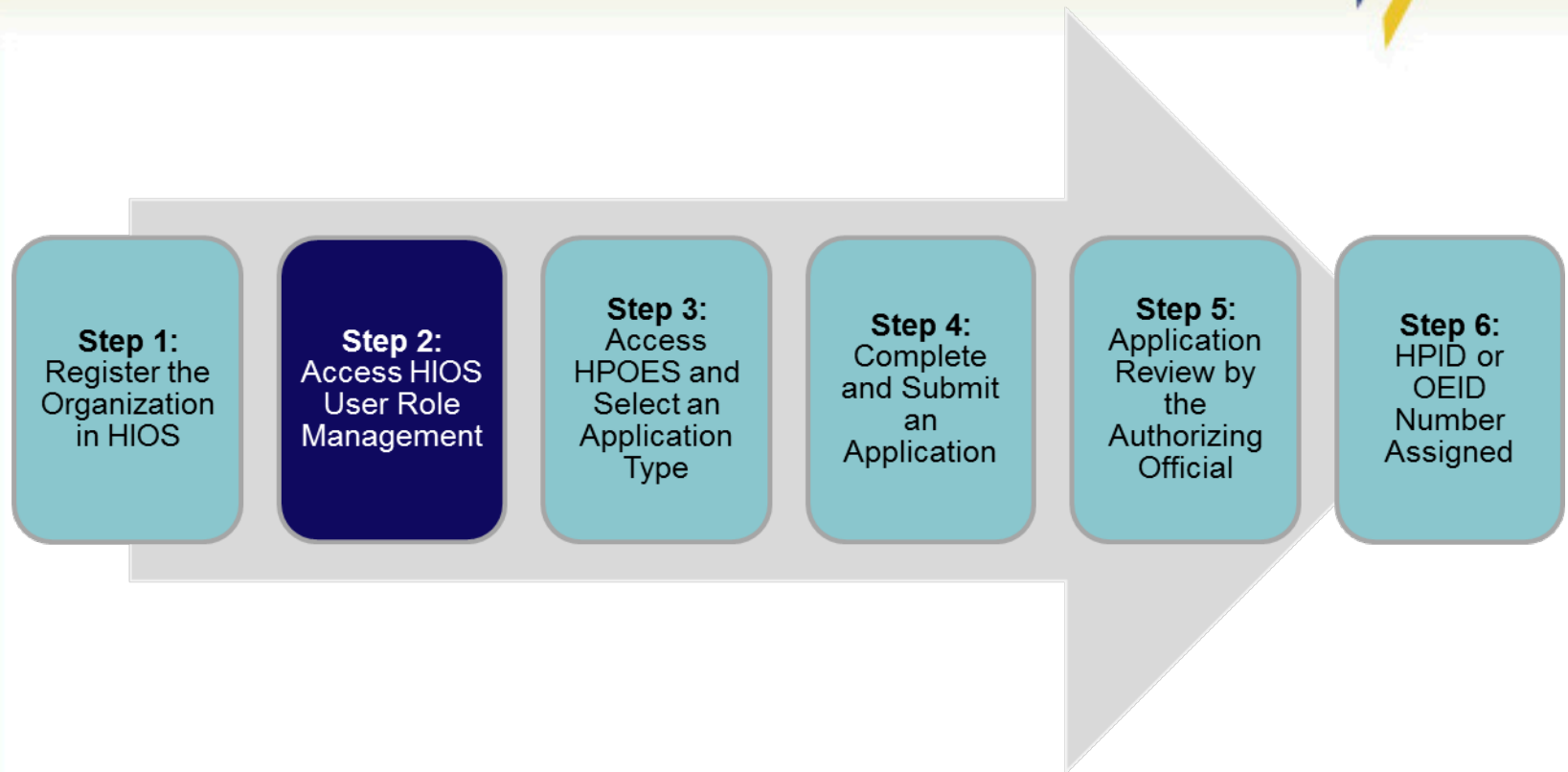
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Summary of New HIOS Company Information

Required information to register a new company:

- Company Legal Name
- Federal Employer Identification Number
- Incorporated State
- Domiciliary Address

High Level Application Overview



Overview of Application Process

- **Step 2: Determine HPOES user role and request HIOS access to the company.**
 - Users will need to determine their user role and identify the company to which they need access. There are three different HPOES user roles:
 - **Guest User:** A user that is able to view general HPOES information (no company association needed).
 - **Submitter User:** A representative of a health plan or other entity that submits an application.
 - **Authorizing Official User:** A company executive that has the authority to approve applications, including CEOs and CFOs.

Overview of Application Process

- **Step 2 (Continued)**

- If requesting the Submitter or Authorizing Official role, users will need to identify the company to which they wish to be granted access.
- Users can only have one HPOES role at a time.

HIOS Main Page – Role Management

Health Insurance Oversight System

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Welcome

Organization Management & Administrative Functions:

- Manage Account
- Register an Organization
- Role Management**

HIOS Functions:

- Health Plan and Other Entity Enumeration System

[HIOS Home Page](#)

[Announcements](#)

Request Role

Module Descriptions'. A 'Module:' dropdown menu is set to 'Health Plan and Other Entity Enumeration System (HPOES)'. A note states: 'Note: For this module, you can have only one user role at a time. Requesting a different user role will deactivate your current user role and any company associations. For instance, you cannot be both an authorizing official and a submitter for a company.' Below the note, a 'Requested Role:' dropdown menu is open, showing options: '-- Select Role --', 'Guest', 'Submitter', and 'Authorizing Official'. At the bottom of the page, there are links for 'Accessibility', 'Rules of Behavior', 'Web Policies', and 'File Formats and Plug-Ins', followed by the address: 'U.S. Department of Health & Human Services · 200 Independence Avenue, S.W. · Washington, D.C. 20201'."/>

Health Insurance Oversight System

HOME FAQ CONTACT US SIGN OUT

Welcome

View Existing Roles **Request Role**

Request Role

Please select a Module from the drop-down list below and follow the prompts to submit a role request. For a description of each module, select [Module Descriptions](#)

Module:

Note: For this module, you can have only one user role at a time. Requesting a different user role will deactivate your current user role and any company associations. For instance, you cannot be both an authorizing official and a submitter for a company.

Requested Role:

- Select Role --
- Guest
- Submitter
- Authorizing Official

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Select Role

Health Insurance Oversight System

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Welcome

[View Existing Roles](#)[Request Role](#)

Request Role

Please select a Module from the drop-down list below and follow the prompts to submit a role request. For a description of each module, select [Module Descriptions](#)

Module:

Health Plan and Other Entity Enumeration System (HPOES) ▾

Note: For this module, you can have only one user role at a time. Requesting a different user role will deactivate your current user role and any company associations. For instance, you cannot be both an authorizing official and a submitter for a company.

Requested Role:

Submitter ▾

[Continue](#)

[Accessibility](#) | [Rules of Behavior](#) | [Web Policies](#) | [File Formats and Plug-Ins](#)

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Search for Federal EIN

Health Insurance Oversight System

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Welcome

[View Existing Roles](#)

Request Role

Request Role

Please select a Module from the drop-down list below and follow the prompts to submit a role request. For a description of each module, select [Module Descriptions](#)

Module:

Note: For this module, you can have only one user role at a time. Requesting a different user role will deactivate your current user role and any company associations. For instance, you cannot be both an authorizing official and a submitter for a company.

Requested Role:

Company Association

Please enter the Company Federal EIN below

Federal EIN: [Search](#)

[Accessibility](#) | [Rules of Behavior](#) | [Web Policies](#) | [File Formats and Plug-Ins](#)

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Company Association

Health Insurance Oversight System

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Welcome

[View Existing Roles](#) **Request Role**

Request Role

Please select a Module from the drop-down list below and follow the prompts to submit a role request. For a description of each module, select [Module Descriptions](#)

Module:

Note: For this module, you can have only one user role at a time. Requesting a different user role will deactivate your current user role and any company associations. For instance, you cannot be both an authorizing official and a submitter for a company.

Requested Role:

Company Association

Please enter the Company Federal EIN below

Federal EIN: [Search](#)

Search Result: **Company 321321**

[Review/Continue](#)

Request Role Review

Health Insurance Oversight System

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Welcome

[View Existing Roles](#)[Request Role](#)

Request Role

Please review your selections below, and select 'Submit' to submit the new role request for approval, or select 'Back' to make changes.

