



REGISTRATION USER GUIDE

For Eligible Hospitals

Medicaid

Promoting Interoperability (PI) Program



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Disclaimer

The Centers for Medicare & Medicaid Services (CMS) is providing this material to guide the Medicaid Eligible Hospitals and Dually Eligible Hospitals in using the CMS Promoting Interoperability (PI) Registration System.

Although every reasonable effort has been made to assure the accuracy of the information within these pages at the time of posting, the PI program is constantly changing, and it is the responsibility of each hospital to remain abreast of the program requirements.

Medicare and Medicaid regulations can be found on the CMS website at <http://www.cms.gov>

Step 1 – Getting Started

This is a step-by-step guide for the Eligible Hospitals (EHs) Promoting Interoperability (PI) Program. The page layout consists of the registration screen with written instructions to the right, as well as helpful tips.

To get started, click on the link at the top of the page or type the website into your computer's browser.

Promoting Interoperability Programs Registration System

Welcome to the Promoting Interoperability Programs Registration System

About This Site

The Promoting Interoperability Programs (previously known as The Medicare and Medicaid Electronic Health Records (EHR) Incentive Programs) will provide incentive payments to eligible professionals and eligible hospitals as they demonstrate adoption, implementation, upgrading, or meaningful use of certified EHR technology. These interoperability programs are designed to support providers in this period of Health IT transition and install the use of EHRs in meaningful ways to help our nation to improve the quality, safety, and efficiency of patient health care.

Additional Resources: For User Guides to Registration that will allow you how to complete these modules, a list of EHR technology that is certified for this program, specification sheets with additional information on each Meaningful Use objective, and other general resources that will help you complete registration, please visit [CMS website](#).

Eligible to Participate: There are two types of groups who can participate in the programs. For detailed information, visit [CMS website](#).

This web system is for the Promoting Interoperability Programs. Those wanting to take part in the program will use this system to register and participate in the program.

Overview of Eligible Professional (EP) and Eligible Hospital Types

Eligible Professionals (EPs)

Medicaid EPs include:

- Physicians
- Nurse Practitioners
- Certified Nurse - Midwife
- Dentists
- Physician Assistants who practice in a Federally Qualified Health Center (FQHC) or Rural Health Center (RHC) that is led by a Physician Assistant.
- Doctors of Optometry

Further, Medicaid EPs must also:

- Have a minimum of 30% Medicaid patient volume (30% minimum for podiatrists), OR
- Practice predominantly in a FQHC or RHC and have at least 30% patient volume to needy individuals.

Eligible Hospitals

Medicaid Eligible Hospitals include:

- Acute Care Hospitals with at least 10% Medicaid patient volume. May include CAHs and cancer hospitals.
- Children's Hospitals

◀ Previous **Continue** ▶

STEPS

Enter the Promoting Interoperability Program **URL** (located at the top of the page) into your web browser.

Click **Continue** to start the registration process

TIPS

If you are a hospital that meets all of the following qualifications, you are 'dually eligible' for the Medicare and Medicaid Promoting Interoperability Programs:

- You are a sub-section (d) hospital in the 50 U.S. States or the District of Columbia or CAH; and
- You have a CMS Certification Number ending in 0001-0879 or 1300-1399; and
- You have at least 10% Medicaid patient volume.

You must register for 'Both Medicare & Medicaid' when registering for the program.

Step 1 - Continued

Carefully review the screen for important information.

Promoting Interoperability Programs Registration System

Warning

(*) Red asterisk indicates a required field.

WARNING: Only authorized registered users have rights to access the Promoting Interoperability Programs Registration System.

- This warning banner provides privacy and security notices consistent with applicable federal laws, directives, and other federal guidance for accessing this Government system, which includes (1) this computer network, (2) all computers connected to this network, and (3) all devices and storage media attached to this network or to a computer on this network.
- This system is provided for Government-authorized use only.
- Unauthorized or improper use of this system is prohibited and may result in disciplinary action and/or civil and criminal penalties.
- Personal use of social media and networking sites on this system is limited as to not interfere with official work duties and is subject to monitoring.
- By using this system, you understand and consent to the following:
 - The Government may monitor, record, and audit your system usage, including usage of personal devices and email systems for official duties or to conduct HHS business. Therefore, you have no reasonable expectation of privacy regarding any communication or data transiting or stored on this system. At any time, and for any lawful Government purpose, the government may monitor, intercept, and search and seize any communication or data transiting or stored on this system.
 - Any communication or data transiting or stored on this system may be disclosed or used for any lawful Government purpose.

