

How to Prepare Your Machine-Readable JSON Submission

1



Build your MA provider directory as machine-readable JSON files.

Your machine-readable JSON provider directory files must comply with the specifications outlined in the “Technical Implementation Guide for Supplying Medicare Advantage (MA) Provider Directory Data for Use in Medicare Plan Finder (MPF).”

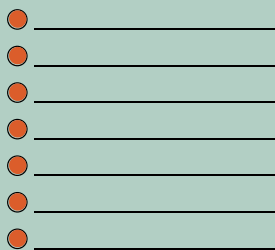
2



Export your machine-readable JSON provider directory files and prepare the JSON files for CMS consumption.

You can decide how to bundle your machine-readable JSON files as long as the final package contains the complete provider directory for a single contract number and contract year. CMS will accept your exported data via a single JSON file or spread across multiple files.

3



Create an index file listing all constituent machine-readable JSON files that make up your complete exported provider directory.

CMS will use the index to locate and download the constituent machine-readable JSON files that comprise the complete provider directory for a single contract number and contract year.

4



Post the index file for each unique CMS contract number/contract year combination on a dedicated, publicly accessible URL.

It is crucial that the URL reported in HPMS for a given contract number / contract year point to an index file that lists only the constituent machine-readable JSON files for the same contract number / contract year combination.

ATTENTION

These instructions strictly apply to the MPF MA provider directory initiative. MA organizations must still comply with all requirements outlined in the Interoperability and Patient Access final rule (CMS-9115-F), including conformance with the *PDex Plan-Net Implementation Guide* version 1.2.0 built on the HL7® FHIR release 4 standard.