Module: **Health Plan and Other Entity Enumeration System (HPOES)**
Requested Role: **Submitter**
Selected Company: **Company 321321**

[Back](#)[Submit](#)

[Accessibility](#) | [Rules of Behavior](#) | [Web Policies](#) | [File Formats and Plug-Ins](#)

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Request Role Confirmation

Health Insurance Oversight System

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Welcome

[View Existing Roles](#) **Request Role**

Request Role

Confirmation:

- Your role request has been submitted for approval. Once approved, you shall receive a notification email.

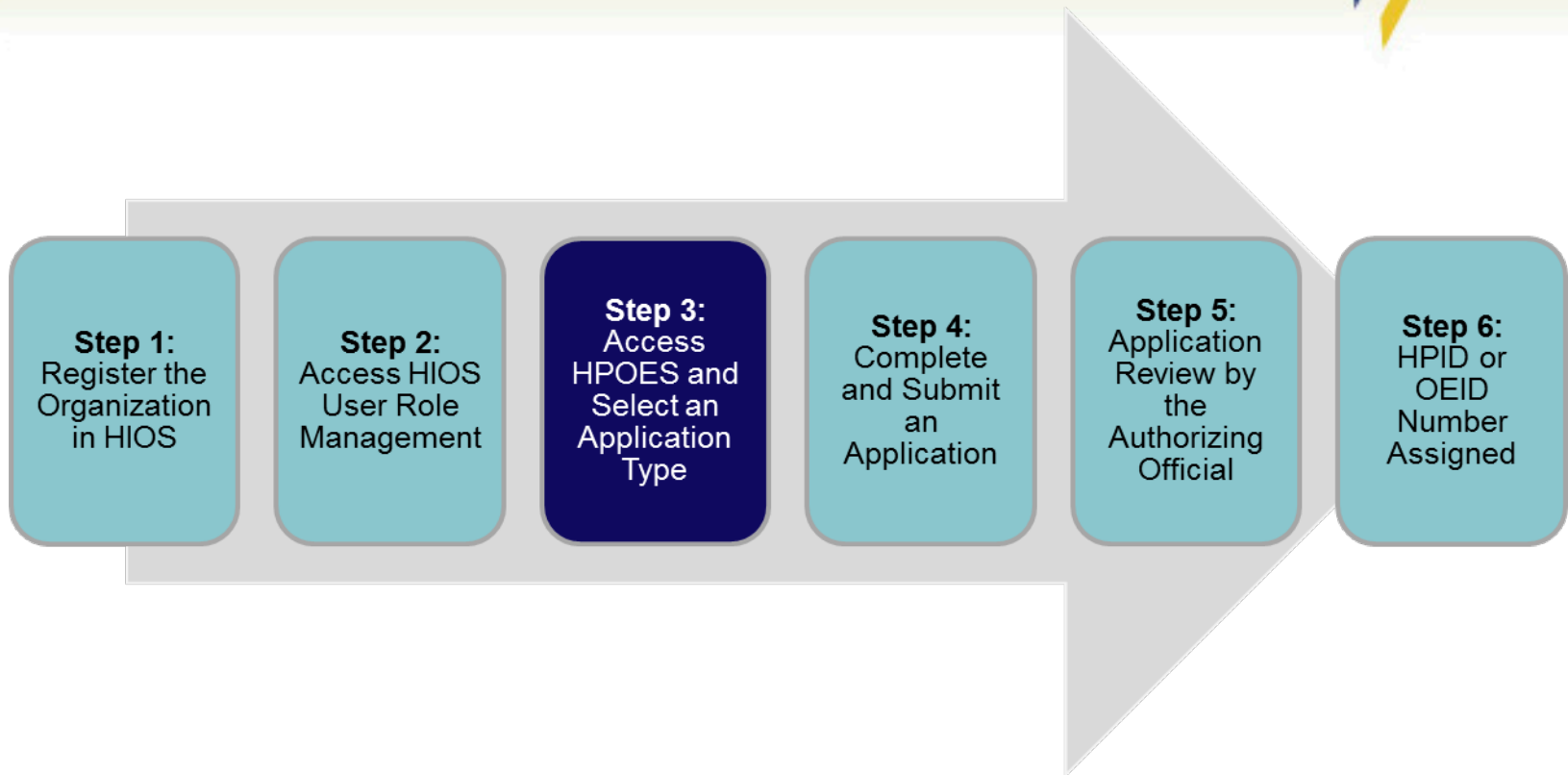
Please select a Module from the drop-down list below and follow the prompts to submit a role request. For a description of each module, select [Module Descriptions](#)

Module:

[Accessibility](#) | [Rules of Behavior](#) | [Web Policies](#) | [File Formats and Plug-Ins](#)

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High Level Application Overview



Overview of Application Process

- **Step 3: Access HPOES and select an application type**
 - HPID Application
 - There are two different HPID application types:
 - CHP
 - SHP
 - If completing a SHP HPID application, users will be required to select a CHP company.
 - OEID Application

HIOS Main Page

Health Insurance Oversight System

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Welcome

Organization Management & Administrative Functions:

Manage Account

Register an
Organization

Role
Management

HIOS Functions:

Health Plan and
Other Entity
Enumeration
System

[HIOS Home Page](#)

[Announcements](#)

Submitter User Homepage

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

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Welcome Jolene Nguyen

All Users:

User Management

Register an Organization

Search Applications

Controlling Health Plan Functions:

Create Profile and Apply for HPID

View Profile

Apply for SHP HPID(s)

Subhealth Plan Functions:

Apply for SHP HPID(s)

Other Entity Functions:

Create Profile and Apply for OEID

View Profile

Health Plan and Other Entity Enumeration System

Announcements

Insert Submitter user announcements here. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aliquam nisl turpis, luctus id congue id, tincid...

[Read More](#)

Health Plan and Other Entity Enumeration System Application Instructions

Welcome to the Health Plan and Other Entity Enumeration System!

HPID and OEID applications are now available!

See information below to learn how to obtain an HPID or OEID. It is estimated that it will take an average of **10-15** minutes to complete an application.

How do I obtain an HPID or OEID?

First, an entity must determine if it is going to obtain an HPID or OEID, and therefore must determine whether it meets the definition of health plan. If the entity is going to obtain an HPID it should follow these [instructions](#) (pdf, 59.8KB). If the entity is going to obtain an OEID it will follow these [instructions](#) (pdf, 34.3KB).

What is the purpose of the health plan identifier?

The primary purpose of the health plan identifier is for use in the standard transactions. In the standard transactions, the HPID will replace proprietary health plan identifiers that vary in lengths and formats. In addition, information about health plans and their HPIDs will be available in a public database to facilitate the routing of transactions.

Events and Webinars

Please visit the [HPID website](#) for information on upcoming trainings and webinars.

Help

If at any point you experience any problems with the application or have questions, please contact the HIOS Helpdesk in one of the following ways:

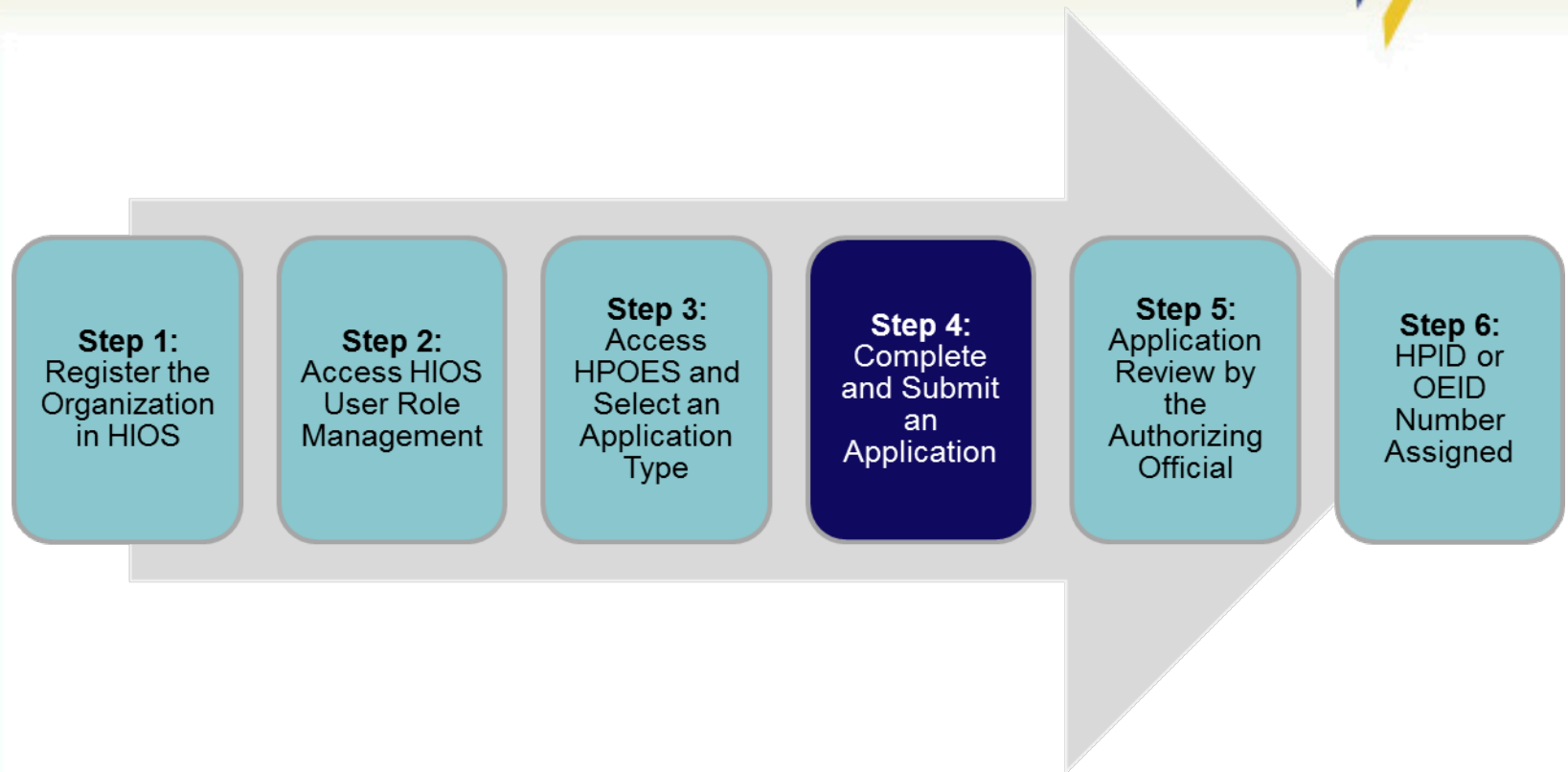
Phone: 1-877-343-6507

Email: insuranceoversight@hhs.gov

Resources

- [HPID Final Rule \(PDF\)](#)
- [HPID Fact Sheet](#)
- [HPID Administrative Simplification Page](#)
- [Affordable Care Act and Administrative Simplification Provisions Page](#)
- [Training Presentations](#)

High Level Application Overview



Overview of Application Process

- **Step 4: Complete and Submit an Application**
 - Users will need to complete their application and provide the necessary information.
 - The company's Authorizing Official needs to be identified if one has not already been designated.
 - SHP applications will display the CHP's Authorizing Official information.
 - All Authorizing Official information provided in the application is reviewed prior to the user being assigned the Authorizing Official role.
 - Users will be able to review their application information prior to submission.

Controlling Health Plan HPID Application Information

Submitter User Homepage

Health Insurance Oversight System

Health Plan and Other Entity Enumeration System

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Welcome **Jolene Nguyen**

All Users:

- User Management
- Register an Organization
- Search Applications

Controlling Health Plan Functions:

- Create Profile and Apply for HPID**
- View Profile
- Apply for SHP HPID(s)

Subhealth Plan Functions:

- Apply for SHP HPID(s)

Other Entity Functions:

- Create Profile and Apply for OEID
- View Profile

Health Plan and Other Entity Enumeration System

Announcements

Insert Submitter user announcements here. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aliquam nisl turpis, luctus id congue id, tincid...

[Read More](#)

Health Plan and Other Entity Enumeration System Application Instructions

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Help

If at any point you experience any problems with the application or have questions, please contact the HIOS Helpdesk in one of the following ways:

Phone: 1-877-343-6507

Email: insuranceoversight@hhs.gov

Resources

- [HPID Final Rule \(PDF\)](#)
- [HPID Fact Sheet](#)
- [HPID Administrative Simplification Page](#)
- [Affordable Care Act and Administrative Simplification Provisions Page](#)
- [Training Presentations](#)



CENTERS FOR MEDICARE & MEDICAID SERVICES



DEPARTMENT OF HEALTH & HUMAN SERVICES - USA

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CHP Application – Select a Company

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

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Welcome Jolene Nguyen

Your Progress: **Entity Information** Authorizing Official Application Review

Company Information

If your company is already registered with HIOS, please select the appropriate company below. If your company is not registered with HIOS, please click on the 'HIOS Main Page' button above. Once on the HIOS Main Page, click on the 'Register an Organization' button to begin the registration process.

Note: (*) Indicates a required field.

***Company Name:**

Select Company

*Please enter either an NAIC Number or a Payer Identification Number to proceed.

NAIC Number: **Payer Identification Number:**

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Save And Add
Another Payer ID

Below are the Payer IDs that have been added. You may click the 'Delete' button to remove a Payer ID from the table.

Payer ID	Action
No records to display.	

[<<< BACK](#)

[CONTINUE >>>](#)

CHP Application Page – Company Selected

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

[HIOS MAIN PAGE](#) [HOME](#) [FAQ](#) [CONTACT US](#) [SIGN OUT](#)

Welcome Jolene Nguyen

Your Progress: 1. Entity Information 2. Authorizing Official 3. Application Review

Company Information

If your company is already registered with HIOS, please select the appropriate company below. If your company is not registered with HIOS, please select the 'HIOS Main Page' button above. Once on the HIOS Main Page, select the 'Register an Organization' button to begin the registration process.

Note: (*) Indicates a required field.

*Company Name - State - Federal EIN:

Company 123 - VA - 123123123

Federal EIN: 123123123

Domiciliary Address

Address Line 1: 123 Street

Address Line 2: N/A

City: Fairfax

State: VA

Zip: 22124

Zip Plus 4: N/A

*Please enter either an NAIC Number or a Payer Identification Number to proceed.

[NAIC Number:](#) [Payer Identification Number:](#)

12345

Save And Add
Another Payer ID

Below are the Payer IDs that have been added. You may select the 'Delete' button to remove a Payer ID from the table.

Payer ID	Action
No records to display.	

[CONTINUE >>>](#)

CHP Application – Authorizing Official

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

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Welcome Jolene Nguyen

Your Progress: 1. Entity Information 2. **Authorizing Official** 3. Application Review

Authorizing Official Contact Information

Please enter the following information:

Note: (*) Indicates a required field.

*Title of Authorizing Official:

CEO

Prefix: *First Name:

Jolene

Middle Initial:

*Last Name:

Nguyen

Suffix:

*Email Address:

jpn4p@virginia.edu

*Phone Number:

703-938-0732

Phone Ext:

Please note that the contact listed above will receive notification that they have been designated as the company's Authorizing Official in the Health Plan and Other Entity Enumeration System.

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[CONTINUE >>>](#)

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CMS

CENTERS FOR MEDICARE & MEDICAID SERVICES



CHP Application – Profile and Application Review

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

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Welcome Jolene Nguyen

Your Progress: 1. Entity Information 2. Authorizing Official 3. **Application Review**

Profile and Application Review

Please review the information listed below.

If changes to the information are required prior to submitting the application, please click the 'Back' link.

Controlling Health Plan Information:

Company Information

Company Name: Company 123
Federal EIN: 123123123
NAIC: 12345

Domiciliary Address

Address Line 1: 123 Street
Address Line 1:
City: Fairfax
State: VA
Zip: 22124
Zip Plus 4:

Authorizing Official

Title: CEO
Contact Name: Jolene Nguyen
Email Address: jpn4p@virginia.edu
Phone Number: 7039380732
Phone Ext: N/A

If the information above is correct, please check the certification box, and click the 'Apply for HPID' button to request an HPID.

Once an application has been submitted, an email will be sent to the Authorizing Official for approval. After the Authorizing Official approves the application, the entity will receive an HPID.

I certify that all data submitted for this application are complete and accurate.

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[Apply for HPID](#)



CHP Application – Confirmation and Profile Summary

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

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Welcome Jolene Nguyen

Profile Summary

Thank you for submitting your application.

The HPID application is pending system validation and approval by your Authorizing Official. Once the health plan has been assigned an HPID, you will receive an email notification.