*Check this box to indicate you acknowledge that you are aware of the above statements

Select the **Continue** button to go to the LOGIN page or select the **Previous** button to go back to the WELCOME page

Previous Continue

STEPS

Please read the statements on the page and check the box to indicate that you acknowledge that you are aware of the statements.

Click **Continue** to start the registration process



Step 2 – Login Instructions

Review the Login Instructions for Eligible Hospitals for help in obtaining a user name and password for the Identification and Authentication (I&A) System.

Login Instructions

Promoting Interoperability

• CMS is dedicated to improving interoperability and patient access to health information. To better reflect this focus, the Promoting Interoperability Program is renamed to the Promoting Interoperability (PI) Programs.

Eligible Professionals (EPs)

• If you are an EP, you must have an active National Provider Identifier (NPI) and have a National Plan and Provider Enumeration System (NPPES) web user account. Use your NPPES user ID and password to log into this system.

• If you are an EP who does not have an NPI and/or an NPPES web user account, navigate to [NPPES](#) to apply for an NPI and/or create an NPPES web user account.

• Users working on behalf of an Eligible Professional(s) must have an Identity and Access Management system (I&A) web user account (User ID/Password) and be associated to the Eligible Professional's NPI. If you are working on behalf of an Eligible Professional(s) and do not have an I&A web user account, [Create a Login](#) in the I&A System.

Eligible Hospitals

• If you are an Eligible Hospital, you must have an active NPI. If you do not have an NPI, apply for an NPI in [NPPES](#).

• Users working on behalf of an Eligible Hospital(s) must have an Identity and Access Management system (I&A) web user account (User ID/Password) and be associated to an organization NPI. If you are working on behalf of an Eligible Hospital(s) and do not have an I&A web user account, [Create a Login](#) in the I&A System.

Associated with both Eligible Professionals (EPs) and Eligible Hospitals

• If you are an EP using your NPPES web user account, you may also be permitted to work on behalf of a hospital. Navigate to the I&A System and use your NPPES User ID and password to request to work on behalf of an organization.

• Users working on behalf of an Eligible Professional(s) may also work on behalf of an Eligible Hospital(s). An Identity and Access Management system (I&A) web user account (User ID/Password) can be associated to both an Eligible Professional NPI and an organization NPI. If you do not have an I&A web user account, [Create a Login](#) in the I&A System.

Account Management

• If you are an existing user and need to reset your password, visit the [I&A System](#).

• If you are having issues with your User ID/Password and are unable to log in, please contact your helpdesk: Medicare Eligible Hospital and Dually Eligible Hospitals: Contact External User Services Help Desk: <https://eus.cms.gov/help> or 1-888-484-8049 or EUSSupport@cqi.com

• Medicare Eligible Professionals: Contact the Quality Payment Program Help Desk at 1 (888) 288-8292 and choose the Promoting Interoperability Program legacy call option or Qpp@cms.hhs.gov.

• Medicaid Only Hospitals and Medicaid Eligible Professionals: Contact your EHR State Medicaid Administrator.

(*) Red asterisk indicates a required field.

*User ID:

*Password:

• View our [check list of required materials](#) here.

STEPS

Enter your Identification and Authentication (I&A) User ID and Password

Click *Log In*

Users working on behalf of an eligible hospital must also have an I&A web user account

If you do not have an I&A User ID and Password, click on the "Create a Login" link in the body of the screen

Click the link "checklist of required materials" in the body of the screen to view the materials required to register for the Promoting Interoperability Programs

TIPS

- User ID and Password are case sensitive
- Users registering on behalf of the hospitals will need the hospital's CMS Certification Number (CCN) and National Provider Identifier (NPI)

Step 2 – Continued

For information about the CMS Identity and Access (I&A) System, refer to [I&A Quick Reference Guide](#).

The guide includes information on how to:

- Create an account
- Retrieve and reset usernames and passwords
- Register to access CMS systems on behalf of an organization
- Add and manage staff within an organization
- Work in CMS systems on behalf of an individual or organization

To locate your NPI number, visit: <https://nppes.cms.hhs.gov/NPPES>. User name and password are case sensitive.

To apply for an NPI click on "NPPES" link in the body of the screen.

