

Bid Board Notice  
OA-393-2013-0048  
“Over the Counter Drug Spending Estimates”

This is a Small Business Set Aside for Quotation prepared in accordance with FAR Part 13, as supplemented with additional information included with this notice. THIS ANNOUNCEMENT CONSTITUTES THE ONLY SOLICITATION; A SEPARATE WRITTEN SOLICITATION WILL NOT BE ISSUED. QUOTES ARE BEING REQUESTED. The Centers for Medicare and Medicaid Services intends to award using Simplified Acquisition Procedures, a fixed priced purchase order for Data purchase of Over the Counter Drug Spending Estimates in accordance with the attached statement of work and deliverables. The North American Industry Classification Code (NAICS) is 511120. **“All business proposals final price shall be submitted in whole dollar only rounded to the nearest dollar.”** The Government intends to award based on the lowest price that is technically acceptable. Responses must be sent electronically in MS Word format to [renee.wallaceabney@cms.hhs.gov](mailto:renee.wallaceabney@cms.hhs.gov) on or before July 5, 2013 by 12:00 pm. Eastern Standard Time.

Your proposal should include the following additional information:

1. Company’s Name, Address
2. Contact Person’s Name, Telephone Number, Fax Number, Email Address
3. Business Size Classification, i.e. Small, Disadvantaged 8(A), Woman Owned
4. DUN Number
5. Tax Id Number

Note: All potential contractors must be registered in System Award Management (SAM) in order to receive a federal contract. All SAM records must be current. [www.sam.gov](http://www.sam.gov)

Direct All Acquisition Questions to:  
Renee Wallace-Abney on 410-786-5128 or [renee.wallaceabne@cms.hhs.gov](mailto:renee.wallaceabne@cms.hhs.gov)

## STATEMENT OF WORK

*(Over-the Counter drug spending estimates)*

### **I. SCOPE**

Data is needed to update and expand the medical professional liability indexes that CMS produces for use in the CMS market baskets.

#### **A. Background**

The AM BEST State Rate Filing Database allows users to compare companies and monitor property/casualty filing information. Best's State Rate Filings gives you access to policy rate, rule and form changes, loss cost information and new programs for thousands of P/C insurers -- with complete filings included at no additional cost. This data is currently only available through the State Insurance Commissioners and we would have to go to every state in person and manually pull the data from files in order to collect this information.

The AM Best's State Rate Filings provide convenient online access to rate filings, now in one comprehensive archive. The redesigned site features enhanced search options and streamlined search results for complete filings and notable filings with descriptive summaries.

#### **B. Purpose**

For purposes of developing the physician and hospital professional liability insurance premium indexes for the Medicare Market Baskets used by CMS to annually update provider Medicare payments. The National Health Statistics Group (NHSG) in the Office of the Actuary (OACT) would like to purchase access to the state rate filings data from AM Best which would provide access to any approved rate increases over time for every company providing medical malpractice insurance, for all states other than Alaska, Hawaii, and Washington DC. We will use this data to expand the coverage and investigate the possibility of revising the methodology for constructing a hospital malpractice index and the possibility of creating other types of medical malpractice indexes, such as for nursing care facilities, and allied health professionals.

### **II. REQUIREMENTS**

Independently and not as an agent of the Government, the Contractor shall furnish all the necessary services, and data as needed to perform the requirements of this Statement of Work.

#### **A. Requirements/Tasks to be Performed.**

Provide 12 month access to an online database of state rate filings. This database allows the following:

1. Review complete filings for most states, dating back to 2008.
2. Descriptive filing summaries which isolates the key pieces of information.
3. View exclusive market share and rank information based on lines of business available only from A.M. Best.
4. Export results to Microsoft Excel or PDF formats.
5. Create or save customized alerts for e-mail notification of filing changes for selected states, major lines, filing actions and/or companies.

#### **B. Report Requirements**

*(This section is not a list of deliverables. Report requirements may include financial, management, progress, draft and final reports, as well as any other data requirements. This section will include the format and content of each report, number of copies, expected length, and place and method of delivery.*

*The Contractor shall provide access to the online database for one user to the AM BEST State Rate Filings database for all available states (currently 48), no later than July 1, 2013. The data shall be available for 12 months from the original date of access and include all years of data available.*

**See separate document for a complete listing of “Items to be Furnished and Deliverable Schedule”.**

#### **C. Period of Performance**

*The period of performance for completion of all requirements under this contract is 1 month from contract award, or July 1, 2011, whichever is earlier.*

### **III. QUALITY ASSURANCE**

The Project Officer will review data described in section II.B. of this SOW and provide comment(s) to the Contractor within 30 days of receipt.)

### **IV. SECTION 508 COMPLIANCE:**

The deliverables shall comply with the standards, policies, and procedures below. In the event of conflicts between the referenced documents and this SOW, the SOW shall take precedence.

Rehabilitation Act, Section 508 Accessibility Standards

1. 29 U.S.C. 794d (Rehabilitation Act as amended)
2. 36 CFR 1194 (508 Standards)
3. [www.access-board.gov/sec508/508standards.htm](http://www.access-board.gov/sec508/508standards.htm) (508standards)
4. FAR 39.2 (Section 508)
5. CMS/HHS Standards, policies and procedures (Section 508)

**Attachment J-**

**ITEMS TO BE FURNISHED AND DELIVERABLE SCHEDULE**

The Contractor shall submit all required reports and deliverables in accordance with the following schedule. Reports and/or deliverables submitted under this contract shall be in accordance with the Statement of Work entitled

IAW= In Accordance With

| <u>ITEM #</u> | <u>DESCRIPTION</u> | <u>QTY/RECIPIENT</u> | <u>DELIVERY</u> |
|---------------|--------------------|----------------------|-----------------|
|---------------|--------------------|----------------------|-----------------|

*Example: (Do NOT list what is to be in each report in this section. Descriptions of content and format for reports are contained in the SOW under Reporting Requirements.)*

|          |   |  |                   |
|----------|---|--|-------------------|
| <i>1</i> | <i>Database Access to AM Best State Rate Filings 1 - Project Officer<br/>Section II.B</i> |  | <i>07/12/2013</i> |
|----------|---|--|-------------------|

**Recipient Addresses:**

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