To view a different profile please select a Company Name below:

*Company Name:

*Application Type:

Company Information

Application Number: 0000296

HPID: **Pending**

Company Name: Company 123
Federal EIN: 123123123
NAIC: 12345

Authorizing Official

Title: CEO
Contact Name: Jolene Nguyen
Email Address: jpn4p@virginia.edu
Phone Number: 703-938-0732
Phone Ext:

To obtain additional HPIDs, please click the 'Apply for SHP HPID(s)' button below. Please note that the 'Apply for SHP HPID(s)' button will only become enabled once the CHP HPID application has been approved and the CHP HPID has been assigned. The system will not accept SHP HPID applications until a CHP has been assigned an HPID.

Apply for SHP
HPID(s)



Summary of CHP HPID Application Information

- **Company Information:**
 - Company Name, Federal Employer Identification Number and Domiciliary Address
- **Authorizing Official Information:**
 - First and Last Name, Title, Phone Number and Email Address
- **The Health Plan's NAIC Number or Payer ID used in standard transactions**

Subhealth Plan HPID Application Information

Subhealth Plan HPID Application

- All SHP applications require a user to identify the company's Controlling Health Plan that already has been assigned an HPID.
- Two different ways to apply for a SHP HPID:
 - Select the 'Apply for SHP HPID(s)' button on the HPOES Submitter Homepage.
 - Select the 'Apply for SHP HPID(s)' button on the CHP Profile Page.

Submitter User Homepage

Health Insurance Oversight System

Health Plan and Other Entity Enumeration System

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Welcome **Jolene Nguyen**

All Users:

- User Management
- Register an Organization
- Search Applications

Controlling Health Plan Functions:

- Create Profile and Apply for HPID
- View Profile
- Apply for SHP HPID(s)

Subhealth Plan Functions:

- Apply for SHP HPID(s)

Other Entity Functions:

- Create Profile and Apply for OEID
- View Profile

Health Plan and Other Entity Enumeration System

Announcements

Insert Submitter user announcements here. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aliquam nisl turpis, luctus id congue id, tincid...

[Read More](#)

Health Plan and Other Entity Enumeration System Application Instructions

Welcome to the Health Plan and Other Entity Enumeration System!

HPID and OEID applications are now available!

See information below to learn how to obtain an HPID or OEID. It is estimated that it will take an average of **10-15 minutes** to complete an application.

How do I obtain an HPID or OEID?

First, an entity must determine if it is going to obtain an HPID or OEID, and therefore must determine whether it meets the definition of health plan. If the entity is going to obtain an HPID it should follow these [instructions](#) (pdf, 59.8KB). If the entity is going to obtain an OEID it will follow these [instructions](#) (pdf, 34.3KB).

What is the purpose of the health plan identifier?

The primary purpose of the health plan identifier is for use in the standard transactions. In the standard transactions, the HPID will replace proprietary health plan identifiers that vary in lengths and formats. In addition, information about health plans and their HPIDs will be available in a public database to facilitate the routing of transactions.

Events and Webinars

Please visit the [HPID website](#) for information on upcoming trainings and webinars.

Help

If at any point you experience any problems with the application or have questions, please contact the HIOS Helpdesk in one of the following ways:

Phone: 1-877-343-6507

Email: insuranceoversight@hhs.gov

Resources

- [HPID Final Rule \(PDF\)](#)
- [HPID Fact Sheet](#)
- [HPID Administrative Simplification Page](#)
- [Affordable Care Act and Administrative Simplification Provisions Page](#)
- [Training Presentations](#)



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Subhealth Plan HPID Application – CHP Identification

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Welcome Jolene Nguyen

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Controlling Health Plan (CHP) Identification

Note: (*) Indicates a required field.

*Please indicate your Controlling Health Plan (CHP) to proceed. You may either select your CHP Name or search by the CHP HPID Number.

NOTE: If your CHP has not yet received its HPID, you will not be able to move forward until they have received their HPID. Please call the Helpdesk at 1-877-343-6507 if you have any questions.

CHP Name:

Select

CHP HPID Number:

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CHP Profile Summary – SHP Button Disabled

Health Insurance Oversight System

Health Plan and Other Entity Enumeration System

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Welcome Jolene Nguyen

Profile Summary

Thank you for submitting your application.

The HPID application is pending system validation and approval by your Authorizing Official. Once the health plan has been assigned an HPID, you will receive an email notification.

To view a different profile please select a Company Name below:

*Company Name:

*Application Type:

Company Information

Application Number: 0000296

HPID: **Pending**

Company Name: Company 123
Federal EIN: 123123123
NAIC: 12345

Authorizing Official

Title: CEO
Contact Name: Jolene Nguyen
Email Address: jpn4p@virginia.edu
Phone Number: 703-938-0732
Phone Ext:

To obtain additional HPIDs, please click the 'Apply for SHP HPID(s)' button below. Please note that the 'Apply for SHP HPID(s)' button will only become enabled once the CHP HPID application has been approved and the CHP HPID has been assigned. The system will not accept SHP HPID applications until a CHP has been assigned an HPID.

CHP Profile Summary – SHP Button Enabled

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

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Welcome

Profile Summary

To view a profile, please select a Company Name and Application Type below:

Company Name - State - FEIN:
Application Type:

Company Information

Application Number: 0000018

HPID: 7295738422

Company Name: Company 123
Federal EIN: 123123123
NAIC: 66666

Authorizing Official

Title: CEO
Contact Name: Jolene Nguyen
Email Address: jpn4p@virginia.edu
Phone Number: 703-938-0732
Phone Ext: N/A

To obtain additional HPIDs, please select the 'Apply for SHP HPID(s)' button below. Please note that the 'Apply for SHP HPID(s)' button will only become enabled once the CHP HPID application has been approved and the CHP HPID has been assigned. The system will not accept SHP HPID applications until a CHP has been assigned an HPID.

[Apply for SHP HPID\(s\)](#)

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Subhealth Plan Types

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

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Welcome Jolene Nguyen

Your Progress: **Entity Information** Authorizing Official Application Review

Subhealth Plan Type

(*) Indicates a required field.

*Please select one of the following:

To view the definitions of the terms listed below, please click on the link.

- [Company](#)
- [Issuer](#)
- [Product](#)
- [Line of Business](#)
- [Other Category](#)

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Subhealth Plan HPID - Company

Subhealth Plan HPID – Company Type

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

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Welcome Jolene Nguyen

Your Progress: **Entity Information** Authorizing Official Application Review

Subhealth Plan Type

(*) Indicates a required field.

*Please select one of the following:

To view the definitions of the terms listed below, please click on the link.

- [Company](#)
- [Issuer](#)
- [Product](#)
- [Line of Business](#)
- [Other Category](#)

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Subhealth Plan HPID – Selection Review

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

Tuesday, February 26, 2013

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Welcome Sai Paleti

Your Progress:

Entity Information

Authorizing Official

Application Review

SHP Application Review

You've selected the following options for this application:

- Health Plan
- Subhealth Plan (SHP)
- Controlling Health Plan Name: Company 123
- Company

To continue with the application process, please select the 'Continue' link. If changes are required, select the 'Back' link.

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Subhealth Plan HPID – Select a Company

Health Insurance Oversight System

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Welcome Jolene Nguyen

Your Progress: **Entity Information** Authorizing Official Application Review

Apply for SHP HPID(s)

1. Company Information

If your company is already registered with HIOS, please select the appropriate company below. If your company is not registered with HIOS, please click on the 'HIOS Main Page' button above. Once on the HIOS Main Page, click on the 'Register an Organization' button to begin the registration process.

Note: (*) Indicates a required field.

***Company Name:**

2. NAIC/Payer ID Information

*Please enter either an NAIC Number or a Payer Identification Number to proceed.

NAIC Number: **Payer Identification Number:**

Below are the Payer IDs that have been added. You may click the 'Delete' button to remove a Payer ID from the table.

Payer ID	Action
No records to display.	

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Subhealth Plan HPID – Company Selected

Health Insurance Oversight System

Health Plan and Other Entity Enumeration System

Tuesday, February 26, 2013

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Welcome Sai Paleti

Your Progress: **Entity Information** Authorizing Official Application Review

Apply for SHP HPID(s)

1. Company Information

If your company is already registered with HIOS, please select the appropriate company below. If your company is not registered with HIOS, please select the 'HIOS Main Page' button above. Once on the HIOS Main Page, select the 'Register an Organization' button to begin the registration process.

Note: (*) Indicates a required field.