If you cannot remember your password, contact the External User Services Help Desk at:

Phone: 1-866-484-8049, or

Web: <https://eus.custhelp.com>, or

Email: EUSupport@cgi.com



Step 3 – Multi Factor Authentication (MFA)

If you have not already set up your MFA in I&A by March 28th, and the user name and password entered on the Login page are correct, you will be presented the "Information on Multi- Factor Authentication (MFA)" screen between March 28th, 2020 and September 30th, 2021.

Information on Multi-Factor Authentication (MFA)

Attention: Multi-Factor Authentication will soon be required when logging into the Registration System.

We are implementing Multi-Factor Authentication to ensure your data is secure. We do this by sending a temporary code to you to verify your identity. The code can be sent to you either via a phone number (either by voice or Text/SMS) or an email.

Multi-Factor Authentication is currently optional when logging into the Registration System, but will become required in 365 days.

Select the "Go to I&A to Set Up MFA" button to log into I&A and set up your MFA before returning to log in to the Registration System. Select "Continue" if you do not wish to set up your MFA at this time and would like to continue to the Registration System.

Go to I&A to Set Up MFA Continue

Web Policies & Important Links Department of Health & Human Services
CMS.gov Accessibility File Formats and Plugins

CMS
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STEPS

Eligible Hospitals may choose to set up their MFA by selecting the "Go to I&A to set up MFA" button. If the user has set up MFA in I&A, he/she will be not be presented this screen but will instead be directed to the next screen "Request Code for Multi- Factor Authentication (MFA)"

If the user clicks *continue* they will presented the Welcome Screen.

If the user clicks *Go to I&A to set up MFA*, the user is directed to I&A to set up MFA. When the user logs in again to the Registration System (after setting up MFA), they will be presented the "Request Code" screen after the "Login Instructions" screen.

Step 4 – Request Code for Multi- Factor Authentication (MFA)

If the user name and password you entered are correct, and you have set up MFA in I&A, you be presented the “Request Code for Multi- Factor Authentication (MFA)” screen after March 28th, 2020.

Promoting Interoperability Programs
Registration System

Log Out

Request Code for Multi-Factor Authentication (MFA)

(*) Indicates Required Fields

Need to make changes to where you receive your verification code? [Go to I&A and Reset MFA](#)

*Select where you wish to receive your Verification Code:

- Primary Authentication Method: Email m*****@tistatech.com
- Alternate Authentication Method: Text (xxx) xxx-5180

Please select the **Send Verification Code** button to receive the code. Select the **Cancel** button to go back to the **Login** page.

[Web Policies & Important Links](#)

[Department of Health & Human Services](#)

[CMS.gov](#)

[Accessibility](#)

[File Formats and Plugins](#)



STEPS

Eligible Hospitals may choose to set up their MFA by selecting the “Go to I&A to set up MFA” button. If the user has set up MFA in I&A, he/she will be not be presented this screen but will instead be directed to the next screen “Request Code for Multi- Factor Authentication (MFA)”

If the user clicks *continue* they will presented the Welcome Screen.

If the user clicks *Go to I&A to set up MFA*, the user is directed to I&A to set up MFA. When the user logs in again to the Registration System (after setting up MFA), they will be presented the “Request Code” screen after the “Login Instructions” screen.

Step 5 – Verify Code for Multi- Factor Authentication (MFA)

Promoting Interoperability Programs
Registration System Log Out

Verify Code from Multi-Factor Authentication (MFA)

(*) Indicates Required Fields

Need to make changes to where you receive your verification code? [Go to I&A and Reset MFA](#)

*Select where you wish to receive your Verification Code:
 Primary Authentication Method: Email T****@tistatech.com
 Alternate Authentication Method: Text (xxx) xxx-5180

Haven't received the code yet or need a new code? Note: This button will remain disabled for 30 seconds after the prior code request.

*Are you logging in to the system on a Public or Private device:
 This is a Public Device
 This is a Private Device

*Enter Code:

Please select the **Verify Code** button to proceed to the **Welcome** page. Select the **Cancel** button to go back to the **Login** page.

