CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 12161	Date: July 27, 2023
	Change Request 13245

SUBJECT: Fiscal Intermediary Shared System (FISS) - Create Utility to Update Reason Code File to Remove Deleted Codes

I. SUMMARY OF CHANGES: The purpose of this Change Request (CR) is to implement changes in FISS to allow batch deletes on the FISS reason code file where the code has been removed and the reason code is not valid. FISS has done extensive research on the reason code file and found a large number of records that can be deleted. Manual removal of the records is possible using the PF12 delete function but would require FISS and the Medicare Administrative Contractors (MACs) to make mass updates in every production/test region and would require a large manual effort.

This CR will create a reusable FISS utlty to remove specified records from the reason code file. The utility will function like the manual PF12 delete, but reduce the amount of effort required to make mass updates to the reason code file. FISS will specify the reason codes to be removed when the utility is run and create a validation report for the MACs. This CR will address approximately the first 100 records identified for deletion. Additional CRs will be issued to update the utility and delete the remaining records.

EFFECTIVE DATE: January 1, 2024
Unless otherwise specified, the effective date is the date of service.
IMPLEMENTATION DATE: January 2, 2024

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)
R=REVISED, N=NEW, D=DELETED-*Only One Per Row.*

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	N/A

III. FUNDING:
For Medicare Administrative Contractors (MACs):
The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

One Time Notification

Attachment - One-Time Notification

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I.   GENERAL INFORMATION

A.   Background: The FISS reason code file currently has over 20,000 unique reason codes. Over the years, codes became obsolete but the record was not removed from the file. The result is a large number of reason codes that are no longer assigned. The unnecessary records should be deleted to improve processing efficiency and prevent confusion or unnecessary maintenance.

FISS has been working on in-depth analysis of the records on the reason code file and has found a large number of reason code records where the FISS code to assign the reason code has been removed and the reason code cannot be assigned. FISS and the MACs could remove the reason codes using the PF12 delete function, but this would be a huge manual effort to update every test and production region.

B.   Policy: There is no policy impact.

II.   BUSINESS REQUIREMENTS TABLE

"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.

Number	Requirement	Responsibility								
		A/B MAC			D M E MAC	Shared-System Maintainers				Other
		A	B	H H H		F I S S	M C S	V M S	C W F	
13245.1	FISS shall create a reusable utility to delete records from the reason code file where there is no code in FISS to assign the reason code.					X				
13245.2	FISS shall delete the following reason code file records: 4D102 - 4D178 4D202 - 4D278					X				
13245.3	FISS shall create a report listing the reason codes deleted by the utility.					X				
13245.4	Contractors shall run the utility in each test and production region to remove the specified reason	X		X		X				

Number	Requirement	Responsibility								
		A/B MAC			DME MAC	Shared-System Maintainers				Other
		A	B	HHH		FISS	MCS	VMS	CWF	
	codes from the file.									
13245.5	Contractors shall run Report 969 - Reason Code Report prior to executing the utility.	X		X						
13245.5.1	The contractor shall ensure the last 969 Report is not overwritten and make it available for research if a claim is retrieved and a reason code is present that is not on the FISS reason code file.	X		X						

III. PROVIDER EDUCATION TABLE

Number	Requirement	Responsibility				
		A/B MAC			DME MAC	CEDI
		A	B	HHH		
	None					

IV. SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements: N/A

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:

Section B: All other recommendations and supporting information: N/A

V. CONTACTS

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR).

VI. FUNDING

Section A: For Medicare Administrative Contractors (MACs):
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not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

ATTACHMENTS: 0