***Company Name - State - Federal EIN:**

Federal EIN: 123456880

Domiciliary Address

Address Line 1: 100 Test Drive
Address Line 2: N/A
City: San Francisco
State: CA
Zip: 94108
Zip Plus 4: N/A

2. NAIC/Payer ID Information

*Please enter either an NAIC Number or a Payer Identification Number to proceed.

NAIC Number: **Payer Identification Number:**

[Save And Add Another Payer ID](#)

Below are the Payer IDs that have been added. You may select the 'Delete' button to remove a Payer ID from the table.

Payer ID	Action
No records to display.	

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Subhealth Plan HPID – Authorizing Official Display

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

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Welcome Jolene Nguyen

Your Progress:

[Entity Information](#)**[Authorizing Official](#)**[Application Review](#)

Authorizing Official Contact Information

Your application information will be sent to the following Authorizing Official for review and approval:

Title: CEO
Contact Name: Jolene Nguyen
Email Address: jpn4p@virginia.edu
Phone Number: 7039380732
Phone Ext: N/A

If you have any questions, please contact the HelpDesk.

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Subhealth Plan HPID – Application Review

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Welcome Jolene Nguyen

Your Progress: 1. Entity Information 2. Authorizing Official 3. **Application Review**

Application Review

Note: (*) Indicates a required field. Please review the information listed below.

If changes to the information are required prior to submitting the application, please select the 'Back' link.

Controlling Health Plan Name: Company 123

Subhealth Plan Information:

Company Information

Company Name: Company 1234
Federal EIN: 123456880
NAIC: 14357

Domiciliary Address

Address Line 1: 100 Test Drive
Address Line 2: N/A
City: San Francisco
State: CA
Zip: 94108
Zip Plus 4: N/A

Authorizing Official

Title: CEO
Contact Name: Jolene Nguyen
Email Address: jpn4p@virginia.edu
Phone Number: 7039380732
Phone Ext: N/A

If the information above is correct, please check the certification box, and select the 'Apply for HPID' button to request an HPID.

Once an application has been submitted, an email will be sent to the Authorizing Official for approval. After the Authorizing Official approves the application, the entity will receive an HPID.

*I certify that all data submitted for this application are complete and accurate.

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[Apply for HPID](#)



Subhealth Plan HPID – Application Summary

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Welcome Jolene Nguyen

Application Summary

Thank you for submitting your application.

The HPID application is pending system validation and approval by your Authorizing Official. Once the entity has been assigned an HPID, you will receive an email notification.

Application Number: 0000149

Controlling Health Plan Name: Company 123

Company Information

Company Name: Company 1234

Federal EIN: 123456880

NAIC: 14357

Authorizing Official

Title: CEO

Contact Name: Jolene Nguyen

Email Address: jpn4p@virginia.edu

Phone Number: 7039380732

Phone Ext: N/A

You may choose one of the following options:

A. If you would like to request HPID(s) for another company that are under the same Controlling Health Plan, please select the **'Get Additional SHP HPID(s)'** button below.

B. If you would like to request HPID(s) for another company that is under a different Controlling Health Plan or do not require additional HPID(s) at this time, please select the **'Done'** button below.

[Get Additional SHP HPID\(s\)](#)

[Done](#)

Summary of SHP HPID Application Information – Company

Subhealth Plan Type: Company

- SHP Company Information
 - Company Name, Federal Employer Identification Number and Domiciliary Address
- The Health Plan's NAIC Number or Payer ID used in standard transactions.

Subhealth Plan HPID - Issuer

Subhealth Plan HPID - Issuer

Health Insurance Oversight System

Health Plan and Other Entity Enumeration System

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Welcome **Jolene Nguyen**

Your Progress: **1. Entity Information** 2. Authorizing Official 3. Application Review

Apply for SHP HPID(s)

1. Company Information

If your company is already registered with HIOS, please select the appropriate company below. If your company is not registered with HIOS, please select the 'HIOS Main Page' button above. Once on the HIOS Main Page, select the 'Register an Organization' button to begin the registration process.

Note: (*) Indicates a required field.

***Company Name - State - Federal EIN:**
Company 123 - VA - 123123123

Federal EIN: 123123123

Domiciliary Address

Address Line 1: 123 Street
Address Line 2: N/A
City: Fairfax
State: VA
Zip: 22124
Zip Plus 4: N/A

2. Issuer Information

Please enter Issuer Information.

***Issuer Name - State - ID:**
Company 123 - VT - 72721

3. NAIC/Payer ID Information

*Please enter either an NAIC Number or a Payer Identification Number to proceed.

NAIC Number: **Payer Identification Number:**

Below are the Payer IDs that have been added. You may select the 'Delete' button to remove a Payer ID from the table.

Payer ID	Action
No records to display.	

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Summary of SHP HPID Application Information – Issuer

Subhealth Plan Type: Issuer

- Company Information
 - Company Name, Federal Employer Identification Number and Domiciliary Address
- Issuer's HIOS ID, Issuer Legal Name and State of Business
 - If the Issuer does not already exist in HIOS, users will first need to register the Issuer in HIOS.
- The Health Plan's NAIC Number or Payer ID used in standard transactions.

Registering a New Issuer in HIOS

Submitter User Homepage

Health Insurance Oversight System

Health Plan and Other Entity Enumeration System

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Welcome **Jolene Nguyen**

All Users:

- User Management
- Register an Organization**
- Search Applications

Controlling Health Plan Functions:

- Create Profile and Apply for HPID
- View Profile
- Apply for SHP HPID(s)

Subhealth Plan Functions:

- Apply for SHP HPID(s)

Other Entity Functions:

- Create Profile and Apply for OEID
- View Profile

Health Plan and Other Entity Enumeration System

Announcements

Insert Submitter user announcements here. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aliquam nisl turpis, luctus id congue id, tincid...

[Read More](#)

Health Plan and Other Entity Enumeration System

Application Instructions

Welcome to the Health Plan and Other Entity Enumeration System!

HPID and OEID applications are now available!

See information below to learn how to obtain an HPID or OEID. It is estimated that it will take an average of **10-15** minutes to complete an application.

How do I obtain an HPID or OEID?

First, an entity must determine if it is going to obtain an HPID or OEID, and therefore must determine whether it meets the definition of health plan. If the entity is going to obtain an HPID it should follow these [instructions](#) (pdf, 59.8KB). If the entity is going to obtain an OEID it will follow these [instructions](#) (pdf, 34.3KB).

What is the purpose of the health plan identifier?

The primary purpose of the health plan identifier is for use in the standard transactions. In the standard transactions, the HPID will replace proprietary health plan identifiers that vary in lengths and formats. In addition, information about health plans and their HPIDs will be available in a public database to facilitate the routing of transactions.

Events and Webinars

Please visit the [HPID website](#) for information on upcoming trainings and webinars.

Help

If at any point you experience any problems with the application or have questions, please contact the HIOS Helpdesk in one of the following ways:

Phone: 1-877-343-6507

Email: insuranceoversight@hhs.gov

Resources

- [HPID Final Rule \(PDF\)](#)
- [HPID Fact Sheet](#)
- [HPID Administrative Simplification Page](#)
- [Affordable Care Act and Administrative Simplification Provisions Page](#)
- [Training Presentations](#)



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Search by Federal EIN

Health Insurance Oversight System

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Welcome

Organization Registration

Please enter your company's 9 digit Federal EIN below and select 'Search' to determine if your company currently exists in HIOS.

Federal EIN:

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Search Results

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Welcome

Organization Registration

Please enter your company's 9 digit Federal EIN below and select 'Search' to determine if your company currently exists in HIOS.

Federal EIN: [Search](#)

Company

Company Legal Name	Incorporated State	Federal EIN	NAIC Code	Address Line 1	Address Line 2	City	State	ZIP Code	ZIP Plus 4
Company 321321	MD	321321321	32111	321 Main Street		Fairfax	MD	22124	

Issuers

There are no Issuers currently registered in HIOS for your company

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[Add Issuer](#)

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Register New Issuer

Health Insurance Oversight System

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Welcome

Register New Issuer

Please fill in the form below with your Issuer's information.

Note: (*) Indicates a required field.

Issuer Legal Name: **Company 321321**

*Registered State:

Federal EIN: **321321321**

NAIC Company Code: **32111**

NAIC Group Code:

*Market Coverage:

[Domiciliary Address](#)

*Address Line 1:

Address Line 2:

*City:

*State:

*ZIP code:

ZIP Plus 4:

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[Save and Add Another Issuer](#)

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Submit Issuer Request

Health Insurance Oversight System

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Welcome

Register New Issuer

Please fill in the form below with your Issuer's information.