Web Policies & Important Links [CMS.gov](#) [Accessibility](#) [File Formats and Plugins](#) [Department of Health & Human Services](#) 

STEPS

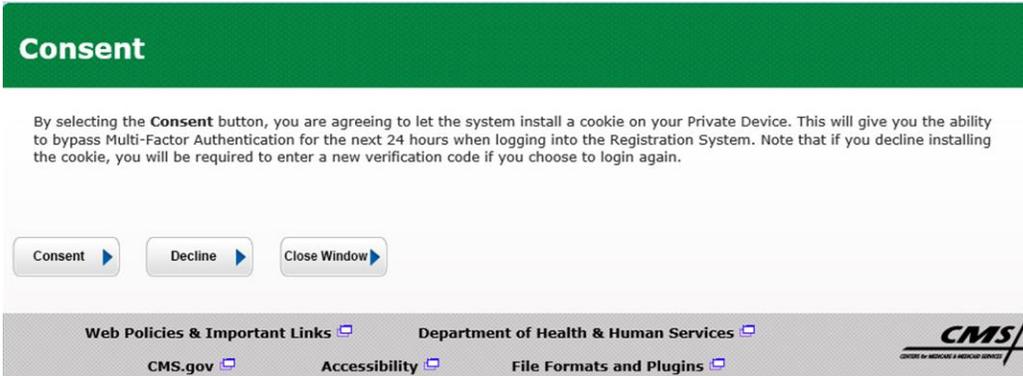
Eligible Hospitals have to select either "Private Device" or "Public Device" to indicate the type of device they are using.

If the user selects "Private Device", and clicks on *Verify Code* after entering the code, the Consent screen will be presented to the user.

If the user selects "Public Device", and clicks on *Verify Code* after entering the code, the Welcome Screen will be presented to the user.

The user also has to option to click the *Resend* button to receive the code again.

Step 6 – Consent



Consent

By selecting the **Consent** button, you are agreeing to let the system install a cookie on your Private Device. This will give you the ability to bypass Multi-Factor Authentication for the next 24 hours when logging into the Registration System. Note that if you decline installing the cookie, you will be required to enter a new verification code if you choose to login again.

[Consent](#) [Decline](#) [Close Window](#)

[Web Policies & Important Links](#) [Department of Health & Human Services](#)
[CMS.gov](#) [Accessibility](#) [File Formats and Plugins](#)

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STEPS

Eligible Hospital Users can choose if they want install cookies on their private devices, which will let them bypass the MFA for the next 24 hours.

Click *Consent Verification Code*

Step 7 – Welcome

If your login was successful you will receive the “Welcome Screen”.

Promoting Interoperability Programs
Registration System

[My Account](#) | [Log Out](#) | [Help](#)

Welcome Fname0135 Lname0135

Home | **Registration** | Status

Welcome to the Promoting Interoperability Programs Registration System

Last Successful Login: | Unsuccessful Login Attempts: 0

Welcome Fname0135 Lname0135, your first step is to register for the Promoting Interoperability Program.

For Medicaid Promoting Interoperability Program participants, you will need to demonstrate adoption, implementation, upgrading, or meaningful use of certified EHR technology in your first year and demonstrate meaningful use for the remaining years in the program. Attestation for Medicaid occurs through your State Medicaid Agency.

Instructions

Select any topic to continue.

Registration

- Register in the Promoting Interoperability Program
- Continue Incomplete Registration
- Modify Existing Registration
- Resubmit a Registration that was previously deemed ineligible
- Reactivate a Registration
- Switch Medicaid State
- Cancel participation in the Promoting Interoperability Program

Status

- View current status of Registration(s) and Payment(s) for the Promoting Interoperability Program



STEPS

Click on the *Registration* tab to continue registering for the PI Program

After you login, the system will alert you of your next step in the registration process, such as your registration needs to be completed, or that it is pending with your Medicaid Affiliated State for approval

Although registration is done in this system, the demonstration and attestation to Meaningful Use (MU) of Certified Electronic Health Record Technology (CEHRT) by providers, and obtaining the qualified EHR Incentive payment, is done with the Promoting Interoperability program of the Medicaid Affiliated State or Territory that the providers choose to register with in this system.

TIPS

The Welcome screen consists of three tabs to navigate through the registration process

- Home
- Registration
- Status

Step 8 – Registration

The Registration Instruction screen lists all the Tax Identifiers (TIN) associated to the logged in user.

Home

Registration

Status

Registration

Registration Instructions

Welcome to the Registration Page.