Note: (*) Indicates a required field.

Issuer Legal Name: **Company 321321**
 *Registered State:
 Federal EIN: **321321321**
 NAIC Company Code: **32111**
 NAIC Group Code:
 *Market Coverage:
[Domiciliary Address](#)
 *Address Line 1:
 Address Line 2:
 *City:
 *State:
 *ZIP code:
 ZIP Plus 4:

[Back](#)

[Save and Add Another Issuer](#)

Below are the Issuers that you have requested to create. To remove an Issuer from the table, you may select the Delete link on that row.

Issuer Legal Name	Registered State	Federal EIN	NAIC Company Code	NAIC Group Code	Market Coverage	Address Line 1	Address Line 2	City	State	ZIP Code	ZIP Plus 4	Actions
Company 321321	VA	321321321	32111		Individual	333 Main Street		Fairfax	VA	22124		Delete

[Submit](#)



New Issuer Confirmation

Health Insurance Oversight System

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Welcome

New Issuer Confirmation

Your request to register the Issuers below has been submitted for approval. Once approved, you shall receive a notification email.

Issuer Legal Name	Registered State	Federal EIN	NAIC Company Code	NAIC Group Code	Market Coverage	Address Line 1	Address Line 2	City	State	ZIP Code	ZIP Plus 4
Company 3213 21	VA	321321321	32111		Individual	333 Main Street		Fairfax	VA	22124	

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Summary of New HIOS Issuer Information

Required information to register a new issuer:

- Issuer Legal Name
- Company's Federal Employer Identification Number
- Registered State
- Market Coverage
- Domiciliary Address

Subhealth Plan HPID - Product

Subhealth Plan HPID - Product

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Welcome Jolene Nguyen

Your Progress: 1. **Entity Information** 2. Authorizing Official 3. Application Review

Apply for SHP HPID(s)

1. Company Information

If your company is already registered with HIOS, please select the appropriate company below. If your company is not registered with HIOS, please select the 'HIOS Main Page' button above. Once on the HIOS Main Page, select the 'Register an Organization' button to begin the registration process.

Note: (*) Indicates a required field.

*Company Name - State - Federal EIN:
Company 123 - VA - 123123123

Federal EIN: 123123123

Domiciliary Address

Address Line 1: 123 Street
Address Line 2: N/A
City: Fairfax
State: VA
Zip: 22124
Zip Plus 4: N/A

2. Issuer Information

Please enter Issuer information.

*Issuer Name - State - ID:
Company 123 - VT - 72721

3. Product Information

Please enter Product information.

* Product Name - Market Type - Product Type - ID:
Healthy1 HMO - Individual - HMO - 72721W001

4. NAIC/Payer ID Information

*Please enter either an NAIC Number or a Payer Identification Number to proceed.

NAIC Number: Payer Identification Number:

Below are the Payer IDs that have been added. You may select the 'Delete' button to remove a Payer ID from the table.

Payer ID	Action
no records to display.	

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Summary of SHP HPID Application Information – Product

Subhealth Plan Type: Product

- SHP Company Information
 - Company Name, Federal Employer Identification Number and Domiciliary Address
- HIOS Issuer ID, Issuer Legal Name and State of Business
- HIOS Product ID, Product Name, Product Type and Market Type
- The Health Plan's NAIC Number or Payer ID used in standard transactions.

Subhealth Plan HPID – Line of Business

Subhealth Plan HPID - Line of Business

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

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Welcome Jolene Nguyen

Your Progress: 1. **Entity Information** 2. Authorizing Official 3. Application Review

Apply for SHP HPID(s)

1. Company Information

If your company is already registered with HIOS, please select the appropriate company below. If your company is not registered with HIOS, please select the 'HIOS Main Page' button above. Once on the HIOS Main Page, select the 'Register an Organization' button to begin the registration process.

Note: (*) Indicates a required field.

***Company Name - State - Federal EIN:**
Company 123 - VA - 123123123

Federal EIN: 123123123

Domiciliary Address

Address Line 1: 123 Street
Address Line 2: N/A
City: Fairfax
State: VA
Zip: 22124
Zip Plus 4: N/A

2. Line of Business Information

Please enter Line of Business information.

***Type:**
Select

***Product Name/Brand Name:**

3. NAIC/Payer ID Information

*Please enter either an NAIC Number or a Payer Identification Number to proceed.

NAIC Number: **Payer Identification Number:**

Below are the Payer IDs that have been added. You may select the 'Delete' button to remove a Payer ID from the table.

Payer ID	Action
No records to display.	

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Summary of SHP HPID Application Information – Line of Business

Subhealth Plan Type: Line of Business

- SHP Company Information
 - Company Name, Federal Employer Identification Number and Domiciliary Address
- Line of Business Type
- Product Name/Brand Name
- The Health Plan's NAIC Number or Payer ID used in standard transactions.

Subhealth Plan HPID – Other Category

Subhealth Plan HPID - Other Category

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Welcome Jolene Nguyen

Your Progress: 1. **Entity Information** 2. Authorizing Official 3. Application Review

Apply for SHP HPID(s)

1. Company Information

If your company is already registered with HIOS, please select the appropriate company below. If your company is not registered with HIOS, please select the 'HIOS Main Page' button above. Once on the HIOS Main Page, select the 'Register an Organization' button to begin the registration process.

Note: (*) Indicates a required field.

*Company Name - State - Federal EIN:
Company 123 - VA - 123123123

Federal EIN: 123123123

Domiciliary Address

Address Line 1: 123 Street
Address Line 2: N/A
City: Fairfax
State: VA
Zip: 22124
Zip Plus 4: N/A

2. Other Category Information

Please enter Other Category information.

*Other Category Name:

*Type/Description:

3. NAIC/Payer ID Information

*Please enter either an NAIC Number or a Payer Identification Number to proceed.

NAIC Number: Payer Identification Number:
12345

[Save And Add Another Payer ID](#)

Below are the Payer IDs that have been added. You may select the 'Delete' button to remove a Payer ID from the table.

Payer ID	Action
No records to display.	

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Summary of SHP HPID Application Information – Other Category

Subhealth Plan Type: Other Category

- SHP Company Information
 - Company Name, Federal Employer Identification Number and Domiciliary Address
- Other Category Name
- Other Category Type/Description
- The Health Plan's NAIC Number or Payer ID used in standard transactions.

OEID Application Information

Submitter User Homepage

Health Insurance Oversight System

Health Plan and Other Entity Enumeration System

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Welcome **Jolene Nguyen**

All Users:

- User Management
- Register an Organization
- Search Applications

Controlling Health Plan Functions:

- Create Profile and Apply for HPID
- View Profile
- Apply for SHP HPID(s)

Subhealth Plan Functions:

- Apply for SHP HPID(s)

Other Entity Functions:

- Create Profile and Apply for OEID
- View Profile

Health Plan and Other Entity Enumeration System

Announcements

Insert Submitter user announcements here. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aliquam nisl turpis, luctus id congue id, tincid...

[Read More](#)

Health Plan and Other Entity Enumeration System Application Instructions

Welcome to the Health Plan and Other Entity Enumeration System!

HPID and OEID applications are now available!

See information below to learn how to obtain an HPID or OEID. It is estimated that it will take an average of **10-15** minutes to complete an application.

How do I obtain an HPID or OEID?

First, an entity must determine if it is going to obtain an HPID or OEID, and therefore must determine whether it meets the definition of health plan. If the entity is going to obtain an HPID it should follow these [instructions](#) (pdf, 59.8KB). If the entity is going to obtain an OEID it will follow these [instructions](#) (pdf, 34.3KB).

What is the purpose of the health plan identifier?

The primary purpose of the health plan identifier is for use in the standard transactions. In the standard transactions, the HPID will replace proprietary health plan identifiers that vary in lengths and formats. In addition, information about health plans and their HPIDs will be available in a public database to facilitate the routing of transactions.

Events and Webinars

Please visit the [HPID website](#) for information on upcoming trainings and webinars.