Depending on the current status of your registration, please select one of the following actions:

Register Register for the Promoting Interoperability Programs
Continue an incomplete registration

Modify Modify Existing Registration
Switch Medicaid state

Cancel Discontinue participation in the Medicare & Medicaid Promoting Interoperability Programs

Reactivate Reactivate a previously canceled registration

Resubmit Resubmit a registration that was previously deemed ineligible

View Status View Status of a registration that has been successfully submitted

Registration Selection

Identify the desired registration and select the Action you would like to perform. Please note only one Action can be performed at a time on this page.

Create a new registration:

Registration Date (MM/DD/YYYY)::

Name	Tax Identifier	CMS Certification Number (CCN)	Incentive Type	Registration Status	Action
HitechHospitalTest6135	53-3446135 (EIN)				Register

STEPS

Click on *Register* in the Action column to continue the registration process

TIPS

- "Resubmit", "Modify", "Cancel" and "Reactivate" are the available Action web links for returning users
- Only one action can be performed at a time on this page
- If the user selects the Action web link of "Register" or "Resubmit" they will be directed to the Topics for Registration screen

Step 9 – Identification Questionnaire

The legal business name (LBN) and taxpayer identification number (TIN) are pulled from National Plan and Provider Enumeration System (NPPES).

Promoting Interoperability Programs
Registration System

[My Account](#) | [Log Out](#) | [Help](#)

Welcome Fname0135 Lname0135

STEPS

Select the hospital CCN from the dropdown menu.

Click *Save & Continue*

Home Registration Status

CCN/NPI Information

(* Red asterisk indicates a required field.)

LBN: HitechHospitalTest6135

TIN: 533446135 (EIN)

Please provide the CMS Certification Number (CCN) and the National Provider Identifier (NPI) that is associated to this TIN:

***CCN:**

Note: CCNs that have NOT been registered are only available in the dropdown list. The CMS Certification Number (CCN) must be associated with an Approved Medicare enrollment in the Provider Enrollment, Chain and Ownership System (PECOS). In addition, the CCN must be at least 6 to 10 characters in length. The first 6 characters are required and must be numeric. The additional 4 characters are optional and can be any alphanumeric combination.

***NPI:** This NPI is associated with the CCN and **primary** practice location in PECOS.

Please select the **Previous** button to go back a page. Please note that any changes that you have made on this page will not be saved. Please select the **Save & Continue** button to save your entry and proceed.

HitechHospitalTest6135
Tax Identifier: 53-3446135 (EIN)
NPI:
CCN:



TIPS

- The user must enter a CCN and NPI associated to the TIN in order to proceed with the registration
- For more information on TIN and EINs, visit the IRS website at <http://www.irs.gov>

Step 10 – Reason for this Registration

Review and follow the registration instructions below.

Promoting Interoperability Programs
Registration System

[My Account](#) | [Log Out](#) | [Help](#)

Welcome Fname0135 Lname0135

STEPS

Click on Topic 1 -
"Promoting Interoperability
Program" to start

Home

Registration

Status

Registration Progress

Reason for Registration

You are an Eligible Hospital registering in the incentive program.

HitechHospitalTest6135

Tax Identifier: 53-3446135 (EIN)

NPI: 1538499058

CCN: 100135

Topics

The data required for this registration is grouped into topics. In order to complete registration, you must complete ALL of the following topics. Select the TOPIC and provide the required information. The system will show when each TOPIC is completed.

1 Promoting Interoperability Program

Progress: 0 of 1

2 Business Address & Phone

Progress: 0 of 1

Note: When all topics are marked as completed, select the **Proceed with Submission** button to submit your registration.

Proceed with Submission



TIPS

- Data required for this registration is grouped into two topics. Both topics must be **completed**
- Progress bars will indicate the progress
- When both topics are **completed**, user can select **Proceed with Submission**

Step 11 – Promoting Interoperability Program Questionnaire

STEPS

To register as Medicaid only Eligible Hospital:

- Select the *Medicaid* incentive program
- Select your *Medicaid State/Territory*
- Select your Medicaid hospital type

To register as Both Medicare & Medicaid Eligible Hospital:

- Select the *Both Medicare & Medicaid* incentive program
- Select your Medicare hospital type, in addition to all the fields listed for the Medicaid only hospital

The Promoting Interoperability Program requires the use of Certified EHR Technology (CEHRT). Please visit CMS Website for additional information on Certified EHR Technology

Click *Save & Continue*

TIP
The CMS EHR certification number is required for Attestation, but is not for Registration

Step 12 – Business Address and Phone Number

The business address and telephone number are pulled from the hospital's practice location stored National Plan and Provider Enumeration System (NPPES).