Help


If at any point you experience any problems with the application or have questions, please contact the HIOS Helpdesk in one of the following ways:

Phone: 1-877-343-6507

Email: insuranceoversight@hhs.gov

Resources

- [HPID Final Rule \(PDF\)](#)
- [HPID Fact Sheet](#)
- [HPID Administrative Simplification Page](#)
- [Affordable Care Act and Administrative Simplification Provisions Page](#)
- [Training Presentations](#)



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DEPARTMENT OF HEALTH & HUMAN SERVICES - USA

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OEID Application – Company Selected

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

Monday, February 25, 2013

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Welcome Sai Paleti

Your Progress: [Entity Information](#) [Authorizing Official](#) [Application Review](#)

Company Information

If your company is already registered with HIOS, please select the appropriate company below. If your company is not registered with HIOS, please select the 'HIOS Main Page' button above. Once on the HIOS Main Page, select the 'Register an Organization' button to begin the registration process.

Note: (*) Indicates a required field.

***Company Name - State - Federal EIN:**

Company 1234 - CA - 123456880

Federal EIN: 123456880

Domiciliary Address

Address Line 1: 100 Test Drive

Address Line 2: N/A

City: San Francisco

State: CA

Zip: 94108

Zip Plus 4: N/A

***Business Classification:**

Third Party Administrator

*Please enter a Payer Identification Number to proceed

Payer Identification Number:

Save And Add
Another Payer ID

Below are the Payer IDs that have been added. You may select the 'Delete' button to remove a Payer ID from the table.

Payer ID	Action
14357	Delete

[CONTINUE >>>](#)

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OEID Application – Authorizing Official Information

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

Tuesday, February 26, 2013

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Welcome Sai Paleti

Your Progress:

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[Application Review](#)

Authorizing Official Contact Information

Your application information will be sent to the following Authorizing Official for review and approval:

Title: CEO
Contact Name: Dominic Alphonse
Email Address: dominic.alphonse@cgi.com
Phone Number: 4349583045
Phone Ext: N/A

If you have any questions, please contact the HelpDesk.

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OEID Application – Profile and Application Review

Health Insurance Oversight System

Health Plan and Other Entity Enumeration System

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Welcome Jolene Nguyen

Your Progress: 1. Entity Information 2. Authorizing Official 3. **Application Review**

Profile and Application Review

Note: (*) Indicates a required field. Please review the information listed below.
If changes to the information are required prior to submitting the application, please select the 'Back' link.

Other Entity Information:

Company Information

Company Name:	Company 1234
Business Classification:	Third Party Administrator
Federal EIN:	123456880
Payer Identification Number:	14357

Domiciliary Address

Address Line 1:	100 Test Drive
Address Line 2:	N/A
City:	San Francisco
State:	CA
Zip:	94108
Zip Plus 4:	N/A

Authorizing Official

Title:	CEO
Contact Name:	Dominic Alphonse
Email Address:	dominic.alphonse@cgi.com
Phone Number:	434-958-3045
Phone Ext:	N/A

If the information above is correct, please check the certification box, and select the 'Apply for OEID' button to request an OEID.

Once an application has been submitted, an email will be sent to the Authorizing Official for approval. After the Authorizing Official approves the application, the entity will receive an OEID.

*I certify that all data submitted for this application are complete and accurate.

[<<< BACK](#) [Apply for OEID](#)



OEID Application – Confirmation and Profile Summary

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

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Welcome Jolene Nguyen

Profile Summary

Thank you for submitting your application.

The OEID application is pending system validation and approval by your Authorizing Official. Once the other entity has been assigned an OEID, you will receive an email notification.

To view a profile, please select a Company Name and Application Type below:

Company Name - State - FEIN:
Application Type:

Company Information

Application Number: 0000150
OEID: **Pending**
Company Name: Company 1234
Business Classification: Third Party Administrator
Federal EIN: 123456880
Payer Identification Number: 14357

Authorizing Official

Title: CEO
Contact Name: Dominic Alphonse
Email Address: dominic.alphonse@cgi.com
Phone Number: 434-958-3045
Phone Ext: N/A

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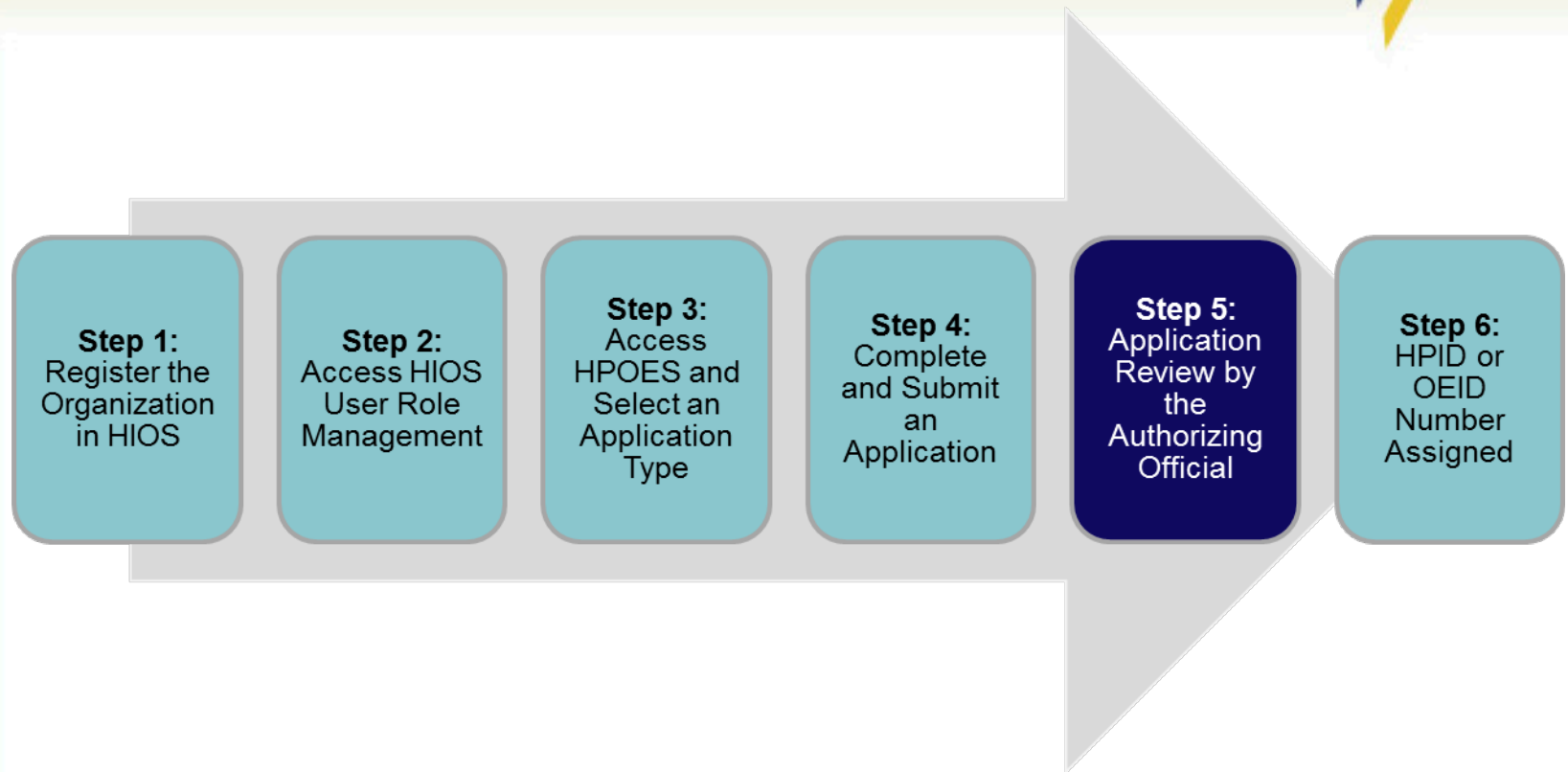
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Summary of OEID Application Information

- Company Information
 - Company Name, Federal Employer Identification Number and Domiciliary Address
- Authorizing Official Information:
 - First and Last Name, Title, Phone Number and Email Address
- Business Classification
- The Other Entity's Payer ID or Atypical Provider ID used in standard transactions.

High Level Application Overview



Overview of Application Process

- **Step 5: Application Review**

- Once the application has been submitted, the company's Authorizing Official will be notified that an application is pending their approval.
- The Authorizing Official will need to review each application and will have the option to approve or reject it.

Authorizing Official Homepage

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

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Pending Tasks

Search Applications

User Management

Register an Organization

Health Plan and Other Entity Enumeration System

Announcements

There are no announcements at this time.

Published 02/12/2013

Welcome to the Health Plan and Other Entity Enumeration System!