STEPS

Review the Business Address & Phone information and revise if applicable

Enter your e-mail address and confirm the e-mail address

Click *Save & Continue*

You will receive an e-mail confirmation once you have successfully completed your registration

Home Registration Status

Progress: 0 of 1

Business Address & Phone Number

(*) Red asterisk indicates a required field.

Please note that the business address listed is the practice location established in [NPPES](#). Updates made to the business address and phone number, will not update the business address and phone number on file in NPPES. To update your business address associated to your NPI, please make your changes in NPPES.

HitechHospitalTest6135
Tax Identifier: 53-3446135 (EIN)
NPI: 1538499058
CCN: 100135

*Address Line 1:

Address Line 2:

*City:

*State:

*ZIP+4: -

*Phone Number (123) 123-4567: Ext:

*E-Mail Address:

*Confirm E-Mail Address:

Please select the **Previous** button to go back a page or the **Save & Continue** button to save your entry and proceed. Select the **Return to Registration Progress** button to return to the Registration Progress page. You can return to your place in the process at any time, however, the data for the current topic will not be saved.

TIPS

- The fields can be updated on this screen. However, the data is not sent back to NPPES. If this information is incorrect, please update your NPPES account as well
- The Business Address cannot be a P.O Box address

Step 13 – Registration Progress

Topics for this Registration will display when both Topics are completed.

Promoting Interoperability Programs
Registration System

[My Account](#) | [Log Out](#) | [Help](#)

Welcome Fname0135 Lname0135

STEPS

Click on *Proceed with Submission* to continue the registration process

Home | **Registration** | Status

Registration Progress

Reason for Registration

You are an Eligible Hospital registering in the incentive program.

Topics

The data required for this registration is grouped into topics. In order to complete registration, you must complete ALL of the following topics. Select the TOPIC and provide the required information. The system will show when each TOPIC is completed.

1	Promoting Interoperability Program	Progress: 1 of 1 Completed
2	Business Address & Phone	Progress: 1 of 1 Completed

Note: When all topics are marked as completed, select the **Proceed with Submission** button to submit your registration.

[Proceed with Submission](#)

HitechHospitalTest6135
Tax Identifier: 53-3446135 (EIN)
NPI: 1538499058
CCN: 100135

TIPS

- Data required for this registration is grouped into two topics. Both topics must be **completed**
- Progress bars will indicate the progress for each topic
- When both topics are **completed** user can select **Proceed with Submission**

Step 14 – Verify Registration

Be sure to verify all the information.

Promoting Interoperability Programs
Registration System

[My Account](#) | [Log Out](#) | [Help](#)

Welcome Fname0135 Lname0135

STEPS

Review your registration information for accuracy

Click **Submit Registration** to continue

If you decide not to complete your registration at this time, you may click the **Exit** button, which will take you back to the Home Page

Your registration information will not be sent to your Medicaid State or Territory for processing of your attestation or incentive payments if the 'Submit Registration' button is not clicked

Verify Registration

Registration Information

Please review the summary below to ensure this is the correct registration information. If the summary below is correct, select the **Submit Registration** button at the bottom of this page.

Registration ID: 1000063448	Business Address:
Name: HitechHospitalTest6135	7265 Windsor Blvd
TIN: 53-3446135 (EIN)	Suite# 119
NPI: 1538499058	Windsor Mill, MD, 21244-2642
CCN: 100135	Phone #: (123) 456-7890
Incentive Program: Medicaid(CT)	E-Mail : joe.doe@email.com

HitechHospitalTest6135
Tax Identifier: 53-3446135 (EIN)
NPI: 1538499058
CCN: 100135

Please select the **Submit Registration** button to proceed with the registration submission process, or the **Exit** button to go to the Home Page.

TIP

- If you decide not to complete your registration at this time, you may click the **Exit** button, which will take you back to the Home Page
- Click on **Help** link for additional guidance for the registration process

Step 15 – Registration Disclaimer

Be sure to read the entire disclaimer.

Promoting Interoperability Programs
Registration System

[My Account](#) | [Log Out](#) | [Help](#)

Welcome: Fname0135 Lname0135

STEPS

Read the disclaimer and click on *Agree or Disagree* at the bottom of the page

Registration Disclaimer

General Notice

NOTICE: Any person who knowingly files a statement of claim containing any misrepresentation or any false, incomplete or misleading information may be guilty of a criminal act punishable under law and may be subject to civil penalties.

Accept, Agree and Submit

I certify that the foregoing information is true, accurate, and complete. I understand that the Medicare/Medicaid Promoting Interoperability Program payment I requested will be paid from Federal funds, that by filing this registration I am submitting a claim for Federal funds, and that the use of any false claims, statements, or documents, or the concealment of a material fact used to obtain a Medicare/Medicaid Promoting Interoperability Program payment, may be prosecuted under applicable Federal or State criminal laws and may also be subject to civil penalties.

I hereby agree to keep such records as are necessary to demonstrate that I met all Medicare/Medicaid Promoting Interoperability Program requirements and to furnish those records to the Medicaid State Agency, Department of Health and Human Services, or contractor acting on their behalf.

No Medicare/Medicaid Promoting Interoperability Program payment may be paid unless this registration form is completed and accepted as required by existing law and regulations (42 CFR 495.10).

NOTICE: Anyone who misrepresents or falsifies essential information to receive payment from Federal funds requested by this form may upon conviction be subject to fine and imprisonment under applicable Federal laws.

ROUTINE USE(S): Information from this Medicare/Medicaid Promoting Interoperability Program registration form and subsequently submitted information and documents may be given to the Internal Revenue Service, private collection agencies, and consumer reporting agencies in connection with recoupment of any overpayment made and to Congressional Offices in response to inquiries made at the request of the person to whom a record pertains. Appropriate disclosure may be made to other federal, state, local, foreign government agencies, private business entities, and individual providers of care, on matters relating to entitlement, fraud, program abuse, program integrity, and civil and criminal litigation related to the operation of the Medicare/Medicaid Promoting Interoperability Program.

DISCLOSURES: This program is an incentive program. Therefore, while submission of information for this program is voluntary, failure to provide necessary information will result in delay in an incentive payment or may result in denial of a Medicare/Medicaid Promoting Interoperability Program payment. Failure to furnish subsequently requested information or documents to support this attestation will result in the issuance of an overpayment demand letter followed by recoupment procedures.

It is mandatory that you tell us if you believe you have been overpaid under the Medicare/Medicaid Promoting Interoperability Program. The Patient Protection and Affordable Care Act, Section 5402, Section 11283, provides penalties for withholding this information.

TIPS

- *If Disagree is chosen, the user is directed to the Registration Instructions Page. To restart the process, click MODIFY in the Action column of the Registration Instructions Page*
- *Clicking Agree is considered the same as an electronic signature and completes the submission process*

Step 16 – Submission Receipt

The screenshot shows a web interface with a navigation bar containing 'Home', 'Registration', and 'Status' buttons. The 'Registration' button is highlighted. Below the navigation bar is a green header with the text 'Submission Receipt'. The main content area is divided into two columns. The left column contains the following text: 'Successful Submission', 'You have successfully registered for the Promoting Interoperability Program. An email will be sent to the email address on file as a notification of this submission.', a bulleted list of instructions, 'Registration Tracking Information', and a list of registration details including ID, LBN, Submitted Date, Submitted By, and Reason(s) for Submission. At the bottom of this column are three buttons: 'Print Receipt' (circled in red), 'Return to Registration Progress', and 'Exit'. The right column contains a yellow box with identification numbers: 'HitechHospitalTest6135', 'Tax Identifier: 53-3446135 (EIN)', 'NPI: 1538499058', and 'CCN: 100135'. At the bottom right of the page is an image of three healthcare professionals in white coats.

STEPS

Successful Submission:

You must contact your State to complete your registration

Continue your registration using the State's Medicaid EHR registration tool

Failed Submission:

Read the instructions on the screen and contact the appropriate department to correct your information

TIPS

- *Wait 24 hours to contact your State to finish the registration, to allow for processing*
- *Click 'Print Receipt' to get a copy of the receipt for your records*
- *An unique Registration ID will be assigned to your submission*
- *If any of the system validations fail, the registration will be set to a status of "Rejected" or "Issue Pending"*

Step 17 – Status Summary

Review all current and previous information related to your account.