A representative from your organization has submitted an application for a [Health Plan Identifier \(HPID\)](#) or [Other Entity Identifier \(OEID\)](#). Each application has a designated [Authorizing Official](#). In order for an organization to receive an HPID or OEID, the Authorizing Official must review and approve the application. Once the applications have been approved by you as the Authorizing Official, the HPID or OEID will be assigned and displayed on the page. The representative that submitted the application will receive an email notification of the application approval which will also list the relevant HPID or OEID numbers. To learn more about how to approve an application, [download the detailed instruction document \(pdf, 32.7KB\)](#).

To check your pending tasks, navigate to the [Pending Tasks page](#).

To search for an application please select the "Search Applications" button on the left menu.

Welcome Jolene Nguyen

Resources

- [HPID Final Rule \(PDF, 610KB\)](#)
- [HPID Fact Sheet](#)
- [HPID Administrative Simplification Page](#)
- [Affordable Care Act and Administrative Simplification Provisions Page](#)
- [Training Presentations](#)

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Authorizing Official Search

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

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Welcome

Search Applications

Please select the desired criteria to filter the applications and select the 'View Application' button to view the application results. If no filters are utilized, all records for which you are the Authorizing Official will be displayed.

Company Name:

Application Type:

Application Status:

[View Application](#)

NOTE: To view or update an application or record, select an action under the "Actions" column.

Page Size: Displaying 1 - 1, of 1 found.

Application Number	Submitted Date	Application Type	Health Plan Category	Company Name	Status	HPID/OEID Number	Actions
0000007	2/20/2013	OEID	N/A	Company 123	Approval Pending	Pending	Select

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Authorizing Official Pending Tasks

Health Insurance Oversight System

Health Plan and Other Entity Enumeration System

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Welcome Jolene Nguyen

Pending Tasks

Below are the applications that are awaiting your approval as the designated Authorizing Official

Page Size: 10 Displaying 1 - 1, of 1 found.

Application Number	Submitted Date	Application Type	Health Plan Category	Company Name	Status	HPID/OEID Number	Actions
0000007	2/20/2013	OEID	N/A	Company 123	Approval Pending	Pending	Select

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Authorizing Official Approval

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

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Welcome Jolene Nguyen

Application Confirmation

Please review the information listed below. Please select the "Submit" button to approve an application. Once an application has been approved, the entity will receive an OEID and an email notification is sent to the submitter.

Note: (*) Indicates a required field.

OEID: Pending
Status: Approval Pending
Application Number: 0000007

Company Information

Company Name: Company 123
Business Classification: Clearinghouse
Federal EIN: 123123123
State: VA
Payer Identification Number: 123123123

Authorizing Official:

Title: CEO
Contact Name: Jolene Nguyen
Email Address: jpn4p@virginia.edu
Phone Number: 7039380732
Phone Ext: N/A

Confirm or Return Application

* I wish to:

- Confirm the record accuracy: I certify that this application is complete and accurate.
- Reject: This application is incomplete and/or inaccurate.

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[Submit](#)

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Authorizing Official Approval Confirmation

Health Insurance Oversight System Health Plan and Other Entity Enumeration System

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Welcome Jolene Nguyen

Approval Confirmation

You have approved the application for the following Other Entity:

Company Name: Company 123

Business Classification: Clearinghouse

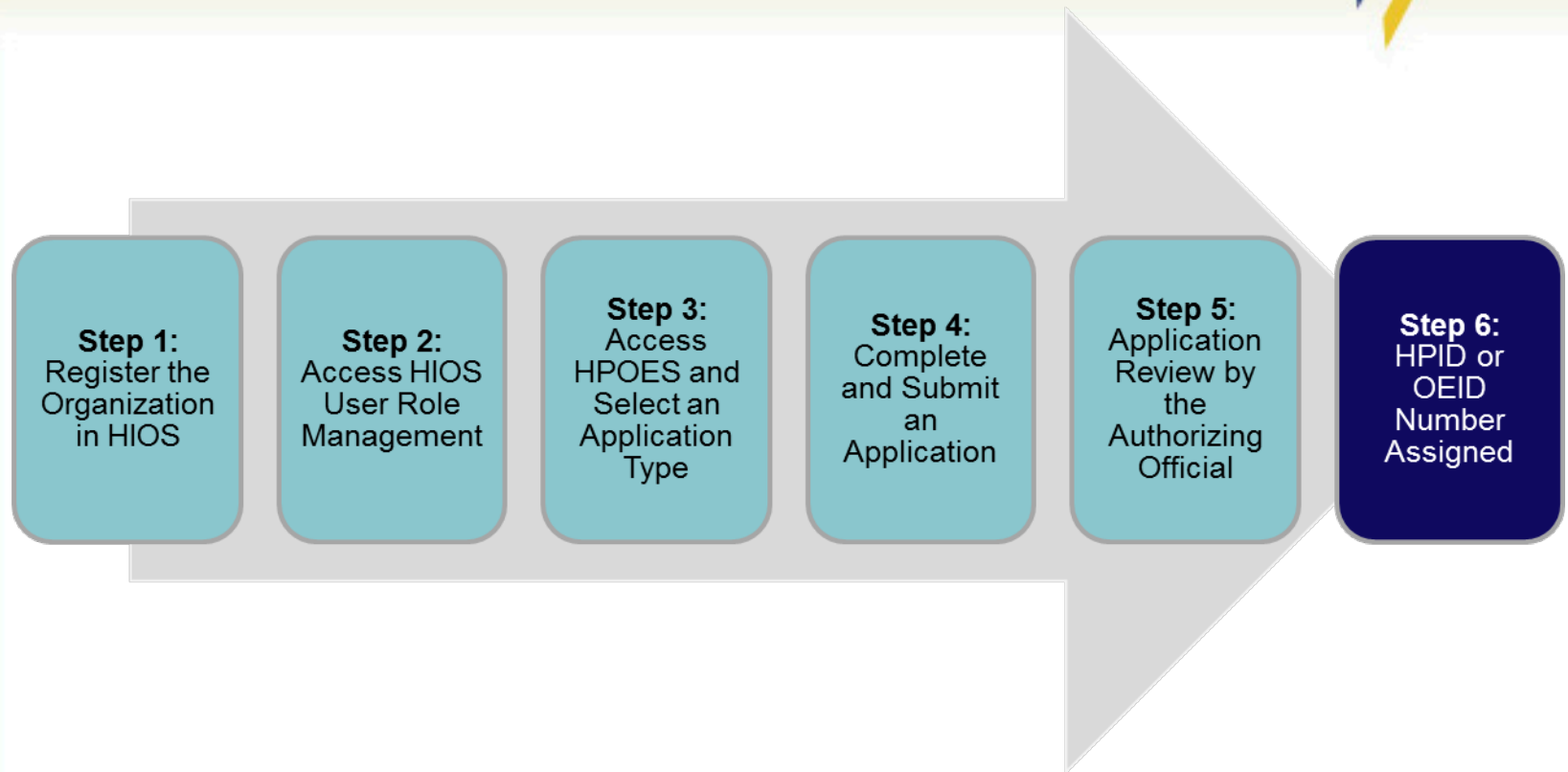
OEID Number: Pending

[Done](#)

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High Level Application Overview



Overview of Application Process

- **Step 6: HPID or OEID Number Assigned**
 - Once the application is approved by the Authorizing Official, the system will generate an HPID or OEID.
 - An email notification will be sent to the submitter user with the HPID or OEID generated.

WRAP UP

Wrap Up and Next Steps

Wrap Up and Next Steps

Next Steps

- Slides will be available at <http://www.cms.gov/Regulations-and-Guidance/HIPAA-Administrative-Simplification/Affordable-Care-Act/Health-Plan-Identifier.html>.
- Please send questions to the HIOS Helpdesk at insuranceoversight@hhs.gov.

Wrap Up

- Thank you for attending.
- Please let us know if you have any questions.

Wrap Up and Next Steps

Next CMS Access and Registration Training and Q&A session:

- March 19th - 2:00 p.m. to 3:30 p.m. EST
 - Call in: (866) 503-0859
 - Conference ID: 24848094
 - URL: <https://www.livemeeting.com/cc/cgi-ams/join?id=8NKQ6P&role=attend&pw=MN%3BQ8cP>
- March 27th - 11:00 a.m. to 12:30 p.m. EST
 - Call in: (877) 267-1577
 - Meeting ID: 5283
 - URL: <https://webinar.cms.hhs.gov/hiosneweidm/>

Questions & Answers