Promoting Interoperability Programs
Registration System

[My Account](#) | [Log Out](#) | [Help](#)

Welcome Fname0135 Lname0135

STEPS

- Click the *Status* tab to view registration information
- Click the *Select* button in the *Action* column to view the registration details

Home

Registration

Status

Status Selection

Status Summary

You have successfully navigated to the Status Summary page.

The following table outlines a list of all current statuses. Please click the Select button to navigate to the Status Information page, to review all current and historical information related to registration, attestation, and payment.

Name	Tax Identifier	National Provider Identifier (NPI)	CMS Certification Number (CCN)	Incentive Type	Current Status	Action
HitechHospitalTes t6135	53-3446135 (EIN)	1538499058	100135	Medicaid	Click the Select button to navigate to the Status Information page, to review all current and historical information related to registration, attestation, and payment.	<input type="button" value="Select"/>

Step 18 – Status Information

Review the details of your registration process.

Status Information

HitechHospitalTest6135
Tax Identifier: 53-3446135 (EIN)
NPI: 1538499058
CCN: 100135
Registration Status:
Medicaid: Pending State Validation

The following outlines the most recent events associated with your participation in the Promoting Interoperability Program through program year 2016.

For additional information on your registration, attestation(s), and payment(s), please select the appropriate tab.

Registration Information

Attestation Information

Payment Information

STEPS

Registration details appear in the body of the screen

Information displayed includes:

- Registration Status and Registration Status Reason
- Validations performed on the registration

Your MEDICAID Promoting Interoperability Program registration was originally created on 05/02/2019 . Your MEDICAID registration was last updated on 05/02/2019 .

Incentive Type	Registration Status	Status Reason	Explanation
MEDICAID	Medicaid: Pending State Validation	Medicaid - Registration has been saved and will be sent to the state for review	

Registration ID: 1000063448
Payee Name: HitechHospitalTest6135
EHR Certification Indicator: No
EHR Certification Number: N/A
Hospital Type :
Medicaid - Acute Care Hospitals

Business Address:
 Suite# 119
 Windsor Mill , MD , 21244 - 2642
Phone #: (123) 456-7890 **Ext:**
E-Mail: joe.doe@email.com
Contractor ID: N/A
FI/Carrier/MAC: N/A
Medicaid State/Territory: CT

Please select the **Previous** button to return to the Status Selection Page and the **View PDF** button to view the contents of this page as a PDF.

Previous

View PDF

TIPS

- *Registration Status will be "Pending State Validation" until the registration process is completed at the Medicaid State*
- *Other Registration Statuses are "Issue Pending", "In Progress" and "Rejected"*
- *The status reason is listed under the blue header in the center of the screen*
- *Click 'Previous' to return to the status selection page*

Have Questions?

There are many resources available to you. Use the Help link in the Registration System or check out the FAQ on the CMS PI Program Website.

Promoting Interoperability Programs
Registration System

STEPS

Click on the *Help* Link which is located on every screen

Help

Help Topics

Contact Us

Search

Search

Help Topics

Help provides additional guidance to users for Medicare & Medicaid Promoting Interoperability Program Registration System. Help is divided into the following topics. Please select a topic to see detailed information.

[About Registration System](#)

[Accessing the Registration System](#)

[Top Questions](#)

[Acronyms](#)

[Glossary](#)

Please select the the **Exit Help** button to close out the Help session.

Exit Help

Resources

Contact the NLR Help Desk for Questions concerning registration by:

Email at NLRProdSupport@cms.hhs.gov, OR

Phone at 1-833-238-0203

Hours of operation: Monday-Friday 8 AM – 5 PM Eastern Time (except on Federal holidays)

NPPES Help Desk assistance:

Visit: <https://nppes.cms.hhs.gov/NPPES/Welcome.do>,

Phone at (800) 465-3203 / TTY (800) 692-2326

TIP

For more information on the Promoting Interoperability Program, visit <http://www.cms.gov/EHRIncentivePrograms>

Acronym Translation

Acronym	Expansion
CAH	Critical Access Hospital
CCN	CMS Certification Number
CMS	Centers for Medicare & Medicaid Services
EH	Eligible Hospital
EHR	Electronic Health Record
EIN	Employee Identification Number
I&A	Identification & Authentication System
LBN	Legal Business Name
NPI	National Provider Identifier
NPPES	National Plan and Provider Enumeration System
NLR	National Level Repository
PI	Promoting Interoperability
TIN	Tax Identification Number